



# MATANUSKA-SUSITNA BOROUGH

## Department of Finance

### Division of Assessment

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 861-8642

[www.matsugov.us](http://www.matsugov.us)

### EXEMPTION QUESTIONNAIRE

Name of Applicant	Birth Date	Day Time Phone Number
Name of Spouse	Birth Date	Day Time Phone Number
Mailing Address	Site Address	
Email Address		

**Items below represent residency ties to Alaska**

1 If you did not receive the AK Perm Fund, Proof of 185 days of occupancy **must** be provided.  
 Example: credit card statements, bank statements, employment verification letter, rental agreements  
 Documents **MUST** show name, dates, location. *Utility bills are not an acceptable form of proof.*  
**If proof of 185 days of occupancy is not provided with this form, you may be denied the exemption.**

2 Were you absent from Alaska more than 180 days from December 31, **2023** through the present? Yes  No   
 \* If you are out of state more than 185 days due to medical reasons, attach a "Licensed Health Care Provider Medical Treatment Verification" form

3 When did you move to Alaska? Month  Year

4 Do you claim a property tax exemption in another city in Alaska? Yes  No  Name of City:

5 Is occupancy shared with someone other than your spouse or minor children? Yes  No

**\*\* All documents may not be applicable to you \*\***

**Acceptable Supporting Documents:**

- 6 months of Point of Sale (POS) transactions on Credit Card or Bank Statements
- Employment Verification Letter
- Airline Itinerary (must reflect dates and times of departures and arrivals for the calendar year)
- Licensed Health Care Provider Medical Treatment Verification

**Unacceptable Supporting Documents:**

- Utility Invoices
- Hunting/Fishing/Business License
- Check Images
- Bank statements that only reflect ACH deposits
- Mortgage Statements
- Insurance statements

**I CERTIFY:** That the information I am supplying on and with the form is TRUE and CORRECT. That prior to January 1<sup>st</sup> of the year for which this exemption is sought I was a resident of the State of Alaska for the entire year and subsequently will own and occupy this property for a minimum of 185 days during each calendar year thereafter. The property is not used for special, temporary, or vacation purposes, and is my true fixed permanent residence.

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_