

By: Jessica Smith and  
Christopher Cole  
Introduced: December 3, 2018  
Public Hearing: December 17, 2018  
Action: Approved

**MATANUSKA-SUSITNA BOROUGH  
PLANNING COMMISSION RESOLUTION NO. 18-31**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING THE ASSEMBLY DEVELOP AND APPROVE A MORE MEANINGFUL CAPITAL IMPROVEMENT PROGRAM DEVELOPMENT PROCESS THAT DIRECTLY CONNECTS COMMUNITY CAPITAL PROJECT NOMINATIONS TO A FISCAL PLAN WITH A DEFINED TIMELINE AND IS CONSIDERED IN THE PREPARATIONS OF THE ANNUAL BOROUGH OPERATION AND CAPITAL BUDGET AS SPECIFICALLY DEFINED IN MSB 3.04.060.

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WHEREAS, MSB 15.04.015(3) details one function of the Planning Commission shall be to review the Capital Improvement (CIP) program periodically and revise it from time to time; and

WHEREAS, the Planning Commission has reviewed the 2020-2025 CIP and current CIP process currently facilitated by the Planning Department as directed by the Administration; and

WHEREAS, the current CIP process does not specifically inform the preparation of the Borough operational and capital budgets; and

WHEREAS, the current CIP process does not consider a fiscal constraint; and

WHEREAS, the scoring criteria has not been updated in over 5 years; and

WHEREAS, project nominations are not visually mapped for easy access by the public; and

WHEREAS, some CIP document sections do not have an assigned committee or advisory board to review the contents and prioritize projects; and

WHEREAS, the current CIP process is cumbersome and time-consuming for staff and administration to compile, evaluate and prepare; and

WHEREAS, Alaska Statute Title 29, Chapter 35, Section 100 allows governing bodies to establish the manner for the preparation and submission of the budget and capital budget program.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends the following improvements to the Borough CIP process:

1. Define "Borough Capital Project"
2. Include Overall Fiscal Constraint with Appropriate Timeline(s) for Implementation
3. Define Funding Eligibility for inclusion in the Annual Borough Budget
4. Develop a Non-Local Funding Strategy
5. Identify a reasonable path for communities to achieve support for their key projects (i.e. identified in their comprehensive plan), without creating an unmanageably large CIP list

6. Integrate Online Geographic Information System (GIS) Maps to help Borough citizens understand the scope and location of nominated projects
7. Require Planning-level Project Cost estimates for Each Nomination
8. Create a subcommittee of the Planning Commission for Review of Project Prioritization and/or Scoring

BE FUTHER IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends the Assembly develop and approve a more meaningful capital improvement program development process that directly connects community capital project nominations to a fiscal plan with a defined timeline and is considered in the preparations of the annual Borough operation and capital budget as specifically defined in MSB 3.04.060.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 17<sup>th</sup> day of December, 2018.

  
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COLLEEN VAGUE, Chair

ATTEST

  
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MARY BRODIGAN, Planning Clerk

(SEAL)

APPROVED UNANIMOUSLY: Vague, Anderson, Patterson, Chesbro,  
Elder, Glashan, and Mossanen