

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

REGULAR MEETING

6 P.M.

TUESDAY, NOVEMBER 3, 2015

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Meeting Minutes: 10/20/15
- B. Regular Meeting Minutes: 10/20/15

VI. SPECIAL ORDERS OF THE DAY

- A. Appointment Of Deputy Mayor – Mr. Matthew Beck

VII. REPORTS/CORRESPONDENCE

- A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
 - 1. Reports From Cities
 - 2. Matanuska-Susitna Borough School District
 - 3. Aviation Advisory Board – Mr. Archie Giddings, Chair
 - 4. Mat-Su Convention and Visitor's Bureau – Ms. Bonnie Quill
- B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

pp. 27-106

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Agricultural Advisory Board: Resolution No. 15-02
 - b. Alpine RSA Board of Supervisors: Resolution Nos. 15-02, 15-03
 - c. Aviation Advisory Board: 03/12/15, 04/09/15, Resolution No. 15-05
 - d. Ethics Board: 08/27/15, Advisory Opinion 15-02
 - e. Gold Trail RSA Board of Supervisors: Resolution No. 15-02
 - f. Greater Butte RSA Board of Supervisors: Resolution No. 15-02
 - g. Greater Talkeetna RSA Board of Supervisors: 05/14/15
 - h. Greater Willow RSA Board of Supervisors: Resolution No. 15-01
 - i. Knik RSA Board of Supervisors: 04/08/15
 - j. Local Emergency Planning Committee: 04/15/15
 - k. Planning Commission: Resolution Nos. 15-34, 15-37
 - l. West Lakes FSA Board of Supervisors: 08/10/15
2. Community Council Minutes:
 - a. Big Lake Community Council: 07/14/15
 - b. Point MacKenzie Community Council: 06/11/15

G. INFORMATIONAL MEMORANDUMS

VIII. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

B. PUBLIC HEARINGS (Three Minutes Per Person.)

- pp. 107-116
Doty
1. **Ordinance Serial No. 15-123:** An Ordinance Confirming The Assessment Roll For The North Sorrelwood Natural Gas Local Improvement District No. 509 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
- pp. 117-133
- a. **Ordinance Serial No. 15-124:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$70,000 Principal Amount Of Special Assessment Bonds For The North Sorrelwood Natural Gas Local Improvement District No. 509, And Fixing Details Of Said Bonds.
(1) IM No. 15-211
- pp. 134-144
Mayfield
2. **Ordinance Serial No. 15-125:** An Ordinance Confirming The Assessment Roll For The Dawn Lake Estates Natural Gas Local Improvement District No. 546 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
- pp. 145-161
- a. **Ordinance Serial No. 15-126:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$54,000 Principal Amount Of Special Assessment Bonds For The Dawn Lake Estates Natural Gas Local Improvement District No. 546, And Fixing Details Of Said Bonds.
(1) IM No. 15-212
- pp. 162-170
Doty
3. **Ordinance Serial No. 15-127:** An Ordinance Confirming The Assessment Roll For The East Carney Road No. 2 Noncontiguous Natural Gas Local Improvement District No. 553 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
- pp. 171-187
- a. **Ordinance Serial No. 15-128:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$10,000 Principal Amount Of Special Assessment Bonds For The East Carney Road No. 2 Noncontiguous Natural Gas Local Improvement District No. 553, And Fixing Details Of Said Bonds.
(1) IM No. 15-213
- pp. 188-196
Sykes
4. **Ordinance Serial No. 15-129:** An Ordinance Confirming The Assessment Roll For The Portion Of Wagner Subdivision Noncontiguous Natural Gas Local Improvement District No. 556 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
- pp. 197-213
- a. **Ordinance Serial No. 15-130:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$10,000 Principal Amount Of Special Assessment Bonds For The

ADOPTED	AMENDED	POSTPONED	DEFERRED

Portion Of Wagner Subdivision Noncontiguous Natural
Gas Local Improvement District No. 556, And Fixing
Details Of Said Bonds.

(1) IM No. 15-214

pp. 214-222 Mayfield	5.	Ordinance Serial No. 15-131: An Ordinance Confirming The Assessment Roll For The Birch Hills Estates Noncontiguous Natural Gas Local Improvement District No. 560 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
pp. 223-239	a.	Ordinance Serial No. 15-132: An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$12,000 Principal Amount Of Special Assessment Bonds For The Birch Hills Estates Noncontiguous Natural Gas Local Improvement District No. 560, And Fixing Details Of Said Bonds. (1) IM No. 15-215
pp. 240-251 Beck	6.	Ordinance Serial No. 15-133: An Ordinance Approving A Sale By Application Of Tract B, Best View Subdivision And The Improvements Thereon For \$1,215,000; Authorization For The Manager To Negotiate The Sale; And An Appropriation Of \$50,000 From Sale Proceeds To The Parks Shop Building, Fund 440, Project No. 15039, With The Remainder Of The Sale Proceeds To Be Deposited To A Land Management Fund And Appropriated At A Later Time By The Borough Assembly (MSB007064). a. IM No. 15-194
pp. 252-265 McKee	7.	Ordinance Serial No. 15-134: An Ordinance Approving An Appropriation Of \$110,000 From Bogard Road Service Area No. 25 Fund Balance, Fund 279, To Fund 410, Project No. 30045, For Bogard Road Service Area No. 25 Capital Projects. a. Ordinance Serial No. 15-135: An Ordinance Approving A Reappropriation Of \$100,000 From The Bogard Road Service Area No. 25 Fiscal Year 2016 Operating Budget, Fund 279, To Fund 410, Project No. 30045, For Bogard Road Service Area No. 25 Capital Projects. (1) IM No. 15-202 (2) IM No. 15-203
pp. 266-267		
pp. 268-281 Beck	8.	Ordinance Serial No. 15-136: An Ordinance Approving An Appropriation Of \$100,000 From South Colony Road Service Area No. 16 Fund Balance, Fund 273, To Fund 410, Project No. 30039, For South Colony Road Service Area No. 16 Capital Projects. a. Ordinance Serial No. 15-137: An Ordinance Approving A Reappropriation Of \$150,000 From The South Colony
pp. 282-283		

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

Road Service Area No. 16 Fiscal Year 2016 Operating Budget, Fund 273, To Fund 410, Project No. 30039, For South Colony Road Service Area No. 16 Capital Projects.

(1) IM No. 15-207

(2) IM No. 15-208

pp. 284-293
Doty

9. **Ordinance Serial No. 15-138:** An Ordinance Approving Acquisition Of The Land And Improvements Thereon Of Lot 1A, Block 10, Devon Wood Division Three, Where Twindly Bridge Charter School Is Currently Located (MSB007058).

pp. 294-297

- a. **Ordinance Serial No. 15-139:** An Ordinance Approving An Appropriation Of \$800,000 From The Areawide School Site Acquisition Reserve Fund 100, For The Purpose Of Acquiring Lot 1A, Block 10, Devon Wood Division Three, Where Twindly Bridge Charter School Is Currently Located, With Full Reimbursement Of Reserve Funds To Be Paid By Twindly Bridge Charter School Through Annual Appropriations Of The Matanuska-Susitna Borough School District To The Charter School's Capital Budget (MSB007058.)

(1) IM No. 15-209

pp. 298-301
Beck

10. **Ordinance Serial No. 15-140:** An Ordinance Accepting And Appropriating \$51,775 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program, To Fund 425, Project No. 45158, For The Electronic Patient Care Report Project And Small Unit Support Vehicle Communications.

pp. 302-303

- a. **Resolution Serial No. 15-102:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 45158, Fund 425, For The Electronic Patient Care Report Project And Small Unit Support Vehicle Communications.

(1) IM No. 15-210

pp. 304-310
Mayfield

11. **Ordinance Serial No. 15-141:** An Ordinance Approving An Appropriation Of \$50,000 From Big Lake Road Service Area No. 21 Fund Balance, Fund 277, To Fund 410, Project No. 30043, For Big Lake Road Service Area No. 21 Capital Projects.

a. IM No. 15-218

pp. 311-315
Mayfield

12. **Ordinance Serial No. 15-142:** An Ordinance Amending MSB 5.25.032(A) To Exempt City Of Houston Property From The Big Lake Road Service Area.

a. IM No. 15-220

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

pp. 316-329
Beck a. **Resolution Serial No. 15-103:** A Resolution Amending
The Platting Procedures Pamphlet, To Change The Platting
Board Meetings From Morning To Evening Meetings.
(1) IM No. 15-224

pp. 330-334
Beck b. **Resolution Serial No. 15-104:** A Resolution Amending
The Scope Of Work For Project No. 45167 To Purchase
Two Alumski Personal Watercraft And A Trailer.
(1) IM No. 15-225

2. ACTION MEMORANDUMS

pp. 335-338
Beck a. **AM No. 15-151:** Authorization To Purchase A Hydraulic
Excavator From Yukon Equipment, Inc. In The Amount Of
\$147,296.

pp. 339-345
Kowalke b. **AM No. 15-153:** Vacate North Doubloon Circle Located
Within Treasure Island Subdivision Plat No. 71-33,
Located In Section 22, Township 18 North, Range 2 West,
Seward Meridian.

pp. 346-347
Beck c. **AM No. 15-154:** Approval To Transfer Funds From
Assembly Reserve (100.100.102.429.900) In The Amount
Of \$1,000 For The Newly Elected Official In Assembly
District 3 To Attend The Alaska Municipal League's
Newly Elected Official Training In November.

IX. UNFINISHED BUSINESS

pp. 348-350
Beck A. **Resolution Serial No. 15-048:** A Resolution To Request The Removal
Of State And Federal Legislation From The Manager Comments In The
Agenda At Regular Meetings. *(Sponsored By Mayor DeVilbiss)*
1. IM No. 15-106

pp. 351-355
Beck B. **Resolution Serial No. 15-052:** A Resolution To Request Support From
The Governor, State Legislators, And The Alaska State Department Of
Environmental Conservation Regarding The Use Of Recycled Biosolids
On Borough Farmlands. *(Sponsored By Mayor DeVilbiss)*
1. IM No. 15-130

X. VETO

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

XI. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 12/01/15, Assembly Chambers)

- pp. 356-361
Sykes
1. **Ordinance Serial No. 15-144:** An Ordinance Approving An Appropriation Of \$40,000 From Lazy Mountain Road Service Area No. 19 Fund Balance, Fund 275, To Fund 410, Project No. 30041, For Lazy Mountain Road Service Area No. 19 Capital Projects.
a. IM No. 15-227
- pp. 362-368
Kowalke
2. **Ordinance Serial No. 15-145:** An Ordinance Approving An Appropriation Of \$60,000 From Greater Willow Road Service Area No. 20 Fund Balance, Fund 276, To Fund 410, Project No. 30042, For Greater Willow Road Service Area No. 20 Capital Projects.
a. IM No. 15-228
- pp. 369-374
Sykes
3. **Ordinance Serial No. 15-146:** An Ordinance Approving An Appropriation Of \$10,000 From North Colony Road Service Area No. 23 Fund Balance, Fund 278, To Fund 410, Project No. 30044, For North Colony Road Service Area No. 23 Capital Projects.
a. IM No. 15-231
- pp. 375-379
Beck
4. **Ordinance Serial No. 15-147:** An Ordinance Accepting And Appropriating A Deposit From The Philippine Red Cross In The Amount Of \$250,000 Deposit To Purchase The Vessel, To Fund 450, For Engine Repairs.
a. IM No. 15-234

B. MAYORAL NOMINATIONS AND APPOINTMENTS

- pp. 380-499
1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XII. RECONSIDERATION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**

**THE MINUTES ARE
LOCATED AT THE
BACK OF THE
PACKET.**

DUE 11 DAYS PRIOR TO MEETING

OFFICIAL USE ONLY

RECEIVED
OCT 21 2015
CLERKS OFFICE

Date Received: 10/21/15

Meeting Date Approved: 11/3/15

Clerk Approval: [Signature]

**MATANUSKA-SUSITNA BOROUGH
AGENCY REPORTS**

MEETING DATE REQUESTED: 11-3-2015

NAME OF SPEAKER: Archie Giddings (Chair)

ORGANIZATION: Aviation Advisory Board

PLEASE CHECK ONE OF THE FOLLOWING THAT APPLIES:

Governmental Agency _____ Have Received a Grant from the Borough _____ Borough Board ✓

Borough Recognized Community Council _____ None Apply _____

DAYTIME TELEPHONE: 373-9018 Board Admin: Debbie Passmore 861-7716

SUBJECT: AAB update ; AAB Resolutions 15-03, 15-05

REQUESTED ACTION (if applicable): _____

- ☒ Documentation is attached for inclusion with assembly packet.
- ☐ Twenty-five (25) copies of a prepared statement or other pertinent document will be provided to the Clerk's Office by noon of the assembly meeting date.

THERE IS (7) MINUTES ALLOTTED FOR YOUR PRESENTATION

FOR OFFICIAL USE

Assembly Action/Comments:

**MATANUSKA-SUSITNA BOROUGH
AVIATION ADVISORY BOARD
RESOLUTION SERIAL NO. 15-03**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH (MSB) AVIATION ADVISORY BOARD (AAB) IN SUPPORT OF INCLUDING AVIATION IMPROVEMENTS IN THE MATANUSKA-SUSITNA BOROUGH'S PROPOSED FY16 BOND PACKAGE.

WHEREAS, the Matanuska-Susitna Borough's (Borough) Capital Improvement Program (CIP) identified \$9,405,000 of needed aviation-related improvements for FY 2016 to 2021; and

WHEREAS, during this same time period the Borough's population is expected to more than double; and

WHEREAS, the aviation-related improvements identified in the CIP must be programmed and funded for construction as early as possible in order to prevent congestion and unsafe conditions; and

WHEREAS, the State of Alaska does not have a State Transportation Improvements Fund, but instead relies on the availability of oil funds to annually support projects chosen by the state legislature; and

WHEREAS, it is anticipated that a majority of state and local funds available for transportation will be needed to take the place of federal aviation funds; and

WHEREAS, it is anticipated that the financial resources of the federal aviation trust fund for Airport Improvement Program funding will continue to feel financial restraints during the next 10 years; and

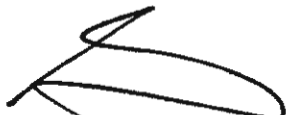
WHEREAS, the federal resources available will limit all future airport development projects to only essential operational improvements deemed necessary by the FAA to keep the airport open and operating in a safe manner; and

WHEREAS, it is therefore in the best interest of the citizens and property owners in the Borough to supplement the available state funds with the proceeds of Borough bonds to

build key elements of the Borough's aviation transportation system.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Transportation Advisory Board supports the efforts of the Borough Assembly to issue general obligation bonds to finance the construction, additions, improvements, repairs and reconstruction of aviation-related projects as identified on Attachment A, a non-prioritized list of needed projects, all or a portion thereof to be put before the citizens of the Borough for a vote.

ADOPTED by the Matanuska-Susitna Borough Aviation Advisory Board on this 9th day of April, 2015.



Archie Giddings, CHAIRMAN

ATTEST:



Debbie Passmore, Secretary

AVIATION

PRIORITY PROJECTS

1. **Talkeetna Airport - Lease Lot Development** (CIP #189)
 2. **Big Lake Airport - Two-Bay Equipment Building and Front End Loader** (CIP #174)
 3. **Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage & Fencing** (CIP #187)
 4. **Talkeetna Airport - New Helicopter Pad and Parking** (CIP #178)
 5. **Talkeetna Airport - New Apron at North End** (CIP #177)
 6. **Regional Float Plane Facility Site Evaluation** (CIP #176)
 7. **Willow Airport - Senior Center Access Road Relocation** (CIP #184)
 8. **Willow Airport - Install Automated Weather Observation System** (CIP #188)
 9. **Willow Airport - Highway Crossing Improvements** (CIP #182)
 10. **Wasilla Airport - Runway 3/21 Extension - Phase 1** (CIP #183)
-

PROJECT DESCRIPTIONS

1. **Talkeetna Airport - Lease Lot Development**
(CIP ID #189)

Nominator: MSB Pre-Design

The project will construct a taxiway to newly created lease lots on the south ramp of the Talkeetna Airport and relocate the helipad further to the south. The lease lots paid for by private businesses are being crowded by helicopter operations in a small area. The taxiway and helipad relocation (see CIP ID #178 below) have been dedicated by the State of Alaska. The lease lot development is a critical need as it will mitigate current safety conflicts between fixed wing and rotor wing traffic. The State has already dedicated the land for the lease lots. Businesses on the lots serve the Borough and the entire state. The project will contribute to the economic development of the Borough.

Funding Needed: \$500,000

2. **Big Lake Airport - Two-Bay Equipment Building and Front End Loader**
(CIP ID #174)

Nominator: MSB Pre-Design

This project will construct a two-bay equipment building and purchase a front end loader for snow removal at the airport. Equipment for maintaining the airport must currently be driven from the Palmer ADOT&PF maintenance facility. This project will save countless hours of equipment running time and equipment operator's time in having to bring maintenance staff and equipment from Palmer to Big Lake. Equipment movement and return occurs on heavy snow days, adversely impacting already dangerous driving conditions. Reduced liability regarding employee and citizen endangerment would occur if the building and equipment were located at the Big Lake Airport. Many gallons of fuel will also be saved in not having to make this journey.

Funding Needed: \$725,000

3. Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage, and Fencing (CIP ID #187)

Nominator: MSB Pre-Design

The project will construct a taxiway between the Willow Airport apron and Runway 13, improve the taxiway connection to Runway 31, and resurface and provide dust control on taxiways. Users of the Willow Airport will benefit from this one year project. The project will also complete the fencing and signage of the Willow Airport to increase airport security, decrease vandalism, and prevent casual access to the airport. A portion of the airport adjacent to the Parks Highway has been fenced, but is not complete. Commercial businesses, airplane owners, and pilots that work at the Willow Airport will benefit from this project. Fencing is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$1.7 Million

4. Talkeetna Airport - New Helicopter Pad and Parking (CIP ID #178)

Nominator: MSB Pre-Design

This project calls for the relocation of the Talkeetna Airport helipad to an area near the east end of the runway. The existing helipad is located in the 100 year floodplain. Residents of the community of Talkeetna and the National Guard, as well as tourists visiting the area, will benefit from the re-location. It is anticipated the project will take two years to complete and is a component of the airport's master plan.

Funding Needed: \$2.1 Million

5. Talkeetna Airport - New Apron at North End (CIP ID #177)

Nominator: MSB Pre-Design

This project will expand commercial, General Aircraft (GA) and transient aircraft parking. The project will construct a transient parking apron and pad for the future GA and lease lot apron development. This project will benefit the community of Talkeetna through increased economic development as well as other Borough and non-Borough residents who fly into Talkeetna and need an area to park their aircraft. This project is supported by the Talkeetna Airport Master Plan and is a companion project to CIP ID #189, Lease Lot Development.

Funding Needed: \$1.53 Million

6. Regional Float Plane Facility Site Evaluation (CIP ID #176)

Nominator: MSB Pre-Design

The 2007 Regional Aviation System Plan (RASP) identified the need for a float plane facility in the Knik-Goose Bay/Point MacKenzie area. Initial assessment of the Seven Mile Lake area recommended in the RASP has shown significant wetlands exist at that site, and along the logical access route. Borough staff are reviewing other location options and have begun preliminary research into a location in the proposed Point MacKenzie Townsite. This project will further refine the Regional Float Plane Facility site location work done in the RASP, Phase 1, review the findings and recommendations of the RASP, and continue to assess feasibility. A float plane facility will be regional in nature thereby benefiting residents of both Anchorage and the Borough economically. It is anticipated that it will take one year to complete this site evaluation phase of the project.

Funding Needed: \$100,000

**7. Willow Airport - Senior Center Access Road Relocation
(CIP ID #184)**

Nominator: MSB Pre-Design

This project will separate Willow Senior Housing traffic from aircraft taxiing traffic by relocating the access road to the Willow Senior Housing. Currently all traffic uses the same route: Willow Senior Housing access was linked into the existing access for aircraft moving from Willow Lake to the Willow Airport runway facilities. For safety the two access roads need to be separated. Residents and visitors of the Willow Senior Housing units as well as aircraft owners and pilots will benefit from this project. This is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$350,000

**8. Willow Airport - Install Automated Weather Observation System
(CIP ID #188)**

Nominator: MSB Pre-Design

This project will install an automated weather observation system and construct secondary access roads at each end of the airport runway. The automated weather observation system will also be available via the internet to Alaska residents statewide who may be travelling through the area and need up-to-the-minute weather information. Secondary access roads at each end of the runway will provide access for maintenance and fire and rescue operations.

Funding Needed: \$1 Million

**9. Willow Airport - Highway Crossing Improvements
(CIP ID #182)**

Nominator: MSB Pre-Design

This project will provide vehicles on the Parks Highway electronic warning that a plane is crossing the highway from Willow Lake to the Willow Airport upland facilities. The current signage is not adequate. This project will provide increased safety for all users of the Parks Highway as well as the pilots and maintenance staff taking planes across the highway. This is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$500,000

**10. Wasilla Airport - Runway 3/21 Extension - Phase 1
(CIP ID #183)**

Nominator: MSB Pre-Design

This project will extend the current 3/21 runway by 1,400 feet, bringing the total runway length to 5,100 feet. This will allow for larger, multi-engine aircraft to land and take off at the Wasilla Airport, thereby increasing cargo and passenger service to the Borough's largest community. The residents of both the City of Wasilla and the Borough as a whole who use the airport for transfer of freight and passengers will benefit. The improvement is supported by the Wasilla Airport Master Plan and is expected to take two to three years to complete.

Funding Needed: TBD

AVIATION NEEDS LIST

NO PRIORITY ORDER, LISTED ALPHABETICALLY

Big Lake Airport - Install New Lighting System

(CIP ID #87)

Nominator: MSB Pre-Design

This project will upgrade the runway light controller system, wiring, and lights increasing safety. The lighting system at the Big Lake Airport is not up to current safety standards. All users of the Big Lake Airport will benefit from the project.

Funding Needed: \$900,000

Goose Bay Airport - Security Fence

(CIP ID #175)

Nominator: MSB Pre-Design

This project will install a security fence around the perimeter of the runway and parking apron thereby providing a safe and obstacle free runway as well as a secure place to park aircraft. This project will provide increased safety for plane owners and users of the Goose Bay Airport at the end of Knik-Goose Bay Road, one of the fastest growing areas of the state. The project can be completed in one year once funding is secured.

Funding Needed: \$600,000

Willow Airport - Apron Space for Tie-Downs at South End

(CIP ID #180)

Nominator: MSB Pre-Design

This project will construct an aircraft tie-down apron pad at the Willow Airport where none currently exists. Users of the Willow Airport will benefit from this project as well as the community of Willow in increased economic development.

Funding Needed: \$500,000

Willow Airport - Helicopter Pad and Parking

(CIP ID #181)

Nominator: MSB Pre-Design

This project will construct a helicopter landing pad and parking area at the Willow Airport. Helicopters currently have no designated landing area and often set down in the aircraft taxiway area or vehicle parking area where they must watch out for vehicles moving on the ground. This project will provide a designated area which will increase safety for operations, refueling, and maintenance. This will benefit the users of the Willow Airport as well as Emergency Services and injured residents or non-residents who may be flown into this location for transfer to ground transport. The project is included in the Willow Airport Master Plan as a mid- or long-term improvement.

Funding Needed: \$500,000

Willow Airport - Public Float Plane Dock

(CIP ID #183)

Nominator: MSB Pre-Design

This project will provide a public float plane dock at Willow Lake. There currently is no public float plane dock which makes access for entering and exiting float planes difficult, and less safe than loading from a dock. This

improvement would likely draw more pilots to Willow Lake thereby contributing to the economy of the Community of Willow.

Funding Needed: \$1 Million

**Willow Airport - Taxiway and Apron Surface Hardening
(CIP ID #186)**

Nominator: MSB Pre-Design

This project will harden the surface of the taxiway and apron to reduce dust and maintenance. (Local pilots have requested that the runway remain gravel.) Surfacing and dust control on taxiways is included in the Willow Airport Master Plan as an improvement.

Funding Needed: \$500,000

**MATANUSKA-SUSITNA BOROUGH
AVIATION ADVISORY BOARD
RESOLUTION SERIAL NO. 15-05**

**A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AVIATION ADVISORY BOARD
RECOMMENDING PRIORITY AVIATION PROJECTS TO BE INCLUDED IN THE
MATANUSKA-SUSITNA BOROUGH CAPITAL IMPROVEMENT PROGRAM FOR FISCAL
YEARS 2017 - 2022.**

WHEREAS, the Aviation Advisory Board reviewed the projects nominated for inclusion in the FY 2017 - 2022 Capital Improvement Program (Attachment A); and

WHEREAS, the Aviation Advisory Board recognizes the importance of long range planning for development; and

WHEREAS, the aviation projects address well documented needs and are supported by the Borough's Aviation Plan; and

WHEREAS, improved aviation facilities and improvements will support diversified economic development which benefits the entire Matanuska-Susitna Borough; and

WHEREAS, staff reviewed the projects against the evaluation criteria established for all nominations to the Capital Improvement Program to create a prioritized list; and

WHEREAS, the Aviation Advisory Board reviewed the prioritized list of nominations for inclusion in the Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Aviation Advisory Board respectfully recommends that the following projects be included as the top ten Aviation Priority Projects in the FY 2017-2022 Capital Improvement Program:

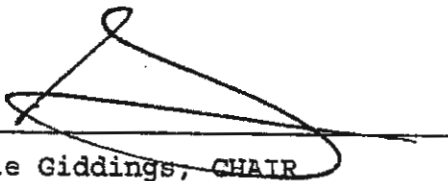
1. Talkeetna Airport - Lease Lot Development (CIP #189)
2. Big Lake Airport - Two-Bay Equipment Building and Front End Loader (CIP #174)
3. Willow Airport - Taxiway Improvements, Construction of Access Roads, Fencing and Signage (CIP #187)

4. Talkeetna Airport - New Helicopter Pad and Parking (CIP #178)
5. Talkeetna Airport - New Apron at North End (CIP #177)
6. Regional Float Plane Facility Site Development (CIP #176)
7. Willow Airport - Senior Center Access Road Relocation (CIP #184)
8. Willow Airport - Install Automated Weather Observation System (CIP #188)
9. Willow Airport - Highway Crossing Improvements (CIP #182)
10. Wasilla Airport - Extend Runway 4/22 5000' - Phase I (CIP #183)

BE IT FURTHER RESOLVED, the following projects in the FY 2017 - 2022 Capital Improvement Program Aviation Needs List:

1. Big Lake Airport - Install New Lighting System (CIP #87)
2. Goose Bay Airport - Security Fencing (CIP #175)
3. Willow Airport - Apron Space for Tie-Downs at South End (CIP #180)
4. Willow Airport - Helicopter Pad and Parking (CIP #181)
5. Willow Airport - Public Float Plane Dock (CIP #183)
6. Willow Airport - Taxiway and Apron Surface Hardening (CIP #186)

ADOPTED by the Matanuska-Susitna Borough Aviation Advisory Board on this 11 day of June, 2015.


Archie Giddings, CHAIR

ATTEST:

Debbie Passmore

Debbie Passmore, Board Admin. Support

Aviation

PRIORITY PROJECTS

1. Talkeetna Airport - Lease Lot Development (CIP #189)
2. Big Lake Airport - Two-Bay Equipment Building and Front End Loader (CIP #174)
3. Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage & Fencing (#187)
4. Talkeetna Airport - New Helicopter Pad and Parking (CIP #178)
5. Talkeetna Airport - New Apron at North End (CIP #177)
6. Regional Float Plane Facility Site Evaluation (CIP #176)
7. Willow Airport - Senior Center Access Road Relocation (CIP #184)
8. Willow Airport - Install Automated Weather Observation System (CIP #188)
9. Willow Airport - Highway Crossing Improvements (CIP #182)
10. Wasilla Airport - Runway 3/21 Extension - Phase 1 (CIP #183)

PROJECT DESCRIPTIONS

1. Talkeetna Airport - Lease Lot Development (CIP ID #189)

Nominator: MSB Pre-Design

The project will construct a taxiway to newly created lease lots on the south ramp of the Talkeetna Airport and relocate the helipad further to the south. The lease lots paid for by private businesses are being crowded by helicopter operations in a small area. The taxiway and helipad relocation (see CIP ID #178 below) have been dedicated by the State of Alaska. The lease lot development is a critical need as it will mitigate current safety conflicts between fixed wing and rotor wing traffic. The State has already dedicated the land for the lease lots. Businesses on the lots serve the Borough and the entire state. The project will contribute to the economic development of the Borough.

Funding Needed: \$500,000

2. Big Lake Airport - Two-Bay Equipment Building and Front End Loader (CIP ID #174)

Nominator: MSB Pre-Design

This project will construct a two-bay equipment building and purchase a front end loader for snow removal at the airport. Equipment for maintaining the airport must currently be driven from the Palmer ADOT&PF maintenance facility. This project will save countless hours of equipment running time and equipment operator's time in having to bring maintenance staff and equipment from Palmer to Big Lake. Equipment movement and return occurs on heavy snow days, adversely impacting already dangerous driving conditions. Reduced liability regarding employee and citizen endangerment would occur if the building and equipment were located at the Big Lake Airport. Many gallons of fuel will also be saved in not having to make this journey.

Funding Needed: \$725,000

3. Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage, and Fencing

(CIP ID #187)

Nominator: MSB Pre-Design

The project will construct a taxiway between the Willow Airport apron and Runway 13, improve the taxiway connection to Runway 31, and resurface and provide dust control on taxiways. Users of the Willow Airport will benefit from this one year project. The project will also complete the fencing and signage of the Willow Airport to increase airport security, decrease vandalism, and prevent casual access to the airport. A portion of the airport adjacent to the Parks Highway has been fenced, but is not complete. Commercial businesses, airplane owners, and pilots that work at the Willow Airport will benefit from this project. Fencing is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$1.7 Million

4. Talkeetna Airport - New Helicopter Pad and Parking

(CIP ID #178)

Nominator: MSB Pre-Design

This project calls for the relocation of the Talkeetna Airport helipad to an area near the east end of the runway. The existing helipad is located in the 100 year floodplain. Residents of the community of Talkeetna and the National Guard, as well as tourists visiting the area, will benefit from the re-location. It is anticipated the project will take two years to complete and is a component of the airport's master plan.

Funding Needed: \$2.1 Million

5. Talkeetna Airport - New Apron at North End

(CIP ID #177)

Nominator: MSB Pre-Design

This project will expand commercial, General Aircraft (GA) and transient aircraft parking. The project will construct a transient parking apron and pad for the future GA and lease lot apron development. This project will benefit the community of Talkeetna through increased economic development as well as other Borough and non-Borough residents who fly into Talkeetna and need an area to park their aircraft. This project is supported by the Talkeetna Airport Master Plan and is a companion project to CIP ID #189, Lease Lot Development.

Funding Needed: \$1.53 Million

6. Regional Float Plane Facility Site Evaluation

(CIP ID #176)

Nominator: MSB Pre-Design

The 2007 Regional Aviation System Plan (RASP) identified the need for a float plane facility in the Knik-Goose Bay/Point MacKenzie area. Initial assessment of the Seven Mile Lake area recommended in the RASP has shown significant wetlands exist at that site, and along the logical access route. Borough staff are reviewing other location options and have begun preliminary research into a location in the proposed Point MacKenzie Townsite. This project will further refine the Regional Float Plane Facility site location work done in the RASP, Phase 1, review the findings and recommendations of the RASP, and continue to assess feasibility. A float plane facility will be regional in nature thereby benefiting residents of both Anchorage and the Borough economically. It is anticipated that it will take one year to complete this site evaluation phase of the project.

Funding Needed: \$100,000

7. Willow Airport - Senior Center Access Road Relocation

(CIP ID #184)

Nominator: MSB Pre-Design

This project will separate Willow Senior Housing traffic from aircraft taxiing traffic by relocating the access road to the Willow Senior Housing. Currently all traffic uses the same route: Willow Senior Housing access was linked into the existing access for aircraft moving from Willow Lake to the Willow Airport runway facilities. For safety the two access roads need to be separated. Residents and visitors of the Willow Senior Housing units as well as aircraft owners and pilots will benefit from this project. This is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$350,000

8. Willow Airport - Install Automated Weather Observation System

(CIP ID #188)

Nominator: MSB Pre-Design

This project will install an automated weather observation system and construct secondary access roads at each end of the airport runway. The automated weather observation system will also be available via the internet to Alaska residents statewide who may be travelling through the area and need up-to-the-minute weather information. Secondary access roads at each end of the runway will provide access for maintenance and fire and rescue operations.

Funding Needed: \$1 Million

9. Willow Airport - Highway Crossing Improvements

(CIP ID #182)

Nominator: MSB Pre-Design

This project will provide vehicles on the Parks Highway electronic warning that a plane is crossing the highway from Willow Lake to the Willow Airport upland facilities. The current signage is not adequate. This project will provide increased safety for all users of the Parks Highway as well as the pilots and maintenance staff taking planes across the highway. This is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$500,000

10. Wasilla Airport - Runway 3/21 Extension - Phase 1

(CIP ID #183)

Nominator: MSB Pre-Design

This project will extend the current 3/21 runway by 1,400 feet, bringing the total runway length to 5,100 feet. This will allow for larger, multi-engine aircraft to land and take off at the Wasilla Airport, thereby increasing cargo and passenger service to the Borough's largest community. The residents of both the City of Wasilla and the Borough as a whole who use the airport for transfer of freight and passengers will benefit. The improvement is supported by the Wasilla Airport Master Plan and is expected to take two to three years to complete.

Funding Needed: TBD

Aviation Needs List

No Priority Order, Listed Alphabetically

Big Lake Airport - Install New Lighting System
(CIP ID #87)

Nominator: MSB Pre-Design

This project will upgrade the runway light controller system, wiring, and lights increasing safety. The lighting system at the Big Lake Airport is not up to current safety standards. All users of the Big Lake Airport will benefit from the project.

Funding Needed: \$900,000

Goose Bay Airport - Security Fence
(CIP ID #175)

Nominator: MSB Pre-Design

This project will install a security fence around the perimeter of the runway and parking apron thereby providing a safe and obstacle free runway as well as a secure place to park aircraft. This project will provide increased safety for plane owners and users of the Goose Bay Airport at the end of Knik-Goose Bay Road, one of the fastest growing areas of the state. The project can be completed in one year once funding is secured.

Funding Needed: \$600,000

Willow Airport - Apron Space for Tie-Downs at South End
(CIP ID #180)

Nominator: MSB Pre-Design

This project will construct an aircraft tie-down apron pad at the Willow Airport where none currently exists. Users of the Willow Airport will benefit from this project as well as the community of Willow in increased economic development.

Funding Needed: \$500,000

Willow Airport - Helicopter Pad and Parking
(CIP ID #181)

Nominator: MSB Pre-Design

This project will construct a helicopter landing pad and parking area at the Willow Airport. Helicopters currently have no designated landing area and often set down in the aircraft taxiway area or vehicle parking area where they must watch out for vehicles moving on the ground. This project will provide a designated area which will increase safety for operations, refueling, and maintenance. This will benefit the users of the Willow Airport as well as Emergency Services and injured residents or non-residents who may be flown into this location for transfer to ground transport. The project is included in the Willow Airport Master Plan as a mid- or long-term improvement.

Funding Needed: \$500,000

Willow Airport - Public Float Plane Dock
(CIP ID #183)

Nominator: MSB Pre-Design

This project will provide a public float plane dock at Willow Lake. There currently is no public float plane dock which makes access for entering and exiting float planes difficult, and less safe than loading from a dock. This improvement would likely draw more pilots to Willow Lake thereby contributing to the economy of the Community of Willow.

Funding Needed: \$1 Million

**Willow Airport - Taxiway and Apron Surface Hardening
(CIP ID #186)**

Nominator: MSB Pre-Design

This project will harden the surface of the taxiway and apron to reduce dust and maintenance. (Local pilots have requested that the runway remain gravel.) Surfacing and dust control on taxiways is included in the Willow Airport Master Plan as an improvement.

Funding Needed: \$500,000

DUE 11 DAYS PRIOR TO MEETING

OFFICIAL USE ONLY

Date Received: 10/21/15

Meeting Date Approved: 11/3/15

Clerk Approval: [Signature]

RECEIVED

OCT 21 2015

CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH
AGENCY REPORTS

MEETING DATE REQUESTED: Nov 3, 2015

NAME OF SPEAKER: Bonnie Quill

ORGANIZATION: MAT-SU Convention & Visitors Bureau

PLEASE CHECK ONE OF THE FOLLOWING THAT APPLIES:

Governmental Agency _____ Have Received a Grant from the Borough X Borough Board _____

Borough Recognized Community Council _____ None Apply _____

DAYTIME TELEPHONE: 746-5000 FACSIMILE NO.: _____

SUBJECT: Agency Report

REQUESTED ACTION (if applicable): _____

- ☐ Documentation is attached for inclusion with assembly packet.
- ☐ Twenty-five (25) copies of a prepared statement or other pertinent document will be provided to the Clerk's Office by noon of the assembly meeting date.

THERE IS (7) MINUTES ALLOTTED FOR YOUR PRESENTATION

FOR OFFICIAL USE

Assembly Action/Comments:

MATANUSKA-SUSITNA BOROUGH
AGRICULTURAL ADVISORY BOARD
RESOLUTION NO 15-02

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURAL ADVISORY BOARD RECOMMENDING ASSEMBLY PLACE A MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS TO DISPOSE OF FEE SIMPLE INTERESTS OF PREVIOUSLY DISPOSED BOROUGH AGRICULTURAL PROPERTY.

WHEREAS, the purpose of the agricultural board is to provide advice to the assembly and manager on agricultural issues; and

WHEREAS, Matanuska-Susitna Borough titles 15, 13, and 23 have governed the disposals of Borough-owned real property or any interests in real property by the Borough over time; and

WHEREAS, these titles govern the disposal of the Borough's remaining property interest in those properties where the agricultural rights have already been disposed of at lower than the fair market value, and the remaining rights are retained in Borough ownership; and

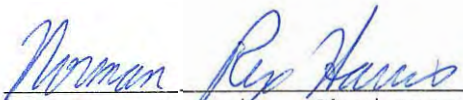
WHEREAS, the Assembly currently acts upon an application from the agricultural rights owner for such disposal without a policy; and

WHEREAS, it appears there is a heightened interest from the public requesting the Borough to sell all of its rights and/or dispose of the development rights and provide clear fee simple interests of its agriculture land; and

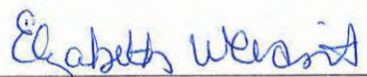
WHEREAS, the Assembly requests the Agricultural Advisory Board to work towards a recommendation to provide the Assembly guidance on Borough processes relating to agricultural property before the Assembly considers additional applications to dispose of any remaining interest it has in properties for which the agricultural rights have already been disposed.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Real Agricultural Advisory Board recommends the Matanuska-Susitna Borough Assembly place a moratorium on the acceptance and processing of applications to dispose of development rights of previously disposed borough agricultural rights only property.

ADOPTED by the Matanuska-Susitna Borough Agricultural Advisory Board this 14th day of October 2015.


Norman Harris, Chairman

ATTEST:


Elizabeth Weiant,
Department Administrative Specialist

A RESOLUTION OF THE ROAD SERVICE AREA #31, ALPINE BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$20,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #31, Alpine Fund Balance has a balance of approximately \$70,778; and

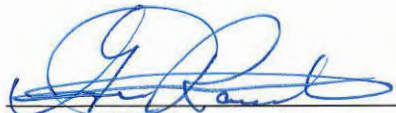
WHEREAS, it is the desire of the Road Service Area #31, Alpine Board of Supervisors to ensure adequate funding for projects on the capital projects list; and

WHEREAS, the excess funds from the RSA #31, Alpine Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #31, Alpine Board of Supervisors request \$20,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #31, Alpine Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$20,000 from Fund Balance 281.272.000 to Capital Improvements Project 30051.

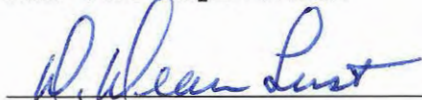
APPROVED by the Road Service Area #31, Alpine Board of Supervisors:



RSA #31 Supervisor

Date

10/13/2015



RSA #31 Supervisor

Date

10/13/15



RSA #31 Supervisor

Date

10/13/15

A RESOLUTION OF THE ROAD SERVICE AREA #31, ALPINE BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$30,000 FROM THE FY2016 OPERATING BUDGET TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #31, Alpine Operating Maintenance account has a balance of approximately \$61,888; and

WHEREAS, it is the desire of the Road Service Area #31, Alpine Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the RSA #31, Alpine Board of Supervisors request \$30,000 be transferred to the Capital Improvement Projects Program;

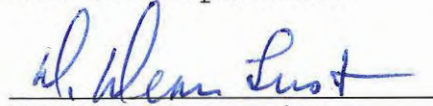
NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #31, Alpine Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$30,000 from FY2016 Operating Budget Fund 285.000.000.428.600 to Capital Improvements Project 30051.

APPROVED by the Road Service Area #31, Alpine Board of Supervisors:



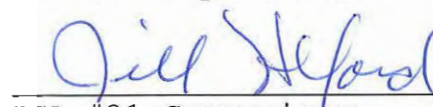
RSA #31 Supervisor

10/13/2015
Date



RSA #31 Supervisor

10/13/15
Date



RSA #31 Supervisor

10/13/15
Date

Resolution 15-03

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board was held on Thursday, March 12, 2015, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:30 p.m. by Mr. Archie Giddings..

II. ROLL CALL AND DETERMINATION OF QUORUM

Aviation Advisory Board members present and establishing a quorum were:

Ms. Beth Fread
Mr. Archie Giddings
Mr. Chris Kepler – joined us at 2:32
Mr. Dave Palmer
Mr. Mike Pannone
Mr. Steve Pavish
Mr. Mark Stigar

Aviation Advisory Board members absent and excused were:

Mr. Patrick Martin
Mr. Barry Stanley

Staff in attendance were:

Mr. Brad Sworts, Pre-Design & Engineering Manager
Mr. Michael Weller, Traffic Data Technician
Ms. Debbie Passmore, Board Administrative Support
Mr. Eric Phillips, Community Development Director

III. AUDIENCE INTRODUCTION

Mr. Eugene Haberman
Assembly Member Vern Halter
Mayor Larry DeVilbiss
Mr. Jack West
Mr. Don Lee
Mr. Roger Robinson
Ms. Whitney Wolff
Mr. Jeff Combs
Ms. Jane Dale
Mr. Drew Haag
Mr. Billy Fitzgerald – by telephone
Ms. Leah Henderson, DOWL – by telephone
Ms. Sara Russell – by telephone

IV. APPROVAL OF AGENDA

MOTION: Ms. Beth Fread moved; seconded by Mr. Dave Palmer. No discussion.

GENERAL CONSENT: The agenda was approved as presented without objection.

V. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Archie Giddings.

VI. APPROVAL OF MINUTES OF PRECEDING MEETING

A. Regular Aviation Advisory Board Meeting: 02/12/15

MOTION: Ms. Beth Fread moved for approval; Mr. Dave Palmer seconded. Discussion. There should be something in the minutes about opening up the floor before the motion to approve Resolution 15-01. That is not in the minutes and need to be added.

GENERAL CONSENT: The minutes were not approved until they can be researched and amended. The minutes will be brought back to the Board at the next meeting for review and approval.

VII. AGENCY AND STAFF REPORTS

A. Airports

1. Wasilla Airport

Mr. Archie Giddings:

- Nothing to report today.

2. Palmer Airport

Mr. Jeff Combs, Airport Superintendent:

- spoke to the wonderful weather and that operations are up;
- gave an update of the Palmer Airport Master Plan;
- discussed several upcoming RFP's.

B. State of Alaska

(There were no reports provided.)

C. Matanuska-Susitna Borough

(There were no reports provided.)

VIII. PRESENTATIONS

(There were no presentations.)

IX. AUDIENCE PARTICIPATION *(limited to three minutes)*

Drew Haag, Above Alaska Aviation

- spoke to his business's history in Talkeetna and the contributions it makes to the community;
- reported that there are only two viable float plane operating sites in the Talkeetna area – Christianson and Fish Lakes;
- spoke to the impact of the recent shut down of future commercial float plane operations at Christianson Lake;
 - noted that the MSB has land on Fish Lake and spoke to the Fish & Numbered Lakes Recreation Management Plan;
- opined that the issue is for all in the community of Talkeetna; and
- asked that the AAB approve Resolution 15-02.

Larry Dearman

- spoke to the history of the Talkeetna SpUD; and
- related that as a business man, he put out the funds to support his business; he doesn't want his tax dollars paying for a private business.

Rick Shear, resident on Christianson Lake

- believes that because of the violations that took place by Mr. Haag on Fish Lake and Christianson Lake, he burned his bridges;
- also doesn't want any tax dollars going to support a private business; and
- reiterated the letter written by Rebecca Cozad (in the information packet).

Roger Robinson, resident of Talkeetna and lives next to Christianson Lake since early 1980's

- explained how there's been an increase in visitors to the lake;
- he and his family actively recreate on the lake;
- described the safety issues between swimmers, paddle boarders, fishermen, boats and float planes on the lake;
- noted that they few operators that are there now are very conscientious but worries about the increasing safety issue with more operators down the road; and
- added that as people get more educated about the issue, they reject the idea of changing the SpUD and management plans.

Whitney Wolff, Chair Talkeetna Community Council, Inc. (TCCI)

- reaffirmed that Talkeetna is an aviation community;
- assured the audience that the TCCI does not oppose commercial aviation;
- pointed out her recent letter regarding this issue;
- described the lake management plans that work in harmony with current commercial aviation;

- TCCI supports the SpUD and management plans as written;
- Many in the community helped write them and don't want them changed;
- Feels that a commercial floatplane facility at Fish Lake Rec Area will cause too much conflict and safety issues; and
- Asks that we drop Resolution 15-02 and help Mr. Haag find a place to work that won't cause controversy.

Larry DeVilbiss, Mayor of Matanuska-Susitna Borough

- Not here to talk about Talkeetna or Willow;
- Shared that he has no position on this letter or this issue;
- Feels it's appropriate to forward the letters to the AAB; and
- Thanked the Board for their work on these issues.

Jack West, lives in Talkeetna

- Agrees with what most of the prior speakers said; and
- Added that private individuals at Fish Lake have spent much money to build their businesses and doesn't want the Borough to build competing businesses there.

Eugene Haberman, represents himself and lives in the Matanuska Valley

- Thanked the Board for their recent policy to hear from the audience before addressing issues;
- Complimented the Board for addressing the correction to last month's minutes;
- Spoke about his concern with the lack of notification regarding last month's tour;
- Also noted that the packets are not getting out early enough and were being changed as early as yesterday; and
- Explained the new policy of letting the public speak before Board decisions and thanked the Board again.

Vern Halter, Assembly Member

- Explained how this is the second time in five years he's spoken in front of a Board on an issue like this and that it's very important to him;
- Doesn't think this resolution should go forward;
- Many people in Talkeetna and in the Borough worked very hard on the current plans;
- Thinks that changing a community's plans is a community process;
- Agrees with Whitney Wolff; and
- As an assembly member, he won't support the resolution.

Jane Dale, Alaska Air Carriers Association, lives in Willow

- The Alaska Air Carriers Association supports commercial operations;
- They want to support the longevity of commercial operations in a community;
- Thinks the issue isn't about any individual person, thinks it's about the documents that prohibit new commercial operations;
- Pointed out that there are a couple of slips that the Borough owns on Christensen Lake that won't be available;
- discussed non-compatible land uses, that they have to be understood and planned for;
- described solving this issue as kicking the can down the road but that's not serving the public;
- feels the plans are excluding any commercial operations in the community;

- thinks we need to work together to find a new location and build a new facility;
- respects the community's wishes but feels the private land isn't open for lease and that there's no new space in Talkeetna for commercial operations;
- pointed out that we can't receive FAA funds because we're on the road system and policy puts the money into rural Alaska; and
- Urged the Board to pass the resolution.

Billy Fitzgerald, is a lease holder of one of the docking sites in Talkeetna – by telephone

- Wants to go on record as being opposed to Resolution 15-02;
- Explained how the community worked for hundreds of hours to develop the current plans;
- Feels that the current situation has been created by one individual by his past actions; and
- Wants the Board to seriously consider all that the community has done and vote this resolution down.

Don Lee, lake resident and operator of a sea plane base on Christianson Lake

- Thanked the Board for their involvement in this;
- Explained that commercial operations have not been discouraged or halted in Talkeetna;
- Feels that they're reaching the saturation point in Talkeetna where they can have the quality of living that they want; and
- Doesn't think it would be fair for the Board to take away the SpUD that they worked so hard on.

X. UNFINISHED BUSINESS

A. Unmanned Aircraft Systems

1. House Joint Resolution No. 5 Recognizing the Academy of Model Aeronautics (www.knowbeforeyoufly.org). Discussion.

MOTION: Ms. Beth Fread moved that the board bring forward a resolution in support of HJB5 at the next meeting; seconded by Mr. Dave Palmer. Discussion.

VOTE: The motion passed without objection.

2. DOD Memo dated 2/17/2015, Subject: Policy Memorandum 15-002, "Guidance for the Domestic Use of Unmanned Aircraft Systems."

Ms. Beth Fread explained that this is in support of the previous item.

B. Commercial Floatplane Lake Access in Talkeetna (with numerous handouts). Discussion.

AUDIENCE PARTICIPATION *(limited to three minutes)*

Mr. Eric Phillips, MSB Community Development Director

- Explained that he's worked on this issue for five months;
- It's clear that the Community Council, the Chamber of Commerce, the public and the Assemblyman representing that district don't want the plans changed; and

- Feels he would be hard pressed to defy all of them.

Mr. Dave Palmer, AAB Member

- Asked if there are any other alternatives to achieve a community-wide solution; and
- Asked if there is anything available to us as a Board to meet a need within the community, that is expansion of seaplane aviation, without disturbing the current plans.

Mr. Eric Phillips, MSB Community Development Director

- Explained that he is not an aviation expert but doesn't believe there any other lakes that could be used. Confirmed with a member or members of the audience.

Ms. Beth Fread, AAB Member

- Asked Mr. Phillips about the Christianson Lake Management Plan and whether or not the recommendations have taken place;
- Discussed the lack of an alternative place for commercial float plane businesses to operate as mentioned in the Plan; and
- Feels there are a number of conflicts of law and direction between the grandfather rights and the abandonment decree of the docks in the Christianson Lake Management Plan and the Talkeetna SpUD.

Mr. Eric Phillips, MSB Community Development Director

- Reiterated his belief that there is no gray area in what the community wants with this issue;
- Won't parse out the SpUD or parts of the management plans;
- Feels the plans are clear; and
- Feels the community has been clear.

Whitney Wolff, Talkeetna Community Council, Inc.

- Read a portion of the plan that has been referenced today regarding the recommendations for an alternative place for commercial float plane businesses.

Jane Dale, Alaska Air Carriers Association, lives in Willow

- Respects everyone's opinions;
- Feels we look to the Borough to help community growth;
- Wants to address the non-compatible aviation uses at Christianson Lake by not closing the door to those operations using Fish Lake off of Borough property since there isn't any private land available; and
- Reminds us that they are not big seaplane bases like Lake Hood, they are lakes that don't even have a lane.

Larry Dearman

- Explained that there is private property on Fish Lake and that if some is for sale and you have the money, you should buy it and do what you want with it;
- Pointed out that when you hear from a council, a chamber, and the community and you go against them, you might as well tell them all to disband; and
- Feels this is caused by one man. Told the audience to ask him why he's not there anymore.

Drew Haag, Above Alaska Aviation

- Feels that the plan spells out that once an alternative location has been found and that an alternative location hasn't been found yet;
- Expressed his love for Talkeetna;
- Believes that this group is only a representation and they don't speak for the whole community;
- Included in the packet a list with 28 signatures from residents who are in favor of using Fish Lake;
- Explained how he's contacted all of the owners at Fish Lake but none of them want to sell their land; and
- Included in his comments that his lease was purchased by a competitor who did not renew his lease.

Jack West

- Feels that we must think there is no commercial floatplane access at Fish Lake and that cannot be further from the truth; and
- Explained that there are two or three on private property.

Whitney Wolff, Talkeetna Community Council, Inc.

- Explained that there is no huge demand for the slips; that one has been sitting for 14 years unused and another for 10 years unused; and
- Believes that perhaps the RASP, Phase II could find a location somewhere beyond the Talkeetna boundary.

Mr. Dave Palmer, Board member

- Explained that the Board's planning window is 20-50 years and we respond to issues from that perspective.

Mr. Chris Kepler, Board member

- Asked for more information about the two docks that have been sitting for years.

Whitney Wolff, Talkeetna Community Council, Inc.

- Explained that they are not docks, just spaces that were grandfathered in; and
- The two didn't get used; nobody applied and there's never been a waiting list or competitive bid. They were abandoned.

Mr. Chris Kepler, Board member

- Thanked Ms. Wolff.

Ms. Beth Fread, Board member

- Pointed out that Fish Lake is an option;
- Also pointed out that the Borough land is an option;
- Also pointed out that the access that was supposed to be built is a use that is a part of the plan;

- Related that both the State and the Borough lease lands to businesses and they pay for those improvements themselves and so generate income for the Borough; they don't use Borough funds;
- That is called concessions or lease holders;
- Pointed out that this is in Resolution 15-02;
- Also pointed out that Talkeetna is a special place that is recognized as a large aviation area;
- believes that none of the audience would move from Talkeetna because they appreciate the aviation reputation there;
- Believes that the plans were written in recognition that commercial floatplane businesses will extend;
- Is interested in artificial sea plane lanes being built as portions of the plans address but have not been implemented; and
- Explained that that is why she drafted Resolution 15-02.

No additional comments were given.

XI. NEW BUSINESS

A. Discuss and amend AAB Resolution 15-02, in support of Commercial Floatplane Lake Access in Talkeetna

Ms. Beth Fread, Board member

- Noted that she would like to introduce the resolution but removed herself from conversation unless someone has specific questions.

MOTION: Approval of Resolution 15-02 was moved by Ms. Beth Fread; seconded by Mr. Dave Palmer. Discussion.

MOTION: Mr. Mike Pannone moved to table this resolution; Ms. Beth Fread seconded the motion and amended that this resolution be tabled until our next meeting. Mr. Dave Palmer seconded the amendment. Discussion.

VOTE: on tabling this resolution until the next meeting (yes will indicate a desire to table this until our next meeting; no indicates a desire to decide today):

Mr. Steve Pavish: yes
 Mr. Chris Kepler: no
 Mr. Dave Palmer: yes
 Mr. Mike Pannone: yes
 Ms. Beth Fread: yes
 Mr. Mark Stigar: no

VOTE: the motion to table the resolution fails.

Discussion of the main motion.

OPEN TO THE FLOOR:

Eugene Haberman, represents himself and lives in the Matanuska Valley

- Explained that he addresses the public process;
- Expressed his concern about the format of the resolution;
- Believes that the packets were not sent out early enough; and
- Thinks we should not vote on Resolution 15-02 yet.

Larry Dearman

- Asked about Ms. Beth Fread's involvement with the voting on this Resolution; and
- Asked if Ms. Beth Fread has ever lived in Talkeetna.

Ms. Beth Fread, Board member

- Explained that she withdrew from the discussion until she was asked a direct question;
- Said she has never lived in Talkeetna but has been very active there and is aware of their reputation.

Larry Dearman

- Inquired about their reputation.

Ms. Beth Fread, Board member

- Explained the reputation is that of being the end of the road town.

Rick Shear, Christianson Lake

- Asked if Borough funds would be used for this facility.

Mr. Archie Giddings, Board Chair

- Indicated we have no way of controlling that.

Rick Shear, Christianson Lake

- Noted that there is a salmon creek that runs through there so the expense would be very high.

Jack West

- Explained the layout of Fish Lake and the spur road; and
- Reported that the road service people gave him an estimate of \$500K - \$1M to put in a Borough road there, not including maintenance or restrooms, and pointed out that these would be Borough funds spent on the private business.

Don Lee, Alaska Floats & Skis

- Feels that the SpUD was created specifically and there are conduits to change it; and
- Related that Mr. Haag violated his past lease and so is not eligible for five years.

Jane Dale

- Supports the resolution and thinks it's worth taking another look at making changes to the current plans and SpUD.

Whitney Wolfe, Talkeetna Community Council

- Adamantly does not support the resolution;
- Clarified that a new operating place is not in the Fish Lake plan nor in the SpUD;
- Asked that we uphold what is currently in place as decided by the community;
- Opined that perhaps the private property owners just don't want to lease/sell to a certain individual but may be willing to offer leases to the general public; and
- Asked that the Board leave the plans as they are or, if we do pass it, only pass the first part that asks the Assembly to take a look to see what there is to offer.

Drew Haag, Above Alaska Aviation

- Read a portion of the Fish Lakes Management Plan to the Board concerning public lake access and a means to establish access in the future;
- Read a portion of the plan regarding commercial groups;
- Asked that a non-commercial use plan be implemented to manage that property.

Discussion.

VOTE: yes indicates that the resolution passes; no indicates that the resolution fails.

Mr. Steve Pavish: yes

Mr. Chris Kepler: no

Mr. Dave Palmer: yes

Mr. Mike Pannone: no

Ms. Beth Fread: yes

Mr. Mark Stigar: no

The motion doesn't carry and Resolution 15-02 fails.

B. Discuss VOR Minimum Operational Network (MON) Implementation.

XII. NEXT MEETING REMINDER

Thursday, April 9, 2015, from 2:30-4:30 in the Assembly chambers of the Borough Building.

XIII. MISC. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

A. New Audience Participation Procedure

B. Letter from Willow Chamber of Commerce to Mayor DeVilbiss dated 2-4-2015

XIV. COMMENTS FROM THE BOARD

Mr. Steve Pavish:

- Asked that the letter from the Willow Chamber of Commerce re Willow Lake be brought forward at the next meeting for discussion; and
- Informed the Board that this is his last meeting because of a conflict of interest.

Mr. Chris Kepler:

- Explained that he felt uncomfortable caught with the two roads

Mr. Dave Palmer:

- Feels that seaplane operations in the north and western portions of the Borough will only increase in time and believes that we need to look at finding a solution.

Mr. Mike Pannone:

- agrees with the thought that floatplane operations will increase; and
- Shared that he voted no because he felt he didn't have enough information and that he didn't want to go against the people that live there.

Ms. Beth Fread:

- Asked Steve what he said about the Willow Chamber's letter and confirmed that he wants the AAB to discuss it at the next meeting;
- Feel like she knows too much about Talkeetna;
- Opined that many folks will have apologize to each other because of this issue; and
- Believe that the community will have to allow for float plane access in order to grow.

Mr. Mark Stigar: nothing

Mr. Brad Sworts:

- Reported that the RASP, Phase I was done to help us understand what is happening in the Matanuska-Susitna Borough with aviation and how to make it safer;
- Believes that the issue in Talkeetna will continue in other parts of the Matanuska-Susitna Borough so we need to plan for commercial float plane growth; and
- Agrees that there is a potential for manmade facilities to be built.

Mr. Chris Kepler:

- Spoke to manmade facilities being the solution in Kenai and Fairbanks and Juneau.

Jane Dale:

- Share her appreciation with everybody's comments;
- Is concerned that commercial float plane operation growth stops because of the Board's vote today;
- Related that a sea lane at the Talkeetna Airport will be nearly impossible because of the lack of federal funds going to state-owned airports; and
- Added that the Talkeetna Airport is in a flood hazard area;

Whitney Wolfe, Talkeetna Community Council:

- Shared that they just had their CIP list and that the AAB's CIP list is similar;
- Asked if they can see the RASP updates, in particular these lakes and Talkeetna;
- Reminded the crowd that she works in aviation and does not want to see commercial aviation stopped; and
- Expressed her hopes that the community can follow up with solving this issue.

Drew Haag, Above Alaska Aviation:

Thanked the Board for their smart, reasonable manner while dealing with this issue.

No additional comments were given.

XV. ADJOURNMENT

Adjourned at 4:23 by Mr. Archie Giddings.



Archie Giddings, Chair

ATTEST:



Debbie Passmore, Board Admin, Support

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board was held on Thursday, April 9, 2015, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:30 p.m. by Ms. Beth Fread.

II. ROLL CALL AND DETERMINATION OF QUORUM

Aviation Advisory Board members present and establishing a quorum were:

Ms. Beth Fread
Mr. Chris Kepler – joined us at 2:40
Mr. Dave Palmer
Mr. Mike Pannone
Mr. Barry Stanley
Mr. Mark Stigar

Aviation Advisory Board members absent and excused were:

Mr. Archie Giddings
Mr. Patrick Martin

Staff in attendance were:

Mr. Brad Sworts, Pre-Design & Engineering Manager
Mr. Michael Weller, Traffic Data Technician
Ms. Debbie Passmore, Board Administrative Support
Ms. Sara Jensen, MSB Planner

III. AUDIENCE INTRODUCTION

Mr. Eugene Carl Haberman
Ms. Leah Henderson, DOWL
Mr. Allen Kemplen, ADOT&PF
Deputy Commissioner John Binder, ADOT&PF
Ms. Linda Bustamante, ADOT&PF
Mr. Jeff Combs, Palmer Airport
Assembly Member Jim Sykes – joined us at 3:15

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Michael Weller

V. APPROVAL OF AGENDA

MOTION: Mr. Dave Palmer moved that the agenda for this meeting be approved; Mr. Mike Pannone seconded. No discussion.

GENERAL CONSENT: The agenda was approved as presented without objection.

VI. APPROVAL OF MINUTES OF PRECEDING MEETING

A. Regular Aviation Advisory Board Meeting: 02/12/15

MOTION: Mr. Mark Stigar moved for approval; Mr. Dave Palmer seconded..

GENERAL CONSENT: The minutes were approved as presented online without discussion or objection.

A. Regular Aviation Advisory Board Meeting: 03/12/15

MOTION: Mr. Mike Pannone moved for approval; Mr. Mark Stigar seconded. Discussion. Debbie corrected the spelling of Christensen Lake; she will check the audio for Mayor DeVilbiss's comments re the Willow letter.

GENERAL CONSENT: The minutes were held for approval until the next meeting.

VII. AGENCY AND STAFF REPORTS

A. Airports

1. Wasilla Airport

Mr. Archie Giddings:

- Not able to attend today's meeting.

2. Palmer Airport

Mr. Jeff Combs, Airport Superintendent:

- Master Plan – final meeting will be in May
- ALP should be ready the first week of June
- The UAS (Unmanned Aerial Systems a/k/a “drones”) unauthorized flight that occurred recently in Palmer. “Unauthorized” because he called Mr. Combs and asked for permission to fly it around the runway and Mr. Combs told him no but he flew it anyway so Mr. Combs contacted Palmer Police Department and asked them to cease the flight
- Wondering how to deal with this issue in the future. There are rules for the general public on how to safely fly drones; Mr. Combs has a poster in his office with a list of rules
- Wonders if this is something that the Board is working on how to solve

Mr. Dave Palmer:

- Attended an industry council meeting with the FAA yesterday
- This issue and solutions were discussed
- The FAA FAS team will be issuing some additional information on their website
- Chris Monson and Jay Scaggs are the individuals who are doing the UAS business in the Flight Standards Division in the Federal Regional Office

- Dave can provide contact information for them if it is needed in the future

Mr. Mike Pannone:

- Wondered if Mr. Combs has been in contact with the local organized group in this area

Mr. Jeff Combs:

- Acknowledged that there is a traditional RC aircraft group but hasn't been in contact with them
- Is not so much concerned about them but more the general public with no experience in flying UAS's
- Thinks it would be a good idea to tie in with them

Mr. Mike Pannone:

- Clarified that he doesn't necessarily think Mr. Combs is responsible to contact them but rather that they should be contacting Mr. Combs

Ms. Beth Fread

- Beth suggested that the Board ask the Public Information Office to put something up on our website regarding the "do's and don'ts" of unmanned aircraft
- Mentioned that AAB Member Mr. Patrick Martin is very active in the unmanned aircraft club and hopes we can get more information from him

Mr. Jeff Combs:

- Thanked the Board for their comments and assistance
- Has an FAA guide to law enforcement interaction with them

B. State of Alaska

1. Deputy Commissioner John Binder, ADOT&PF

- Mentioned that from the State perspective the focus is on educating the public of the challenges that are out there
- Not just privacy and security-type law enforcement issues but over the last few months more occurrences of the type that Mr. Jeff Combs discussed
- Asked that problems with UAS issues be forwarded to him in the State so he can forward them to the folks that are responsible there.
- Shared a PowerPoint titled "Alaska Department of Transportation & Public Facilities, MSB Aviation Advisory Board Meeting, Alaska International Airport System (AIAS), Statewide Aviation (SWA), April 9, 2015"

Mr. Chris Kepler

- Asked the frequency that the airport managers do their inspections with their iPads – daily, monthly, annually?

Deputy Commissioner John Binder

- The certificated airports are required to do daily inspections
- They can take pictures of, say, a crack and compare it over time to get some trend data

Mr. Chris Kepler

- Asked where that data goes

Deputy Commissioner John Binder

- Said that data goes to their publically available website
- Gave an update on the State AAB's Meeting in February
 - Deadhorse Landing Fee Proposal
 - Discussed the desire to both lower costs and raise revenue
 - Working to define the department's core functions and what the essential services are
 - Will get a report to the Governor this fall
- discussed the status of the Willow Lake lawsuit – FOWL "Friends of Willow Lake" lawsuit based on the Willow Lake Use Plan
- Willow Lake was rolled into the airport layout plan at the last master plan update
- From the FAA's perspective, it is considered part of the Willow Airport
- They are working hard to get that separated because that was not part of the capital project
- trial scheduled for Sept. 2015

Mr. Barry Stanley

- asked why the department wanted the lake to be separated from the airport

Deputy Commissioner John Binder

- they want to treat the two as separate entities instead of having everything that applies to one, apply to both because it ties their hands
- separating them gives them more leeway to come up with different options if they can remove the part that isn't obligated under the FAA grant assurances

2. Allen Kemplen, ADOT&PF MSB Area Planner

- Was the Project Manager for the Willow Airport Master Plan
- One of the major reasons to separate Willow Lake from the airport is that the lake is a multi-use facility but the airport is an aviation-only facility
- Acknowledged the need for a commercial sea plane base in the Matanuska-Susitna Borough
- They support the Matanuska-Susitna Borough's RASP, Phase 2 to address this issue
- After the Willow Airport Master Plan and the Talkeetna Airport Master Plan, they determined that neither of those facilities would be able to expand into a regional sea plane facility
- Will be starting up a Big Lake Planning Study in the next month or so (he will be the Project

- Manager) and they will be touching on this issue
- One of the primary focuses in this study will be the sea plane issue
- Discussed the scope of the MSB RASP, Phase 2 – will stay in touch with the Matanuska-Susitna Borough as it is developed so work is not duplicated; would like to be included when decisions are made
- The ADOT&PF is open to transferring the ownership of Big Lake Airport to local government
- like the Palmer Airport and the Wasilla Airport
- Urged the MSB to include the Big Lake Airport officials during the RASP, Phase 2 and the site evaluation process
- Education will help them make decisions regarding taking over that airport
- ADOT&PF looks forward to the day when the Borough owns and operates a Borough airport system

C. Matanuska-Susitna Borough

1. Mr. Rick Antonio, MSB Capital Projects
 - RASP Phase II Contract Award Recommendation
 - Legislation will go to the assembly on 4/21 to award to DOWL
2. Sara Jansen, MSB Planning
 - Aviation Projects for 2017-2022 CIP (with handout of list from last year's CIP)
 - Has received no changes or updates from last year's list of projects
 - Would like direction from the Board on how to proceed
 - Ms. Beth Fread asked Ms. Sara Jansen to research Project #1 Talkeetna Airport – Lease Lot Development - was this project completed locally?
 - Will also research the \$1.3M Federal Funds earmarked for Talkeetna on the Governor's budget (see the handout from Brad)
 - Allen believes those are requesting permission to spend Federal funds at Talkeetna for the airport improvement projects. Allen will research what projects are included in the Governor's budget. Brad would like to remove projects from our list if any are duplicated on our CIP list.

VIII. PRESENTATIONS

(There were no presentations.)

IX. AUDIENCE PARTICIPATION *(limited to three minutes)*

Mr. Eugene Carl Haberman

- Thanked the Board again for allowing the public to speak before decisions are made
- Expressed his concern that the 2-12-2015 minutes were not included in the hard copy of today's information packet

X. UNFINISHED BUSINESS

A. Letter from Willow Chamber of Commerce to Mayor DeVilbiss dated 2-4-2015

Mr. Barry Stanley:

- Commented that he is on the Willow Chamber of Commerce but didn't get a chance to see this letter before it was sent. There are numerous mistakes that he would have liked to correct.
- Believes that it would take a lot of discussion before a decision can be made to hand the airport off to someone else to manage.
- Thinks it could be a good thing to separate the management of Willow Lake from the State but believes the Borough isn't ready to take over management yet.

Ms. Beth Fread

- Pointed out that she believes the Mayor wants the AAB's advice on our view of this letter to the Assembly because he doesn't have a position on it.
- Asked if there is some type of action that the Board would like to take

MOTION: Mr. Barry Stanley moved that the AAB request that the Assembly not take action on this letter until we get more information about the separation issue from the Willow Chamber of Commerce; Mr. Mark Stigar seconded that. Discussion.

Ms. Beth Fread

- Believes that we need to direct someone to find out what information the Board wants gathered.

Mr. Barry Stanley

- believes the ADOT&PF can't talk about the issue until after the trial so we can't move forward until later this year.

Discussion that this may have to wait until after the trial in September.

Deputy Commissioner John Binder

- Believes that they can provide information on most of what the Board wants to know about outside of the FOWL issue.

Mr. Barry Stanley

- Indicated we want information regarding transferring the lake to the Borough

Ms. Beth Fread

- or another entity

Mr. Binder

- Indicated that he would like to do some internal coordination before responding because this is the first time the State has seen this letter
- Mentioned that the State believes it is best for the local community to operate airports.

Ms. Beth Fread

- Asked Mr. Binder about what items he could respond to.

Deputy Commissioner John Binder

- Responded that most of the factual questions could be answered

Ms. Beth Fread

- asked Mr. Brad Sworts if staff could draft a list of questions to send to Deputy Commissioner John Binder

Mr. Brad Sworts

- Indicated that staff could draft a list of questions

The majority of the board indicated that they would like staff to create the list of questions and concerns.

Mr. Brad Sworts asked Mr. Barry Stanley and the other board members to send their questions and concerns to Ms. Debbie Passmore. They will then be consolidated together into a letter to Deputy Commissioner John Binder

AUDIENCE PARTICIPATION ON THE MOTION

Mr. Eugene Haberman

- Believes that the wording of the motion regarding “the letter” is too vague

Mr. Barry Stanley

- Clarified that the Board means the letter from the Willow Chamber of Commerce
- Mentioned the importance of finding out if and how the Matanuska-Susitna Borough is equipped to manage an airport facility like Willow Lake

Mr. Brad Sworts

- Indicated he would ask the Public Works director to attend the next meeting to speak to that issue

MOTION TO AMEND THE MOTION: Mr. Barry Stanley moved to amend his motion to read: “The Aviation Advisory Board recommends that the Matanuska-Susitna Borough Mayor take no action upon the letter from the Willow Chamber of Commerce signed by Mr. Jim Huston regarding the Willow Lake separation in the format of a memorandum to the Mayor from the Aviation Advisory Board”; seconded by Mr. Mark Stigar.

Mr. Chris Kepler

- wants the memorandum to include the timing of the trial

Mr. Rick Antonio

- Clarified whether we are asking that the Mayor take no action or the Assembly take no action. Believes that the Board intends to recommend that the Mayor take no action until we get more information.

Mr. Barry Stanley

- Confirmed the change to the amendment to indicate that the Mayor take no action...

FLOOR OPEN TO THE AUDIENCE:

No comment

Mr. Dave Palmer

- Asked for clarification that the staff is going to capture our thoughts and present them to the Mayor, is that correct?

Ms. Beth Fread

- yes, everyone is nodding their heads yes.

VOTE: no objection and the amendment and the motion pass.

XI. NEW BUSINESS

- A. Discuss AAB Resolution 15-03, in support of including aviation improvements in the Matanuska-Susitna Borough's proposed FY16 Bond Package.

MOTION: Approval of Resolution 15-03 was moved by Mr. Barry Stanley, seconded by Mr. Dave Palmer.

Discussion.

Mr. Brad Sworts

- explained that the Board asked for a resolution like this at a previous meeting
- indicated that if the Board passes this resolution, a copy of it will be given to the Matanuska-Susitna Borough's attorney to ascertain whether or not aviation projects can be included in the 2015 Bond Package.

Mr. Mark Stigar

- asked if we are to table this resolution until after the MSB attorney reviews it

Mr. Brad Sworts

- would like the Board to discuss the resolution and create a draft that he can take to the attorney for review
- reminded the Board that if we wait too long, the process will be into the Planning Commission and the Assembly

Ms. Beth Fread

- believes the resolution could be passed subject to the attorney's approval

Mr. Mark Stigar

- asked the source of the \$9.5M

Mr. Brad Sworts

- Answered that it is the current list of aviation projects in the Borough's CIP

Mr. Chris Kepler

- Asked if this is the formal acceptance of the Borough's CIP list

Mr. Brad Sworts

- Answered that, no, this would be to include these projects in the new bond package for transportation issues that's being proposed to be placed before the public in October 2015
- He also pointed out that Attachment A will be the list of projects that they want to include; the Board doesn't have to include all of the projects on the CIP list but they can

Mr. Barry Stanley

- Clarified that this is a resolution to include the list of aviation projects in the bond package

Mr. Brad Sworts

- Confirmed

FLOOR OPEN TO THE AUDIENCE:

Eugene Carl Haberman, represents himself and lives in the Matanuska Valley

- Is concerned about the lack of Attachment A

Ms. Beth Fread

- pointed out that the Aviation CIP Priority Projects List in our packet will be Attachment A

Mr. Dave Palmer

- sees this resolution as a help to the Borough by combining transportation initiatives

Mr. Brad Sworts

- asked what projects on the

AMENDMENT: Mr. Dave Palmer moved that we amend the motion to specify that the Aviation CIP Priority Projects be included in the resolution as Attachment A; seconded by Mr. Barry Stanley.

VOTE ON THE AMENDMENT: no objection to the amendment and it is approved.

VOTE ON THE MOTION; no objection to the motion and the resolution is approved.

XII. NEXT MEETING REMINDER

Thursday, June 11, 2015, from 2:30-4:30 in the Assembly chambers of the Borough Building.

Ms. Debbie Passmore asked if it would be okay that we change the AAB meeting day to the third Thursday of the month.

Mr. Barry Stanley

- no problem

Mr. Mark Stigar

- no problem

Mr. Mike Pannone

- no problem

Mr. Dave Palmer

- may have an issue; will respond to the questionnaire

Mr. Chris Kepler

- no problem

Ms. Beth Fread

- definitely has an issue

Ms. Debbie Passmore will send out an email with the question.

XIII. MISC. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

- A. We have an opening on the Board in the Member 8 position (description attached)
- B. Meeting deadlines for next meeting

XIV. COMMENTS FROM THE BOARD

Mr. Barry Stanley

- no comment

Mr. Mark Stigar

- no comment

Mr. Mike Pannone

- no comment

Mr. Brad Sworts

- no comment

Ms. Debbie Passmore

- no comment

Mr. Dave Palmer

- no, thank you

Mr. Chris Kepler

- no

Ms. Beth Fread

- thanked the audience for their patience today
- thanked the Board for their cooperation and patience
- also thanked everyone for participating, especially Mr. Binder
- thanked Ms. Linda Bustamante for the brochures titled Executive Summary, The Continuous Aviation System Planning Process, 2014

No additional comments were given.

XV. ADJOURNMENT

Adjourned at 4:10 by Ms. Beth Fread.


Ms. Beth Fread, Vice Chair

ATTEST:


Ms. Debbie Passmore, Board Admin. Support

MATANUSKA-SUSITNA BOROUGH
AVIATION ADVISORY BOARD
RESOLUTION SERIAL NO. 15-05

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AVIATION ADVISORY BOARD RECOMMENDING PRIORITY AVIATION PROJECTS TO BE INCLUDED IN THE MATANUSKA-SUSITNA BOROUGH CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2017 - 2022.

WHEREAS, the Aviation Advisory Board reviewed the projects nominated for inclusion in the FY 2017 - 2022 Capital Improvement Program (Attachment A); and

WHEREAS, the Aviation Advisory Board recognizes the importance of long range planning for development; and

WHEREAS, the aviation projects address well documented needs and are supported by the Borough's Aviation Plan; and

WHEREAS, improved aviation facilities and improvements will support diversified economic development which benefits the entire Matanuska-Susitna Borough; and

WHEREAS, staff reviewed the projects against the evaluation criteria established for all nominations to the Capital Improvement Program to create a prioritized list; and

WHEREAS, the Aviation Advisory Board reviewed the prioritized list of nominations for inclusion in the Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Aviation Advisory Board respectfully recommends that the following projects be included as the top ten Aviation Priority Projects in the FY 2017-2022 Capital Improvement Program:

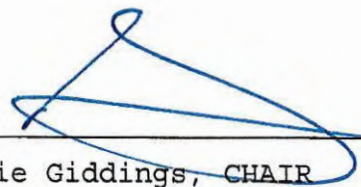
1. Talkeetna Airport - Lease Lot Development (CIP #189)
2. Big Lake Airport - Two-Bay Equipment Building and Front End Loader (CIP #174)
3. Willow Airport - Taxiway Improvements, Construction of Access Roads, Fencing and Signage (CIP #187)

4. Talkeetna Airport - New Helicopter Pad and Parking (CIP #178)
5. Talkeetna Airport - New Apron at North End (CIP #177)
6. Regional Float Plane Facility Site Development (CIP #176)
7. Willow Airport - Senior Center Access Road Relocation (CIP #184)
8. Willow Airport - Install Automated Weather Observation System (CIP #188)
9. Willow Airport - Highway Crossing Improvements (CIP #182)
10. Wasilla Airport - Extend Runway 4/22 5000' - Phase I (CIP #183)

BE IT FURTHER RESOLVED, the following projects in the FY 2017 - 2022 Capital Improvement Program Aviation Needs List:

1. Big Lake Airport - Install New Lighting System (CIP #87)
2. Goose Bay Airport - Security Fencing (CIP #175)
3. Willow Airport - Apron Space for Tie-Downs at South End (CIP #180)
4. Willow Airport - Helicopter Pad and Parking (CIP #181)
5. Willow Airport - Public Float Plane Dock (CIP #183)
6. Willow Airport - Taxiway and Apron Surface Hardening (CIP #186)

ADOPTED by the Matanuska-Susitna Borough Aviation Advisory Board on this 11 day of June, 2015.



Archie Giddings, CHAIR

ATTEST:

A handwritten signature in blue ink that reads "Debbie Passmore". The signature is written in a cursive style and is positioned above a horizontal line.

Debbie Passmore, Board Admin. Support

Aviation

PRIORITY PROJECTS

1. **Talkeetna Airport - Lease Lot Development** (CIP #189)
2. **Big Lake Airport - Two-Bay Equipment Building and Front End Loader** (CIP #174)
3. **Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage & Fencing** (#187)
4. **Talkeetna Airport - New Helicopter Pad and Parking** (CIP #178)
5. **Talkeetna Airport - New Apron at North End** (CIP #177)
6. **Regional Float Plane Facility Site Evaluation** (CIP #176)
7. **Willow Airport - Senior Center Access Road Relocation** (CIP #184)
8. **Willow Airport - Install Automated Weather Observation System** (CIP #188)
9. **Willow Airport - Highway Crossing Improvements** (CIP #182)
10. **Wasilla Airport - Runway 3/21 Extension - Phase 1** (CIP #183)

PROJECT DESCRIPTIONS

1. **Talkeetna Airport - Lease Lot Development** (CIP ID #189)

Nominator: MSB Pre-Design

The project will construct a taxiway to newly created lease lots on the south ramp of the Talkeetna Airport and relocate the helipad further to the south. The lease lots paid for by private businesses are being crowded by helicopter operations in a small area. The taxiway and helipad relocation (see CIP ID #178 below) have been dedicated by the State of Alaska. The lease lot development is a critical need as it will mitigate current safety conflicts between fixed wing and rotor wing traffic. The State has already dedicated the land for the lease lots. Businesses on the lots serve the Borough and the entire state. The project will contribute to the economic development of the Borough.

Funding Needed: \$500,000

2. **Big Lake Airport - Two-Bay Equipment Building and Front End Loader** (CIP ID #174)

Nominator: MSB Pre-Design

This project will construct a two-bay equipment building and purchase a front end loader for snow removal at the airport. Equipment for maintaining the airport must currently be driven from the Palmer ADOT&PF maintenance facility. This project will save countless hours of equipment running time and equipment operator's time in having to bring maintenance staff and equipment from Palmer to Big Lake. Equipment movement and return occurs on heavy snow days, adversely impacting already dangerous driving conditions. Reduced liability regarding employee and citizen endangerment would occur if the building and equipment were located at the Big Lake Airport. Many gallons of fuel will also be saved in not having to make this journey.

Funding Needed: \$725,000

3. Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage, and Fencing
(CIP ID #187)

Nominator: MSB Pre-Design

The project will construct a taxiway between the Willow Airport apron and Runway 13, improve the taxiway connection to Runway 31, and resurface and provide dust control on taxiways. Users of the Willow Airport will benefit from this one year project. The project will also complete the fencing and signage of the Willow Airport to increase airport security, decrease vandalism, and prevent casual access to the airport. A portion of the airport adjacent to the Parks Highway has been fenced, but is not complete. Commercial businesses, airplane owners, and pilots that work at the Willow Airport will benefit from this project. Fencing is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$1.7 Million

4. Talkeetna Airport - New Helicopter Pad and Parking
(CIP ID #178)

Nominator: MSB Pre-Design

This project calls for the relocation of the Talkeetna Airport helipad to an area near the east end of the runway. The existing helipad is located in the 100 year floodplain. Residents of the community of Talkeetna and the National Guard, as well as tourists visiting the area, will benefit from the re-location. It is anticipated the project will take two years to complete and is a component of the airport's master plan.

Funding Needed: \$2.1 Million

5. Talkeetna Airport - New Apron at North End
(CIP ID #177)

Nominator: MSB Pre-Design

This project will expand commercial, General Aircraft (GA) and transient aircraft parking. The project will construct a transient parking apron and pad for the future GA and lease lot apron development. This project will benefit the community of Talkeetna through increased economic development as well as other Borough and non-Borough residents who fly into Talkeetna and need an area to park their aircraft. This project is supported by the Talkeetna Airport Master Plan and is a companion project to CIP ID #189, Lease Lot Development.

Funding Needed: \$1.53 Million

6. Regional Float Plane Facility Site Evaluation
(CIP ID #176)

Nominator: MSB Pre-Design

The 2007 Regional Aviation System Plan (RASP) identified the need for a float plane facility in the Knik-Goose Bay/Point MacKenzie area. Initial assessment of the Seven Mile Lake area recommended in the RASP has shown significant wetlands exist at that site, and along the logical access route. Borough staff are reviewing other location options and have begun preliminary research into a location in the proposed Point MacKenzie Townsite. This project will further refine the Regional Float Plane Facility site location work done in the RASP, Phase 1, review the findings and recommendations of the RASP, and continue to assess feasibility. A float plane facility will be regional in nature thereby benefiting residents of both Anchorage and the Borough economically. It is anticipated that it will take one year to complete this site evaluation phase of the project.

Funding Needed: \$100,000

7. Willow Airport - Senior Center Access Road Relocation
(CIP ID #184)

Nominator: MSB Pre-Design

This project will separate Willow Senior Housing traffic from aircraft taxiing traffic by relocating the access road to the Willow Senior Housing. Currently all traffic uses the same route: Willow Senior Housing access was linked into the existing access for aircraft moving from Willow Lake to the Willow Airport runway facilities. For safety the two access roads need to be separated. Residents and visitors of the Willow Senior Housing units as well as aircraft owners and pilots will benefit from this project. This is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$350,000

8. Willow Airport - Install Automated Weather Observation System
(CIP ID #188)

Nominator: MSB Pre-Design

This project will install an automated weather observation system and construct secondary access roads at each end of the airport runway. The automated weather observation system will also be available via the internet to Alaska residents statewide who may be travelling through the area and need up-to-the-minute weather information. Secondary access roads at each end of the runway will provide access for maintenance and fire and rescue operations.

Funding Needed: \$1 Million

9. Willow Airport - Highway Crossing Improvements
(CIP ID #182)

Nominator: MSB Pre-Design

This project will provide vehicles on the Parks Highway electronic warning that a plane is crossing the highway from Willow Lake to the Willow Airport upland facilities. The current signage is not adequate. This project will provide increased safety for all users of the Parks Highway as well as the pilots and maintenance staff taking planes across the highway. This is included in the Willow Airport Master Plan as a near-term improvement.

Funding Needed: \$500,000

10. Wasilla Airport - Runway 3/21 Extension - Phase 1
(CIP ID #183)

Nominator: MSB Pre-Design

This project will extend the current 3/21 runway by 1,400 feet, bringing the total runway length to 5,100 feet. This will allow for larger, multi-engine aircraft to land and take off at the Wasilla Airport, thereby increasing cargo and passenger service to the Borough's largest community. The residents of both the City of Wasilla and the Borough as a whole who use the airport for transfer of freight and passengers will benefit. The improvement is supported by the Wasilla Airport Master Plan and is expected to take two to three years to complete.

Funding Needed: TBD

Aviation Needs List

No Priority Order, Listed Alphabetically

Big Lake Airport - Install New Lighting System

(CIP ID #87)

Nominator: MSB Pre-Design

This project will upgrade the runway light controller system, wiring, and lights increasing safety. The lighting system at the Big Lake Airport is not up to current safety standards. All users of the Big Lake Airport will benefit from the project.

Funding Needed: \$900,000

Goose Bay Airport - Security Fence

(CIP ID #175)

Nominator: MSB Pre-Design

This project will install a security fence around the perimeter of the runway and parking apron thereby providing a safe and obstacle free runway as well as a secure place to park aircraft. This project will provide increased safety for plane owners and users of the Goose Bay Airport at the end of Knik-Goose Bay Road, one of the fastest growing areas of the state. The project can be completed in one year once funding is secured.

Funding Needed: \$600,000

Willow Airport - Apron Space for Tie-Downs at South End

(CIP ID #180)

Nominator: MSB Pre-Design

This project will construct an aircraft tie-down apron pad at the Willow Airport where none currently exists. Users of the Willow Airport will benefit from this project as well as the community of Willow in increased economic development.

Funding Needed: \$500,000

Willow Airport - Helicopter Pad and Parking

(CIP ID #181)

Nominator: MSB Pre-Design

This project will construct a helicopter landing pad and parking area at the Willow Airport. Helicopters currently have no designated landing area and often set down in the aircraft taxiway area or vehicle parking area where they must watch out for vehicles moving on the ground. This project will provide a designated area which will increase safety for operations, refueling, and maintenance. This will benefit the users of the Willow Airport as well as Emergency Services and injured residents or non-residents who may be flown into this location for transfer to ground transport. The project is included in the Willow Airport Master Plan as a mid- or long-term improvement.

Funding Needed: \$500,000

Willow Airport - Public Float Plane Dock

(CIP ID #183)

Nominator: MSB Pre-Design

This project will provide a public float plane dock at Willow Lake. There currently is no public float plane dock which makes access for entering and exiting float planes difficult, and less safe than loading from a dock. This improvement would likely draw more pilots to Willow Lake thereby contributing to the economy of the Community of Willow.

Funding Needed: \$1 Million

Willow Airport - Taxiway and Apron Surface Hardening

(CIP ID #186)

Nominator: MSB Pre-Design

This project will harden the surface of the taxiway and apron to reduce dust and maintenance. (Local pilots have requested that the runway remain gravel.) Surfacing and dust control on taxiways is included in the Willow Airport Master Plan as an improvement.

Funding Needed: \$500,000

I. CALL TO ORDER; ROLL CALL

A meeting of the Matanuska-Susitna Borough Ethics Board was called to order at 5 P.m. by Chair Dan Kennedy for the purpose of reviewing the request for an advisory opinion 15-01.

Board members present and establishing a quorum were:

Mr. Dan Kennedy (*Chair*)
Mr. Ryan McClure
Mr. David Wilson

Staff in attendance were:

Ms. Brenda J. Henry, CMC, Assistant Clerk

II. APPROVAL OF AGENDA

Chair Kennedy queried if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Dan Kennedy, Chair of the Board of Ethics.

IV. APPROVAL OF MINUTES

A. November 7, 2014

Chair Kennedy queried if there were any changes to the minutes of November 7, 2014.

GENERAL CONSENT: The minutes were approved as presented.

V. ITEMS OF BUSINESS

A. Elect Chair

MOTION: Mr. Kennedy nominated Mr. David Wilson as Chair.

VOTE: The motion passed without objection.

(Mr. Wilson assumed the duties of the Chair.)

B. Elect Vice Chair

MOTION: Mr. Kennedy nominated Mr. Ryan McClure as Vice-Chair.

VOTE: The motion passed without objection.

C. Request for Advisory Opinion – Case No. 15-01 – Mr. Bill Kendig, Requestor

Chair Wilson:

- noted that the Clerk had prepared a draft advisory opinion that is based on Borough Code; and
- requested Ms. Henry to read it into the record.

Ms. Henry read the draft advisory opinion into the record.

Chair Wilson:

- asked questions of Mr. Kendig; and
- queried if there were any changes to the draft as read into the record by the Clerk.

There were no changes noted.

Chair Wilson queried if there was any objection to approving the advisory opinion as read into the record by the Clerk.

GENERAL CONSENT: There were no objections noted and the advisory opinion was approved.

VI. AUDIENCE PARTICIPATION

The following person spoke to concerns that the public was not provided an opportunity to provide input regarding the advisory opinion: Mr. Eugene Carl Haberman.

Ms. Henry advised that it would be unethical for the Board to consider any outside input when forming their advisory opinion; therefore, audience participation comes after the opinion has been formed.

VII. BOARD COMMENTS

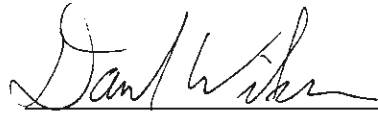
Mr. Kennedy thanked the body for their participation on the Board of Ethics.

Mr. McClure stated that he is pleased to be a part of the Board.

VIII. ADJOURNMENT

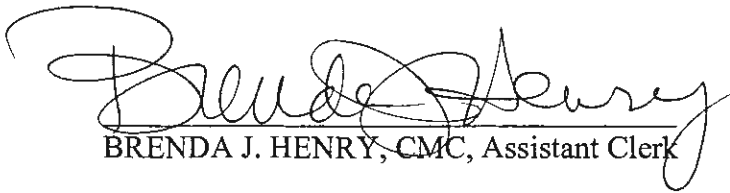
The meeting adjourned at 5:15 p.m.

MATANUSKA-SUSITNA BOROUGH
BOARD OF ETHICS



DAVID WILSON, Board Chair

ATTEST:



BRENDA J. HENRY, CMC, Assistant Clerk

Minutes Approved: 10/14/15



MATANUSKA-SUSITNA BOROUGH

Board of Ethics

c/o Office of the Borough Clerk

350 E. Dahlia Avenue • Palmer, Alaska 99645-6488

Phone (907) 861-8684 • Fax (907) 861-7845

Advisory Opinion No. 15-02

October 14, 2015

On September 28, 2015, the Board of Ethics received a Request for an Advisory Opinion from Mr. Stephen Edwards, who is a member of the Meadow Lakes Road Service Area No. 27 Board of Supervisors. The Board of Ethics met in a special meeting at 5 p.m. on October 14, 2015, to consider the request of Mr. Edwards.

Specific Question for the Board of Ethics

Mr. Edwards has requested an Advisory Opinion from the Board on the following question:

Does Mr. Edwards have a conflict of interest if he participates in the discussion or voting to advise the Assembly about improvements to the road that he resides on, specifically Gun Flint Trail.

Findings

The Board of Ethics finds that MSB 5.15.010(A) applies in that to be qualified to serve on a road service area board, Borough code requires that "the board of supervisors for each service area shall be composed of three persons who are qualified voters residing within the service area, appointed by the Mayor and approved by the Assembly."

The Board of Ethics finds that Mr. Edwards was appointed to the Meadow Lakes Road Service Area No. 27 Board of Supervisors on January 16, 2007.

The Board of Ethics finds that Mr. Edwards was properly appointed to the Meadow Lakes Road Service Area No. 27 Board of Supervisors through the vacancy process, as he met the code requirements of MSB 5.15.010(A), by being a qualified voter who resides within the service area.

The Board of Ethics finds that MSB 5.15.015(A)(1) and (2) outline the duties of a member of a service area to be:

- (A) Boards of supervisors for all service areas shall:
- (1) After public hearing, recommend an annual budget to the Manager; and
 - (2) Make recommendations to the Manager and the Assembly on building programs, equipment acquisition and disposal, administrative policies and procedures, contracts, maintenance needs, and other matters as the Manager or the Assembly may request.

The Board of Ethics finds that MSB 2.71.005 provides a definition for "benefit" as follows: "Benefit" means anything that is to a person's advantage or self-interest, or from which a person profits, regardless of the financial gain, including any dividend, pension, salary, acquisition, agreement to purchase, transfer of money, deposit, loan or loan guarantee, promise to pay, grant, contract, lease, money, goods, service, privilege, exemption, patronage, advantage, advancement, or anything of value."

The Board of Ethics finds that MSB 2.71.005 provides a definition for "financial interest" as follows:

"Financial interest" means:

- (1) an interest held by a person subject to this code or an immediate family member, which includes an involvement or ownership of an interest in a business, including a property ownership, or a professional or private relationship, that is a source of income, or from which, or as a result of which, a person has received or expects to receive a financial benefit in an amount over \$1,000; or
- (2) holding a position in a business, such as an officer, director, trustee, partner, employee, or the like, or holding a position of management.

The Board of Ethics finds that MSB 2.71.005 provides a definition for "Official action" as follows: "Official action" means a recommendation, decision, approval, disapproval, vote, or other similar action, including inaction, by a municipal official."

The Board of Ethics finds that MSB 2.71.070(1) and (2)(a) through(f) Conflict of Interests; Prohibited Acts, states that:

- "(1) A municipal official may not grant, obtain, or receive directly or indirectly, any special consideration, treatment, or advantage, for themselves or others, beyond what is generally available to borough residents.
- (2) A municipal official may not, among other things:
- (a) seek other employment or contracts through the use or attempted use of official position;
 - (b) accept, receive, or solicit compensation for the performance of official duties or responsibilities from a person other than the borough;
 - (c) use borough time, property, equipment or other facilities to benefit substantial financial interests;

(d) take or withhold official action in order to affect a matter in which the municipal official has a substantial financial interest; or

(e) attempt to benefit a personal or financial interest through coercion of another municipal official covered by the code.

(f) no municipal official in his or her official capacity or using their title may publicly promote products or services. However, this does not prohibit a municipal official from answering inquiries by other governmental officials, consumer organizations, or product information services.”

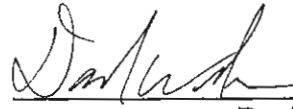
Conclusions

1. The Board of Ethics concludes that Mr. Edwards is eligible to sit on the Meadow Lakes Road Service Area No. 27 Board of Supervisors under MSB 5.15.
2. The Board of Ethics concludes that Mr. Edwards is subject to the Borough code, under MSB 4.05.030 and MSB 5.15.
3. The Board of Ethics concludes that the code of ethics applies to Mr. Edwards as a municipal official under MSB 2.71.030.
4. The Board of Ethics concludes as a member of the Meadow Lakes Road Service Area No. 27 Board of Supervisors, Mr. Edwards does have the ability to take official action as he does vote in support or opposition on recommendations to the Manager and the Assembly; however, the official action is advisory in nature only.
5. The Board of Ethics concludes that by being a member of the Meadow Lakes Road Service Area No. 27, Mr. Edwards is required to take action on matters regarding the road service area as the Manager or Assembly may request, and as are legal and allowed by Borough code.

Summary of Opinion

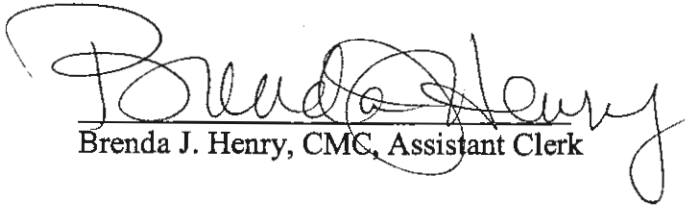
The Board of Ethics concludes that Mr. Edwards does not have a conflict of interest per MSB 2.71.070, as the benefit that could potentially be derived from providing advice is not substantial and does not provide him with a benefit that is more than what is generally available to other residents.

MATANUSKA-SUSITNA BOROUGH
BOARD OF ETHICS



David Wilson, Chair

Attest:



Brenda J. Henry, CMC, Assistant Clerk

A RESOLUTION OF THE ROAD SERVICE AREA #28, GOLD TRAIL BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$110,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #28, Gold Trail Fund Balance has a balance of approximately \$162,437; and

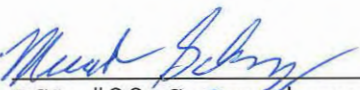
WHEREAS, it is the desire of the Road Service Area #28, Gold Trail Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #28, Gold Trail Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #28, Gold Trail Board of Supervisors request \$110,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #28, Gold Trail Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$110,000 from Fund Balance 282.272.000 to Capital Improvements Project 30048.6600

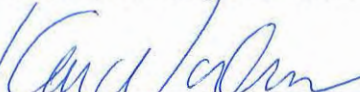
APPROVED by the Road Service Area #28, Gold Trail Board of Supervisors:



RSA #28 Supervisor

10/7/2015

Date



RSA #28 Supervisor

10-7-2015

Date

RSA #28 Supervisor

Date

RECEIVED

OCT 16 2015

CLERKS OFFICE

A RESOLUTION OF THE ROAD SERVICE AREA #26, GREATER BUTTE BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$50,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #26, Greater Butte Fund Balance has a balance of approximately \$98,510; and

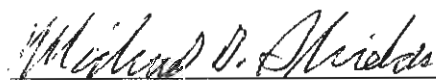
WHEREAS, it is the desire of the Road Service Area #26, Greater Butte Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #26, Greater Butte Fund Balance can be used to fund Capital Improvement Projects; and

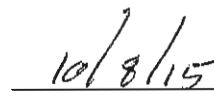
WHEREAS, the RSA #26, Greater Butte Board of Supervisors request \$50,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #26, Greater Butte Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$50,000 from Fund Balance 280.262.000 to Capital Improvements Project 30046.

APPROVED by the Road Service Area #26, Greater Butte Board of Supervisors:



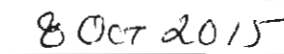
RSA #26 Supervisor



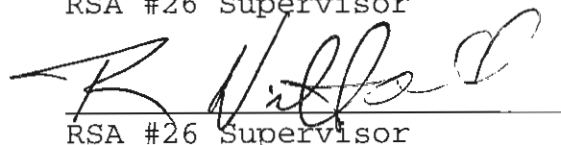
Date



RSA #26 Supervisor



Date



RSA #26 Supervisor



Date

Resolution #15-02

**Greater Talkeetna Road Service Board of Supervisors
Minutes of Regular Meeting
May 14, 2015**

**RECEIVED
AUG 13 2015
CLERKS OFFICE**

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held at the Talkeetna Fire Hall on ~~April 9~~^{May 14}, 2015. Board members John Strassenburgh, Billy FitzGerald, and Dave Johnston were present. Mike Lachelt, Borough Road Superintendent, also attended.

- I. There was a quorum, and the meeting was called to order at 7:00 pm.
- II. Minutes of the April 9, 2015 meeting were approved as written.
- III. The Board first discussed the recent State Department of Transportation bridge inspection report, which revealed significant damage to Yoder Road bridge over Montana Creek. The inspectors noted cross members and beams that were bent or cracked. The report concluded that there was no imminent danger, and an engineering analysis and assessment is underway to determine the extent and nature of the damage and whether it represents a need to de-rate the bridge or reduce the load limit. The scope of work, cost estimates, and priorities can then be developed.

Mike also reported that progress toward addressing the deficiencies noted in last year's ADOT report, namely re-decking and cleaning the rocker plates, has been put on hold until the extent of the damage to the beams and cross members can be assessed.

The Board expressed its concern about cost, and noted that our RSA cannot afford to fix these problems. Mike indicated that the Public Works Department recognizes this and is seeking alternative sources of funding.

- IV. Mike reported the following:
 - Calcium Chloride is expected to be delivered next week, with application to be completed by the first week in June.
 - MSB employee Mark Cowley and the technical road crew did an exemplary job of striping and applying informational stencils in the Talkeetna downtown area, working effectively with affected individuals and businesses to minimize disruption. The Board voted to send an email to Terry Dolan to compliment Mark and the crew on a job well done.
 - Spring breakup went well overall, with the exception of Moose Meadows, which had a few problems.
- V. Mike also said that our \$30,000 state grant request was very unlikely to come to fruition and that the MSB Assembly was still in budget deliberations, so we don't yet know the outcome of our mill rate increase request.

- VI. Dave, speaking as a private citizen, noted a lack of response to the Board's concerns about the construction work on Walstad Road. He asked that the Board contact the Borough and request a response to the Board's November 14, 2014 email Borough ROW personnel expressing concern and requesting that the Borough take certain actions to evaluate the situation.
- VII. John reported that work to clear the north – south section line between Birch Creek Blvd and Fish Lake was occurring. The Board asked Mike to research this and the potential implications it might have on our RSA, specifically with respect to possible maintenance burden.
- VIII. Billy reported that road work was occurring at the Beaver Road end of Old Lake Road. Billy asked what kind of permit, if any, was required to perform such work and whether a permit had been obtained. Mike will research.

The meeting was adjourned at 8:05 pm.

Respectfully submitted,


John Strassenburgh
RSA 29 Primary

 RSA 29
Supervisor

Debra Wetherhorn

From: John <jsandr@matnet.com>
Sent: Thursday, August 13, 2015 11:50 PM
To: Terry Dolan; Billy FitzGerald; Vern Halter; Cari Sayre and Dave Johnston; Mike Lachelt; Debra Wetherhorn; John
Cc: John Strassenburgh
Subject: RSA 29 minutes
Attachments: RSA29Minutes051415.pdf

All, attached are the approved minutes of the May 14, 2015 regular meeting of the RSA 29 Board of Supervisors. Note that our June 11, 2015 and July 9, 2015 meetings were both cancelled due to lack of a quorum.

John Strassenburgh
RSA 29 Primary

RECEIVED
OCT 16 2015
CLERKS OFFICE

Resolution no. 15- 01

A RESOLUTION OF THE ROAD SERVICE AREA #20, GREATER WILLOW BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$ 60.00 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #20, Greater Willow Fund Balance has a balance of approximately \$104,753; and

WHEREAS, it is the desire of the Road Service Area #20, Greater Willow Board of Supervisors to fund as many road projects as possible; and

WHEREAS, the excess funds from the RSA #20, Greater Willow Fund Balance can be used to fund Capital Improvement Projects; and

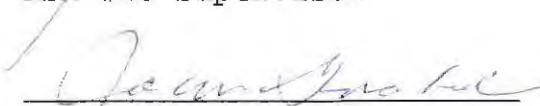
WHEREAS, the RSA #20, Greater Willow Board of Supervisors request \$ 60.000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #20, Greater Willow Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$ 60.00 from Fund Balance 276.272.000 to Capital Improvements Project 30042.6600

APPROVED by the Road Service Area #20, Greater Willow Board of Supervisors:


RSA #20 Supervisor

9-24-15
Date


RSA #20 Supervisor

9/24/15
Date

RSA #20 Supervisor

Date

Knik Road Service Area 17
Board of Supervisors
Art and Boot Scates Public Safety Building
Station 6-4

RECEIVED
JUL 30 2015
CLERKS OFFICE

General Meeting Minutes

April 8, 2015

Meeting was called to order at 6:30 p.m. by the board chair, Toby Riddell. Meeting notice was advertised as required and also posted on the Point Mackenzie Community Council's web site. Roll call was taken and a quorum was established.

Attendance: Toby Riddell, Board Chair, Primary
Dan Huttenten, Board Member, Alternate 1
Scott Sanderson, O&M Staff
Betty Harriman, area resident
Wilma Gonzales, area resident

Pledge of Allegiance was led by Mr. Riddell.

Agenda was amended and approved as presented for the January 14, 2015 general meeting.

Correspondence report:

Received: MSB O&M Scott Sanderston/Northern Asphalt RE: Maintenance issues
MSB Platting RE: Public Hearing Settlers Bay Subd. Application
MSB Platting RE: Stemper Subd. Application
MSB Road Service Advisory Board; January and February Agendas and Minutes.
Sent: No correspondence

Announcements:

Fairview Loop Rehabilitation public meeting

Staff Reports – Scott Sanderson

Mr. Sanderson reported our RSA contractor, Northern Asphalt, has been performing the requirements of their contract.

Scott discussed the Capital Improvement Projects for this summer and the limited application of calcium chloride for dust control due to budget constraints.

The board discussed the paving of Knik Knack Mud Shack Rd. as part of the Joe Rediington School construction. Concerns that Alex Rd. would probably be utilized more for access to the school and this road should be paved as well by the construction bond instead of pushing the responsibility to the RSA.

Persons to be Heard. Local resident, Betty Harriman thanked Scott for taking care of the maintenance issues on Michael Way expediently.

Unfinished Business.

The board discussed proposed road bond projects for RSA 17 and the borough. Resurfacing Point Mackenzie Road is part of the proposed bond package as there are not enough funds available for this project.

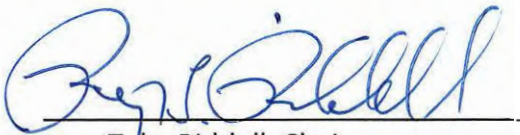
New Business.

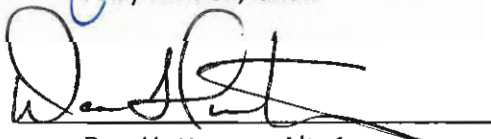
- A. Resolution 15-01 was approved for transferring \$110,000 from the fund balance to the CIP.
- B. Mr. Riddell advised the board that Mike Hales is vacating his board seat due to moving out of RSA 17. Members were encouraged to find a replacement board member preferably from the Knik/Fairview area.

Meeting was adjourned at 7:23 p.m.

Next scheduled meeting is at 6:30 p.m., July 8, 2015,

Approved by Board:



Toby Riddell, Chair

Dan Huttunen, Alt. 1 or
Mike Hales, Alt. 2

7-8-16
Date

7/8/2015
Date

MATANUSKA-SUSITNA BOROUGH
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

April 15, 2015

RECEIVED
AUG 21 2015
CLERKS OFFICE

The regular meeting of the Local Emergency Planning Committee (LEPC) was called to order by Chairman Munson at 7:00 p.m. in the Central Mat-Su Public Safety Building.

LEPC members in attendance, establishing a quorum:

Bea Adler,	Ray Hollenbeck,
Michelle Torres,	Bryen Bartgis,
Amy Kearns,	Don Warble,
Yukon Tanner,	Sandra Woods,
Casey Cook,	Bill Morrow,
Linda Russell,	Heather Ridge (Vest),
Kevin Munson, and	Louis Friend.

Also present were Ken Clark, and Darryl Royce, AARP; Aimee Fish, National Weather Service; and Jerry and Dona Laubhan and Brenda McCain, Willow CERT.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: By general consent, the agenda was approved as presented.

APPROVAL OF MINUTES: By general consent, the minutes of February 18, 2015 were approved as presented.

PERSONS TO BE HEARD

Aimee Fish – NOAA/NWS Fire Weather

Ms. Fish provided the group with a Power Point presentation regarding the climate outlook for the fire weather season for the State of Alaska. She reviewed temperatures, precipitation, fuel components, wind, forecast zones, warnings and watches, red flag conditions, and trends. She discussed the availability of Spot Forecasting for specific areas that can be used by any public safety official for anything where weather is going to be a key factor in the safety of people or the success of a mission. These Spot Forecasts can be requested from the National Weather Service via their webpage at weather.gov/anchorage. These requests are for emergency situations only, and the intended turn-around time on requests is 30 minutes. It is highly recommended that you follow up any Spot Requests with a phone call to confirm the request has been received by NWS.

REPORTS

MSB Emergency Management

Mr. Cook stated that:

- 1) We took possession of the SUSV from the State Troopers. It is being used for off-road rescue and disaster emergency response. We will be outfitting it with radios and communications and Borough identifying stickers.
- 2) We took possession of the 99' Portable Communications Tower and we will be putting the necessary equipment on it to make it operational.
- 3) The go live date for the EOC software suite is July 1st. Monthly EOC training will happen once that software is up and running.
- 4) IPAWS will be up and running soon and we will be testing it by sending out messages.
- 5) Alaska Shield planning continues; the basis is a cyber-type incident that has some type of devastating effect.
- 6) We have an Alaska Incident Management Team exercise the last week of May. It will be a 3 day exercise at the fairgrounds.
- 7) Heather Ridge is working on our pre-disaster Public Infrastructure List. She is using the Orion software to formulate that.
- 8) We are down to our last two project worksheets for the 2012 flood recovery. They are both for the Talkeetna area. Once FEMA signs off on it, we will be able to begin working on the repairs.
- 9) We have two ICS trainings upcoming; Situation Unit Leader and Liaison Officer
- 10) The State Homeland Security Grant application came out. We have 6 projects we can apply for so let me know if you have ideas you would like to discuss for projects.
- 11) The Ham Tower Pads and the Field Comm 1 requests for Capital funding through the borough has been cut from the FY16 budget request.
- 12) Director Dennis Brodigan and Deputy Director of EMS Clint Vardeman have both retired/resigned from the Department of Emergency Services. We also have two EMS Chiefs that are no longer with the borough. Bill Gamble of West Lakes Fire Service Area has accepted the acting Director position for DES, and Casey Cook is the Acting EMS Deputy Director until one is hired.

Public Health

Ms. Woods stated that:

- 1) The borough is participating in the Pills to Polar Bears which is a statewide exercise with a lot of federal partners. It is a white powder scenario in which we have to open a mass dispensing site for medication. The Job Corps will be the dispensing site.
- 2) She is getting ready for the CDC preparedness grant review.
- 3) Bill Morrow and Heather Ridge will continue to work on the Functional Needs Access workgroup.

Bi-annual Preparedness Conference

Mr. Cook stated that: There were cyber presentations, a lot of small community planning tracks, GIS & mapping presentations, and landslide information. It was interesting information and a good conference.

Ms. Adler stated that: She represented the Mat-Su at the LEPCA meeting that was held on Friday of the conference week. Things she learned at the meeting:

- 1) A number of communities around the state, through their LEPCs, have been putting on ALICE Training.
- 2) The Ketchikan LEPC has published a very nice Tsunami brochure.
- 3) At UAF, they are making preparedness classes' part of their Life-Long Learning Institute.
- 4) There is a National Shelter Survey that will be coming out to LEPCs.
- 5) The LEPCA has approved a new set of bylaws and we will email them to the group.

Preparedness Events

Ms. Adler stated that: The AARP folks are here tonight, and we have been meeting with them and other agencies regarding the preparedness event in September. Ms. Ridge stated that AARP will be funding the majority of the September preparedness fair and the next planning meeting is next Thursday at the Mat-Su College at 2:30pm. September 19th is the date of the event.

OLD BUSINESS

Emergency Operations Plan Review

Mr. Cook stated that: He only received two responses back from the Plans Review Committee. He implemented the minor changes he received and forwarded the document to the Assistant Borough Manager for his review. He would like to have a letter from the LEPC on letterhead stating that the plan was reviewed and there were no major content changes. The annexes will continue to be updated and next year there will be a much more formal product that is easy to read and use.

NEW BUSINESS

Identification and Formalization of Evacuation Staging Collection Points

Mr. Cook stated that: As part of the EOP, we have developed an evacuation plan through the State of Alaska. We don't have evacuation staging collection areas identified in the borough. He asked Mr. Morrow to go through and identify some staging areas and he has provided a list. He would like to get the LEPCs input and feedback on the suggested staging areas. He asked the LEPC group to review the list and provide comments within two weeks.

LEPC FY16 Grant Application

Ms. Laughlin stated that: The estimated baseline level for us this year is \$14,343. \$13,000 will go toward personnel costs and the remainder to promotional supplies.

MOTION: Ms. Russell moved, and Mr. Warble seconded, to approve the FY16 grant application as presented. All were in favor, none were opposed.

Mr. Cook stated that: With approval and acceptance of the grant by the LEPC board from year to year, he would like to see the representative agencies showing more involvement in the outreach and preparedness events sponsored by the LEPC.

INFORMATIONAL ITEMS

Mr. Morrow stated that: The Red Cross will have a booth at the State Fair in 2015 and there is plenty of space for the LEPC to have a manned informational table.

Ms. Russell stated that: The hospital will be sending 28-30 people to Alabama this summer for decon training. It is free of charge; they pay the travel costs and possibly wages. They hope to have a wide variety of people trained for decon.

Mr. Morrow stated that: He is really on board with the Pillowcase Project. This is for the 3rd – 5th grade in the elementary schools. They take pillow cases to the schools and teach the kids what to put in them if they were to need to grab it and leave their home due to an emergency. They have gone to 6 schools now, and they want to expand it to the daycares and homeschools and include the younger kids.

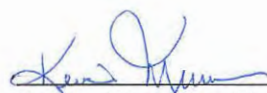
Ms. Adler stated that: If anyone is looking for something to do on Earth Day (Wednesday, April 22nd), the Mat-Su College is having a special environmental health & safety event in their brand-new theater and there will be a list of things they are looking for from community organizations.

NEXT MEETING DATE

Chairman Munson announced that the next meeting would be June 17, 2015 and held at the Central Mat-Su Public Safety Building at 7:00 p.m.

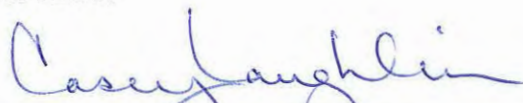
ADJOURNMENT

Chairman Munson adjourned the meeting at 8:30 p.m.



Kevin Munson, Chairman

ATTEST:



Casey Laughlin, Secretary

By: Mark Whisenhunt
Introduced: Sept. 21, 2015
Public Hearing: October 19, 2015
Action: Denied

RECEIVED

OCT 22 2015

CLERKS OFFICE

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 15-34**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A VARIANCE TO THE WATER BODY SETBACK FOR LOT 1, WEST LAKE SUBDIVISION, PALMER RECORDING DISTRICT.

WHEREAS, an application for a variance from the setback requirements of MSB 17.55.020(A) has been received to allow a 32.8-foot setback from the shoreline of West Lake, which would allow the expansion an existing single family residence on Lot 1, of West Lake Subdivision; 3258 S. Horseshow Lake Road; within Township 17 North, Range 4 West, Section 11, Seward Meridian; and

WHEREAS, at its closest point the proposed addition to the structure is setback 32.8 feet from the shoreline of West Lake, as indicated on the site plan in the record; and

WHEREAS, the Planning Commission reviewed this application, associated materials, and the staff report, with respect to standards set forth in MSB 17.65.020 and 17.65.030; and

Whereas, the Planning Commission conducted a public hearing on October 19, 2015 on this matter; and

WHEREAS, the Matanuska-Susitna Borough Planning Commission hereby finds this application does meet the standards of MSB 17.65; and

NOW, THEREFORE, BE IT RESOLVED, that the Planning Commission approves the setback variance for the existing single-family residence on MSB Tax ID 3100000L001.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 19th day of October, 2015.

BRUCE WALDEN, Vice Chair

ATTEST

MARY BRODIGAN, Planning Clerk

(SEAL)

YES: Kendig.

NO: Walden, Healy, Adams, and Rauchenstein.

By: Mark Whisenhunt
Introduced: Sept. 21, 2015
Public Hearing: October 19, 2015
Action: Approved

MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 15-37

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION ADOPTING FINDINGS OF FACT AND CONCLUSIONS TO SUPPORT DENIAL OF RESOLUTION 15-34.

WHEREAS, Resolution 15-34 was for approval of a setback variance to allow a 32.8-foot setback from the shoreline of West Lake, which would allow for the expansion of an existing single family residence (cabin) located 34.2 feet from the shoreline of West Lake on Lot 1, of West Lake Subdivision; 3258 S. Horseshoe Lake Road; within Township 17 North, Range 4 West, Section 11, Seward Meridian; and

Whereas, the planning commission conducted a public hearing on October 19, 2015 on this matter; and

Whereas, the Planning Commission's vote on the motion failed to garner a majority vote on October 19, 2015; and

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission denied the setback variance based on the following findings of fact and conclusions of law:

1. The subject lot is 1.04 acres in size.
2. Both the application material and MSB assessment records indicate construction of the subject structure began in 1970.

3. The 75-foot minimum setback from shorelands was first adopted on July 3, 1973.
4. The subject cabin was built legally and then made nonconforming by the adoption of Ordinance 73-6, which enacted MSB code 8.45.112 Shorelands.
5. The subject cabin has Pre-existing Legal Nonconforming status.
6. The subject cabin is entirely within the 75-foot setback, and as such, an addition of any size to the cabin, regardless of location would be a violation of MSB setback requirements without an approved variance.
7. The subject cabin is 484 square feet in size.
8. The proposed addition is approximately 621.6 square feet in size. The proposed final cabin size is approximately 1105.6 square feet.
9. The subject lot is not unusually small or narrow, and there are no topographical features that would prevent a residential structure similar to the proposed final cabin size from being built in full compliance with the minimum setback requirements.
10. The subject lot has an area of approximately 18,800 square feet of legal building area, commonly referred to as the "building envelope".

11. A residential structure similar to the proposed final cabin size, or similar to larger residential structures in the public notice area, can be built on this 1.04-acre lot in full compliance with all minimum setback requirements, as there is ample legal buildable area without severe topographical constraints.
12. A structure with Pre-existing Legal Nonconforming status does not constitute an unusual condition or circumstance.
13. There are no unusual conditions or circumstances that apply to this property for which the variance is sought. (MSB 17.65.020(A)(1)).
14. In addition to the subject cabin, a dry cabin (aka bunk house), approximately 128 square feet in size, exists on the property.
15. The dry cabin (aka bunk house) is less than 75 feet from the shoreline of West Lake and has Pre-existing Legal Nonconforming status according to MSB File# 178020150010.
16. According to the applicant, the Bumgardner family and their guests have been using the property, subject cabin, and the dry cabin (aka bunk house) for

recreation since the Bumgardner family purchased the property in 1985.

17. The subject lot has an area of approximately 18,800 square feet of legal building area, commonly referred to as the "building envelope".
18. The strict application of the provisions of this title would not deprive the applicant of rights commonly enjoyed by other properties (MSB 17.65.020(A)(2)).
19. According to MSB Ordinance 05-023, non-point source pollution (pollution that is caused by runoff from land and flooding) is one of the leading causes of waterbody degradation in areas of rapid development.
20. The 75-foot water body setback assists in reducing non-point source pollution.
21. Through MSB Ordinance 05-23, the Assembly found that there is a need to further reduce the impacts from non-point source pollution and adopted voluntary best management practices for developing around water bodies.
22. It is in the public's interest to maintain property values.
23. The expansion of a Pre-existing Legal Nonconforming structure within 75 feet of a water body is not consistent with MSB 17.55.020 Setbacks for Shorelands,

MSB 17.80.060 Standards for Nonconforming Structures, Planning Commission Resolution 04-059, and MSB Ordinance 05-23 Voluntary Best Management Practices for Development Around Water Bodies.

24. Adherence to best management practices will reduce nonpoint source pollution and prevent long term water body degradation from non-point source pollution.
25. Property Values will be maintained or enhanced and future water body remediation costs avoided if best management practices are adhered to.
26. Development within the 75-setback directly contributes to non-point source pollution and water body degradation.
27. Granting the variance will be injurious to nearby property, or harmful to the public welfare (17.65.020(A)(3)).
28. MSB 17.65 - Variances, was adopted to grant relief to property owners whose lots are impacted by topographic constraints and/or existing land use regulations thereby making the lot undevelopable.
29. The proposed setback variance is inconsistent with the policies and goals of the MSB Comprehensive Plan (2005 Update) as the variance will allow inconsistent development which does not protect the public safety,

health, and welfare of the community which setbacks are designed to further.

30. The Big Lake Comprehensive Plan Update (August 2009) established development guideline: "Natural Vegetation/Site Disturbance - Encourage retention of existing natural vegetation and replant disturbed areas. Grading and clear cutting the entire parcel prior to selling or developing land is strongly discouraged."

31. The Big Lake Comprehensive Plan Update (August 2009) established development guideline: "Protection of Water Quality - Use of land adjoining waterbodies should be designed to minimize impacts on water quality. Actions to achieve this goal include minimizing removal of natural vegetation along the majority of the edge of lakes, streams or wetlands, to keep lawn chemicals, silt, and septic effluents out of the watershed, to inhibit bank erosion and provide habitat for wildlife such as ducks and loons, while providing some screening of development."

32. The Big Lake Comprehensive Plan Update (August 2009) established development guideline: "Building Setbacks from Waterbodies (new structures) - require at least the MSB 75' minimum development setback from streams,

lakes, wetlands and other waterbodies; "development" is defined as habitable structures. Non habitable structures, such as boathouses, shed, decks or saunas can be built within 75' of lakes and streams, but these improvements should be designed to have minimal environmental and visual impact on the adjoining waterway."

33. The proposed variance is inconsistent with the intent of MSB 17.65, the Matanuska-Susitna Borough Comprehensive Plan (2005 Update), and the Big Lake Comprehensive Plan Update (August 2009) (17.65.020(A)(4)).
34. Reasonable use of the lot can be made without a variance.
35. Deviation from this title is not necessary to permit reasonable use of the property, as a residential structure similar to the proposed final cabin size can be built in compliance with the setback regulations on this lot without a variance (MSB 17.65.020(A)(5)).
36. The applicant is proposing the expansion of the subject cabin.
37. The subject 1.04-acre lot can accommodate construction of a residence without requiring a setback variance.

38. The person seeking the variance is proposing an addition within the 75-foot minimum setback requirement, causing the need for this variance (MSB 17.65.030(A)(1)).
39. Constructing a residential structure similar to the proposed final cabin size so that it meets the setback requirements of MSB 17.55, as opposed to constructing an addition to the existing subject cabin would be significantly more costly thereby causing a pecuniary hardship and/or inconvenience to the applicant/owner.
40. The variance is being sought solely to relieve pecuniary hardship or inconvenience of constructing a residential structure similar to the proposed final cabin size so that it meets the setback requirements of MSB 17.55 (MSB 17.65.030(A)(3)).

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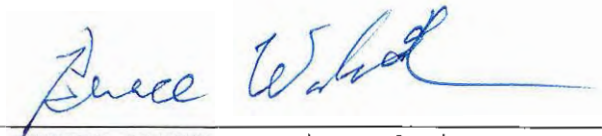
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ADOPTED by the Matanuska-Susitna Borough Planning
Commission this 19th day of October, 2015.



BRUCE WALDEN, Vice Chair

ATTEST



MARY BRODIGAN, Planning Clerk

(SEAL)

YES: *Walden, Healey, Adams, Kendig, and Rauchenstein*

NO:

West Lakes Fire Service Area Board of Supervisors

Meeting Minutes
West Lakes Station 73
1250 Spring Drive, Meadow Lakes, Alaska
August 10, 2015

RECEIVED
SEP 22 2015
CLERKS OFFICE

CALL TO ORDER:

Chair William Browne called to order the regular meeting of the **West Lakes Fire Service Area Board of Supervisors** at **6:06pm on August 10, 2015** at Station 73 at 1250 Spring Drive in Meadow Lakes

ROLL CALL AND DETERMINATION OF QUORUM:

Board members present and establishing a quorum:

Chair William Browne, Cathi Kramer, Gerard Billinger, Steve Simpson

Also present:

District Chief Bill Gamble, WL Secretary LuJean Fetchenhier,

APPROVAL OF MINUTES – JULY 13, 2015

The minutes were approved as written.

CHIEF'S REPORT:

- The new full-time Fire Service Area Assistants have been hired. One from within the department and one from outside the department. We had seven applications and interviewed five. Battalion Chief Jimmy Keel, who is probably the most active responder in the entire borough, was hired for Pre-planning and water supply. He started July 27 and is already doing a good job. The other person is Roy Roistacher, a Lieutenant with the Central MatSu fire department, will be doing Fire Prevention and Public Education. He's also an attorney.
- The posting for the new chief closes on August 15. It has only been posted in-house which means within the Matsu Borough. We will review the applications and weed out those we don't need to interview, if any. I am going to recuse myself from the interview panel, but will have a say in the final decision. I would like Chair Browne to be on the interview panel, along with Deputy Director of Fire Ken Barkley, Deputy Director of EMS Lisa Behrens, and someone from HR. Hopefully we can have this done by the middle of September.
- Good news with the tanker truck repairs. We found a third fire truck manufacturer representative company based in Oregon called Hughes Fire Equipment. I know these folks do a phenomenal job. They will do the repairs for half of what the other bids are. The estimate is about \$150,000 to get both trucks done. The Assembly approved moving the \$320,000 into the project account. Any surplus from that will go back into our fund balance. We will send one truck at a time in for the repairs.
- I met with HDL Engineering in Palmer who is doing the design work for the Parks Highway. They said it will be 4 lanes completed to Big Lake Road by the end of summer or fall 2017. They have all the information about the frontage road around our property. They aren't going to pave the frontage road because it will be a continuation of the Borough road that comes up to MEA. We can include paving right at the station, but not the rest. We will have to meet with the Road Service Area and discuss getting the rest of it paved. They will put a

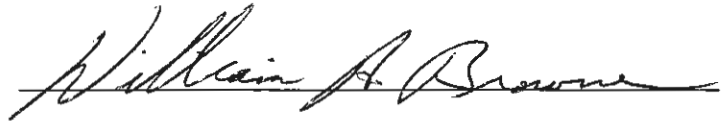
West Lakes Fire Service Area Board of Supervisors

- traffic light at Johnson and Parks with an opticom (which changes the light to green for emergency vehicles).
- We have two options for financing the new Station 73. We can go out to COP which is a minimum of \$5 million. Or we can do private financing for a lesser amount. The rates are between 2 ½ to 3 ½%. In the meantime, at the Director level, I've been trying to find a new maintenance facility. The only thing that is available for us that the borough can acquire in a short period of time is a transmission shop that is being sold because the owner has retired. Some of us do not think it is the right solution for more than 5 or 10 years. Another option is to incorporate Fleet Maintenance into 73. We could add a few more bays. If the Borough would pay for it, we could also bring in DES admin and the EOC. The Central Matsu board members were OK with that idea. What I'm asking is to hold off on the financing decision for one more meeting so I can make a presentation of this idea to the Assembly. The Board members like the idea and see the advantages in the proposal. The Boards will put together a joint resolution at the October meeting.
 - The lighting has been an issue in all the other stations. It was old and using too much energy, so we had all the interior and exterior lighting replaced with new LED fixtures. It is brighter and reducing energy costs.
 - We are testing a program called Availability Shifts. If you are a responder in good standing, which means you are responding, going to training, and pulling regular duty shifts, you can sign up for an availability shift. There are periods of time where we have a hard time staffing or getting people to respond, so we have a shift where we will pay a lump sum for 6 or 12 hours to a responder that agrees to respond to any call within that time. They have to meet certain requirements of certifications.

Next meeting is scheduled for September 14, 2015 at 6:00pm at Station 73.

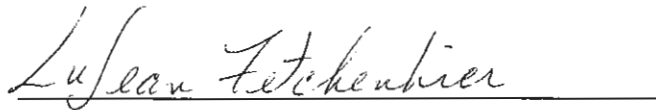
The meeting adjourned at 6:55 PM

West Lakes Fire Service Area Board of Supervisors



WILLIAM BROWNE, Chair, West Lakes FSA B.O.S.

ATTEST:



LUJEAN FETCHENHIER, Secretary, West Lakes FSA F.D.

Minutes approved: 9/14/15 (WL FSA B.O.S.)

General Membership Meeting Minutes
July 14, 2015
7:00 P.M.

1. Call to Order/Determination of a Quorum

President Bill Kramer called the meeting to order at 7:01 P.M. A quorum was established with Board members present: President - Bill Kramer, Vice President - Floyd Shilanski, Secretary - Carol Kane, Treasurer - Yvonne Ruth, At Large Board Members – Casey Steinau and Darren Zimmer. Cathy Mayfield is excused.

2. Pledge of Allegiance

3. Approved Agenda

A motion by Casey Steinau and seconded by Floyd Shilanski passed by unanimous consent to approve the Agenda as presented.

4. Approved Minutes

A motion by Floyd Shilanski and seconded by Yvonne Ruth passed by unanimous consent to accept the minutes as printed.

5. Persons to be heard: 3 min max.

a. Lois Parker – Strong Women Lois provided an update/awareness on the grass roots organization – Strong Women who are making a difference in the Big Lake area with beautification projects - planting flowers and cleaning areas. The group has focused their efforts from the Post Office (city center) to Big Lake Elementary School. Additionally she said a flower box along Big Lake Road was cleaned and new plants were planted. Future efforts are in process beginning at Mile 2 on Big Lake Road and ending at Jordan Lake Park. Lois encouraged anyone who wants to participate or have suggestions on how to make things better contact her. She invited everyone to participate in this effort. In closing she noted flags had also been displayed.

b. Sammy Taylor Big Lake Recycling Sammy shared there are now new hours for the Big Lake recycling project - Thurs – Sun. from noon to 3. Flyers are also available with the updated information. Hours will be increased, as more volunteers are available. She stated the recycling for certain plastic weights are thermal formed which changes the viscosity of the material. These plastic containers are safe give to teachers for school projects.

In closing, Sammy requested the Big Lake Community Council consider forming a Recycling Committee.

c. Bill Haller – Big Lake Lions Bill Haller announced on August 1, beginning at 2:00 P.M. the United Way and Lions Club would sponsor a fundraiser for the Willow fire victims. The goal is to raise \$50,000. The dinner menu will include sockeye salmon, bbq pork, and hamburgers. Activities will include but not limited to live music with Hobo Jim and others, fire engine tours, dog sled rides, etc. At 7:00 P.M. an Alaska-style "Drive-In" on the turf (bring your own chairs and blankets) will feature "Moose – The Movie".

Provided was a flyer with all the details for the event.

d. Chris Hoskinson- Saturday Market Chris extended a special "Thank You" in appreciation to Bill Heairet for donating his property for the Saturday Market. Each Saturday, assistance is needed to help set up and take down the tents and other items related to the market. She shared there is a Saturday Market Facebook page. Chris stated the more "Like it" the higher the comments appear in the queue. Currently there are 184 "likes". At the next Saturday Market participating will be new vendors. Feedback from the current vendors noted they had made enough money to make the return participation worthwhile. She concluded by encouraging all to participate in this coming Saturday – July 18, 2015.

e. Cathi Kramer Cathi related she had attended a Willow Community meeting for the purpose of getting relief for fire victims. Unfortunately because the disaster was not a federal disaster there would be no federal funding for Willow victims. Community church organizations have hired a coordinator to distribute available relief funds. No funds will be distributed directly to any individual(s). There is still a concerted effort to collect victim's question and concerns tallied to be responsive to the needs. United Way will receive 10% of the funds collected to directly assist the fire victims. MVFCU will collect donations on behalf of the Willow fire the victims. Cathi stated there is a Face Book created for the Willow disaster relief.

Bill Kramer stated, the Lions/United Way fundraising event on August 1st will greatly benefit those who are not insured. He commented this is a great opportunity to help the neighbors to the north. In closing, Bill encouraged all to attend if possible.

Floyd Shilanski commented some fire victims could not get insurance as a result of regulations like "distance from the fire station". To collect any insurance an individual would have to "rebuild" on the location where the fire occurred.

f. Andy Murr - October Ballot Initiatives Andy indicated he is advocating for two ballot initiatives on the October 2, 2015 ballot. One to move the October election to a November election date. The second initiative referenced the Mat Su Borough School Board long standing at-large election process, which currently is borough wide. He said advocates for these initiatives will be collecting signatures at all Three Bears from 4 P.M. – 7 P.M. for the next two weeks. Concluding his remarks, he stated 1500 signatures would be needed for the two initiatives to appear on the ballot in October.

e. Vern Halter- Borough Mayor Candidate – Willow Vern stated he would be running for Mat-Su Borough Mayor. He stated the Landfill has been running in the red for a long time. He is trying to have the Borough examine the current landfill fees assessed. He is attempting to have the borough clerk schedule a public hearing to address the recycling fee issue. Currently the Borough has hired a part time recycling coordinator to assist the recycling efforts in Talkeetna, Willow, Big Lake and Meadow Lakes.

Additionally he said Bill Gamble, Mat Su Borough Fire Chief has indicated the individuals who were responsible for the Willow Fire have been identified. Efforts by firefighters from all over the state as well as others help contain the 17, 000 acres impacted by the fire.

In closing he extended a "Thank You" specifically for the \$9500 donated to repaint the fire hall and the borough support to address the Willow needs.

f. Floyd Shilanski – Throw Back Thursday Floyd encouraged people to attend the Throw Back Thursday, which is being sponsored by Big Lake Family Restaurant. Part of the event includes vintage cars on display. Participants can have hamburgers and hot dogs served to them in their cars in the parking lot adjacent to the restaurant.

He commended all those who have been involved in the Food4Kids program. The program has doubled in number and the quality and quantity is phenomenal! Concluding his remarks he said "Hats off to everyone in the community".

6. Reports: 3 minutes max.

7. Borough Assembly Report Dan Mayfield No report

8. Road Service Area Report Leo Von Scheben

Leo stated the RSA Board members include Clinton Lofgren, Jill Parson and Leo Von Scheben. He noted there is lots of discussion currently about the Horseshoe Lake Road design, which is dependent on funding. This project has been "on the shelf" for quite some time. Of the \$91,000 budgeted, \$51,000 is a capital budget item. It is hopeful this will go a long way to meet the expected outcome.

Dan Mayfield has reported "brushing" is a heated discussion, which is currently being addressed by the Borough. There is a lot of work to be accomplished by DOT, the Borough and the proposed "City" regarding the Big Lake Round About. A Capital budget meeting is scheduled for 8/13/15 at the Big Lake Library – 5:30 P.M. Bill Kramer encouraged people to attend.

9. Fire Service Area Report Cathi Kramer

Cathi Kramer stated she attended a coordinating meeting last night to work with the borough for acquisition of funding for Station 3 to be built. Additionally there is a need to address road expansion to enable an access road where the fire station would be.

A design plan is needed with a target for the fire station bid out by September. The Spring Street Station would become the "bridge station between Meadow Lakes and Big Lake.

She reported the two fire trucks purchased 4 – 5 years ago had defective tanks. A company out of Oregon can fix the tanks for a fraction of the cost. It is expected to get the defective tanks repaired on an alternating schedule when the fire season is down

10. Treasurer's Report, Chairperson, Yvonne Ruth
Checking \$6164 Savings \$280.63

At this point, no grant funds have been disbursed.

11. Membership Report Yvonne Ruth Chairperson
71 members

12. Chamber Commerce Report

Cathi Kramer indicated she would be presenting on Fire Wise at the next Big Lake Chamber of Commerce meeting. Meetings are held monthly - the 1st and 3rd Mondays at noon at the Big Lake Family Restaurant. At this time, being planned at the end of the summer is a BBQ at Jay Nolfi Park.

13. Parks and Trails, Chairperson, Cathy Mayfield

Cathi Kramer stated 18 individuals from Texas are helping to complete projects quickly for Jordan Lake Park. Included in the work being done are wood chips being spread and getting a fence up. Anyone wanting to be involved should contract Cathi Kramer. At this time plans are in place for the parking lot to be paved. Two more bids are needed in writing prior to any action being taken even though the Borough funding is there. At this time, because the schedule is so booked, a commitment can't be made for the paving completion date.

14. School Report, Chairperson, Carol Kane No report

15. Transportation Report – Darren Zimmer

The only issue to be completed is the final inspection and accepting the South Big Lake Road project extension for the Susitna Parkway.

16. Incorporation, Chairperson, Floyd Shilanski

Jim Faiks, Big Lake 2nd Class City Petitioner, shared the Alaska Local Boundary Commissioners' meeting was held June 23, 2015 at the Big Lake Lions Rec Center. The LBC Board unanimously supported the petition as presented. Specifically noted was the outstanding preparation by the Big Lake "expert witnesses" and the relevant materials. One commissioner commented, "You really should be a borough". Additionally the quality of the Human Resources was also noted as exemplary. Jim indicated how amazing four years ago the process began with a vision and now has moved to the final stage. Selected volunteers presented as expert witnesses and had to establish Big Lake is a community with reasonable and suitable boundaries.

The following individuals served in the capacity of "expert witnesses" for the following specific topic areas:

Floyd Shilanski - Establish that services could be better provided locally than by the Borough.

Ken Walch & Leo Von Scheben - Establish how incorporation will allow Big Lake to better maintain and improve our roads in an efficient, cost-effective manner.

Carol Kane - Establish that Big Lake has the human resources who are professionally qualified to employ and fulfill general administration and road maintenance for the city. Jim Faiks noted Jim Leach assisted in a prior presentation in Carol's absence.

Bill Kramer - Establish that Big Lake has the financial resources to operate as a city without any increase in taxes for the residents.

Bill Allen - Establish that incorporating Big Lake is in the best interest of the State of Alaska for maximum local self- government.

Jim Faiks - Establish that the proposed boundaries for Big Lake are appropriate, reasonable and on a scale suitable for the growing community.

Jim closed his remarks by extending a big thanks to all individuals who have made a positive commitment to bring this effort to the next "steps" for Big Lake to become a 2nd Class City.

Andy Murr stated he needed a better understanding of the issue. He felt it was necessary to have an awareness forum to present the issues, once the Local Boundary Commission approves the petition.

Leo Von Scheben raised the question regarding the merits of mail out ballot or a municipal ballot. Jim Faiks responded saying the Petitioners have no say if the voting is a mail out ballot or voting during a municipal election. It is expected, however to provide input on the ballot language. Andy Murr said there needs to be more awareness to clear up the issues as presented. Jim Faiks acknowledged the importance of factual information. Darren Zimmer raised the question, what is the best way to communicate? Andy Murr stated small posters. Chris Hoskinson recommended having local businesses put posters up, while Helen Heairet suggested utilizing Tundra Ben's email network.

17. Community Grants, Chairperson, Yvonne Ruth

Current grant cycle update with regards to the recycling grant and new MSB agreement was sent to the BLCC for signature. The Recycling Grant Process through the Borough is still pending. Bill Kramer did report it was recommended the grant would be awarded to the local recycling group.

However the new borough language is not acceptable regarding BLCC agrees to indemnify and hold harmless due to any event. Bill Kramer and Dan Mayfield did agree with the original intent language. "Hold harmless" is an insurance issue.

BLCC does not have an insurance policy. The new language does put the grant at risk; therefore it is not a reasonable expectation by the Borough. Bill will ask to sign a new revised agreement.

Nicholas Spiropoulos, Borough Attorney introduced himself and Assistant Borough Attorney, Laura Newton. He stated after hearing the discussion presented by Bill Kramer and having reviewed the additional request, he said the request would be withdrawn as being unnecessary. Bill Kramer noted he would follow-up with the Borough and stated Big Lake Community Council is a huge supporter of the recycling efforts.

18. Correspondence

- ABC Wholesale Malt Beverage and Wine Liquor License \$5412
Kramer presented an overview of the location. Kioa Street – 8 X 12 area in their garage for beer and wine. In neighborhood, in Beaver Lake, Kramer does not think there is a need to make a comment because it is a small local business.
- Knik Arm Bridge Administrative Order 271. Governor Walker directing certain actions to resume including - permitting, JBER right of way requirements and financial due diligence. Exec. Order of the Governor to resume certain activities of the bridge.

19. Land Use/Platting

Presented as received. An Assembly meeting was held to specifically talk about the land use and recycling. Assemblyman Arvin proposed to raise the fees. The recycling initiative would help reduce a need to raise prices. Other places have followed a similar practice. People were encouraged to help with the recycling efforts. Vern Halter stated he and Dan Mayfield would be working on this issue. The landfill is very costly with considerable expenses and has been operating at a deficit. The goal is to raise fees to get out of the red before it goes any further. Individuals may want to consider another company to pick up trash. The need does exist to reexamine the fees to a fair price - \$25. Since the landfill fees went up, Bill Haller had 3 loads dumped in the neighborhood.

Darren Zimmer encouraged recycling efforts. Concern is if the fees are too high then people will dump in a variety of places. Additionally noted, potential would be people will begin burning their trash.

The question was raised as to the status of the wood lot in Big Lake, which is no longer there. Previously this was provided by a FEMA grant through the Borough. The intent of the wood lot was for people to dump wood or chips; eventually a person was hired to manage properly. Cathi Kramer said she was working on alternatives.

Bill Kramer stated since this was a topic of high interest, it would remain active on the BLCC agendas.

Other:

- Land use – making common lot line. No comment.
- Larger piece Bristol Contracting remove gravel for the rail bed. Available for review. No comment.
- Right away – borough right of way to get piece of property. No Comment

20. New Business

- Local area lake water levels down to record lows (Horseshoe Lake, West Lake, Muleshoe Lake, Rocky Lake) as a result of the MacKenzie Rail Extension Project?

President Kramer provided an overview of the local area lake water levels at a record low specifically - Horseshoe Lake, West Lake, Muleshoe Lake, and Rocky Lake as a result of the MacKenzie Rail Extension Project.

He has talked with Rep. Mark Neuman regarding this issue expressing his concern 1½ yr ago.

- Pictures have been taken showing the watershed - runs north to south.
- First 3 ft. like a moonscape.
- Washed out 60 yds of materials.
- Took out and put culverts in stream/wet land. Maybe a 1000 ft. apart.
- Now the culverts are above the water table.
- Civil engineers who live on Horseshoe Lake indicate 3 ft. of spongy material - walking feels very wet. Moving through the area underneath.
- Now 9 ft. of fill and is now taken down trapped on the North side.
- Uphill side and downhill little ponds are in the fingers that extend out to the shallow areas. Down slope side are now smaller and the fingers are growing.
- Simon Brubaker is Project Engineer for the Mat-Su Borough. HDR engineers responsible for the overall projects.
- Never seen this low in 21 years. 30 inches down.
- Financial issue because people can't launch boats because the water is so low.
- Environmental Impact Statements - not sure of the causes.
- Rocky Lake water levels are normal. North and east side has not been impacted - Beaver Lake.
- Rep Neuman is sending out a hydrologist to look into the issues and present a factual report.
- Elevations shots were taken last winter.
- Once a comparison has been taken, and if settlement occurred, then this issue would have to be resolved.
- Need to be kept on a high priority. If the settlement was caused by the railroad, the need to verify if it is caused by the railroad issues. Kramer will try to get an audience with the hydrologist.
- 4 years ago lake level up above the docks. There is a need to know if this is just a low water year and what actually is there to compare.

Ken Walch inquired about what is DEC saying because they have control over the wetlands. Additionally has EPA and Core of Engineers been contacted?

Bill Kramer stated he would gather information for next month's Community Council meeting and bring forward any information as needed. He concluded saying the regulatory requirements need to be addressed. Andy Murr asked if the contact is being made with the Army Core of Engineers.

- Roundabout update...MSB, State and Proposed City of Big Lake

President Kramer indicated the State is responsible for the right of way. Rep Neuman is working with the Mat Su Borough regarding the Round About lighting issues and who is responsible for the payment of the lights, which has been estimated to be \$36,000/yr. The Borough has proposed the City of Big Lake would have financial responsibility.

At this time, the State is saying the round about is not a priority project, rather a "want project" and would not commit funding for plowing and maintenance. A round about has a higher level of maintenance required. Representative Neuman called the Borough and was told this is a done deal. The State says it is not a done deal until Borough signs the agreement. Assemblyman Mayfield has indicated actual costs for the streetlights would be \$4,000/yr. 15 lights for the round about would be \$400 for electricity/mo.

Carol Kane noted the City of Big Lake couldn't be held financially responsible, when the formation of the City hasn't even been passed by the voters.

Bill Kramer stated there could be multiple positive impacts or could the project may be redirected. Yet to be determined if the Borough would sign an agreement for the "city" to pick up the costs.

Andy Murr expressed concern about the safety issues on the round about. He raised the question why an overpass was not being considered. President Kramer indicated the process of the debate is over about the "round about" which Big Lake decided 3 – 4 years ago.

Bill Haller raised the question about re-directing the traffic when the culvert was being put on Beaver Lake Road. Noted was Assemblyman Mayfield contacted the borough immediately to correct information with the traffic pattern and proper signage. Bill Kramer said he would keep apprised of the status to ensure proper signage and safety.

- Lounsberry and Assoc. submitted a request to remove lot lines for making larger lots. No objections.
- Assemblyman Mayfield is working on issues related to the new landfill fees. He will continue to update BLCC.

21. Unfinished Business/Action Items

Board Member Zimmer stated he is working with Lauren Driscoll requesting the Big Lake Community Council's Resolution No 2-14-102 in support of Route 3A be formally recognized within the Big Lake Comprehensive Plan. He said this has not been resolved. A letter has been sent to Lauren Driscoll requesting to do what needs to be done for this to be resolved and again noting the Big Lake Comprehensive Plan is a binding agreement. He closed his comments saying he is still waiting for a response. Draft legislation needs to be completed to process an ordinance. Once this has been done, if necessary, identify the changes needed to be done.

22. Announcements

Bill Haller announced Thursday. Yoga 6:30 P.M. – 7:30 P.M. at the Big Lake Rec. Center.

Chris Hoskinson announced Saturday Market 9:00 A.M. – 4:00 P.M. lot behind Bill Heairet's business off of Big Lake Road.

23. Board Member Comments

Carol Kane stated "thanks" to all working on Big Lake becoming a 2nd Class City.

Floyd Shilanski expressed the presentation to the Local Boundary Commissioners on June 23, 2015 set a new standard for Big Lake. Additionally noted was Mokee Tews was awarded his contract renewal. Additionally at "Throw Back Thursday's" classic cars will be displayed.

Casey Steinau encouraged all to see Cathi Kramer's Firewise presentation at the Chamber Luncheon.

Darren Zimmer gave kudos to Chris Hoskinson for her work on the Saturday Market.

24. Adjournment

The meeting was adjourned at 8:58 P.M.

Respectfully submitted,



Carol G Kane, Secretary
Adopted 8/11/15

Big Lake Community Council Purpose:

To provide a direct and continuing means of citizen participation in government and local affairs; to provide a method by which they can work together for expression and discussion of their opinions, needs and desires in a manner that will have an impact on our community's development and service; to provide to governmental agencies a method for receiving opinions, needs, desires and recommendations of residents and groups, and to give local governing bodies an improved basis for decision-making and assignment of priorities for all capital improvements and governmental programs affecting community development and individual well-being.

RECEIVED

SEP 09 2015

CLERKS OFFICE

**Pt. MacKenzie Community Council
18297 W Pt. MacKenzie Rd
Wasilla, Alaska 99623**

**Minutes
June 11, 2015**

Meeting was called to order at 7:05 PM.

The Pledge of Allegiance was led by President Donald Thomson.

Quorum was determined with 10 General Members and 1 Guest.

Approval of the April 9, 2015 meeting minutes was motioned by Kate Swanson. Betty Harriman seconded the motion. With a show of hands, the minutes from the meeting held on April 9, 2015 were approved and accepted as written.

Our Correspondence Report given by Tammy Hoerauf included letters we sent requesting grant monies for the two FYs, 2011 and 2012, also requested an amendment to the scope of work for our grant funds for FY 2010. We sent a letter to the MSB Land and Resource Management Division, on behalf of residents, on the proposed Bluff Coastal Trail by the Port, stressing our opposition to this trail., as well as a letter to the same department, with our support of the proposed bike trail from Lake Lorraine to Carpenter Lake. We received our two new Revenue Sharing MOAs and the grant money, as well as the MOA for our amended scope of work. We received an email from Dan Mayfield regarding the ambulance status at Station 62 and 63. Tammy forwarded an email with a copy of Roy Syren, Jr's letter, in opposition to the Bluff Coastal trail, to all the members. We received a notice of a local road name change from the MSB Planning Dept. which would change S. Commodity Circle to S. John Riggs Memorial Way in the Port District. There was also an email sent to SDG to move forward on the Mailbox Beautification Project.

Wilma Gonzales reported for the Treasure's Report that we have \$699.93 in our regular account. We have \$65,716.38 in the project account.

Assemblyman Dan Mayfield gave the Assembly Report. The Borough Assembly passed the budget. Area wide taxes used to be 9.66. It is now 9.984. The budget is balanced, the Borough set aside a reserve of 22.2% this year. Connie Rumsfelt inquired about the new Joe Reddington Sr Jr/Sr High school, Dan confirmed that it will open for this year, on schedule. Dan informed our members about the Alaska Scholastic Clay Target Program. They had requested land in Big Lake to develop their program, there was a lot of opposition. Also a lot of opposition when they discussed the Church Rd/Seldon area. The new location may be by the new Reddington's school, if accepted.

There were no representatives present to give a Goose Creek Correctional Facility Report.

PMCC Page 1/2

Donald Thomson gave a Fire Station Report. Starting in January, Central will have a duty staff, 2 people, 24 hrs a day. The Assembly approved the Fire Service Board to use their own budget to increase the EMS staff. With the approved increase, we now have the potential for a staffed ambulance on the Knik Goose Bay corridor, in the future.

The Board meeting minutes for April 9, 2015 were motioned to be accepted by Donald Thomson, seconded by Gary Foster. No objections. Minutes for the Board meeting held on April 9, 2015 were accepted as written and approved.

No announcements were made.

Kate Swanson questioned whether we had made our donation to My House, the homeless teen center. Tammy Hoerauf stated that it was approved in our amended scope of work for the 2010 grant and would now be issued to them.

Under Unfinished Business, we opened with the Revenue Sharing Program update. Tammy Hoerauf asked for an amount on purchasing a new laptop and printer. \$3000 was the amount decided on. Tammy Hoerauf motioned to approve the purchase of the new laptop and printer and ink, up to \$3000. Betty Harriman seconded the motion. No objections. Motion to purchase this equipment with a \$3000 cap was approved.

The Community Enhancement Grant application was submitted and should be approved and received any day.

The Mailbox Beautification Project. Sustainable Design Group was notified that we are ready to resume our project. A workshop will be scheduled for the 17th or 24th.

Wilma Gonzales asked about the Alsop Town site. This has been tabled by the Assembly.

There was a brief discussion regarding the state of the ferry.

Resolution 15-001, regarding a local community park was presented to the members. Tammy Hoerauf motioned to approve and adopt the resolution. Jim Swanson seconded the motion. A show of hands approved the motion, unanimously. Motion passed.

Tammy Hoerauf asked Dan Mayfield how we can research prior resolutions as they move through the Assembly and the decisions that are made regarding them.

Donald Thomson made a motion to adjourn at 8:30 Pm. Jim Swanson seconded the motion.

Meeting was adjourned at 8:31 Pm.

Next scheduled meeting is on August 13, 2015

Pt. MacKenzie Community Council

Board Members

**Donald Thomson, President Gary Foster, Vice President Wilma Gonzales, Treasurer
Tammy Hoerauf, Secretary Jim Swanson, Alternate**

June 11, 2015 Meeting Minutes Approved

Vice Gary Foster
Attested by President Donald Thomson

[Signature]
Date 8-13-15

Attested by Secretary Tammy Hoerauf

Tammy Hoerauf
Date 8/13/15

Pt. MacKenzie Community Council

Board Members

Donald Thomson, President Gary Foster, Vice President Wilma Gonzales, Treasurer
Tammy Hoerauf, Secretary Jim Swanson, Alternate

SUBJECT: Ordinance authorizing issuance and sale of bonds and confirming assessment roll for North Sorrelwood Natural Gas Local Improvement District No. 509.

AGENDA OF: October 20, 2015.

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on November 3, 2015.

APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator: Marcia vonEhr	MVE	9-25-15
1	Finance Director	du	9/29/15
2	Borough Attorney	Reviewed by NSA	Bond Counsel
3	Borough Clerk	am	10/13/15

ATTACHMENT (S) : Ordinance Serial No. 15-123 (5 pp),
Exhibit "A", (2 pp)
Ordinance Serial No. 15-124 (17 pp)
Map (1 p)
Fiscal Note: ☐ Yes ☒ No

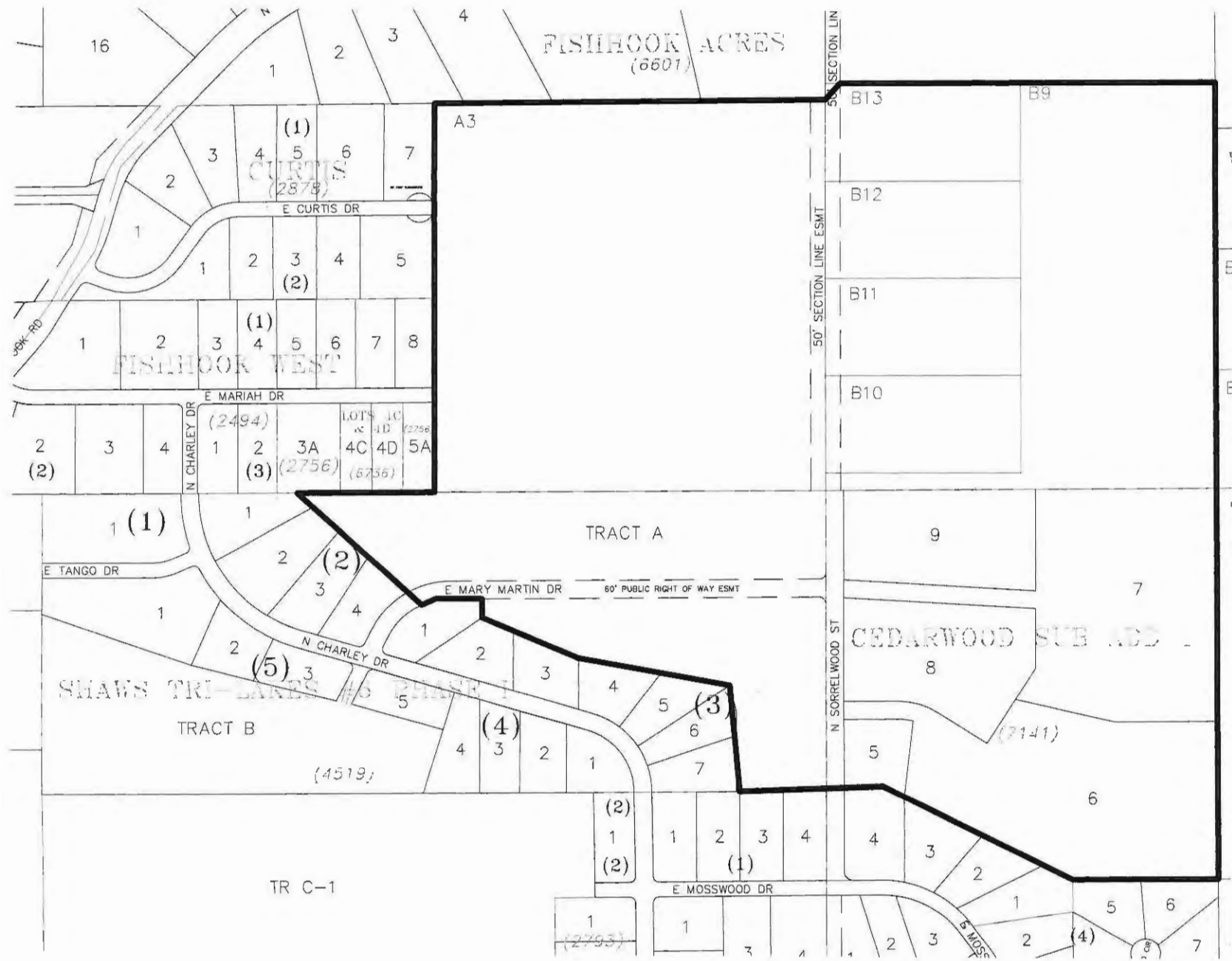
SUMMARY STATEMENT:

On March 3, 2015 the Assembly adopted Ordinance Serial No. 15-007 creating North Sorrelwood Natural Gas Local Improvement District. The construction has been completed by Enstar Natural Gas and this ordinance is now before the Assembly to finance the improvements.

Ordinance Serial No. 15-123 confirms the assessment roll and Ordinance Serial No. 15-124 authorizes the issuance and sale of bonds for North Sorrelwood Local Improvement District No. 509 as required by MSB 3.28.080 and MSB 3.28.120. Both ordinances are necessary to complete the process for this local improvement district.

The total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting MSB 3.28.080(B) criteria.

The North Sorrelwood Natural Gas Local Improvement District is located in Assembly District #6.



IM No. 15-211
 Ordinance Serial No. 15-123
 Ordinance Serial No. 15-124

Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-123**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CONFIRMING THE ASSESSMENT ROLL FOR THE NORTH SORRELWOOD NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 509 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

WHEREAS, the assembly, by Ordinance Serial No.15-007 established the North Sorrelwood Natural Gas Local Improvement District No. 509 (the "LID"); and

WHEREAS, the actual costs of the improvement, including construction cost and the amounts required for administrative costs, bond counsel fees, reserves and related costs are \$5,782.83 per lot; and

WHEREAS, the LID special assessment roll has been prepared and the total costs of the improvement are spread equally among all the properties within the LID as shown on the attached assessment roll marked Exhibit A; and

WHEREAS, the assembly held a hearing on the assessment roll at which time all the written objections to the assessment roll were considered and all persons present who objected in writing were given the opportunity to be heard; and

WHEREAS, notice of the assessment and hearing was mailed to

each owner of record more than 15 days before the hearing; and

WHEREAS, the assembly found no errors or inequalities in the assessment roll; and

WHEREAS, the assembly finds that the assessment roll should be confirmed.

NOW, THEREFORE, BE IT ENACTED by the assembly of the Matanuska-Susitna Borough:

* Section 1. Classification. This ordinance is a non-code ordinance.

* Section 2. Confirmation of roll. Each property within the North Sorrelwood Natural Gas Local Improvement District No. 509 as shown on the attached assessment roll marked Exhibit A, is hereby assessed \$5,782.83 and such assessment roll is hereby confirmed. Notwithstanding MSB 3.28.080(B), an assessment levied under this ordinance may exceed 25 percent of the assessed value for real property taxation of the property assessed.

* Section 3. Notice of assessment. Within 30 days after the date of the adoption of this ordinance, the finance director shall mail to the record owner of each property assessed a statement with the property description, the assessment amount, the method of payment, the rate of interest on the unpaid balance of the assessment, the time of delinquency, and penalties on delinquent payments. Within five days after the statements are mailed, the

finance director shall publish a notice in a newspaper of general circulation of the mailing of the statements.

* Section 4. Payment of assessment. The entire assessment may be prepaid without interest or penalty within 30 days of the date of mailing of the assessment statement. Thereafter the assessment may be prepaid in whole or in part with interest to the payment date. Interest on the unpaid amount of the assessment shall accrue at a rate per annum equal to the rate of interest on the bonds issued to finance the improvement. Assessments that are not prepaid shall be paid in 20 semiannual installments on March 1, and September 1 of each year, commencing March 1, 2016. Installments shall consist of equal amounts of principal, plus accrued interest. Payments of principal and interest on the assessments confirmed by this ordinance shall be deposited in the sinking fund established pursuant to section (19) of Ordinance Serial No. 15-124 of the borough.

* Section 5. Delinquencies. Upon the delinquency of an installment there shall be due and payable in addition to the delinquent installment a penalty on the delinquent installment equal to the penalty for second half real property taxes in effect on the date of delinquency. Notice of the delinquency shall be mailed to the owner of record. The notice shall describe the delinquency and state that the balance of the assessment, plus

penalty and accrued interest, will be due and payable if the delinquent installment, plus penalty and accrued interest, is not paid. If any payment has been delinquent for more than 60 days as of January 1, the assessed property will be placed on the borough's foreclosure list. At that time, the entire principal balance of the assessment plus accrued interest and penalty on the principal balance, and applicable foreclosure costs, shall be due and payable.

* Section 6. Termination of assessments and refund of prorata share of assessment prepayments.

A. Upon the discharge of the bonds, all unpaid, non-delinquent assessment installments are cancelled. The finance director shall refund to the owner of record at the time of discharge of each property whose assessment was prepaid, an amount equal to the difference in the total assessment paid on account of the property and the amount paid on account of properties for which no prepayments were made.

B. For any properties upon which foreclosure proceedings to recover delinquent assessment installments have been commenced prior to the cancellation of remaining assessment installments, the amount due shall be recomputed as provided in subsection (A), except there will be no refund.

* Section 7. Effective date. Ordinance Serial No. 15-123

shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

EXHIBIT A

SPECIAL ASSESSMENT \$5,782.83 per lot

Matanuska-Susitna Borough

Real Property Selection List by Account Number

September 24, 2015

LID509 North Sorrelwood

Tax Account/Owner Name and Addr	Zone	Map#: / Subdivision	Land Appraisal	Building Appraisal	Total Appraisal	Acre
118N01E19A003 COOPER JAS M & CHERILYN E STE 3 PMB 101 1150 S COLONY WAY PALMER, AK 99645-6967	0018 WA	7	\$340,000.00	\$0.00	\$340,000.00	40.00
118N01E20B009 AIKEN LEE & BETH 1779 S COUNTRYWOOD DR WASILLA, AK 99654-9231	0016 WA	7	\$148,500.00	\$42,600.00	\$191,100.00	21.84
118N01E20B010 PURSELL VIOLINA A 21323 DUMETZ RD WOODLAND HILLS CA 91364-4411	0016 WA	7	\$63,800.00	\$0.00	\$72,300.00	5.00
118N01E20B011 PAAVO BRIAN K & REBECCA E 4915 N SORRELWOOD ST WASILLA AK 99654	0016 WA	7	\$63,800.00	\$220,800.00	\$284,600.00	5.00
118N01E20B012 HIXSON RANDY DAVID 4985 N SORRELWOOD ST WASILLA AK 99654-4440	0016 WA	7	\$58,900.00	\$84,900.00	\$143,800.00	4.62
118N01E20B013 LARSON JARED E MUJICA-LARSON EVELYN P 5065 N SORRELWOOD ST WASILLA AK 99654-4404	0016 WA	7	\$63,800.00	\$231,300.00	\$295,100.00	5.00
54519000T00A FENDICH ANATOLY 3043 W DISCOVERY LOOP WASILLA AK 99654-1257	0007 WA	7 SHAW'S TRI-LKS #6 PH I	\$187,900.00	\$0.00	\$187,900.00	22.11
57141000L005 CASTRO-PEREZ FERNANDO	0017 WA	7 CEDARWOOD ADD 1	\$28,800.00	\$0.00	\$28,800.00	1.20

IM No. 15-211
Ordinance No. 15-123
Ordinance No. 15-124

EXHIBIT A

SPECIAL ASSESSMENT \$5,782.83 per lot

Matanuska-Susitna Borough

Real Property Selection List by Account Number

September 24, 2015

LID509 North Sorrelwood

<u>Tax Account/Owner Name and Addr Zone</u>	<u>Map#:</u> / <u>Subdivision</u>	<u>Land</u> <u>Appraisal</u>	<u>Building</u> <u>Appraisal</u>	<u>Total</u> <u>Appraisal</u>	<u>Acre</u>
CASTRO ROSY G STE 2 PMB 457 3060 N LAZY EIGHT CT WASILLA AK 99654-4331					
57141000L006 CRONK MATTHEW D & DIANE A 4130 N BULL MOOSE DR WASILLA, AK 99654	0017 WA 7 CEDARWOOD ADD 1	\$92,700.00	\$0.00	\$92,700.00	11.70
57141000L007 WASILLA-FISHHOOK INV LTD PO BOX 91378 ANCHORAGE AK 99509-1378	0017 WA 7 CEDARWOOD ADD 1	\$94,200.00	\$0.00	\$94,200.00	11.90
57141000L008 CORDELL ALAN R SHARP JESSIKAH K 7145 E SPRINGWOOD DR WASILLA AK 99654-4617	0017 WA 7 CEDARWOOD ADD 1	\$70,500.00	\$0.00	\$70,500.00	5.40
57141000L009 LOGAN KEVIN J & TABATHA R PO BOX 872843 WASILLA AK 99687-2843	0017 WA 7 CEDARWOOD ADD 1	\$64,800.00	\$0.00	\$64,800.00	4.80
Total Parcels in LID509: 12		\$1,277,700.00	\$579,600.00	\$1,865,800.00	138.57

IM No. 15-211
Ordinance No. 15-123
Ordinance No. 15-124

Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-124**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$70,000.00 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE NORTH SORRELWOOD NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 509, AND FIXING DETAILS OF SAID BONDS.

WHEREAS, the Assembly of the Matanuska-Susitna Borough (the "borough") has determined and does hereby determine that it is necessary to proceed to plan, design, develop, construct, equip, acquire property for, or otherwise provide for a natural gas pipeline in the North Sorrelwood (the "project"); and

WHEREAS, a local improvement district known as the North Sorrelwood Natural Gas Local Improvement District No. 509 (the "LID") has been formed for the project, special assessments will be levied on properties in the LID that are specially benefited by the project, and said special assessments, with interest thereon, will be sufficient (together with other amounts) and available to pay the principal of and interest on the hereinafter defined bonds; and

WHEREAS, it is deemed necessary and advisable and in the best interests of the borough and its inhabitants that not to exceed \$70,000.00 principal amount of special assessment bonds be issued at this time in a single series, as hereinafter fixed and determined, for the purpose of paying the cost (as hereinafter defined) of the project; and

WHEREAS, the proper officials of the borough have negotiated an agreement (the "agreement") with Wells Fargo Bank, N.A. (the

"purchaser") which provides, inter alia, for the issuance and sale by the borough and the purchase by the purchaser of the hereinafter defined bonds; and

WHEREAS, it is hereby found to be in the best interest of the borough that the agreement be approved and executed and that certain matters relating to such bonds and the use of the proceeds of such sale be established.

NOW, THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE MATANUSKA-SUSITNA BOROUGH:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Purpose. The purpose of this ordinance is to authorize the issuance and sale of not to exceed \$70,000.00 of special assessment bonds to be sold in one series to provide funds to pay the capital costs of the project, to pay the costs of issuance of the bonds authorized herein and to fix certain details of said Bonds to be issued.

Section 3. Definitions. The following terms shall have the following meanings in this ordinance:

A. "Agreement" means the Agreement 12-185 dated June 8, 2012, from Wells Fargo Bank, N.A., and accepted by the borough for the sale of the bonds by the borough to the purchaser.

B. "Assembly" means the borough assembly, as the general legislative authority of the borough, as the same shall be duly and regularly constituted from time to time.

C. "Bond" or "Bonds" means any of the Matanuska-Susitna Borough Special Assessment Bonds, North Sorrelwood Natural Gas Local Improvement District No. 509, 2015, the issuance and sale of which are authorized herein.

D. "Bond register" means the registration books maintained by the borough, which include the names and addresses of the

owners or nominees of the owners of the Bonds.

E. "Cost" or "Costs" means all costs of the project allowable in special assessments under AS 29.46.110.

F. "Ordinance" shall mean this Ordinance Serial No. 15-124 of the borough.

G. "Purchaser" means, Wells Fargo Bank, N.A., the purchaser of the bonds.

H. "LID" means Local Improvement District No. 509.

Section 4. Authority for ordinance. The borough has ascertained and hereby determines that each and every matter and thing as to which provision is made in this ordinance is necessary in order to carry out and effectuate the purposes of the borough in accordance with the Constitution and statutes of the state of Alaska, and the code of ordinances of the borough, and to issue the bonds.

Section 5. Obligation of bonds. The bonds are a special obligation of North Sorrelwood Natural Gas Local Improvement District No. 509 of the borough and are payable solely from assessments levied against the properties which are specially benefited by the project within the North Sorrelwood Natural Gas Local Improvement District No. 509 and funds pledged for the payment of the bonds under this ordinance. Said assessments shall constitute a sinking fund for the payment of principal of and interest on the bonds. Neither the faith and credit nor the taxing power of the borough are pledged to the payment of the principal of and interest on the Bonds.

Section 6. Authorization of bonds and purpose of issuance. For the purpose of providing part of the funds required to pay the cost of the project, and to provide for original issue discount, if any, and to pay all costs incidental thereto and to the issuance of the bonds, the borough hereby authorizes and

determines to issue and sell the bonds in one series in the aggregate principal amount of not to exceed \$70,000.00.

Section 7. Maturities, payment dates, designation and form of bonds. The bonds shall be designated Matanuska-Susitna Borough Special Assessment Bonds, North Sorrelwood Natural Gas Local Improvement District No. 509, 2015, shall be dated the date of their delivery to the purchaser, and shall mature on October 1, 2025.

The bonds shall bear interest from their date at a rate determined in accordance with the Agreement, which shall not exceed 5.72 percent per annum. Installments of principal and interest on the bonds (the "installment payments") shall be payable semiannually on April 1 and October 1 of each year, commencing April 1, 2016. Each installment payment shall consist of an equal amount of principal, plus accrued interest.

The bonds shall be registered as to principal and interest as herein provided. The bonds shall each be of the denomination of one thousand dollars (\$1,000) or any integral multiple of \$1,000 of the same interest rate and maturity, approved by the borough, such approval to be evidenced by the execution of such bonds. The bonds shall be numbered separately in the manner and with such additional designation as the borough deems necessary for purposes of identification. The bonds shall be substantially in the form of such bond hereinafter set forth, with such appropriate variations, omissions, or insertions as are permitted or required by this ordinance, and may have endorsed thereon such legends or text as may be necessary or appropriate to conform to the rules and regulations of any governmental authority, or any usage or requirement of law with respect thereto. Each bond shall bear a number or letter, or a number and letter, distinguishing it from every other bond.

Section 8. Details of bonds. Each of the bonds shall be signed by the manual signature of the mayor and the official seal of the borough (or a facsimile thereof) shall be affixed, imprinted or otherwise reproduced on the bonds, and attested by the manual signature of the borough clerk. In case any officer whose signature shall appear on any bonds shall cease to be such officer before the delivery of such bonds, such signature shall nevertheless be valid and sufficient for all purposes the same as if he or she had remained in office until such delivery.

The principal, redemption price of, and the interest on the bonds shall be payable in any coin or currency of the United States of America, which at the respective dates of payment thereof, is legal tender for the payment of public and private debts.

Payment of the principal and interest on the bonds shall be made by check or draft mailed to the registered owner of record as of the 15th day of the month preceding each installment payment date at the address appearing on the bond register of the borough.

Section 9. Transfer and exchange of bonds and delivery of new bonds. Any bond may be transferred only upon the books kept for the registration and transfer of bonds by the borough, upon surrender thereof at the office of the borough, together with an assignment duly executed by the registered owner or the owner's attorney in such form as shall be satisfactory to the borough. Upon the transfer of any such bond, there shall be executed in the name of the transferee, and the borough shall authenticate and deliver, a new registered bond or bonds of the same maturity in any of the authorized denominations.

In all cases in which bonds may be transferred or exchanged under this ordinance, there shall be executed, and the borough shall authenticate and deliver, bonds in accordance with the

provisions of this ordinance. Any such transfer or exchange shall be without cost to the registered owner, except that the borough may make a charge for every such registration, transfer or exchange of bonds sufficient to reimburse it for any tax, fee, or other governmental charge required to be paid with respect to such registration, exchange or transfer, and such charge or charges shall be paid before any such new bond shall be delivered. The borough shall not be required to make any such registration, transfer or exchange of a bond during the fifteen (15) days next preceding an interest payment date on such bond.

Section 10. Ownership of bonds. As to any bond, the person in whose name the same shall be registered on the bond register shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of such bond and the interest on such bond shall be made only to or upon the order of the registered owner thereof or the owner's legal representative, but such registration may be changed as hereinabove provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond, including the interest thereon, to the extent of the sum or sums so paid.

Section 11. Mutilated, destroyed, stolen, or lost bonds. In case any bond shall become mutilated or be destroyed, stolen or lost, the borough may cause to be executed, and shall deliver, a new bond of like interest rate, principal amount and maturity in exchange and substitution for and upon cancellation of such mutilated bond, or in lieu of and in substitution for such bond destroyed, stolen or lost, upon the owner thereof paying the reasonable expenses and charges of the borough in connection therewith and in the case of a bond destroyed, stolen or lost, filing by the owner with the borough evidence satisfactory to the

borough that such bond was destroyed, stolen or lost, and of the owner's ownership thereof, and furnishing the borough with indemnity satisfactory to it. Any new bond so delivered may bear a number differing from the number of the bond it replaces.

Section 12. Redemption of bonds. The bonds are subject to redemption at the option of the borough, in whole or in part, at any time. Any redemption of bonds shall be at a redemption price of the principal amount of the bonds to be redeemed, plus accrued interest.

Section 13. Notice of redemption. When the borough determines to redeem any bonds, it shall give notice of such redemption in the manner then provided by law, which notice shall state the redemption date and identify the bonds to be redeemed by reference to their numbers and further state that on such redemption date there shall become due and payable upon each such bond the principal amount thereof plus the applicable premium, if any (the "redemption price"), together with interest accrued to the redemption date, and that from and after such date interest thereon shall cease to accrue. Such notice shall be given at least 30 days but not more than 45 days prior to the redemption date by first class mail, postage prepaid, to the registered owner of any Bond to be redeemed at the address of the registered owner appearing on the bond register.

Section 14. Payment of redeemed bonds. Notice of redemption having been given in the manner provided in this ordinance, the bonds so called for redemption shall become due and payable on the redemption date stated in said notice at the applicable redemption price on said date plus interest accrued and unpaid to the redemption date upon presentation and surrender thereof at the office of the borough. If, on the redemption date, moneys for the redemption of all the bonds to be redeemed, together with interest

accrued and unpaid to the redemption date, shall be held on behalf of the borough at the office of the borough so as to be available therefore on said date and if notice of redemption shall have been given as aforesaid, then from and after the redemption date the bonds so called for redemption shall cease to bear interest.

Section 15. Form of bond. Each bond shall be in substantially the following form, with such variations, omissions and insertions as may be required or permitted by this ordinance:

UNITED STATES OF AMERICA
STATE OF ALASKA
MATANUSKA-SUSITNA BOROUGH
Special Assessment Bond
North Sorrelwood Natural Gas Local
Improvement District No. 509
2015

NO. §
INTEREST RATE
Registered Owner
Principal Amount DOLLARS

The Matanuska-Susitna Borough (the "borough"), a municipal corporation of the state of Alaska, for value received, acknowledges itself indebted and hereby promises to pay (but only out of the sources hereinafter mentioned) to the registered owner identified above, or registered assigns, the principal amount shown above, and to pay (but only out of the sources hereinafter mentioned) interest on the unpaid principal sum from the date hereof at the interest rate per annum shown above. Installments of principal and interest (the "installment payments") shall be payable semiannually on April 1 and October 1 of each year commencing April 1, 2016, until

October 1, 2025, when the entire remaining principal balance hereof plus accrued interest shall be paid in full. Each installment payment shall consist of an equal amount of principal, plus accrued interest. The principal, interest and redemption price of this bond shall be payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

Payment of principal and interest shall be made by check or draft mailed to the registered owner of record as of the 15th day of the month preceding each installment payment date at the address appearing on the bond register of the borough.

This bond is one of the 2015 special assessment bonds, North Sorrelwood Natural Gas Local Improvement District No. 509, of The Matanuska-Susitna Borough, Alaska, of like tenor and effect except as to serial numbers, aggregating not to exceed \$70,000.00 in principal amount, and constituting bonds authorized for the purpose of raising funds to pay the cost of natural gas improvements in the North Sorrelwood Natural Gas Local Improvement District No. 509 of the borough, and is issued under Ordinance Serial No. 15-124 of the borough entitled:

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$70,000.00 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE NORTH SORRELWOOD NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 509, AND FIXING DETAILS OF SAID BONDS.

(herein called the "ordinance") adopted on -, 2015.

The bonds are subject to redemption by or on behalf of the borough prior to maturity and upon notice as set

forth in the ordinance in whole or in part on any date at a redemption price of the principal amounts thereof, together with interest thereon to the redemption date.

This bond is transferable as provided in the ordinance (i) only upon the bond register of the borough kept for that purpose at the office of the borough, and (ii) upon surrender of this bond together with a written instrument of transfer duly executed by the registered owner or the attorney of the registered owner duly authorized in writing, and thereupon a new fully registered bond or bonds in the same aggregate principal amount and maturity shall be issued to the transferee in exchange therefore as provided in the ordinance and upon the payment of charges, if any, as therein prescribed. The borough may treat and consider the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price, if any, hereof and interest due hereon and for all other purposes whatsoever.

This bond is payable solely from assessments levied against properties specially benefited within the borough local improvement district known as North Sorrelwood Natural Gas Local Improvement District No. 509 and is a special obligation of said local improvement district. Said assessments constitute a sinking fund for the payment of principal of and interest on the bond and the properties specially benefited are pledged to secure the bond.

The registered owner of this bond shall not have any claim thereunder against the borough except for

payment from special assessments made for the improvements for which the bond was issued and except for payment from the funds pledged for that purpose under the ordinance. The remedy of the registered owner of this bond shall be confined to the enforcement of such assessments and to such funds. The borough shall not be liable to the registered owner of this bond for any loss to such funds occurring in the lawful operation thereof.

THIS BOND IS NOT A GENERAL OBLIGATION OF THE BOROUGH AND NEITHER THE FAITH AND CREDIT NOR THE TAXING POWER OF THE BOROUGH IS PLEDGED TO ITS PAYMENT.

IT IS HEREBY CERTIFIED AND RECITED that all conditions, acts, or things required by the constitution or statutes of the state of Alaska and the code of ordinances of the borough to exist, to have happened or have been performed precedent to or in the issuance of this bond, exist, have happened and have been performed, and that the series of bonds of which this is one, together with all other indebtedness of the borough, is within every debt and other limit prescribed by said constitution, statutes or code of ordinances.

IN WITNESS WHEREOF, THE MATANUSKA-SUSITNA BOROUGH, ALASKA, has caused this bond to be signed in its name and on its behalf by the signature of its mayor and its corporate seal to be hereunto affixed, imprinted or otherwise reproduced, and attested by the signature of its clerk, all as of the - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Section 16. Establishment of guaranty fund. There is established the North Sorrelwood Natural Gas Local Improvement District No. 509 special assessment bond guaranty fund (The "guaranty fund") to which the assembly shall annually appropriate a sum the assembly determines to be adequate, with other available funds, to cover a deficiency in meeting payments of principal and interest on the bonds if the reason for the deficiency is nonpayment of assessments when due. Money received from actions taken against property for nonpayment of assessments confirmed by Ordinance Serial No. 15-123 of the borough shall be credited to the guaranty fund. Amounts in the guaranty fund shall be used to pay principal and interest on the bonds when other funds are not available for that purpose.

Section 17. Disbursement of bond proceeds for project costs. That part of the bond proceeds required for costs of the project shall be deposited in the North Sorrelwood Natural Gas Local Improvement District No. 509 construction account, which is hereby established within the North Sorrelwood Natural Gas Line fund 825. There shall be paid from this account all amounts required for costs of the project.

Section 18. Establishment of reserve and refund account.

A. There is established the North Sorrelwood Natural Gas Local Improvement District No. 509 reserve and refund account (the "reserve and refund account") within the North Sorrelwood Natural Gas Line fund 825.

B. There shall be paid into the reserve and refund account:

1. That part of the bond proceeds not expended or

required for the initial LID expenses such as construction of the gas line, bond counsel fees, and similar expenses, and all anticipated administrative costs; and

2. All monies received from Enstar Natural Gas Company ("ENSTAR") that are refund entitlements arising out of new customers connecting to the gas line installed within the LID; and

3. The final refund due under the Enstar line extension tariff; and

4. Any sinking fund and guaranty fund balances after discharge of the bond.

C. At the end of each fiscal year, interest on the average reserve and refund account balance during the fiscal year at the rate determined by the finance director to be the average interest earned on borough investments during the fiscal year shall be transferred from the general fund to the reserve and refund account.

D. Until the bonds have been discharged, the funds within the reserve and refund account may be used only to pay the difference between the amount of principal and interest due on the bonds and the amount of special assessment payments including interest, received and available to pay that amount; provided, if the finance director determines that the amount of funds available in the reserve and refund account substantially exceeds that which is reasonably expected to be needed to meet assessment delinquencies, the finance director may, to the extent of such excess, make a prepayment on the bonds.

E. At such time as the finance director determines that the sum of the amounts in the reserve and refund account, the guaranty fund and the sinking fund equals or exceeds the amount required to (i) discharge the bonds, (ii) pay all refunds of assessments required upon discharge of the bonds, and (iii) pay any other

amounts that may be owing on the bonds, the finance director shall cause such payment to be made and the bonds to be discharged.

Section 19. Establishment of sinking fund. There is established the North Sorrelwood Natural Gas Local Improvement District No. 509 sinking fund (the "sinking fund"). Payments of principal and interest on assessments confirmed by Ordinance Serial No. 15-123 of the borough shall be deposited in the sinking fund. Amounts in the sinking fund shall be used to pay principal and interest on the bonds, and are hereby pledged for that purpose. At the end of each fiscal year, interest on the average sinking fund balance during the fiscal year at the rate determined by the finance director to be the average interest earned on borough investments during the fiscal year shall be transferred from the general fund to the sinking fund.

Section 20. Distribution of reserve and refund account funds.

A. Upon the discharge of the bonds, and the payment of all refunds of assessments required upon the discharge of the bonds, the funds remaining in the reserve and refund account shall be distributed as provided under this section.

B. When the balance of such fund divided by the number of parcels within the LID equals \$200 or more, the finance director shall refund to the owner of record as shown on the records of the borough assessor an amount equal to the fund balance divided by the number of lots within the LID; provided, after the borough receives the final refund from ENSTAR, the finance director shall distribute the balance of the reserve and refund account by sending to each owner of record as shown on the most recent records of the borough assessor an amount equal to the fund balance divided by the number of lots within the LID. If any lot or tract within the LID is divided into two or more lots, the refund for such resubdivided lots shall be computed by counting

the resubdivided lots as a single lot for purposes of determining the initial refund entitlement. The initial refund entitlement shall then be divided equally among the resubdivided lots.

Section 21. Bond sale and agreement. The sale to the purchaser of not to exceed \$70,000.00 principal amount of the bonds as provided in the agreement, is hereby authorized and approved.

Section 22. Delivery of the bonds. The proper officials of the borough are authorized and directed to execute all documents and to do everything necessary for the preparation and delivery of a transcript of proceedings pertaining to the bonds and the printing, authentication and delivery of the bonds in definitive form to the purchaser.

Section 23. Ratification. All actions taken by the mayor, manager and the finance director relative to the sale of the bonds are hereby in all respects ratified and confirmed. The appropriate officers of the borough are hereby authorized and directed to do all things necessary for the prompt execution, issuance and delivery of the bonds and for the proper application and use of the bond proceeds.

Section 24. Authority of officers. The mayor, the acting mayor from time to time, the borough manager, the acting borough manager from time to time, the finance director, the acting finance director from time to time, the borough clerk and the acting borough clerk from time to time, are, and each of them hereby is, authorized and directed to do and perform all things and determine all matters not determined by this ordinance, to the end that the borough may carry out its obligations under the bonds and this ordinance.

Section 25. Pledge of funds. All refunds from ENSTAR attributable to the project, and all assessments levied in the

LID, interest thereon and foreclosure proceeds thereof, are hereby irrevocably pledged to the payment of the principal of and interest on the bonds. The pledge under this section remains in effect until all of the bonds have been discharged.

Section 26. Miscellaneous. No recourse shall be had for the payment of the principal of or the interest on the bonds or for any claim based thereon or on this ordinance against any member of the assembly or officer of the borough or any person executing the bonds. The bonds are not and shall not be in any way a debt or liability of the state of Alaska or of any political subdivision thereof and shall not create or constitute an indebtedness or obligation, either legal, moral or otherwise, of said state or of any political subdivision thereof.

Section 27. Severability. If any one or more of the covenants and agreements provided in this ordinance to be performed on the part of the borough shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements shall be null and void and shall be deemed separable from the remaining covenants and agreements in this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the bonds.

Section 28. Appropriation. There is appropriated for the purposes set out in this ordinance, all assessments and interest thereon from the assessments levied in the LID and assessment foreclosure proceeds. The appropriation under this section does not lapse until the final refund required under Section 20.B of this ordinance has been made.

Section 29. Effective date. Ordinance Serial No. 15-124 shall take effect upon adoption by the borough assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day

of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Ordinance authorizing issuance and sale of bonds and confirming assessment roll for Dawn Lake Est Natural Gas Local Improvement District No. 546.

AGENDA OF: October 20, 2015.

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on November 3, 2015.

APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator: Marcia vonEhr	MVE g	9-25-15
1	Finance Director	per	9/29/15
2	Borough Attorney	Reviewed by	Bond Counsel
3	Borough Clerk	IS Jmm	10/13/15

ATTACHMENT(S) : Ordinance Serial No. 15-125 (5 pp),
Exhibit "A", (3 pp)
Ordinance Serial No. 15-126 (17 pp)
Map (1 p)
Fiscal Note: ☐ Yes ☒ No

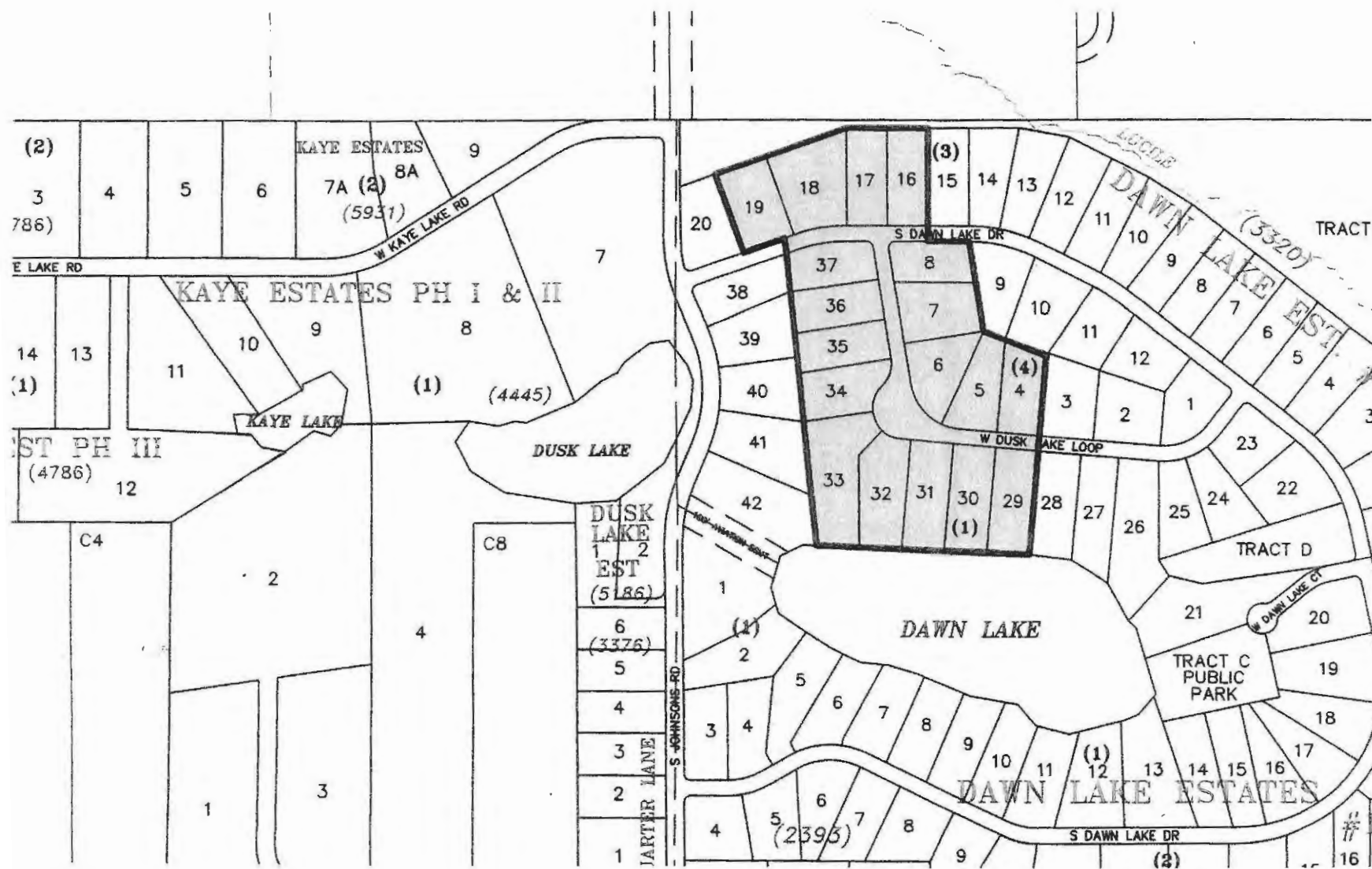
SUMMARY STATEMENT:

On October 21, 2014 the Assembly adopted Ordinance Serial No. 14-111 creating Dawn Lake Est Natural Gas Local Improvement District. The construction has been completed by Enstar Natural Gas and this ordinance is now before the Assembly to finance the improvements.

Ordinance Serial No. 15-125 confirms the assessment roll and Ordinance Serial No. 15-126 authorizes the issuance and sale of bonds for Dawn Lake Est Local Improvement District No. 546 as required by MSB 3.28.080 and MSB 3.28.120. Both ordinances are necessary to complete the process for this local improvement district.

The total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting MSB 3.28.080(B) criteria.

The Dawn Lake Est Natural Gas Local Improvement District is located in Assembly District #5.



IM No. 15-212
 Ordinance Serial No. 15-125
 Ordinance Serial No. 15-126

Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-125**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CONFIRMING THE ASSESSMENT ROLL FOR THE DAWN LAKE EST NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 546 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

WHEREAS, the assembly, by Ordinance Serial No.14-111 established the Dawn Lake Est Natural Gas Local Improvement District No. 546 (the "LID"); and

WHEREAS, the actual costs of the improvement, including construction cost and the amounts required for administrative costs, bond counsel fees, reserves and related costs are \$2,946.67 per lot; and

WHEREAS, the LID special assessment roll has been prepared and the total costs of the improvement are spread equally among all the properties within the LID as shown on the attached assessment roll marked Exhibit A; and

WHEREAS, the assembly held a hearing on the assessment roll at which time all the written objections to the assessment roll were considered and all persons present who objected in writing were given the opportunity to be heard; and

WHEREAS, notice of the assessment and hearing was mailed to

each owner of record more than 15 days before the hearing; and

WHEREAS, the assembly found no errors or inequalities in the assessment roll; and

WHEREAS, the assembly finds that the assessment roll should be confirmed.

NOW, THEREFORE, BE IT ENACTED by the assembly of the Matanuska-Susitna Borough:

* Section 1. Classification. This ordinance is a non-code ordinance.

* Section 2. Confirmation of roll. Each property within the Dawn Lake Est Natural Gas Local Improvement District No. 546 as shown on the attached assessment roll marked Exhibit A, is hereby assessed \$2,946.67 and such assessment roll is hereby confirmed. Notwithstanding MSB 3.28.080(B), an assessment levied under this ordinance may exceed 25 percent of the assessed value for real property taxation of the property assessed.

* Section 3. Notice of assessment. Within 30 days after the date of the adoption of this ordinance, the finance director shall mail to the record owner of each property assessed a statement with the property description, the assessment amount, the method of payment, the rate of interest on the unpaid balance of the assessment, the time of delinquency, and penalties on delinquent payments. Within five days after the statements are mailed, the

finance director shall publish a notice in a newspaper of general circulation of the mailing of the statements.

* Section 4. Payment of assessment. The entire assessment may be prepaid without interest or penalty within 30 days of the date of mailing of the assessment statement. Thereafter the assessment may be prepaid in whole or in part with interest to the payment date. Interest on the unpaid amount of the assessment shall accrue at a rate per annum equal to the rate of interest on the bonds issued to finance the improvement. Assessments that are not prepaid shall be paid in 20 semiannual installments on March 1, and September 1 of each year, commencing March 1, 2016. Installments shall consist of equal amounts of principal, plus accrued interest. Payments of principal and interest on the assessments confirmed by this ordinance shall be deposited in the sinking fund established pursuant to section (19) of Ordinance Serial No. 15-126 of the borough.

* Section 5. Delinquencies. Upon the delinquency of an installment there shall be due and payable in addition to the delinquent installment a penalty on the delinquent installment equal to the penalty for second half real property taxes in effect on the date of delinquency. Notice of the delinquency shall be mailed to the owner of record. The notice shall describe the delinquency and state that the balance of the assessment, plus

penalty and accrued interest, will be due and payable if the delinquent installment, plus penalty and accrued interest, is not paid. If any payment has been delinquent for more than 60 days as of January 1, the assessed property will be placed on the borough's foreclosure list. At that time, the entire principal balance of the assessment plus accrued interest and penalty on the principal balance, and applicable foreclosure costs, shall be due and payable.

* Section 6. Termination of assessments and refund of prorata share of assessment prepayments.

A. Upon the discharge of the bonds, all unpaid, non-delinquent assessment installments are cancelled. The finance director shall refund to the owner of record at the time of discharge of each property whose assessment was prepaid, an amount equal to the difference in the total assessment paid on account of the property and the amount paid on account of properties for which no prepayments were made.

B. For any properties upon which foreclosure proceedings to recover delinquent assessment installments have been commenced prior to the cancellation of remaining assessment installments, the amount due shall be recomputed as provided in subsection (A), except there will be no refund.

* Section 7. Effective date. Ordinance Serial No. 15-125

shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

EXHIBIT A

SPECIAL ASSESSMENT \$2,946.67

Matanuska-Susitna Borough
Real Property Selection List by Account Number
 LID546 Dawn Lake Est

September 24, 2015

<u>Tax Account/Owner Name and Addr</u>	<u>Zone</u>	<u>Map#:</u> / <u>Subdivision</u>	<u>Land</u> <u>Appraisal</u>	<u>Building</u> <u>Appraisal</u>	<u>Total</u> <u>Appraisal</u>	<u>Acre</u>
53320B01L029 COSSETTE DAVID C PO BOX 298551 WASILLA AK 99629-8551	0030 HO	15 DAWN LK EST #2	\$35,400.00	\$64,400.00	\$99,800.00	1.09
53320B01L030 RASMUSSEN TYLER R STE B PMB 587 2521 E MOUNTAIN VILLAGE DR WASILLA AK 99654-7336	0030 HO	15 DAWN LK EST #2	\$35,400.00	\$163,080.00	\$198,480.00	1.09
53320B01L031 KRUG TIMOTHY P & KATHLEEN PO BOX 298431 WASILLA AK 99629-8431	0030 HO	15 DAWN LK EST #2	\$35,400.00	\$199,700.00	\$235,100.00	1.13
53320B01L032 COOPER KAREN ANN PO BOX 298826 WASILLA AK 99629-8826	0030 HO	15 DAWN LK EST #2	\$36,400.00	\$52,100.00	\$88,500.00	1.26
53320B01L033 BRUNS DORIS J BRUNS JEFFREY C 5409 W BIRCH HARBOR DR WASILLA AK 99623-9429	0030 HO	15 DAWN LK EST #2	\$38,400.00	\$0.00	\$38,900.00	1.72
53320B01L034 COTTOM JEREMY 10034 W DUSK LAKE LOOP WASILLA, AK 99654	0030 HO	15 DAWN LK EST #2	\$13,000.00	\$57,100.00	\$70,100.00	1.00
53320B01L035 LESTER LESLIE M & REGTA P PO BOX 298784 WASILLA, AK 99629-8784	0030 HO	15 DAWN LK EST #2	\$13,000.00	\$24,500.00	\$37,500.00	0.93
53320B01L036 LESTER LESLIE M & REGTA P	0030 HO	15 DAWN LK EST #2	\$13,000.00	\$0.00	\$13,000.00	0.93

IM No. 15-212
 OR No. 15-125
 OR No. 15-126

EXHIBIT A

SPECIAL ASSESSMENT \$2,946.67

Matanuska-Susitna Borough

Real Property Selection List by Account Number

September 24, 2015

LID546 Dawn Lake Est

<u>Tax Account/Owner Name and Addr</u>	<u>Zone</u>	<u>Map#:</u> / <u>Subdivision</u>	<u>Land</u> <u>Appraisa</u>	<u>Building</u> <u>Appraisal</u>	<u>Total</u> <u>Appraisal</u>	<u>Acre</u>
PO BOX 298784 WASILLA, AK 99629-8784						
53320B01L037 BARTOLABA JESS B & SHEALYNN	0030 HO	15 DAWN LK EST #2	\$21,000.00	\$33,300.00	\$54,300.00	0.93
407 IRWIN ST JUNEAU AK 99801-1547						
53320B03L016 MORRIS LAURA	0030 HO	15 DAWN LK EST #2	\$21,000.00	\$66,300.00	\$87,300.00	0.98
17031 CORONADO RD EAGLE RIVER AK 99577-7825						
53320B03L017 DAVIS SHARON YVONNE	0030 HO	15 DAWN LK EST #2	\$21,000.00	\$45,200.00	\$66,200.00	0.98
PO BOX 872666 WASILLA, AK 99687-2666						
53320B03L018 COE NATALIE M	0030 HO	15 DAWN LK EST #2	\$24,000.00	\$56,700.00	\$80,700.00	1.49
3151 S DAWN LAKE DR WASILLA AK 99623-8716						
53320B03L019 GRUNO PATRICK R& KRISTINA	0030 HO	15 DAWN LK EST #2	\$21,000.00	\$132,700.00	\$153,700.00	1.10
3133 S DAWN LAKE DR WASILLA, AK 99654-8716						
53320B04L004 OSTER JEFFREY LEE	0030 HO	15 DAWN LK EST #2	\$13,000.00	\$25,400.00	\$38,400.00	0.97
9945 W DUSKLAKE LOOP WASILLA, AK 99654						
53320B04L005 MARTIN DENNIS & TRACEY	0030 HO	15 DAWN LK EST #2	\$13,000.00	\$247,900.00	\$260,900.00	0.95
PO BOX 879538 WASILLA, AK 99687-9538						
53320B04L006 MARTIN DENNIS & TRACEY	0030 HO	15 DAWN LK EST #2	\$13,000.00	\$0.00	\$13,000.00	1.02

IM No. 15-212
OR No. 15-125
OR No. 15-126

EXHIBIT A

SPECIAL ASSESSMENT \$2,946.67

Matanuska-Susitna Borough
Real Property Selection List by Account Number
 LID546 Dawn Lake Est

September 24, 2015

<u>Tax Account/Owner Name and Addr</u>	<u>Zone</u>	<u>Map#:</u> / <u>Subdivision</u>	<u>Land</u> <u>Appraisa</u>	<u>Building</u> <u>Appraisal</u>	<u>Total</u> <u>Appraisal</u>	<u>Acre</u>
PO BOX 879538 WASILLA, AK 99687-9538						
53320B04L007 MILLER JACOB L & AMBER E	0030 HO	15 DAWN LK EST #2	\$13,000.00	\$21,200.00	\$34,200.00	0.97
# B 1735 N FANCIFUL PL WASILLA AK 99654-5437						
53320B04L008 FLORIAN JOEL S & EMILY S	0030 HO	15 DAWN LK EST #2	\$21,000.00	\$0.00	\$21,000.00	0.95
5561 W HOLLYWOOD RD WASILLA AK 99623						
Total Parcels in LID546:	18		\$401,000.00	\$1,189,580.00	\$1,591,080.00	19.49

IM No. 15-212
 OR No. 15-125
 OR No. 15-126

Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-126**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$54,000.00 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE DAWN LAKE EST NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 546, AND FIXING DETAILS OF SAID BONDS.

WHEREAS, the Assembly of the Matanuska-Susitna Borough (the "borough") has determined and does hereby determine that it is necessary to proceed to plan, design, develop, construct, equip, acquire property for, or otherwise provide for a natural gas pipeline in the Dawn Lake Est (the "project"); and

WHEREAS, a local improvement district known as the Dawn Lake Est Natural Gas Local Improvement District No. 546 (the "LID") has been formed for the project, special assessments will be levied on properties in the LID that are specially benefited by the project, and said special assessments, with interest thereon, will be sufficient (together with other amounts) and available to pay the principal of and interest on the hereinafter defined bonds; and

WHEREAS, it is deemed necessary and advisable and in the best interests of the borough and its inhabitants that not to exceed \$54,000.00 principal amount of special assessment bonds be issued at this time in a single series, as hereinafter fixed and determined, for the purpose of paying the cost (as hereinafter defined) of the project; and

WHEREAS, the proper officials of the borough have negotiated an agreement (the "agreement") with Wells Fargo Bank, N.A. (the "purchaser") which provides, inter alia, for the issuance and sale

by the borough and the purchase by the purchaser of the hereinafter defined bonds; and

WHEREAS, it is hereby found to be in the best interest of the borough that the agreement be approved and executed and that certain matters relating to such bonds and the use of the proceeds of such sale be established.

NOW, THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE MATANUSKA-SUSITNA BOROUGH:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Purpose. The purpose of this ordinance is to authorize the issuance and sale of not to exceed \$54,000.00 of special assessment bonds to be sold in one series to provide funds to pay the capital costs of the project, to pay the costs of issuance of the bonds authorized herein and to fix certain details of said Bonds to be issued.

Section 3. Definitions. The following terms shall have the following meanings in this ordinance:

A. "Agreement" means the Agreement 12-185 dated June 8, 2012, from Wells Fargo Bank, N.A., and accepted by the borough for the sale of the bonds by the borough to the purchaser.

B. "Assembly" means the borough assembly, as the general legislative authority of the borough, as the same shall be duly and regularly constituted from time to time.

C. "Bond" or "Bonds" means any of the Matanuska-Susitna Borough Special Assessment Bonds, Dawn Lake Est Natural Gas Local Improvement District No. 546, 2015, the issuance and sale of which are authorized herein.

D. "Bond register" means the registration books maintained by the borough, which include the names and addresses of the owners or nominees of the owners of the Bonds.

E. "Cost" or "Costs" means all costs of the project allowable in special assessments under AS 29.46.110.

F. "Ordinance" shall mean this Ordinance Serial No. 15-126 of the borough.

G. "Purchaser" means, Wells Fargo Bank, N.A., the purchaser of the bonds.

H. "LID" means Local Improvement District No. 546.

Section 4. Authority for ordinance. The borough has ascertained and hereby determines that each and every matter and thing as to which provision is made in this ordinance is necessary in order to carry out and effectuate the purposes of the borough in accordance with the Constitution and statutes of the state of Alaska, and the code of ordinances of the borough, and to issue the bonds.

Section 5. Obligation of bonds. The bonds are a special obligation of Dawn Lake Est Natural Gas Local Improvement District No. 546 of the borough and are payable solely from assessments levied against the properties which are specially benefited by the project within the Dawn Lake Est Natural Gas Local Improvement District No. 546 and funds pledged for the payment of the bonds under this ordinance. Said assessments shall constitute a sinking fund for the payment of principal of and interest on the bonds. Neither the faith and credit nor the taxing power of the borough are pledged to the payment of the principal of and interest on the Bonds.

Section 6. Authorization of bonds and purpose of issuance. For the purpose of providing part of the funds required to pay the cost of the project, and to provide for original issue discount, if any, and to pay all costs incidental thereto and to the issuance of the bonds, the borough hereby authorizes and determines to issue and sell the bonds in one series in the

aggregate principal amount of not to exceed \$54,000.00.

Section 7. Maturities, payment dates, designation and form of bonds. The bonds shall be designated Matanuska-Susitna Borough Special Assessment Bonds, Dawn Lake Est Natural Gas Local Improvement District No. 546, 2015, shall be dated the date of their delivery to the purchaser, and shall mature on October 1, 2025.

The bonds shall bear interest from their date at a rate determined in accordance with the Agreement, which shall not exceed 5.72 percent per annum. Installments of principal and interest on the bonds (the "installment payments") shall be payable semiannually on April 1 and October 1 of each year, commencing April 1, 2016. Each installment payment shall consist of an equal amount of principal, plus accrued interest.

The bonds shall be registered as to principal and interest as herein provided. The bonds shall each be of the denomination of one thousand dollars (\$1,000) or any integral multiple of \$1,000 of the same interest rate and maturity, approved by the borough, such approval to be evidenced by the execution of such bonds. The bonds shall be numbered separately in the manner and with such additional designation as the borough deems necessary for purposes of identification. The bonds shall be substantially in the form of such bond hereinafter set forth, with such appropriate variations, omissions, or insertions as are permitted or required by this ordinance, and may have endorsed thereon such legends or text as may be necessary or appropriate to conform to the rules and regulations of any governmental authority, or any usage or requirement of law with respect thereto. Each bond shall bear a number or letter, or a number and letter, distinguishing it from every other bond.

Section 8. Details of bonds. Each of the bonds shall be

signed by the manual signature of the mayor and the official seal of the borough (or a facsimile thereof) shall be affixed, imprinted or otherwise reproduced on the bonds, and attested by the manual signature of the borough clerk. In case any officer whose signature shall appear on any bonds shall cease to be such officer before the delivery of such bonds, such signature shall nevertheless be valid and sufficient for all purposes the same as if he or she had remained in office until such delivery.

The principal, redemption price of, and the interest on the bonds shall be payable in any coin or currency of the United States of America, which at the respective dates of payment thereof, is legal tender for the payment of public and private debts.

Payment of the principal and interest on the bonds shall be made by check or draft mailed to the registered owner of record as of the 15th day of the month preceding each installment payment date at the address appearing on the bond register of the borough.

Section 9. Transfer and exchange of bonds and delivery of new bonds. Any bond may be transferred only upon the books kept for the registration and transfer of bonds by the borough, upon surrender thereof at the office of the borough, together with an assignment duly executed by the registered owner or the owner's attorney in such form as shall be satisfactory to the borough. Upon the transfer of any such bond, there shall be executed in the name of the transferee, and the borough shall authenticate and deliver, a new registered bond or bonds of the same maturity in any of the authorized denominations.

In all cases in which bonds may be transferred or exchanged under this ordinance, there shall be executed, and the borough shall authenticate and deliver, bonds in accordance with the provisions of this ordinance. Any such transfer or exchange shall

be without cost to the registered owner, except that the borough may make a charge for every such registration, transfer or exchange of bonds sufficient to reimburse it for any tax, fee, or other governmental charge required to be paid with respect to such registration, exchange or transfer, and such charge or charges shall be paid before any such new bond shall be delivered. The borough shall not be required to make any such registration, transfer or exchange of a bond during the fifteen (15) days next preceding an interest payment date on such bond.

Section 10. Ownership of bonds. As to any bond, the person in whose name the same shall be registered on the bond register shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of such bond and the interest on such bond shall be made only to or upon the order of the registered owner thereof or the owner's legal representative, but such registration may be changed as hereinabove provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond, including the interest thereon, to the extent of the sum or sums so paid.

Section 11. Mutilated, destroyed, stolen, or lost bonds. In case any bond shall become mutilated or be destroyed, stolen or lost, the borough may cause to be executed, and shall deliver, a new bond of like interest rate, principal amount and maturity in exchange and substitution for and upon cancellation of such mutilated bond, or in lieu of and in substitution for such bond destroyed, stolen or lost, upon the owner thereof paying the reasonable expenses and charges of the borough in connection therewith and in the case of a bond destroyed, stolen or lost, filing by the owner with the borough evidence satisfactory to the borough that such bond was destroyed, stolen or lost, and of the

owner's ownership thereof, and furnishing the borough with indemnity satisfactory to it. Any new bond so delivered may bear a number differing from the number of the bond it replaces.

Section 12. Redemption of bonds. The bonds are subject to redemption at the option of the borough, in whole or in part, at any time. Any redemption of bonds shall be at a redemption price of the principal amount of the bonds to be redeemed, plus accrued interest.

Section 13. Notice of redemption. When the borough determines to redeem any bonds, it shall give notice of such redemption in the manner then provided by law, which notice shall state the redemption date and identify the bonds to be redeemed by reference to their numbers and further state that on such redemption date there shall become due and payable upon each such bond the principal amount thereof plus the applicable premium, if any (the "redemption price"), together with interest accrued to the redemption date, and that from and after such date interest thereon shall cease to accrue. Such notice shall be given at least 30 days but not more than 45 days prior to the redemption date by first class mail, postage prepaid, to the registered owner of any Bond to be redeemed at the address of the registered owner appearing on the bond register.

Section 14. Payment of redeemed bonds. Notice of redemption having been given in the manner provided in this ordinance, the bonds so called for redemption shall become due and payable on the redemption date stated in said notice at the applicable redemption price on said date plus interest accrued and unpaid to the redemption date upon presentation and surrender thereof at the office of the borough. If, on the redemption date, moneys for the redemption of all the bonds to be redeemed, together with interest accrued and unpaid to the redemption date, shall be held on behalf

of the borough at the office of the borough so as to be available therefore on said date and if notice of redemption shall have been given as aforesaid, then from and after the redemption date the bonds so called for redemption shall cease to bear interest.

Section 15. Form of bond. Each bond shall be in substantially the following form, with such variations, omissions and insertions as may be required or permitted by this ordinance:

UNITED STATES OF AMERICA
STATE OF ALASKA
MATANUSKA-SUSITNA BOROUGH
Special Assessment Bond
Dawn Lake Est Natural Gas Local
Improvement District No. 546
2015

NO. §
INTEREST RATE
Registered Owner
Principal Amount DOLLARS

The Matanuska-Susitna Borough (the "borough"), a municipal corporation of the state of Alaska, for value received, acknowledges itself indebted and hereby promises to pay (but only out of the sources hereinafter mentioned) to the registered owner identified above, or registered assigns, the principal amount shown above, and to pay (but only out of the sources hereinafter mentioned) interest on the unpaid principal sum from the date hereof at the interest rate per annum shown above. Installments of principal and interest (the "installment payments") shall be payable semiannually on April 1 and October 1 of each year commencing April 1, 2016, until October 1, 2025, when the entire remaining principal

balance hereof plus accrued interest shall be paid in full. Each installment payment shall consist of an equal amount of principal, plus accrued interest. The principal, interest and redemption price of this bond shall be payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

Payment of principal and interest shall be made by check or draft mailed to the registered owner of record as of the 15th day of the month preceding each installment payment date at the address appearing on the bond register of the borough.

This bond is one of the 2015 special assessment bonds, Dawn Lake Est Natural Gas Local Improvement District No. 546, of The Matanuska-Susitna Borough, Alaska, of like tenor and effect except as to serial numbers, aggregating not to exceed \$54,000.00 in principal amount, and constituting bonds authorized for the purpose of raising funds to pay the cost of natural gas improvements in the Dawn Lake Est Natural Gas Local Improvement District No. 546 of the borough, and is issued under Ordinance Serial No. 15-126 of the borough entitled:

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$54,000.00 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE DAWN LAKE EST NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 546, AND FIXING DETAILS OF SAID BONDS.

(herein called the "ordinance") adopted on -, 2015.

The bonds are subject to redemption by or on behalf of the borough prior to maturity and upon notice as set forth in the ordinance in whole or in part on any date

at a redemption price of the principal amounts thereof, together with interest thereon to the redemption date.

This bond is transferable as provided in the ordinance (i) only upon the bond register of the borough kept for that purpose at the office of the borough, and (ii) upon surrender of this bond together with a written instrument of transfer duly executed by the registered owner or the attorney of the registered owner duly authorized in writing, and thereupon a new fully registered bond or bonds in the same aggregate principal amount and maturity shall be issued to the transferee in exchange therefore as provided in the ordinance and upon the payment of charges, if any, as therein prescribed. The borough may treat and consider the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price, if any, hereof and interest due hereon and for all other purposes whatsoever.

This bond is payable solely from assessments levied against properties specially benefited within the borough local improvement district known as Dawn Lake Est Natural Gas Local Improvement District No. 546 and is a special obligation of said local improvement district. Said assessments constitute a sinking fund for the payment of principal of and interest on the bond and the properties specially benefited are pledged to secure the bond.

The registered owner of this bond shall not have any claim thereunder against the borough except for payment from special assessments made for the

improvements for which the bond was issued and except for payment from the funds pledged for that purpose under the ordinance. The remedy of the registered owner of this bond shall be confined to the enforcement of such assessments and to such funds. The borough shall not be liable to the registered owner of this bond for any loss to such funds occurring in the lawful operation thereof.

THIS BOND IS NOT A GENERAL OBLIGATION OF THE BOROUGH AND NEITHER THE FAITH AND CREDIT NOR THE TAXING POWER OF THE BOROUGH IS PLEDGED TO ITS PAYMENT.

IT IS HEREBY CERTIFIED AND RECITED that all conditions, acts, or things required by the constitution or statutes of the state of Alaska and the code of ordinances of the borough to exist, to have happened or have been performed precedent to or in the issuance of this bond, exist, have happened and have been performed, and that the series of bonds of which this is one, together with all other indebtedness of the borough, is within every debt and other limit prescribed by said constitution, statutes or code of ordinances.

IN WITNESS WHEREOF, THE MATANUSKA-SUSITNA BOROUGH, ALASKA, has caused this bond to be signed in its name and on its behalf by the signature of its mayor and its corporate seal to be hereunto affixed, imprinted or otherwise reproduced, and attested by the signature of its clerk, all as of the - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Section 16. Establishment of guaranty fund. There is established the Dawn Lake Est Natural Gas Local Improvement District No. 546 special assessment bond guaranty fund (The "guaranty fund") to which the assembly shall annually appropriate a sum the assembly determines to be adequate, with other available funds, to cover a deficiency in meeting payments of principal and interest on the bonds if the reason for the deficiency is nonpayment of assessments when due. Money received from actions taken against property for nonpayment of assessments confirmed by Ordinance Serial No. 15-125 of the borough shall be credited to the guaranty fund. Amounts in the guaranty fund shall be used to pay principal and interest on the bonds when other funds are not available for that purpose.

Section 17. Disbursement of bond proceeds for project costs. That part of the bond proceeds required for costs of the project shall be deposited in the Dawn Lake Est Natural Gas Local Improvement District No. 546 construction account, which is hereby established within the Dawn Lake Est Natural Gas Line fund 825. There shall be paid from this account all amounts required for costs of the project.

Section 18. Establishment of reserve and refund account.

A. There is established the Dawn Lake Est Natural Gas Local Improvement District No. 546 reserve and refund account (the "reserve and refund account") within the Dawn Lake Est Natural Gas Line fund 825.

B. There shall be paid into the reserve and refund account:

1. That part of the bond proceeds not expended or required for the initial LID expenses such as construction of the

gas line, bond counsel fees, and similar expenses, and all anticipated administrative costs; and

2. All monies received from Enstar Natural Gas Company ("ENSTAR") that are refund entitlements arising out of new customers connecting to the gas line installed within the LID; and

3. The final refund due under the Enstar line extension tariff; and

4. Any sinking fund and guaranty fund balances after discharge of the bond.

C. At the end of each fiscal year, interest on the average reserve and refund account balance during the fiscal year at the rate determined by the finance director to be the average interest earned on borough investments during the fiscal year shall be transferred from the general fund to the reserve and refund account.

D. Until the bonds have been discharged, the funds within the reserve and refund account may be used only to pay the difference between the amount of principal and interest due on the bonds and the amount of special assessment payments including interest, received and available to pay that amount; provided, if the finance director determines that the amount of funds available in the reserve and refund account substantially exceeds that which is reasonably expected to be needed to meet assessment delinquencies, the finance director may, to the extent of such excess, make a prepayment on the bonds.

E. At such time as the finance director determines that the sum of the amounts in the reserve and refund account, the guaranty fund and the sinking fund equals or exceeds the amount required to (i) discharge the bonds, (ii) pay all refunds of assessments required upon discharge of the bonds, and (iii) pay any other amounts that may be owing on the bonds, the finance director shall

cause such payment to be made and the bonds to be discharged.

Section 19. Establishment of sinking fund. There is established the Dawn Lake Est Natural Gas Local Improvement District No. 546 sinking fund (the "sinking fund"). Payments of principal and interest on assessments confirmed by Ordinance Serial No. 15-125 of the borough shall be deposited in the sinking fund. Amounts in the sinking fund shall be used to pay principal and interest on the bonds, and are hereby pledged for that purpose. At the end of each fiscal year, interest on the average sinking fund balance during the fiscal year at the rate determined by the finance director to be the average interest earned on borough investments during the fiscal year shall be transferred from the general fund to the sinking fund.

Section 20. Distribution of reserve and refund account funds.

A. Upon the discharge of the bonds, and the payment of all refunds of assessments required upon the discharge of the bonds, the funds remaining in the reserve and refund account shall be distributed as provided under this section.

B. When the balance of such fund divided by the number of parcels within the LID equals \$200 or more, the finance director shall refund to the owner of record as shown on the records of the borough assessor an amount equal to the fund balance divided by the number of lots within the LID; provided, after the borough receives the final refund from ENSTAR, the finance director shall distribute the balance of the reserve and refund account by sending to each owner of record as shown on the most recent records of the borough assessor an amount equal to the fund balance divided by the number of lots within the LID. If any lot or tract within the LID is divided into two or more lots, the refund for such resubdivided lots shall be computed by counting the resubdivided lots as a single lot for purposes of determining

the initial refund entitlement. The initial refund entitlement shall then be divided equally among the resubdivided lots.

Section 21. Bond sale and agreement. The sale to the purchaser of not to exceed \$54,000.00 principal amount of the bonds as provided in the agreement, is hereby authorized and approved.

Section 22. Delivery of the bonds. The proper officials of the borough are authorized and directed to execute all documents and to do everything necessary for the preparation and delivery of a transcript of proceedings pertaining to the bonds and the printing, authentication and delivery of the bonds in definitive form to the purchaser.

Section 23. Ratification. All actions taken by the mayor, manager and the finance director relative to the sale of the bonds are hereby in all respects ratified and confirmed. The appropriate officers of the borough are hereby authorized and directed to do all things necessary for the prompt execution, issuance and delivery of the bonds and for the proper application and use of the bond proceeds.

Section 24. Authority of officers. The mayor, the acting mayor from time to time, the borough manager, the acting borough manager from time to time, the finance director, the acting finance director from time to time, the borough clerk and the acting borough clerk from time to time, are, and each of them hereby is, authorized and directed to do and perform all things and determine all matters not determined by this ordinance, to the end that the borough may carry out its obligations under the bonds and this ordinance.

Section 25. Pledge of funds. All refunds from ENSTAR attributable to the project, and all assessments levied in the LID, interest thereon and foreclosure proceeds thereof, are hereby

irrevocably pledged to the payment of the principal of and interest on the bonds. The pledge under this section remains in effect until all of the bonds have been discharged.

Section 26. Miscellaneous. No recourse shall be had for the payment of the principal of or the interest on the bonds or for any claim based thereon or on this ordinance against any member of the assembly or officer of the borough or any person executing the bonds. The bonds are not and shall not be in any way a debt or liability of the state of Alaska or of any political subdivision thereof and shall not create or constitute an indebtedness or obligation, either legal, moral or otherwise, of said state or of any political subdivision thereof.

Section 27. Severability. If any one or more of the covenants and agreements provided in this ordinance to be performed on the part of the borough shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements shall be null and void and shall be deemed separable from the remaining covenants and agreements in this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the bonds.

Section 28. Appropriation. There is appropriated for the purposes set out in this ordinance, all assessments and interest thereon from the assessments levied in the LID and assessment foreclosure proceeds. The appropriation under this section does not lapse until the final refund required under Section 20.B of this ordinance has been made.

Section 29. Effective date. Ordinance Serial No. 15-126 shall take effect upon adoption by the borough assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

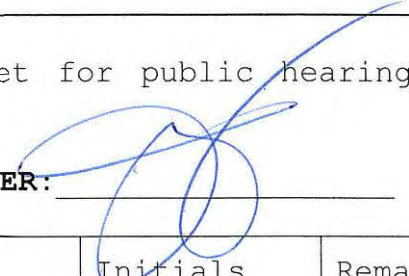
(SEAL)

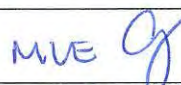
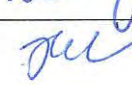
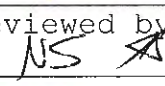
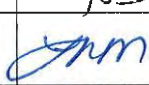
SUBJECT: Ordinance authorizing issuance and sale of bonds and confirming assessment roll for East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553.

AGENDA OF: October 20, 2015.

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on November 3, 2015.

APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator: Marcia vonEhr	MVE 	9-25-15
1	Finance Director		9/29/15
2	Borough Attorney	Reviewed by NS 	Bond Counsel
3	Borough Clerk		10/13/15 

ATTACHMENT(S) : Ordinance Serial No. 15-127 (5 pp),
Exhibit "A", (1 p)
Ordinance Serial No. 15-128 (17 pp)
Map (1 p)
Fiscal Note: _____ Yes ☒ No

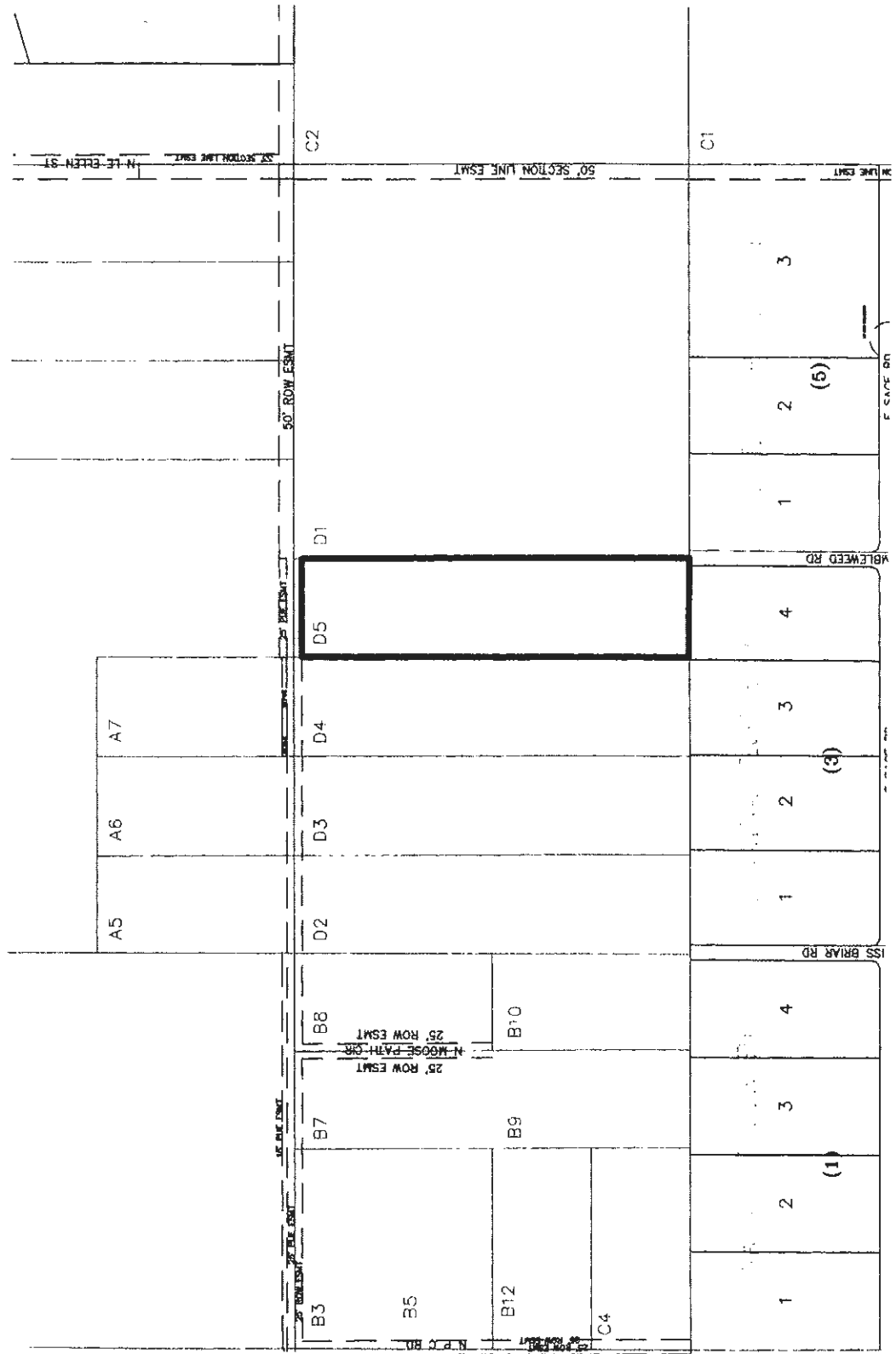
SUMMARY STATEMENT:

On October 21, 2014 the Assembly adopted Ordinance Serial No. 14-124 creating East Carney Road #2 Noncontiguous Natural Gas Local Improvement District. The construction has been completed by Enstar Natural Gas and this ordinance is now before the Assembly to finance the improvements.

Ordinance Serial No. 15-127 confirms the assessment roll and Ordinance Serial No. 15-128 authorizes the issuance and sale of bonds for East Carney Road #2 Noncontiguous Local Improvement District No. 553 as required by MSB 3.28.080 and MSB 3.28.120. Both ordinances are necessary to complete the process for this local improvement district.

The total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting MSB 3.28.080(B) criteria.

The East Carney Road #2 Noncontiguous Natural Gas Local Improvement District is located in Assembly District #6.



IM No. 15-213
 Ordinance Serial No. 15-127
 Ordinance Serial No. 15-128

Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-127**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CONFIRMING THE ASSESSMENT ROLL FOR THE EAST CARNEY ROAD #2 NONCONTIGUOUS NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 553 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

WHEREAS, the assembly, by Ordinance Serial No.14-124 established the East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553 (the "LID"); and

WHEREAS, the actual costs of the improvement, including construction cost and the amounts required for administrative costs, bond counsel fees, reserves and related costs are \$9,139.00 per lot; and

WHEREAS, the LID special assessment roll has been prepared and the total costs of the improvement are spread equally among all the properties within the LID as shown on the attached assessment roll marked Exhibit A; and

WHEREAS, the assembly held a hearing on the assessment roll at which time all the written objections to the assessment roll were considered and all persons present who objected in writing were given the opportunity to be heard; and

WHEREAS, notice of the assessment and hearing was mailed to each owner of record more than 15 days before the hearing; and

WHEREAS, the assembly found no errors or inequalities in the assessment roll; and

WHEREAS, the assembly finds that the assessment roll should be confirmed.

NOW, THEREFORE, BE IT ENACTED by the assembly of the Matanuska-Susitna Borough:

* Section 1. Classification. This ordinance is a non-code ordinance.

* Section 2. Confirmation of roll. Each property within the East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553 as shown on the attached assessment roll marked Exhibit A, is hereby assessed \$9,139.00 and such assessment roll is hereby confirmed. Notwithstanding MSB 3.28.080(B), an assessment levied under this ordinance may exceed 25 percent of the assessed value for real property taxation of the property assessed.

* Section 3. Notice of assessment. Within 30 days after the date of the adoption of this ordinance, the finance director shall mail to the record owner of each property assessed a statement with the property description, the assessment amount, the method of payment, the rate of interest on the unpaid balance of the

assessment, the time of delinquency, and penalties on delinquent payments. Within five days after the statements are mailed, the finance director shall publish a notice in a newspaper of general circulation of the mailing of the statements.

* Section 4. Payment of assessment. The entire assessment may be prepaid without interest or penalty within 30 days of the date of mailing of the assessment statement. Thereafter the assessment may be prepaid in whole or in part with interest to the payment date. Interest on the unpaid amount of the assessment shall accrue at a rate per annum equal to the rate of interest on the bonds issued to finance the improvement. Assessments that are not prepaid shall be paid in 20 semiannual installments on March 1, and September 1 of each year, commencing March 1, 2016. Installments shall consist of equal amounts of principal, plus accrued interest. Payments of principal and interest on the assessments confirmed by this ordinance shall be deposited in the sinking fund established pursuant to section (19) of Ordinance Serial No. 15-128 of the borough.

* Section 5. Delinquencies. Upon the delinquency of an installment there shall be due and payable in addition to the delinquent installment a penalty on the delinquent installment equal to the penalty for second half real property taxes in effect on the date of delinquency. Notice of the delinquency shall be

mailed to the owner of record. The notice shall describe the delinquency and state that the balance of the assessment, plus penalty and accrued interest, will be due and payable if the delinquent installment, plus penalty and accrued interest, is not paid. If any payment has been delinquent for more than 60 days as of January 1, the assessed property will be placed on the borough's foreclosure list. At that time, the entire principal balance of the assessment plus accrued interest and penalty on the principal balance, and applicable foreclosure costs, shall be due and payable.

* Section 6. Termination of assessments and refund of prorata share of assessment prepayments.

A. Upon the discharge of the bonds, all unpaid, non-delinquent assessment installments are cancelled. The finance director shall refund to the owner of record at the time of discharge of each property whose assessment was prepaid, an amount equal to the difference in the total assessment paid on account of the property and the amount paid on account of properties for which no prepayments were made.

B. For any properties upon which foreclosure proceedings to recover delinquent assessment installments have been commenced prior to the cancellation of remaining assessment installments, the amount due shall be recomputed as provided in subsection (A),

except there will be no refund.

* Section 7. Effective date. Ordinance Serial No. 15-127 shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

EXHIBIT A

SPECIAL ASSESSMENT \$9,139.00 per lot

Matanuska-Susitna Borough

Real Property Selection List by Account Number

LID553 EAST CARNEY ROAD #2

September 24, 2015

<u>Tax Account/Owner Name and Addr</u>	<u>Zone</u>	<u>Map#:</u> / <u>Subdivision</u>	<u>Land</u> <u>Appraisa</u>	<u>Building</u> <u>Appraisal</u>	<u>Total</u> <u>Appraisal</u>	<u>Acre</u>
218N01W14D005 HELMUTH GLENN J & CAROLYN 2062 E CARNEY RD WASILLA, AK 99654	0041 WA	3	\$75,000.00	\$171,500.00	\$246,500.00	10.00
Total Parcels in LID553:	1		\$75,000.00	\$171,500.00	\$246,500.00	10.00

IM No. 15-213
OR No. 15-127
OR No. 15-128

Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-128**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$10,000.00 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE EAST CARNEY ROAD #2 NONCONTIGUOUS NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 553, AND FIXING DETAILS OF SAID BONDS.

WHEREAS, the Assembly of the Matanuska-Susitna Borough (the "borough") has determined and does hereby determine that it is necessary to proceed to plan, design, develop, construct, equip, acquire property for, or otherwise provide for a natural gas pipeline in the East Carney Road #2 (the "project"); and

WHEREAS, a local improvement district known as the East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553 (the "LID") has been formed for the project, special assessments will be levied on properties in the LID that are specially benefited by the project, and said special assessments, with interest thereon, will be sufficient (together with other amounts) and available to pay the principal of and interest on the hereinafter defined bonds; and

WHEREAS, it is deemed necessary and advisable and in the best interests of the borough and its inhabitants that not to exceed \$10,000.00 principal amount of special assessment bonds be issued at this time in a single series, as hereinafter fixed and determined, for the purpose of paying the cost (as hereinafter defined) of the project; and

WHEREAS, the proper officials of the borough have negotiated an agreement (the "agreement") with Wells Fargo Bank, N.A. (the

"purchaser") which provides, inter alia, for the issuance and sale by the borough and the purchase by the purchaser of the hereinafter defined bonds; and

WHEREAS, it is hereby found to be in the best interest of the borough that the agreement be approved and executed and that certain matters relating to such bonds and the use of the proceeds of such sale be established.

NOW, THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE MATANUSKA-SUSITNA BOROUGH:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Purpose. The purpose of this ordinance is to authorize the issuance and sale of not to exceed \$10,000.00 of special assessment bonds to be sold in one series to provide funds to pay the capital costs of the project, to pay the costs of issuance of the bonds authorized herein and to fix certain details of said Bonds to be issued.

Section 3. Definitions. The following terms shall have the following meanings in this ordinance:

A. "Agreement" means the Agreement 12-185 dated June 8, 2012, from Wells Fargo Bank, N.A., and accepted by the borough for the sale of the bonds by the borough to the purchaser.

B. "Assembly" means the borough assembly, as the general legislative authority of the borough, as the same shall be duly and regularly constituted from time to time.

C. "Bond" or "Bonds" means any of the Matanuska-Susitna Borough Special Assessment Bonds, East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553, 2015, the issuance and sale of which are authorized herein.

D. "Bond register" means the registration books maintained by the borough, which include the names and addresses of the

owners or nominees of the owners of the Bonds.

E. "Cost" or "Costs" means all costs of the project allowable in special assessments under AS 29.46.110.

F. "Ordinance" shall mean this Ordinance Serial No. 15-128 of the borough.

G. "Purchaser" means, Wells Fargo Bank, N.A., the purchaser of the bonds.

H. "LID" means Local Improvement District No. 553.

Section 4. Authority for ordinance. The borough has ascertained and hereby determines that each and every matter and thing as to which provision is made in this ordinance is necessary in order to carry out and effectuate the purposes of the borough in accordance with the Constitution and statutes of the state of Alaska, and the code of ordinances of the borough, and to issue the bonds.

Section 5. Obligation of bonds. The bonds are a special obligation of East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553 of the borough and are payable solely from assessments levied against the properties which are specially benefited by the project within the East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553 and funds pledged for the payment of the bonds under this ordinance. Said assessments shall constitute a sinking fund for the payment of principal of and interest on the bonds. Neither the faith and credit nor the taxing power of the borough are pledged to the payment of the principal of and interest on the Bonds.

Section 6. Authorization of bonds and purpose of issuance. For the purpose of providing part of the funds required to pay the cost of the project, and to provide for original issue discount, if any, and to pay all costs incidental thereto and to the issuance of the bonds, the borough hereby authorizes and

determines to issue and sell the bonds in one series in the aggregate principal amount of not to exceed \$10,000.00.

Section 7. Maturities, payment dates, designation and form of bonds. The bonds shall be designated Matanuska-Susitna Borough Special Assessment Bonds, East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553, 2015, shall be dated the date of their delivery to the purchaser, and shall mature on October 1, 2025.

The bonds shall bear interest from their date at a rate determined in accordance with the Agreement, which shall not exceed 5.72 percent per annum. Installments of principal and interest on the bonds (the "installment payments") shall be payable semiannually on April 1 and October 1 of each year, commencing April 1, 2016. Each installment payment shall consist of an equal amount of principal, plus accrued interest.

The bonds shall be registered as to principal and interest as herein provided. The bonds shall each be of the denomination of one thousand dollars (\$1,000) or any integral multiple of \$1,000 of the same interest rate and maturity, approved by the borough, such approval to be evidenced by the execution of such bonds. The bonds shall be numbered separately in the manner and with such additional designation as the borough deems necessary for purposes of identification. The bonds shall be substantially in the form of such bond hereinafter set forth, with such appropriate variations, omissions, or insertions as are permitted or required by this ordinance, and may have endorsed thereon such legends or text as may be necessary or appropriate to conform to the rules and regulations of any governmental authority, or any usage or requirement of law with respect thereto. Each bond shall bear a number or letter, or a number and letter, distinguishing it from every other bond.

Section 8. Details of bonds. Each of the bonds shall be signed by the manual signature of the mayor and the official seal of the borough (or a facsimile thereof) shall be affixed, imprinted or otherwise reproduced on the bonds, and attested by the manual signature of the borough clerk. In case any officer whose signature shall appear on any bonds shall cease to be such officer before the delivery of such bonds, such signature shall nevertheless be valid and sufficient for all purposes the same as if he or she had remained in office until such delivery.

The principal, redemption price of, and the interest on the bonds shall be payable in any coin or currency of the United States of America, which at the respective dates of payment thereof, is legal tender for the payment of public and private debts.

Payment of the principal and interest on the bonds shall be made by check or draft mailed to the registered owner of record as of the 15th day of the month preceding each installment payment date at the address appearing on the bond register of the borough.

Section 9. Transfer and exchange of bonds and delivery of new bonds. Any bond may be transferred only upon the books kept for the registration and transfer of bonds by the borough, upon surrender thereof at the office of the borough, together with an assignment duly executed by the registered owner or the owner's attorney in such form as shall be satisfactory to the borough. Upon the transfer of any such bond, there shall be executed in the name of the transferee, and the borough shall authenticate and deliver, a new registered bond or bonds of the same maturity in any of the authorized denominations.

In all cases in which bonds may be transferred or exchanged under this ordinance, there shall be executed, and the borough shall authenticate and deliver, bonds in accordance with the

provisions of this ordinance. Any such transfer or exchange shall be without cost to the registered owner, except that the borough may make a charge for every such registration, transfer or exchange of bonds sufficient to reimburse it for any tax, fee, or other governmental charge required to be paid with respect to such registration, exchange or transfer, and such charge or charges shall be paid before any such new bond shall be delivered. The borough shall not be required to make any such registration, transfer or exchange of a bond during the fifteen (15) days next preceding an interest payment date on such bond.

Section 10. Ownership of bonds. As to any bond, the person in whose name the same shall be registered on the bond register shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of such bond and the interest on such bond shall be made only to or upon the order of the registered owner thereof or the owner's legal representative, but such registration may be changed as hereinabove provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond, including the interest thereon, to the extent of the sum or sums so paid.

Section 11. Mutilated, destroyed, stolen, or lost bonds. In case any bond shall become mutilated or be destroyed, stolen or lost, the borough may cause to be executed, and shall deliver, a new bond of like interest rate, principal amount and maturity in exchange and substitution for and upon cancellation of such mutilated bond, or in lieu of and in substitution for such bond destroyed, stolen or lost, upon the owner thereof paying the reasonable expenses and charges of the borough in connection therewith and in the case of a bond destroyed, stolen or lost, filing by the owner with the borough evidence satisfactory to the

borough that such bond was destroyed, stolen or lost, and of the owner's ownership thereof, and furnishing the borough with indemnity satisfactory to it. Any new bond so delivered may bear a number differing from the number of the bond it replaces.

Section 12. Redemption of bonds. The bonds are subject to redemption at the option of the borough, in whole or in part, at any time. Any redemption of bonds shall be at a redemption price of the principal amount of the bonds to be redeemed, plus accrued interest.

Section 13. Notice of redemption. When the borough determines to redeem any bonds, it shall give notice of such redemption in the manner then provided by law, which notice shall state the redemption date and identify the bonds to be redeemed by reference to their numbers and further state that on such redemption date there shall become due and payable upon each such bond the principal amount thereof plus the applicable premium, if any (the "redemption price"), together with interest accrued to the redemption date, and that from and after such date interest thereon shall cease to accrue. Such notice shall be given at least 30 days but not more than 45 days prior to the redemption date by first class mail, postage prepaid, to the registered owner of any Bond to be redeemed at the address of the registered owner appearing on the bond register.

Section 14. Payment of redeemed bonds. Notice of redemption having been given in the manner provided in this ordinance, the bonds so called for redemption shall become due and payable on the redemption date stated in said notice at the applicable redemption price on said date plus interest accrued and unpaid to the redemption date upon presentation and surrender thereof at the office of the borough. If, on the redemption date, moneys for the redemption of all the bonds to be redeemed, together with interest

accrued and unpaid to the redemption date, shall be held on behalf of the borough at the office of the borough so as to be available therefore on said date and if notice of redemption shall have been given as aforesaid, then from and after the redemption date the bonds so called for redemption shall cease to bear interest.

Section 15. Form of bond. Each bond shall be in substantially the following form, with such variations, omissions and insertions as may be required or permitted by this ordinance:

UNITED STATES OF AMERICA

STATE OF ALASKA

MATANUSKA-SUSITNA BOROUGH

Special Assessment Bond

East Carney Road #2 Noncontiguous Natural Gas

Local Improvement District No. 553

2015

NO.

\$

INTEREST RATE

Registered Owner

Principal Amount

DOLLARS

The Matanuska-Susitna Borough (the "borough"), a municipal corporation of the state of Alaska, for value received, acknowledges itself indebted and hereby promises to pay (but only out of the sources hereinafter mentioned) to the registered owner identified above, or registered assigns, the principal amount shown above, and to pay (but only out of the sources hereinafter mentioned) interest on the unpaid principal sum from the date hereof at the interest rate per annum shown above. Installments of principal and interest (the "installment payments") shall be payable semiannually on April 1 and October 1 of each year commencing April 1, 2016, until

October 1, 2025, when the entire remaining principal balance hereof plus accrued interest shall be paid in full. Each installment payment shall consist of an equal amount of principal, plus accrued interest. The principal, interest and redemption price of this bond shall be payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

Payment of principal and interest shall be made by check or draft mailed to the registered owner of record as of the 15th day of the month preceding each installment payment date at the address appearing on the bond register of the borough.

This bond is one of the 2015 special assessment bonds, East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553, of The Matanuska-Susitna Borough, Alaska, of like tenor and effect except as to serial numbers, aggregating not to exceed \$10,000.00 in principal amount, and constituting bonds authorized for the purpose of raising funds to pay the cost of natural gas improvements in the East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553 of the borough, and is issued under Ordinance Serial No. 15-128 of the borough entitled:

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$10,000.00 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE EAST CARNEY ROAD #2 NONCONTIGUOUS NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 553, AND FIXING DETAILS OF SAID BONDS.

(herein called the "ordinance") adopted on -, 2015.

The bonds are subject to redemption by or on behalf

of the borough prior to maturity and upon notice as set forth in the ordinance in whole or in part on any date at a redemption price of the principal amounts thereof, together with interest thereon to the redemption date.

This bond is transferable as provided in the ordinance (i) only upon the bond register of the borough kept for that purpose at the office of the borough, and (ii) upon surrender of this bond together with a written instrument of transfer duly executed by the registered owner or the attorney of the registered owner duly authorized in writing, and thereupon a new fully registered bond or bonds in the same aggregate principal amount and maturity shall be issued to the transferee in exchange therefore as provided in the ordinance and upon the payment of charges, if any, as therein prescribed. The borough may treat and consider the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price, if any, hereof and interest due hereon and for all other purposes whatsoever.

This bond is payable solely from assessments levied against properties specially benefited within the borough local improvement district known as East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553 and is a special obligation of said local improvement district. Said assessments constitute a sinking fund for the payment of principal of and interest on the bond and the properties specially benefited are pledged to secure the bond.

The registered owner of this bond shall not have

any claim thereunder against the borough except for payment from special assessments made for the improvements for which the bond was issued and except for payment from the funds pledged for that purpose under the ordinance. The remedy of the registered owner of this bond shall be confined to the enforcement of such assessments and to such funds. The borough shall not be liable to the registered owner of this bond for any loss to such funds occurring in the lawful operation thereof.

THIS BOND IS NOT A GENERAL OBLIGATION OF THE BOROUGH AND NEITHER THE FAITH AND CREDIT NOR THE TAXING POWER OF THE BOROUGH IS PLEDGED TO ITS PAYMENT.

IT IS HEREBY CERTIFIED AND RECITED that all conditions, acts, or things required by the constitution or statutes of the state of Alaska and the code of ordinances of the borough to exist, to have happened or have been performed precedent to or in the issuance of this bond, exist, have happened and have been performed, and that the series of bonds of which this is one, together with all other indebtedness of the borough, is within every debt and other limit prescribed by said constitution, statutes or code of ordinances.

IN WITNESS WHEREOF, THE MATANUSKA-SUSITNA BOROUGH, ALASKA, has caused this bond to be signed in its name and on its behalf by the signature of its mayor and its corporate seal to be hereunto affixed, imprinted or otherwise reproduced, and attested by the signature of its clerk, all as of the - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Section 16. Establishment of guaranty fund. There is established the East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553 special assessment bond guaranty fund (The "guaranty fund") to which the assembly shall annually appropriate a sum the assembly determines to be adequate, with other available funds, to cover a deficiency in meeting payments of principal and interest on the bonds if the reason for the deficiency is nonpayment of assessments when due. Money received from actions taken against property for nonpayment of assessments confirmed by Ordinance Serial No. 15-127 of the borough shall be credited to the guaranty fund. Amounts in the guaranty fund shall be used to pay principal and interest on the bonds when other funds are not available for that purpose.

Section 17. Disbursement of bond proceeds for project costs. That part of the bond proceeds required for costs of the project shall be deposited in the East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553 construction account, which is hereby established within the East Carney Road #2 Noncontiguous Natural Gas Line fund 825. There shall be paid from this account all amounts required for costs of the project.

Section 18. Establishment of reserve and refund account.

A. There is established the East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553 reserve and refund account (the "reserve and refund account") within the East Carney Road #2 Noncontiguous Natural Gas Line fund 825.

B. There shall be paid into the reserve and refund account:

1. That part of the bond proceeds not expended or required for the initial LID expenses such as construction of the gas line, bond counsel fees, and similar expenses, and all anticipated administrative costs; and

2. All monies received from Enstar Natural Gas Company ("ENSTAR") that are refund entitlements arising out of new customers connecting to the gas line installed within the LID; and

3. The final refund due under the Enstar line extension tariff; and

4. Any sinking fund and guaranty fund balances after discharge of the bond.

C. At the end of each fiscal year, interest on the average reserve and refund account balance during the fiscal year at the rate determined by the finance director to be the average interest earned on borough investments during the fiscal year shall be transferred from the general fund to the reserve and refund account.

D. Until the bonds have been discharged, the funds within the reserve and refund account may be used only to pay the difference between the amount of principal and interest due on the bonds and the amount of special assessment payments including interest, received and available to pay that amount; provided, if the finance director determines that the amount of funds available in the reserve and refund account substantially exceeds that which is reasonably expected to be needed to meet assessment delinquencies, the finance director may, to the extent of such excess, make a prepayment on the bonds.

E. At such time as the finance director determines that the sum of the amounts in the reserve and refund account, the guaranty fund and the sinking fund equals or exceeds the amount required to

(i) discharge the bonds, (ii) pay all refunds of assessments required upon discharge of the bonds, and (iii) pay any other amounts that may be owing on the bonds, the finance director shall cause such payment to be made and the bonds to be discharged.

Section 19. Establishment of sinking fund. There is established the East Carney Road #2 Noncontiguous Natural Gas Local Improvement District No. 553 sinking fund (the "sinking fund"). Payments of principal and interest on assessments confirmed by Ordinance Serial No. 15-127 of the borough shall be deposited in the sinking fund. Amounts in the sinking fund shall be used to pay principal and interest on the bonds, and are hereby pledged for that purpose. At the end of each fiscal year, interest on the average sinking fund balance during the fiscal year at the rate determined by the finance director to be the average interest earned on borough investments during the fiscal year shall be transferred from the general fund to the sinking fund.

Section 20. Distribution of reserve and refund account funds.

A. Upon the discharge of the bonds, and the payment of all refunds of assessments required upon the discharge of the bonds, the funds remaining in the reserve and refund account shall be distributed as provided under this section.

B. When the balance of such fund divided by the number of parcels within the LID equals \$200 or more, the finance director shall refund to the owner of record as shown on the records of the borough assessor an amount equal to the fund balance divided by the number of lots within the LID; provided, after the borough receives the final refund from ENSTAR, the finance director shall distribute the balance of the reserve and refund account by sending to each owner of record as shown on the most recent records of the borough assessor an amount equal to the fund

balance divided by the number of lots within the LID. If any lot or tract within the LID is divided into two or more lots, the refund for such resubdivided lots shall be computed by counting the resubdivided lots as a single lot for purposes of determining the initial refund entitlement. The initial refund entitlement shall then be divided equally among the resubdivided lots.

Section 21. Bond sale and agreement. The sale to the purchaser of not to exceed \$10,000.00 principal amount of the bonds as provided in the agreement, is hereby authorized and approved.

Section 22. Delivery of the bonds. The proper officials of the borough are authorized and directed to execute all documents and to do everything necessary for the preparation and delivery of a transcript of proceedings pertaining to the bonds and the printing, authentication and delivery of the bonds in definitive form to the purchaser.

Section 23. Ratification. All actions taken by the mayor, manager and the finance director relative to the sale of the bonds are hereby in all respects ratified and confirmed. The appropriate officers of the borough are hereby authorized and directed to do all things necessary for the prompt execution, issuance and delivery of the bonds and for the proper application and use of the bond proceeds.

Section 24. Authority of officers. The mayor, the acting mayor from time to time, the borough manager, the acting borough manager from time to time, the finance director, the acting finance director from time to time, the borough clerk and the acting borough clerk from time to time, are, and each of them hereby is, authorized and directed to do and perform all things and determine all matters not determined by this ordinance, to the end that the borough may carry out its obligations under the bonds

and this ordinance.

Section 25. Pledge of funds. All refunds from ENSTAR attributable to the project, and all assessments levied in the LID, interest thereon and foreclosure proceeds thereof, are hereby irrevocably pledged to the payment of the principal of and interest on the bonds. The pledge under this section remains in effect until all of the bonds have been discharged.

Section 26. Miscellaneous. No recourse shall be had for the payment of the principal of or the interest on the bonds or for any claim based thereon or on this ordinance against any member of the assembly or officer of the borough or any person executing the bonds. The bonds are not and shall not be in any way a debt or liability of the state of Alaska or of any political subdivision thereof and shall not create or constitute an indebtedness or obligation, either legal, moral or otherwise, of said state or of any political subdivision thereof.

Section 27. Severability. If any one or more of the covenants and agreements provided in this ordinance to be performed on the part of the borough shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements shall be null and void and shall be deemed separable from the remaining covenants and agreements in this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the bonds.

Section 28. Appropriation. There is appropriated for the purposes set out in this ordinance, all assessments and interest thereon from the assessments levied in the LID and assessment foreclosure proceeds. The appropriation under this section does not lapse until the final refund required under Section 20.B of this ordinance has been made.

Section 29. Effective date. Ordinance Serial No. 15-128 shall take effect upon adoption by the borough assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Ordinance authorizing issuance and sale of bonds and confirming assessment roll for Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556.

AGENDA OF: October 20, 2015.

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on November 3, 2015.

APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator: Marcia vonEhr	MVE CY	9-25-15
1	Finance Director	JM	9/29/15
2	Borough Attorney	Reviewed by NS	Bond Counsel
3	Borough Clerk	JMM	10/13/15

ATTACHMENT(S) : Ordinance Serial No. 15-129 (5 pp),
Exhibit "A", (1 p)
Ordinance Serial No. 15-130 (17 pp)
Map (1 p)
Fiscal Note: _____ Yes ☒ No

SUMMARY STATEMENT:

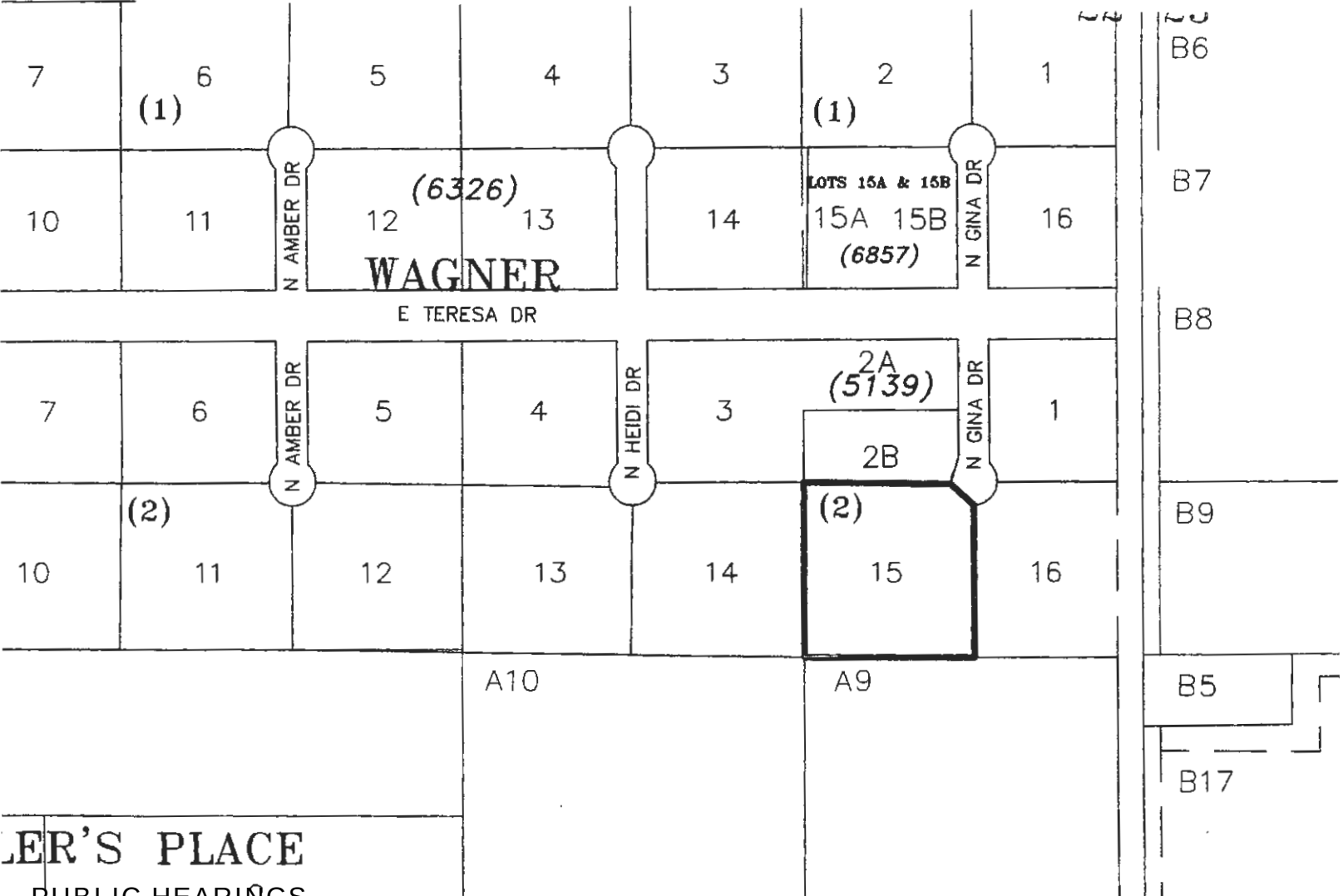
On March 17, 2015 the Assembly adopted Ordinance Serial No. 15-021 creating Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District. The construction has been completed by Enstar Natural Gas and this ordinance is now before the Assembly to finance the improvements.

Ordinance Serial No. 15-129 confirms the assessment roll and Ordinance Serial No. 15-130 authorizes the issuance and sale of bonds for Portion of Wagner Subd Noncontiguous Local Improvement District No. 556 as required by MSB 3.28.080 and MSB 3.28.120. Both ordinances are necessary to complete the process for this local improvement district.

The total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting MSB 3.28.080(B) criteria.

The Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District is located in Assembly District #1.

IM No. 15-214
 Ordinance Serial No. 15-129
 Ordinance Serial No. 15-130



Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-129**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CONFIRMING THE ASSESSMENT ROLL FOR THE PORTION OF WAGNER SUBD NONCONTIGUOUS NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 556 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

WHEREAS, the assembly, by Ordinance Serial No.15-021 established the Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556 (the "LID"); and

WHEREAS, the actual costs of the improvement, including construction cost and the amounts required for administrative costs, bond counsel fees, reserves and related costs are \$9,817.00 per lot; and

WHEREAS, the LID special assessment roll has been prepared and the total costs of the improvement are spread equally among all the properties within the LID as shown on the attached assessment roll marked Exhibit A; and

WHEREAS, the assembly held a hearing on the assessment roll at which time all the written objections to the assessment roll were considered and all persons present who objected in writing were given the opportunity to be heard; and

WHEREAS, notice of the assessment and hearing was mailed to each owner of record more than 15 days before the hearing; and

WHEREAS, the assembly found no errors or inequalities in the assessment roll; and

WHEREAS, the assembly finds that the assessment roll should be confirmed.

NOW, THEREFORE, BE IT ENACTED by the assembly of the Matanuska-Susitna Borough:

* Section 1. Classification. This ordinance is a non-code ordinance.

* Section 2. Confirmation of roll. Each property within the Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556 as shown on the attached assessment roll marked Exhibit A, is hereby assessed \$9,817.00 and such assessment roll is hereby confirmed. Notwithstanding MSB 3.28.080(B), an assessment levied under this ordinance may exceed 25 percent of the assessed value for real property taxation of the property assessed.

* Section 3. Notice of assessment. Within 30 days after the date of the adoption of this ordinance, the finance director shall mail to the record owner of each property assessed a statement with the property description, the assessment amount, the method of payment, the rate of interest on the unpaid balance of the

assessment, the time of delinquency, and penalties on delinquent payments. Within five days after the statements are mailed, the finance director shall publish a notice in a newspaper of general circulation of the mailing of the statements.

* Section 4. Payment of assessment. The entire assessment may be prepaid without interest or penalty within 30 days of the date of mailing of the assessment statement. Thereafter the assessment may be prepaid in whole or in part with interest to the payment date. Interest on the unpaid amount of the assessment shall accrue at a rate per annum equal to the rate of interest on the bonds issued to finance the improvement. Assessments that are not prepaid shall be paid in 20 semiannual installments on March 1, and September 1 of each year, commencing March 1, 2016. Installments shall consist of equal amounts of principal, plus accrued interest. Payments of principal and interest on the assessments confirmed by this ordinance shall be deposited in the sinking fund established pursuant to section (19) of Ordinance Serial No. 15-130 of the borough.

* Section 5. Delinquencies. Upon the delinquency of an installment there shall be due and payable in addition to the delinquent installment a penalty on the delinquent installment equal to the penalty for second half real property taxes in effect on the date of delinquency. Notice of the delinquency shall be

mailed to the owner of record. The notice shall describe the delinquency and state that the balance of the assessment, plus penalty and accrued interest, will be due and payable if the delinquent installment, plus penalty and accrued interest, is not paid. If any payment has been delinquent for more than 60 days as of January 1, the assessed property will be placed on the borough's foreclosure list. At that time, the entire principal balance of the assessment plus accrued interest and penalty on the principal balance, and applicable foreclosure costs, shall be due and payable.

* Section 6. Termination of assessments and refund of prorata share of assessment prepayments.

A. Upon the discharge of the bonds, all unpaid, non-delinquent assessment installments are cancelled. The finance director shall refund to the owner of record at the time of discharge of each property whose assessment was prepaid, an amount equal to the difference in the total assessment paid on account of the property and the amount paid on account of properties for which no prepayments were made.

B. For any properties upon which foreclosure proceedings to recover delinquent assessment installments have been commenced prior to the cancellation of remaining assessment installments, the amount due shall be recomputed as provided in subsection (A),

except there will be no refund.

* Section 7. Effective date. Ordinance Serial No. 15-129 shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

EXHIBIT A

SPECIAL ASSESSMENT \$9,817.00 per lot

Matanuska-Susitna Borough

Real Property Selection List by Account Number

September 24, 2015

LID556 PORTION OF WAGNER SUBD

<u>Tax Account/Owner Name and Addr Zone</u>	<u>Map#: /</u> <u>Subdivision</u>	<u>Land</u> <u>Appraisa</u>	<u>Building</u> <u>Appraisal</u>	<u>Total</u> <u>Appraisal</u>	<u>Acre</u>
56326B02L015 MIHALOW NICHOLAS P & A M PO BOX 531 PALMER, AK 99645-0531	0026 PA 6 WAGNER	\$28,000.00	\$39,600.00	\$67,600.00	2.47
Total Parcels in LID556:	1	\$28,000.00	\$39,600.00	\$67,600.00	2.47

IM No. 15-214
OR No. 15-129
OR No. 15-130

Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-130**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$10,000.00 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE PORTION OF WAGNER SUBD NONCONTIGUOUS NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 556, AND FIXING DETAILS OF SAID BONDS.

WHEREAS, the Assembly of the Matanuska-Susitna Borough (the "borough") has determined and does hereby determine that it is necessary to proceed to plan, design, develop, construct, equip, acquire property for, or otherwise provide for a natural gas pipeline in the Portion of Wagner Subd (the "project"); and

WHEREAS, a local improvement district known as the Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556 (the "LID") has been formed for the project, special assessments will be levied on properties in the LID that are specially benefited by the project, and said special assessments, with interest thereon, will be sufficient (together with other amounts) and available to pay the principal of and interest on the hereinafter defined bonds; and

WHEREAS, it is deemed necessary and advisable and in the best interests of the borough and its inhabitants that not to exceed \$10,000.00 principal amount of special assessment bonds be issued at this time in a single series, as hereinafter fixed and determined, for the purpose of paying the cost (as hereinafter defined) of the project; and

WHEREAS, the proper officials of the borough have negotiated an agreement (the "agreement") with Wells Fargo Bank, N.A. (the

"purchaser") which provides, inter alia, for the issuance and sale by the borough and the purchase by the purchaser of the hereinafter defined bonds; and

WHEREAS, it is hereby found to be in the best interest of the borough that the agreement be approved and executed and that certain matters relating to such bonds and the use of the proceeds of such sale be established.

NOW, THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE MATANUSKA-SUSITNA BOROUGH:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Purpose. The purpose of this ordinance is to authorize the issuance and sale of not to exceed \$10,000.00 of special assessment bonds to be sold in one series to provide funds to pay the capital costs of the project, to pay the costs of issuance of the bonds authorized herein and to fix certain details of said Bonds to be issued.

Section 3. Definitions. The following terms shall have the following meanings in this ordinance:

A. "Agreement" means the Agreement 12-185 dated June 8, 2012, from Wells Fargo Bank, N.A., and accepted by the borough for the sale of the bonds by the borough to the purchaser.

B. "Assembly" means the borough assembly, as the general legislative authority of the borough, as the same shall be duly and regularly constituted from time to time.

C. "Bond" or "Bonds" means any of the Matanuska-Susitna Borough Special Assessment Bonds, Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556, 2015, the issuance and sale of which are authorized herein.

D. "Bond register" means the registration books maintained by the borough, which include the names and addresses of the

owners or nominees of the owners of the Bonds.

E. "Cost" or "Costs" means all costs of the project allowable in special assessments under AS 29.46.110.

F. "Ordinance" shall mean this Ordinance Serial No. 15-130 of the borough.

G. "Purchaser" means, Wells Fargo Bank, N.A., the purchaser of the bonds.

H. "LID" means Local Improvement District No. 556.

Section 4. Authority for ordinance. The borough has ascertained and hereby determines that each and every matter and thing as to which provision is made in this ordinance is necessary in order to carry out and effectuate the purposes of the borough in accordance with the Constitution and statutes of the state of Alaska, and the code of ordinances of the borough, and to issue the bonds.

Section 5. Obligation of bonds. The bonds are a special obligation of Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556 of the borough and are payable solely from assessments levied against the properties which are specially benefited by the project within the Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556 and funds pledged for the payment of the bonds under this ordinance. Said assessments shall constitute a sinking fund for the payment of principal of and interest on the bonds. Neither the faith and credit nor the taxing power of the borough are pledged to the payment of the principal of and interest on the Bonds.

Section 6. Authorization of bonds and purpose of issuance. For the purpose of providing part of the funds required to pay the cost of the project, and to provide for original issue discount, if any, and to pay all costs incidental thereto and to the

issuance of the bonds, the borough hereby authorizes and determines to issue and sell the bonds in one series in the aggregate principal amount of not to exceed \$10,000.00.

Section 7. Maturities, payment dates, designation and form of bonds. The bonds shall be designated Matanuska-Susitna Borough Special Assessment Bonds, Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556, 2015, shall be dated the date of their delivery to the purchaser, and shall mature on October 1, 2025.

The bonds shall bear interest from their date at a rate determined in accordance with the Agreement, which shall not exceed 5.72 percent per annum. Installments of principal and interest on the bonds (the "installment payments") shall be payable semiannually on April 1 and October 1 of each year, commencing April 1, 2016. Each installment payment shall consist of an equal amount of principal, plus accrued interest.

The bonds shall be registered as to principal and interest as herein provided. The bonds shall each be of the denomination of one thousand dollars (\$1,000) or any integral multiple of \$1,000 of the same interest rate and maturity, approved by the borough, such approval to be evidenced by the execution of such bonds. The bonds shall be numbered separately in the manner and with such additional designation as the borough deems necessary for purposes of identification. The bonds shall be substantially in the form of such bond hereinafter set forth, with such appropriate variations, omissions, or insertions as are permitted or required by this ordinance, and may have endorsed thereon such legends or text as may be necessary or appropriate to conform to the rules and regulations of any governmental authority, or any usage or requirement of law with respect thereto. Each bond shall bear a number or letter, or a number and letter, distinguishing it from

every other bond.

Section 8. Details of bonds. Each of the bonds shall be signed by the manual signature of the mayor and the official seal of the borough (or a facsimile thereof) shall be affixed, imprinted or otherwise reproduced on the bonds, and attested by the manual signature of the borough clerk. In case any officer whose signature shall appear on any bonds shall cease to be such officer before the delivery of such bonds, such signature shall nevertheless be valid and sufficient for all purposes the same as if he or she had remained in office until such delivery.

The principal, redemption price of, and the interest on the bonds shall be payable in any coin or currency of the United States of America, which at the respective dates of payment thereof, is legal tender for the payment of public and private debts.

Payment of the principal and interest on the bonds shall be made by check or draft mailed to the registered owner of record as of the 15th day of the month preceding each installment payment date at the address appearing on the bond register of the borough.

Section 9. Transfer and exchange of bonds and delivery of new bonds. Any bond may be transferred only upon the books kept for the registration and transfer of bonds by the borough, upon surrender thereof at the office of the borough, together with an assignment duly executed by the registered owner or the owner's attorney in such form as shall be satisfactory to the borough. Upon the transfer of any such bond, there shall be executed in the name of the transferee, and the borough shall authenticate and deliver, a new registered bond or bonds of the same maturity in any of the authorized denominations.

In all cases in which bonds may be transferred or exchanged under this ordinance, there shall be executed, and the borough

shall authenticate and deliver, bonds in accordance with the provisions of this ordinance. Any such transfer or exchange shall be without cost to the registered owner, except that the borough may make a charge for every such registration, transfer or exchange of bonds sufficient to reimburse it for any tax, fee, or other governmental charge required to be paid with respect to such registration, exchange or transfer, and such charge or charges shall be paid before any such new bond shall be delivered. The borough shall not be required to make any such registration, transfer or exchange of a bond during the fifteen (15) days next preceding an interest payment date on such bond.

Section 10. Ownership of bonds. As to any bond, the person in whose name the same shall be registered on the bond register shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of such bond and the interest on such bond shall be made only to or upon the order of the registered owner thereof or the owner's legal representative, but such registration may be changed as hereinabove provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond, including the interest thereon, to the extent of the sum or sums so paid.

Section 11. Mutilated, destroyed, stolen, or lost bonds. In case any bond shall become mutilated or be destroyed, stolen or lost, the borough may cause to be executed, and shall deliver, a new bond of like interest rate, principal amount and maturity in exchange and substitution for and upon cancellation of such mutilated bond, or in lieu of and in substitution for such bond destroyed, stolen or lost, upon the owner thereof paying the reasonable expenses and charges of the borough in connection therewith and in the case of a bond destroyed, stolen or lost,

filing by the owner with the borough evidence satisfactory to the borough that such bond was destroyed, stolen or lost, and of the owner's ownership thereof, and furnishing the borough with indemnity satisfactory to it. Any new bond so delivered may bear a number differing from the number of the bond it replaces.

Section 12. Redemption of bonds. The bonds are subject to redemption at the option of the borough, in whole or in part, at any time. Any redemption of bonds shall be at a redemption price of the principal amount of the bonds to be redeemed, plus accrued interest.

Section 13. Notice of redemption. When the borough determines to redeem any bonds, it shall give notice of such redemption in the manner then provided by law, which notice shall state the redemption date and identify the bonds to be redeemed by reference to their numbers and further state that on such redemption date there shall become due and payable upon each such bond the principal amount thereof plus the applicable premium, if any (the "redemption price"), together with interest accrued to the redemption date, and that from and after such date interest thereon shall cease to accrue. Such notice shall be given at least 30 days but not more than 45 days prior to the redemption date by first class mail, postage prepaid, to the registered owner of any Bond to be redeemed at the address of the registered owner appearing on the bond register.

Section 14. Payment of redeemed bonds. Notice of redemption having been given in the manner provided in this ordinance, the bonds so called for redemption shall become due and payable on the redemption date stated in said notice at the applicable redemption price on said date plus interest accrued and unpaid to the redemption date upon presentation and surrender thereof at the office of the borough. If, on the redemption date, moneys for the

redemption of all the bonds to be redeemed, together with interest accrued and unpaid to the redemption date, shall be held on behalf of the borough at the office of the borough so as to be available therefore on said date and if notice of redemption shall have been given as aforesaid, then from and after the redemption date the bonds so called for redemption shall cease to bear interest.

Section 15. Form of bond. Each bond shall be in substantially the following form, with such variations, omissions and insertions as may be required or permitted by this ordinance:

UNITED STATES OF AMERICA

STATE OF ALASKA

MATANUSKA-SUSITNA BOROUGH

Special Assessment Bond

Portion of Wagner Subd Noncontiguous Natural Gas

Local Improvement District No. 556

2015

NO.

\$

INTEREST RATE

Registered Owner

Principal Amount

DOLLARS

The Matanuska-Susitna Borough (the "borough"), a municipal corporation of the state of Alaska, for value received, acknowledges itself indebted and hereby promises to pay (but only out of the sources hereinafter mentioned) to the registered owner identified above, or registered assigns, the principal amount shown above, and to pay (but only out of the sources hereinafter mentioned) interest on the unpaid principal sum from the date hereof at the interest rate per annum shown above. Installments of principal and interest (the "installment payments") shall be payable semiannually on April 1 and

October 1 of each year commencing April 1, 2016, until October 1, 2025, when the entire remaining principal balance hereof plus accrued interest shall be paid in full. Each installment payment shall consist of an equal amount of principal, plus accrued interest. The principal, interest and redemption price of this bond shall be payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

Payment of principal and interest shall be made by check or draft mailed to the registered owner of record as of the 15th day of the month preceding each installment payment date at the address appearing on the bond register of the borough.

This bond is one of the 2015 special assessment bonds, Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556, of The Matanuska-Susitna Borough, Alaska, of like tenor and effect except as to serial numbers, aggregating not to exceed \$10,000.00 in principal amount, and constituting bonds authorized for the purpose of raising funds to pay the cost of natural gas improvements in the Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556 of the borough, and is issued under Ordinance Serial No. 15-130 of the borough entitled:

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$10,000.00 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE PORTION OF WAGNER SUBD NONCONTIGUOUS NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 556, AND FIXING DETAILS OF SAID BONDS.

(herein called the "ordinance") adopted on -, 2015.

The bonds are subject to redemption by or on behalf of the borough prior to maturity and upon notice as set forth in the ordinance in whole or in part on any date at a redemption price of the principal amounts thereof, together with interest thereon to the redemption date.

This bond is transferable as provided in the ordinance (i) only upon the bond register of the borough kept for that purpose at the office of the borough, and (ii) upon surrender of this bond together with a written instrument of transfer duly executed by the registered owner or the attorney of the registered owner duly authorized in writing, and thereupon a new fully registered bond or bonds in the same aggregate principal amount and maturity shall be issued to the transferee in exchange therefore as provided in the ordinance and upon the payment of charges, if any, as therein prescribed. The borough may treat and consider the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price, if any, hereof and interest due hereon and for all other purposes whatsoever.

This bond is payable solely from assessments levied against properties specially benefited within the borough local improvement district known as Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556 and is a special obligation of said local improvement district. Said assessments constitute a sinking fund for the payment of principal of and interest on the bond and the properties specially benefited are pledged to secure the bond.

The registered owner of this bond shall not have any claim thereunder against the borough except for payment from special assessments made for the improvements for which the bond was issued and except for payment from the funds pledged for that purpose under the ordinance. The remedy of the registered owner of this bond shall be confined to the enforcement of such assessments and to such funds. The borough shall not be liable to the registered owner of this bond for any loss to such funds occurring in the lawful operation thereof.

THIS BOND IS NOT A GENERAL OBLIGATION OF THE BOROUGH AND NEITHER THE FAITH AND CREDIT NOR THE TAXING POWER OF THE BOROUGH IS PLEDGED TO ITS PAYMENT.

IT IS HEREBY CERTIFIED AND RECITED that all conditions, acts, or things required by the constitution or statutes of the state of Alaska and the code of ordinances of the borough to exist, to have happened or have been performed precedent to or in the issuance of this bond, exist, have happened and have been performed, and that the series of bonds of which this is one, together with all other indebtedness of the borough, is within every debt and other limit prescribed by said constitution, statutes or code of ordinances.

IN WITNESS WHEREOF, THE MATANUSKA-SUSITNA BOROUGH, ALASKA, has caused this bond to be signed in its name and on its behalf by the signature of its mayor and its corporate seal to be hereunto affixed, imprinted or otherwise reproduced, and attested by the signature of its clerk, all as of the - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Section 16. Establishment of guaranty fund. There is established the Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556 special assessment bond guaranty fund (The "guaranty fund") to which the assembly shall annually appropriate a sum the assembly determines to be adequate, with other available funds, to cover a deficiency in meeting payments of principal and interest on the bonds if the reason for the deficiency is nonpayment of assessments when due. Money received from actions taken against property for nonpayment of assessments confirmed by Ordinance Serial No. 15-129 of the borough shall be credited to the guaranty fund. Amounts in the guaranty fund shall be used to pay principal and interest on the bonds when other funds are not available for that purpose.

Section 17. Disbursement of bond proceeds for project costs. That part of the bond proceeds required for costs of the project shall be deposited in the Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556 construction account, which is hereby established within the Portion of Wagner Subd Noncontiguous Natural Gas Line fund 825. There shall be paid from this account all amounts required for costs of the project.

Section 18. Establishment of reserve and refund account.

A. There is established the Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556 reserve and refund account (the "reserve and refund account") within the Portion of Wagner Subd Noncontiguous Natural Gas Line

fund 825.

B. There shall be paid into the reserve and refund account:

1. That part of the bond proceeds not expended or required for the initial LID expenses such as construction of the gas line, bond counsel fees, and similar expenses, and all anticipated administrative costs; and

2. All monies received from Enstar Natural Gas Company ("ENSTAR") that are refund entitlements arising out of new customers connecting to the gas line installed within the LID; and

3. The final refund due under the Enstar line extension tariff; and

4. Any sinking fund and guaranty fund balances after discharge of the bond.

C. At the end of each fiscal year, interest on the average reserve and refund account balance during the fiscal year at the rate determined by the finance director to be the average interest earned on borough investments during the fiscal year shall be transferred from the general fund to the reserve and refund account.

D. Until the bonds have been discharged, the funds within the reserve and refund account may be used only to pay the difference between the amount of principal and interest due on the bonds and the amount of special assessment payments including interest, received and available to pay that amount; provided, if the finance director determines that the amount of funds available in the reserve and refund account substantially exceeds that which is reasonably expected to be needed to meet assessment delinquencies, the finance director may, to the extent of such excess, make a prepayment on the bonds.

E. At such time as the finance director determines that the sum of the amounts in the reserve and refund account, the guaranty

fund and the sinking fund equals or exceeds the amount required to (i) discharge the bonds, (ii) pay all refunds of assessments required upon discharge of the bonds, and (iii) pay any other amounts that may be owing on the bonds, the finance director shall cause such payment to be made and the bonds to be discharged.

Section 19. Establishment of sinking fund. There is established the Portion of Wagner Subd Noncontiguous Natural Gas Local Improvement District No. 556 sinking fund (the "sinking fund"). Payments of principal and interest on assessments confirmed by Ordinance Serial No. 15-129 of the borough shall be deposited in the sinking fund. Amounts in the sinking fund shall be used to pay principal and interest on the bonds, and are hereby pledged for that purpose. At the end of each fiscal year, interest on the average sinking fund balance during the fiscal year at the rate determined by the finance director to be the average interest earned on borough investments during the fiscal year shall be transferred from the general fund to the sinking fund.

Section 20. Distribution of reserve and refund account funds.

A. Upon the discharge of the bonds, and the payment of all refunds of assessments required upon the discharge of the bonds, the funds remaining in the reserve and refund account shall be distributed as provided under this section.

B. When the balance of such fund divided by the number of parcels within the LID equals \$200 or more, the finance director shall refund to the owner of record as shown on the records of the borough assessor an amount equal to the fund balance divided by the number of lots within the LID; provided, after the borough receives the final refund from ENSTAR, the finance director shall distribute the balance of the reserve and refund account by sending to each owner of record as shown on the most recent

records of the borough assessor an amount equal to the fund balance divided by the number of lots within the LID. If any lot or tract within the LID is divided into two or more lots, the refund for such resubdivided lots shall be computed by counting the resubdivided lots as a single lot for purposes of determining the initial refund entitlement. The initial refund entitlement shall then be divided equally among the resubdivided lots.

Section 21. Bond sale and agreement. The sale to the purchaser of not to exceed \$10,000.00 principal amount of the bonds as provided in the agreement, is hereby authorized and approved.

Section 22. Delivery of the bonds. The proper officials of the borough are authorized and directed to execute all documents and to do everything necessary for the preparation and delivery of a transcript of proceedings pertaining to the bonds and the printing, authentication and delivery of the bonds in definitive form to the purchaser.

Section 23. Ratification. All actions taken by the mayor, manager and the finance director relative to the sale of the bonds are hereby in all respects ratified and confirmed. The appropriate officers of the borough are hereby authorized and directed to do all things necessary for the prompt execution, issuance and delivery of the bonds and for the proper application and use of the bond proceeds.

Section 24. Authority of officers. The mayor, the acting mayor from time to time, the borough manager, the acting borough manager from time to time, the finance director, the acting finance director from time to time, the borough clerk and the acting borough clerk from time to time, are, and each of them hereby is, authorized and directed to do and perform all things and determine all matters not determined by this ordinance, to the

end that the borough may carry out its obligations under the bonds and this ordinance.

Section 25. Pledge of funds. All refunds from ENSTAR attributable to the project, and all assessments levied in the LID, interest thereon and foreclosure proceeds thereof, are hereby irrevocably pledged to the payment of the principal of and interest on the bonds. The pledge under this section remains in effect until all of the bonds have been discharged.

Section 26. Miscellaneous. No recourse shall be had for the payment of the principal of or the interest on the bonds or for any claim based thereon or on this ordinance against any member of the assembly or officer of the borough or any person executing the bonds. The bonds are not and shall not be in any way a debt or liability of the state of Alaska or of any political subdivision thereof and shall not create or constitute an indebtedness or obligation, either legal, moral or otherwise, of said state or of any political subdivision thereof.

Section 27. Severability. If any one or more of the covenants and agreements provided in this ordinance to be performed on the part of the borough shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements shall be null and void and shall be deemed separable from the remaining covenants and agreements in this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the bonds.

Section 28. Appropriation. There is appropriated for the purposes set out in this ordinance, all assessments and interest thereon from the assessments levied in the LID and assessment foreclosure proceeds. The appropriation under this section does not lapse until the final refund required under Section 20.B of

this ordinance has been made.

Section 29. Effective date. Ordinance Serial No. 15-130 shall take effect upon adoption by the borough assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

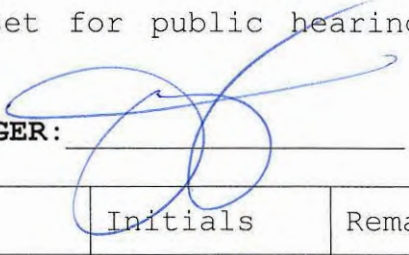
(SEAL)

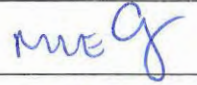
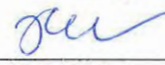
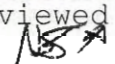
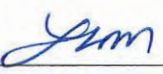
SUBJECT: Ordinance authorizing issuance and sale of bonds and confirming assessment roll for Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560.

AGENDA OF: October 20, 2015.

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on November 3, 2015.

APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator: Marcia vonEhr		9-25-15
1	Finance Director		9/29/15
2	Borough Attorney	Reviewed by 	Bond Counsel
3	Borough Clerk		10/13/15 

ATTACHMENT(S) : Ordinance Serial No. 15-131 (5 pp),
Exhibit "A", (1 p)
Ordinance Serial No. 15-132 (17 pp)
Map (1 p)
Fiscal Note: ☐ Yes ☒ No

SUMMARY STATEMENT:

On August 4, 2015 the Assembly adopted Ordinance Serial No. 15-073 creating Birch Hills Est Noncontiguous Natural Gas Local Improvement District. The construction has been completed by Enstar Natural Gas and this ordinance is now before the Assembly to finance the improvements.

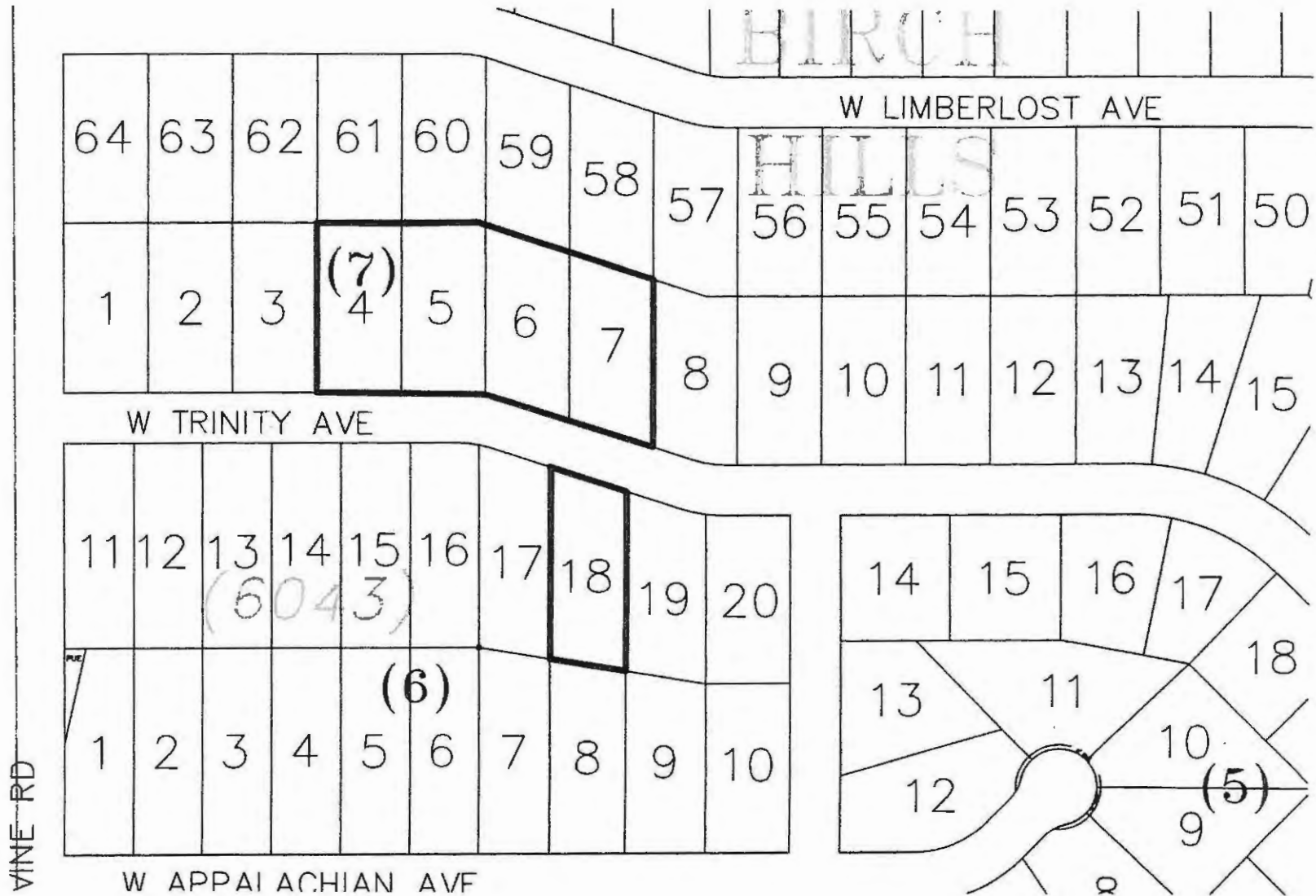
Ordinance Serial No. 15-131 confirms the assessment roll and Ordinance Serial No. 15-132 authorizes the issuance and sale of bonds for Birch Hills Est Noncontiguous Local Improvement District No. 560 as required by MSB 3.28.080 and MSB 3.28.120. Both ordinances are necessary to complete the process for this local improvement district.

The total cost is to be equally assessed against the properties

within the improvement district, including those properties not meeting MSB 3.28.080(B) criteria.

The Birch Hills Est Noncontiguous Natural Gas Local Improvement District is located in Assembly District #5.

IM No. 15-215
 Ordinance Serial No. 15-131
 Ordinance Serial No. 15-132



Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-131**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CONFIRMING THE ASSESSMENT ROLL FOR THE BIRCH HILLS EST NONCONTIGUOUS NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 560 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

WHEREAS, the assembly, by Ordinance Serial No.15-073 established the Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560 (the "LID"); and

WHEREAS, the actual costs of the improvement, including construction cost and the amounts required for administrative costs, bond counsel fees, reserves and related costs are \$2,203.20 per lot; and

WHEREAS, the LID special assessment roll has been prepared and the total costs of the improvement are spread equally among all the properties within the LID as shown on the attached assessment roll marked Exhibit A; and

WHEREAS, the assembly held a hearing on the assessment roll at which time all the written objections to the assessment roll were considered and all persons present who objected in writing were given the opportunity to be heard; and

WHEREAS, notice of the assessment and hearing was mailed to

each owner of record more than 15 days before the hearing; and

WHEREAS, the assembly found no errors or inequalities in the assessment roll; and

WHEREAS, the assembly finds that the assessment roll should be confirmed.

NOW, THEREFORE, BE IT ENACTED by the assembly of the Matanuska-Susitna Borough:

* Section 1. Classification. This ordinance is a non-code ordinance.

* Section 2. Confirmation of roll. Each property within the Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560 as shown on the attached assessment roll marked Exhibit A, is hereby assessed \$2,203.20 and such assessment roll is hereby confirmed. Notwithstanding MSB 3.28.080(B), an assessment levied under this ordinance may exceed 25 percent of the assessed value for real property taxation of the property assessed.

* Section 3. Notice of assessment. Within 30 days after the date of the adoption of this ordinance, the finance director shall mail to the record owner of each property assessed a statement with the property description, the assessment amount, the method of payment, the rate of interest on the unpaid balance of the assessment, the time of delinquency, and penalties on delinquent

payments. Within five days after the statements are mailed, the finance director shall publish a notice in a newspaper of general circulation of the mailing of the statements.

* Section 4. Payment of assessment. The entire assessment may be prepaid without interest or penalty within 30 days of the date of mailing of the assessment statement. Thereafter the assessment may be prepaid in whole or in part with interest to the payment date. Interest on the unpaid amount of the assessment shall accrue at a rate per annum equal to the rate of interest on the bonds issued to finance the improvement. Assessments that are not prepaid shall be paid in 20 semiannual installments on March 1, and September 1 of each year, commencing March 1, 2016. Installments shall consist of equal amounts of principal, plus accrued interest. Payments of principal and interest on the assessments confirmed by this ordinance shall be deposited in the sinking fund established pursuant to section (19) of Ordinance Serial No. 15-132 of the borough.

* Section 5. Delinquencies. Upon the delinquency of an installment there shall be due and payable in addition to the delinquent installment a penalty on the delinquent installment equal to the penalty for second half real property taxes in effect on the date of delinquency. Notice of the delinquency shall be mailed to the owner of record. The notice shall describe the

delinquency and state that the balance of the assessment, plus penalty and accrued interest, will be due and payable if the delinquent installment, plus penalty and accrued interest, is not paid. If any payment has been delinquent for more than 60 days as of January 1, the assessed property will be placed on the borough's foreclosure list. At that time, the entire principal balance of the assessment plus accrued interest and penalty on the principal balance, and applicable foreclosure costs, shall be due and payable.

* Section 6. Termination of assessments and refund of prorata share of assessment prepayments.

A. Upon the discharge of the bonds, all unpaid, non-delinquent assessment installments are cancelled. The finance director shall refund to the owner of record at the time of discharge of each property whose assessment was prepaid, an amount equal to the difference in the total assessment paid on account of the property and the amount paid on account of properties for which no prepayments were made.

B. For any properties upon which foreclosure proceedings to recover delinquent assessment installments have been commenced prior to the cancellation of remaining assessment installments, the amount due shall be recomputed as provided in subsection (A), except there will be no refund.

* Section 7. Effective date. Ordinance Serial No. 15-131 shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

EXHIBIT A

SPECIAL ASSESSMENT \$2,203.20 per lot

Matanuska-Susitna Borough

Real Property Selection List by Account Number

September 24, 2015

LID560 BIRCH HILLS EST

<u>Tax Account/Owner Name and Addr</u>	<u>Zone</u>	<u>Map#:</u> / <u>Subdivision</u>	<u>Land</u> <u>Appraisa</u>	<u>Building</u> <u>Appraisal</u>	<u>Total</u> <u>Appraisal</u>	<u>Acre</u>
56043B06L018 CAREW ELIZABETH P TRE CAREW ELIZABETH P DEC TR PO BOX 141883 ANCHORAGE, AK 99514-1883	0030 HO	16 BIRCH HLS EST	\$8,000.00	\$0.00	\$8,000.00	0.46
56043B07L004 PISTULKA MARY PO BOX 879646 WASILLA AK 99687-9646	0030 HO	16 BIRCH HLS EST	\$10,000.00	\$144,200.00	\$154,200.00	0.46
56043B07L005 BAXTER LORAIN E 5875 W TRINITY AVE WASILLA AK 99623	0030 HO	16 BIRCH HLS EST	\$10,000.00	\$91,300.00	\$101,300.00	0.46
56043B07L006 BASSETT DEANNA H PO BOX 877506 WASILLA AK 99687-7506	0030 HO	16 BIRCH HLS EST	\$10,000.00	\$91,700.00	\$101,700.00	0.46
56043B07L007 DELEON CARLOS ENRIQUE # 6 3727 RICHMOND AVE ANCHORAGE AK 99508-1361	0030 HO	16 BIRCH HLS EST	\$10,000.00	\$8,700.00	\$18,700.00	0.46
Total Parcels in LID560:	5		\$48,000.00	\$335,900.00	\$383,900.00	2.30

IM No. 15-215
OR No. 15-131
OR No. 15-132

Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-132**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$12,000.00 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE BIRCH HILLS EST NONCONTIGUOUS NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 560, AND FIXING DETAILS OF SAID BONDS.

WHEREAS, the Assembly of the Matanuska-Susitna Borough (the "borough") has determined and does hereby determine that it is necessary to proceed to plan, design, develop, construct, equip, acquire property for, or otherwise provide for a natural gas pipeline in the Birch Hills Est (the "project"); and

WHEREAS, a local improvement district known as the Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560 (the "LID") has been formed for the project, special assessments will be levied on properties in the LID that are specially benefited by the project, and said special assessments, with interest thereon, will be sufficient (together with other amounts) and available to pay the principal of and interest on the hereinafter defined bonds; and

WHEREAS, it is deemed necessary and advisable and in the best interests of the borough and its inhabitants that not to exceed \$12,000.00 principal amount of special assessment bonds be issued at this time in a single series, as hereinafter fixed and determined, for the purpose of paying the cost (as hereinafter defined) of the project; and

WHEREAS, the proper officials of the borough have negotiated an agreement (the "agreement") with Wells Fargo Bank, N.A. (the

"purchaser") which provides, inter alia, for the issuance and sale by the borough and the purchase by the purchaser of the hereinafter defined bonds; and

WHEREAS, it is hereby found to be in the best interest of the borough that the agreement be approved and executed and that certain matters relating to such bonds and the use of the proceeds of such sale be established.

NOW, THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE MATANUSKA-SUSITNA BOROUGH:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Purpose. The purpose of this ordinance is to authorize the issuance and sale of not to exceed \$12,000.00 of special assessment bonds to be sold in one series to provide funds to pay the capital costs of the project, to pay the costs of issuance of the bonds authorized herein and to fix certain details of said Bonds to be issued.

Section 3. Definitions. The following terms shall have the following meanings in this ordinance:

A. "Agreement" means the Agreement 12-185 dated June 8, 2012, from Wells Fargo Bank, N.A., and accepted by the borough for the sale of the bonds by the borough to the purchaser.

B. "Assembly" means the borough assembly, as the general legislative authority of the borough, as the same shall be duly and regularly constituted from time to time.

C. "Bond" or "Bonds" means any of the Matanuska-Susitna Borough Special Assessment Bonds, Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560, 2015, the issuance and sale of which are authorized herein.

D. "Bond register" means the registration books maintained by the borough, which include the names and addresses of the

owners or nominees of the owners of the Bonds.

E. "Cost" or "Costs" means all costs of the project allowable in special assessments under AS 29.46.110.

F. "Ordinance" shall mean this Ordinance Serial No. 15-132 of the borough.

G. "Purchaser" means, Wells Fargo Bank, N.A., the purchaser of the bonds.

H. "LID" means Local Improvement District No. 560.

Section 4. Authority for ordinance. The borough has ascertained and hereby determines that each and every matter and thing as to which provision is made in this ordinance is necessary in order to carry out and effectuate the purposes of the borough in accordance with the Constitution and statutes of the state of Alaska, and the code of ordinances of the borough, and to issue the bonds.

Section 5. Obligation of bonds. The bonds are a special obligation of Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560 of the borough and are payable solely from assessments levied against the properties which are specially benefited by the project within the Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560 and funds pledged for the payment of the bonds under this ordinance. Said assessments shall constitute a sinking fund for the payment of principal of and interest on the bonds. Neither the faith and credit nor the taxing power of the borough are pledged to the payment of the principal of and interest on the Bonds.

Section 6. Authorization of bonds and purpose of issuance. For the purpose of providing part of the funds required to pay the cost of the project, and to provide for original issue discount, if any, and to pay all costs incidental thereto and to the issuance of the bonds, the borough hereby authorizes and

determines to issue and sell the bonds in one series in the aggregate principal amount of not to exceed \$12,000.00.

Section 7. Maturities, payment dates, designation and form of bonds. The bonds shall be designated Matanuska-Susitna Borough Special Assessment Bonds, Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560, 2015, shall be dated the date of their delivery to the purchaser, and shall mature on October 1, 2025.

The bonds shall bear interest from their date at a rate determined in accordance with the Agreement, which shall not exceed 5.72 percent per annum. Installments of principal and interest on the bonds (the "installment payments") shall be payable semiannually on April 1 and October 1 of each year, commencing April 1, 2016. Each installment payment shall consist of an equal amount of principal, plus accrued interest.

The bonds shall be registered as to principal and interest as herein provided. The bonds shall each be of the denomination of one thousand dollars (\$1,000) or any integral multiple of \$1,000 of the same interest rate and maturity, approved by the borough, such approval to be evidenced by the execution of such bonds. The bonds shall be numbered separately in the manner and with such additional designation as the borough deems necessary for purposes of identification. The bonds shall be substantially in the form of such bond hereinafter set forth, with such appropriate variations, omissions, or insertions as are permitted or required by this ordinance, and may have endorsed thereon such legends or text as may be necessary or appropriate to conform to the rules and regulations of any governmental authority, or any usage or requirement of law with respect thereto. Each bond shall bear a number or letter, or a number and letter, distinguishing it from every other bond.

Section 8. Details of bonds. Each of the bonds shall be signed by the manual signature of the mayor and the official seal of the borough (or a facsimile thereof) shall be affixed, imprinted or otherwise reproduced on the bonds, and attested by the manual signature of the borough clerk. In case any officer whose signature shall appear on any bonds shall cease to be such officer before the delivery of such bonds, such signature shall nevertheless be valid and sufficient for all purposes the same as if he or she had remained in office until such delivery.

The principal, redemption price of, and the interest on the bonds shall be payable in any coin or currency of the United States of America, which at the respective dates of payment thereof, is legal tender for the payment of public and private debts.

Payment of the principal and interest on the bonds shall be made by check or draft mailed to the registered owner of record as of the 15th day of the month preceding each installment payment date at the address appearing on the bond register of the borough.

Section 9. Transfer and exchange of bonds and delivery of new bonds. Any bond may be transferred only upon the books kept for the registration and transfer of bonds by the borough, upon surrender thereof at the office of the borough, together with an assignment duly executed by the registered owner or the owner's attorney in such form as shall be satisfactory to the borough. Upon the transfer of any such bond, there shall be executed in the name of the transferee, and the borough shall authenticate and deliver, a new registered bond or bonds of the same maturity in any of the authorized denominations.

In all cases in which bonds may be transferred or exchanged under this ordinance, there shall be executed, and the borough shall authenticate and deliver, bonds in accordance with the

provisions of this ordinance. Any such transfer or exchange shall be without cost to the registered owner, except that the borough may make a charge for every such registration, transfer or exchange of bonds sufficient to reimburse it for any tax, fee, or other governmental charge required to be paid with respect to such registration, exchange or transfer, and such charge or charges shall be paid before any such new bond shall be delivered. The borough shall not be required to make any such registration, transfer or exchange of a bond during the fifteen (15) days next preceding an interest payment date on such bond.

Section 10. Ownership of bonds. As to any bond, the person in whose name the same shall be registered on the bond register shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of such bond and the interest on such bond shall be made only to or upon the order of the registered owner thereof or the owner's legal representative, but such registration may be changed as hereinabove provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond, including the interest thereon, to the extent of the sum or sums so paid.

Section 11. Mutilated, destroyed, stolen, or lost bonds. In case any bond shall become mutilated or be destroyed, stolen or lost, the borough may cause to be executed, and shall deliver, a new bond of like interest rate, principal amount and maturity in exchange and substitution for and upon cancellation of such mutilated bond, or in lieu of and in substitution for such bond destroyed, stolen or lost, upon the owner thereof paying the reasonable expenses and charges of the borough in connection therewith and in the case of a bond destroyed, stolen or lost, filing by the owner with the borough evidence satisfactory to the

borough that such bond was destroyed, stolen or lost, and of the owner's ownership thereof, and furnishing the borough with indemnity satisfactory to it. Any new bond so delivered may bear a number differing from the number of the bond it replaces.

Section 12. Redemption of bonds. The bonds are subject to redemption at the option of the borough, in whole or in part, at any time. Any redemption of bonds shall be at a redemption price of the principal amount of the bonds to be redeemed, plus accrued interest.

Section 13. Notice of redemption. When the borough determines to redeem any bonds, it shall give notice of such redemption in the manner then provided by law, which notice shall state the redemption date and identify the bonds to be redeemed by reference to their numbers and further state that on such redemption date there shall become due and payable upon each such bond the principal amount thereof plus the applicable premium, if any (the "redemption price"), together with interest accrued to the redemption date, and that from and after such date interest thereon shall cease to accrue. Such notice shall be given at least 30 days but not more than 45 days prior to the redemption date by first class mail, postage prepaid, to the registered owner of any Bond to be redeemed at the address of the registered owner appearing on the bond register.

Section 14. Payment of redeemed bonds. Notice of redemption having been given in the manner provided in this ordinance, the bonds so called for redemption shall become due and payable on the redemption date stated in said notice at the applicable redemption price on said date plus interest accrued and unpaid to the redemption date upon presentation and surrender thereof at the office of the borough. If, on the redemption date, moneys for the redemption of all the bonds to be redeemed, together with interest

accrued and unpaid to the redemption date, shall be held on behalf of the borough at the office of the borough so as to be available therefore on said date and if notice of redemption shall have been given as aforesaid, then from and after the redemption date the bonds so called for redemption shall cease to bear interest.

Section 15. Form of bond. Each bond shall be in substantially the following form, with such variations, omissions and insertions as may be required or permitted by this ordinance:

UNITED STATES OF AMERICA

STATE OF ALASKA

MATANUSKA-SUSITNA BOROUGH

Special Assessment Bond

Birch Hills Est Noncontiguous Natural Gas

Local Improvement District No. 560

2015

NO. \$

INTEREST RATE

Registered Owner

Principal Amount DOLLARS

The Matanuska-Susitna Borough (the "borough"), a municipal corporation of the state of Alaska, for value received, acknowledges itself indebted and hereby promises to pay (but only out of the sources hereinafter mentioned) to the registered owner identified above, or registered assigns, the principal amount shown above, and to pay (but only out of the sources hereinafter mentioned) interest on the unpaid principal sum from the date hereof at the interest rate per annum shown above. Installments of principal and interest (the "installment payments") shall be payable semiannually on April 1 and October 1 of each year commencing April 1, 2016, until

October 1, 2025, when the entire remaining principal balance hereof plus accrued interest shall be paid in full. Each installment payment shall consist of an equal amount of principal, plus accrued interest. The principal, interest and redemption price of this bond shall be payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

Payment of principal and interest shall be made by check or draft mailed to the registered owner of record as of the 15th day of the month preceding each installment payment date at the address appearing on the bond register of the borough.

This bond is one of the 2015 special assessment bonds, Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560, of The Matanuska-Susitna Borough, Alaska, of like tenor and effect except as to serial numbers, aggregating not to exceed \$12,000.00 in principal amount, and constituting bonds authorized for the purpose of raising funds to pay the cost of natural gas improvements in the Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560 of the borough, and is issued under Ordinance Serial No. 15-132 of the borough entitled:

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$12,000.00 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE BIRCH HILLS EST NONCONTIGUOUS NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 560, AND FIXING DETAILS OF SAID BONDS.

(herein called the "ordinance") adopted on -, 2015.

The bonds are subject to redemption by or on behalf

of the borough prior to maturity and upon notice as set forth in the ordinance in whole or in part on any date at a redemption price of the principal amounts thereof, together with interest thereon to the redemption date.

This bond is transferable as provided in the ordinance (i) only upon the bond register of the borough kept for that purpose at the office of the borough, and (ii) upon surrender of this bond together with a written instrument of transfer duly executed by the registered owner or the attorney of the registered owner duly authorized in writing, and thereupon a new fully registered bond or bonds in the same aggregate principal amount and maturity shall be issued to the transferee in exchange therefore as provided in the ordinance and upon the payment of charges, if any, as therein prescribed. The borough may treat and consider the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price, if any, hereof and interest due hereon and for all other purposes whatsoever.

This bond is payable solely from assessments levied against properties specially benefited within the borough local improvement district known as Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560 and is a special obligation of said local improvement district. Said assessments constitute a sinking fund for the payment of principal of and interest on the bond and the properties specially benefited are pledged to secure the bond.

The registered owner of this bond shall not have

any claim thereunder against the borough except for payment from special assessments made for the improvements for which the bond was issued and except for payment from the funds pledged for that purpose under the ordinance. The remedy of the registered owner of this bond shall be confined to the enforcement of such assessments and to such funds. The borough shall not be liable to the registered owner of this bond for any loss to such funds occurring in the lawful operation thereof.

THIS BOND IS NOT A GENERAL OBLIGATION OF THE BOROUGH AND NEITHER THE FAITH AND CREDIT NOR THE TAXING POWER OF THE BOROUGH IS PLEDGED TO ITS PAYMENT.

IT IS HEREBY CERTIFIED AND RECITED that all conditions, acts, or things required by the constitution or statutes of the state of Alaska and the code of ordinances of the borough to exist, to have happened or have been performed precedent to or in the issuance of this bond, exist, have happened and have been performed, and that the series of bonds of which this is one, together with all other indebtedness of the borough, is within every debt and other limit prescribed by said constitution, statutes or code of ordinances.

IN WITNESS WHEREOF, THE MATANUSKA-SUSITNA BOROUGH, ALASKA, has caused this bond to be signed in its name and on its behalf by the signature of its mayor and its corporate seal to be hereunto affixed, imprinted or otherwise reproduced, and attested by the signature of its clerk, all as of the - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Section 16. Establishment of guaranty fund. There is established the Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560 special assessment bond guaranty fund (The "guaranty fund") to which the assembly shall annually appropriate a sum the assembly determines to be adequate, with other available funds, to cover a deficiency in meeting payments of principal and interest on the bonds if the reason for the deficiency is nonpayment of assessments when due. Money received from actions taken against property for nonpayment of assessments confirmed by Ordinance Serial No. 15-131 of the borough shall be credited to the guaranty fund. Amounts in the guaranty fund shall be used to pay principal and interest on the bonds when other funds are not available for that purpose.

Section 17. Disbursement of bond proceeds for project costs. That part of the bond proceeds required for costs of the project shall be deposited in the Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560 construction account, which is hereby established within the Birch Hills Est Noncontiguous Natural Gas Line fund 825. There shall be paid from this account all amounts required for costs of the project.

Section 18. Establishment of reserve and refund account.

A. There is established the Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560 reserve and refund account (the "reserve and refund account") within the Birch Hills Est Noncontiguous Natural Gas Line fund 825.

B. There shall be paid into the reserve and refund account:

1. That part of the bond proceeds not expended or required for the initial LID expenses such as construction of the gas line, bond counsel fees, and similar expenses, and all anticipated administrative costs; and

2. All monies received from Enstar Natural Gas Company ("ENSTAR") that are refund entitlements arising out of new customers connecting to the gas line installed within the LID; and

3. The final refund due under the Enstar line extension tariff; and

4. Any sinking fund and guaranty fund balances after discharge of the bond.

C. At the end of each fiscal year, interest on the average reserve and refund account balance during the fiscal year at the rate determined by the finance director to be the average interest earned on borough investments during the fiscal year shall be transferred from the general fund to the reserve and refund account.

D. Until the bonds have been discharged, the funds within the reserve and refund account may be used only to pay the difference between the amount of principal and interest due on the bonds and the amount of special assessment payments including interest, received and available to pay that amount; provided, if the finance director determines that the amount of funds available in the reserve and refund account substantially exceeds that which is reasonably expected to be needed to meet assessment delinquencies, the finance director may, to the extent of such excess, make a prepayment on the bonds.

E. At such time as the finance director determines that the sum of the amounts in the reserve and refund account, the guaranty fund and the sinking fund equals or exceeds the amount required to (i) discharge the bonds, (ii) pay all refunds of assessments

required upon discharge of the bonds, and (iii) pay any other amounts that may be owing on the bonds, the finance director shall cause such payment to be made and the bonds to be discharged.

Section 19. Establishment of sinking fund. There is established the Birch Hills Est Noncontiguous Natural Gas Local Improvement District No. 560 sinking fund (the "sinking fund"). Payments of principal and interest on assessments confirmed by Ordinance Serial No. 15-131 of the borough shall be deposited in the sinking fund. Amounts in the sinking fund shall be used to pay principal and interest on the bonds, and are hereby pledged for that purpose. At the end of each fiscal year, interest on the average sinking fund balance during the fiscal year at the rate determined by the finance director to be the average interest earned on borough investments during the fiscal year shall be transferred from the general fund to the sinking fund.

Section 20. Distribution of reserve and refund account funds.

A. Upon the discharge of the bonds, and the payment of all refunds of assessments required upon the discharge of the bonds, the funds remaining in the reserve and refund account shall be distributed as provided under this section.

B. When the balance of such fund divided by the number of parcels within the LID equals \$200 or more, the finance director shall refund to the owner of record as shown on the records of the borough assessor an amount equal to the fund balance divided by the number of lots within the LID; provided, after the borough receives the final refund from ENSTAR, the finance director shall distribute the balance of the reserve and refund account by sending to each owner of record as shown on the most recent records of the borough assessor an amount equal to the fund balance divided by the number of lots within the LID. If any lot or tract within the LID is divided into two or more lots, the

refund for such resubdivided lots shall be computed by counting the resubdivided lots as a single lot for purposes of determining the initial refund entitlement. The initial refund entitlement shall then be divided equally among the resubdivided lots.

Section 21. Bond sale and agreement. The sale to the purchaser of not to exceed \$12,000.00 principal amount of the bonds as provided in the agreement, is hereby authorized and approved.

Section 22. Delivery of the bonds. The proper officials of the borough are authorized and directed to execute all documents and to do everything necessary for the preparation and delivery of a transcript of proceedings pertaining to the bonds and the printing, authentication and delivery of the bonds in definitive form to the purchaser.

Section 23. Ratification. All actions taken by the mayor, manager and the finance director relative to the sale of the bonds are hereby in all respects ratified and confirmed. The appropriate officers of the borough are hereby authorized and directed to do all things necessary for the prompt execution, issuance and delivery of the bonds and for the proper application and use of the bond proceeds.

Section 24. Authority of officers. The mayor, the acting mayor from time to time, the borough manager, the acting borough manager from time to time, the finance director, the acting finance director from time to time, the borough clerk and the acting borough clerk from time to time, are, and each of them hereby is, authorized and directed to do and perform all things and determine all matters not determined by this ordinance, to the end that the borough may carry out its obligations under the bonds and this ordinance.

Section 25. Pledge of funds. All refunds from ENSTAR

attributable to the project, and all assessments levied in the LID, interest thereon and foreclosure proceeds thereof, are hereby irrevocably pledged to the payment of the principal of and interest on the bonds. The pledge under this section remains in effect until all of the bonds have been discharged.

Section 26. Miscellaneous. No recourse shall be had for the payment of the principal of or the interest on the bonds or for any claim based thereon or on this ordinance against any member of the assembly or officer of the borough or any person executing the bonds. The bonds are not and shall not be in any way a debt or liability of the state of Alaska or of any political subdivision thereof and shall not create or constitute an indebtedness or obligation, either legal, moral or otherwise, of said state or of any political subdivision thereof.

Section 27. Severability. If any one or more of the covenants and agreements provided in this ordinance to be performed on the part of the borough shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements shall be null and void and shall be deemed separable from the remaining covenants and agreements in this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the bonds.

Section 28. Appropriation. There is appropriated for the purposes set out in this ordinance, all assessments and interest thereon from the assessments levied in the LID and assessment foreclosure proceeds. The appropriation under this section does not lapse until the final refund required under Section 20.B of this ordinance has been made.

Section 29. Effective date. Ordinance Serial No. 15-132 shall take effect upon adoption by the borough assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day
of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVAL FOR A SALE BY APPLICATION OF TRACT B, BEST VIEW SUBDIVISION AND THE IMPROVEMENTS THEREON FOR \$1,215,000; AUTHORIZATION FOR THE MANAGER TO NEGOTIATE THE SALE; AND APPROPRIATION OF \$50,000 FROM SALE PROCEEDS TO THE PARKS SHOP BUILDING, FUND 440, PROJECT 15039, WITH THE REMAINDER OF SALE PROCEEDS TO BE DEPOSITED TO LAND MANAGEMENT FUND AND APPROPRIATED AT A LATER TIME BY THE BOROUGH ASSEMBLY (MSB007064).

AGENDA OF: October 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	WSE	W. Cameron
	Community Development Director	CK	
	Finance Director		
	Borough Attorney	NS	
	Borough Clerk	gmm	10/13/15

ATTACHMENT(S): Fiscal Note: YES ☒ NO ☐
 Vicinity Map (1 pp)
 Ordinance Serial No. 15-133 (6 pp)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, received a request by application to purchase Tract B, Best View Subdivision, and all its improvements. Tract B is located adjacent to Mat-Su Regional Hospital property and is where the current Mat-Su Convention and Visitors Bureau (MSCVB) and Veteran's Memorial Wall of Honor are located. A borough contracted third party appraisal determined the fair market value to be \$1,215,000 which shall constitute the sale price.

The applicant, Spring Creek Enterprise, LLC, proposes to construct an elder care facility on the property. The facility

may provide transitional care for patients released from the hospital, or longer care for other clients in need. The deed conveying the property will contain a restriction that the land be used for an elder care facility, which may include additional use for a Veterans Memorial site.

Pursuant to MSB 23.10.230, Agreements By Application, the manager may, with the approval of the assembly by ordinance approve a sale of borough-owned real property where the assembly has determined it is in the best interest of the borough to process the application based on economic development. The elder care facility will provide economic value to the borough by freeing up hospital beds for those truly in need, while helping those during the hospital-to-home transition who need short-term aftercare, or for other clients with longer term care needs. The elder care facility also spurs partnership with local health leaders, and offers encouragement and independence for our valued elder population.

The current Management Agreement between the borough and MSCVB will be terminated concurrent to the sale; however, visitor center staff will remain onsite until the new owner begins construction of the elder care facility. Upon vacating the existing log building, staff will assume off-site office space until such time the new visitor center is constructed. The old visitor center log building will be expensive to move and is not desired by the MSCVB board or its executive director to be relocated to the new site. The proposed buyer wishes to donate the log building, if feasible, to a non-profit organization for tax deduction purposes.

The Veteran's Memorial Wall of Honor and associated memorial improvements now located on Tract B are planned to stay in place at this time. The proposed buyer would like to incorporate the memorial into the new elder care facility citing veterans will be part of the clientele which will utilize the elder care facility. There is a current management agreement between the borough and the Areawide Community Service Council who oversees management of the memorial site. The borough will either terminate or assign the management agreement as a condition of sale of the property. The lot (Tract B) is oddly shaped and has some topographic constraints. The memorial sits within the prime building area of the lot and reconfiguring the memorial to a more suitable location will be required. The applicant proposes to work closely with local veterans, and specifically with those individuals who have time and family invested in the memorial site, as to the memorial's future location and management thereof. Mat-Su Borough Cultural Resources has stated there is no issue with relocation of the memorial's improvements and encourages working with affected parties as is proposed.

In accordance with Mat-Su Borough Ordinance Serial No. 13-012, proceeds from the sale of Tract B are to be dedicated to the development of the new South Gateway Visitors Center. Proceeds from the sale will be dispersed pursuant to Mat-Su Borough code into the Land & Resource Management fund.

When property for the new visitor center was purchased last year for \$1,000,000, a borough administrative fee of \$50,000 was deducted from Land & Resource Management Fund 203. It is the intent of this legislation to recoup and appropriate \$50,000 from the sale proceeds of Tract B to the MSB Parks and Recreation Shop Building, Fund 440, Project 15039. The remainder of the sale proceeds to be appropriated at a later date by the borough assembly.

The parks shop building is currently located within the city limits of Palmer and is zoned for residential use. Because of the zoning, the shop is operating under a city conditional use permit for a greenhouse; however, the greenhouse was taken down due to its deteriorated state and inability to meet OSHA standards without significant cost. The City of Palmer would like to see the shop removed from its current location at the soonest possible time. Compounding the zoning issue is the difficulty to secure and adequately store expensive equipment. Heated storage is required to protect the borough's large and expensive equipment from environmental damages and potential vandalism it could otherwise incur if stored outside. Lacking this type of required storage at the current location, the Community Development department has been compelled to rent additional heated storage space in the amount of \$2,080/month for equipment overflow, which is priced below rental market value per square foot price. There is no guarantee of continued use of the rental space and the agreement is on a month-to-month basis.

The new parks shop building is to be located on borough land next to Teeland Middle School, with access onto Seldon Road. Money appropriated through Mat-Su Borough Ordinance Serial No. 15-089 (\$280,181) to help fund the new shop is directly due to the significant issues with the current location. Adding the \$50,000 to money already appropriated by the assembly for the new shop site carries huge public benefit through annual cost-savings of \$24,960, in addition to providing an efficient secure building with adequate storage and office space at a central location.

RECOMMENDATION OF ADMINISTRATION:

Approval by Matanuska-Susitna Borough Assembly to sell Tract B, Best View Subdivision (MSB tax parcel 3453000T00B) and the improvements thereon for \$1,215,000; authorization for the manager to negotiate the sale; and appropriation of \$50,000 from sale proceeds to the Parks Shop Building, Fund 440, Project 15039 with the remainder of sale proceeds to be appropriated at a later time by the borough assembly.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: September 15, 2015

ORIGINATOR: Community Development

SUBJECT: Matanuska-Susitna Borough Assembly approval for a sale by application of Tract B, Best View Subdivision and the improvements thereon for \$1,215,000; authorization for the manager to negotiate the sale; and appropriation of \$50,000 from sale proceeds to the Parks Shop Building, Fund 440, Project 15039, with the remainder of sale proceeds to be deposited to Land Management Fund and appropriated at a later time by the borough assembly (MSB007064).

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED	FUNDING SOURCE
FROM ACCOUNT #	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY:	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						

REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other						
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: _____ DATE: _____

IM No. 15-194
Ordinance Serial No. 15-133

MSB #007064

Proposed Land Purchase
By Application

TX #3453000T008 / TRS 17N01E15

MSB Tax Map WA 09

MSB LRMD August, 2015

WILDERNESS

EAST

E BLUE LUPINE DR

S TRUNK RD

E PARKS HWY

E PARKS HWY

E FIREWEED RD

S WOODWORTH LOOP

E BENCH E ST

MEADOW VALLEY

(2539)

CRYSTAL WOODS

E 64TH RD

SUBJECT PARCEL
(Mat-Su Visitor Center)

MATANUS

15 11

22 23

S GLENN HWY

E PARKS HWY

W PARKS HWY

E PARKS HWY *

S KNICK-GOOSE BAY RD

VICINITY MAP

Im15-194
OR15-133

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15- 133**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING A SALE BY APPLICATION OF TRACT B, BEST VIEW SUBDIVISION AND THE IMPROVEMENTS THEREON FOR \$1,215,000; AUTHORIZATION FOR THE MANAGER TO NEGOTIATE THE SALE; AND APPROPRIATION OF \$50,000 FROM SALE PROCEEDS TO THE PARKS SHOP BUILDING, FUND 440, PROJECT 15039, WITH THE REMAINDER OF SALE PROCEEDS TO BE DEPOSITED TO LAND MANAGEMENT FUND AND APPROPRIATED AT A LATER TIME BY THE BOROUGH ASSEMBLY (MSB007064).

WHEREAS, the Matanuska-Susitna Borough Land & Resource Management Division received a request by application to purchase Tract B, Best View Subdivision, and all the improvements thereon; and

WHEREAS, a borough contracted third party appraisal determined the fair market value to be \$1,215,000 which shall constitute the sale price of the property; and

WHEREAS, Tract B is located adjacent to Mat-Su Regional Hospital property and is where the current Mat-Su Convention and Visitors Bureau and Veteran's Memorial Wall of Honor are located; and

WHEREAS, the applicant, Spring Creek Enterprise, LLC, proposes to construct an elder care facility on the property; and

WHEREAS, the elder care facility may provide transitional care for patients released from the hospital, or longer care for other clients in need; and

WHEREAS, the deed conveying the property will contain a restriction that the land be used for such a purpose, which may include additional use for a Veterans Memorial site; and

WHEREAS, pursuant to MSB 23.10.230, Agreements By Application, the manager may with the approval of the assembly by ordinance, approve a sale of borough-owned real property where the assembly has determined it is in the best interest of the borough to process the application based on economic development; and

WHEREAS, the elder care facility will provide economic value to the borough by freeing up hospital beds for those truly in need, while helping those during the hospital-to-home transition who need short-term aftercare, or for other clients with longer term care needs, offering encouragement and independence for our valued elder population, and spurring partnership with local health leaders; and

WHEREAS, the current Management Agreement between the borough and Mat-Su Visitor & Convention Bureau will be

terminated concurrent to the sale; however, visitor center staff will remain onsite until the new owner begins construction of the elder care facility, and upon vacating the existing log building, staff will assume off-site office space until such time the new visitor center is constructed; and

WHEREAS, moving the old visitor center log building will be very expensive and the building cannot be utilized by the buyer, and is not desired by the Mat-Su Visitor & Convention Bureau board or executive director at its new site; and

WHEREAS, the Veteran's Memorial Wall of Honor and associated memorial improvements now located on Tract B are planned to stay in place at this time and the current management agreement between the borough and the Areawide Community Service Council, who oversees management of the memorial site, will either be terminated or assigned as a condition of the sale of the property; and

WHEREAS, the lot to be sold (Tract B) is oddly shaped and has some topographic constraints and the memorial sits within the prime building area of the lot so reconfiguring the memorial to a more suitable location will be required; and

WHEREAS, the new owner will work closely with local veterans, and specifically with those individuals who have time and family invested in the memorial site, as to the memorial's future location and management; and

WHEREAS, Mat-Su Borough Cultural Resources has stated there is no issue with relocation of the memorial's improvements and encourages working with affected parties as proposed by the buyer; and

WHEREAS, in accordance with Mat-Su Borough Ordinance Serial No. 13-012, proceeds from the sale of Tract B are to be dedicated to the development of the new South Gateway Visitors Center with proceeds from the sale to be dispersed pursuant to Mat-Su Borough code into the Land & Resource Management fund; and,

WHEREAS, when the new visitor center property was purchased last year for \$1,000,000, a borough administrative fee of \$50,000 was deducted from Land & Resource Management Fund 203, and it is the intent of this legislation to recoup and appropriate \$50,000 from the sale proceeds of Tract B to the MSB Parks and Recreation Shop Building, Fund 440, Project 15039 with the remainder of the sale proceeds to be appropriated at a later date by the borough assembly; and

WHEREAS, the parks shop building is currently located within the city limits of Palmer and is zoned for residential use and because of the zoning, the shop is operating under a city conditional use permit for a greenhouse which was taken down due to its deteriorated state and inability to meet OSHA standards without significant cost; and

WHEREAS, the City of Palmer would like to see the shop removed from its current location at the soonest possible time; and

WHEREAS, the zoning issue is compounded by the difficulty to secure and adequately store expensive equipment for which heated storage is required to protect the borough's large and expensive equipment from environmental damages and potential vandalism it could otherwise incur if stored outside; and

WHEREAS, lacking this type of required storage at the current location the Community Development department has been compelled to rent additional month-to-month heated storage space for \$2,080/month for equipment overflow due to the inadequate storage space at the Parks Shop; and

WHEREAS, the new parks shop building is to be located on borough land next to Teeland Middle School with access onto Seldon Road; and

WHEREAS, money appropriated through Mat-Su Borough Ordinance Serial No. 15-089 (\$280,181) to help fund the new shop was directly due to the significant issues with the current location and adding the \$50,000 to money already appropriated by the assembly for the new shop site carries huge public benefit through annual cost-savings of \$24,960, in addition to providing an efficient secure building with adequate storage and office space at a central location.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Authorization. The Matanuska-Susitna Borough Assembly approves a sale by application of Tract B, Best View Subdivision, according to Plat No. 88-24, Palmer Recording District, and the improvements thereon and authorizes the manager to negotiate the sale.

Section 3. Appropriation. Appropriation of \$50,000 from sale proceeds to the Parks Shop Building, Fund 440, Project 15039 with the remainder of the sale proceeds to be deposited to Land Management Fund and appropriated at a later time by the borough assembly.

Section 4. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Appropriation of \$110,000 from Bogard Road Service Area No. 25 fund balance, Fund 279, to Fund 410, Project No. 30045, for Bogard Road Service Area No. 25 Capital Projects.

AGENDA OF: October 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	WB	1/4
	Public Works Director	122	22 Sep 15
	Finance Director	DEC	10/2/15
	Borough Attorney	JA for N.S.	10/2/15
	Borough Clerk	Sam	10/13/15

ATTACHMENT(S): Ordinance Serial no. 15- 134

Fiscal Note: Yes x No

Resolution 15-01 from the Road Service Area No. 25, Board of Supervisors.

Road Maintenance & Repair Capital Projects List for RSA 25, approved with AM 14-152, 3pp

Im 15-203 Ordinance 15-135

SUMMARY STATEMENT: The Bogard Road Service Area No. 25 Board of Supervisors and the Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Excess funds from the RSA No. 25 fund balance can be used to fund Capital Improvement Projects. To subsidize start up for any additional projects, Public Works and the Road Service Area Board of Supervisors would like to transfer \$110,000 from the Bogard Road Service Area No. 25 fund balance, Fund 279, to Project No. 30045, Fund 410 for Bogard Road Service Area No. 25 Capital Projects.

RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$110,000 from Bogard Road Service Area No. 25 fund balance, Fund 279, to Fund 410, Project No. 30045, for Bogard Road Service Area No. 25 Capital Projects.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: October 20, 2015

SUBJECT: Appropriation of \$110,000 from Bogard Road Service Area No. 25 fund balance, Fund 279, to Fund 410, Project No. 30045, for Bogard Road Service Area No. 25 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *110,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 279.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30045
VERIFIED BY: <i>Barbara Baugert</i>	CERTIFIED BY:
DATE: <i>10/1/15</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			<i>110</i>			

REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			<i>110</i>			
TOTAL			<i>110</i>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 279 is \$51,646 with this appropriation, if adopted.

PREPARED BY: *[Signature]* PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: _____ DATE: *10/2/15*

A RESOLUTION OF THE ROAD SERVICE AREA #25, BOGARD BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$110,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #25, Bogard Fund Balance has a balance of approximately \$162,672; and

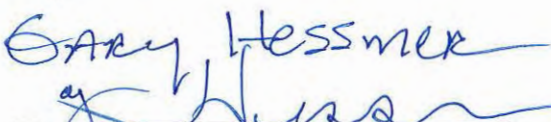
WHEREAS, it is the desire of the Road Service Area #25, Bogard Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #25, Bogard Fund Balance can be used to fund Capital Improvement Projects; and

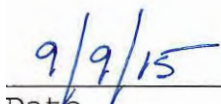
WHEREAS, the RSA #25, Bogard Board of Supervisors request \$110,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #25, Bogard Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$110,000 from Fund Balance 279.272.000 to Capital Improvements Project 30045.

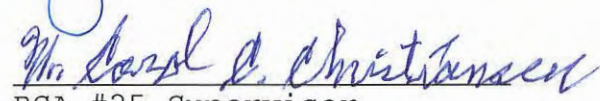
APPROVED by the Road Service Area #25, Bogard Board of Supervisors:



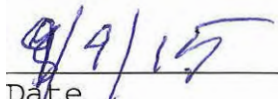
RSA #25 Supervisor



Date



RSA #25 Supervisor



Date

RSA #25 Supervisor

Date

Resolution 15-01

Im15-202
Im15-203
OR15-134
OR15-135 254

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2015**

ASSEMBLY PERSON: Dist 3 Ron Arvin

RSA SUPER: Will Barickman

PRIMARY: Gary Hessmer

ALT: Carol Christiansen

ALT: Teri Hone

ROAD SERVICE AREA: 25 Bogard

PROJECT # 30045

APPROX AVAILABLE FUNDING \$2,337,577

APPROX AVAILABLE GRANT FUNDING

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
2	RSA ROADS	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
3	RSA ROADS 30045.	RECONDITION ROADS	\$80,000	\$80,000				YES
4	RSA ROADS 30045.	PAVEMENT MAINTENANCE	\$120,000	\$120,000				YES
5	Williwaw Subd	ROW Research	\$50,000	\$50,000				YES
6	Echo Ave (.38) Golf St (.13) Foxtrot Ave (.47) Quebec St (.21) Sierra St (.45) Shaw's Dr (.49)	Design / Utility Relocate and Upgrade (2.13)	\$805,000	\$805,000				YES
7	Finger Cove Dr (.60) Finger Lake Ave (.09)	Design / Utility Relocate and Upgrade (.69)	\$324,700	\$324,700				YES
8	Patricia Ann Cir (.11) E Lake Cir (.05)	Design / Utility Relocate and Upgrade (.16)	\$75,200	\$75,200				YES
9	Highline Lane (.33) Biltmore Ct (.09) Claridge Ct (.06)	Design / Utility Relocate and Upgrade (.48)	\$180,000	\$180,000				YES

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IM15-202 0215-135

10	Waldron Cove Ct (.21) Finger Cove Ct (.08) Finger Lake Rd (.04)	Design / Utility Relocate and Upgrade (.33)	\$150,000	\$150,000				YES
11	Verboncoeur Dr (.26) LaGoon Drive (.27)	Design / Upgrade (.53)	\$200,000	\$200,000				YES
12	Bridle Path Dr (.32) Saddle Horse Dr (.38) Colt Cir (.07) Stallion Cir (.43)	Pave w/2" A.C. (1.2) 50% MSB Match	\$360,000	\$180,000	\$180,000			YES
13	Via Tranquilla (.11)	Pave w/2" A.C. (.11) 50% MSB Match	\$33,000	\$16,500	\$16,500			YES
	TOTAL FUNDED PROJECTS		\$2,377,900	\$2,181,400	\$196,500			
14	Terrell Drive (.40) Tambert Drive (.40)	Design / Upgrade (.80)	\$250,000					NO
					FUNDING NOT YET IDENTIFIED			
15	E Wolverine Ave (.50) E Porcupine Ave (.50)	Design / Upgrade (1.0)	\$350,000					NO
					FUNDING NOT YET IDENTIFIED			
16	E Beaver Ave (.50)	Design / Upgrade (.50)	\$170,000					NO
					FUNDING NOT YET IDENTIFIED			
17	E Alder Cir (.17) E Juniper Rd (.10) E Fir Rd (.08) E Rose Bud Cir (.18) E Rose Bud Ct (.03)	Design / Upgrade (.56)	\$170,000					NO
					FUNDING NOT YET IDENTIFIED			
18	Tamera Ck Cir (.25) E Cherry Dr (.19) E Cherry Cir (.18) E Hemlock Dr (.23)	Design / Upgrade (.85)	\$300,000					NO
					FUNDING NOT YET IDENTIFIED			

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19	Finger Cove Dr (.60) Finger Lake Ave (.09)	Pave w/2" A.C. (.69) 50% MSB Match	\$207,000					NO
					FUNDING NOT YET IDENTIFIED			
20	Patricia Ann Cir (.11) E Lake Cir (.05)	Pave w/2" A.C. (.16) 50% MSB Match	\$48,000					NO
					FUNDING NOT YET IDENTIFIED			
21	Highland Lane (.33) Biltmore Ct (.09) Claridge Ct (.06)	Pave w/2" A.C. (.48) 50% MSB Match	\$144,000					NO
					FUNDING NOT YET IDENTIFIED			
22	Waldron Cove Ct (.21) Finger Cove Ct (.08) Finger Lake Rd (.04)	Pave w/2" A.C. (.33) 50% MSB Match	\$99,000					NO
					FUNDING NOT YET IDENTIFIED			
23	Verboncoeur Dr (.26) Lagoon Dr (.27)	Pave w/2" A.C. (.53) 50% MSB Match	\$159,000					NO
					FUNDING NOT YET IDENTIFIED			
	TOTAL UNFUNDED PROJECTS		\$1,897,000					

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

IM15-202
IM15-203
0615-1340415-135

SUBJECT: Reappropriation of \$100,000 from Bogard Road Service Area No. 25 Fiscal Year 2016 operating budget, Fund 279, to Fund 410, Project No. 30045, for Bogard Road Service Area No. 25 Capital Projects.

AGENDA OF: October 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED *for* **BY JOHN MOOSEY, BOROUGH MANAGER:** *John Moosey*

Route To:	Department/Individual	Initials	Remarks
	Originator	WB WB	<i>WB</i>
	Public Works Director	<i>TBD</i>	<i>22 Sep 15</i>
	Finance Director	<i>TEC</i>	<i>10/2/15</i>
	Borough Attorney	<i>JA for N.S.</i>	<i>10/2/15</i>
	Borough Clerk	<i>Yem</i>	<i>10/13/15</i>

ATTACHMENT(S): Ordinance Serial no. 15- 134
 Fiscal Note: Yes x No
 Resolution 15-02 from the Road Service Area No. 25, Board of Supervisors.
 Road Maintenance & Repair Capital Projects List for RSA 25, approved with AM 14-152, 3pp

Im 15-202 ordinance 15-135

SUMMARY STATEMENT: The Bogard Road Service Area No. 25 Board of Supervisors and the Public Works Department would like to ensure that the capital projects scheduled for completion are fully funded and fund additional projects under the capital projects. The Board of Supervisors and the Public Works Department would like to transfer \$100,000 from the Bogard Road Service Area No. 25 Fiscal Year 2016 operating budget, Fund 279, to Project No. 30045, Fund 410 for Bogard Road Service Area No. 25 Capital Projects.

RECOMMENDATION OF ADMINISTRATION: Approve a reappropriation of \$100,000 from Bogard Road Service Area No. 25 Fiscal Year 2016 operating budget, Fund 279, to Fund 410, Project No. 30045, for Bogard Road Service Area No. 25 Capital Projects.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: October 20, 2015

SUBJECT: Reappropriation of \$100,000 from Bogard Road Service Area No. 25 Fiscal Year 2016 operating budget, Fund 279, to Fund 410, Project No. 30045, for Bogard Road Service Area No. 25 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT ☒ YES ☐ NO
AMOUNT REQUESTED *100,000	FUNDING SOURCE RSA OPERATING
FROM ACCOUNT # 279.000.000.428.600	PROJECT #
TO ACCOUNT : 410.000.000.xxx.xxx	PROJECT # 30045
VERIFIED BY: <i>Barbara Spengler</i>	CERTIFIED BY:
DATE: 10/1/15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2017	FY2018
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			100			

REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			100			
TOTAL			100			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in the FY16 operating budget is \$105,953 with this reappropriation, if adopted.

PREPARED BY: *[Signature]* PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: _____ DATE: 10/2/15

A RESOLUTION OF THE ROAD SERVICE AREA #25, BOGARD BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$100,000 FROM THE FY2016 OPERATING BUDGET TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #25, Bogard Operating Maintenance account has a balance of approximately \$219,300; and

WHEREAS, it is the desire of the Road Service Area #25, Bogard Board of Supervisors to add funding to the capital projects list; and

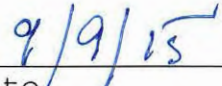
WHEREAS, the RSA #25, Bogard Board of Supervisors request \$100,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #25, Bogard Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$100,000 from FY2016 Operating Budget Fund 279.000.000.428.600 to Capital Improvements Project 30045.

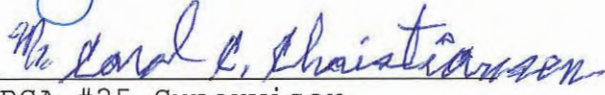
APPROVED by the Road Service Area #25, Bogard Board of Supervisors:



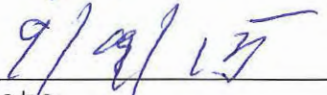
RSA #25 Supervisor



Date



RSA #25 Supervisor



Date

RSA #25 Supervisor

Date

Resolution 15-02

Im15-203
Im15-202
OR15-134
OR15-135

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2015**

ASSEMBLY PERSON: Dist 3 Ron Arvin
RSA SUPER: Will Barickman
PRIMARY: Gary Hessmer
ALT: Carol Christiansen
ALT: Teri Hone

ROAD SERVICE AREA: 25 Bogard

PROJECT # 30045

APPROX AVAILABLE FUNDING \$2,337,577

APPROX AVAILABLE GRANT FUNDING

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
2	RSA ROADS	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
3	RSA ROADS 30045.	RECONDITION ROADS	\$80,000	\$80,000				YES
4	RSA ROADS 30045.	PAVEMENT MAINTENANCE	\$120,000	\$120,000				YES
5	Williwaw Subd	ROW Research	\$50,000	\$50,000				YES
6	Echo Ave (.38) Golf St (.13) Foxtrot Ave (.47) Quebec St (.21) Sierra St (.45) Shaw's Dr (.49)	Design / Utility Relocate and Upgrade (2.13)	\$805,000	\$805,000				YES
7	Finger Cove Dr (.60) Finger Lake Ave (.09)	Design / Utility Relocate and Upgrade (.69)	\$324,700	\$324,700				YES
8	Patricia Ann Cir (.11) E Lake Cir (.05)	Design / Utility Relocate and Upgrade (.16)	\$75,200	\$75,200				YES
9	Highline Lane (.33) Biltmore Ct (.09) Claridge Ct (.06)	Design / Utility Relocate and Upgrade (.48)	\$180,000	\$180,000				YES

IM15-203 0215-134
IM15-203 0215-135

10	Waldron Cove Ct (.21) Finger Cove Ct (.08) Finger Lake Rd (.04)	Design / Utility Relocate and Upgrade (.33)	\$150,000	\$150,000				YES
11	Verboncoeur Dr (.26) LaGoon Drive (.27)	Design / Upgrade (.53)	\$200,000	\$200,000				YES
12	Bridle Path Dr (.32) Saddle Horse Dr (.38) Colt Cir (.07) Stallion Cir (.43)	Pave w/2" A.C. (1.2) 50% MSB Match	\$360,000	\$180,000	\$180,000			YES
13	Via Tranquilla (.11)	Pave w/2" A.C. (.11) 50% MSB Match	\$33,000	\$16,500	\$16,500			YES
	TOTAL FUNDED PROJECTS		\$2,377,900	\$2,181,400	\$196,500			
14	Terrell Drive (.40) Tambert Drive (.40)	Design / Upgrade (.80)	\$250,000					NO
					FUNDING NOT YET IDENTIFIED			
15	E Wolverine Ave (.50) E Porcupine Ave (.50)	Design / Upgrade (1.0)	\$350,000					NO
					FUNDING NOT YET IDENTIFIED			
16	E Beaver Ave (.50)	Design / Upgrade (.50)	\$170,000					NO
					FUNDING NOT YET IDENTIFIED			
17	E Alder Cir (.17) E Juniper Rd (.10) E Fir Rd (.08) E Rose Bud Cir (.18) E Rose Bud Ct (.03)	Design / Upgrade (.56)	\$170,000					NO
					FUNDING NOT YET IDENTIFIED			
18	Tamera Ck Cir (.25) E Cherry Dr (.19) E Cherry Cir (.18) E Hemlock Dr (.23)	Design / Upgrade (.85)	\$300,000					NO
					FUNDING NOT YET IDENTIFIED			

Im15-203 0215-134
Im15-203 0215-135

19	Finger Cove Dr (.60) Finger Lake Ave (.09)	Pave w/2" A.C. (.69) 50% MSB Match	\$207,000					NO
					FUNDING NOT YET IDENTIFIED			
20	Patricia Ann Cir (.11) E Lake Cir (.05)	Pave w/2" A.C. (.16) 50% MSB Match	\$48,000					NO
					FUNDING NOT YET IDENTIFIED			
21	Highland Lane (.33) Biltmore Ct (.09) Claridge Ct (.06)	Pave w/2" A.C. (.48) 50% MSB Match	\$144,000					NO
					FUNDING NOT YET IDENTIFIED			
22	Waldron Cove Ct (.21) Finger Cove Ct (.08) Finger Lake Rd (.04)	Pave w/2" A.C. (.33) 50% MSB Match	\$99,000					NO
					FUNDING NOT YET IDENTIFIED			
23	Verboncoeur Dr (.26) Lagoon Dr (.27)	Pave w/2" A.C. (.53) 50% MSB Match	\$159,000					NO
					FUNDING NOT YET IDENTIFIED			
	TOTAL UNFUNDED PROJECTS		\$1,897,000					

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Im15-203
Im15-202
0215-134
0215-135

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-134**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$110,000 FROM BOGARD ROAD SERVICE AREA NO. 25 FUND BALANCE, FUND 279, TO FUND 410, PROJECT NO. 30045, FOR BOGARD ROAD SERVICE AREA NO. 25 CAPITAL PROJECTS.

WHEREAS, the Bogard Road Service Area No. 25 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the Bogard Road Service Area No. 25 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, excess funds from the RSA No. 25 Bogard fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the Bogard Road Service Area No. 25 Board of Supervisors and the Public Works Department would like to transfer \$110,000 from Bogard Road Service Area No. 25 fund balance, Fund 279, to Fund 410, Project No. 30045, for the Bogard Road Service Area No. 25 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$110,000

from Bogard Road Service Area No. 25, fund balance, Fund 279, to Fund 410, Project No. 30045, Bogard Road Service Area No. 25 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-135**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING A REAPPROPRIATION OF \$100,000 FROM THE BOGARD ROAD SERVICE AREA NO. 25 FISCAL YEAR 2016 OPERATING BUDGET, FUND 279, TO FUND 410, PROJECT NO. 30045, FOR BOGARD ROAD SERVICE AREA NO. 25 CAPITAL PROJECTS.

WHEREAS, the Bogard Road Service Area No. 25 Board of Supervisors and the Public Works Department would like to support as many capital upgrades as possible; and

WHEREAS, transferring funds to the capital projects will ensure all scheduled capital projects are fully funded; and

WHEREAS, transferring funds to the capital projects will allow additional projects to be added to the Capital Projects lists; and

WHEREAS, the Bogard Road Service Area No. 25 Board of Supervisors and Public Works Department requests a reappropriation of \$100,000 from the Bogard Road Service Area No. 25 Fiscal Year 2016 operating budget, fund 279, to Fund 410, Project No. 30045, for the Bogard Road Service Area No. 25 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Reappropriation source. The Matanuska-Susitna Borough Assembly hereby approves the reappropriation of \$100,000 from the Bogard Road Service Area No. 25 Fiscal Year 2016 operating budget, fund 279, to Fund 410, Project No. 30045,

Bogard Road Service Area No. 25 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Appropriation of \$100,000 from South Colony Road Service Area No. 16 fund balance, Fund 273, to Fund 410, Project No. 30039, for South Colony Road Service Area No. 16 Capital Projects.

AGENDA OF: October 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	Jed	Will Baichman
	Public Works Director	TDL	22 Sep 15
	Finance Director	JUL	10/2/15
	Borough Attorney	J. N. S.	10/2/15
	Borough Clerk	Sam	10/13/15

ATTACHMENT(S): Ordinance Serial no. 15-137

Fiscal Note: Yes ☒ No ☐

Resolution 15-02 from the Road Service Area No. 16, Board of Supervisors.

Road Maintenance & Repair Capital Projects List for RSA 16, approved with AM 14-152, 3pp

Im 15-208 Ordinance 15-137

SUMMARY STATEMENT: The South Colony Road Service Area No. 16 Board of Supervisors and the Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Excess funds from the RSA No. 16 fund balance can be used to fund Capital Improvement Projects. To subsidize start up for any additional projects, Public Works and the Road Service Area Board of Supervisors would like to transfer \$100,000 from the South Colony Road Service Area No. 16 fund balance, Fund 273, to Project No. 30039, Fund 410 for South Colony Road Service Area No. 16 Capital Projects.

RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$100,000 from South Colony Road Service Area No. 16 fund balance, Fund 273, to Fund 410, Project No. 30039, for South Colony Road Service Area No. 16 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: October 20, 2015

SUBJECT: Appropriation of \$100,000 from South Colony Road Service Area No. 16 fund balance, Fund 273, to Fund 410, Project No. 30039, for South Colony Road Service Area No. 16 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *100,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 273.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30039
VERIFIED BY: <i>Barbara Baerwald</i>	CERTIFIED BY:
DATE: <i>10/1/15</i>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			<i>100</i>			

REVENUE						

FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			<i>100</i>			
TOTAL			<i>100</i>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 273 is \$5~~500~~ with this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: *J. E. C. G.* DATE: *10/2/15*

*IM15-207
IM15-208
GR15-136
GR15-137269*

A RESOLUTION OF THE ROAD SERVICE AREA #16, SOUTH COLONY BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$100,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #16, South Colony Fund Balance has a balance of approximately \$157,882; and

WHEREAS, it is the desire of the Road Service Area #16, South Colony Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #16, South Colony Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #16, South Colony Board of Supervisors request \$100,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #16, South Colony Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$100,000 from Fund Balance 273.272.000 to Capital Improvements Project 30039.

APPROVED by the Road Service Area #16, South Colony Board of Supervisors:



RSA #16 Supervisor

9/16/15
Date



RSA #16 Supervisor

9/16/2015
Date



RSA #16 Supervisor

16 Sep 15
Date

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2015**

ASSEMBLY PERSON: Dist 1 Jim Sykes
ASSEMBLY PERSON: Dist 2 Matthew Beck
ASSEMBLY PERSON: Dist 6 Jim Colver
RSA SUPER: Will Barickman
RSA PRIMARY: Andy Weiland
RSA ALT: Edward Strabel
RSA ALT: VACANT

RSA : 16 SOUTH COLONY

PROJECT # 30039

**APPROX AVAILABLE RSA FUNDING \$1,322,863
APPROX AVAILABLE GRANT FUNDING**

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
2	RSA ROADS	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
3	RSA ROADS 30039.	RECONDITION ROADS	\$100,000	\$100,000				YES
4	RSA ROADS 30039.	PAVEMENT MAINTENANCE - Striping	\$36,000	\$36,000				YES
5	Snicker Ave (.30)	Design and Upgrade (.30)	\$170,000	\$170,000				YES
6	Maverick Dr (.20)	Design and Upgrade (.20)	\$140,000	\$140,000				YES
7	Bush Road (.10) Peters Dr (.14)	Design and Upgrade (.24)	\$140,000	\$140,000				YES
8	Weltin Way (.18) Lorena Dr (.11)	Design and Upgrade (.29)	\$160,000	\$160,000				YES
9	Yentna Drive (.27)	Design and Upgrade (.27)	\$125,000	\$125,000				YES
10	Ryder Drive (.23)	Design and Upgrade (.23)	\$150,000	\$150,000				YES
11	Larose Road (.40)	Design and Upgrade (.40)	\$200,000	\$200,000				YES
	TOTAL FUNDED PROJECTS		\$1,221,000	\$1,221,000				
12	E Center Street (.50)	Design (.29)	\$150,000					NO
					FUNDING NOT YET IDENTIFIED			

Im15-207 0215-134
Im15-208 0215-137

Im 15-207 OR 15-134
Im 15-208 OR 15-134

23	Center St (.50)	Pave w/2" A.C. (.50) 50% MSB Match	\$150,000					NO
					FUNDING NOT YET IDENTIFIED			
24	Chalet Dr (.23) Penny Land (.07) Rush Cir (.06) Henner Rd (.06)	Pave w/2" A.C. (.42) 50% MSB Match	\$126,000					NO
					FUNDING NOT YET IDENTIFIED			
25	Monte Carlo Ln (.48) Corvette Dr (.06) Bega Cir (.06) Caprice Dr (.48) Impala Ct (.06)	Design and Upgrade (1.4)	\$450,000					NO
					FUNDING NOT YET IDENTIFIED			
26	S. Joanne Dr (.15)	Design and Upgrade (.15)	\$50,000					NO
					FUNDING NOT YET IDENTIFIED			
27	N Kilkenny Dr (.22) Kildare Dr (.08) E Highland Cir (.16) E Garret Woodson Cir (.16) Ravendale Dr (.11) E Cody Dr (10)	Design and Upgrade (.83)	\$350,000					NO
					FUNDING NOT YET IDENTIFIED			
	TOTAL UNFUNDED PROJECTS		\$2,210,000					

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Im15-207 0215-134
Im15-208 0215-134

SUBJECT: Reappropriation of \$150,000 from South Colony Road Service Area No. 16 Fiscal Year 2016 operating budget, Fund 273, to Fund 410, Project No. 30039, for South Colony Road Service Area No. 16 Capital Projects.

AGENDA OF: October 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED *for* **BY JOHN MOOSEY, BOROUGH MANAGER:** *George E. Moosey*

Route To:	Department/Individual	Initials	Remarks
	Originator	WB <i>14</i>	<i>W. B. Barickman</i>
	Public Works Director	<i>TD</i>	<i>22 Sep 15</i>
	Finance Director	<i>JEC</i>	<i>10/2/15</i>
	Borough Attorney	<i>Jay N.S.</i>	<i>10/2/15</i>
	Borough Clerk		

ATTACHMENT(S): Ordinance Serial no. 15- *137*
 Fiscal Note: Yes ☒ No ☐
 Resolution 15-01 from the Road Service Area No. 16,
 Board of Supervisors.
 Road Maintenance & Repair Capital Projects List for
 RSA 16, approved with AM 14-152, 3pp

Im 15-207 Ordinance 15-136
SUMMARY STATEMENT: The South Colony Road Service Area No. 16 Board of Supervisors and the Public Works Department would like to ensure that the capital projects scheduled for completion are fully funded and fund additional projects under the capital projects. The Board of Supervisors and the Public Works Department would like to transfer \$150,000 from the South Colony Road Service Area No. 16 Fiscal Year 2016 operating budget, Fund 273, to Project No. 30039, Fund 410 for South Colony Road Service Area No. 16 Capital Projects.

RECOMMENDATION OF ADMINISTRATION: Approve a reappropriation of \$150,000 from South Colony Road Service Area No. 16 Fiscal Year 2016 operating budget, Fund 273, to Fund 410, Project No. 30039, for South Colony Road Service Area No. 16 Capital Projects.

MATANUSKA-SUSITNA BOROUGH

FISCAL NOTE

Agenda Date: October 20, 2015

SUBJECT: Reappropriation of \$150,000 from South Colony Road Service Area No. 16 Fiscal Year 2016 operating budget, Fund 273, to Fund 410, Project No. 30039, for South Colony Road Service Area No. 16 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *150,000	FUNDING SOURCE RSA OPERATING
FROM ACCOUNT # 273.000.000.428.600	PROJECT #
TO ACCOUNT: 410.000.000.xxx.xxx	PROJECT # 30039
VERIFIED BY: <i>Barbara Baungard</i>	CERTIFIED BY:
DATE: <i>10/1/15</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2017	FY2018
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			150			

REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			150			
TOTAL			150			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in the FY16 operating budget is \$143,223 with this reappropriation, if adopted.

PREPARED BY: *[Signature]* PHONE: _____
 DEPARTMENT: _____ DATE: *10/2/15*
 APPROVED BY: _____ DATE: _____

Im15-208
 Im15-207
 0215-130
 0215-137

A RESOLUTION OF THE ROAD SERVICE AREA #16, SOUTH COLONY BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$150,000 FROM THE FY2016 OPERATING BUDGET TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #16, South Colony Operating Maintenance account has a balance of approximately \$293,223; and

WHEREAS, it is the desire of the Road Service Area #16, South Colony Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the RSA #16, South Colony Board of Supervisors request \$150,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #16, South Colony Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$150,000 from FY2016 Operating Budget Fund 273.000.000.428.600 to Capital Improvements Project 30039.

APPROVED by the Road Service Area #16, South Colony Board of Supervisors:


RSA #16 Supervisor

9/16/15
Date


RSA #16 Supervisor

9/16/2015
Date


RSA #16 Supervisor

16 Sep 15
Date

Resolution 15-01

Im15-208
Im15-207
0215-136
0215-137

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2015**

**ASSEMBLY PERSON: Dist 1 Jim Sykes
ASSEMBLY PERSON: Dist 2 Matthew Beck
ASSEMBLY PERSON: Dist 6 Jim Colver
RSA SUPER: Will Barickman
RSA PRIMARY: Andy Weiland
RSA ALT: Edward Strabel
RSA ALT: VACANT**

RSA : 16 SOUTH COLONY

PROJECT # 30039

APPROX AVAILABLE RSA FUNDING \$1,322,863

APPROX AVAILABLE GRANT FUNDING

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
2	RSA ROADS	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
3	RSA ROADS 30039.	RECONDITION ROADS	\$100,000	\$100,000				YES
4	RSA ROADS 30039.	PAVEMENT MAINTENANCE - Striping	\$36,000	\$36,000				YES
5	Snicker Ave (.30)	Design and Upgrade (.30)	\$170,000	\$170,000				YES
6	Maverick Dr (.20)	Design and Upgrade (.20)	\$140,000	\$140,000				YES
7	Bush Road (.10) Peters Dr (.14)	Design and Upgrade (.24)	\$140,000	\$140,000				YES
8	Weltin Way (.18) Lorena Dr (.11)	Design and Upgrade (.29)	\$160,000	\$160,000				YES
9	Yentna Drive (.27)	Design and Upgrade (.27)	\$125,000	\$125,000				YES
10	Ryder Drive (.23)	Design and Upgrade (.23)	\$150,000	\$150,000				YES
11	Larose Road (.40)	Design and Upgrade (.40)	\$200,000	\$200,000				YES
	TOTAL FUNDED PROJECTS		\$1,221,000	\$1,221,000				
12	E Center Street (.50)	Design (.29)	\$150,000					NO
					FUNDING NOT YET IDENTIFIED			

Im15-208 0215-134
Im15-207 0215-137

13	Chalet Drive (.23) N. Penny Lane (.07) N. Rush Circle (.06) Hemmer Rd (.06)	Upgrade (.42)	\$200,000					NO
					FUNDING NOT YET IDENTIFIED			
14	RSA 16 Connection to RSA 23	Design & Build Showers to Lupine	\$50,000					NO
					FUNDING NOT YET IDENTIFIED			
15	Snicker Ave (.30)	Pave w/2" A.C. (.30) 50% MSB Match	\$90,000					NO
					FUNDING NOT YET IDENTIFIED			
16	Maverick Dr (.20)	Pave w/2" A.C. (.20) 50% MSB Match	\$60,000					NO
					FUNDING NOT YET IDENTIFIED			
17	Bush Road (.10) Peters Drive (.14)	Pave w/2" A.C. (.24) 50% MSB Match	\$72,000					NO
					FUNDING NOT YET IDENTIFIED			
18	Weltin Way (.18) Lorena Dr (.11)	Pave w/2" A.C. (.29) 50% MSB Match	\$87,000					NO
					FUNDING NOT YET IDENTIFIED			
19	Vince Cir (.05) Jason Ct (.10) Bremond Cir (.13) Gilbert (.07)	Pave w/2" A.C. (.35) 50% MSB Match	\$105,000					NO
					FUNDING NOT YET IDENTIFIED			
20	Yenta Drive (.27)	Pave w/2" A.C. (.27) 50% MSB Match	\$81,000					NO
					FUNDING NOT YET IDENTIFIED			
21	Ryder (.23)	Pave w/2" A.C. (.23) 50% MSB Match	\$69,000					NO
					FUNDING NOT YET IDENTIFIED			
22	Larose Dr (.40)	Pave w/2" A.C. (.40) 50% MSB Match	\$120,000					NO
					FUNDING NOT YET IDENTIFIED			

IM15-208 OR15-134
IM15-207 OR15-137

23	Center St (.50)	Pave w/2" A.C. (.50) 50% MSB Match	\$150,000					NO
					FUNDING NOT YET IDENTIFIED			
24	Chalet Dr (.23) Penny Land (.07) Rush Cir (.06) Henner Rd (.06)	Pave w/2" A.C. (.42) 50% MSB Match	\$126,000					NO
					FUNDING NOT YET IDENTIFIED			
25	Monte Carlo Ln (.48) Corvette Dr (.06) Bega Cir (.06) Caprice Dr (.48) Impala Ct (.06)	Design and Upgrade (1.4)	\$450,000					NO
					FUNDING NOT YET IDENTIFIED			
26	S. Joanne Dr (.15)	Design and Upgrade (.15)	\$50,000					NO
					FUNDING NOT YET IDENTIFIED			
27	N Kilkenny Dr (.22) Kildare Dr (.08) E Highland Cir (.16) E Garret Woodson Cir (.16) Ravendale Dr (.11) E Cody Dr (10)	Design and Upgrade (.83)	\$350,000					NO
					FUNDING NOT YET IDENTIFIED			
	TOTAL UNFUNDED PROJECTS		\$2,210,000					

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

IM15-208 0215-136
IM15-207 0215-137

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-136**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$100,000 FROM SOUTH COLONY ROAD SERVICE AREA NO. 16 FUND BALANCE, FUND 273, TO FUND 410, PROJECT NO. 30039, FOR SOUTH COLONY ROAD SERVICE AREA NO. 16 CAPITAL PROJECTS.

WHEREAS, the South Colony Road Service Area No. 16 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the South Colony Road Service Area No. 16 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, excess funds from the RSA No. 16 South Colony fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the South Colony Road Service Area No. 16 Board of Supervisors and the Public Works Department would like to transfer \$100,000 from South Colony Road Service Area No. 16 fund balance, Fund 273, to Fund 410, Project No. 30039, for the South Colony Road Service Area No. 16 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$100,000

OR 15-137
Im 15-207
Im 15-208

from South Colony Road Service Area No. 16, fund balance, Fund 273, to Fund 410, Project No. 30039, South Colony Road Service Area No. 16 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk
(SEAL)

OR15-137
Im15-207
Im15-208

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-**

137

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING A REAPPROPRIATION OF \$150,000 FROM THE SOUTH COLONY ROAD SERVICE AREA NO. 16 FISCAL YEAR 2016 OPERATING BUDGET, FUND 273, TO FUND 410, PROJECT NO. 30039, FOR SOUTH COLONY ROAD SERVICE AREA NO. 16 CAPITAL PROJECTS.

WHEREAS, the South Colony Road Service Area No. 16 Board of Supervisors and the Public Works Department would like to support as many capital upgrades as possible; and

WHEREAS, transferring funds to the capital projects will ensure all scheduled capital projects are fully funded; and

WHEREAS, transferring funds to the capital projects will allow additional projects to be added to the Capital Projects lists; and

WHEREAS, the South Colony Road Service Area No. 16 Board of Supervisors and Public Works Department requests a reappropriation of \$150,000 from the South Colony Road Service Area No. 16 Fiscal Year 2016 operating budget, fund 273, to Fund 410, Project No. 30039, for the South Colony Road Service Area No. 16 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Reappropriation source. The Matanuska-Susitna Borough Assembly hereby approves the reappropriation of \$150,000 from the South Colony Road Service Area No. 16 Fiscal Year 2016 operating budget, fund 273, to Fund 410, Project No. 30039, South

OR15-136
Im15-207
Im15-208

Colony Road Service Area No. 16 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE APPROPRIATION OF \$800,000 FROM THE AREAWIDE SCHOOL SITE ACQUISITION RESERVE, FUND 100, WITH FULL REIMBURSEMENT OF RESERVE FUNDS BY TWINDLY BRIDGE CHARTER SCHOOL THROUGH ANNUAL APPROPRIATION FROM THE SCHOOL'S CAPITAL BUDGET BY THE MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT; AND APPROVING THE LAND ACQUISITION AND IMPROVEMENTS THEREON OF LOT 1A, BLOCK 10, DEVON WOOD DIVISION THREE, WHERE TWINDLY BRIDGE CHARTER SCHOOL IS CURRENTLY LOCATED (MSB007058).

AGENDA OF: October 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY *John Moosey* JOHN MOOSEY, BOROUGH MANAGER: *John Moosey*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>AM</i>	
	Community Development Director		
	Finance Director		
	Borough Attorney	<i>JL for N/S.</i>	<i>review pending 10/12/15</i>
	Borough Clerk	<i>Jm</i>	<i>10/13/15</i>

ATTACHMENT (S): Fiscal Note: YES ☒ NO ☐
 Vicinity Map (1 pp)
 Twindly Bridge Charter School
 Academic Policy Committee
 Resolution No. 09292105 (1 pp)
 Matanuska-Susitna School District
 Resolution No. 16-001 (2 pp)
 Ordinance Serial No. 15-138 (4 pp)
 Ordinance Serial NO. 15-139 (3 pp)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, received a request from Twindly Bridge Charter School for assistance in purchasing the property where their facility is currently located. The purchase price is \$1,200,000 based on

fair market value for the land and improvements. The school has money set aside in their reserve account for site acquisition and will bring \$400,000 to the table at closing. The school is requesting to borrow \$800,000 from the Areawide School Site Acquisition Reserve, Fund 100, for the balance which will be reimbursed in two annual payments of \$400,000 each from the charter schools capital receipts. The funding for such capital receipts comes via annual appropriations by the school district to the charter school's capital budget. The loan from the boroughs' reserve fund (Fund 100) shall be paid back in full no later than June 30, 2018. An agreement between the borough and Twindly Bridge Charter School will be signed to warrant the loan.

DISCUSSION:

Twindly Bridge Charter School is open to all students K-12 who live in the Valley and are not enrolled in another public school. The program implements support, resources, and opportunities for home schooling families throughout the borough and students may work either from home, or receive supplementary instruction through classes held at the school. The schools' current Charter was approved in 2001 running through 2020 and is in good standing with both school district and state requirements.

The charter school resides in the Seldon Corners building located on the northeast corner of the Seldon Road-Lucille Street intersection in Wasilla. It has leased this location for ten years paying recurring annual rent in the amount of \$131,292. The owners (Lessor) and the charter school (Lessee) negotiated an owner-finance deal which included three annual payments of \$400,000 (totaling \$1,200,000) *plus* monthly rent over the next two years. The charter school came to the borough to discuss other available purchase options wherein the borough determined a cash purchase versus the owner-finance deal provided a net savings to the school of over \$131,000 annually.

Cash purchase is a best management practice when considering overall savings and the following facts: 1) there is very limited supply of marketable commercial space in the core area appropriate for school activity, 2) relocation costs and retrofitting a different space with required school improvements including off-site utility upgrades such as fiber optic lines could be significantly higher than site acquisition of current location, and 3) new construction would quadruple the cost, supports purchasing the current site outright. Where the school resides now, there is also possibility for future school expansion onto adjacent lots making their current location even more appealing.

Utilizing school site acquisition reserve funds is allowed for the purpose of purchasing the property and the improvements thereon where Twindly Bridge currently resides. The reserve fund has a balance of over three million dollars and the \$800,000 needed for purchasing the charter school site will be paid back within two years. There were no objections received from public noticing for the site acquisition, nor any objection from other borough departments. Acquisition is supported by the Twindly Bridge Charter School Academic Policy Committee and the Matanuska-Susitna Borough School Board.

Authority:

MSB 19.08.020 LOCATION OF SCHOOL BUILDINGS (F) (2)

An existing charter school that has been in existence for five years or more may request the borough and the school district acquire permanent facilities for the charter school.

MSB 3.04.095 GENERAL FUND BALANCE POLICY AND RESERVATIONS

A reserve for capital shall be established and only be utilized for one-time capital expenditures or site acquisition costs. Expenditures require five affirmative votes of the assembly.

RECOMMENDATION OF ADMINISTRATION:

Approval by the Matanuska-Susitna Borough Assembly of appropriation of \$800,000 from the Areawide School Site Acquisition Reserve, Fund 100, with full reimbursement of reserve funds by Twindly Bridge Charter School through annual appropriation from the school's capital budget by the Matanuska-Susitna Borough School District; and approving the land acquisition and improvements thereon of Lot 1A, Block 10, Devon Wood Division Three, where Twindly Bridge Charter School is currently located.

MATANUSKA-SUSITNA BOROUGH FISCAL NOTE

Agenda Date: October 20, 2015

ORIGINATOR: Community Development

SUBJECT: Matanuska-Susitna Borough Assembly approving the appropriation of \$800,000 from the Areawide School Site Acquisition Reserve, Fund 100, with full reimbursement of reserve funds by Twindly Bridge Charter School through annual appropriations from the school's capital budget by the Matanuska-Susitna Borough School District; and approving the land acquisition and improvements thereon of Lot 1A, Block 10, Devon Wood Division Three, where Twindly Bridge Charter School is currently located (MSB007058).

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED	FUNDING SOURCE
FROM ACCOUNT #	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY:	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES-REVENUES		(Thousands of Dollars)				
OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						

REVENUE						

FUNDING		(Thousands of Dollars)				
General Fund						
State/Federal Funds						
Other						
TOTAL						

POSITIONS						
Full-Time						
Part-Time						
Temporary						

ANALYSIS (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: _____ DATE: _____

IM No. 15-209
Ordinance Serial No. 1:- 138
Ordinance Serial No. 15- 139

Twindly Bridge Charter School

Matanuska-Susitna Borough School District

141 E Seldon Road, Wasilla, Alaska 99654

Phone: 907-376-6680 Fax: (907) 376-6695 www.twindlybridge.us

RESOLUTION NO. 09292105

A RESOLUTION OF THE ACADEMIC POLICY COMMITTEE TO SUPPORT TWINDLY BRIDGE CHARTER SCHOOL'S ACQUISITION OF A PERMANENT FACILITY AT 141 E. SELDON ROAD, WASILLA, AK 99623 [LOT 1A, BLOCK 10, DEVON WOOD DIVISIONTHREE].

WHEREAS, Twindly Bridge Charter School in conformance of Alaska Statute 14.03.250-.290 and Mat-Su School District Policies and Procedures has provided educational programs since the Fall of 2005;

WHEREAS, Twindly Bridge Charter School is currently in good academic and financial standing with the Matanuska-Susitna Borough School District and the State of Alaska;

WHEREAS, Twindly Bridge Charter School has currently an enrollment of 392 students with a charter capacity of 400;

WHEREAS, Twindly Bridge Charter School is currently leasing the facility at 141 E. Seldon Road, Wasilla, AK 99623;

WHEREAS, Twindly Bridge Charter School funds an annual recurring rental expense of \$131,292 out of its operating budget;

WHEREAS, Twindly Bridge Charter School could significantly reduce its ongoing expenses by owning a facility;

WHEREAS, the Mat-Su Borough and owners of 141 E. Seldon Road are in negotiations to sell this property to Twindly Bridge Charter School;

WHEREAS, Twindly Bridge Charter School has a pre-audit total of \$640,152 available in fund balance accounts for year ending June 30, 2015, which \$400,000 will be made available towards the purchase 141 E. Seldon Road;

WHEREAS, to fund any difference between Twindly Bridge's available funds and the agreed upon selling price, Borough administration will be recommending to the Assembly issuance of a temporary grant to be made available from the Borough's Areawide School Site Acquisition Reserve, Fund 100, to be paid back by Twindly Bridge Charter School within three years or less;

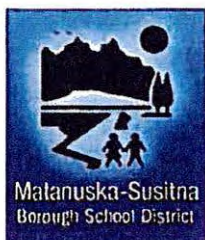
WHEREAS, Legislation to approve the acquisition and funding source will be introduced to the Borough Assembly on October 20, 2015, with a public hearing scheduled to be held on November 3, 2015;

NOW THEREFORE, BE IT RESOLVED that the Academic Policy Committee of Twindly Bridge Charter School supports the Borough Assembly's consideration of acquisition of a permanent facility at 141 E. Seldon Road, Wasilla, AK for Twindly Bridge Charter School using a combination of Matanuska-Susitna Borough School fund balance accounts dedicated to Twindly Bridge Charter School as well as the Matanuska-Susitna Borough's Areawide School Site Acquisition Reserve, to be repaid in full within a three year period by Twindly Bridge Charter School.

ADOPTED by the Academic Policy Committee this 5th day of October 2015


Tim Kelly, Chair

"A bridge between home, school, and community learning"



MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT

Mission: Mat-Su Borough School District prepares all students for success

MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT RESOLUTION NO. 16-001

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH SCHOOL BOARD TO SUPPORT TWINDLY BRIDGE CHARTER SCHOOL'S ACQUISITION OF A PERMANENT FACILITY AT 141 E. SELDON ROAD, WASILLA, AK 99623 [LOT 1A, BLOCK 10, DEVON WOOD DIVISION THREE].

WHEREAS, Twindly Bridge Charter School is currently leasing the facility at 141 E. Seldon Road, Wasilla, AK 99623;

WHEREAS, Twindly Bridge Charter School funds an annual recurring rental expense of \$131,292 out of its operating budget;

WHEREAS, Twindly Bridge Charter School could significantly reduce its ongoing expenses by purchasing a facility;

WHEREAS, the owners of 141 E. Seldon Road are in negotiations with the Mat-Su Borough to sell this property to Twindly Bridge Charter School;

WHEREAS, Twindly Bridge Charter School has a pre-audit total of \$640,152 available in fund balance accounts for year ending June 30, 2015, which \$400,000 will be made available towards the purchase 141 E. Seldon Road;

WHEREAS, to fund any difference between Twindly Bridge's available funds and the agreed upon selling price, Borough administration will be recommending to the Assembly issuance of a temporary grant to be made available from the Borough's Areawide School Site Acquisition Reserve Fund, to be paid back by Twindly Bridge Charter School within three years or less;

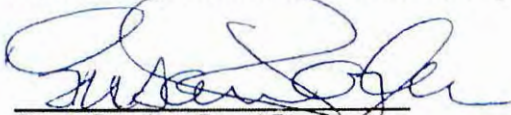
WHEREAS, appropriations from the Areawide School Site Acquisition Reserve Fund are intended to support the acquisition of land for future school sites;

WHEREAS, approval by ordinance of the Borough Assembly will be required to utilize the Areawide School Site Acquisition Reserve Fund;

WHEREAS, Legislation to approve the acquisition and funding source will be introduced to the Borough Assembly on October 20, 2015, with a public hearing scheduled to be held on November 3, 2015;

NOW THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough School Board supports the Borough Assembly's consideration of acquisition of a permanent facility at 141 E. Seldon Road, Wasilla, AK for Twindly Bridge Charter School using a combination of Matanuska-Susitna Borough School fund balance accounts dedicated to Twindly Bridge Charter School as well as the Matanuska-Susitna Borough's Areawide School Site Acquisition Reserve, to be repaid in full within a three year period by Twindly Bridge Charter School.

ADOPTED by the Matanuska-Susitna Borough School Board this 30th day of September 2015.

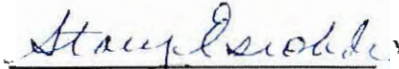


Susan Pougher, Board President



Dr. Deena M. Paramo, Superintendent

ATTEST:


Stacy Escobedo, Board Secretary

Im15-209
OR15-138
OR16-139

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-138**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING ACQUISITION OF THE LAND AND IMPROVEMENTS THEREON OF LOT 1A, BLOCK 10, DEVON WOOD DIVISION THREE, WHERE TWINDLY BRIDGE CHARTER SCHOOL IS CURRENTLY LOCATED (MSB007058).

WHEREAS, the Matanuska-Susitna Borough Land & Resource Management Division received a request from Twindly Bridge Charter School for assistance in purchasing the land and all the improvements thereon where the school is currently located in Wasilla; and

WHEREAS, the purchase price of the property and its improvements is \$1,200,000 based upon fair market value; and

WHEREAS, the charter school has money available in fund balance accounts for site acquisition and proposes to bring \$400,000 to the table at closing; and

WHEREAS, funding has been approved through Matanuska-Susitna Borough Ordinance Serial No. 15-139; and

WHEREAS, there have been no objections from the public or borough departments to the acquisition; and

WHEREAS, the acquisition is supported by the Twindly Bridge Charter School Academic Policy Committee and the Matanuska Susitna Borough School District and Board; and

WHEREAS, Twindly Bridge Charter School was approved in 2001, is actively providing scholastic services in good standing with both the school district and the state requirements, and meets the criteria for funding pursuant to borough code.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Authorization. The Matanuska-Susitna Borough Assembly authorizes the manager to acquire for \$1,200,000, the land and improvements thereon of Lot 1A, Block 10, Devon Wood Division Three, where the Twindly Bridge Charter School is currently located in Wasilla.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this
__ day of _____, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-139

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING APPROPRIATION OF \$800,000 FROM THE AREAWIDE SCHOOL SITE ACQUISITION RESERVE, FUND 100, FOR PURPOSE OF ACQUIRING LOT 1A, BLOCK 10, DEVON WOOD DIVISION THREE, WHERE TWINDLY BRIDGE CHARTER SCHOOL IS CURRENTLY LOCATED, WITH FULL REIMBURSEMENT OF RESERVE FUNDS TO BE PAID BY TWINDLY BRIDGE CHARTER SCHOOL THROUGH ANNUAL APPROPRIATIONS OF THE MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT TO THE CHARTER SCHOOL'S CAPITAL BUDGET (MSB007058).

WHEREAS, the Matanuska-Susitna Borough Land & Resource Management Division received a request from Twindly Bridge Charter School for assistance in purchasing the land and all the improvements thereon where the school is currently located in Wasilla; and

WHEREAS, the purchase price of the property and its improvements is \$1,200,000 based upon fair market value; and

WHEREAS, the charter school has money set aside in their fund balance accounts for site acquisition and proposes to bring \$400,000 to the table at closing; and

WHEREAS, the charter school is requesting to borrow \$800,000 from the Areawide School Site Acquisition Reserve, Fund

100, for the \$800,000 balance of the purchase price which will be reimbursed to the borough by the school in two annual payments of \$400,000 each from the charter school's capital receipts; and

WHEREAS, funding for such receipts is provided through annual appropriations by the Matanuska Susitna Borough School District to the school's capital budget; and

WHEREAS, the loan from the borough's Areawide School Site Acquisition Reserve, Fund 100, shall be paid back in full no later than June 30, 2018 under an agreement to be signed between the Matanuska-Susitna Borough and Twindly Bridge Charter School; and

WHEREAS, utilizing the Areawide School Site Acquisition Reserve fund is allowed for the purpose of purchasing school sites; and

WHEREAS, the charter school qualifies for such funds to purchase the property and the improvements thereon where the charter school resides; and

WHEREAS, the reserve fund has a balance of over three million dollars; and

WHEREAS, no objections have been received in response to public notice or borough department review; and

WHEREAS, the site acquisition is supported by the Twindly Bridge Charter School Academic Policy Committee and the Matanuska-Susitna Borough School District and Board; and

WHEREAS, pursuant to MSB 19.08.020 an existing charter school that has been in existence for five years or more may request the borough and the school district acquire permanent facilities for the charter school which includes land and buildings; and

WHEREAS, pursuant to MSB 3.04.094 the school site acquisition reserve fund shall only be utilized for one-time capital expenditures or site acquisition costs and requires five affirmative votes of the assembly; and

WHEREAS, Twindley Bridge Charter School charter was approved in 2001, is actively providing scholastic services, is in good standing with both the school district and the state requirements, and meets the criteria for funding pursuant to borough code.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Appropriation. The Matanuska-Susitna Borough Assembly authorizes the appropriation of \$800,000 from the Areawide School Site Acquisition Reserve, Fund 100, for purpose

of acquiring Lot 1A, Block 10, Devon Wood Division Three where Twindly Bridge Charter School is currently located, to be fully reimbursed by Twindly Bridge Charter School no later than June 30, 2018.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Accepting, appropriating, and approving the scope of work and budget for a grant in the amount of \$51,775 from the Alaska State Division of Homeland Security and Emergency Management grant program, to fund 425, project number 45158, for the Electronic Patient Care Report (E-PCR) Project and Small Unit Support Vehicle (SUSV) Communications.

AGENDA OF: October 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	BE	
1	Finance Director	gcl	10/2/15
2	Borough Attorney	John N.S.	10/2/15
3	Borough Clerk	Jan	10/13/15

ATTACHMENT(S): Fiscal Note: Yes X No
 Ordinance Serial No. 15- 140 (2pp)
 Resolution Serial No. 15- 102 (2pp)

SUMMARY STATEMENT:

A grant in the amount of \$51,775 has been awarded to the Borough from the Alaska State Division of Homeland Security and Emergency Management grant program. The funds will be used for the Electronic Patient Care Report (E-PCR) Project and Small Unit Support Vehicle (SUSV) Communications.

RECOMMENDATION OF ADMINISTRATION:

The administration supports the grant and recommends approval of the attached legislation, which will accept and appropriate a grant in the amount of \$51,775 and set the scope of work and budget for the Electronic Patient Care Report (E-PCR) Project and Small Unit Support Vehicle (SUSV) Communications.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: October 20, 2015

REQUEST: Accepting, appropriating, and approving the scope of work and budget for a grant in the amount of \$51,775 from the Alaska State Division of Homeland Security and Emergency Management grant program, to fund 425, project number 45158, for the Electronic Patient Care Report (E-PCR) Project and Small Unit Support Vehicle (SUSV) Communications.

ORIGINATOR: Bill Gamble

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT ☒ YES ☐ NO
AMOUNT REQUESTED \$ <u>51,775</u>	FUNDING SOURCE <u>Homeland Security Grant - SOA</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT # <u>425.000.000.3xx.xxx</u>	PROJECT # <u>45158</u>
VERIFIED BY: <u>Barbara Baumgardner</u>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)						
OPERATING	FY16	FY17	FY18	FY19	FY20	FY21
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						

REVENUE	<u>51.7</u>					

FUNDING: (Thousands of Dollars)						
General Fund						
State/Federal Funds	<u>51.7</u>					
Other						
TOTAL	<u>51.7</u>					

POSITIONS:						
Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____

DEPARTMENT: _____

APPROVED BY: _____

FIN/NM/FISCAL.NTE

Phone: _____

Date: _____

Date: 10/2/15

IM No. 15-210
Ordinance Serial No. 15- 146
Resolution Serial No. 15- 102

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-140

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$51,775 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 425, PROJECT NUMBER 45158, FOR THE ELECTRONIC PATIENT CARE REPORT (E-PCR) PROJECT AND SMALL UNIT SUPPORT VEHICLE (SUSV) COMMUNICATIONS.

WHEREAS, the borough has been awarded an Alaska State Division of Homeland Security and Emergency Management grant in the amount of \$51,775; and

WHEREAS, the funds will be used for E-PCR project and SUSV communications; and

WHEREAS, the scope of work and budget are contained in Resolution Serial Number 15-102; and

WHEREAS, the borough assembly must accept and appropriate the \$51,775 from the Alaska State Division of Homeland Security and Emergency Management grant prior to the expenditure of said funds.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance. The Matanuska-Susitna Borough Assembly does hereby authorize the acceptance of this grant and agrees to comply with the applicable provisions.

Section 3. Appropriation source. The Matanuska-Susitna Borough Assembly hereby appropriates the amount of \$51,775 from the Alaska State Division of Homeland Security and Emergency Management grant program, to Fund 425, Project Number 45158, for E-PCR project and SUSV communications.

Section 4. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15- 102**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT, PROJECT NUMBER 45158, FUND 425, FOR THE ELECTRONIC PATIENT CARE REPORT (E-PCR) PROJECT AND SMALL UNIT SUPPORT VEHICLE (SUSV) COMMUNICATIONS.

WHEREAS, the borough has received a grant from the Alaska State Division of Homeland Security and Emergency Management; and

WHEREAS, the assembly has accepted and appropriated funds in the amount of \$51,775 with the approval of Ordinance Serial Number 15- 140; and

WHEREAS, the assembly is required to approve and adopt a scope of work and budget for each capital project prior to the expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the scope of work and budget for the Alaska State Division of Homeland Security and Emergency Management Grant, Project Number 45158, Fund 425.

SCOPE OF WORK

E-PCR project: purchase, installation, and training on software and hardware; SUSV communications: purchase and installation of intercom and purchase of portable radio transceivers.

BUDGET

Alaska State Division of Homeland
Security and Emergency Management.

\$51,775

ADOPTED by the Matanuska-Susitna Borough Assembly
this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Appropriation of \$50,000 from Big Lake Road Service Area No. 21 fund balance, Fund 277, to Fund 410, Project No. 30043, for Big Lake Road Service Area No. 21 Capital Projects.

AGENDA OF: October 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: *John Moosey*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>M</i>	<i>9/29/15</i>
	Public Works Director	<i>TDL</i>	<i>29 Sep 15</i>
	Finance Director	<i>2EL</i>	<i>10/2/15</i>
	Borough Attorney	<i>GA</i>	<i>10/2/15</i>
	Borough Clerk	<i>Jan</i>	<i>10/13/15</i>

ATTACHMENT(S): Fiscal Note: Yes x No _____
 Ordinance Serial No. 15-141
 Resolution 15-03 from the Road Service Area No. 21,
 Board of Supervisors
 Road Maintenance & Repair Capital Projects List for
 RSA 21, approved with AM 14-152, 2pp

SUMMARY STATEMENT: The Big Lake Road Service Area No. 21 Board of Supervisors and the Public Works Department would like to support as many road capital projects as possible and ensure that the capital projects previously approved by the assembly with AM 15-010 are fully funded. Funds from the RSA No. 21 Big Lake Fund Balance can be used to fund Road Capital Improvement Projects. The Big Lake Board of Supervisors and the Public Works Department would like to transfer \$50,000 from the Big Lake Road Service Area No. 21 fund balance, Fund 277, to Project No. 30043, Fund 410 for Big Lake Road Service Area No. 21 Capital Projects.

RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$50,000 from Big Lake Road Service Area No. 21 fund balance, Fund 277, to Fund 410, Project No. 30043, for Big Lake Road Service Area No. 21 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: October 20, 2015

SUBJECT: Appropriation of \$50,000 from Big Lake Road Service Area No. 21 fund balance, Fund 277, to Fund 410, Project No. 30043, for Big Lake Road Service Area No. 21 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED *50,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 277.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30043
VERIFIED BY: <i>Barbara Baumgartner</i>	CERTIFIED BY:
DATE: <i>10/2/15</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						

REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other						
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 277 is \$*39,325* with this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: _____ DATE: _____

IM No. 15-218
015-141

A RESOLUTION OF THE ROAD SERVICE AREA #21, BIG LAKE BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$50,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #21, Big Lake Fund Balance has a balance of approximately \$91,899; and

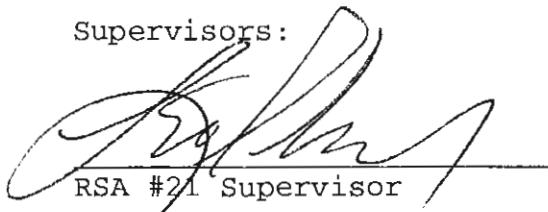
WHEREAS, it is the desire of the Road Service Area #21, Big Lake Board of Supervisors to ensure adequate funding for projects on the capital projects list; and

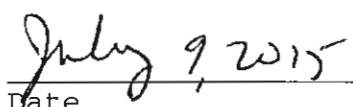
WHEREAS, the excess funds from the RSA #21, Big Lake Fund Balance can be used to fund Capital Improvement Projects; and

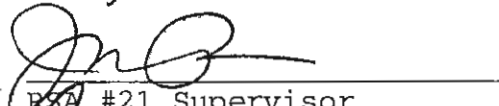
WHEREAS, the RSA #21, Big Lake Board of Supervisors request \$50,000 be transferred to the Capital Improvement Projects Program;

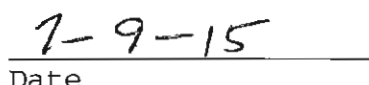
NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #21, Big Lake Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$50,000 from Fund Balance 277.272.000 to Capital Improvements Project 30043.6600

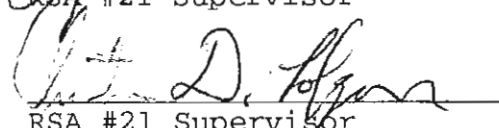
APPROVED by the Road Service Area #21, Big Lake Board of Supervisors:

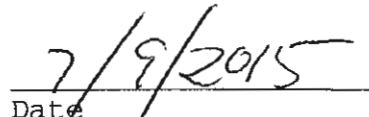

RSA #21 Supervisor


Date


RSA #21 Supervisor


Date


RSA #21 Supervisor


Date

Resolution no. 15-03

Im15-218
OR15-141

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2015**

ASSEMBLY PERSON: Dist 5 Dan Mayfield
RSA SUPER Mike Lachelt
PRIMARY: Leo Von Sheben
ALT: Jill Parson
ALT: Leo VonSheben

ROAD SERVICE AREA: 21 BIG LAKE

PROJECT # 30043

APPROX AVAILABLE FUNDING \$1,147,444

APPROX AVAILABLE GRANT FUNDING \$386,746

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS 30043.	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$18,000	\$13,500	\$4,500			YES
2	RSA ROADS 30043.	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$16,000	\$12,000	\$4,000			YES
3	RSA ROADS 30043.	RECONDITION GRAVEL ROADS	\$30,000	\$30,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$0	\$0	\$0			N/A
5	Horseshoe Lake Rd Sta 50 - 145 35020-8902	ROW / Design / Utility Relocation / Upgrade (1.80)	\$329,746			\$329,746	2011 SB 230 Legis Grant	YES
6	Horseshoe Lake Rd Ph II (2.7)	Design (2.7)	\$230,000	\$201,500		\$28,500	2012 SB46 Legis Grant	YES
7	Lighthouse Dr (.50)	ROW / Drainage / Upgrade (.50)	\$300,000	\$300,000				YES
8	Old Yacht Club Rd (.46)	Design / Upgrade (.46)	\$200,000	\$171,980		\$28,020	2013 SB160 Legis Grant	YES
9	Ryans Creek Dr (1.0)	Design / Upgrade (1.0)	\$350,000	\$350,000				YES
	TOTAL FUNDED PROJECTS		\$1,473,746	\$1,078,980	\$8,500	\$386,266		

Im15-218
0215-141

10	Henry Aaron Dr (.31); Lotus Dr (.12); Shotgun Dr (.22); Lodge Rd (.4)	Upgrade / Design (1.05)	\$100,000					NO
					FUNDING NOT YET IDENTIFIED			
11	Muskrat St (.20); Mike St (.20); Musk Ox St (.20); Martin St (.24); Fox Ave (.14)	Upgrade / Design (.98)	\$100,000					NO
					FUNDING NOT YET IDENTIFIED			
12	Simms Rd from Spruce Ct to Birch Lake Dr (.10); Birch Lk Dr to Big Lake Rd (.35) Spruce Ct (.06)	Upgrade / Design (.51)	\$100,000					NO
					FUNDING NOT YET IDENTIFIED			
13	Puritan Parkway from Intersection @ Call of the Wild to end	Upgrade	\$50,000					NO
					FUNDING NOT YET IDENTIFIED			
	TOTAL UNFUNDED PROJECTS		\$350,000					
	Source	Grant # / Account Code	Grant Amount					
Line	2011 SOA Grant	SB230/11-DC-274/35020.8902	\$330,226.60	Horseshoe Lake Roads Upgrade				
Line	2012 SOA Grant	SB46/12-SM-121/30043.9002	\$28,500.00	Big Lake RSA Road Upgrade				
Line	2013 SOA GRANT	SB160/13-DM-125/30043.9102	\$28,020.00	Big Lake RSA Road Upgrade				

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

IM15-218
DR15-141

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-141**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$50,000 FROM BIG LAKE ROAD SERVICE AREA NO. 21 FUND BALANCE, FUND 277, TO FUND 410, PROJECT NO. 30043, FOR BIG LAKE ROAD SERVICE AREA NO. 21 CAPITAL PROJECTS.

WHEREAS, the Big Lake Road Service Area No. 21 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the Big Lake Road Service Area No. 21 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, excess funds from the RSA no. 21 Big Lake fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the Big Lake Road Service Area No. 21 Board of Supervisors and the Public Works Department would like to transfer \$50,000 from Big Lake Road Service Area No. 21 fund balance, Fund 277, to Fund 410, Project No. 30043, for the Big Lake Road Service Area No. 21 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$50,000

from Big Lake Road Service Area No. 21, fund balance, Fund 277, to Fund 410, Project No. 30043, Big Lake Road Service Area No. 21 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 5.25.032(A) TO EXEMPT CITY OF HOUSTON PROPERTY FROM THE BIG LAKE ROAD SERVICE AREA.

AGENDA OF: October 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator / Planning	SB / EP	SNR ^{flaw is original}
	Public Works Director	TDL	12 OCT 15
	Information Technology Director	EW	12 Oct 15
	Finance	ghe	10/12/15
	Borough Attorney	SNR	10/12/15
	Borough Clerk	gum	10/13/15

ATTACHMENT (S): Fiscal Note: NO X YES
Ordinance Serial No. 15-142 (3 pp)

SUMMARY STATEMENT: The City of Houston annexed 2.42 square miles that was effective earlier this year. Some of the annexed property was within the Big Lake Road Service area, service area 21 that is described in MSB 5.25.032(A). Pursuant to AS 29.35.450(a)(1) and (2), service areas may only include a city if the city has agreed by ordinance or it has been approved by a certain majority of the voters; neither of these events has occurred. As a result, the intent of the ordinance is to reconcile the legal description of the Big Lake Service area to reflect the exemption.

RECOMMENDATION OF ADMINISTRATION: Present to the Assembly for consideration.

CODE ORDINANCE

Sponsored by: Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-142**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 5.25.032(A) TO EXEMPT CITY OF HOUSTON PROPERTY FROM THE BIG LAKE ROAD SERVICE AREA.

WHEREAS, the City of Houston annexed approximately 2.42 square miles earlier this year;

WHEREAS, at the time of the annexation, some of the annexed property was a part of a Borough's service area known as Big Lake Service Area No. 21 which boundary is described in MSB 5.25.032(A);

WHEREAS, pursuant to AS 29.35.450(a)(1) and (2) cities may only be included in a borough service area if the city agrees by ordinance or if certain approval is provided by the voters;

WHEREAS, the City has not agreed by ordinance for their annexed property to be included nor have the requisite voters approved such;

WHEREAS, by annexation the property was removed from the Borough's service area;

WHEREAS, the legal description of the Big Lake Service Area needs to be amended to be consistent with Houston's annexation of the approximate 2.42 square miles;

WHEREAS, this ordinance will modify the legal description and the boundary of the Big Lake Road Service Area by removing the property annexed into the city of Houston from the Big Lake road service area.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 5.25.032(A) is hereby amended as follows:

MSB 5.25.032 SERVICE AREA NO. 21: BIG LAKE ROAD SERVICE AREA.

(A) There is established Matanuska-Susitna Borough Service Area No. 21, known as the Big Lake Road Service Area (formerly the South Big Lake Road Service Area), whose boundaries are described in Ord. 82-68, 81-49, 81-33, 81-32, 80-102, 80-40, 80-39, 79-96, 78-52, 78-28 and 78-9, and described on the official service area map, excepting therefrom the area within the corporate limits of the city of Houston.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE PLATTING PROCEDURES PAMPHLET, TO CHANGE THE PLATTING BOARD MEETINGS FROM MORNING TO EVENING MEETINGS.

AGENDA OF: November 3, 2015

Assembly Action:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator J. Moosey		
	Planning and Land Use Director	EP	
	Borough Attorney	NS	
	Borough Clerk	Yum	10/26/15

ATTACHMENT(S): Fiscal Note: YES _____ NO X
Resolution Serial No. 15-103 (3 pp)
Draft PC Resolution 15-38 (4 pp)
FAILED Platting Board Resolution 15-102 (3 pp)
Platting Procedures Pamphlet (2 pp)

SUMMARY STATEMENT:

Borough Administration has given direction to investigate changing the meeting times of the platting board from morning meetings, to evening meetings. Currently, the Platting Procedures Pamphlet shows the platting board meetings beginning at 8:30 a.m. Reasons for this change are outlined in the attached draft Assembly resolution.

MSB 43.10.060(A) PLATTING AUTHORITY PROCEDURE states in part "The platting board shall act on an application for preliminary plat, variance, public use easement, plat note amendment, or vacation of public interest only after holding a public hearing on the application."

MSB 43.05.015 PURPOSE AND SCOPE states in part:

"(B) The following list of documents are to be incorporated within Title 43 as if fully set forth in this title:

- (1) BLM manual of survey instructions;
- (2) Platting procedures pamphlet; and
- (3) Subdivision Construction Manual.

(C) Each manual, excepting for the BLM manual of survey instructions, may be modified by the platting board subject to review by the planning commission and adoption by the assembly."

On September 3, 2015 the platting board failed to adopt Resolution 15-102, recommending the change in time of platting board meetings from the normal work day hours to the evening, however, they failed to adopt findings as to the reasons the resolution failed to pass.

On November 2, 2015, the planning commission will consider Resolution 15-38, recommending assembly approval of this change.

RECOMMENDATION

Administration recommends approval of the resolution.

By: Administration
Introduced: October 19, 2015
Public Hearing: November 2, 2015
Action:

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 15-38**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING THE ASSEMBLY AMEND THE PLATTING PROCEDURES PAMPHLET ON PLATTING BOARD PUBLIC HEARING TIME.

WHEREAS, MSB 43.10.060 (A) PLATTING AUTHORITY PROCEDURE states in part "The platting board shall act on an application for preliminary plat, variance, public use easement, plat note amendment, or vacation of public interest only after holding a public hearing on the application", and

WHEREAS, MSB 43.05.015 PURPOSE AND SCOPE states in part:

(B) The following list of documents are to be incorporated within title 43 as if fully set forth in this title:

- (1) BLM manual of survey instructions;
- (2) Platting procedures pamphlet; and
- (3) Subdivision Construction Manual.

(C) Each manual, excepting for the BLM manual of survey instructions, may be modified by the platting board subject to review by the planning commission and adoption by the assembly.

WHEREAS, Step 5 of MATANUSKA SUSITNA BOROUGH PLATTING PROCEDURES PAMPHLET states, NOTE: The platting Board hears requests for subdivisions, variances, public use easements, plat note amendments, vacations and extensions. The platting Board meets on the first and third Thursday of each month at 8:30 A.M. and,

WHEREAS, Alaska Statutes, Title 29 requires that second class boroughs shall have an assembly, a planning commission and a platting authority; and

WHEREAS, the Matanuska Susitna Borough Platting Board is the only platting authority in the State of Alaska which meets during the normal work day hours; and

WHEREAS, the platting board has had difficulty in fielding a full board and retaining members, partially due to the fact that they meet during the normal work day hours; and

WHEREAS, having the platting board meetings during the normal work day hours limits attendance by the general public who have day jobs and cannot get leave from their employer to testify in person, and

WHEREAS, having the platting board meetings during the normal work day hours limits the field of candidates who are available to serve on the platting board; and

WHEREAS, changing the platting board to night meetings will reduce the conflicts associated with members of the public wishing to testify in person at platting board meetings, and

WHEREAS, changing the platting board to night meetings will open up the field of possible candidates able to serve on the platting board to a wider range of representation and interests; and

WHEREAS, changing the platting board to night meetings is consistent with meetings held by the Planning Commission and the Assembly; and

WHEREAS, changing the platting board to night meetings is consistent with other platting board meeting times throughout the rest of the State.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission respectfully recommends that the Assembly approve amendments to Platting Procedures Pamphlet, Step 5- Public Hearing, to change from morning to evening meetings.

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ADOPTED by the Matanuska-Susitna Borough Planning
Commission this ____ day of ____, 2015.

JOHN KLAPPERICH, Chair

ATTEST

MARY BRODIGAN, Planning Clerk

(SEAL)

YES:

NO:

Planning Commission Resolution 15-38
Adopted:

Im15-224
RS15-103

Page 4 of 4

**MATANUSKA-SUSITNA BOROUGH
PLATTING BOARD RESOLUTION SERIAL NO. 15-102**

A RESOLUTION OF THE MATANUSKA-SUSITNA PLATTING BOARD
RECOMMENDING PLANNING COMMISSION CONCURRENCE IN
RECOMMENDING THE ASSEMBLY AMEND THE PLATTING PROCEDURES
PAMPHLET ON PLATTING BOARD PUBLIC HEARING TIME

WHEREAS, MSB 43.10.060 (A) PLATTING AUTHORITY PROCEDURE
states in part "The platting board shall act on an
application for preliminary plat, variance, public use
easement, plat note amendment, or vacation of public
interest only after holding a public hearing on the
application", and

WHEREAS, MSB 43.05.015 PURPOSE AND SCOPE

(B) The following list of documents are to be
incorporated within title 43 as if fully set forth in this
title:

- (1) BLM manual of survey instructions;
- (2) Platting procedures pamphlet; and
- (3) Subdivision Construction Manual.

(C) Each manual, excepting for the BLM manual of
survey instructions, may be modified by the platting board
subject to review by the planning commission and adoption
by the assembly.

WHEREAS, Step 5 of MATANUSKA SUSITNA BOROUGH PLATTING
PROCEDURES PAMPHLET states, NOTE: The platting Board hears
requests for subdivisions, variances, public use easements,

Im15-224
RS15-103

plat note amendments, vacations and extensions. The platting Board meets on the first and third Thursday of each month at 8:30 A.M. and,

WHEREAS, having the platting board hearings during the normal work day hours limits the ability of attendance by the general public who do have day jobs and cannot get leave from their employer, and

WHEREAS, having the platting board hearings during the normal work day hours limits the field of people how want to be on the platting board who do have day jobs and cannot get leave from their employer, and

WHEREAS, having night meetings reduces the conflicts associated with employee leave of normal work day work to attend platting board day meetings, and

WHEREAS, Having night meetings is consistent with meeting held by the Planning Commission and the Assembly.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Platting Board respectfully requests that the Planning Commission approve amendments to Procedures Pamphlet, Step 5- Public Hearing from time from 8:30 A.M. to 6:00 P.M. with mandatory adjournment 12 P.M. and forward to the Assembly for adoption.

DEFEATED by the Matanuska-Susitna Borough Platting Board this 3rd day of September, 2015.

YES:

NO:

DEFEATED UNANIMOUSLY:

Diana Sorensen, Jay Van Diest, Stan Gillespie, Tait Zimmerman

Im15-224
RS15-103

27, the data received from the reviewing agencies, adopted borough plans and sound platting principles. The petitioner may pick up a copy of these recommendations at the Platting Division prior to or at the public hearing.

STEP 5 - PUBLIC HEARING

Each petition is scheduled on the Platting Authority's agenda. The Platting Authority follows the agenda in the order in which the petitioners are listed. The Platting Authority will conduct a public hearing as follows:

1. Announcement of case to be heard.
2. Platting Staff presents the proposal & staff's recommendations.
3. The Platting Authority may question the staff.
4. Public hearing is opened to anyone who wishes to speak regarding the proposal.
5. Following testimony from all interested public present, the public hearing is closed or continued.
6. Petitioner or their representative discusses the proposal and staff recommendations with the Platting Authority.
7. The Platting Authority then renders a decision on the petition. It takes at least four positive votes by members of the Platting Board to approve the petition.

NOTE: The Platting Board hears requests for subdivisions, variances, public use easements, 40-acre exemptions, plat amendments, vacations and extensions. The Platting Board meets on the first and third Thursday of each month at 8:30 A.M. The

Platting Officer hears abbreviated plat and right-of-way acquisition submittals only. Abbreviated plat hearings start at 8:30 A.M. on Wednesdays.

NOTE: Waiver Subdivision applications are handled administratively (without public hearing) and are subject to public noticing & advertising. Postage and advertising fees are to be paid by the petitioner. A letter will be sent informing them of the amount due.

STEP 6 - APPROVAL & RECORDING

If the Platting Authority approves the request, the petitioner has 4 years in which to finalize the application with the exception of a subdivision master plan which is allowed 6 years for completion. Extensions of these time frames may be granted by the Platting Board upon the petitioner identifying extenuating circumstances.

The final plat presented for recording is required to be signed by a professional land surveyor. Recording fees are paid by the petitioner.

RECONSIDERATION & APPEAL PROCEDURE

Reconsiderations and Appeals of Platting Authority decisions must be filed, with appropriate fees, by an interested party within the timeframe specified in borough code. Appeals to Platting Officer decisions will be heard by the Platting Board. Appeals to Platting Board's decisions may be made under the provisions of MSB 15.39 and are heard by the Board of Adjustments and Appeals.

MATANUSKA-SUSITNA BOROUGH PLATTING PROCEDURES PAMPHLET



PLATTING DIVISION
350 EAST DAHLIA AVENUE
PALMER, ALASKA 99645-6488
PHONE 745-9874 FAX 746-7407

The Platting Division of the Planning and Land Use Department daily receives requests from land owners, real estate brokers, developers, land surveyors, engineers and others on procedures involved in subdividing land, granting easements for public access and vacations of rights-of-way and section line easements. This pamphlet explains the platting process and outlines the policies and procedures to accomplish the above actions.

All proposed actions that require a public hearing are acted upon by the Platting Authority, either the Platting Board or, in the case of abbreviated plats, the Platting Officer. Approval of Mandatory Waivers has been delegated to the Borough Manager or his designee, the Planning Director.

Additionally, if the proposed action is within the Matanuska-Susitna Borough Coastal Management District, the action is subject to a consistency review.

Developers are not to encumber proposed rights-of-way by utility easements unless easement documents contain verbiage to be automatically relinquished upon plat recordation.

The platting process for most platting actions involves the following steps:

STEP 1 - PRE-APP CONFERENCE

The pre-application conference is a meeting where the petitioner informs the Platting Staff of their development plans and the Platting Staff informs the petitioner of borough development policies, public improvements, platting procedures, timelines & requirements.

This conference requires preparation by both parties to maximize the benefits to both parties. Contact the Platting Division to schedule a pre-application conference. Before the appointment is scheduled, it is necessary to submit a map of the proposed action with enough detail so the platting officer can gain a full understanding of the subdivider's intentions.

Although not required, it is recommended that the petitioner bring a professional surveyor or engineer to the pre-application conference. This will help to ensure that the petitioner and his representative clearly understand all the conditions discussed at the pre-application conference. A written copy of the discussions will be provided to the applicant. This conference is general in nature and given with the understanding that the Borough codes are always subject to change.

It is the responsibility of the applicant to become independently familiar with the policies, procedures and standards for approval of an application under the provision of MSB Title 27.

STEP 2 - APPLICATION

After the pre-application conference, the petitioner may prepare an application for approval of his proposed action. The type of application (subdivision, easement, vacation, etc.) will determine the timeframe from submittal to approval. The preliminary plat approval request must be submitted no less than 45 days before the regular meeting of the Platting Board, at which the proposed action is to be considered. In the case of abbreviated plats, the public hearing will be within 30 days of submittal. Application fees are to be paid at this time. Incomplete applications will not be accepted.

STEP 3 - PROCESSING

When a complete application is received, it will be held until a platting agenda cut-off date. Within 10 business days after the cut-off date, the Platting Division will circulate the proposal to various borough, state and other governmental agencies for comment. If the property lies within the boundaries of a Community Council, the council will also receive a copy of the proposal for comment. When required, it is the petitioner's responsibility to submit proposals for community water supply or wastewater systems directly to the State of Alaska, Department of Environmental Conservation. Notices will be sent by mail to all property owners in the existing subdivision, and within 1200' of the petition area, or the owners of the nearest 5 parcels of land, whichever is greater. The notices will announce the date, time and location of the public hearing as well as the description of the proposed action and the names of the parties requesting the action. Postage and advertising fees are paid by the petitioner. A letter will be sent informing them of the amount due.

STEP 4 - AGENCY COMMENT

As agencies and the Platting Staff review the proposal, the petitioner may be asked to meet with the agencies that have questions. The petitioner will be notified of such meetings by the Platting Staff or the agency questioning the action.

Approximately 5 days before the public hearing, staff recommendations on the proposed action are available for review in the Platting Division. The staff recommendations will be based upon Title

Im15-224
RESOLUTIONS

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-103**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE PLATTING PROCEDURES PAMPHLET, TO CHANGE THE PLATTING BOARD MEETINGS FROM MORNING TO EVENING MEETINGS.

WHEREAS, MSB 43.10.060(A) PLATTING AUTHORITY PROCEDURE states in part "The platting board shall act on an application for preliminary plat, variance, public use easement, plat note amendment, or vacation of public interest only after holding a public hearing on the application", and

WHEREAS, MSB 43.05.015 PURPOSE AND SCOPE states in part:

(B) The following list of documents are to be incorporated within Title 43 as if fully set forth in this title:

- (1) BLM manual of survey instructions;
- (2) Platting procedures pamphlet; and
- (3) Subdivision Construction Manual.

(C) Each manual, excepting for the BLM manual of survey instructions, may be modified by the platting board subject to review by the planning commission and adoption by the assembly.

WHEREAS, Step 5 of MATANUSKA SUSITNA BOROUGH PLATTING PROCEDURES PAMPHLET states, NOTE: The platting Board hears requests for subdivisions, variances, public use easements, plat note amendments, vacations and extensions. The platting Board meets on the first and third Thursday of each month at 8:30 A.M.

and,

WHEREAS, Alaska Statutes, Title 29 requires that second class boroughs shall have an assembly, a planning commission and a platting authority; and

WHEREAS, the Matanuska Susitna Borough Platting Board is the only platting authority in the State of Alaska which meets during the normal work day hours; and

WHEREAS, the platting board has had difficulty in fielding a full board and retaining members, partially due to the fact that they meet during the normal work day hours; and

WHEREAS, having the platting board meetings during the normal work day hours limits attendance by the general public who have day jobs and cannot get leave from their employer to testify in person, and

WHEREAS, having the platting board meetings during the normal work day hours limits the field of candidates who are available to serve on the platting board; and

WHEREAS, changing the platting board to night meetings will reduce the conflicts associated with members of the public wishing to testify in person at platting board meetings, and

WHEREAS, changing the platting board to night meetings will open up the field of possible candidates able to serve on the platting board to a wider range of representation and interests; and

WHEREAS, changing the platting board to night meetings is consistent with meetings held by the Planning Commission and the Assembly; and

WEHEREAS, the Planning Commission held a public hearing on November 2, 2015 and adopted a resolution recommending assembly approval of this change; and

WHEREAS, changing the platting board to night meetings is consistent with other platting board meeting times throughout the rest of the State.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby amends the Platting Procedures Pamphlet, Step 5- Public Hearing, to change from morning to evening meetings.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM

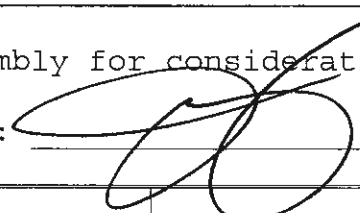
IM No. 15-225

SUBJECT: AMENDING THE SCOPE OF WORK FOR PROJECT 45167 TO PURCHASE TWO ALUMASKI PERSONAL WATERCRAFT AND A TRAILER.

AGENDA OF: November 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	<i>MG</i>	
1	Finance Director	<i>see</i>	
2	Borough Attorney	<i>NS</i>	
3	Borough Clerk	<i>ym</i>	10/26/15 

ATTACHMENT(S): Fiscal Note: Yes ☒ No ☐
Resolution Serial No. 15- 104 (app)

SUMMARY STATEMENT:

In the 2014 capital projects budget, \$30,000 in Areawide funds were requested to purchase an underwater detection device for the Water Rescue service. Only 50% of the requested funding in fiscal year 2014 was approved, which was not sufficient to complete the project.

In the 2015 and 2016 capital projects budget, the additional 50%, or \$15,000, was requested to complete the project. The additional \$15,000 to complete the project was not approved in either the 2015 or 2016 capital projects budget, which leaves the project without the proper funds needed for completion.

In the 2015 capital projects budget, \$50,000 in Areawide funds were approved for the purchase of two Alumaski Personal Watercraft and a trailer. It has been determined that \$50,000 is not adequate funding for the watercraft and trailer, and an additional \$15,000 is needed.

The Water Rescue Chief is requesting to amend the scope of work on project 45167-1841 Underwater Detection Device, to that of the Alumaski Watercraft and Trailer project 45167-1849.

RECOMMENDATION OF ADMINISTRATION:

Approval of the attached legislation which will approve amending the scope of work for project 45167-1841 to purchase two Alumaski Personal Watercraft and a trailer.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: November 3, 2015

REQUEST: Amending the scope of work for project 45167 to purchase two Alumaski Personal Watercraft and a trailer.

ORIGINATOR: Bill Gamble, Director, Emergency Services

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT ☒ YES ☐ NO
AMOUNT REQUESTED \$ <u>65,000</u>	FUNDING SOURCE <u>AW Budget</u>
FROM ACCOUNT # <u>425.000.000.4XX.XXX</u>	PROJECT # <u>45167</u>
TO ACCOUNT #	PROJECT #
VERIFIED BY: <u>Barbara Samuels</u>	CERTIFIED BY:
DATE: <u>10/22/15</u>	DATE:

EXPENDITURES/REVENUES:		(Thousands of Dollars)				
OPERATING	FY16	FY17	FY18	FY19	FY20	FY21
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	65					

REVENUE						

FUNDING:		(Thousands of Dollars)				
General Fund						
State/Federal Funds						
Other	65					
TOTAL	65					

POSITIONS:						
Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____
 DEPARTMENT: _____
 APPROVED BY: [Signature]

Phone: _____
 Date: _____
 Date: 10/22/15

IM No. 15-225
 Resolution No. 15-104

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-104**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPE OF WORK FOR PROJECT 45167 TO PURCHASE TWO ALUMASKI PERSONAL WATERCRAFT AND A TRAILER.

WHEREAS, in the 2014 capital projects budget, \$30,000 in Areawide funds were requested to purchase an underwater detection device for the Water Rescue service; and

WHEREAS, only 50% of the requested funding in fiscal year 2014 was approved, which was not sufficient to complete the project; and

WHEREAS, in the 2015 and 2016 capital projects budget, the additional 50%, or \$15,000, was requested to complete the project; and

WHEREAS, the additional \$15,000 to complete the project was not approved in either the 2015 or 2016 capital projects budget, which leaves the project without the proper funds needed for completion; and

WHEREAS; in the 2015 capital projects budget, \$50,000 in Areawide funds were approved for the purchase of two Alumaski Personal Watercraft, and a trailer; and

WHEREAS, it has been determined that \$50,000 is not adequate funding for the watercraft and trailer, and an additional \$15,000 is needed; and

WHEREAS, the Water Rescue Chief is requesting to amend the scope of work on project 45167-1841 Underwater Detection Device, to that of the Alumaski Watercraft and Trailer project 45167-1849.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the following amended scope of work for Project No. 45167-1841.

SCOPE OF WORK

The purchase of two Alumaski Personal Watercraft and trailer.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

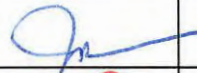
SUBJECT: Authorization to purchase a Hydraulic Excavator from Yukon Equipment, Inc. for the amount of \$147,296.00.

AGENDA OF: November 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Purchasing		
	Public Works Director		
	Finance Director	JEC	10/22/15
	Borough Attorney	NS	
	Borough Clerk	JAM	10/26/15 

ATTACHMENT(S): Fiscal Note: Yes ☒ No ☐
Analysis Sheet: (1pg)

SUMMARY STATEMENT: The Operations and Maintenance Division has a hydraulic excavator in their Capital Projects budget for this fiscal year. This piece of equipment will assist the road maintenance crew dealing with drainage issues, culvert installation, ditch cleaning and removing bad asphalt prior to patching and other activities as needed.

MSB 3.08.360 allows the borough to enter into procurement agreements when it is in the best interest of the borough. The National Joint Powers Alliance (NJPA) solicits, evaluates and awards contracts through a national competitive solicitation process on behalf of its members. Members can choose these contracts and procurement processes which satisfy borough solicitation requirements and avoid duplication of the process.

Quotes for a hydraulic excavator were requested from four (4) local vendors which met the required specifications and offered NJPA pricing. Award recommendation is being made to the lowest responsive bidder.

Delivery of this equipment is expected within 60 days of contract execution.

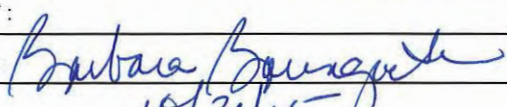
RECOMMENDATION OF ADMINISTRATION: Authorization to purchase a **HYDRAULIC EXCAVATOR** from **YUKON EQUIPMENT, INC.** for the amount of **ONE HUNDRED FORTY SEVEN THOUSAND, TWO HUNDRED NINETY SIX AND NO/100 DOLLARS (\$147,296.00).**

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: November 3, 2015

SUBJECT: Authorization to purchase a Hydraulic Excavator from Yukon Equipment, Inc. for the amount of \$147,296.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$ 147,296	FUNDING SOURCE SA Budget
FROM ACCOUNT # 410.000.000.4XX.XXX	PROJECT # 30092-6600-6615
TO ACCOUNT:	PROJECT #
VERIFIED BY: 	CERTIFIED BY:
DATE: 10/21/15	DATE:

EXPENDITURES REVENUES:

(Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	147.3					

REVENUE						

FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	147.3					
TOTAL	147.3					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY:

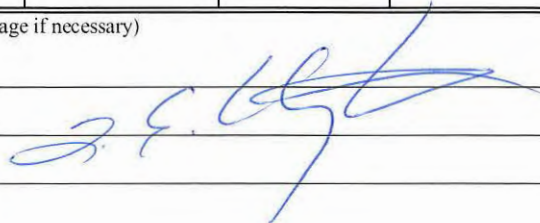
PHONE:

DEPARTMENT:

DATE:

APPROVED BY:

DATE:



10/23/15

MATANUSKA-SUSITNA BOROUGH
BID #16-039B
Purchase Hydraulic Excavator
ANALYSIS SHEET

11-16-2015 15:00:00

BIDDER		CMI	Yukon Equip	Craig Taylor	NC machinery
Signed Bid Form		ok	ok	ok	ok
Descriptive Literature		ok	ok	ok	ok
BID ITEM	DESCRIPTION	BID PRICE	BID PRICE	BID PRICE	BID PRICE
1.	Hydraulic Excavator per Specifications	\$153,347. ⁰⁰	\$147,296. ⁰⁰	\$159,686. ⁵⁵	\$189,000. ⁰⁰
		Model Offered:	Model Offered:	Model Offered:	Model Offered:
		Volvo ECR 145E	Case CX145C	Dosan DX140LCR5	CAT 314E CR

RECOMMENDATION: **All Bids Taken Under Advisement**

PURCHASING OFFICER

ASST PURCHASING OFFICER

BUYER

CONST PROCUREMENT SPECIALIST

DATE

WITNESS

WITNESS

WITNESS

AM15-151

SUBJECT: VACATE N. DOUBLOON CIRCLE LOCATED WITHIN TREASURE ISLAND SUBDIVISION PLAT 71-33, LOCATED IN SECTION 22, TOWNSHIP 18 NORTH, RANGE 2 WEST, SEWARD MERIDIAN, ALASKA. ASSEMBLY DISTRICT 7:

AGENDA: NOVEMBER 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	JP	
	Planning Director	EP	
	Borough Attorney	NS	
	Borough Clerk	JAM	10/26/15 

ATTACHMENT (S): Fiscal Note: Yes _____ No X

Minutes (2 pages)
 Notification of Action (3 pages)
 Vicinity Map (1 page)

REASON FOR REQUEST: The request is to vacate N. Doubloon Circle as the surrounding lots (Lots 1-4 Block 4) are being combined into one new lot which fronts on N. Doubloon Drive and N Pittman Road.

SUMMARY STATEMENT: On October 15, 2015 (written decision October 20, 2015) the Platting Board approved the preliminary plat For D & D Estates and the vacation of N. Doubloon Circle as the lots that were served by N. Doubloon Circle are being combined into one new lot, the right-of-way is no longer necessary and the new lot(s) have adequate frontage on N. Pittman Road and N. Doubloon Drive.

RECOMMENDATION OF ADMINISTRATION: Staff recommends the assembly approve the vacation as the Platting Board's decision to vacate is consistent with MSB 43.15.035 (B)1(a) as equal or better access exists and 43.15.040(B)(c). the right-of-way is not being used, a road is impossible or impractical to construct, and alternate access has been provided. The vacation is pursuant to AS 29.40.120 through 29.40.160 and MSB 43.15.035

Gary LoRusso (Petitioner's Representative)

- Agrees with all the recommendations.

MOTION:

- Mr. Gillespie moved to approve the preliminary plat for Singing Woods 2015 Master Plan, seconded by Mr. Pugh.

VOTE:

- The motion passed with all in favor. There are 12 findings.

TIME: 9:09 A.M.

CD: 0:35:04

C. NORTHGATE

Sloan Von Gunten (Administrative Specialist)

- Stated that 82 public hearing notices were mailed out on September 23, 2015, to this date there has been no returns, 1 objection, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Petitioner is requesting a continuance to January 7, 2016 to redesign and resolve specific issues.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

MOTION:

- Mr. Gillespie moved to approve the continuance for Northgate to January 7, 2016, seconded by Mr. Marty Van Diest.

VOTE:

- The motion passed with all in favor.

TIME: 9:12 A.M.

CD: 0:38:36

D. D & D ESTATES ADDITION #1/ N. DOUBLOON CIRCLE VACATION

Sloan Von Gunten (Administrative Specialist)

- Stated that 133 public hearing notices were mailed out on September 23, 2015, to this date there has been 3 returns, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview on the case.

1 OF 2

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Tendra Nicodemus (Petitioner's Representative)

- Agrees with all the recommendations.

MOTION:

- Mr. Marty Van Diest moved to approve the preliminary plat for D & D Estates Addition #1 and the vacation of N. Doubloon Circle, seconded by Mr. Gillespie.

VOTE:

- The motion passed with all in favor. There are 7 findings.

TIME: 9:21 A.M.

CD: 0:47:36

5. MISCELLANEOUS

DISCUSSION:

- Discussion on what the platting board should talk about for the work session.

TIME: 9:28 A.M.

CD: 0:53:08

BREAK

TIME: 9:39 A.M.

CD: 0:53:16

Ms. Diana Sorensen Suspended the Rules for the Work Session on Title 43.

A. Work Session on Title 43.

- Gary LoRusso gave comments on accesses and what he learned recently on access and driveways. Talked about PUE issues.
- Discussion on driveways and flag lots with other issues that apply to them.

Paul Hulbert arrived at the platting board meeting. (10:45 A.M.)

Work Session:

- The board would like to hear from a RSA personnel and a FSA personnel in explaining what they would like to see in code for roadways.
- Paul Hulbert introduced a written resolution and changes on inconsistencies to Title 43.
- Staff went through the packet on the changes on inconsistencies to Title 43 and shared more corrections to the packet.

2072



MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Platting Division

350 East Dahlia Avenue • Palmer AK 99645

Phone (907) 861-7874 • Fax (907) 861-8407

October 20, 2015

NOTIFICATION OF ACTION

Daniel & Donna Hartman
4630 N. Doubloon Drive
Wasilla, AK 99623

RE: D & D ESTATES ADD 1

CASE: 2015-158

Action taken by the Platting Board on October 15, 2015 is as follows:

THE PRELIMINARY PLAT FOR D & D ESTATES ADD 1 AND THE VACATION OF N. DOUBLOON CIRCLE WAS APPROVED AND WILL EXPIRE ON OCTOBER 20, 2021 CONTINGENT UPON THE FOLLOWING CONDITIONS / REASONS (see attached),

ALL DECISIONS AS TO APPROVAL OR DISAPPROVAL BY THE PLATTING BOARD OR OFFICER SHALL BE FINAL UNLESS APPEALED TO THE BOARD OF ADJUSTMENT AND APPEALS, MSB 15.39. A PETITION WHICH IS TABLED BY THE BOARD SHALL BE DEEMED DENIED UNLESS THE APPLICANT BRINGS THE MATTER BACK BEFORE THE BOARD WITH ALL CONDITIONS MET WITHIN THE TIME ALLOWED BY THE BOARD OR BY LAW.

If this is in reference to a plat application, recordation at the appropriate District Recorder's Office of the plat is required before any transfer of title can occur. Should you have any questions or require a copy of the minutes of the meeting, please feel free to contact this office.

Kindest regards,

Ms. Diana Sorensen
Platting Board Chairman

cc:

Acutek Geomatics
5099 E. Blue Lupine Drive
Suite # 104
Wasilla, AK 99654

CONDITIONS of APPROVAL:

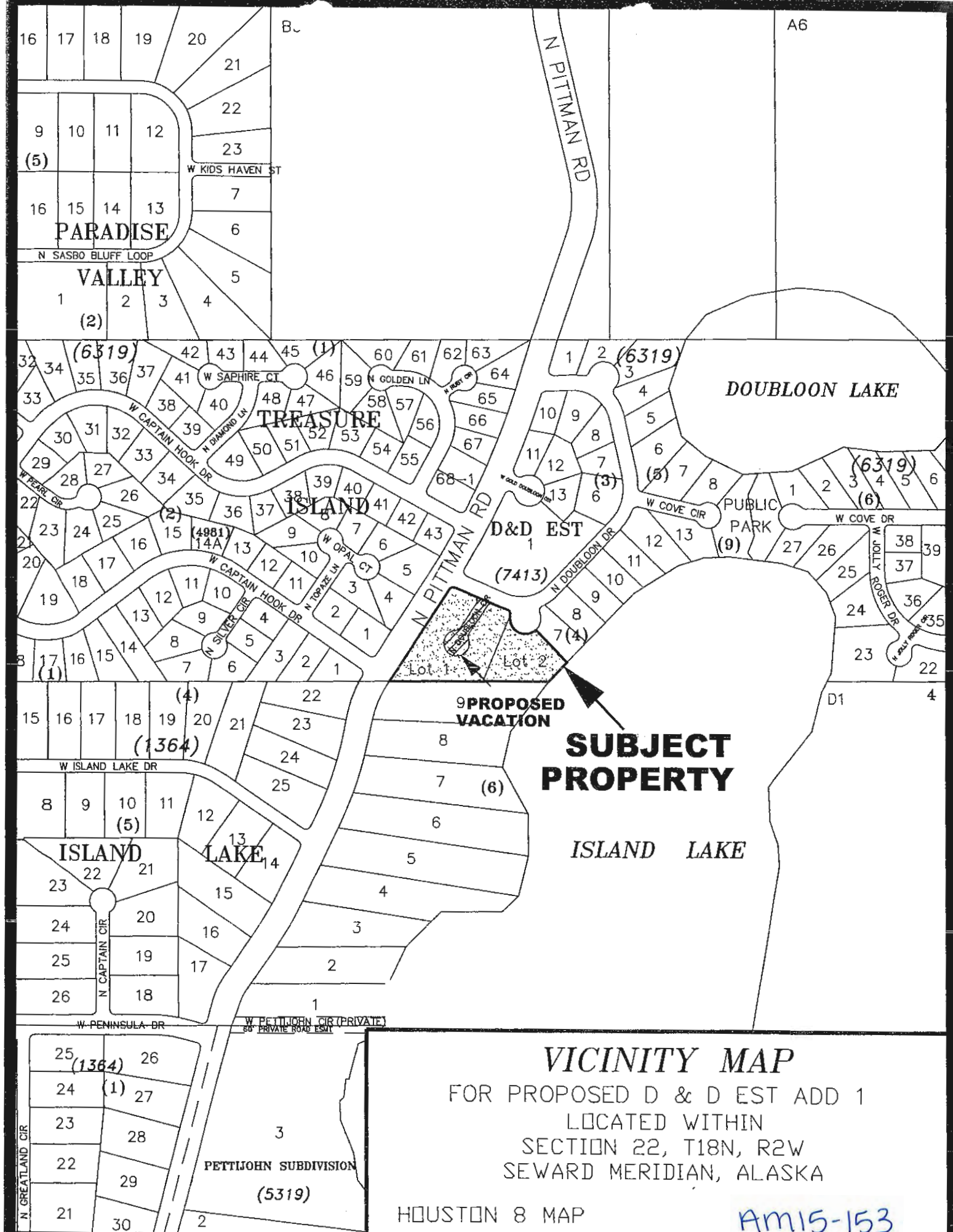
The Platting Board approved the Preliminary Plat for D & D Estates Add 1 and Vacation of N. Doubloon Circle, contingent upon the following:

1. Assembly action on the vacation within 30 days of written platting board decision.
2. Taxes and special assessments must be current prior to recording, pursuant to MSB 43.15.053(F) and AS 40.15.020. Pay taxes and special assessments (LIDs) by certified funds or cash.
3. Provide updated Certificate to Plat executed within 90 days of recording and submit Beneficiary Acknowledgement for any holder of a beneficial interest.
4. Move the shed out of the 75' setback from Island Lake and provide proof of relocation to Platting staff.
5. Show or list all easements of record.
6. Grant the 10' wide utility easement along the north boundary of proposed Lot 1A as requested by MEA.
7. Pay mailing and advertising fees.
8. Submit recording fee payable to State of Alaska, Department of Natural Resources (SOA/DNR).
9. Submit final plat in full compliance with Title 43.

FINDINGS for PRELIMINARY PLAT:

1. The preliminary plat of D & D Estates Addition #1 is consistent with AS 29.40.070 Platting Regulations, MSB 43.15.016 Preliminary Plats, MSB 43.15.025(B)(1-4) and MSB 43.15.054(G).
2. The vacation of the right-of-way of N. Doubloon Circle is pursuant to AS 29.40.120 through A.S. 29.40.160 and MSB 43.5.035 Vacations
3. The vacation of the right-of-way of N. Doubloon Circle is consistent with MSB 43.15.035(B)(1)(a) The vacation is conditioned upon the final approval of a plat affecting the same land which provides equal or better access to all areas affected by the vacation and (c) The right-of-way is not being used, a road is impossible or impractical to construct, and alternate access has been provided.
4. There were no objections from the general public in response to the Notice of Public Hearing.
5. At the time of staff report write-up, there were no responses to the Request for Comments (RFC) from US Army Corps of Engineers; ADF&G; Meadow Lakes Community Council; MSB Cultural Resources, Capital Projects Department, Department of Public Works Operations and Maintenance, Assessments, Permit Center and Pre-Design Division; or GCI.

6. A geotechnical report was not required pursuant to MSB 43.15.045(G) and 43.15.025(B)(1) thru (4).
7. Frontage for the subdivision exists pursuant to MSB 43.20.320 Frontage.

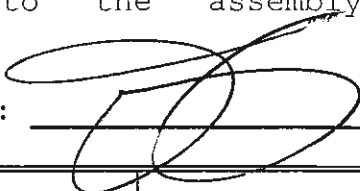


SUBJECT: Approval to transfer funds from Assembly Reserve (100.100.102.429.900) in the amount of \$1,000 for the newly elected official in Assembly District 3 to attend the Alaska Municipal League's Newly Elected Official training in November.

AGENDA OF: 11/3/15

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	Dw	
	Finance Director	zee	
	Borough Attorney	NS	
	Borough Clerk	Jhm	10/26/15 

ATTACHMENT(S): Fiscal Note: Yes X No

SUMMARY STATEMENT: The transfer of funds is being requested to cover the costs of the newly elected assembly member from District 3 to attend the Newly Elected Official training that is put on by the Alaska Municipal League in November.

The funds would be transferred to:

100.100.101.414.100 in the amount of \$150

100.100.101.414.200 in the amount of \$550

100.100.101.429.200 in the amount of \$300

RECOMMENDATION OF ADMINISTRATION: Approval of transfer.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: 11/3/15

SUBJECT: Approval to transfer funds from Assembly Reserve (102.429.900 \$1000) for Assembly District 3 NEO conference 101.414.100 (\$150); 101.414.200 (\$550) 101.429.200 (\$300)

ORIGINATOR: Lonnie McKechnie

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>1000.00</u>	FUNDING SOURCE <u>Areawide Funds</u>
FROM ACCOUNT # <u>100-100-102-4XX</u>	PROJECT #
TO ACCOUNT: <u>100-100-101-4XX</u>	PROJECT #
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel			<u>1</u>			
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						

REVENUE						

FUNDING:

(Thousands of Dollars)

General Fund			<u>1</u>			
State/Federal Funds						
Other						
TOTAL			<u>1</u>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: Debra Wetherhorn [Signature] PHONE: 861-8681

DEPARTMENT: _____ DATE: _____

APPROVED BY: _____ DATE: 10/20/15

IM No. 15-154

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO REQUEST THE REMOVAL OF STATE AND FEDERAL LEGISLATION FROM THE MANAGER COMMENTS AT REGULAR ASSEMBLY MEETINGS.

AGENDA OF: MAY 5, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	ll for LD	
	Borough Finance Director	ll	4/21/15
	Borough Attorney	NS	
	Borough Clerk	JRM	4/21/15 (J)

ATTACHMENT(S): Fiscal Note: NO X YES _____
Resolution Serial No. 15-048 (2 pp)

SUMMARY STATEMENT: This resolution is brought forward by Mayor Larry DeVilbiss to request the removal of State and Federal Legislation from the Managers Comments at regular Assembly Meetings. The recent motion on April 7th regarding Medicaid Expansion for the State exposed a use of the agenda slot under the Managers Comments that could be considered "bad" public policy.

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-048**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO REQUEST THE REMOVAL OF STATE AND FEDERAL LEGISLATION FROM THE MANAGER COMMENTS IN THE AGENDA AT REGULAR ASSEMBLY MEETINGS.

WHEREAS, State and Federal legislation was added under the Manager Comments in the agenda for regular Assembly meetings with the purpose of advocating legislation on short notice by a former Assembly member, many years ago; and

WHEREAS, Mayor DeVilbiss requests that these issues are presented under the Consent Agenda rather than the Manager Comments; and

WHEREAS, this would give the public proper notice and also provides evidence that the due diligence has gone to the rationale for action; and

WHEREAS, it would also allow the Assembly to prepare for well-reasoned decision making.

NOW, THEREFORE, BE IT RESOLVED, the Matanuska-Susitna Borough Assembly approves this request to remove State and Federal Legislation from the Manager Comments in the agenda at regular Assembly meetings.

ADOPTED by the Matanuska-Susitna Borough Assembly this__ day of __, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO REQUEST SUPPORT FROM THE GOVERNOR, STATE LEGISLATORS AND THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION (DEC) REGARDING THE USE OF RECYCLED BIOSOLIDS ON BOROUGH FARMLANDS.

AGENDA OF: MAY 27, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: For information only.

APPROVED BY *John Moosey* **JOHN MOOSEY, BOROUGH MANAGER:** *George A. [Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator	LD/rr	
	Finance Director	<i>rw</i>	<i>5/14/15</i>
	Borough Attorney	<i>JS</i>	
	Borough Clerk	<i>(BAM)</i>	<i>5-15-15</i>

ATTACHMENT(S): Fiscal Note: NO X YES
Resolution Serial No. 15-052 (2 pp)
Agriculture Advisory Board Resolution (2pp)

SUMMARY STATEMENT: This request is coming forward from Mayor Larry DeVilbiss to request support from the Governor, State Legislators and the Department of Environmental Conservation (DEC) to use recycled biosolids on Borough farmlands.

**MATANUSKA-SUSITNA BOROUGH
AGRICULTURAL ADVISORY BOARD
RESOLUTION NO. 15-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURAL ADVISORY BOARD RECOMMENDING ASSEMBLY SUPPORT A RESOLUTION TO THE GOVERNOR, STATE LEGISLATORS AND THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION (DEC) REGARDING THE USE OF RECYCLED BIOSOLIDS ON BOROUGH FARMLANDS.

WHEREAS, the purpose of the agricultural board is to provide advice to the assembly and manager on agricultural issues; and

WHEREAS, the United States Environmental Protection Agency (EPA) and the Water Environment Federation (WEF) promote biosolids recycling as an environmentally safe and cost effective solution for managing wastewater residuals; and

WHEREAS, once tested and treated, these biosolids can be used as organic fertilizer for all types of farms; and

WHEREAS, the use of biosolids can improve crop production, increase the sparse organic matter in or geologically "young soils, reduce soil erosion, raise the pH levels on Alaska's acidic soil, provide topsoil for recreational areas, reclaim strip-mined lands, enrich forestland, conserve landfill space; and

WHEREAS, the largest component of biosolids is organic matter that works as a soil conditioner to promote necessary bacterial activity, loosening clay and improving consistency

which promotes dense, healthy root growth, allowing plants to take up nutrients better; and

WHEREAS, additional organic structures in the soil help to add moisture in draught conditions.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Agriculture Advisory Board recommends the Matanuska-Susitna Borough Assembly support a resolution to the governor, state legislators, and the Department of Environmental Conservation (DEC) regarding the use of recycled biosolids on borough farmland.

DEFEATED by the Agricultural Advisory Board this 15th day of October, 2015.

Yes: Skinner

No: Zobel, Marsh, Harris, Hecimovich, Brainard, Peltier, and Johnson.

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-052**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO REQUEST SUPPORT FROM THE GOVERNOR, STATE LEGISLATORS AND THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION (DEC) REGARDING THE USE OF RECYCLED BIOSOLIDS ON BOROUGH FARMLANDS.

WHEREAS, The U.S. Environmental Protection Agency (EPA) and the Water Environment Federation (WEF) promote biosolids recycling as an environmentally safe and cost effective solution for managing wastewater residuals; and

WHEREAS, once heavily treated, these biosolids can be used as organic fertilizer for all types of farms; and

WHEREAS, the use of biosolids can improve crop production, increase the sparse organic matter in our geologically "young" soils, reduce soil erosion, raise the pH levels on Alaska's acidic soil, provide topsoil for recreational areas, reclaim strip-mined lands, enrich forestland, conserve landfill space; and

WHEREAS, the largest component of biosolids is organic matter that works as a soil conditioner to promote necessary bacterial activity, loosening clay and improving consistency which promotes dense, healthy root growth, allowing plants to take up nutrients better; and

WHEREAS, additional organic structures in the soil help to add moisture in draught conditions.

WHEREAS, additional organic structures in the soil help to add moisture in drought conditions.

NOW, THEREFORE, BE IT RESOLVED, The Matanuska-Susitna Borough Assembly supports the use of recycled biosolids on Borough Farmlands.

ADOPTED by the Matanuska-Susitna Borough Assembly this _ day of _____, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Appropriation of \$40,000 from Lazy Mountain Road Service Area No. 19 fund balance, Fund 275, to Fund 410, Project No. 30041, for Lazy Mountain Road Service Area No. 19 Capital Projects.

AGENDA OF: November 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	WB	
	Public Works Director	10/21/15	10/21/15
	Finance Director	10/22/15	10/22/15
	Borough Attorney	NS	
	Borough Clerk	10/26/15	10/26/15

ATTACHMENT(S): Ordinance Serial No. 15-144 (2pp)

Fiscal Note: Yes ☒ No ☐
Capital Project List (2pp)

SUMMARY STATEMENT: The Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Excess funds from the RSA no. 19 fund balance can be used to fund Capital Improvement Projects. To subsidize start up for any additional projects, Public Works would like to transfer \$40,000 from the Lazy Mountain Road Service Area No. 19 fund balance, Fund 275, to Project No. 30041, Fund 410 for Lazy Mountain Road Service Area No. 19 Capital Projects. There is no active Board of Supervisors for this road service area.

RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$40,000 from Lazy Mountain Road Service Area No. 19 fund balance, Fund 275, to Fund 410, Project No. 30041, for Lazy Mountain Road Service Area No. 19 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: November 3, 2015

SUBJECT: Appropriation of \$40,000 from Lazy Mountain Road Service Area No. 19 fund balance, Fund 275, to Fund 410, Project No. 30041, for Lazy Mountain Road Service Area No. 19 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *40,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 275.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30041
VERIFIED BY: <i>Barbara Baumgart</i>	CERTIFIED BY:
DATE: <i>10/21/15</i>	DATE:

EXPENDITURES/REVENUES.

(Thousands of Dollars)

OPERATING	FY12	FY13	FY14	FY2015	FY2016	FY2017
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL					<i>40</i>	

REVENUE						

FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other					<i>40</i>	
TOTAL					<i>40</i>	

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 275 is *\$47,807* if this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: *[Signature]* DATE: *10/22/15*

IM No. 15-227
OR 15-144

MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2015

ASSEMBLY Dist 1 Jim Sykes
RSA SUPER Will Barickman
PRIMARY: VACANT
ALT: Matthew Doerksen
ALT: Raymond Cordes

ROAD SERVICE AREA: 19 LAZY MT

PROJECT # 30041

APPROX AVAILABLE FUNDING \$362,200

APPROX AVAILABLE GRANT FUNDING \$40,000

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
2	RSA ROADS	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
3	RSA ROADS 30041.	RECONDITION ROADS	\$20,000	\$20,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$0					N/A
5	Mars Ave (.13) Mercury Ave (.50) Diana Ave (.13)	Design and Construction (.76)	\$370,000	\$330,000		\$40,000		YES
TOTAL FUNDED PROJECTS			\$390,000	\$350,000		\$40,000		
6	Jupiter Ave (.63)	Design and Construction (.63)	\$240,000	\$240,000				NO
FUNDING NOT YET IDENTIFIED								
7	McKenzie Dr (.49) Harding Dr (.49)	Design / Utility Relocate and Upgrade (.98)	\$166,994					NO
FUNDING NOT YET IDENTIFIED								
8	Koppenburg Rd (Last 800 ft)	Upgrade last 800 ft	\$75,000					NO
FUNDING NOT YET IDENTIFIED								
9	Slumber Dr (.30)	Asbuilt and Upgrade	\$50,000					NO
FUNDING NOT YET IDENTIFIED								
TOTAL UNFUNDED PROJECTS			\$531,994	\$240,000				

Im15-207
0215-144

	Source	Grant # / Account Code	Grant Amount					
Line 5	15-DC-424 SOA	30041	\$40,000.00					

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Im15-227
0815-144

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-144**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$40,000 FROM LAZY MOUNTAIN ROAD SERVICE AREA NO.19 FUND BALANCE, FUND 275, TO FUND 410, PROJECT NO. 30041, FOR LAZY MOUNTAIN ROAD SERVICE AREA NO. 19 CAPITAL PROJECTS.

WHEREAS, the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, excess funds from the RSA no. 19 Lazy Mountain fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, there is no active Board of Supervisors for this road service area; and

WHEREAS, the Public Works Department would like to transfer \$40,000 from Lazy Mountain Road Service Area No. 19 fund balance, Fund 275, to Fund 410, Project No. 30041, for the Lazy Mountain Road Service Area No. 19 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$40,000 from Lazy Mountain Road Service Area No. 19, fund balance, Fund

275, to Fund 410, Project No. 30041, Lazy Mountain Road Service Area No. 19 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

VERN HALTER, Borough Mayor

ATTEST:

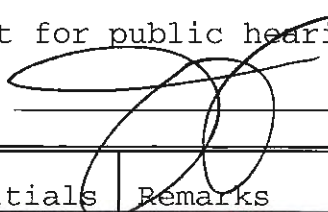
LONNIE R. MCKECHNIE, CMC, Borough Clerk
(SEAL)

MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM **IM No.15-228**
SUBJECT: Appropriation of \$60,000 from Greater Willow Road Service Area No. 20 fund balance, Fund 276, to Fund 410, Project No. 30042, for Greater Willow Road Service Area No. 20 Capital Projects.

AGENDA OF: November 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>JM 10/21/15</i>	<i>TDR 21 OCT 15</i>
	Public Works Director	<i>TDR</i>	<i>21 OCT 15</i>
	Finance Director	<i>JCL</i>	<i>10/22/15</i>
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JM</i>	<i>10/26/15</i> 

ATTACHMENT(S): Fiscal Note: Yes x No
Ordinance Serial No. 15- 145 (2pp)
Resolution 15-01 from the Road Service Area No. 20,
Board of Supervisors (1pp)
Road Maintenance & Repair Capital Projects List for
RSA 20, approved with AM 14-152, (2pp)

SUMMARY STATEMENT: The Greater Willow Road Service Area No. 20 Board of Supervisors and the Public Works Department would like to support as many road capital projects as possible and ensure that the capital projects previously approved by the assembly with AM 15-010 are fully funded. Funds from the RSA No. 20 Greater Willow Fund Balance can be used to fund Road Capital Improvement Projects. The Greater Willow Board of Supervisors and the Public Works Department would like to transfer \$60,000 from the Greater Willow Road Service Area No. 20 fund balance, Fund 276, to Project No. 30042, Fund 410 for Greater Willow Road Service Area No. 20 Capital Projects.

RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$60,000 from Greater Willow Road Service Area No. 20 fund balance, Fund 276, to Fund 410, Project No. 30042, for Greater Willow Road Service Area No. 20 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: November 3, 2015

SUBJECT: Appropriation of \$60,000 from Greater Willow Road Service Area No. 20 fund balance, Fund 276, to Fund 410, Project No. 30042, for Greater Willow Road Service Area No. 20 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *60,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 276.272.000	PROJECT #
TO ACCOUNT: 410.000.000.4xx.xxx	PROJECT # 30042
VERIFIED BY: <i>[Signature]</i>	CERTIFIED BY:
DATE: 10/21/15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY12	FY13	FY14	FY2015	FY2016	FY2017
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL					60	

REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other					60	
TOTAL					60	

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 276 is \$41,635 with this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____

DEPARTMENT: *[Signature]* DATE: _____

APPROVED BY: _____ DATE: 10/22/15

Resolution no. 15-01

A RESOLUTION OF THE ROAD SERVICE AREA #20, GREATER WILLOW BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$ 160.00 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #20, Greater Willow Fund Balance has a balance of approximately \$104,753; and

WHEREAS, it is the desire of the Road Service Area #20, Greater Willow Board of Supervisors to fund as many road projects as possible; and

WHEREAS, the excess funds from the RSA #20, Greater Willow Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #20, Greater Willow Board of Supervisors request \$ 60,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #20, Greater Willow Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$ 60.00 from Fund Balance 276.272.000 to Capital Improvements Project 30042.6600

APPROVED by the Road Service Area #20, Greater Willow Board of Supervisors:

RSA #20 Supervisor

Date _____

Supervisor
RSA #20 Supervisor

Date 9/24 '15

RSA #20 Supervisor

Date _____

Im15-228
OR15-145
Resolution 15-01

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER, 2015**

ASSEMBLY PERSON: Dist 7 Vern Halter

RSA SUPER Mike Lachelt

PRIMARY: Jim Norcross

ROAD SERVICE AREA: 20 WILLOW

PROJECT # 30042

APPROX AVAILABLE FUNDING \$216,592

APPROX AVAILABLE GRANT FUNDING \$418,0003405 ALT: VACANT

ALT: John Grohol

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE 25% RSA Match Summer 2015	\$0	\$0	\$0			N/A
2	RSA ROADS	CALCIUM APPLICATION 25% MSB Match. Summer 2015	\$0	\$0	\$0			N/A
3	RSA ROADS 30042.66	RECONDITION ROADS	\$34,000	\$34,000				YES
4	RSA ROADS 30042.66	PAVEMENT MAINTENANCE	\$15,000	\$15,000				YES
5	Michelle Dr/Gina Cir/Getts Way to Kenny Blvd	Ph I - In-House Design & ROW Acquisition	\$75,000			\$75,000	2013 Legis Grant / 2015 Legis Grant	YES
6	Denekie Dr/Michelle Dr/Gina Cir/ Getts Way to Kenny Blvd	Ph II - Upgrade	\$232,000	\$80,000		\$152,000	2014 Legis Grant	YES
7	Denekie Dr/Michelle Dr/Gina Cir/ Getts Way to Kenny Blvd	Ph III - Upgrade	\$160,000			\$160,000	2015 Legis Grant	YES
8	Willow Creek Parkway	Pave w/2" (.10) A.C. 50% MSB Match	\$75,000	\$37,500	\$37,500			YES
9	Alexander Ave/Main St to Alexander	Ph I - ROW Aquistion	\$50,000	\$50,000				YES
	TOTAL FUNDED PROJECTS		\$641,000	\$216,500	\$37,500	\$387,000		

Im15:208
0215-145

10	Alexander Ave	Cul-de-sac	\$25,000					NO
					FUNDING NOT YET IDENTIFIED			
11	Willow Creek Parkway	Remove Pavement Dig Out (.10)	\$100,000					NO
					FUNDING NOT YET IDENTIFIED			
12	Main St to Alexander	Ph II - Construction	\$100,000					NO
					FUNDING NOT YET IDENTIFIED			
13	Main St to Alexander Ave - Paving	Pave w/2" A.C. 50% MSB Match	\$145,000		\$77,500			NO
					FUNDING NOT YET IDENTIFIED			
14	N. Michigan St and Lakeshore Cir	Construct unbuilt portions, upgrade existing	\$400,000		PROJECT FOR UNCERTIFIED ROAD LIST			NO
					FUNDING NOT YET IDENTIFIED			
15	Willow Areawide	Drainage Upgrade	\$250,000					NO
					FUNDING NOT YET IDENTIFIED			
16	Mike Ardaw Road	Street illumination	\$5,000					NO
					AREAWIDE			
17	Allen Dr, Rappin Rappe (.22)	Upgrade to Meet MSB Standard	\$100,000					NO
					FUNDING NOT YET IDENTIFIED			
	TOTAL UNFUNDED PROJECTS		\$1,125,000					
	Source	Grant # / Account Code	Grant Amount					
Line 15	2013 SOA Grant	SB160/13-DM-136/30042.9102	\$28,500.00	Willow Service Area Roads Upgrade				
Line 6	2014 SOA Grant	SB80/14-DC-083/30042.9202	\$152,000.00	Michelle Dr & Gina Cir Recon				
Line 5 & 7	2015 SOA Grant	15-DC-107/30042.93XX	\$250,000.00	Denekie/Michelle/Gina/Kenny Upgrade				

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Im15-228
0215-145

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-145**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$60,000 FROM GREATER WILLOW ROAD SERVICE AREA NO.20 FUND BALANCE, FUND 276, TO FUND 410, PROJECT NO. 30042, FOR GREATER WILLOW ROAD SERVICE AREA NO. 20 CAPITAL PROJECTS.

WHEREAS, the Greater Willow Road Service Area No. 20 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the Greater Willow Road Service Area No. 20 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, excess funds from the RSA no. 20 Greater Willow fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the Greater Willow Road Service Area No. 20 Board of Supervisors and the Public Works Department would like to transfer \$60,000 from Greater Willow Road Service Area No. 20 fund balance, Fund 276, to Fund 410, Project No. 30042, for the Greater Willow Road Service Area No. 20 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$60,000 from Greater Willow Road Service Area No. 20, fund balance, Fund 276, to Fund 410, Project No. 30042, Greater Willow Road Service Area No. 20 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk
(SEAL)

SUBJECT: Appropriation of \$10,000 from North Colony Road Service Area No. 23 fund balance, Fund 278, to Fund 410, Project No. 30044, for North Colony Road Service Area No. 23 Capital Projects.

AGENDA OF: November 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	WB	12/10/15
	Public Works Director	~~WB~~	21 OCT 15
	Finance Director	JW	10/23/15
	Borough Attorney	NS	
	Borough Clerk	JM	10/26/15

ATTACHMENT(S): Ordinance Serial No. 15-146 (2pp)

Fiscal Note: Yes ☒ No ☐

RSA #23 Resolution 15-01 (1pp)
RSA #23 Capital projects (1pp)

SUMMARY STATEMENT: The Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Excess funds from the RSA no. 23 fund balance can be used to fund Capital Improvement Projects. To subsidize start up for any additional projects, Public Works would like to transfer \$10,000 from the North Colony Road Service Area No. 23 fund balance, Fund 278, to Project No. 30044, Fund 410 for North Colony Road Service Area No. 23 Capital Projects. There is no active Board of Supervisors for this road service area.

RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$10,000 from North Colony Road Service Area No. 23 fund balance, Fund 278, to Fund 410, Project No. 30044, for North Colony Road Service Area No. 23 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: November 3, 2015

SUBJECT: Appropriation of \$10,000 from North Colony Road Service Area No. 23 fund balance, Fund 278, to Fund 410, Project No. 30044, for North Colony Road Service Area No. 23 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *10.000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 278.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30044
VERIFIED BY: <i>Barbara Baunget</i>	CERTIFIED BY:
DATE: <i>10/21/15</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY12	FY13	FY14	FY2015	FY2016	FY2017
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL					<i>10</i>	

REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other					<i>10</i>	
TOTAL					<i>10</i>	

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 278 is \$ *49768* with this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: *2.8.15* DATE: *10/22/15*

A RESOLUTION OF THE ROAD SERVICE AREA #23, NORTH COLONY BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$10,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #23, North Colony Fund Balance has a balance of approximately \$60,298; and

WHEREAS, it is the desire of the Road Service Area #23, North Colony Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #23, North Colony Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #23, North Colony Board of Supervisors request \$10,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #23, North Colony Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$10,000 from Fund Balance 278.272.000 to Capital Improvements Project 30044.6600

APPROVED by the Road Service Area #23, North Colony Board of Supervisors:

RSA #23 Supervisor

Date

RSA #23 Supervisor

Date

RSA #23 Supervisor

Date

No Active Board *(EUB)*
10-6-15

Im15-231
OR15-146
Resolution no. 15-01

MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER, 2015

ASSEMBLY PERSON: Dist 1 Jim Sykes
RSA SUPER Will Barickman
PRIMARY: Barbara Gerard
ALT: VACANT
ALT: VACANT

RSA: 23 North Colony

PROJECT # 30044

APPROX AVAILABLE FUNDING \$126,107

APPROX AVAILABLE GRANT FUNDING

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
2	RSA ROADS	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
3	RSA ROADS 30044.	RECONDITION ROADS	\$20,000	\$20,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$0					N/A
5	Soapstone Road	Design and Upgrade - Ditching - Widening	\$13,476			\$13,476		YES
6	Connector from RSA 23 to RSA 16 (.72) ROW Acquisition	Upgrade (.72) Lupine to Showers	\$105,000	\$105,000				YES
	TOTAL FUNDED PROJECTS		\$138,476	\$125,000		\$13,476.00		
					FUNDING NOT YET IDENTIFIED			
	TOTAL UNFUNDED PROJECTS		\$0					

	Source	Grant # / Account Code	Grant Amount					
Line 5	2015 Legis Grant		\$13,476					

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATE

Im15-231
0215-1410

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-146**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$10,000 FROM NORTH COLONY ROAD SERVICE AREA NO.23 FUND BALANCE, FUND 278, TO FUND 410, PROJECT NO. 30044, FOR NORTH COLONY ROAD SERVICE AREA NO. 23 CAPITAL PROJECTS.

WHEREAS, the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, excess funds from the RSA no. 23 North Colony fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, there is no active Board of Supervisors for this road service area; and

WHEREAS, the Public Works Department would like to transfer \$10,000 from North Colony Road Service Area No. 23 fund balance, Fund 278, to Fund 410, Project No. 30044, for the North Colony Road Service Area No. 23 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$10,000 from North Colony Road Service Area No. 23, fund balance, Fund

278, to Fund 410, Project No. 30044, North Colony Road Service Area No. 23 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Accept and appropriate the deposit in the amount of \$250,000 to purchase the vessel, M/V Susitna to Fund 450 for engine repairs.

AGENDA OF: November 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	TD	
	Port Director	<i>[Signature]</i>	
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	NS	
	Borough Clerk	<i>[Signature]</i>	10/26/15 <i>[Signature]</i>

ATTACHMENT (S): Fiscal Note: Yes x ; No ---
Ordinance Serial No. 15-147 *[app]*

SUMMARY STATEMENT: On September 10, 2015, an offer to purchase the M/V Susitna by the Philippine Red Cross for \$1,750,000 was accepted by the Borough Manager by executing a formal Purchase and Sale Agreement. The Matanuska-Susitna Borough received a \$250,000 deposit from the Philippine Red Cross as down payment on the sale of the ferry vessel, M/V Susitna, and an additional \$60,000 to pay monthly expenses (i.e. electricity, security, maintenance, and berthing fees, less insurance) while the vessel is being repaired. The deposit is refundable, after March 31, 2016, if all federal agency approvals are not obtained or if repairs have not been completed.

In late January 2015, as a result of an extreme rain event in Ketchikan, the engines and turbo chargers suffered significant

damage when water entered through the exhaust towers. The \$250,000 deposit will be used to pay the cost of the engine repairs. This is the amount of the deductible for our Lloyd's of London insurance policy.

According to the terms of the Purchase and Sale Agreement, the \$60,000 is to be placed into an Escrow Account and disbursed by the Escrow Agent to cover the monthly costs of electricity, security, maintenance, and berthing fees while the vessel is being repaired.

RECOMMENDATION OF ADMINISTRATION: Accept and appropriate funds in the amount of \$250,000 deposit to purchase the M/V Susitna to Fund 450 which will then be used to pay for engine repairs.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: November 3, 2015

SUBJECT: Accept and appropriate funds in the amount of \$250,000..

ORIGINATOR: Dept of Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT ☒ YES ☐ NO
AMOUNT REQUESTED \$ 250,000	FUNDING SOURCE MV Susitna
FROM ACCOUNT # 450.000.000.4xx.xxx	PROJECT #
TO ACCOUNT: 450.000.000.3xx.xxx	PROJECT #
VERIFIED BY: <i>Barbara Baumgartner</i>	CERTIFIED BY:
DATE: 10/22/15	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			250			

REVENUE			250			

FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			250			
TOTAL			250			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____

PHONE: _____

DEPARTMENT: _____

DATE: _____

APPROVED BY: _____

DATE: **10/26/15**

IM No. 15-234
015-147

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Adopted:

MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-147

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING A DEPOSIT FROM THE PHILIPPINE RED CROSS IN THE AMOUNT OF \$250,000 DEPOSIT TO PURCHASE THE VESSEL TO FUND 450 FOR ENGINE REPAIRS.

WHEREAS, on September 10, 2015, an offer to purchase the M/V Susitna by the Philippine Red Cross for \$1,750,000 was accepted by the Borough Manager by executing a formal Purchase and Sale Agreement. The Matanuska-Susitna Borough received a \$250,000 deposit from the Philippine Red Cross as down payment on the sale of the ferry vessel, M/V Susitna. The deposit is refundable, after March 31, 2016, if all federal agency approvals are not obtained or if repairs have not been completed.

WHEREAS, in January 2015, as a result of an extreme rain event in Ketchikan, the engines and turbo chargers suffered significant damage when water entered through the exhaust towers. The \$250,000 deposit will be used to pay for the engine repairs.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance and appropriation source. There is

hereby accepted and appropriated by the Matanuska-Susitna Borough Assembly, a deposit in the amount of \$250,000 from the Philippine Red Cross, to Fund 450 to be used for engine repairs.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of November 3, 2015.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE McKECHNIE, CMC, Borough Clerk

(SEAL)

BOARD AND COMMISSION VACANCY REPORT November 3, 2015

N = New Application R = Reappointment ***Vacant since 12/31/2012 **Vacant since 12/31/2013 *Vacant since 12/31/2014

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Agriculture Advisory Board 12 members – 2 vacancies 01 Palmer Soil/Water Conservation District 04 Alaska Farm Bureau – Mat-Su Chapter 06 Knowledge/Experience Production of Wool, Qiviut, Fiber, Hair, Feathers, etc. Jenny Wren – N 07 Knowledge/Experience Livestock, Alternative Livestock, Dairy, Grazing, Hay • Derylee Hecimovich R (term begins 1/1/16) 10 Knowledge/Experience Agricultural Economic Development, Prepared Foods and Value-Added Product Industry Ken Peltier – R (term begins 1/1/16)	Bruce Bush – N (term begins 1/1/16)	
Animal Care & Regulation Board 5 members/1 alt. – 1 vacancy At-Large Animal Interest ...Kelleigh Orthmann – N (term begins 1/1/16) Animal Owner		
Aviation Advisory Board 9 members – 2 vacancies Member 1 Member 3 Member 4 Member 7 Member 8		
Board of Adjustment and Appeals 5 members/3 alt. – 1 vacancy – (3) 3 year terms ***Alternate 2 Alternate 3 Member 3 Member 4 Scott Sterling – R (term begins 1/1/16)		
Board of Equalization 15 members - 7 vacancies - (3) 3 year terms **Member 4 Member 5 *Member 6 **Member 7 Member 12 **Member 13		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Board of Equalization (continued) **Member 14 Member 15 <i>William Barnes – R (term begins 1/1/16)</i>		
Board of Ethics <i>15 members - 9 vacancies</i> Member 1 Member 3 * *Member 5 Member 6 **Member 7 **Member 9 ***Member 10 **Member 11 *Member 12 ***Member 13 **Member 14 **Member 15		
Borough Area Schools Site Selection Committee <i>7 or 8 members/3 alt. – 4 vacancies</i> Assembly Alternate Assembly Representative 1 Assembly Representative 2 *Community At-Large Planning Commission Rep 2 School Board Representative 1 School Board Representative 2		
Commission on Salaries and Emoluments <i>5 members – 5 vacancies</i> ***Member 1 (Business Executive) ***Member 2 (General Public) ***Member 3 (Experience in Public Admin) ***Member 4 (Labor Organization) ***Member 5 (Any 1-4 Qualifications)		
Emergency Medical Services Board <i>13 members/13 alt. – 13 vacancies</i> Butte Ambulance <i>Jalan Van Nice – R (term begins 1/1/16)</i> Central Ambulance • <i>Scott Williamson – N</i> Dispatch Center Alternate • <i>Alaina Anderson – R (term begins 1/1/16)</i>		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Emergency Medical Services Board (continued) *Dive Rescue Team Dive Rescue Team Alternate Hospital Representative Hospital Representative Alternate Medical Director • Roger Swingle – R (term begins 1/1/16) Medical Director Alternate • Thomas Check – N (term begins 1/1/16) ***Palmer Ambulance Alternate Sutton Ambulance Alternate Talkeetna Ambulance Alternate • Jennifer Pironis – R (term begins 1/1/16) Trapper Creek Ambulance **Trapper Creek Ambulance Alternate Uniformed or Responder Fire Service Alternate • David Calvert – N (term begins 1/1/16) *West Lakes Ambulance Nathan Durbin - N *West Lakes Ambulance Alternate *Willow Ambulance Ashley Cunningham - N	Stephanie Curlee - N Nancy Eyraud – N (term begins 1/1/16)	
Enhanced 911 Advisory Board 5 members/5 alt. – 1 vacancy City of Houston **City of Houston Alternate Matanuska Susitna Borough Matanuska Susitna Borough Alternate • Mark Baker – R (term begins 1/1/16)		
Health and Social Services Board 13 members – 1 vacancy Member 5-At-Large 4 Ashley Peltier - N Member 6 – District 3 Member 7 - District 7 Member 10 – District 4		
Historical Preservation Commission 9 members Member 1 Member 3 Member 4 Eileen Haines – N (term begins 1/1/16) Member 5		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Jt. Assembly/School Board Committee on School Issues <i>6 members – 1 vacancy</i> Assembly Member 2 School Board Member 1 School Board Member 2		
Labor Relations Board <i>5 members - 2 vacancies</i> Member 1 Member 2 Member 4 Member 5 Gregory Pugh – R (term begins 1/1/16)		
Library Board <i>9 members – 3 vacancies</i> ***Palmer Sutton Marci Hawkins – R (term begins 1/1/16) Talkeetna *Wasilla Willow		
Local Emergency Planning Committee <i>33 members – 9 vacancies</i> **Alaska Railroad **Borough Government City of Houston (non law enforcement) City of Palmer (non law enforcement) **City of Wasilla (non law enforcement) Civil Defense ***Elected Official Env/Bus/Tech 4 Env/Bus/Tech 5 Env/Bus/Tech 6 Env/Bus/Tech 8 Donald Warble – R(term begins 1/1/16) Fire Service **Law Enforcement Houston Police *Law Enforcement Palmer Police MSB Emergency Services Administration New Media, News Relations, PIO Public Health Agency Public Utility – Gas Tribal Government Trucking or Transportation		Removal of Angela Wade (moved)

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
MSB Fish and Wildlife Commission <i>7 members</i> Member 1 Assembly Rep Member 2 Sport Fishing Rep • <i>Jeff Davis – N (term begins 1/1/16)</i> Member 3 Hunting Rep Member 4 At-Large		
Marijuana Advisory Committee <i>17 members/17 alternates – 6 vacancies</i> Member 02A – Non-Marijuana Farming Operation Alternate Member 05A - Local Business Organization Alternate Member 06A - Law Enforcement Alternate Member 08A - Education Community Alternate • <i>K.T.(Kathryn Ann) McKee – N (term begins 1/1/16)</i> Member 09A - Planning/Zoning Type Experience Alternate Member 10A - Sales/Marketing Advertising Alternate		
Office of Administrative Hearings <i>5 members – 3 vacancies (2 year terms)</i> ***Seat A Seat B ***Seat C ***Seat E		
Parks, Recreation, and Trails Advisory Board <i>11 members – 2 vacancies</i> District 1 *District 4 *District 5 District 7		
Planning Commission <i>7 members</i> District 1 District 4		
Platting Board <i>7 members/2 alt. – 2 vacancies</i> District 1 <i>Jay Van Diest – R (term begins 1/1/16)</i> District 2 District 5 District 6 District 7		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Port Commission 7 members – 1 vacancy Seat 1 • William (Bill) Kendig – N (term begins 1/1/16) Seat 3 Claudia Roberts – N Seat 4 Seat 7		
Transportation Advisory Board 9 members At-Large 2 Environmental Transportation Industry		
Wastewater & Septage Advisory Board 7 members City of Palmer Rep City of Wasilla Rep ...Archie Giddings – R (term begins 1/1/16)		
Butte FSA # 2 3 members – 3 vacancies ***Member 1 Mitzi Van Asdian - N ***Member 2 Catherine Hummel - N ***Member 3 Gregory Nilsson – N (term begins 1/1/16)		
Caswell FSA # 135 3 members Member 1		
Central Mat-Su FSA # 130 5 members Member 4 Member 5 Jimmy Jameson – R (term begins 1/1/16)		
Greater Palmer Consolidated FSA # 132 3 members Member 1		
Sutton FSA # 4 3 members – 3 vacancies ***Member 1 ***Member 2 ***Member 3		
Talkeetna FSA # 24 3 members – 3 vacancies **Member 1 *Member 3	Herman Thompson – N John Rice – N (term begins 1/1/16)	
West Lakes FSA # 136 5 members Member 1 Cathi Kramer – R (term begins 1/1/16)		
Willow FSA # 35 3 members Member 3 • Phillip Rhode – N (term begins 1/1/16) • Gordon Boeve – N (term begins 1/1/16)		
Alpine RSA # 31 3 members Member 1		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Big Lake RSA # 21 <i>3 members</i> Member 3		
Bogard RSA # 25 <i>3 members – 1 vacancy</i> Member 1 Carol Christiansen – R (term begins 1/1/16) Member 3		
Caswell Lakes RSA # 15 <i>3 members</i> Member 2 Gordon Boeve – R (term begins 1/1/16)		
Fairview RSA # 14 <i>3 members</i> Member 1		
Gold Trail RSA # 28 <i>3 members – 1 vacancy</i> Member 2 Micah Schoming – R (term begins 1/1/16) Member 3		
Greater Butte RSA # 26 <i>3 members</i> Member 2		
Greater Talkeetna RSA # 29 <i>3 members</i> Member 1		
Greater Willow RSA # 20 <i>3 members</i> Member 2		
Knik RSA # 17 <i>3 members</i> Member 3		
Lazy Mountain RSA # 19 <i>3 members</i> Member 2		
Meadow Lakes RSA # 27 <i>3 members</i> Member 3		
Midway RSA # 9 <i>3 members</i> Member 3		
North Colony RSA # 23 <i>3 members – 2 vacancies</i> ***Member 1 ***Member 2 Member 3		
South Colony RSA # 16 <i>3 members</i> Member 3		
Trapper Creek RSA # 30 <i>3 members</i> Member 2		
Chase Trail Service Area # 134 <i>3 members</i> Member 3		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Circle View & Stampede Estates Flood & Water Erosion # 131 <i>5 members</i> Member 1 Member 5		
Talkeetna Flood Control Service Area # 7 <i>3 members – 3 vacancies</i> ***Member 1 ***Member 2 ***Member 3		
Talkeetna Sewer & Water Service Area # 36 <i>5 members – 3 vacancies</i> Member 1 Member 2 Member 3 *Member 4		

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Agriculture Advisory Board (#1)
(For example, Board of Equalization, Member 3)

Applicant Name: J. Bruce Bush

Residence Address: 2605 N ROBIN LN Palmer AK 99645

Mailing Address: SAME

Home phone: 907-746-2874 Work phone: 907-355-2874 Email: Jbbush@mtionline.net

Name and Address of Employer: Bushes Bunches owner 2605 N Robin LN Palmer AK 99645

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 63 year

Briefly explain, why you are you interested in serving on the board in which you are applying? I'm
interested in the Agriculture for the Borough

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Agriculture & Frosty Advisory 95-99 AK STATE FAIR

2000-2010, MSB Assembly 2001-2003, ex-Palmer S&CO, MAT-SO Farm Bros, ect.

List three professional or personal references: Name: Ben Venderwalle Phone: 282-745-3597
Name: Arthur Keys Phone: 354-3833
Name: Brah Lewis Phone: 841-8686

Applicant Signature: J. Bruce Bush Date: 9-24-15

Office Use Only: Precinct: <u>11-099</u>	Assembly District: <u>1</u>	Service Area: <u>NA</u>
Position on Board: <u>AGAB Palmer Soil-Water Dist</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☒ Yes	Map Checked: ☒ Yes	Code Checked: 1 st ☒ 2 nd ☒

Applicant Name: Bruce Bosh

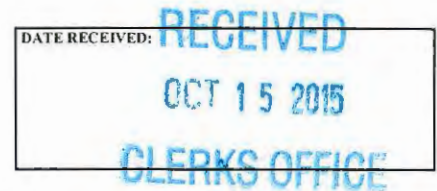
Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Agriculture Advisory Board - Seat 6
(For example, Board of Equalization, Member 3)

Applicant Name: Jenny Wren

Residence Address: 4942 S. Colonist Drive Palmer, AK 99645

Mailing Address: PO Box 237, Palmer, AK 99645

Home phone: 907 354-1556 **Work phone:** _____ **Email:** jennwren@ak@gmail.com

Name and Address of Employer: Self employed

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 20 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am interested in promoting ag development in the Borough.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 20 years as 4-H member & leader; life long producer of red meat & other ag products; currently farming

List three professional or personal references:

Name: <u>Lee Hecimovich</u>	Phone: <u>907-745-3360</u>
Name: <u>Christy Hame link</u>	Phone: <u>907-355-0703</u>
Name: <u>Michelle Olsen</u>	Phone: _____

Applicant Signature: Jenny Wren **Date:** 10/14/15

Office Use Only: Precinct: <u>12-220</u>	Assembly District: <u>1</u>	Service Area: <u>NA</u>
Position on Board: <u>AGAB-6-Production of Wool etc</u>		Term Ends: <u>12/31/2017</u>
Residence Checked: ☐ Yes	Map Checked: ☒ Yes	Code Checked: 1 st ☒ 2 nd ☒

10-19 emailed voter reg form

Applicant Name: Jenny Wren

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
JUN 01 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Agriculture Advisory Board (member 05, 06 or 07)
(For example, Board of Equalization, Member 3)

Applicant Name: Derylee (Lee) Hecimovich

Residence Address: 6405 Baines Jordan Dr. N. Palmer, AK

Mailing Address: PO Box 488, Palmer, AK 99645

Home phone: 745-8009 Work phone: 745-3360 Email: dahecimovich@alaska.edu

Name and Address of Employer: University of Alaska Fairbanks, Cooperative Extension Service, 1509 S. Georgeson Rd, Palmer, AK 99645

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest:
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc)

How long have you lived in the Borough? 25 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Interest and experience in
Alaskan agriculture as producer, educator, land owner, desire to preserve, expand agriculture land, opportunities and promote Alaskan agriculture, agriculture education

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 25+ years of experience as livestock producer, 14 years as CES educator, 6 years with FSA
extensive 4-H and FFA, Ag in the Classroom experience, hoophouse/horticulture experience, extensive teaching/outreach experience. BS in Resource Mgmt, MS Education

List three professional or personal references:

Name: <u>Stephen Brown</u>	Phone: <u>745-3360</u>
Name: <u>Julie Cascio</u>	Phone: <u>745-3360</u>
Name: <u>Carol Kenley</u>	Phone: <u>745-4587</u>

Applicant Signature: [Signature] (R) Date: 5/27/15

Office Use Only: Precinct: 09-622 Assembly District: 1 Service Area: NA
Position on Board: AGAB 07 Term Ends: 12/31/2018
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1st ☒ 2nd ☒

10-20-15 - would like to reapply

Applicant Name: Derylee (Lee) Hecimovich

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Derylee Ann Hecimovich
Associate Professor of Extension, Youth Development
Bipartite, Tenure Track (90% Service, 10% Teaching)
PO Box 488, Palmer, Alaska 99645-0488
Phone: 907-745-3360 or 907-745-8009
E-mail: dahecimovich@alaska.edu or lan@mtaonline.net

Education

2005-University of Alaska Anchorage
Masters of Science in Vocational Education
1992-2000-Matanuska-Susitna College, Palmer, Alaska
Continuing education; Public Relations, Resource Management
1988-1990- University of Alaska Fairbanks, Alaska
Continuing education; Public Relations, Environmental Education
1981-University of Wisconsin-Stevens Point, Wisconsin
Bachelors of Science; Resource /Wildlife Management, also continuing education, 2003-present

Professional Experience

2001 to present, 4-H and Youth Development Agent, Associate Professor, Cooperative Extension Service, Palmer, Alaska (Assistant Professor, 2005-2011, Instructor, 2001-2005), Palmer, Alaska. Develop and implement positive youth development programming for district youth, adult volunteer development and management, provide non-formal instruction to 4-H and community youth and adults, collaborate on community, statewide, regional programs and delivery.

1997-2000 Sales Associate, Treasures of the Attic, Palmer, Alaska
Retail sales, public relations, customer service, inventory control, receiving, supervisory duties, special promotions and display.

1990-1996 County Director Farm Service Agency Palmer, Alaska
Responsible for the administration of federal agriculture program, eligibility determination, compliance, public relations and education, maintain extensive file, procedure, reports and data systems, land mapping and evaluation, office and personnel management, funds control, intra-agency cooperation and coordination.

1985-1990 Recreation Assistant U.S. Air Force-MWR Division
Eielson AFB, Alaska and Luke AFB, Arizona
Assist in managing recreation facility; extensive customer service and instruction, retail sales, layout and design, graphics and awards production, inventory control, receiving.

Courses Taught:

2012-present-Livestock Quality Assurance
2011-present-Farm & Livestock Safety
2010-Small Scale Livestock, Mat Su College (15 hour workshop series)
2009-present-developed/presented workshop on "No Child Left Indoors, Getting Kids Outside" at 2010 Western Regional 4-H Leaders Forum, Albuquerque, NM and 2010 National Camping Institute, Salem, Oregon, 2010 Alaska State 4-H Leaders Forum, Soldotna, AK.
2008-present- I developed/presented workshops on Sustainability, Green Living, Gardening, Outdoor Skills, Recycling, Consumer Science.
2007-present-I developed and collaboratively taught Edible Wild Greens workshops
2007-present-Wildfire Emergency Preparedness workshops-2008 National 4-H Camping Institute, VA, 2008 Alaska 4-H Leaders Forum, 2007 Western Region 4-H Leaders Forum, Phoenix, AZ
2006-Youth in Governance/Youth and Adult Partnerships workshops statewide
2006-workshops for character education and ethics in horse and livestock projects

2005-present-collaborative classes with CES agents-babysitting, crafts, wild berries use and identification
 2004-I developed and presented a PowerPoint course on Environmental Education
 2002-present-Organized and conducted 4-H Camp for 70 youth and teen counselors.
 2001-present-Teen leader training and meetings, camp counselor training.
 2001-present-Annual 4-H Club officer, record keeping classes, new leaders' trainings
 2001-present-I assist leaders in coordinating district clinics or workshops including the Horse Symposium, Livestock Rally Days, Fun Night, dog obedience, small stock activities, other topics as determined.
 2001-I wrote a Market Livestock Project Guideline book and provide training to help youth and adults better understand the project and commitments.
 2001-present-Organize and implement 4-H shows, activities and events at the Alaska State Fair

Service:

2015 State FFA Board of Directors
 2013-2015 University Wide Review Committee
 2011-2014-State Cooperative Extension Advisory Board faculty member
 2010- 2015- Western 4-H Institute and Science Academy Planning Committees member
 2010-present-planning committee for UAF Experiment Farm Ag Appreciation Day
 2010-Coordinate local working group for Environmental/Agricultural literacy outreach
 2009-present-coordinate student teaching for Ag in the Classroom in local elementary schools
 2009-present- Institutional Accreditation Steering Committee, CES Accreditation Committee Chairperson
 2009, 2007 UAF program review committees; Early Childhood Education (BS, AS), School of Business/Accounting (BAA)
 2009-Children, Youth, Families at Risk (CYFAR) Review Team
 2008-"Get Outdoors Anchorage" Youth Initiative Summit collaborator
 2008-Operation Military Kid Alaska Team member, 4-H Military Grant Collaborator (2005+)
 2007-present-University of Alaska Fairbanks academic program review teams.
 2007-present-Alaska liaison-National 4-H Science, Engineering, Technology (SET) Initiative
 2007-present-National 4-H Programs of Distinction Review Team Member, NAE4HA National Conferences workshops review.
 2005-present-Partner/member of statewide Youth in Decision Making and Governance Initiative
 2004-present-Mat-Su/Copper River District CES Office Coordinator, various search committees
 2004-present-Member of Mat-Su School District Agriculture & Natural Resources Advisory Board
 2003-present-Work with Mat-Su Agency Partnership group
 2001-present-Provide information to 4-H and community clientele on a variety of subjects
 2001-present-Service as needed within district, CES and university parameters

Memberships and Honors:

National 4-H Extension 4-H Agents Association (Distinguished Service Award-2010, Achievement in Service Award-2005)
 National 4-H Camping and Animal Science Committees
 Phi Kappa Phi National Honor Society
 Alaska Diversified Livestock Association
 Alaska Farm Bureau

Publications:

2012-Domestic Waterfowl and Game Birds in Alaska
 2009-Rabbits in Alaska
 2008-Alaska 4-H Camping and Outdoor Activities
 2008- Program Adaptation for Increased Culturally Diverse Participation: Matanuska-Susitna and Copper River 4-H District
 2007-Alaska 4-H Science, Engineering, Technology (SET) Plan
 2006- Goats in Alaska
 2005-District Leader Training booklet
 2005-Designing Effective Curriculum; Alaska 4-H Integrated Natural Resources Education
 2005-Are You Ready? An Alaska 4-H Curriculum for Emergency Preparedness, Wildland Fire

2004- Alaska 4-H Animal Project Enrollment Comparisons
2004-Administration of the Mat-Su/Copper River 4-H District: Applications and Implications from Career and Technical Education
2002-present-camp brochures and forms
2001-present-monthly newsletter and in-district informational, promotional brochures
2001-present-District informational guidelines and brochures
2001- present-Livestock Guidelines and updates
2001-present-annual 4-H State Fair Invitational Exhibitor Guide

Professional References:

Steve Brown, Agriculture and Horticulture Agent
Mat-Su/Copper River Cooperative Extension Service
1509 S. Georgeson Rd., Palmer, AK 99645 745-3639

Julie Cascio, Health, Home and Family Educator
Mat-Su/Copper River Cooperative Extension Service
1509 S. Georgeson Rd., Palmer, AK 99645 745-3677

Marianne Kerr, 4-H and Youth Development Agent
Anchorage Cooperative Extension Service
1675 C Street, Suite 100, Anchorage, AK 99501-5153 786-6305

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: AG Board - Any seat is fine with me.
(For example, Board of Equalization, Member 3)

Applicant Name: Ken Peltier

Residence Address: M 55 Glen Hwy Sutton 99674

Mailing Address: Po Box 2433 Palmer, AK 99645

Home phone: _____ Work phone: 244-0238 Email: alas Ken @ KW.com

Name and Address of Employer: Self Employed

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? Since 1986

Briefly explain, why you are you interested in serving on the board in which you are applying? I have a passion for agriculture. I feel I can make a positive contribution.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Grew up on farms. Currently own a farm. Have

extensive leadership background. Worked for a Board. Still serve on Exec Committee of the Alaska Workforce Investment Board - App'd by the Governor
List three professional or personal references: Name: Louise Dean Phone: 269-7487
Name: Adam Boyd Phone: 355-2966
Name: Ray Depriest Phone: 631-9922

Applicant Signature: Ken Peltier Date: 5/21/15

Office Use Only: Precinct: <u>09-645</u>	Assembly District: <u>1</u>	Service Area: <u>N/A</u>
Position on Board: <u>AGAB 10 - Know/Exp Ag Econ Dev, etc</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☒ Yes	Map Checked: ☒ Yes	Code Checked: 1 st ☒ 2 nd ☒

Per Elend

Applicant Name: Ken Peltier

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

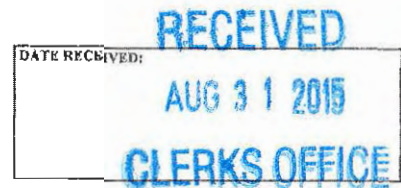
If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: ACRB - Animal Interest

(For example, Board of Equalization, Member 3)

Applicant Name: Kelleigh Orthmann

Residence Address: 6800 Van Gorder Dr., Wasilla, AK 99623

Mailing Address: P.O. Box 879316, Wasilla, AK 99687

Home phone: 907-980-1730

Work phone: _____

Email: kelleigh.orthmann@gmail.com

Name and Address of Employer: Matanuska-Susitna Borough School District, 501 N. Gulkana, Palmer, AK 99645

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 2 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I care deeply about how Valley animals are treated and regulated, and I want to have a say in that process. I am also interested in encouraging more public input into this process and advocating for responsible pet ownership.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have excellent interpersonal, organizational, and leadership skills that I put to use everyday. I am a teacher with the MSBSD and faculty member at Mat-Su College.

I also serve as Board Vice-President of Clear Creek Cat Rescue. I coordinate adoption events, fosters, and manage/distribute medication and supplies.

List three professional or personal references:

Name:	<u>Judy Price</u>	Phone:	<u>908-980-8898</u>
Name:	<u>Amy Cooper</u>	Phone:	<u>907-350-8089</u>
Name:	<u>Samantha Torres</u>	Phone:	<u>907-863-1444</u>

Applicant Signature: [Signature]

Date: 8/28/15

Office Use Only: Precinct:	<u>0B-140</u>	Assembly District:	<u>5</u>	Service Area:	<u>NA</u>
Position on Board	<u>ACRB Animal Interest</u>			Term Ends:	<u>12/31/2018</u>
Residence Checked:	☒ Yes	Map Checked:	☒ Yes	Code Checked:	1 st ☒ 2 nd ☒

Applicant Name: Kelleigh Orthmann

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Kelleigh Orthmann, M.S.

(907) 980-1730
P.O. Box 879316
Wasilla, AK 99687
kelleigh.orthmann@gmail.com

~RECENT PROFESSIONAL EXPERIENCE~

University of Alaska Anchorage, Mat-Su College

ADJUNCT FACULTY (8/2013 - Present)

Teach online courses via Blackboard.

- Design, implement, and orchestrate course lessons and discussions
- Encourage creativity and responsibility in student teaching and field experience
- Ensure students meet program and state teacher standards

Swanson Elementary School, Matanuska-Susitna Borough School District

SPECIAL EDUCATION TEACHER (8/2014 – Present)

Deliver goal-driven differentiated instruction to special education students in grades K-2.

- Review and update student Individual Education Plans (IEPs) in iPlan
- Lead IEP annual reviews and exit meetings
- Progress monitored students weekly and use data to assist with instructional planning
- Design and implement comprehensive individual student behavior management plans
- Work closely with parents to ensure that individual needs of each child are met

~VOLUNTEER/ADVOCACY EXPERIENCE~

Clear Creek Cat Rescue (CCCR)

FOSTER/BOARD VP/VALLEY FOSTER COORDINATOR (8/2013 – Present)

Ensure that CCCR Valley operations run smoothly.

- Foster abandoned and sick cats and kittens
- Guide direction of CCCR and assist in short- and long-term decision making and goal setting
- Stock and distribute medications and supplies to CCCR cats and kittens in the Valley
- Organize/run weekly adoption fairs
- Trap, spay/neuter, and relocate feral cats and kittens to foster homes
- Educate pet owners and adopters about low cost spay/neuter options

~EDUCATION~

Special Education Endorsement Program (K-12, LD)

April 2014

Walden University

Masters in Curriculum & Instruction

Summa Cum Laude (2009)

University of Scranton

Teacher Certification Program

Rural Educator Preparation Partnerships (2003)

University of Alaska Fairbanks

Bachelor of Arts in Geography, Minor in English

Magna Cum Laude, Dean's List, Chancellor's List (2001)

University of Alaska Fairbanks

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED

OCT 21 2015

CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Board Of Adjustment & Appeal

(For example, Board of Equalization, Member 3)

Applicant Name: Scott Atwood Sterling

Residence Address: 18778 West Jeff's Loop, Big Lake, Alaska

Mailing Address: P.O. Box 521827, Big Lake, AK. 99652

Home phone: 232-3687

Work phone: 376-8076

Email: scottsterling54@gmail.com

Name and Address of Employer: Sterling & Dearmond, 851 Westpoint Dr., Ste. 201, Wasilla 99654

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030). "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause."

Do you or any family member have a personal or financial interest with the Borough? Yes ☒ No ☐

If yes, list positions and or interest: Currently I am a member of the BOAA

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1992-2007; 2013-Present

Briefly explain, why you are you interested in serving on the board in which you are applying? Public service by lending my legal training and expertise to BOAA and its mission.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Lawyer admitted in Alaska since 1987; former member of MSB Assembly MSB Platting Board; AK Student Loan Corp. Board; UAF Class of '84; former surveyor.

List three professional or personal references:

Name: <u>Ann Dearmond</u>	Phone: <u>376-8076</u>
Name: <u>Greg Parvin</u>	Phone: <u>376-2800</u>
Name: <u>Kathy Frederick</u>	Phone: <u>269-8170</u>

Applicant Signature: [Signature]

Date: 10/21/15

Office Use Only: Precinct: 08-155 Assembly District: 5 Service Area: NA

Position on Board: BOAA member 4 Term Ends: 12/31/2018

Residence Checked: ☒ Yes

Map Checked: ☒ Yes

R

Code Checked: 1st ☒ 2nd NA

Applicant Name:

Scott A. Sterling

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

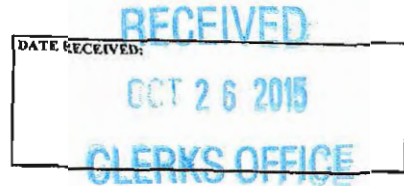
If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilty plea or no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Scott A. Sterling 10/21/15

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matnugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: BOARD OF REAL PROPERTY Equalization
(For example, Board of Equalization, Member 3)

Applicant Name: William A. Barnes, Jr.

Residence Address: 13882 E Gingham Circle, Palmer, AK 99645

Mailing Address: 11505 Glen Way, Suite 3#560, Palmer, AK 99645

Home phone: _____ Work phone: 365-9567 Email: Wab4551@xplow.com

Name and Address of Employer: Self Employed

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1989-1987, 2014-Present

Briefly explain, why you are you interested in serving on the board in which you are applying? VERY INTERESTING TOPIC AND DUTY TO VOLUNTEER

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: See Resume'

List three professional or personal references:

Name: <u>Lloyd Smith (Palmer)</u>	Phone: <u>907-745-9649</u>
Name: <u>David Brena (Seward)</u>	Phone: <u>425-306-2000</u>
Name: <u>Katie Fosselman (Palmer)</u>	Phone: <u>907-745-0135</u>

Applicant Signature: William A Barnes Jr Date: 10/25/2015

Office Use Only: Precinct: <u>11-095</u>	Assembly District: <u>2</u>	Service Area: <u>NA</u>
Position on Board: <u>BOE member 15</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked ☒ Yes	Map Checked: ☒ Yes R	Code Checked: 1 st ☒ 2 nd NA

Applicant Name:

William A Barnes, Jr.

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☐ NO ☒ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

See Attachment

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

WILLIAM BARNES VALUATIONS, INC.

William Barnes, SRA

E-MAIL
wab4551@yahoo.com

610 S Bailey Street
Suite B101
Palmer, AK 99645

TELEPHONE
(907) 365-9567
FAX
(866) 794-8930

Mayor Larry Devilbiss
Matanuska-Susitna Borough
350 E. Dahlia Avenue
Palmer, AK 99645

RE: Board of Equalization

Dear Mr. Mayor:

Greetings! I recently received your letter informing me of appointment to the Board of Equalization for a one year term. I was sworn in by the Borough Clerk several days later.

It has come to my attention that there is an issue over my refusal to state whether or not I have had any "judgments" in the last ten years. Apparently there is a borough ordinance to this effect. As is usually the case with government bureaucracies, none of this information was provided to me in the initial application process. If it had been properly disclosed initially, I would not have applied for the open position.

It seems rather odd to me that an American citizen has to give up his right to privacy just to volunteer on a board. A judgment is a civil matter usually concerning financial matters and credit. I am certain these matters are privacy protected under Federal law.

The reason I know this is just pure common sense. I possess a Federal Government mandated appraisal license which is administered by the State of Alaska, Department of Commerce, my appraisal business is an Alaska corporation also registered with the Alaska Department of Commerce, and most of my clients are lenders regulated by either the State or Federal government. In addition, I've even provided appraisal services to various mortgage fraud investigators of the FBI, IRS, HUD-FHA and the US Attorney. Not one of these entities has ever demanded over my thirty five year career that I provide information about my personal financial affairs which includes civil judgments. Why? Because it is illegal to ask for it or demand it, that's why.

American history is replete with legislative bodies and executives passing and signing into law legislation later found to be unlawful. An ordinance on the books does not mean it is legal, constitutional and might not be overturned in the future. Borough attorney's are also far from infallible.

Although I feel it is absolutely not the business of the Borough, I will divulge three facts:

1) 05/06/2011; Final Divorce Decree, Maricopa County, Arizona. Upon discovery of a boyfriend & adultery in September, 2010, I divorced my wife; substantial credit card debt was run up by the ex-wife; court ordered her to pay one half of it, court ordered me to pay her attorney fees and the other half of the debt.

2) 04/26/2011; Heart Surgery; bill of \$56,000 not fully paid for by my private Blue Cross insurance policy. The stress of going through Item #1 nearly killed me.

3) Summary: The nefarious actions of the ex-wife left me holding the financial bag and on the operating table nearly dead from the stress of going through the court process. Yes, there are a few civil judgments with my name on it over the above referenced items. The ex-wife also has a few judgments as a result of the divorce. Life is life.

In my opinion, the Borough should be ashamed of itself for making an American citizen and a Borough taxpayer divulge this type of painful personal information just to volunteer on some Borough Board which has a 50% vacancy rate. Not one iota of this personal information holds any negative reflection on my character. I've pretty much conducted my life as the Eagle Scout I became in 1966. The location of the court records have been identified and the Borough attorney can perform his due diligence to his heart's content. I have nothing further to say in the matter and will not provide any further information.

I intend to fulfill my duties on the Board of Equalization. If the Borough wishes to make any further fuss over this issue then I suggest we take the matter up with the Alaska Superior Court in Palmer. I will fight the Borough to the fullest extent over this privacy issue and what I believe is an unlawful ordinance and a violation of my legal rights.

Respectfully submitted,

William Barnes, SRA
Alaska Certified General
Real Estate Appraiser #857

William Barnes, SRA
Certified General Real Estate Appraiser
State of Alaska Certificate #857

William Barnes Valuations, Inc.
610 S. Bailey Street
Suite B101
Palmer, AK 99645
Office: 907-365-9567
email: office@aprak.net

SUMMARY:

I, William Barnes, began my appraisal career in Alaska in 1978 and have been awarded the SRA Designation (Senior Residential Appraiser) from the Appraisal Institute; have performed all types of residential and commercial properties; my commercial appraisal experience includes apartment projects up to 483 units, office buildings, hotels and motels; single and multi-tenant retail and industrial centers, manufactured home parks, special use properties, churches, a post office, restaurant/bars, subdivision analysis, highest and best use studies, market studies, condemnation, estates (probate), life estates and vacant land assignments of up to 1,100 acres and \$26M. My typical clientele includes banks, savings and loan associations, credit unions, mortgage insurance companies and attorneys. I have also performed consultation and pre-trial services for various Federal and State agencies including Special Agents of the FBI, IRS, HUD-FHA and the U.S. Attorney in Maricopa County, Arizona.

PROFESSIONAL AFFILIATIONS:

Senior Residential Appraiser Designation (SRA), Appraisal Institute
Member, Board of Directors, Alaska Chapter, Appraisal Institute (2015-2017 term)
Member, Board of Real Property Equalization, Matanuska-Susitna Borough, Palmer, Alaska (2015 term)

STATE OF ALASKA CERTIFICATION:

Certified General Real Estate Appraiser, State of Alaska, Certificate No. 857; active certification status
Certified General Real Estate Appraiser since 1991

FORMAL EDUCATION:

*Colorado State University, Fort Collins, Colorado. Bachelor of Arts Degree in Political Science with honors in major, May 1974
*Additional business, economics and real estate courses successfully completed from the Appraisal Institute and the University of Alaska (1977 to present)

PROFESSIONAL APPRAISAL EDUCATION:

"Real Estate Appraisal Principles", Appraisal Institute (1978)
"Basic Valuation Procedures", Appraisal Institute (1978)
"Capitalization Theory & Techniques, Parts A & B", Appraisal Institute (1979)
"Residential Valuation", Appraisal Institute (1988)
"Standards of Professional Practice, Parts A & B", Appraisal Institute (1988)
"Highest and Best Use", Appraisal Institute (1993)
"Advanced Residential Form and Narrative Report Writing", Appraisal Institute (1994)
"Residential Case Study", Appraisal Institute (1997)
"Market Analysis and Highest & Best Use", Appraisal Institute (2008)
"The Appraiser as an Expert Witness: Preparation and Testimony", Appraisal Institute, San Diego, CA (2010)
"Litigation Appraising: Specialized Topics", Appraisal Institute, San Diego, CA (2010)
"Condemnation Principles & Applications", Appraisal Institute, Louisville, KY (2015)
"Uniform Standards of Professional Appraisal Practice", Appraisal Institute (bi-annual classes taken since 1991)

APPRAISAL SEMINARS ATTENDED:

"Appraisal Policy Changes", Appraisal Institute (2009)
"General Demonstration Appraisal Report Writing", Appraisal Institute (2008)
"Analyzing Operating Expenses", Appraisal Institute (2005)
"HP 12C Financial Calculator", Appraisal Institute (2005)
"Business Practices and Ethics", Appraisal Institute (2005)
"FHA and the Appraisal Process", Appraisal Institute (2005)
"Professional's Guide to the New URAR Report Form", Appraisal Institute (2005)
"Appraisal Institute Summer Conference" (July 2005)
"Automated Valuations Model for Financial Reporting", Appraisal Institute (2004)
"Loss Prevention", Liability Insurance Administrators & Appraisal Institute (2004)
"Apartment Appraisal", Appraisal Institute (2003)
"Multiple Regression Analysis", Appraisal Institute (1999)
"FHA Appraisal Seminar for HUD-FHA Handbook 4031.2", Appraisal Institute (1999)
"Appraisal Review - Residential Properties", Appraisal Institute (1994)

U.S. GOVERNMENT APPROVALS:

H.U.D. - F.H.A. Approved residential appraiser (1994 to present).

PERSONAL:

*Eagle Scout Award (1966), Catalina Council, Boy Scouts of America
*Assistant Scoutmaster (1992-94), Boy Scouts of America
*Life Member, National Eagle Scouts Association (NESA)
*FAA Certified Pilot (1977 to present) 1,000+/- hours; Land & Sea (sea plane) and Complex Aircraft Ratings (over 200 h.p., retractable gear & constant speed prop), Federal Aviation Administration
*PADI Certified Scuba Diver" (1984 to present); Dive Ratings include: Open Water, Advanced Open Water, Rescue Diver, First Responder, Wreck Diver & Oxygen Use (Nitrox)

MARKET AREAS SERVED:

Municipality of Anchorage
(including Eagle River & Chugiak)
Matanuska-Susitna Borough
Other areas upon request

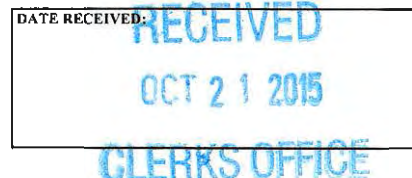
OFFICE AREAS SERVED:

FHA & Conventional assignments throughout south central
Alaska

ERRORS & OMISSIONS INSURANCE:

1988 to present
\$1,000,000 Coverage

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board Member
(For example, Board of Equalization, Member 3)

Applicant Name: Jalan Van Nice

Residence Address: 3805 N Vista Circle

Mailing Address: Same

Home phone: 9077462491 **Work phone:** 9079826916 **Email:** Jalan.vannice@matsugov.us

Name and Address of Employer: DES, MatSu Borough 350 Dahlia St Palmer, AK 99645

Can you regularly attend meetings? Yes ☒ No ☐ *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 14 Years

Briefly explain, why you are interested in serving on the board in which you are applying? To help advise the borough assembly on EMS matters

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Service Area Chief, Butte EMS

List three professional or personal references:

Name:	Brian Anderson	Phone:	907 982 7771
Name:	Lisa Behrens	Phone:	907 775 5683
Name:	Larry DeVilbiss	Phone:	9077466593

Applicant Signature: _____ **Date:** _____

Office Use Only: Precinct: 11-099 Assembly District: 1 Service Area: NA
Position on Board: EMS Butte Ambulance Term Ends: 12/31/2018
Residence Checked: ☒ Yes Map Checked: ☒ Yes **R** Code Checked: 1st ☒ 2nd NA

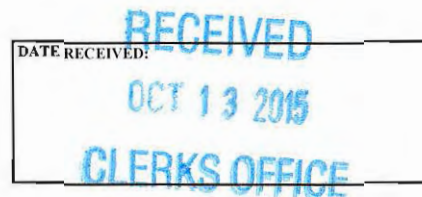
Applicant Name: _____Jalan Van Nice_____

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒X___NO___YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 ☒X___NO___YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS - Central Ambulance
(For example, Board of Equalization, Member 3)

Applicant Name: Scott B. Williamson

Residence Address: 7917 S. Frontier Drive Wasilla, AK 99623

Mailing Address: P.O. Box 879250 Wasilla, AK 99687

Home phone: 907 830 4940 Work phone: 907 861 8322 Email: Scott.Williamson@matsugov.us

Name and Address of Employer: Matanuska Susitna Borough DES 680 N. Seward Meridian Parkway
Wasilla, AK 99654

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☒ No ☐

If yes, list positions and or interest: Deputy Chief of EMS
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 3 years

Briefly explain, why you are you interested in serving on the board in which you are applying? In order to
provide expertise and guidance regarding EMS operations + management

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: NREMT-P, CCEMT-P, FP-C, CCP-C, CMT-E, B.S., Multiple

years of EMS/Flight medicine experience along with EMS leadership/Executive Oversight.

List three professional or personal references: Name: Glen Stevens Phone: 907 232-9913
Name: Lisa Bohrer Phone: 907 775 5683
Name: Charles Darnell Phone: 907 360-1922

Applicant Signature: [Signature] Date: 10/8/15

Office Use Only: Precinct: <u>DB-150</u>	Assembly District: <u>5</u>	Service Area: <u>NIA</u>
Position on Board: <u>EMS Central Ambulance</u>	Term Ends: <u>12/31/2016</u>	
Residence Checked ☒ Yes	Map Checked: ☒ Yes	Code Checked: 1 st ☒ 2 nd ☒

Applicant Name: Scott B. Williamson

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

~ N/A ~

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

~ N/A ~

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 745-9845

RECEIVED DATE RECEIVED: AUG 10 2015 CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 745-9845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board - Alternate Dispatcher
(For example, Board of Equalization, Member 3)

Applicant Name: Alaina M. Anderson

Residence Address: 10301 E Max Drive Palmer

Mailing Address: 16924 Snowmobile Lane Eagle River 99577

Home phone: 746-2884 Work phone: 745-4811 Email: amanderson@palmerpolice.com

Name and Address of Employer: Palmer Police Dept 423 S. Valley Way

Have you been convicted of a crime, not including traffic tickets? Yes ☐ No ☒

If yes, what were you convicted of? _____

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? It is directly related to the job I do as a 911 dispatcher fire/ems/rescue

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Already on the board as primary and would like to switch to the Alternate. I have been a 911 dispatcher for 16 years.

List three professional or personal references:

Name: <u>Lance Ketterling</u>	Phone: <u>746-9402</u>
Name: <u>Karen Martin</u>	Phone: <u>727-9067</u>
Name: <u>John Fink</u>	Phone: <u>707-0280</u>

Applicant Signature: Alaina M. Anderson  Date: 7-28-15

Office Use Only: Precinct: <u>11-065</u>	Assembly District: <u>2</u>	Service Area: <u>N/A</u>
Position on Board: <u>EMS Dispatch Center Alternate</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☒ Yes	Map Checked: ☒ Yes	Code Checked: 1st ☒ 2nd ☒ N/A

10/20/15 will ReApply
Revised 12/13

Applicant Name: Alaina M Anderson

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Revised 12/16/2014

PLEASE CONTINUE TO OTHER SIDE

Page 2 of 2

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: EMS-Valley Hospital Representative
(For example, Board of Equalization, Member 3)

Applicant Name: Stephanie Curlee

Residence Address: 5551 W. Phoenix Ave Wasilla, AK 99623

Mailing Address: 2500 S. Woodward Ln Palmer, AK 99654

Home phone: 907-373-1701 Work phone: 861-6853 Email: curlee.stephanie@gmail.com

Name and Address of Employer: MSRMC 2500 S. Woodward Ln Palmer

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? >15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? As representative for MSRMC

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Emergency Room RN

List three professional or personal references:

Name: <u>Kurtin Suback</u>	Phone: <u>232-4414</u>
Name: <u>Pam Cook</u>	Phone: <u>232-0809</u>
Name: <u>Michael Julius</u>	Phone: <u>417-274-2537</u>

Applicant Signature: [Signature] (N) Date: 8-12-2015

Office Use Only: Precinct: 08-145 Assembly District: 5 Service Area: NA
Position on Board: EMS Hospital Rep Term Ends: 12/31/2016
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1st ☒ 2nd ☒

8/16- emailed voter reg.
Revised 12/16/2014 8/31- emailed PLEASE CONTINUE TO OTHER SIDE
9-16- Per Stephanie both mail addresses good.

Applicant Name: Stephanie Curleo

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED:

SEP 10 2015

CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matanuska-susitna.gov or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board, alternate

(For example, Board of Equalization, Member 3)

Applicant Name: Nancy Eyraud, RN CCRN

Residence Address: 8923 S Knik Goose Bay Rd

Mailing Address: PO Box 877914, Wasilla, AK 99687

Home phone: 355-8406

Work phone: 861-6800

Email: n.eyraud@msrmc.com

Name and Address of Employer: Mat Su Regional Medical Center, Palmer, AK

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest:

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 11 years

Briefly explain, why you are you interested in serving on the board in which you are applying? As the Chest Pain Center coordinator

at MSRMC, my role is to enhance the relationship with the EMS and community to deliver the best cardiac care to our residents through sharing metrics, educational opportunities and resources.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Critical Care RN for 25 years, work currently as a registered nurse at MSRMC in the cardiac cath lab and as the Chest Pain Center Coordinator. Collaboration with the EMS is paramount to the success of cardiac care for our Borough.

List three professional or personal references:

Name: Emily Stevens, CNO at MSRMC

Phone: 861-6800

Name: Laura Colvin, RN

Phone: 232-3660

Name: Mark Strom, RCIS, Lead at MSRMC cath Lab

Phone: 861-6800

Applicant Signature: Nancy Eyraud

Date: 9/10/15

Office Use Only: Precinct: 08-150 Assembly District: 5 Service Area: NA

Position on Board: EMS Hospital Alternate Term Ends: 12/31/2018

Residence Checked: ☒ Yes

Map Checked: ☐ Yes

Code Checked: 1st ☒ 2nd ☒

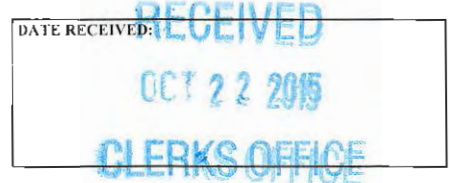
Applicant Name: Nancy Eyraud, RN CCRN

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Roger Swingle MD

Residence Address: 1444 E. Stallion Circle, Wasilla, AK 99654

Mailing Address: Same as Residence Address

Home phone: (907) 373-1973 **Work phone:** (907) 373-1973 **Email:** bigroomtaonline.net

Name and Address of Employer: Matanuska-Susitna Borough

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☒ No ☐
If yes, list positions and or interest: I am a private contractor who provides medical direction for MSB EMS
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 25 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am medical Director for MSB EMS and wish to help the EMS perform optimally

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Board Certification in Emergency Medicine, Medical Doctor, Medical Director MSB EMS from 1995 to present

List three professional or personal references:
Name: Glenn Stevens Phone: 232-9913
Name: Lisa Behrens Phone: 775-5683
Name: Bill Gamble Phone: 232-0103

Applicant Signature: Roger Swingle MD **Date:** 10/20/15

Office Use Only: Precinct: <u>07-110</u> Assembly District: <u>6</u> Service Area: <u>NA</u>
Position on Board: <u>EMS medical Director</u> Term Ends: <u>12/31/2018</u>
Residence Checked: ☒ Yes Map Checked: ☒ Yes R Code Checked: 1 st ☒ 2 nd <u>NA</u>

Applicant Name: Roger Swingle MD

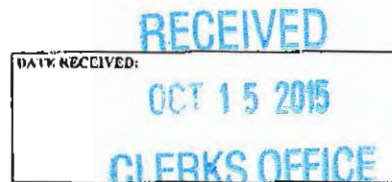
1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
 350 E. Dahlia Avenue Palmer, AK 99645
 Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: MSB EMS Advisory Board, alternate to medical director
(For example, Board of Equalization, Member 3)

Applicant Name: Thomas Check, MD

Residence Address: 4380 East Crane Road, Wasilla, AK 99654

Mailing Address: same

Home phone: 907-414-3019

Work phone: 907-861-6620

Email: maxlmumak700@hotmail.com

Name and Address of Employer: Mat-Su Emergency Medicine Physicians

Can you regularly attend meetings? Yes ☒ No ☐ *(Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest:

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

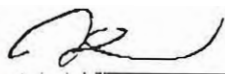
How long have you lived in the Borough? 10 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I was invited to apply by MSB EMS staff and encouraged by Anne Zink, MD, MSRMC emergency medicine medical director

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Emergency medicine physician at Mat-Su Regional for nearly 10 years; MSB EMS Relief Medical Director for several years

List three professional or personal references:

Name:	<u>Anne Zink, MD</u>	Phone:	<u>315-5991</u>
Name:	<u>Meghan Lindstrom, MD</u>	Phone:	<u>230-7626</u>
Name:	<u>Thomas Quimby, MD</u>	Phone:	<u>206-715-6210</u>

Applicant Signature: 

Date: 10/15/2015

Office Use Only: Precinct: <u>12-200</u>	Assembly District: <u>3</u>	Service Area: <u>NA</u>
Position on Board: <u>EMS medical Director ATT</u>		Term Ends: <u>12/31/2018</u>
Residence Checked: ☒ Yes	Map Checked: ☒ Yes	Code Checked: 1 st ☒ 2 nd ☒

Applicant Name: Thomas Check, MD

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: EMS Advisory - Talkeetna AmbAlt.
(For example, Board of Equalization, Member 3)

Applicant Name: Jennifer Pironis

Residence Address: 116515 E Golden Pond Circle, Talkeetna AK 99676

Mailing Address: PO Box 752, Talkeetna AK 99676

Home phone: 907-315-1472 **Work phone:** Same **Email:** jpjuniper@yahoo.com

Name and Address of Employer: Self @ Golden Pond Veterinary Services

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause." As alternate needs.

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest:

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? Since 2011

Briefly explain, why you are you interested in serving on the board in which you are applying? working at as EMT 1 w/ Talkeetna ambulance since Jan 2012

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: see above.

List three professional or personal references:

Name: Mia Mangione

Phone: 907-733-2286

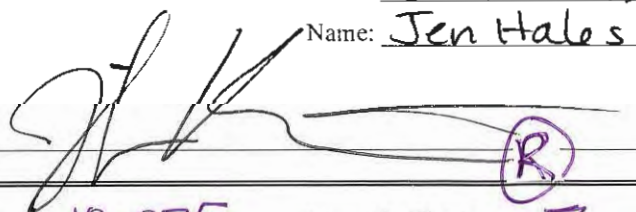
Name: Carol Gross

Phone: 907-733-2697

Name: Jen Hales

Phone: 907-841-7332

Applicant Signature:



Date: 8/17/15

Office Use Only: Precinct: 10-035 Assembly District: 7 Service Area: NA

Position on Board: EMS Talkeetna Ambulance Alternate Term Ends: 12/31/2018

Residence Checked: ☒ Yes

Map Checked: ☒ Yes

Code Checked: 1st ☒ 2nd ☒

10-22-15 V.m.
10-23-15 interested

Revised 12/16/2014

PLEASE CONTINUE ON OTHER SIDE

Page 1 of 2

Applicant Name: Jennifer Pironis

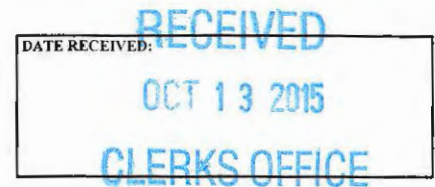
1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ✓ NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ✓ NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: FIRE SERVICE AREA (ALT.) - EMS Board
(For example, Board of Equalization, Member 3)

Applicant Name: DAVID CALVERT

Residence Address: 13730 EAST JERSEY LOOP Palmer, AK

Mailing Address: SAME AS

Home phone: 907 707 9197 Work phone: _____ Email: david.calvert@matsugov.us

Name and Address of Employer: MSB EMERGENCY SVS. (EMS)

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? IN ATTEMPTS TO

HELP BUILD A BETTER FIRE/EMS SYSTEM FOR THE TAXPAYERS OF THE MSB.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: CURRENT F.T. FMT2, FIRE INSTRUCTOR, FIRE FIGHTER

FOR PALMER FIRE, 18 YRS OF EXP. GRADUATE LEVEL EDUCATION

List three professional or personal references: Name: JOHN MCNUTT Phone: 907 315 4881
Name: CT PRAGER Phone: 907 414-2437
Name: DIRECTOR BEHRENS Phone: 707 775-5693

Applicant Signature: [Signature] Date: 10/12/2015

Office Use Only: Precinct: 11-005 Assembly District: 2 Service Area: NA
Position on Board: EMS Uniformed/Responder Fire Serv. Term Ends: 12/31/2018
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1st ☒ 2nd ☒

Applicant Name: DAVE CALVERT

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? X NO YES

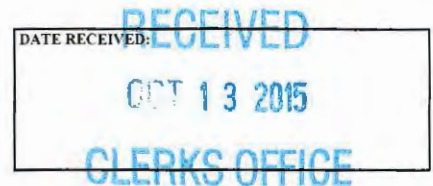
If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO X YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

57rs DISORDERLY CONDUCT PALMER, ALASKA
\$500 FINE, NO JAIL TIME.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Big Lake seat EMS Board
West Lakes (primary)
(For example, Board of Equalization, Member 3)

Applicant Name: Nathan Durbin

Residence Address: 5010 W mollies Circle

Mailing Address: 5010 W mollies Circle

Home phone: — Work phone: 982-9891 Email: nathan-nathan24@hotmail.com

Name and Address of Employer: Matsa Borough Station 63 Horizon KLB

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 years

Briefly explain, why you are you interested in serving on the board in which you are applying? to improve
the needs and EMS necessity awareness to improve community
safety

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: PARAMEDIC

List three professional or personal references:

Name: <u>blain Stevens</u>	Phone: <u>252-9913</u>
Name: <u>Scott Williamson</u>	Phone: <u>830-4940</u>
Name: <u>Lisa Bahrens</u>	Phone: <u>775-5683</u>

Applicant Signature: Nathan Durbin Date: 10-11-15

Office Use Only: Precinct: <u>OB-145</u>	Assembly District: <u>5</u>	Service Area: <u>NA</u>
Position on Board: <u>EMS West Lakes Ambulance</u>	Term Ends: <u>12/31/2016</u>	
Residence Checked: ☐ Yes	Map Checked: ☒ Yes <u>(N)</u>	Code Checked: 1 st ☒ 2 nd ☒

10-19 emailed voter reg. form
10-26 emailed again.
Revised 12/16/2014

PLEASE CONTINUE TO OTHER SIDE

Applicant Name: Nathan Durbin

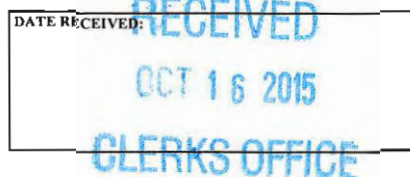
1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board, Willow EMS Primary

(For example, Board of Equalization, Member 3)

Applicant Name: Ashley Cunington Cunnington

Residence Address: 14119 Cozy Ridge Road, Big Lake, AK 99652

Mailing Address: PO Box 521519 Big Lake, AK 99652

Home phone: 9079822021

Work phone: 9079822021

Email: ashley.cunnington@matsugov.us

Name and Address of Employer: Mat-Su Borough, 350 E Dahila Palmer, AK 99645

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☒ No ☐

If yes, list positions and or interest: Emergency Responder

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

To present and help address the needs of the Willow community concerning emergency medical services

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Willow EMS Service Area Chief, state licensed paramedic

List three professional or personal references:

Name: <u>Glori Strickler</u>	Phone: <u>9073555501</u>
Name: <u>Deb Spaulding</u>	Phone: <u>9073553460</u>
Name: <u>Glenn Stevens</u>	Phone: <u>9077953062</u>

Applicant Signature: Ashley Cunnington

Digitally signed by Ashley Cunnington
DN: cn=Ashley, o=Matsigu, email=ashley.cunnington@matsugov.us
Date: 2015.10.16 11:29:36 -0800

Date: 10/16/2015

Office Use Only: Precinct: 08-155 Assembly District: 5 Service Area: NA
Position on Board: EMS Willow Ambulance Term Ends: 12/31/2016
Residence Checked: ☐ Yes Map Checked: ☒ Yes Code Checked: 1st ☒ 2nd ☒

10-19 emailed voter reg form.

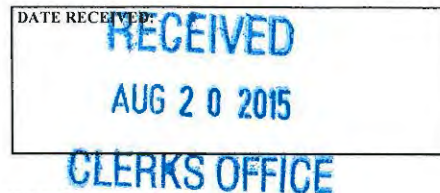
Applicant Name: Ashley Cunington

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: E911 Advisory - Natsugov Borough Alternate
(For example, Board of Equalization, Member 3)

Applicant Name: MARK B. BAKER

Residence Address: 5613 E MORNING MIST DR, PALMER AK 99645

Mailing Address: 5613 E MORNING MIST DR, PALMER AK 99645

Home phone: 707-1005 ~~631-8700~~ Work phone: 861-7887 Email: mark.baker@matsugov.us

Name and Address of Employer: MAT-SU BOROUGH, 350 E DAHLIA AVE, PALMER AK 99645

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☒ No ☐

If yes, list positions and or interest: EMPLOYEE
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 3 WEEKS

Briefly explain, why you are you interested in serving on the board in which you are applying? TO PROVIDE

TECHNICAL INPUT / ADVICE ON E911 SYSTEM STATUS & PLANNED IMPROVEMENTS.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: CURRENT MSB TELECOMMUNICATIONS TECHNOLOGY MANAGER

List three professional or personal references:

Name: <u>ERIC WYATT, MSB IT DIRECTOR</u>	Phone: <u>861-8570</u>
Name: <u>MARGIE COBB, MSB IT</u>	Phone: <u>861-8594</u>
Name: <u>CASEY LAUGHLIN, MSB DES</u>	Phone: <u>861-8005</u>

Applicant Signature: MLB. BL (R) Date: 8/19/15

Office Use Only: Precinct: 12-205 Assembly District: 3 Service Area: NA
Position on Board: E911 MSB ALTERNATE Term Ends: 12/31/2018
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1st ☒ 2nd ☒

10.22.15 would like to reapply

Applicant Name: MARK B. BAKER

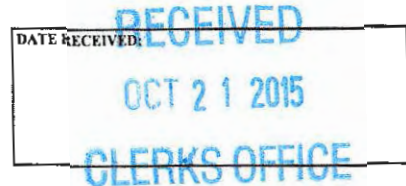
1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Health and Social Services Board, Member 5-At-Large 4
(For example, Board of Equalization, Member 3)

Applicant Name: Ashley Peltier

Residence Address: 7319 W Terry L Circle, Wasilla, AK 99623

Mailing Address: 7319 W Terry L Circle, Wasilla, AK 99623

Home phone: 907-315-7238

Work phone: 907-357-3111

Email: apeltier09@gmail.com

Name and Address of Employer: 1075 S Check St, Suite 205, Wasilla, AK 99654

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

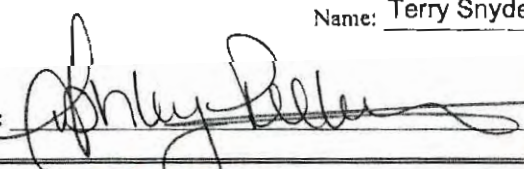
How long have you lived in the Borough? 5 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to serve my community on a board that aligns with my professional interests.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have worked extensively in the non-profit sector, working for organizations with the goal of healthy people in healthy communities.

List three professional or personal references:

Name:	<u>Becky Stoppa</u>	Phone:	<u>907-841-0407</u>
Name:	<u>Judy Gette</u>	Phone:	<u>907-841-2900</u>
Name:	<u>Terry Snyder</u>	Phone:	<u>907-355-1789</u>

Applicant Signature:  **Date:** 10/21/15

Office Use Only: Precinct:	<u>08-140</u>	Assembly District:	<u>5</u>	Service Area:	<u>NA</u>
Position on Board:	<u>HSB member 5 AT-LARGE 4</u>			Term Ends:	<u>12/31/2017</u>
Residence Checked:	☒ Yes	Map Checked:	☒ Yes	Code Checked:	1 st ☒ 2 nd ☒

Applicant Name: Ashley Peltier

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 ☐ NO ☒ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Ashley R. Peltier

7319 W Terry L Circle

Wasilla, AK 99623

(907)841-9115

apeltier09@gmail.com

Overview

- Professional experience in non-profits; advocacy, health education and organizing
- Master's degree in Sociology with research emphasis and two years of University level teaching experience

Professional Experience

Lung Health Manager: 10/15-Present, American Lung Association in Alaska (ALAA)

- Manage tobacco prevention and control efforts in Mat-Su
- Supervise Lung Health Coordinator
- Recruit, train, manage and recognize program volunteers
- Serve as American Lung Association of the Mountain Pacific regional lead for Asthma Basics signature program workgroup
- Serve as ALAA staff lead for Freedom From Smoking
- Facilitator trainer for Freedom From Smoking
- Plan and host trainings for signature programs
- Co-facilitate local tobacco prevention coalition
- Participate in regional tobacco prevention coalitions and other community coalitions

Lung Health Coordinator: 10/13-9/15, American Lung Association in Alaska (ALAA)

- Serve as American Lung Association of the Mountain Pacific regional lead for Asthma Basics signature program workgroup
- Serve as ALAA staff lead for Freedom From Smoking
- Facilitator trainer for Freedom From Smoking
- Plan and host trainings for signature programs
- Coordinate tobacco-free campus efforts in Mat-Su
- Track and compile activities related to grant deliverables for grant reporting
- Co-facilitate local tobacco prevention coalition
- Participate in regional tobacco prevention coalitions and other community coalitions
- Facilitate groups as needed

Health Educator: 12/12-10/13, Southcentral Foundation

- Certified Tobacco Treatment Specialist
- Conducted customer-owner intakes for tobacco cessation program
- Managed case load of 100+ clients in tobacco cessation program

- Assured completion of State of Alaska Tobacco Prevention and Control grant deliverables
- Prepared SOA TPC quarterly grant reports
- Planned and carried out health promotion focused community outreach and education
- Participated in health fairs and community events throughout Alaska

Case Manager II: 8/12-12/12, Alaska Family Services

- Provided intensive case management to Alaska Temporary Assistance Program recipients
- Conducted intake interviews, provide crisis intervention and referrals
- Managed caseload of 40+ clients
- Taught job skills, resume writing, budget management

Children's Outreach Advocate: 2/11-8/12, Alaska Family Services

- Served as Chair of Domestic Violence/Sexual Assault (DV/SA) Task Force
- Conducted community outreach in all setting that serve children
- Served as in-shelter children's advocate
- Researched and implemented DV/SA prevention and education programs
- Collected, tracked and reported outreach activities for DV/SA grant and agency reports
- Planned and hosted community events to raise awareness of DV/SA
- Facilitated support groups in shelter
- Facilitated batterers intervention groups within the Family Violence Intervention Program
- Supervised Mat-Su College and Job Corps Practicum students

Program Assistant: 9/10-2/11, Alaska Native Tribal Health Consortium

- Recruited and coordinated placements of medical student residents into tribal health facilities throughout the state
- Managed 3 recruiting websites
- Managed day to day office duties
- Ordered and kept inventory of supplies
- Organized and facilitated office meetings
- Transcribed meeting notes

Graduate Teaching Assistant: 8/08-5/10, University of North Dakota

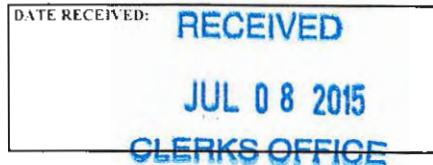
- Taught 120+ per semester for 2 years
- Designed and implemented weekly lesson plans
- Graded assignments
- Tracked grades using Blackboard
- Provided guest lecture to classes ranging from 30-300 students
- Supervised graduate and undergraduate students
- Served as student representative on department hiring committee
- President, Alpha Kappa Delta, 2008-2010

Community Organizer: 6/09-9/09, Service Employees International Union

- Organized community support for issue campaigns
- Mastered cold calling
- Utilized North Dakota Voter Activation Network (VAN)
- Organized community events, house parties and home visits/in-person meetings to gain constituent support
- Established and maintained working relationships with businesses throughout the community

Education

Master's Degree, Sociology: University of North Dakota (2010)



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Historical Preservation Commission
(For example, Board of Equalization, Member 3)

Applicant Name: Eileen Marie Haines

Residence Address: 65679 S. Victory Road Glacier View, AK

Mailing Address: P.O. Box 1102 Chickaboon, AK. 99674

Home phone: 746-7659

Work phone: Same

Email: grannywrangler1@yahoo.com

Name and Address of Employer: Retired - State of Alaska

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1981 — present (35 yrs. ?)

Briefly explain, why you are you interested in serving on the board in which you are applying? I am an amateur historian and I am especially interested in Alaskan History.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Locate, acquisition, & donation of Matanuska bunkhouse to Alpine Historical Park from Katie Wade's property (Formerly Chickaboon Coal Mine 1910-1928).

List three professional or personal references:

Name: Nancy Bertels

Phone: 745-4467 wk.

Name: Nancy Johnson

Phone: 745-2841

Name: Luffberry, Randy

Phone: 745-2400

Applicant Signature: Eileen M. Haines

Date: 7/8/15

Office Use Only: Precinct: <u>09-640</u>	Assembly District: <u>1</u>	Service Area: <u>NA</u>
Position on Board: <u>HIS member 4</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☒ Yes	Map Checked: ☒ Yes <u>(N)</u>	Code Checked: 1 st ☒ 2 nd ☒

10-19-15 still interested.

Applicant Name: Eileen Marie Haines

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

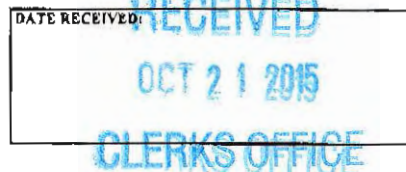
If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
 350 E. Dahlia Avenue Palmer, AK 99645
 Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Labor Relations Board Member 5

(For example, Board of Equalization, Member 3)

Applicant Name: Gregory S. Pugh

Residence Address: 2091 S. Jensen Road, Palmer Alaska 99645

Mailing Address: 2091 S. Jensen Road, Palmer Alaska 99645

Home phone: 745-7124

Work phone: 552-1184

Email: winforhim@aol.com

Name and Address of Employer: Missile Defense Agency 10441 Kuter Ave, Suite 1 JBER AK 99506

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to continue to serve my community where my skills and experience will be used for a positive benefit.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Labor Relations Board member currently, Platting Board member currently

List three professional or personal references:

Name: Jayne Jones

Phone: 907-552-1738

Name: Dean Beaulieu

Phone: 907-232-3326

Name: Tim Nunley

Phone: 907-355-1379

Applicant Signature: _____

Date: 21 October 2015

Office Use Only: Precinct: 12-205 Assembly District: 3 Service Area: NA

Position on Board: LRB member 5 Term Ends: 12/31/2018

Residence Checked: ☒ Yes

Map Checked: ☒ Yes

R

Code Checked: 1st ☒ 2nd NA

Applicant Name: Gregory S. Pugh

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Library Board - Sutton Representative
(For example, Board of Equalization, Member 3)

Applicant Name: Marci Hawkins

Residence Address: 13667 Glenn Hwy, Sutton, AK

Mailing Address: PO Box 460, Sutton, AK 99674

Home phone: 746-9699

Work phone: 631-2280

Email: asjsj@hotmail.com

Name and Address of Employer: UAA student

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1997

Briefly explain, why you are you interested in serving on the board in which you are applying? Continue
to Represent Mat-Su Borough Libraries

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Current Chairperson for Mat-Su Borough Library Board

List three professional or personal references:	Name: <u>Deborah Burlinski</u>	Phone: <u>357-8786</u>
	Name: <u>Bobbie Hamby</u>	Phone: <u>746-5281</u>
	Name: <u>Grace Cross</u>	Phone: <u>723-3379</u>

Applicant Signature: Marci Hawkins

Date: 10-25-15

Office Use Only: Precinct: <u>09-645</u>	Assembly District: <u>1</u>	Service Area: <u>N/A</u>
Position on Board: <u>LIB Sutton</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☒ Yes	Map Checked: ☒ Yes	Code Checked: 1 st ☒ 2 nd ☒ NA

10.26 emailed form

Applicant Name: MARCI HAWKINS

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO X YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Marci Schmidt, Medical Bill Collection, 2008, Action to garnish for medical debt. closed, 3PA-08-2228 CI and 3PA-09-20 SC (closed)

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 X NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Local Emergency Planning Commission – Environmental Tech.

(For example, Board of Equalization, Member 3)

Applicant Name: _____ Donald E. Warble

Residence Address: _____ 11900 E. Shooting Star
Circle _____

Mailing Address: _____ 11900 E. Shooting Star
Circle _____

Home phone: _____ (907)745-1968 _____
_____ warbleak@mtaonline.net _____

Work phone: _____ N/A _____

Email: _____

Name and Address of Employer:
_____ Retired _____

Can you regularly attend meetings? Yes ☒ No ☐ *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest:

_____ N/A _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough?
_____ 2007 _____

Briefly explain, why you are you interested in serving on the board in which you are applying? _____ So I can continue to use my past experiences to help plan/prepare for the future. _____

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: _____ Past L.E.P.C. board member. Retired policeman (Fort Wayne, IN). Retired military firefighter. Volunteer firefighter/EMT. University Fire Service Area Commissioner- Fairbanks. _____

List three **professional or personal** references: _____
5411 _____

Name: _____ Casey Cook _____

Phone: 301- _____

Name: Bill Morrow

Phone: 841-

4733 _____

Name: Bea Adler

Phone: 373-

8822 _____

Applicant Signature: _____

Date: 10-20-2015

Office Use Only: Precinct: 11-060 Assembly District: 2 Service Area: NA

Position on Board: LEPC Env/Bus/Tech 8 Term Ends: 12/31/2018

Residence Checked: ☒ Yes

Map Checked: ☒ Yes



Code Checked: 1st ☒ 2nd NA

Applicant Name: _____ Donald E.
Warble _____

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? X NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? X NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Debra Wetherhorn

From: Casey Laughlin
Sent: Friday, October 23, 2015 8:38 AM
To: Debra Wetherhorn
Cc: Louis Friend (louisf@chickaloon.org)
Subject: LEPC Tribal Government Seat

Hello Deb!

I was advised by one of our LEPC representatives that works for Chickaloon Village Tribal Council that our LEPC Tribal Representative, Angela Wade is no longer living in the borough. She has moved and taken a job elsewhere. We would like to have her removed from the LEPC membership.

Thank you.

Casey Laughlin
Administrative Specialist
Department of Emergency Services
680 N. Seward Meridian Parkway
Wasilla, AK 99654
Phone: 907-861-8005
Fax: 907-861-8014

LEPC - Tribal Gov't
12/31/2016



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: MSB Fish and Wildlife Commission

(For example, Board of Equalization, Member 3)

Applicant Name: Jeff Davis

Residence Address: Mile 229 ARRC, Talkeetna, Alaska 99676

Mailing Address: PO Box 923, Talkeetna, AK 99676

Home phone: 315-4631

Work phone: 733-5432

Email: arri@arrialaska.org

Name and Address of Employer: Aquatic Restoration and Research Institute

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

Professional and personal interest in fish, fish habitat, fishing, hunting, and outdoor recreation in the Mat-Su. _____

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: ADFG Habitat Biologist for 10 years including MatSu Area Manager. BS UAA, MS Aquatic Ecology. See www.arrialaska.org.

Conduct fish habitat and water quality research and restoration within Mat-Su for MSB, DEC, ADFG, USFWS, NMFS. NFHP Steering Committee 4 years.

List three **professional or personal** references:

Name: <u>Laura Eldred (DEC)</u>	Phone: <u>376-1855</u>
Name: <u>Corinne Smith (TNC)</u>	Phone: <u>865-5721</u>
Name: <u>Frankie Barker (MSB)</u>	Phone: <u>746-7439</u>

Applicant Signature: Jeffrey C Davis

Digitally signed by Jeffrey C Davis
DN: cn=Jeffrey C Davis, o=ARRI, ou, email=arri@arrialaska.org, c=US
Date: 2015.04.01 09:15:02 -0800

Date: 3/27/2015

Office Use Only: Precinct: 10-035 Assembly District: 7 Service Area: N/A
Position on Board: SPT member 2 - sport fishing Term Ends: 12/31/2018
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1st ☐ 2nd ☒

VRMS: 22290 SC St Talkeetna

Applicant Name: Jeff Davis

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Jeffrey C. Davis

P.O. Box 923, Talkeetna, AK 99676

arri@arrialaska.org

907.315.4631

Education

Master of Science—Aquatic Ecology (1995), Idaho State University, Pocatello, Idaho

Major Advisor: G. Wayne Minshall.

GPA: 4.0

Thesis: Functional Processes in three Wilderness Streams.

Research Topics: I worked on many different projects at Idaho State University. I conducted biological monitoring of water quality using macroinvertebrates. I worked on two large projects that were evaluating the influence of impoundments on ecosystem production. We used open-system and chambers measures of dissolved oxygen, sampled benthic and transported organic matter, sampled macroinvertebrates, and conducted nutrient limitation experiments. Results of this work were used in the Idaho Snake River Management Plan and resulted in one publication (Thomas et al. 2005¹). I was responsible for documenting the methods used by the laboratory in wilderness streams and authored a monitoring manual (Davis et al. 2001). My primary research focused on identifying factors influencing nitrogen and phosphorus uptake lengths (Davis and Minshall 1999).

Bachelor of Science—Biology (1993), University of Alaska Anchorage, Anchorage, Alaska

Undergraduate Research: Influence of temperature on carbon flux from wetland soils.

Awards: Award of Excellence for Undergraduate Research

GPA: 3.92

Employment

Aquatic Restoration and Research Institute (ARRI)—(February 2003 to Present)

Position(s): President, Aquatic Ecologist, Fisheries Biologist

Job Description: My wife and I formed ARRI, a non-profit corporation in 2003. The objective of the organization is to provide the best available information to Government Agencies, NGOs, and the public to ensure that development within Alaska is conducted in a manner that avoids impacts to aquatic systems. This objective is accomplished through conducting applied water quality and fish habitat research. ARRI has conducted over 60 projects with funding primarily through state and federal grants. We have been term contractors for the Department of Environmental Conservation for the past 11 years. We have conducted a number of projects to identify sources of fecal coliform pollution and investigated water quality in urban streams. We have investigated the influence of motor boats on hydrocarbons and turbidity and the resulting effects to rearing salmon. We have looked at juvenile salmon growth rates and distribution among different stream types and are evaluating overwintering habitat for juvenile salmon in glacial rivers. We have studied the

¹ Full citation can be found at www.arrialska.org

influence of culverts on juvenile salmon fish passage and recently published a paper on this topic in JNABS. Most recently we have been assisting in the review of fish and aquatic studies being conducted in support of a FERC license application for the Susitna-Watana Project. A complete list of all projects with links to reports can be found at www.arriaraska.org. ARRI has recently opened the Susitna Salmon Center in Talkeetna to provide information to residents and visitors on Susitna River salmon and salmon habitat. I supervise a staff of up to 15 employees and an annual budget of 400 to 500k. I have served on the Mat-Su Basin Salmon Habitat Partnership Steering Committee and Science and Data sub-committee for the past 4 years.

Alaska Department of Natural Resources—Habitat Management and Permitting (March 2003 to April 2005)

Position: Mat-Su Area Manager, Habitat Biologist III

Location: Palmer, Alaska

Job Description: As Mat-Su Area Manager I was responsible for all permit applications for proposed projects on anadromous streams (Anadromous Fish Act) or projects that could alter fish passage (Fishway Act). We commented on most U.S. Army Corp of Engineers and EPA permits under the Fish and Wildlife Coordination Act. Projects included road and railway construction, placer mining, timber harvest, gravel mining, and dock construction. I supervised one habitat biologist and administrative staff.

Alaska Department of Fish and Game—Habitat Division (December 1998 to March 2003)

Position: Habitat Biologist II

Location: Anchorage, Alaska

Job Description: I worked as a Habitat Biologist in the Anchorage office until the division was transferred from the Department of Fish and Game to the Department of Natural Resources. My primary responsibility was the implementation of the Forest Resources and Practices Act. I conducted compliance reviews, identified fish habitat, and evaluated fish passage within logging units on the Kenai Peninsula, Kodiak and Afognak Islands, and the Mat-Su Borough. I was compliance monitor for the construction of the Power Creek Hydroelectric Project in Cordova. I conducted site reviews of placer mines in the Peters and Cache Creek drainages. I conducted surveys to identify anadromous fish habitat on the Kenai Peninsula, Afognak Island, the Susitna River Drainage, and the Chuitna River. I conducted research identifying ATV road crossings on the Kenai Peninsula and the Mat-Su Borough (Davis and Ryland 2002). I conducted an assessment of moose habitat comparing harvested and undisturbed forests on the Kenai Peninsula (Davis et al. 2000). I obtained funding and conducted water quality and fish habitat assessments of Chester Creek in Anchorage, and Wasilla Creek (Davis and Muhlberg 2001, 2002) and developed methods for the assessment of streambank restoration projects (Davis and Muhlberg 2001). I worked on a committee to develop biomonitoring methods for application in Alaska and a committee to develop Riparian Standards under the Forest Resources and Practices Act for Region II.

Office of the Governor—Division of Governmental Coordination (May 1996 to December 1998)

Position: Project Review Coordinator

Location: Anchorage, Alaska

Job Description: In this position I implemented the Coastal Zone Management Act. I was responsible for coordinating project reviews for permits from State and federal agencies. I ensured that proposed projects were consistent with the State standards and coastal district policies of the Coastal Management Program.

Alaska Department of Fish and Game—Habitat Division in Ketchikan (August 1995 to May 1996)

Position: Habitat Biologist II

Location: Ketchikan, Alaska

Job Description: Primary responsibilities in Ketchikan were the implementation of the Forest Resources and Practices Act. I conducted field visits to identify anadromous fish habitat and to ensure the unvegetated buffers were maintained around these streams. I conducted road surveys to ensure that logging roads were not contributing sediment or other pollutants to adjacent streams and that road crossing structures allowed for fish passage. I conducted field surveys with forest to evaluate variation requests. I conducted reviews under the FERC licensing process to evaluate potential hydroelectric projects.

Alaska Natural Heritage Program (May 1995 to August 1996)

Position: Subcontractor

Location: Anchorage, Alaska

Job Description: I was hired to work on a project to produce a bibliography and summarize all of the aquatic data for the Kenai River. This resulted in an EPA publication (Boggs, K., J. C. Davis, and A. M. Milner, 1997). I also worked on a project to analyze data collected and complete a report evaluating the effect of placer mining on streams near Fairbanks (Davis et al. 1998). During this time, I also was contracted to operate boats and conduct field work investigating placer mining effects to the Fortymile River.

Other Interests

I live with my wife in a home we built off of the road system north of Talkeetna. We generate our own electricity and heat our home with firewood. We have 5 grown children and 15 dogs. We spend our free time hiking, rafting, hunting, kayaking, fishing, cross-country skiing and dog mushing.

References

Nancy Sonafrank, Program Manager
Alaska Department of Environmental
Conservation
610 University Ave.
Fairbanks, AK 99709
Phone: (907) 269-4720
Email: nancy.sonafrank@alaska.gov

Jeanne L. Hanson
Assistant Regional Administrator
Habitat Conservation Division
National Marine Fisheries Service
222 W. 7th Ave. #43
Anchorage, Alaska 99513
Phone: (907) 271-3029
Email: jeanne.hanson@noaa.gov

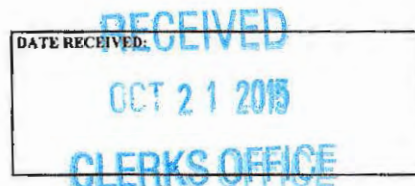
Susan Walker, Hydropower Coordinator
Habitat Conservation Division
National Marine Fisheries Service
PO Box 21668
Juneau, Alaska 99802
Phone: (907) 586-7476
Email: susan.walker@noaa.gov

Cindy Gilder, Project Manager
Alaska Department of Environmental
Conservation
555 Cordova Street
Anchorage, AK 99501
Phone: (907) 269-7515
Email: cindy.gilder@alaska.gov

Corrine Smith, Mat-Su Basin Program
Director
The Nature Conservancy
715 L Street, Suite 100
Anchorage, Alaska 99501
Phone: (907) 276-3133 ext. 211
Email: corinne.smith@tnc.org

Lance Trasky
Former ADFG Habitat Division Regional
Supervisor
3941 Truro Drive
Anchorage, AK 99507
Phone:
Email: Trasky@gci.net

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: Marijuana Advisory Committee, Member o8A
(For example, Board of Equalization, Member 3)

Applicant Name: K.T. (Kathryn Ann) McKee

Residence Address: 6111 W Locksley Loop, Wasilla, AK, 99623

Mailing Address: 6111 W Locksley Loop, Wasilla, AK, 99623

Home phone: 907-231-9649 Work phone: 907-357-3110 Email: katemckee2011@gmail.com

Name and Address of Employer: American Lung Association in Alaska, 1075 Check St., Ste 205, Wasilla, AK 99654

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 12 years

Briefly explain, why you are you interested in serving on the board in which you are applying? As the Mat-Su Manager of the American Lung Association office in Wasilla, I would like to keep up with the latest happenings with marijuana in the Valley and have a say in how they are handled.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Six years as a secondary English teacher in Colorado and Alaska (including Wasilla High), two years working with behavioral health clients at Mat-Su Health Services who struggled with addictions, two months working for the Lung Association, and personal experiences with pot in my adolescence.

List three professional or personal references:

Name: <u>Terry Snyder</u>	Phone: <u>355-1789</u>
Name: <u>Dianne Woodruff</u>	Phone: <u>841-5232</u>
Name: <u>Cindy Bettine</u>	Phone: <u>376-5231</u>

Applicant Signature: [Signature] Date: 10/21/2015

Office Use Only: Precinct: <u>DB-130</u>	Assembly District: <u>7</u>	Service Area: <u>NA</u>
Position on Board: <u>MACOBA Education Community Alt</u>		Term Ends: <u>6/30/2018</u>
Residence Checked: ☒ Yes	Map Checked: ☐ Yes	Code Checked: 1 st ☒ 2 nd ☒

Applicant Name: K.T. (Kathryn Ann) McKee

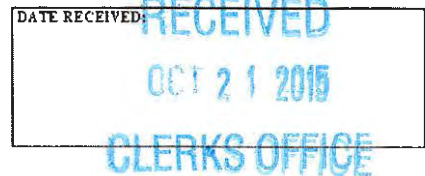
1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Platting Board

(For example, Board of Equalization, Member 3)

Applicant Name: Jay Van Diest

Residence Address: 16801 E T and T Lane

Mailing Address: same

Home phone: 232.4852

Work phone: same

Email: jay@valleymarket.com

Name and Address of Employer: self employed

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 49 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Having served on the board for a few years I understand the process and I desire to continue to improve the MSB

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Realtor 20 years. Property owner 23 years.

List three professional or personal references:

Name: <u>Lonnie Steinke</u>	Phone: <u>982-5147</u>
Name: <u>Ben Whipple</u>	Phone: <u>745-1776</u>
Name: <u>Trevor Rollman</u>	Phone: <u>632-8664</u>

Applicant Signature: Jay Van Diest

Date: 10/21/2015

Office Use Only: Precinct: 11-099 Assembly District: 1 Service Area: NA
Position on Board: PB DISTRICT 1 Term Ends: 12/31/2018
Residence Checked: ☒ Yes Map Checked: ☒ Yes **R** Code Checked: 1st ☒ 2nd NA

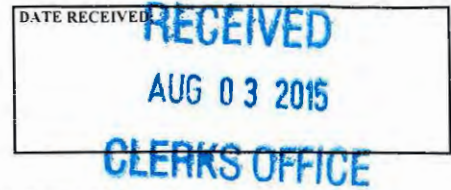
Applicant Name: Jay Van Diest

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: Port
(For example, Board of Equalization, Member 3)

Applicant Name: William Kendig

Residence Address: 6402 Wassim Cir. Wasilla, AK. 99623

Mailing Address: P.O. Box 873785 Wasilla, AK. 99687

Home phone: 907-841-8291 **Work phone:** 907-352-5100 **Email:** billyd@sc.net

Name and Address of Employer: A to Z Realty

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest:
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 28 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? I Am

Very PASONATE & Excited about The port development and The Financial opportunities it brings to the borough

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Planning Commissioner (District 5)

President Knik Fairview Community Council

List three professional or personal references:

Name: Darcie Salmon
Name: Berkley Tilton
Name: John Rappasich

Phone: 907-232-8080
Phone: 907-326-2697
Phone: 907-385-9970

Applicant Signature: William Kendig **Date:** 7-7-15

Office Use Only: Precinct: <u>08-140</u>	Assembly District: <u>5</u>	Service Area: <u>NA</u>
Position on Board: <u>PORT seat 1</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☒ Yes	Map Checked: ☒ Yes <u>(N)</u>	Code Checked: 1 st ☒ 2 nd ☒

Applicant Name: William Kendig

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ~~NO~~ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

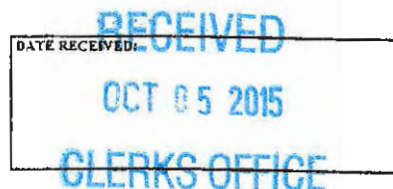
Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

~~NO~~ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

There was a civil Judgment For a Failed
Business venture my Company was Knik
Scrap Metal. it was in 2011 or 2012 Don't
remember. And i currently am paying it Down.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Port Commission, Seat 3
(For example, Board of Equalization, Member 3)

Applicant Name: Claudia Roberts

Residence Address: 550 N. Hyer Road

Mailing Address: Palmer, AK 99645

Home phone: (907) 376-7676 Work phone: (907) 762-4646 Email: caroberts@ak.net

Name and Address of Employer: Chugach Electric Assoc., P.O. Box 196300, Anchorage, AK 99519

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☒ No ☐

If yes, list positions and or interest: board member (alternate) BOAA
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 25 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am enthusiastic about development at the Port. I would like to be involved with the Commission and feel I can serve effectively.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: See attached.

List three professional or personal references:

Name: <u>Helga Larson</u>	Phone: <u>(907) 745-1361</u>
Name: <u>Ken Tozier</u>	Phone: <u>(907) 562-2000</u>
Name: <u>Mary Kay Arthaud</u>	Phone: <u>(907) 563-5553</u>

Applicant Signature: Claudia Roberts Date: 10-5-15

Office Use Only: Precinct: 11-090 Assembly District: 3 Service Area: NA
Position on Board: Port Seat 3 Term Ends: 12/31/2017
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1st ☒ 2nd ☒

Applicant Name: Claudia Roberts

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

550 N. Hyer Road
Palmer, AK 99645
October 5, 2015

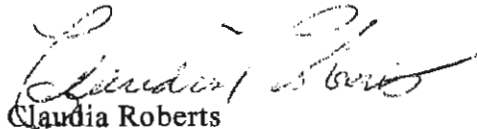
Matanuska-Susitna Borough – Clerk's Office
350 E. Dahlia Avenue
Palmer, Alaska 99645

To Whom It May Concern:

Please accept my resume and application for a seat on the Port Commission. My background is in both public and private sector development and construction through employment with consulting engineering firms. I have worked with regulatory agencies as well as private clients in preparing applications for a variety of projects. My interest in this commission is because am enthusiastic about development in the Borough and presently am a member of the Board of Adjustments and Appeals (BOAA) and past chairman and member of the Platting Board. This experience and my knowledge of federal, state and local regulations will be an asset for the advisory board. My service on the BOAA and the Platting Board has been a positive experience for me.

Thank you for your time and consideration.

Sincerely yours,



Claudia Roberts

Enclosures

CLAUDIA ROBERTS

PROFESSIONAL MEMBERSHIPS

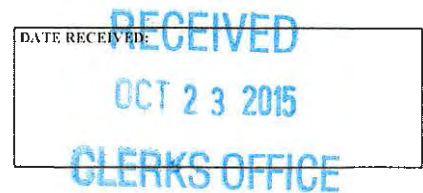
International Right of Way Association (IRWA)

COMMUNITY ACTIVITIES

Past chairman Matanuska-Susitna Borough Platting
Board

Member Matanuska-Susitna Borough Board of
Adjustment & Appeals

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Wastewater and Septage Advisory Board - City of Wasilla Rep.
(For example, Board of Equalization, Member 3)

Applicant Name: Archie Giddings

Residence Address: 1851 N. Meadow Lakes Drive

Mailing Address: PO Box 872024; Wasilla Alaska 99687

Home phone: 907-373-0270

Work phone: 907-373-9018

Email: agiddings@ci.wasilla.ak.us

Name and Address of Employer: City of Wasilla; 290 E. Herning Ave, Wasilla Alaska 99654

Can you regularly attend meetings? Yes ☒ No ☐ *(Pursuant to (MSB 4.05.030. "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 32 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I'm interested in assisting the Borough in advancing a wastewater project that can serve the public.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: ADEC Wastewater/Drinking Water Plan Review Engineer 1994-2000; City Engineer for Wasilla 2000-2003; and Public Works Director for Wasilla 2003 to present.

List three professional or personal references:

Name: <u>Mayor Bert L. Cottle</u>	Phone: <u>373-9055</u>
Name: <u>Tom Healy</u>	Phone: <u>745-3400</u>
Name: <u>Brad Sworts</u>	Phone: <u>861-7701</u>

Applicant Signature: _____

Date: 10/23/15

Office Use Only: Precinct: <u>08-135</u>	Assembly District: <u>7</u>	Service Area: <u>NA</u>
Position on Board: <u>WSAB City of Wasilla Rep</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☒ Yes	Map Checked: ☒ Yes	Code Checked: 1 st ☒ 2 nd <u>NA</u>

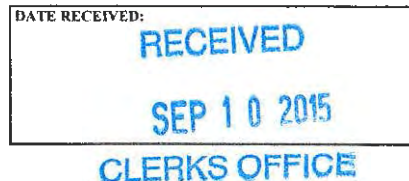
Applicant Name: Archie Giddings

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: FSA 2 Butte Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Mitzi Van Asdlan

Residence Address: 5307 S. Mitzi Circle, Palmer AK. 99645

Mailing Address: PO Box 4555, Palmer AK. 99645

Home phone: 746-6078 **Work phone:** 229-7584 **Email:** mitzi.99645@hotmail.com

Name and Address of Employer: Remote Electric LLC

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? This board has been vacant for several years and the lack of oversight has been very damaging to this fire district. We need to made sure our fire fighters have support from the community.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have a background in contracting which includes cost analysis, labor law, negotiation, and health and safety.

List three professional or personal references:

Name: <u>Ronald Aklstad Sr.</u>	Phone: <u>745-3808</u>
Name: <u>Sandra J. Davidson</u>	Phone: <u>303-5048</u>
Name: <u>Karen Hart</u>	Phone: <u>696-4110</u>

Applicant Signature: Mitzi Van Asdlan **Date:** 10 Sept 15

Office Use Only: Precinct: <u>12-220</u> Assembly District: <u>1</u> Service Area: <u>FSA-BUTTE</u>
Position on Board: <u>FSA 2 member 1</u> Term Ends: <u>12/31/2016</u>
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1 st ☒ 2 nd ☒

9-10-15 emailed 2 page

Applicant Name: Mitzi Van Asdlan

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Butte FSA
(For example, Board of Equalization, Member 3)

Applicant Name: Catherine Hummel

Residence Address: 4705 Old Glenn Hwy Palmer Ak

Mailing Address: 620 E Primrose Cir # B Palmer AK 99645

Home phone: 744 6186 Work phone: _____ Email: myuparse@mborline.net

Name and Address of Employer: Self

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? ~20 years

Briefly explain, why you are you interested in serving on the board in which you are applying? No one onboard & Dept is over extended. Look out for their wellbeing, safety & general public's' most important assets.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Attached

List three **professional or personal** references:

Name: <u>Kirsten Ballard</u>	Phone: <u>632-1006</u>
Name: <u>David Baldwin</u>	Phone: <u>688-0123</u>
Name: <u>Jean Chapman</u>	Phone: <u>745-2858</u>

Applicant Signature: [Signature] Date: Aug 31, 2015

Office Use Only: Precinct: 12-200 Assembly District: 1 Service Area: FSA-Butte
Position on Board: FSA member 2 Term Ends: 12/31/2017
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1st ☒ 2nd ☒

Applicant Name: Catherine Ann Hummel

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Resume

Catherine Hummel

mvupcars@mtgonline.net
620 E. Primrose Cir, Apt. B
Palmer, AK 99645
(907) 746-6186
net

Title Professional Experience

EMI, Anchorage, AK
Industrial Hygienist/Trainer

07/97-04-05

Developed and delivered safety training programs (HAZWOPER, Asbestos Abatement, OSH General Industry Hazard Communication), provided instruction on use of sampling and monitoring equipment, conducted work site audits, wrote OSH safety and health programs, developed safety curricula and performed on-site safety/industrial hygienist duties.

Self Employed
present

07/94-
Industrial Hygienist

Provide Industrial Hygiene services to environmental firms, non-profits agencies and construction companies by writing OSH programs, perform air monitoring/air quality surveys, develop and deliver safety curricula, research compliance regulations.

ESHA, Anchorage, AK
Industrial Hygienist

08/11
06/93-present

Provide Industrial Hygiene services for ESHA clients under the direction of a Certified Marine Chemist/Certified Industrial Hygienist.

Haztek Inc, Anchorage, AK
OSHA Programs Trainer

09/94-08/96

Supervise, develop and implement instructional methodologies and training quality assurance programs. Provide industrial hygiene services for projects in mining and industry. Write proposals, reports and contracts for services. Manage and maintain computer marketing systems. Oversee technical equipment maintenance, procurement and logistics.

Alaska Health Project, Anchorage, AK
Industrial Hygienist

06/92-09/94

Provide health and hygiene consultation, training and evaluations to union groups, public & private organizations and government employees. Oversee implementation and management of OSHA training grants. Write proposals, progress reports and evaluation summaries. Arrange and coordinate all activities and logistics necessary to fulfilling training obligations. Perform air monitoring and respirator fit testing as requested.

CA Hummel cont.

Professional Experience

University Alaska Anchorage, Anchorage, AK

11/89-05/92

Environmental Safety and Health Technician

Investigate, evaluate and report concerns of health, safety and the environment. Operate and maintain equipment used to perform industrial hygiene surveys for noise, illumination and air contaminants. Provide consultation for activities regulated by OSHA, DEC, EPA and local building and fire officials. Develop, manage and integrate an emergency response database for the statewide University system. Participate with contractors, and engineers to address safety and health issues. Respond to requests for information.

Norton Sound Health Corporation, Nome, AK

04/88-11/89

AK DEC Environmental Health Specialist

Inspect public facilities in Nome/Kotzebue regions to determine compliance with environmental health and safety regulations. Provide consultation and education on public health, sanitation and environmental concerns. Collect samples and specimens for analysis and abatement efforts. Investigate and research conditions adversely affecting public health and the environment. Evaluate applications for operating permits and licenses as mandated by state legislated regulations.

Flathead County Sanitation, Kalispell, MT

09/84-03/88

Environmental Health Specialist

Audit facilities in urban and rural settings to document compliance with public health and sanitation regulations. Provide consultation and education on public health, sanitation and environmental concerns. Collect samples and specimens for analysis and abatement efforts. Investigate and resolve complaints of public health and environmental degradation. Issue and approve operating permits and licenses required by state and county statute.

Education

Bachelor of Science Biology - Eastern Montana College, June 1984

Bachelor of Science Secondary Ed - Eastern Montana College, June 1984

Equipment & Skills

Ambient air quality evaluation, personnel exposure monitoring, direct read instruments, fit testing, PC word processors, data bases, internet research.

Licenses & Certificates

AK DOL approval as Hazardous Painting Instructor

EPA/AHERA Asbestos Abatement Certification Instructor: 1999 AK DOL

OSHA General Industry Outreach Trainer

Hazardous Materials Instructor I, NFPA/NIEHS/IAFF

Adult Literacy Instructor, Anchorage Literacy Project

Registered Environmental Health Specialist, NEHA 1985-1998

COURSES ATTENDED & COMPLETED

Current	<u>HAZWOPER -Supervisor</u> <u>First Aid & CPR,</u>
October 1999 &	EPA/AHERA (40 CFR 763) <u>Asbestos Abatement Certification for Contrs</u> <u>Sprvsrs</u>
March 1999 2.5CEU's	OSHA 501 " <u>Trainer Course in OSHA Standards for General Industry</u> " OSHA Training Institute Education Center, Region X
October 1991-98	<u>Hazardous Materials Responder Refreshers</u> 8 Hrs
September 1995	<u>DOT/IOTA Hazardous Material Training For Shippers</u> 24 Hrs Anchorage, AK. by Haztek, Inc.
March 1994	<u>Laubach Literacy Volunteer Tutor</u> 18 Hrs. Anchorage, AK. by Anchorage Literacy Project .
January 1994	Dept. Of Energy <u>Radiological Worker II</u> 40 Hr Palo Alto, CA. by Fernald Restoration Mgmnt. Corp.
December 1993	<u>Permit-Required Confined Space Awareness</u> 8 Hrs Anchorage, AK. by Alaska Dept. of Labor.
July 1993	Workshop of <u>An Integrated Emergency Response</u> 32 Hrs Anchorage, AK by ATSDR, USPHS, USDHHS
July 1993	<u>Hazardous Materials "Operations" Level Trainer</u> 24 Hrs Anchorage, AK by International Assoc. of Fire Fighters
June 1993	<u>Emergency Handling of Chemically Contaminated Patient</u> 24 Hrs. Anchorage, AK. by George Washington EMS Degree Program.
June 1993	EPA-NESHAP <u>Asbestos Abatement Manager Planner</u> 40 Hrs Anchorage, AK. by Alice Hamilton Occ. Health Center
December 1992	NFPA 1041 (1987 Ed.) <u>Fire Service Instructor I</u> 40 Hrs Landover, MD by I.T.C. Instructor Tom Cusick
November 1992	<u>Clues To Unraveling The Association Between Illness and</u> <u>Environmental Exposure</u> 16 Hrs WA. DC by ATSDR and American Public Health Association

July 1992	<u>Principles of Ergonomics</u> 24 Hrs Anchorage, AK by US DOL-OSHA
June 1992	<u>Hazardous Materials Emergency Responder III</u> 40 Hrs Anchorage, AK by University Alaska Fairbanks
UA Anchorage (Fall 1989 to Spring 1992)	<u>Intro to Uniform Fire Code FS100</u> (3 Credits) EQS 500 <u>Air Quality Measurement & Control</u> (3 Credits) TECH 400 <u>Accident Investigation</u> (4 Credits) TECH 400 <u>Process Safety Management</u> (3 Credit)
June 1991	<u>Personnel Protection and Safety 165.2</u> 40 Hour Anchorage, AK by US EPA & NUS Corp
August 1990	<u>NIOSH Respirator Decision Logic</u> 32 Hrs-NIOSH & U of WA
February 1990	<u>FDA Hazard Analysis Critical Control Point Inspection Process</u>

SEP 12 2015

CLERK'S OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: BUTTE FSA BOARD OF SUPERVISORS
(For example, Board of Equalization, Member 3)

Applicant Name: GREGORY S. NILSSON

Residence Address: 5505 SOUTH OLD GLENN HIGHWAY

Mailing Address: 259 SOUTH ALASKA STREET PALMER AK 99645

Home phone: 745-7526

Work phone: 745-3398

Email: gnilsson@matgov.net

Name and Address of Employer: SELF

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 20 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? WE HAVE NO BUTTE SAFETY PLANS OF ANY TYPE - WISH TO DEVELOP SAME.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: ALASKA CONTRACTOR (RATED BY D.O.L. IN TOP 1/3) FOR FORTY YEARS - OWN 60+ ACRES PROPERTIES IN BUTTE, 2 BUSINESSES.

List three professional or personal references:

Name: DAW JEFFEREY
Name: THERESA BECK
Name: JOHN SHUE

Phone: 354-8883
Phone: 740-6387
Phone: 745-4911

Applicant Signature: GREGORY S. NILSSON

Date: 14 SEP 15

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: FSA-BUTTE
Position on Board: FSA 2 member 3 Term Ends: 12/31/2018
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1st ☒ 2nd ☒

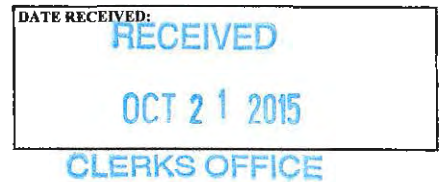
Applicant Name: GREGORY NILSSON

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

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Board and position for which I am applying: Central Mat-Su FSA Board of Supervisors
(For example, Board of Equalization, Member 3)

Applicant Name: Jimmy L Jameson SR

Residence Address: 945 E Dellwood St. #1 Wasilla, AK 99654

Mailing Address: Same

Home phone: 373-5115 Work phone: 352-3100 Email: jimj521@mtaonline.net

Name and Address of Employer: Lowe's 2561 E Sun Mountain Ave. Wasilla, AK 99654

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 32 years

Briefly explain, why you are you interested in serving on the board in which you are applying? To give back to my community and to the Fire Department that I retired from.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Retired Fire Captain

List three professional or personal references:

Name: <u>James Steele</u>	Phone: <u>861-8040</u>
Name: <u>Ken Slauson</u>	Phone: <u>376-8698</u>
Name: <u>Carol Christiansen</u>	Phone: <u>745-3387</u>

Applicant Signature:  Date: 10/22/15

Office Use Only: Precinct: <u>07-125</u>	Assembly District: <u>4</u>	Service Area: <u>FSA-CENTRAL</u>
Position on Board: <u>FSA 130 member 5</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☐ Yes	Map Checked: ☒ Yes	Code Checked: 1 st ☒ 2 nd NA

Applicant Name: Jimmy L Jameson SR

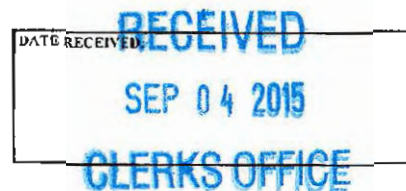
1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Talkeetna FSA #24 Board
(For example, Board of Equalization, Member 3)

Applicant Name: Herman F. Thompson

Residence Address: 16967 East Long Acre Avenue

Mailing Address: P.O. Box 626, Talkeetna, Ak 99676-0626

Home phone: 733-2626 Work phone: _____ Email: lotam@mtaonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 19 years

Briefly explain, why you are you interested in serving on the board in which you are applying? The community needs a viable, active, & efficient emergency service capability

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Member of MSB, Health & Social Services Board

for 3 years. Served a "Y" community council chair 2 years.
(See resume).

List three professional or personal references:

Name: <u>Harry R. Dearman</u>	Phone: <u>841-9880</u>
Name: <u>Rachel Greenberg</u>	Phone: <u>745-5454</u>
Name: <u>Ingrid Wing</u>	Phone: <u>376-3104</u>

Applicant Signature: Herman F. Thompson  Date: 9/4/2015

Office Use Only: Precinct: <u>10-035</u>	Assembly District: <u>7</u>	Service Area: <u>FSA-Talkeetna</u>
Position on Board: <u>FSA #24 member 1</u>	Term Ends: <u>12/31/2016</u>	
Residence Checked ☒ Yes	Map Checked: ☒ Yes	Code Checked: 1 st ☒ 2 nd ☒

Applicant Name: Herman F. Thompson

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RESUME

Herman F. Thompson Date of Birth: 19 July 1936

EDUCATION: BS Occupational Education, Majors: Business Administration, Avionic Technology

MILITARY EXPERIENCE: USAF, 31 years DECORATIONS: Legion of Merit, Meritorious Service Medal (2), Air Force Commendation Medal

WORK EXPERIENCE: Weapons Control Systems Mechanic, Technician, Supervisor, Manager, Instructor, Training Coordinator, Resource Manager, Budgeting, Supplies, Personnel Utilization, Inventory Control, Counseling. Maintenance Superintendent for 325 people working in 22 different disciplines with a budget of \$1.2 million, responsible to the Commander and Maintenance Supervisor for proper utilization of all resources. Advisor to the Alaskan Air Command Commanding General on enlisted matters including training and professional education.

SERVICE ORGANIZATIONS: Air Force Association Chapter and State Secretary, Treasurer, vice-President and President for 2 years each. Life member of the Non-commissioned Officers Association, and Air Force Sergeants Association.

VOLUNTEER WORK: Involved with the Upper Susitna Seniors for the past 13 years as committee member and chair for various committees. Served as board member, Treasurer, Vice President and for the past 4 years as President and Chairman of the Board. Negotiated lease agreement with the Mat-Su Borough and School District for the use of Seniors property as a temporary school. Served on the "Y" Community Council as board member and Chair. Served as co-chair of the Community Comprehensive Planning Committee. Currently a board member of the following organizations, Upper Susitna Shooters Association, Sunshine Transit Coalition, Coalition of Matsu Senior Centers and the 11th Air Force Association (WWII Vets who served in Alaska). I have experience administering grants and obtaining grants to build the senior center and our senior housing.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
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BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Talkeetna FSA #24 Member 1

(For example, Board of Equalization, Member 3)

Applicant Name: John Rice

Residence Address: 22960 S BRESUE DR TALKEETNA 99676

Mailing Address: PO Box 1163

Home phone: 733-5566

Work phone: 321-0921

Email: john@williwaw.us

Name and Address of Employer: Montana Creek Native Association Inc.

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest:

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 2 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I manage 10,000 acres of forest for MCNA and have been working on improving fire conditions in area.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Law Degree

List three professional or personal references:

Name: <u>Emil Notti</u>	Phone: <u>229-5861</u>
Name: <u>Jerry Ward</u>	Phone: <u>242-3442</u>
Name: <u>George Wright</u>	Phone: <u>321-0921</u>

Applicant Signature: John A. Rice (N) Date: 8/9/15

Office Use Only: Precinct: 10-035 Assembly District: 7 Service Area: FSA-Talkeetna
Position on Board: FSA 24 member 3 Term Ends: 12/31/2018
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1st ☒ 2nd ☒

9-16 emailed voter Reg. Form

Revised 12/16/2014

PLEASE CONTINUE TO OTHER SIDE

Page 1 of 2

Applicant Name: John Rice

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO x YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 x NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Continuation Sheet

- 1. Case Name: Portfolio Recovery LLC v. John Rice 1JU-06-00818CI**
Nature of Action - Civil Case
Date of Judgment – 10/16/2006
Description - Judgment credit card debt
- 2. Case Name: Credit Agency Inc. v. John Rice 1JU-07-00695SC - re debt**
Nature of Action - Civil Judgment
Date of Judgment – 4/1/2008
Description – Non trial judgment 2763.40
- 3. Case Name: William Peacock v. John Rice 1JU-07-00953CI**
Nature of Action – Civil Judgment
Date of Judgment – 6/4/2008
Description - re business debt non trial judgment amount 13031
- 4. Case Name: Capital One Bank v. John Rice 1JU-09-01088CI**
Nature of Action – Civil Judgment re credit card debt
Date of Judgment – 4/23/2010
Description – non trial judgment amt 8126.12
- 5. Case Name: City & Borough of Juneau v. John Rice 1JU-09-00699CI**
Nature of Action – Civil Judgment re sales tax
Date of Judgment – 6/24/2009
Description - Non-Trial Judgment Amount Amt: 35934.51



Re-Apply

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: West Lakes Fire Service Board

(For example, Board of Equalization, Member 3)

Applicant Name: Cathi A. Kramer

Residence Address: 991 S. Horseshoe Lake Road

Mailing Address: PO Box 521783, Big Lake, AK 99652

Home phone: (907)892-7067

Work phone: (907)354-8734 -cell

Email: hsfirewise@gmail.com

Name and Address of Employer: retired Special Education Teacher

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest:

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1997

Briefly explain, why you are you interested in serving on the board in which you are applying? As the coordinator of the only Firewise

Community in the Matanuska-Susitna Borough I feel it is important to work closely with the local Fire Service as a team member to meet the needs of the community.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have been involved with the Firewise Program for the last 10 years as the coordinator for the Horseshoe Lake Firewise Community.

I have served 2 terms on the West Lakes Fire Service Board and understand the complex budget process, goals and needs of the community.

List three professional or personal references: Name: William Gamble Phone: (907)232-0103

Name: Sandy Baker Phone: (907)727-5332

Name: Leo Von Scheben Phone: (907)229-5258

Applicant Signature: Cathi A. Kramer **Date:** 10-1-2015

Office Use Only: Precinct: OB-155 Assembly District: 5 Service Area: FSA West Lakes
Position on Board: FSA 136 member 1 Term Ends: 12/31/2018
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1st ☒ 2nd NA

Applicant Name: Cathi A. Kramer

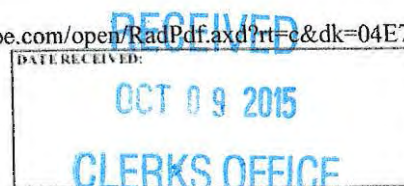
1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
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BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Willow Fire Service Board
(For example, Board of Equalization, Member 3)

Applicant Name: Phillip Rhode

Residence Address: 26901 W. Parks Hwy.

Mailing Address: P.O. Box 997 Willow, AK 99688

Home phone: 9072326492

Work phone: _____

Email: prhode@mtaonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes ☒ No ☐ *(Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to help support the Willow fire department continue to improve.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: From 1972 to 1981 I was a volunteer on the Pierre South Dakota fire department reaching the rank of assistant battalion chief.

List three professional or personal references:	Name: <u>Randall Kowalke</u>	Phone: <u>9073150805</u>
	Name: <u>Steve Charles</u>	Phone: <u>9074956368</u>
	Name: <u>Tamara Boeve</u>	Phone: <u>9074950744</u>

Applicant Signature: Date: 10/9/15

Office Use Only: Precinct: <u>10-045</u>	Assembly District: <u>7</u>	Service Area: <u>FSA-Willow</u>
Position on Board: <u>FSA 35 member 3</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☒ Yes	Map Checked: ☒ Yes <u>(N)</u>	Code Checked: 1 st ☒ 2 nd ☒

10-19-15 still interested

Applicant Name: Phillip Rhode

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

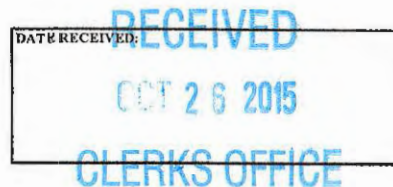
Additional experience: Phillip Rhode

I have been a regular attendee at Willow Fire Service Board meetings over the past several years. I think I could help the board become more responsive to the Willow Fire Departments needs.

I have previously served on the Willow Area Community Organization (WACO) executive board as an at large representative so I am familiar with the needs of the Willow community and the fire department.

During my time as a volunteer with the Pierre, SD volunteer fire department I was truck captain and assistant battalion chief for the Pierre Airport Crash/ Rescue battalion. I was also a member of the International Association of Fire Fighter Instructors and a member of the Hughes County Tanker and Hughes County Rescue Squad.

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INSTRUCTIONS

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Board and position for which I am applying: Willow FSA Board
(For example, Board of Equalization, Member 3)

Applicant Name: Gordon Boeve

Residence Address: 25957 W. Phido St. Willow AK 99688

Mailing Address: HC89 Box 124, Willow AK 99688

Home phone: 495-0744 Work phone: 907-957-8893 Email: gntboeve@hotmail.com

Name and Address of Employer: CGI

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☒ No ☐

If yes, list positions and or interest: Emergency responder - daughter
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 17 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I would like the opportunity to give something back to the community that has given me so much.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I'm a long standing member of the Willow community

that would like to see improvement in our fire service

List three professional or personal references: Name: Gene Newman Phone: 354-3684
Name: John Anderson Phone: 232-1921
Name: Dee Dee Jonrowe Phone: 495-6691

Applicant Signature: Gordon P. Boeve (N) Date: 10/23/15

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: FSA-Willow
Position on Board: FSA 35 member 3 Term Ends: 12/31/2018
Residence Checked: ☒ Yes Map Checked: ☒ Yes Code Checked: 1st ☒ 2nd ☒

Applicant Name: Gordon Boeve

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

GORDON BOEVE

HC89 Box 124
Willow AK 99688
907-495-0744
gntboeve@hotmail.com

OBJECTIVE

To obtain a position on the Willow Fire Service Area Board

EXPERIENCE

CGI, Juneau AK

SENIOR CONSULTANT – May 2013 to Present

- Currently working on a project to install a new financial system for the State of Alaska.

Matanuska Telephone Association, Palmer AK

SENIOR BUSINESS ANALYST – January, 2009 to May 2013

ACCOUNTING SYSTEMS ANALYST – April, 2004 to December, 2008

PROGRAMMER/ANALYST – July, 1999 to March 2004

- Worked to support and enhance Matanuska Telephone Associations Financial and Billing systems.

Matanuska-Susitna Borough, Palmer AK

PROGRAMMER/ANALYST – April 1998 to July 1999

- Supported and enhanced the tax and financial management systems.

Municipality of Anchorage, Anchorage AK

PROGRAMMER/ANALYST – September, 1996 to April 1998

- Supported and enhanced the tax and property appraisal systems.

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BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT
INSTRUCTIONS

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Board and position for which I am applying: BOGARD RSA - member 1
(For example, Board of Equalization, Member 3)

Applicant Name: Mr. Carol C Christiansen

Residence Address: 2090 N. Nadina St, Palmer Alaska 99645

Mailing Address: -Same-

Home phone: 745-3387 Work phone: _____ Email: _____

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 55 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

I feel a responsibility to the Mat-SU Borough in which I live to give some time on volunteer Boards.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have served on RSA, FSA, Planning Comm. and other Boards.

I have/or am serving on various BD's ie- Hospital, Church, Palmer Senior Ctr..

List three professional or personal references: Name: Gary Hessmer Phone: 376-5852
Name: Daniel Tucker Phone: 376-2630
Name: Pastor Jonathan Rocky Phone: 746-5131

Applicant Signature: Mr. Carol C. Christiansen Date: 10-23-2015

Office Use Only: Precinct: <u>07-105</u>	Assembly District: <u>3</u>	Service Area: <u>RSA - BOGARD</u>
Position on Board: <u>RSA member 1 - A1 + 1</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☒ Yes	Map Checked: ☒ Yes	Code Checked: 1 st ☒ 2 nd <u>NA</u>

Applicant Name: Mr. Carol C. Christiansen

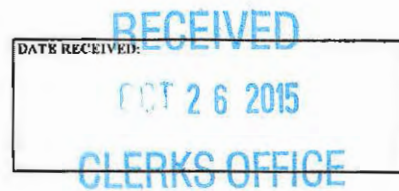
1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

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Board and position for which I am applying: RSA 15 Member 2 Caswell Lakes
(For example, Board of Equalization, Member 3)

Applicant Name: Gordon Boeve

Residence Address: 25957 W. Phido St, Willow AR 99688

Mailing Address: HC89 Box 124, Willow AR 99688

Home phone: 907/495-0744 Work phone: 907-957-8893 Email: gntboeve@hotmail.com

Name and Address of Employer: CGI

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☒ No ☐

If yes, list positions and or interest: Emergency responder - daughter
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 17 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I would like the opportunity to give something back to the community that has given me so much.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I'm a long standing member of the Willow community that would like to see improvement in road service.

List three professional or personal references:

Name: <u>Gene Newman</u>	Phone: <u>354-3684</u>
Name: <u>John Anderson</u>	Phone: <u>232-1921</u>
Name: <u>DeeDee Jonrowe</u>	Phone: <u>495-6691</u>

Applicant Signature: Gordon Boeve Date: 10/23/15

Office Use Only: Precinct: <u>10-045</u>	Assembly District: <u>7</u>	Service Area: <u>RSA-Caswell Lakes</u>
Position on Board: <u>RSA 15 Member 2 - A1+1</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☒ Yes	Map Checked: ☒ Yes R	Code Checked: 1 st ☒ 2 nd <u>NA</u>

Applicant Name: Gordon Boeve

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

GORDON BOEVE

HC89 Box 124
Willow AK 99688
907-495-0744
gntboeve@hotmail.com

OBJECTIVE

To obtain a position on the Willow Fire Service Area Board

EXPERIENCE

CGI, Juneau AK

SENIOR CONSULTANT – May 2013 to Present

- Currently working on a project to install a new financial system for the State of Alaska.

Matanuska Telephone Association, Palmer AK

SENIOR BUSINESS ANALYST – January, 2009 to May 2013

ACCOUNTING SYSTEMS ANALYST – April, 2004 to December, 2008

PROGRAMMER/ANALYST – July, 1999 to March 2004

- Worked to support and enhance Matanuska Telephone Associations Financial and Billing systems.

Matanuska-Susitna Borough, Palmer AK

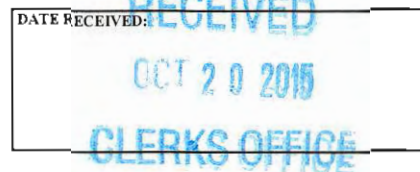
PROGRAMMER/ANALYST – April 1998 to July 1999

- Supported and enhanced the tax and financial management systems.

Municipality of Anchorage, Anchorage AK

PROGRAMMER/ANALYST – September, 1996 to April 1998

- Supported and enhanced the tax and property appraisal systems.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Road Service Board 28 - Gold Trails, member 2

(For example, Board of Equalization, Member 3)

Applicant Name: Micah Schoming

Residence Address: 5365 Kimo Circle, Wasilla AK 99654

Mailing Address: 5365 Kimo Circle, Wasilla AK 99654

Home phone: 907-232-3067

Work phone: 907-646-5636

Email: mschoming@crweng.com

Name and Address of Employer: CRW Engineering Group. 808 S Bailey Street, Suite 104, Palmer AK 99645

Can you regularly attend meetings? Yes ☒ No ☐ (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes ☐ No ☒

If yes, list positions and or interest: n/a

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 30+ years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

to be involved with understanding and maintaining the Borough roadways. Enjoy giving my time to community

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Professional Engineer of 15 years in the State of Alaska.

Understand the need for proper maintenance for adequate functioning of roadways

List three professional or personal references: Name: Eric Morey Phone: 720-3259

Name: Luanne Urfer Phone: 745-3500

Name: Jon Hermon Phone: 646-5624

Applicant Signature: Micah Schoming

Digitally signed by Micah Schoming
DN: cn=US, email=mschoming@crweng.com, o=CRW Engineering Group,
LLC, c=NA, Micah Schoming
Date: 2015.10.20 12:26:26-0800

Date: 10-20-2015

Office Use Only: Precinct: <u>09-628</u>	Assembly District: <u>6</u>	Service Area: <u>RA 602 TRAIL</u>
Position on Board: <u>RA 28 member 2 - Alt 1</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: ☒ Yes	Map Checked: ☒ Yes	Code Checked: 1 st ☒ 2 nd NA ☒

Applicant Name: Micah Schoming

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty? ☒ NO ☐ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on October 20, 2015, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The special meeting was called to order at 5 p.m. by Mayor Larry DeVilbiss for the purpose of certifying the October 6, 2015, regular Borough election.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, Assembly District No. 2
Mr. Ron Arvin, Assembly District No. 3
Mr. Steve Colligan, Assembly District No. 4
Mr. Dan Mayfield, Assembly District No. 5
Mr. Barbara Doty, Assembly District No. 6 (*arrived at 5:05 p.m.*)
Mr. Vern Halter, Assembly District No. 7

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk
Mr. John Moosey, Borough Manager
Mr. George Hays, Assistant Borough Manager
Mr. Nicholas Spiropoulos, Borough Attorney
Ms. Jamie Newman, Deputy Borough Clerk
Ms. Joell Church, Records Management Officer
Ms. Brenda Henry, Assistant Clerk
Ms. Elaine Flagg, Records Micrographics/Scanning Technician
Ms. Amy Bohmbach, Administrative Secretary I
Ms. Debra Wetherhorn, Administrative Secretary II
Ms. Benji Wood, Administrative Secretary I
Ms. Patty Sullivan, Public Affairs Director

III. APPROVAL OF AGENDA

Mayor DeVilbiss inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Geraldine Keeling, Borough Canvass Board Member.

V. AUDIENCE PARTICIPATION

The following person spoke to the election process: Mr. Eugene Carl Haberman.

The following person spoke to the contest of election that he filed: Mr. Doyle Holmes.

The following person congratulated the successful candidates in the 2015 regular election and thanked the Canvass Board for their work: Ms. Michelle Church.

The following person spoke positively about the canvassing process and thanked the Borough Clerk and her staff for their work in ensuring a fair and equitable election: Ms. Terry Snyder.

Mr. Spiropoulos:

- provided a staff report on the grounds for election contest as outlined in Borough code;
- related that the Assembly may move forward with certifying the election results except for the Assembly District 7 race; and
- spoke to the process moving forward.

VI. ITEMS OF BUSINESS

A. Canvass Board Report

Ms. McKechnie:

- introduced and thanked members of the Canvass Board for their hard work and dedication; and
- requested that Ms. Geraldine Keeling provide the Canvass Board report.

Ms. Keeling presented the Canvass Board report.

B. Certification of October 6, 2015, Regular Borough Election

MOTION: Assemblymember Arvin moved to certify the election results for the October 6, 2015, regular Borough election, as presented by the Canvass Board, except for the Assembly District 7 race, as an election contest has been filed. (*See attached Election Certificate.*)

VOTE: The motion passed without objection.

C. Oaths of Office for Newly Elected Officials Taking Office On October 26, 2015

Ms. McKechnie administered the oath of office to newly elected Mayor Vern Halter; Assembly Member George McKee, representing Assembly District 3; and Assembly Member Barbara Doty, representing Assembly District 6, with the term beginning October 26, 2015.

VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Mr. Moosey expressed congratulations to those elected to office.

Ms. McKechnie:

- congratulated the candidates elected to office;
- expressed appreciation to her staff for their work on processing three initiative petitions and the election; and
- related that Ms. Jessica Kilborn will join her staff as the incoming deputy clerk.

Assemblymember Halter:

- thanked the voters for coming out the vote;
- spoke to his experience on the campaign trail;
- thanked his supports for their hard work;
- thanked Ms. McKechnie and her staff for their work;
- spoke to the canvassing process;
- thanked the Canvass Board for their work;
- spoke to his service on the Assembly;
- spoke to the election contest filed;
- expressed hope that the election contest would be withdrawn;
- spoke to his role as Borough Mayor; and
- thanked Mr. Moosey and his staff for their work.

Assemblymember Doty:

- thanked the voters for their vote of confidence in electing her to office;
- spoke to her tenure on the Assembly; and
- thanked her campaign staff on a job well done.

Mayor DeVilbiss presented Assemblymember Arvin with a framed Borough seal in recognition of his service.

Assemblymember Arvin presented Mayor DeVilbiss with a framed Borough seal in recognition of his service.

Assemblymember Arvin:

- congratulated those that ran for office;
- congratulated those elected to office; and
- spoke to his tenure on the Assembly.

Assemblymember Sykes:

- thanked the voters for coming out to vote; and
- thanked the Canvass Board for their work.

MOTION: Assemblymember Sykes moved to direct the Clerk and Attorney to conduct an investigation into the contest of election that was received.

MOTION: Assemblymember Halter moved a primary amendment to add the words “and that the investigation be concluded by October 27, 2015” to the end of the sentence.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

Assemblymember Mayfield:

- thanked the Canvass Board for their work;
- congratulated mayor-elect Halter;
- congratulated Assemblymember Doty, Mr. McKee, and Mr. Kowalke for being elected to the Assembly;
- expressed his hope that the election contest would be withdrawn based on the Canvass Board report this evening; and
- thanked Mayor DeVilbiss and Assemblymember Arvin for their service to the Borough.

Assemblymember Beck:

- congratulated the candidates that ran for office;
- congratulated those that won the election;
- thanked Ms. McKechnie and her staff for their hard work; and
- wished Mayor DeVilbiss and Assemblymember Arvin well in future endeavors.

Assemblymember Colligan:

- thanked the Borough Clerk and her staff for their work on the election;
- thanked the Canvass Board for their work;
- spoke in support of the election process;
- spoke to his experience in running for office and working on campaigns;
- thanked all candidates that ran for office;
- congratulated those that prevailed in the election; and
- expressed appreciation to Mayor DeVilbiss and Assemblymember Arvin for their service to the Borough.

Mayor DeVilbiss:

- spoke to his tenure as Mayor;
- spoke to his plans after leaving office;
- related that he is leaving office with no regrets; and
- thanked the Canvass Board and staff for their work.

IX. ADJOURNMENT

The special meeting adjourned at 5:53 p.m.

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Assembly was held on October 20, 2015, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Larry DeVilbiss.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, Assembly District No. 2
Mr. Ronald Arvin, Assembly District No. 3 (*Deputy Mayor*)
Mr. Steve Colligan, Assembly District No. 4
Mr. Dan Mayfield, Assembly District No. 5
Ms. Barbara Doty, Assembly District No. 6
Mr. Vern Halter, Assembly District No. 7

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk
Mr. John Moosey, Borough Manager
Mr. George Hays, Assistant Borough Manager
Mr. Nicholas Spiropoulos, Borough Attorney
Ms. Jamie Newman, Deputy Borough Clerk
Mr. Brad Sworts, Acting Capital Projects Director
Ms. Tammy Clayton, Finance Director
Mr. Terrance Dolan, Public Works Director
Ms. Eileen Probasco, Planning and Land Use Director
Mr. Bill Gamble, Emergency Services Director
Ms. Patty Sullivan, Public Affairs Director
Mr. Eric Phillips, Community Development Director
Mr. Eric Wyatt, Information Technology Director
Mr. Marc Van Dongen, Port Director

III. APPROVAL OF AGENDA

Mayor DeVilbiss inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by mayor-elect Vern Halter.

V. MINUTES OF PRECEDING MEETINGS

(There were no minutes of preceding meetings.)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

Wasilla City

Mayor Bert Cottle:

- reported that the 2015 Mat-Su Transportation Fair will take place at the Curtis D. Menard Memorial Sports Center on October 22, from 4 p.m. to 8 p.m.;
- added that the Old Town Autumn Fest will take place at the Dorothy G. Page Museum on October 24, from 1 p.m. to 4 p.m.;
- related that Governor Walker's office is scheduled to make a budget presentation at Teeland Middle School on November 6; and
- spoke to MEA's transmission line request before the Wasilla Planning Commission on November 10.

2. Matanuska-Susitna Borough School District

Mr. Luke Fulp, Assistant Superintendent:

- thanked Mayor DeVilbiss for his service and support of the School District;
- extended congratulations to mayor-elect Halter;
- spoke to student enrollment numbers;
- spoke to activities at local schools; and
- spoke to the upcoming School Board meeting.

3. Valley Community For Recycling Solutions – Ms. Mollie Boyer

Ms. Boyer:

- thanked Mayor DeVilbiss for his service;
- congratulated mayor-elect Halter; and
- spoke to the community recycling program in the Borough.

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

Assemblymember Beck spoke to issues discussed and reported on at the last Joint Assembly/School Board Committee on School Issues.

2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee

(There was no report provided.)

3. Assembly Public Relations

(There were no reports provided.)

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Alaska Regional Development Organizations
4. Alaska Avalanche Information Center Award Presentation Of The 2015 Emergency Preparedness Poster Contest Winners

Mr. Moosey invited Ms. Debra McGhan, Executive Director of the Alaska Avalanche Information Center and Ms. Bea Adler of the Borough's Local Emergency Planning Committee to come forward to present awards to the emergency preparedness poster contest winners.

Ms. McGahn and Ms. Adler presented the awards.

Mr. Mark Van Dongen reported on his recent trip to Japan with Assemblymembers Arvin and Colligan to meet with officials from Resources Energy Inc. (REI) on matters of port development.

Mr. Kunioki Homma from REI spoke to the proposed liquefied natural gas export project.

Assemblymembers Arvin and Colligan spoke about their trip to Japan and the proposed liquefied natural gas export project.

Mr. Moosey:

- spoke to his participation in the International Economic Development Conference that took place in Anchorage during the first week in October;
- spoke to his trip to southern Washington to tour ports;
- encouraged attendance at the 2015 Mat-Su Transportation Fair;
- reported on an upcoming trip to Washington DC to interact with agencies and Alaska's Congressional delegation; and
- spoke to the upcoming Alaska Municipal League Local Government Conference in Anchorage.

D. ATTORNEY COMMENTS

Mr. Spiropoulos:

- spoke to the election contest that was filed;
- noted that he conferred with Ms. McKechnie on the investigation hearing date;

- added that the investigation hearing will take place on October 22, at 6 p.m. in Assembly Chambers;
- spoke to the investigation hearing process; and
- related that an investigation report will be presented to the Assembly on October 27.

E. CLERK COMMENTS

Ms. McKechnie:

- spoke regarding the upcoming meeting schedule;
- noted this is Ms. Newman's last regular Assembly meeting; and
- thanked Ms. Newman for her service to the Borough.

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- Big Lake RSA Board of Supervisors: Resolution Nos. 15-02, 15-03
- Board of Adjustment and Appeals: 03/31/15, 06/03/15
- Greater Butte RSA Board of Supervisors: 04/09/15, 05/06/15, Resolution No. 15-04
- Library Board: 02/21/15, 03/21/15, Resolution No. 15-02
- Local Road Service Area Advisory Board: 05/21/15
- Meadow Lakes RSA Board of Supervisors: 01/19/15
- Parks, Recreation, and Trails Advisory Board: 04/27/15, 05/26/15, Resolution No. 15-06
- Planning Commission: Resolution Nos. 15-28(AM), 15-32(AM), 15-33(AM)
- Platting Board: 07/29/15, 08/06/15, 08/20/15, 09/03/15
- Port Commission: Resolution Serial No. 15-003
- South Colony RSA Board of Supervisors: 11/12/14, 02/11/15
- Transportation Advisory Board: 06/24/15
- Wastewater and Septage Advisory Board: 04/14/15, Resolution Serial No. 15-04
- West Lakes FSA Board of Supervisors: 07/13/15

2. Community Council Minutes:

- Gateway Community Council: 05/09/15, 08/04/15
- Meadow Lakes Community Council: 07/08/15
- Point MacKenzie Community Council: 04/09/15 (x2), Resolution Serial Nos. 15-002, 15-003
- Sutton Community Council: 06/24/15
- Trapper Creek Community Council: 06/18/15, 06/28/15, 07/17/15

The citizen and other correspondence were presented and no comments were noted.

G. INFORMATIONAL MEMORANDUMS

(There were no informational memorandums presented.)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (Three minutes per person.)

(There were no persons to be heard.)

(The meeting recessed at 6:54 p.m. and reconvened at 7:01 p.m.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. **Ordinance Serial No. 15-114:** An Ordinance Creating 3588 South Dawn Lake Drive Noncontiguous Natural Gas Local Improvement District No. 576, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

- a. IM No. 15-184

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Mayfield moved to adopt Ordinance Serial No. 15-114.

VOTE: The motion passed without objection.

2. **Ordinance Serial No. 15-119:** An Ordinance Creating McCombs Road And Melanie Lane Noncontiguous Natural Gas Local Improvement District No. 572, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

- a. IM No. 15-195

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Sykes moved to adopt Ordinance Serial No. 15-119.

VOTE: The motion passed without objection.

3. **Ordinance Serial No. 15-120:** An Ordinance Accepting And Appropriating \$695,000 From The Alaska State Department Of Transportation And Public Facilities, To Fund 480, Project No. 20280, For Transportation Planning Activities.

- a. **Resolution Serial No. 15-096:** A Resolution Approving The Scope Of Work And Budget For Transportation Planning Activities.
- (1) IM No. 15-175

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Arvin moved to adopt Ordinance Serial No. 15-120 and Resolution Serial No. 15-096.

VOTE: The motion passed without objection.

- 4. **Ordinance Serial No. 15-121:** An Ordinance Accepting Late Filed Applications For Reduction Of Assessments And Abatement Of Taxes Resulting From Property Damaged By The Sockeye Fire. *(Sponsored By Mayor DeVilbiss)*
- a. IM No. 15-193

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Arvin moved to adopt Ordinance Serial No. 15-121.

VOTE: The motion passed without objection.

- 5. **Ordinance Serial No. 15-122:** An Ordinance Amending MSB 4.75, To Clarify The Functions And Duties Of The Borough's Fish And Wildlife Commission. *(Sponsored By Assemblymember Colligan)*
- a. IM No. 15-196

Mayor DeVilbiss opened the public hearing.

The following person spoke to public process and encouraged the Assembly to postpone action on Ordinance Serial No. 15-122: Mr. Eugene Carl Haberman.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Colligan moved to adopt Ordinance Serial No. 15-122.

VOTE: The motion passed without objection.

C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke to concerns with the election process and voter turnout: Mr. Eugene Carl Haberman.

The following person spoke regarding public meetings: Ms. Helen Munoz.

The following person spoke in opposition to Ordinance Serial No. 15-110: Ms. Joy Sharp.

The following person spoke to development in the Butte: Mr. Brad Empey.

The following person thanked Assemblymember Arvin for his support of the School District: Mr. Luke Fulp, Assistant Superintendent.

The following person spoke in opposition to Ordinance Serial No. 15-110: Mr. Clay Chapman.

The following person thanked Mayor DeVilbiss and Assemblymember Arvin for their service: Mr. Terry Snyder.

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 15-099:** A Resolution Requesting The Addition Of A Paved Pathway Along The Glenn Highway From Palmer To Sutton, To The State Transportation Improvement Program.

(1) IM No. 15-216

- b. **Resolution Serial No. 15-100:** A Resolution Requesting The Addition Of A Paved Pathway To The Parks Highway Alternate Corridor Project.

(1) IM No. 15-217

- c. **Resolution Serial No. 15-101:** A Resolution In Support Of Continued Housing And Urban Development Funding For The Critical Senior Home Investment Partnerships Program. *(Sponsored By Assemblymember Sykes)*

(1) IM No. 15-221

2. ACTION MEMORANDUMS

- a. **AM No. 15-141:** Approval Of Change Order For Contract No. 15-104B With TBI Construction Company In The Amount Of \$684,048 For The Dorothy Swanda Jones Building Roof Top Unit Connection And Fireproofing.

- b. **AM No. 15-142:** Approval Of Amendment To Purchase Order No. 2015-3671 To Meridian Systems, Inc. In The Amount Of \$51,567 For The Dorothy Swanda Jones Building Roof Top Unit Connection Digital Controls.

- c. **AM No. 15-143:** Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.
- d. **AM No. 15-144:** Vacate Any Public Interest In A 15-Foot Wide Access And Utility Easement Recorded At Book 56, Page 123; And Book 135, Page 259; Located In The West 1/2 Northwest 1/4 Southeast 1/4 Section 15, Township 17 North, Range 3 West, Seward Meridian.
- f. **AM No. 15-146:** Approval Of Change Order To Agreement No. 15-076P, With Lounsbury And Associates, Inc. In The Amount Of \$5,405 For The Lu Young Lane Design Project.
- g. **AM No. 15-147:** Approve A Contract Amendment To Contract No. 15-022L-F With Daniel Deroux In The Amount Of \$23,650, As Part Of The One-Percent For Art Program At The Joe Redington, Sr. Junior/Senior High School.
- h. **AM No. 15-149:** Approval Of Change Order For Contract No. 16-001B With Diversified Construction, Inc. In The Amount Of \$16,516 For Station 2-1 Upgrades And Improvements, Construction Project No. 45085.

Ms. McKechnie read the above legislation into the record.

MOTION: Assemblymember Arvin moved to approve the consent agenda as read into the record by the Clerk.

VOTE: The motion passed without objection.

- e. **AM No. 15-145:** Award Of Bid No. 16-043B To Northern Industrial Training In The Contract Amount Of \$538,991.80 For The Nancy Lake Warm Storage Building.

CONFLICT OF INTEREST: Assemblymember Doty declared a conflict of interest as her company bid on Bid No. 16-043B.

RULING: Mayor DeVilbiss ruled that Assemblymember Doty had a conflict of interest and would be recused from voting.

(Assemblymember Doty exited the meeting.)

MOTION: Assemblymember Halter moved to adopt AM No. 15-145.

VOTE: The motion passed without objection.

(Assemblymember Doty reentered the meeting.)

VIII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 15-110:** An Ordinance Approving A Less Than Fair Market Value Sale And Subdivision Of Boroughowned Property Containing 240 Acres, More Or Less, Identified As The South Half Of The Northwest Quarter, The Southwest Quarter Of The Northeast Quarter, And Government Lots 1, 2, And 3, Section 1, Township 16 North, Range 3 West, Seward Meridian; And Authorization For The Manager To Negotiate The Sale (MSB006977).
1. IM No. 15-173

MOTION PENDING: Assemblymember Mayfield moved to adopt Ordinance Serial No. 15-110.

MOTION PENDING: Assemblymember Mayfield moved a primary amendment to Ordinance Serial No. 15-110, as follows:

- by inserting a new Section 3, to read: “Section 3. Purchase Price. Consideration for the purchase will be the amount of \$65,990 with an interest rate of 1.5 percent for a term not greater than 20 years;”
- by inserting a Section 4, to read: “Section 4. Additional consideration will be provide via a requirement that the purchaser does not apply for a tax exemption and the land remain taxable. In the even the land becomes tax exempt without application, the purchaser will make a payment in lieu of taxes in an amount equal to the assessed value of the property multiplied by the mill rates which would otherwise be applicable. This consideration payment provision shall be in effect until June 30, 2035, at which time purchaser may apply for a tax exemption if qualified, or cease making payment in lieu of taxes if the land has become tax exempt without application;”
- by insert a Section 4, to read: “Section 5. The approval to dispose of the property is subject to the Declaration of Covenants, Conditions, and Restrictions attached;” and
- by renumbering the remaining sections accordingly.

MOTION PENDING: Assemblymember Mayfield moved a secondary amendment by striking in its entirety the declaration of covenants, conditions and restrictions as attached to the primary amendment and inserting in its place the declaration of covenants, conditions, and restrictions as attached to the secondary amendment. (See IM No. 15-173)

VOTE: The secondary amendment passed without objection.

VOTE: The primary amendment passed without objection.

MOTION: Assemblymember Arvin called for the question (to stop debate).

VOTE: The motion failed with Assemblymembers Mayfield, Colligan, and Arvin in support (requires 5 votes).

VOTE: The main motion failed as amended with Assemblymembers Mayfield, Colligan and Arvin in support.

IX. VETO

(There were no vetoes presented.)

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 11/03/15 Assembly Chambers)

1. **Ordinance Serial No. 15-123:** An Ordinance Confirming The Assessment Roll For The North Sorrelwood Natural Gas Local Improvement District No. 509 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
 - a. **Ordinance Serial No. 15-124:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$70,000 Principal Amount Of Special Assessment Bonds For The North Sorrelwood Natural Gas Local Improvement District No. 509, And Fixing Details Of Said Bonds.
 - (1) IM No. 15-211
2. **Ordinance Serial No. 15-125:** An Ordinance Confirming The Assessment Roll For The Dawn Lake Estates Natural Gas Local Improvement District No. 546 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
 - a. **Ordinance Serial No. 15-126:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$54,000 Principal Amount Of Special Assessment Bonds For The Dawn Lake Estates Natural Gas Local Improvement District No. 546, And Fixing Details Of Said Bonds.
 - (1) IM No. 15-212
3. **Ordinance Serial No. 15-127:** An Ordinance Confirming The Assessment Roll For The East Carney Road No. 2 Noncontiguous Natural Gas Local Improvement District No. 553 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
 - a. **Ordinance Serial No. 15-128:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$10,000 Principal Amount Of Special Assessment Bonds For The East Carney Road No. 2 Noncontiguous Natural Gas Local Improvement District No. 553, And Fixing Details Of Said Bonds.
 - (1) IM No. 15-213
4. **Ordinance Serial No. 15-129:** An Ordinance Confirming The Assessment Roll For The Portion Of Wagner Subdivision Noncontiguous Natural Gas Local Improvement District No. 556 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
 - a. **Ordinance Serial No. 15-130:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$10,000 Principal Amount Of Special Assessment Bonds For The Portion

- Of Wagner Subdivision Noncontiguous Natural Gas Local Improvement District No. 556, And Fixing Details Of Said Bonds.
- (1) IM No. 15-214
5. **Ordinance Serial No. 15-131:** An Ordinance Confirming The Assessment Roll For The Birch Hills Estates Noncontiguous Natural Gas Local Improvement District No. 560 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
- a. **Ordinance Serial No. 15-132:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$12,000 Principal Amount Of Special Assessment Bonds For The Birch Hills Estates Noncontiguous Natural Gas Local Improvement District No. 560, And Fixing Details Of Said Bonds.
- (1) IM No. 15-215
6. **Ordinance Serial No. 15-133:** An Ordinance Approving A Sale By Application Of Tract B, Best View Subdivision And The Improvements Thereon For \$1,215,000; Authorization For The Manager To Negotiate The Sale; And An Appropriation Of \$50,000 From Sale Proceeds To The Parks Shop Building, Fund 440, Project No. 15039, With The Remainder Of The Sale Proceeds To Be Deposited To A Land Management Fund And Appropriated At A Later Time By The Borough Assembly (MSB007064).
- a. IM No. 15-194
7. **Ordinance Serial No. 15-134:** An Ordinance Approving An Appropriation Of \$110,000 From Bogard Road Service Area No. 25 Fund Balance, Fund 279, To Fund 410, Project No. 30045, For Bogard Road Service Area No. 25 Capital Projects.
- a. **Ordinance Serial No. 15-135:** An Ordinance Approving A Reappropriation Of \$100,000 From The Bogard Road Service Area No. 25 Fiscal Year 2016 Operating Budget, Fund 279, To Fund 410, Project No. 30045, For Bogard Road Service Area No. 25 Capital Projects.
- (1) IM No. 15-202
- (2) IM No. 15-203
8. **Ordinance Serial No. 15-136:** An Ordinance Approving An Appropriation Of \$100,000 From South Colony Road Service Area No. 16 Fund Balance, Fund 273, To Fund 410, Project No. 30039, For South Colony Road Service Area No. 16 Capital Projects.
- a. **Ordinance Serial No. 15-137:** An Ordinance Approving A Reappropriation Of \$150,000 From The South Colony Road Service Area No. 16 Fiscal Year 2016 Operating Budget, Fund 273, To Fund 410, Project No. 30039, For South Colony Road Service Area No. 16 Capital Projects.
- (1) IM No. 15-207
- (2) IM No. 15-208
9. **Ordinance Serial No. 15-138:** An Ordinance Approving Acquisition Of The Land And Improvements Thereon Of Lot 1A, Block 10, Devon Wood Division Three, Where Twindly Bridge Charter School Is Currently Located (MSB007058).

- a. **Ordinance Serial No. 15-139:** An Ordinance Approving An Appropriation Of \$800,000 From The Areawide School Site Acquisition Reserve Fund 100, For The Purpose Of Acquiring Lot 1A, Block 10, Devon Wood Division Three, Where Twindly Bridge Charter School Is Currently Located, With Full Reimbursement Of Reserve Funds To Be Paid By Twindly Bridge Charter School Through Annual Appropriations Of The Matanuska-Susitna Borough School District To The Charter School's Capital Budget (MSB007058.)
 - (1) IM No. 15-209
- 10. **Ordinance Serial No. 15-140:** An Ordinance Accepting And Appropriating \$51,775 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program, To Fund 425, Project No. 45158, For The Electronic Patient Care Report Project And Small Unit Support Vehicle Communications.
 - a. **Resolution Serial No. 15-102:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 45158, Fund 425, For The Electronic Patient Care Report Project And Small Unit Support Vehicle Communications.
 - (1) IM No. 15-210
- 11. **Ordinance Serial No. 15-141:** An Ordinance Approving An Appropriation Of \$50,000 From Big Lake Road Service Area No. 21 Fund Balance, Fund 277, To Fund 410, Project No. 30043, For Big Lake Road Service Area No. 21 Capital Projects.
 - a. IM No. 15-218
- 12. **Ordinance Serial No. 15-142:** An Ordinance Amending MSB 5.25.032(A) To Exempt City Of Houston Property From The Big Lake Road Service Area.
 - a. IM No. 15-220

Ms. McKechnie read the above legislation into the record.

MOTION: Assemblymember Arvin moved to introduce the legislation as read into the record by the Clerk and set the public hearings for November 3, 2015.

VOTE: The motion passed without objection.

MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

Mayor DeVilbiss requested the following resignation and appointments for confirmation:

Agriculture Advisory Board
Jenny Vanderweele
Braden Vanderweele
Aviation Advisory Board
Patrick Martin, resignation

Emergency Medical Services Board
Jennifer Pironis
Enhanced 911 Advisory Board
Mark Baker

MOTION: Assemblymember Arvin moved to confirm the Mayor's appointments and resignation.

VOTE: The motion passed without objection.

C. OTHER NEW BUSINESS

(There was no other new business.)

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

1. **Ordinance Serial No. 15-143:** An Ordinance Appending The Big Lake Comprehensive Plan MSB 15.24.030(B)(10), With The Big Lake Corridor Impact Assessment, March 2014, And Recognizing Route 3A As The Selected Route By The Big Lake Community Council. *(Sponsored By Assemblymember Mayfield)*

a. IM No. 15-198

MOTION: Assemblymember Mayfield moved to refer Ordinance Serial No. 15-143 to the Planning Commission for 60 days.

VOTE: The motion passed without objection.

XI. RECONSIDERATION

(There was no reconsideration presented.)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Mr. Spiropoulos expressed appreciation to Mayor DeVilbiss and Assemblymember Arvin for their service.

Mr. Moosey:

- expressed appreciation to Mayor DeVilbiss and Assemblymember Arvin for their service; and
- spoke to the accomplishments of the Borough under the leadership of Mayor DeVilbiss and Assemblymember Arvin.

Ms. McKechnie thanked Mayor DeVilbiss and Assemblymember Arvin for their service.

Assemblymember Doty:

- thanked Mayor DeVilbiss and Assemblymember Arvin for their service;
- spoke to public process;
- added she looks forward to the future; and
- encouraged people to get involved in moving the Borough forward.

Assemblymember Colligan:

- spoke to his pleasure in serving with Mayor DeVilbiss and Assemblymember Arvin;
- related he looks forward to working with the newly elected Mayor and Assembly Members;
- thanked Ms. McKechnie and her staff for their work on the election;
- thanked Ms. Newman for her service; and
- thanked the Canvass Board for their work on the election.

Assemblymember Beck:

- spoke to Ordinance Serial No. 15-110;
- thanked Mayor DeVilbiss and Assemblymember Arvin for their public service;
- spoke to voter turnout;
- expressed confidence in the election process; and
- spoke to the Agriculture Advisory Board.

Assemblymember Sykes:

- thanked Mayor DeVilbiss and Assemblymember Arvin for their service;
- congratulated those elected to office;
- thanked Ms. Newman for her service;
- thanked Ms. McKechnie for ensuring a smooth election process;
- spoke to his satisfaction with the way in which the ballots from Talkeetna were handled on election night;
- spoke to the Agriculture Advisory Board meeting he attended; and
- spoke to the proposal to close the Palmer Correctional Center.

Assemblymember Mayfield:

- thanked Mayor DeVilbiss and Assemblymember Arvin for their service; and
- invited Mayor DeVilbiss and Assemblymember Arvin to Big Lake.

Assemblymember Halter:

- congratulated Ms. Newman on her appointment as Wasilla City Clerk;
- thanked Ms. Newman for her service;
- congratulated Mr. Randall Kowalke for winning the Assembly District 7 race;
- expressed his desire to get Mr. Kowalke seated in a timely fashion;
- stated he intends to appoint Assemblymember Beck as Deputy Mayor; and
- thanked Mayor DeVilbiss for his hard work and public service.

Assemblymember Arvin:

- thanked Ms. McKechnie and her staff for their work;
- spoke to public process;
- spoke to his tenure on the Assembly;
- spoke to the professionalism and integrity of the Borough Clerk's Office and the Attorney's Office; and
- spoke in appreciation of Mr. Moosey and his staff.

Mayor DeVilbiss:

- spoke to his plans after he leaves office;
- stated he appreciates the accolades given to him this evening;
- stated it has been a pleasure working with Mr. Spiropoulos and Ms. McKechnie;
- spoke to an idea to expose the community to cultural artifacts that are in the Borough's possession; and
- expressed his appreciation to Mr. Moosey.

XIII. EXECUTIVE SESSION *(For Matters, Which The Immediate Public Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure.)*

A. Public Employees Retirement System Litigation

MOTION: Assemblymember Arvin moved to enter into executive session for matters, which the immediate public knowledge of which would clearly have an adverse effect upon the finances of the Borough; and matters which by law, municipal charter or ordinance are required to be kept confidential; and matters involving consideration of government records that by law are not subject to public disclosure; in particular to discuss the Public Employees Retirement System litigation. Those present during the executive session will be the Mayor, the members of the Assembly, the Manager, the Attorney, the Clerk, the Finance Director and Mr. Tom Daniel.

VOTE: The motion passed without objection and the Assembly entered into executive session at 8:30 p.m.

MOTION: Assemblymember Arvin moved to exit executive session.

VOTE: The motion passed without objection and the Assembly exited executive session at 9:09 p.m.

XIV. ADJOURNMENT

The regular meeting adjourned at 9:09 p.m.