**Project:**

|  |  |  |  |
| --- | --- | --- | --- |
| Contractor: |  | Request No.: |  |
| Contract No.: |  | Date Submitted: |  |

**Request**

|  |  |  |  |
| --- | --- | --- | --- |
| Originator: |  | Attention: |  |
| Drawing No.: |  | Specification No.: |  |
| **Reason for Deviation Request** |
|  |
| **Description of Deviation Request** |
|  |
| Any Changes in Contract Time: | [ ] No [ ] Yes | Estimated Change in Days: |  |
| Any Changes in Contract Cost: | [ ] No [ ] Yes | Estimated Change in Cost: | $ |
| Date Reply is Requested By: |  | Signature: |  |

**Response to Request**

|  |
| --- |
|  |
| Direction: |  [ ] Approved [ ] Approved as Noted [ ] Disapproved |

|  |  |  |
| --- | --- | --- |
| **Response By** |  | **Owner’s Representative Review** |
|  |  |  |
| Signature |  | Signature |
|  |  |  |
| Printed Name & Title |  | Printed Name & Title |
|  |  |  |
| Date |  | Date |