**Project:**

|  |  |  |  |
| --- | --- | --- | --- |
| Contractor: |  | Directive No.: |  |
| Contract No.: |  | Date: |  |

**Scope of this Directive**

|  |  |
| --- | --- |
| Commencement of Work: | Contract Non-conformance: |
| Suspension of Work: | Contract Clarification: |

**Description**

|  |
| --- |
|  |

|  |  |  |
| --- | --- | --- |
| **Issued By** |  | **Contractor Acknowledgment** |
|  |  |  |
| Signature |  | Signature |
|  |  |  |
| Printed Name & Title |  | Printed Name & Title |
|  |  |  |
| Date |  | Date |