

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TERMINATING STAFF ASSISTANCE FOR DEVELOPING A SOUTH KNIK RIVER SPECIAL USE DISTRICT.

AGENDA OF: March 18, 2025

Assembly Action:

AGENDA ACTION REQUESTED: Present to the Assembly for consideration.

Route To	Signatures
Originator - Julie Spackman	<u> X </u>
Planning & Land Use Director	<u> X </u>
Finance Director	<u> X </u>
Borough Attorney	<u> X </u>
Borough Manager	<u> X </u>
Borough Clerk	<u> X </u>

ATTACHMENT (S) : South Knik River Community Council Resolution 25-01
 (1 pp)
 Assembly RS 24-052 (2 pp)
 Resolution Serial No. 25-034(3 pp)

SUMMARY STATEMENT:

In May 2024, the Assembly approved a request from the South Knik River Community Council for staff support to assist in the development of a Special Land Use District. Staff assisted the Council by developing a MSB website with information about Special Land Use Districts, a link to the South Knik River Community Council’s website, a document archive, and a MSB meeting schedule related to the Special Use District in this area.

Upon request of the Council President, staff obtained mailing addresses for property owners and registered voters within the

Council boundaries. A mailing list of unduplicated addresses resulted in 548 unique addresses. Staff assisted the Council President with the development of a committee application and mailed a letter written by the Council President along with the committee application to the addresses on the list. The letter indicated availability of additional paper applications from either the South Knik River Community Council or MSB Planning staff.

At the request of the Council President, staff obtained a list of business licensees that indicated a physical presence within the boundaries of the South Knik River Community Council area on their business license documentation. A total of 81 businesses were identified. A letter written by the Council President was mailed with the committee application to all businesses on the list. The letter indicated availability of additional paper applications from either the South Knik River Community Council or MSB Planning staff.

At the November 2024 South Knik River Community Council meeting, the members voted to require that the Special Use District drafting committee be comprised of no less than 75% residents of the geographic area designated as the South Knik River Community Council.

At the request of the Council President, the MSB Planning Department received the applications, recorded a list of applicants, and tallied applicant self-identification of stakeholder representation for one or more of the following three categories: resident, landowner, and/or business owner. Between October 2024 and December 31, 2024, the Planning Department received 28 applications for the SpUD drafting committee. Of the 28 applicants, 24 self-identified as residents (86%); 18 self-identified as landowners (64%); and 11 self-identified as business owners (39%).

The Council President convened the applicants at a special meeting of the South Knik River Community Council in January 2025 to discuss how to proceed in forming the committee. A committee chairperson was elected by the Community Council members and a meeting schedule was set for the committee starting February 24, 2025.

At the February 20, 2025 regularly scheduled South Knik River Community Council meeting, a resolution was approved by the Community Council members resolving that the officers of the South Knik River Community Council immediately end all work and pursuit of a Special Use District and that the MSB immediately end all work and pursuit of a Special Use District for the South Knik River Community. The resolution was received by the Clerk's Office on February 26, 2025.

RECOMMENDATION OF ADMINISTRATION: Respectfully request approval.