

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Vacant, District 6
Vern Halter, District 7

ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

REGULAR MEETING

6 P.M.

TUESDAY, FEBRUARY 3, 2015

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 01/20/15

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

1. Reports From Cities
2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee
3. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Iditarod Elementary 95 Percent Design Presentation - McCool Carlson Green

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Bogard RSA No. 25 Board of Supervisors: 03/05/14, 06/04/14
- b. Enhanced 911 Advisory Board: 10/14/14
- c. Fairview RSA No. 14 Board of Supervisors: 08/25/14, Resolution Serial No. 15-01
- d. Greater Butte RSA No. 26 Board of Supervisors: 05/13/14, 07/10/14
- e. Greater Palmer Consolidated FSA Board of Supervisors: 08/12/14
- f. Knik RSA No. 17 Board of Supervisors: 07/16/14, 10/29/14
- g. Library Board: 05/17/14, 09/20/14, 10/18/14, 11/15/14
- h. Local Road Service Area Advisory Board of Supervisors: 10/16/14, 11/20/14
- i. Meadow Lakes RSA No. 27 Board of Supervisors: 08/20/14, Resolution Serial No. 15-01
- j. MSB Fish and Wildlife Commission: 11/20/14
- k. Planning Commission: Resolution Serial No. 14-31(AM)
- l. Port Commission: 10/20/14, 11/17/14
- m. South Colony RSA No. 16 Board of Supervisors: 08/13/14
- n. Transportation Advisory Board: 11/26/14, Resolution Serial Nos. 15-01, 15-03

2. Community Council Minutes:

- a. Trapper Creek Community Council: 10/16/14, 11/20/14

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 15-029:** Reporting Of Conclusion Of Contract For Bid No. 13-106B To Orion Marine Contractors, Inc. For Bridge No. 1956, Sullivan Avenue Over Bodenbug Creek Replacement, For The Final Contract Amount Of \$1,489,042.91.

2. **IM No. 15-035:** Reporting Of Conclusion Of Contract No. 14-119B To QAP For Vine Road Upgrade, Project No. 35410, For The Final Contract Amount Of \$6,275,134.13.

VII. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**
 1. **Ordinance Serial No. 15-013:** An Ordinance Accepting And Appropriating \$15,220.54 From Matanuska Telephone Association To Fund 440, Project No. 20323, For Upgrading And Enhancing The Telecommunications And Information Services Within The Matanuska-Susitna Library Network.
 - a. IM No. 15-021
 2. **Ordinance Serial No. 15-014:** An Ordinance Amending MSB 15.39.010, Definitions; Amending MSB 15.39.270, Notice Of Appeals; Form; MSB 15.39.300, Preparation Of The Record; Notice Of Hearing Date; MSB 15.39.310, Written Argument And Evidence On Appeal; MSB 15.39.320, Appeal Hearing; MSB 15.39.340, Decision; MSB 15.39.350, Judicial Review; And Adopting MSB 15.39.360 Judicial Review.
 - a. IM No. 15-023
 3. **Ordinance Serial No. 15-016:** An Ordinance Amending MSB 17.125, Definitions; And MSB 17.60 Conditional Uses; And Adopting MSB 17.67, Tall Structures, Including Telecommunication Facilities, Wind Energy Conversion Systems, And Other Tall Structures.
 - a. IM No. 15-024
 4. **Ordinance Serial No. 15-017:** An Ordinance Authorizing and Approving A Loan From the United States Department of Agriculture In An Amount Not To Exceed \$6,700,000 For The Purpose Of Providing For All Or A Portion Of the Cost Of Acquiring, Construction, Enlarging, Improving, And/Or Extending Fronteras Spanish Immersion Charter School.
 - a. **Ordinance Serial No. 15-018:** An Ordinance Authorizing And Approving A Lease Of Borough Property To Fronteras Spanish Immersion Charter School For A Term Of 40 Years With An Estimated Annual Payment Of \$396,000 With The Exact Terms, Conditions, And Provisions As Necessary And Advisable To Secure A Loan From The

United States Department Of Agriculture And Provide For Repayment Of The Loan.

- b. **Ordinance Serial No. 15-019:** An Ordinance Appropriating \$500,000 From The Areawide School Site Acquisition Reserve, Fund 100, To Fund 400, Project No. 40202, For Access Improvements To The Future Fronteras Spanish Immersion Charter School And To The Mat-Su Day School, And For Utilities For Fronteras Spanish Immersion Charter School. *(Sponsored By Assemblymembers Beck, and Arvin and former Assemblymember Colver)*
 - (1) IM No. 15-027
 - (2) IM No. 15-025

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 15-009:** A Resolution Amending The Facility Use Rate For Borough Libraries To Eliminate Any Charge For Use During Normal Business Hours. *(Sponsored by Assemblymember Mayfield)*
 - (1) IM No. 15-032

2. ACTION MEMORANDUMS

- a. **AM No. 15-006:** Vacation Of A 5-Foot By 32-Foot Portion Of East Kyrok Circle Right-Of-Way Within Machtetanz Ridge Subdivision, Plat 2009-76, Section 7, Township 17 North, Range 2 East, Seward Meridian.
- b. **AM No. 15-009:** Award Of Bid No. 15-033B To Peak Oilfield Services, LLC. In The Amount Of \$240,955 For Talkeetna Fire Service Area Station 11-3 Drafting Tank And Water Well Installation.
- c. **AM No. 15-010:** Vacation Of A 5-Foot By 54-Foot Portion Of North Deshka Ridge Drive Right-Of-Way Within Heather Wood Subdivision, Plat 2004-96, Section 2, Township 17 North, Range 1 East, Seward Meridian.
- d. **AM No. 15-011:** Acceptance Of Retroactive And Late Filed Senior Citizen And Disabled Veteran Exemption Applications.

- e. **AM No. 15-012:** Acceptance Of Retroactive And Late Filed Senior Citizen And Disabled Veteran Exemption Applications.
- f. **AM No. 15-014:** Award Of Request For Proposal No. 15-050P To Architects Alaska, Inc. In An Amount Not To Exceed \$250,000 For School Districtwide Energy Upgrades Design.
- g. **AM No. 15-015:** Award Of Proposal No. 15-051P To PDC, Inc. Engineers In An Amount Not To Exceed \$566,000 For School Districtwide Heating, Ventilation, and Air Conditioning (HVAC) Upgrades Design.
- h. **AM No. 15-016:** Award Of Bid No. 15-086B To Bristol Prime Contractors, LLC. For The Contract Amount Of \$237,178.75 To Provide Labor, Equipment, And Materials To Reconstruct Approximately 3,483 Linear Feet Of East Mercury Avenue And North Mars Avenue.

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 02/17/15, Assembly Chambers)

- 1. **Ordinance Serial No. 15-022:** An Ordinance Accepting And Appropriating The Fiscal Year 2015 Community Revenue Sharing Program Funds In The Amount Of \$424,200 To Fund 475, Project No. 47033.

- a. **Resolution Serial No. 15-010:** A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2015 Community Revenue Sharing Program, Project No. 47033.
 - (1) IM No. 15-034

B. INTRODUCTIONS (For public hearing – 03/17/15, Assembly Chambers)

- 1. **Ordinance Serial No. 15-020:** An Ordinance Creating A Portion Of North Suzanna Street Natural Gas Local Improvement District No. 537, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement,

And Assessing Equally Among The Properties Within The District
The Costs Of The Improvement.

a. IM No. 15-030

2. **Ordinance Serial No. 15-021:** An Ordinance Creating A Portion
Of Wagner Subdivision Natural Gas Local Improvement District
No. 556, Approving The Improvement Plan For The District,
Authorizing The Manager To Proceed With The Improvement,
And Assessing Equally Among The Properties Within The District
The Costs Of The Improvement.

a. IM No. 15-031

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or
Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**