**Project:**

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| Contractor: |  | Submittal No.: |  |
| Contract No.: |  | Date Submitted: |  |
| Originator: |  | Attention: |  |
| Drawing No: |  | Spec Section: |  |

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|  | **REVIEW ACTION** |
| **ITEM** |  |  | **COPIES DISTRIBUTED** | **NO EXCEPTION TAKEN** | **MAKE CORRECTIONS** **AS NOTED** | **AMEND AND RESUBMIT** | **REJECTED RESUBMIT** | **COPIES RETURNED** | **NOTES ATTACHED** |
| **SUPPLIER/CONTRACTOR** |  |  |
| [ ]  Original Submittal | [ ]  3rd | [ ]  Other |
| [ ]  2nd | [ ]  4th |  |
| **No.** | **DETAILED DESCRIPTION**(Provide Itemized List of Contents in this Submittal) |
|  | **A** | **B** | **C** | **D** |  |  |
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| Complete either (a) or (b), following:[ ]  (a) We have verified that the material or equipment contained in this submittal meets all the requirements specified or shown (no exceptions), and the submittal is required by the Contract Documents.[ ]  (b) We have verified that the material or equipment contained in this submittal meets all the requirements specified or shown, except for the following deviations (list deviations; attach a separate sheet as necessary), and the submittal is required by the Contract Documents. | Corrections or Comments made relative to submittals during this review do not relieve the Contractor from compliance with the requirements of the Drawings and Specifications. This submittal is only for review of general conformance with the design concept of the Project and general compliance with the information given in the Contract Documents. The Contractor is responsible for confirming and correlating all quantities and dimensions; selecting fabrication processes and techniques of construction; coordinating his work with that of other trades; and performing his work in a safe and satisfactory manner. |
| CONTRACTOR |  |  | OWNER’S REP |  |
|  | (Signature) |  |  | (Signature) |