

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara Doty, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, MARCH 3, 2015

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
 1. Reports From Cities
 2. Matanuska-Susitna Borough School District
 - B. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee On School Issues
 2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee
 3. Assembly Public Relations
 - C. MANAGER COMMENTS
 1. State/Federal Legislation
 2. Strategic Planning Issues

- D. ATTORNEY COMMENTS
- E. CLERK COMMENTS
- F. CITIZEN AND OTHER CORRESPONDENCE

pp. 7-55

- 1. MSB Board/Committee Minutes:
 - a. Aviation Advisory Board: 10/16/14
 - b. Big Lake RSA Board of Supervisors: Resolution Serial No. 14-04
 - c. Caswell FSA Board of Supervisors: 10/08/14
 - d. Caswell Lakes RSA Board of Supervisors: 08/11/14, 10/13/14
 - e. Enhanced 911 Advisory Board: 11/12/14
 - f. Health and Social Services Board: 04/21/14, 06/02/14, 06/19/14, 12/18/14, Resolution Serial Nos. 14-001, 14-002, 14-003, 14-004
 - g. Local Emergency Planning Committee: 10/15/14
 - h. Platting Board: 11/06/14
 - i. Wastewater & Septage Advisory Board: 10/14/14
- 2. Community Council Minutes:

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)
- B. PUBLIC HEARINGS (Three Minutes Per Person.)

pp. 56-69
Doty

- 1. **Ordinance Serial No. 15-007:** An Ordinance Creating North Sorrelwood Natural Gas Local Improvement District No. 509, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 15-011

pp. 70-80
Mayfield

- 2. **Ordinance Serial No. 15-008:** An Ordinance Creating A Portion Of Waxwing Street Natural Gas Local Improvement District No. 535, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement,

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A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

And Assessing Equally Among The Properties Within The District
The Costs Of The Improvement.

a. IM No. 15-012

pp. 81-91
Colligan

3. **Ordinance Serial No. 15-009:** An Ordinance Creating West Coghlan Circle Natural Gas Local Improvement District No. 557, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

a. IM No. 15-013

pp. 92-102
Mayfield

4. **Ordinance Serial No. 15-010:** An Ordinance Creating A Portion Of Dawn Lake Drive Natural Gas Local Improvement District No. 559, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

a. IM No. 15-014

pp. 103-107
Sykes

5. **Ordinance Serial No. 15-026:** An Ordinance Accepting And Appropriating \$40,000 For A Portion Of Grant Funds From The Alaska State Department Of Commerce, Community, And Economic Development 2015 Designated Legislative Grant Projects For The Butte Fire Service Area.

a. **Resolution Serial No. 15-016:** A Resolution Approving The Scope Of Work And Budget For A Portion Of The Alaska State Department Of Commerce, Community, And Economic Development Grants For The Butte Fire Service Area.

(1) IM No. 15-037

pp. 110-113
Beck

6. **Ordinance Serial No. 15-027:** An Ordinance Approving A Supplemental Appropriation Of \$11,000 Of Revenues From Public Donations To The Fiscal Year 2015 Animal Care And Regulation Division Operating Budget, For Medical And Disinfectant Supplies.

a. IM No. 15-038

pp. 114-119
Arvin

7. **Ordinance Serial No. 15-028:** An Ordinance Accepting And Appropriating Additional Funds For Revision No. 2 In The Amount Of \$270,000 For The Replacement Of Up To 17 Culverts As Part Of The Fish Passage Improvements Project, Project No. 30114.

a. **Resolution Serial No. 15-017:** A Resolution Amending The Budget For Revision No. 2 In The Amount Of \$270,000 For Replacement Of Up To 17 Culverts As Part

pp. 120-122

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Of The Fish Passage Improvements Project, Project No. 30114.

(1) IM No. 15-042

pp. 123-159
Arvin

8. **Ordinance Serial No. 15-029:** An Ordinance Authorizing The Borough To Issue Areawide General Obligation Bonds, In One Or More Series, To Finance The Acquisition, Design, Construction, Major Renovation And Renewal Of Educational Capital Improvement Projects And Related Capital Improvements In The Borough; Fixing Certain Details Of Such Bonds; And Authorizing Their Sale.

a. IM No. 15-045

pp. 160-194
Arvin

9. **Ordinance Serial No. 15-030:** An Ordinance Authorizing the Borough To Issue Areawide General Obligation Bonds, In One Or More Series, To Finance The Construction, Additions, Improvements, Betterments, Repair, Reconstruction, Or Acquisition Of Public Roads And Facilities Related Thereto In The Borough Together With All Necessary Equipment And Transportation Facilities Including Improving School Access, And The Acquisition Of Lands Or Rights In Lands In Connection Therewith; Fixing Certain Details Of Such Bonds; And Authorizing Their Sale.

a. IM No. 15-046

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

pp. 195-244
Arvin

a. **Resolution Serial No. 15-018:** A Resolution Supporting And Approving The Recommendations Of The Human Services Transportation Coordination Plan; To Allow Participants To Qualify For Federal Transit Administration Funding Passed Through The Alaska State Department Of Transportation And Public Facilities Transit Office.

(1) IM No. 15-050

pp. 245-250
Colligan

b. **Resolution Serial No. 15-019:** A Resolution Amending The Scopes Of Work For The Fiscal Year 2010 - 2012 Capital Project, Locker Room Improvements And Refrigeration System Repairs, Project No. 10157 And Fiscal Year 2015 Capital Project, Vented Skate Sharpener For The Brett Memorial Ice Arena, Project No. 10157.

(1) IM No. 15-053

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- pp. 251-264
Halter
- c. **Resolution Serial No. 15-020:** A Resolution In Support Of The Selection Of The "Fishback" Alignment As The Preferred Alignment For Phase II Of The Seldon Road Extension Project, Project No. 35411.
(1) IM No. 15-054
- pp. 265-329
Mayfield
- d. **Resolution Serial No. 15-021:** A Resolution Authorizing Eminent Domain To Acquire Property Interests Needed For The Port Mackenzie Rail Extension Project.
(1) IM No. 15-056
- pp. 330-333
Sykes
- e. **Resolution Serial No. 15-022:** A Resolution Supporting The Governor’s Proposed Budget Amount of \$57 Million Into The Revenue Sharing Fund For Fiscal Year 2016. *(Sponsored by Assemblymember Sykes)*
(1) IM No. 15-060
- pp. 334-340
Sykes
- f. **Resolution Serial No. 15-023:** A Resolution Testing A New Seating Arrangement For The Assembly. *(Sponsored by Assemblymember Sykes)*
(1) IM No. 15-061
- pp. 341-346
Doty
- g. **Resolution Serial No. 15-024:** A Resolution Supporting House Bill 107 Regarding The Composition And Residency Requirements Of The Board Of Regents For The University Of Alaska. *(Sponsored by Assemblymember Doty)*
(1) IM No. 15-062

2. ACTION MEMORANDUMS

- pp. 347-354
Halter
- a. **AM No. 15-018:** Award Of Bid No. 15-092B To Diversified Construction, Inc. In The Contract Amount Of \$347,214 To Design and Construct The Crystal Lake Warm Storage Public Safety Building.

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 03/17/15, Assembly Chambers)

- pp. 355-364
Arvin
1. **Ordinance Serial No. 15-031:** An Ordinance Amending MSB 4.58, Health And Social Services Board.
a. IM No. 15-051

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pp. 365-379
Arvin

2. **Ordinance Serial No. 15-032:** An Ordinance Authorizing The Issuance Of State Of Alaska Lease Revenue Refunding Bonds, Series 2015 (Goose Creek Correctional Center Project) In An Amount Not To Exceed \$195,000,000; Approving The Form And Substance Of A First Supplement To Trust Indenture, A Second Amendment To Lease Purchase Agreement, A Refunding Trust Agreement And A Bond Purchase Agreement; Authorizing An Offering Document; Making Certain Findings And Determinations; Authorizing The Execution Of Documents And Instruments Necessary Or Convenient To Accomplish The Foregoing; And Containing Other Provisions Relating To The Subject.
 - a. IM No. 15-059

B. MAYORAL NOMINATIONS AND APPOINTMENTS

pp. 380-492

1. VACANCY REPORT
- C. OTHER NEW BUSINESS
- D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

pp. 493-508
Sykes

1. **Ordinance Serial No. 15-033:** An Ordinance Amending MSB 17.19.045, Sheep Mountain Sub District, To Allow For 3 Acre Lots In Cases Where A Waterbody, Easement, Or Roadway Splits An Existing Parcel. (*Sponsored by Assemblymember Sykes*)
 - a. IM No. 15-055

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board was held on Thursday, October 16, 2014, at the MSB Assembly Chambers, 350 E. Dahlia, Palmer, Alaska. The meeting was called to order at 2:32 p.m. by Ms. Jane Dale (who attended telephonically).

II. ROLL CALL AND DETERMINATION OF QUORUM

Aviation Advisory Board members present and establishing a quorum were:

- Ms. Jane Dale – by telephone
- Ms. Beth Fread
- Mr. Dave Palmer
- Mr. Steve Pavish – arrived at 3:05
- Mr. Barry Stanley
- Mr. Mark Stigar

Aviation Advisory Board members absent and excused were:

- Mr. Archie Giddings
- Mr. Chris Kepler
- Mr. Patrick Martin

Staff and Agency Representatives in attendance were:

- Mrs. Debbie Passmore, Administrative Secretary

III. AUDIENCE INTRODUCTION

IV. APPROVAL OF AGENDA

GENERAL CONSENT: Ms. Beth Fread moved to approve this month's agenda; Mr. Barry Stanley seconded. The agenda was unanimously approved as amended.

V. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Beth Fread

VI. APPROVAL OF MINUTES OF PRECEDING MEETING

- A. August 21, 2014

MOTION: Mr. Mark Stigar moved to approve the minutes of the August 21, 2014 AAB meeting; seconded by Mr. Dave Palmer.

GENERAL CONSENT: The minutes were approved without objection.

VII. AGENCY AND STAFF REPORTS

- A. Airports
 - 1. Jeff Combs: Palmer Airport Update

**RECEIVED
DEC 16 2014
CLERKS OFFICE**

- B. State
none
- C. Matanuska-Susitna Borough
none

VIII. PRESENTATIONS (*Approximately ten minutes per presentation*)

- A. none

IX. AUDIENCE PARTICIPATION

Mr. Eugene Haberman

X. UNFINISHED BUSINESS

- A. Resolution 14-006, Northway Airport Fuel Availability (review and discuss draft resolution). Add to reso 14-006:

Add to title “to provide incentives and opportunities“

Add WHEREAS: request the ADOT&PF install an airport fueling station at the airport that could either be owned, managed and operated by the ADOT&PF or an adequately prepared contractor.

Ms. Jane Dale moved that we consider this resolution and these amendments; Mr. Barry Stanley seconded. Discussion.

Ms. Beth Fread moved to add the word “funding” to her prior amendment, Mr. Barry Stanley seconded.

Ms. Beth Fread restated her addition to include “there are no facilities at this time. We ...”. Discussion and approval for staff to revise as discussed.

Ms. Beth Fread moved that we add: :Whereas environmental damage has been done over decades and requiring contractors to clean up is cost prohibitive to providing contractors the opportunity to participate at that location. We request the ADOT&PF remove the requirement in the lease for contractors to clean up any existing fuel, oil and other environmental problems at the Northway Airport.” Mr. Barry Stanley seconded. Discussion. Change the word “shall” to “could.”

VOTE: No objections and this resolution passes as amended.

- B. Resolution 14-007, supporting adding aviation crossing warning lights at the crossing from the airport to Willow Lake to the CIP.

MOTION: Mr. Barry Stanley moved that we consider this resolution; Mr. David Palmer seconded. Discussion. Remove “during the spring and fall seasons” and add “year round.”

VOTE: No objections and this resolution passes.

- C. Draft criteria for evaluating proposed tall towers. See attached list from Mark Stigar. Discussion.

MOTION: Mr. Dave Palmer moved that we formulate criteria for this Board to evaluate tower construction projects and that we use Mark’s list as the basis of this criteria; Ms. Beth Fread seconded. Discussion.

Mr. Dave Palmer moved, Mr. Mark Stigar seconded: Add to first bullet “or registered private” after “public use.” Discussion re: adding Matanuska-Susitna Borough landing strips. Add “unregistered private” to the list? No, how do we determine those? Add “or commonly used off-airport landing areas.”

“Will the tower or building impact the approach minimums of public, private or off-airport landing areas.”

Mr. Steve Pavish: asked that we take the word “minimums...” out.

VOTE: no objections to the amendment

VOTE: this criteria passes as amended.

XI. NEW BUSINESS

A. Board Reappointment and Expired Positions as of 12-31-2014

B. Do we want to continue meeting every other month in 2015? Discussion. Consensus that we meet monthly during the legislative session and during the RASP Phase 2.

C. Who will man the AAB table at next week’s Transportation Fair?

No volunteers, Debbie will reach out to those members who are not present today.

XII. NEXT MEETING REMINDER:

Thursday, December 11, 2014 from 2:30-4:30 in the Assembly chambers of the Borough Building.

XIII. MISC. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

A. Next Meeting’s Schedule

XIV. COMMENTS FROM THE BOARD

Ms. Beth Fread: she will be at the transportation fair but will be a member of the Transportation Advisory Board so won’t be able to man the AAB table.

Mr. Barry Stanley: wants to let everybody know that the manager of the Willow Airport told him recently that they will have funding to improve the airport taxiway.

Mr. Mark Stigar: nothing.

Mr. Steve Pavish: nothing

Ms. Jane Dale: there have been some changes in weather availability recently. Five of the stations were cancelled.

Mr. Dave Palmer: no comments.


XV. ADJOURNMENT

Ms. Beth Fread moved to adjourn; Mr. Dave Palmer seconded. Adjourned at 3:41.



Archie Giddings, Chair

ATTEST:



Debbie Passmore, Board Secretary

Resolution 14-04 from the Big Lake RSA #21 Board of Supervisors

To: MatSu Borough Assembly, Borough Manager, and Public Works Director

WHEREAS, the Big Lake RSA #21 Board has reviewed the proposed upgrades to the Northshore/Big Lake Road and the Hollywood/Big Lake Road intersections, and

WHEREAS, funds are available in the RSA #21 capital improvements account to complete at least one of the proposed intersection improvements, and

WHEREAS, DOT State of Alaska presently performs all road maintenance including snow removal on Big Lake Road, and

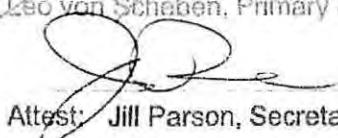
WHEREAS, under the proposed intersection upgrades the State and the Borough are discussing which entity will maintain the upgraded intersections including snowplowing,

BE IT HEREBY RESOLVED THAT: The RSA #21 Board of Supervisors requests that DOT State of Alaska continue maintaining the Big Lake Road projects at Hollywood and North Shore Drive when complete or reimburse the Borough's contractor for the cost of any maintenance performed on Big Lake Road.

Adopted and signed this date, November 13, 2014 by RSA #21 Big Lake Road Supervisors



Leo von Scheben, Primary Supervisor, RSA #21



Attest: Jill Parson, Secretary, RSA#21

CASWELL FIRE SERVICE AREA BOARD OF SUPERVISORS MINUTES
October 8, 2014

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CLERKS OFFICE

The regular meeting of the Caswell Fire Service Area Board of Supervisors was called to order at 6:45 pm, Caswell Station 13-1, Willow, Alaska.

Board of Supervisors in attendance: Chairperson, Cheryl Newsome, Board Members Larry Cline and Ken Eggleston. Roll was called, a quorum was present, and due notice had been published.

Also present: Mahlon Greene, Chief, Caswell FSA; Sandi Eggleston, Caswell resident; Linda Cline, Secretary, Caswell FSA

APPROVAL OF AGENDA

Ken Eggleston made a motion to accept the agenda as presented, Larry Cline seconded the motion.

PRECEEDING MEETING MINUTES

Minutes of the August 13, 2014 meeting were reviewed. Ken Eggleston made a motion to accept the minutes, Larry Cline seconded the motion.

PERSONS TO BE HEARD

None

UNFINISHED BUSINESS

None

AGENDA TRACKING REPORT

- A) Caswell's permanent station process status.
Mahlon Greene reported the block layers are nearly done and are waiting for iron workers to get all the trusses set and the concrete workers to fill in the holes around the trusses. The welders will begin welding the decking and within the next week or so the building should be closed in. A water proof membrane will be screwed down over the decking and screw penetrations vulcanized to prevent leaking. Next spring the concrete blocks will be painted a charcoal black and trimmed in red. Building

CASWELL FIRE SERVICE AREA BOARD OF SUPERVISORS MINUTES
October 8, 2014

completion is scheduled for Christmas 2014 or New Years. Landscaping next to the building will be completed in the spring.

- B) New commercial vehicle for fire chief.
Mahlon Greene reported this was introduced at the last Assembly meeting and will be voted on by the Assembly at the October 21st meeting. At that time public hearing for comment will take place. Dennis Brodigan and Vern Halter will not be present for that meeting. The truck is not expected to arrive until February or March 2015.
- C) Smokey Bear Sign.
Mahlon Green reported the sign has been constructed and will be installed next spring.
- D) No Fireworks Sign.
Mahlon Green reported the sign was installed at the intersection of Hidden Hills Road and Caswell Lake Road just days after our August 13th board meeting.

FIRE CALLS ANSWERED

- A) Incident Report.
Mahlon Greene reported: August and September were slow with 4 calls listed for Caswell:
Two calls were cancelled in route; one truck brake fire in Talkeetna; a medic assist and good intent call with smoke reported in the area, no fire was found.
Caswell responders supported Willow Station 12-1 to a couple of medic assist pages.

REPORTS AND CORRESPONDENCE

- A) Budget Report.
Chairperson, Cheryl Newsome stated the August Budget for that portion of the year was at 16.6% and September at 25%.

CASWELL FIRE SERVICE AREA BOARD OF SUPERVISORS MINUTES
October 8, 2014

Mahlon Greene stated the fuel and electric line item will probably be close or over budget when the new building comes on line. Also, a significant amount of electric and water is being used by the construction workers on the new building which will also impact the totals.

Phone line item. Mahlon stated two i-pads to be used for dispatch information have been purchased for Caswell and will be mounted in the engine and the tanker. There is no longer a need for cell phones mounted in the trucks. Richard Brueggebor's cell phone was turned back in when he quit.

Mahlon Greene gave the Board his phone contact numbers:
Station 13-1, main phone: 495-4960 Fax: 495-4962
Mahlon Greene, Borough cell: 707-5566
Mahlon Greene, personal cell: 355-0929

Mahlon reported Caswell Engine 13-1 truck was pump tested and the truck overheated. There has been no determination as to repair feasibility. A new radiator was installed last year. Possibly a larger fan or engine cooler could be installed. The Borough capitol project wish list includes \$500,000 for an engine for Caswell.

NEW BUSINESS

- A) Determine 2015 meeting schedule.
Motion: Chairperson Newsome made a motion to cancel the November 12, 2014, Larry Cline seconded the motion.

Caswell Board of Supervisors set their 2015 meeting schedule:

January 7, February 11, April 8, May 13, August 12, October 14, November 11, 2015 at 6:30pm, Station 13-1, 19631 Deep Woods Way, Willow, Alaska.

OTHER BUSINESS

Caswell Fire Service Area Board of Supervisors
October 8, 2014

Page 3 of 4

CASWELL FIRE SERVICE AREA BOARD OF SUPERVISORS MINUTES
October 8, 2014


- A) New Building Dedication/Neighborhood Watch Clean-up.
Chairperson, Cheryl Newsome suggested a tentative date for the dedication of the permanent Caswell 13-1 Fire Station to be on a Saturday in early June 2015, possibly June 6th after the painting and landscaping is complete and in conjunction with the Caswell Neighborhood Watch Clean-up Barbeque.
- B) Second egress for the Caswell/Hidden Hills area.
Chairperson, Cheryl Newsome stated the importance of keeping the need for a second egress before the Borough. Larry Cline said he will bring this up for discussion at the next Road Service Area meeting on October 13, 2014.
- C) Engine and hose testing.
Mahlon Greene stated Caswell had the pumper service tested on all the trucks, an ISO requirement. Both tankers passed but the engine discussed earlier, did not. All the hoses tested well.

BOARD COMMENTS

Next meeting will be January 7, 2014, 6:30pm at the Caswell Fire Station, 19631 E. Deep Woods Way, Hidden Hills, Willow, Alaska.

ADJOURNMENT

Ken Eggleston made a motion to adjourn the meeting, Larry Cline seconded the motion at 7:48pm.


Cheryl Newsome, Chairperson

ATTEST: 
Linda Cline, Secretary

MINUTES

CALL TO ORDER

The regular meeting of the Caswell Road Service Area Board of Supervisors was called to order at 6:43 pm at the Caswell Fire Station, Willow, Alaska by Chair, Larry Cline. Also present were Board member Rickie Davidson, Road Superintendent Mike Lachelt, and area residents Phil Johnson and Linda Cline.

ROLL CALL-DETERMINATION OF QUORUM

Roll was called, a quorum was present, and due notice had been published.

APPROVAL OF AGENDA

Rick Davidson moved to accept the Agenda, Chairperson Larry Cline seconded the motion.

APPROVAL OF MINUTES

Minutes of the April 14, 2014 meeting were read.

MOTION: Chairperson, Larry Cline moved to accept the Minutes, the motion was seconded by Rickie Davidson

STAFF REPORTS – Mike Lachelt reported:

A) Caswell Lakes Road Upgrade

The project of upgrading Caswell Lakes Road from E. Hidden Hills Road to Bendapole is nearing completion by Western Construction. Funds are not available in our budget to chip seal the road surface at this time, however, the Board may consider submitting a Resolution to request a legislative grant or a bond may be needed to asphalt the surface as this new road bed should be surfaced as soon as possible to preserve it from water and dust erosion.

When additional funds become available for continuation of this project from the end of Caswell Lakes Road, along Bendapole, Passthebaite to connect with E. Hidden Hills Road this will complete

the loop. Again, a resolution through the Board requesting a legislative grant may be necessary to do the work.

B) Expansion of Cul-de-sac at S. Silver Salmon Circle

The Cul-de-sac has been flagged. Mike Lachlet stated he would like to get Paul from Western Construction to give an estimate for the cost of making a ditch across from the church side of the street as well as putting in an off-set cul-de-sac. Funding would be through next year's CIP.

C) Extension of Cutthroat Dr. connecting to S. Caswell Loop.

Most of the work has already been done. There is a need for some back slope and fore slope work and balance out some areas. D&S Road Service crusher will complete the surface work. A purchase order is already in place for this work.

D) Status of proposed 5-year Road Maintenance Contract for FY 2015.

The old contract still applies and ends July 2015. It will be re-bid for FY 2016. Review work on the contract will begin in May and the Board will have an opportunity to comment on any proposed changes at that time. The present contract was changed to brush cut 50% of the roads in Caswell every year. It has been 50% the first year, skipping a year, then the remaining 50% the 3rd year.

E) CIP Proposal Draft

Mike Lachlet presented the Board with a list of projects proposed for the CIP. At this time it is not known the fund figure allocated to the CIP list. Once this figure is known, a determination will be made on the number of projects it will cover.

REPORTS OF OFFICERS

- A) Budget Report was reviewed.
Fund balance is \$39,986 as of 6/30/14. An additional maintenance balance of \$25,000 should provide adequate funds until next July. A number of better road mats have been purchased to span road failures in the spring and therefore lessen those expenses.
- B) D & S Services Report was reviewed and discussed. No concerns were noted.

OLD BUSINESS

- A) Open position on Board of Supervisor and Board Secretary.
- Linda Cline stated she would contact the Borough website and get the application form for the 3rd position which remains open on the Board of Supervisors. Phil Johnson requested an application form.
- B) Request for additional Fire Station sign on Hidden Hills Road.
- Rick Davidson suggested an additional sign be placed where the pavement ends at the intersection of E. Hidden Hills Rd. and Lostaspinner. The present fire station sign is not visible to traffic turning left or right as the pavement ends. Mike Lachelt stated he would request an additional sign be installed.
- C) Clearing right-of way to Lower Caswell Lake access at Lostaspinner.
- Mike Lachelt said the right of way must be surveyed before clearing. Chairperson, Larry Cline stated he would ask Caswell Fire Chief, Mahlon Green at the next Fire Service Area Board of Supervisor's meeting how important it would be to have access to Lower Caswell Lake as a an additional water source.

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
August 11, 2014

NEW BUSINESS

Mike Lachelt stated that by the November meeting the CIP should be available for a resolution to then be presented to the Assembly.

OTHER BUSINESS

None

PERSONS TO BE HEARD

None

BOARD COMMENTS

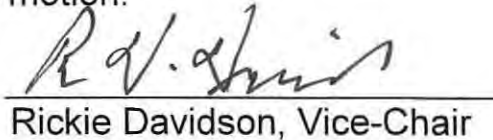
None

Next scheduled meeting, November 10, 6:30pm at Caswell Fire Station, 19631 E. Deep Woods Way, Hidden Hills Subdivision, Willow, Alaska.

ADJOURNMENT

Vice Chair, Rick Davidson motioned to adjourn the meeting at 7:34pm, Chair, Larry Cline seconded the motion.


Larry Cline, Chairperson


Rickie Davidson, Vice-Chair

MINUTES

CALL TO ORDER

The regular meeting of the Caswell Road Service Area Board of Supervisors was called to order at 1:03 pm at the Caswell Fire Station, Willow, Alaska by Chair, Larry Cline. Also present were Board member Rickie Davidson, Road Superintendent Mike Lachelt, and area resident Linda Cline.

ROLL CALL-DETERMINATION OF QUORUM

Roll was called, a quorum was present, and due notice had been published.

APPROVAL OF AGENDA

MOTION: Rick Davidson motioned to accept the Agenda, Chairperson Larry Cline seconded the motion.

APPROVAL OF MINUTES

Minutes of the August 11, 2014 meeting were reviewed.

MOTION: Chairperson, Larry Cline moved to accept the Minutes, Rickie Davidson seconded the motion.

PERSONS TO BE HEARD

None

STAFF REPORTS – Mike Lachelt reported:

- A) Caswell Lakes Road Upgrade
The road upgrade project of Caswell Lakes Road from E. Hidden Hills Road to Bendapole by Western Construction is nearly complete. On October 14, 2014, Mike Lachelt stated he will drive the project with Lounsbury Inspector and create a punch list. The sand pit which developed at the end of Rainbow Ridge Drive during the road upgrade as well as the need to narrow and shape the approach at the new cutthroat extension and Caswell Loop will be noted.

Mike stated he recently spoke with the Western Construction project manager who is not sure if the continuation project along Bendapole and Passthebait to E. Hidden Hills Road can be completed this fall. Mike suggested that grubbing and ditch prep work could be done this fall and the remainder of the work completed next spring.

Prior to the continuation project of Bendapole/Passthebait being awarded, Western Construction was asked to submit a list all cost elements of the job so each cost could be bid individually. Western Construction's price for E-1 surfacing material was \$65,000. D & S Road Service stated they could crush and compact the surface for \$16,000, an approximate \$40,000 savings to the RSA.

- B) Extension of Cutthroat Dr. connecting to S. Caswell Loop.
The surface of this extension will be finished by D & S Services with crusher and compacting equipment.
- C) CIP Proposal Draft
Mike Lachlet reviewed the CIP Draft of funds proposed for reconditioning of gravel roads; Cul-de-sac on Swordtail; Upgrade of Silver Salmon Circle; and Design funds for Dog Sled, Homestead and Haida roads.
- D) Proposed Resolution
RESOLUTION: Larry Cline moved to accept the Resolution that the Road Service Area #15 Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted. Ricki Davidson seconded the motion. Both supervisors signed the resolution.

REPORTS OF OFFICERS

- A) Budget was reviewed, no concerns were noted.
- B) D & S Services Report

The report was reviewed and discussed.

Larry Cline requested an explanation of monthly statements where the billing lists general "road groups" and never include roads such as Biten and E. Brokealine Drive and many others. These roads are having more and more traffic resulting from new residents using them and are a mess. Many have not been graded in a couple of years or longer. Mike Lachelt explained some roads are not up to standard and if there isn't a proper ditch with good material to pull up on the road surface, the road may not be graded and should be added to the Recondition Road List to be fixed for regular maintenance.

Mike Lachelt stated the complaint list is getting much smaller each year. Board members are encouraged to report all concerns to Mike Lachelt immediately so they can be communicated to D&S Services.

OLD BUSINESS

- A) Open position on Board of Supervisor and Board Secretary.
Linda Cline stated she contacted the Clerk's office for the board application form and forwarded it to Mr. Johnson.
- B) Request for additional Fire Station sign on Hidden Hills Road.
Mike Lachelt stated he will check to see if the addition sign has been installed.
- C) Clearing right-of way to Lower Caswell Lake access at Lostaspinner.
Mike Lachelt stated that next spring when the survey crew is in the area he will add this access to be flagged for clearing.
MOTION: Larry Cline made a motion to flag and clear the access to Lower Caswell Lake next spring and install a Borough sign identifying the access and "no parking". Ricki Davidson seconded the motion.

NEW BUSINESS

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
October 13, 2014

- A) Status of future plans for 2nd egress from Caswell Lakes and Montana Creek Subdivisions.
Mike Lachelt suggested the Board may want to contact your Assembly person for some help to look for other funding to start research on both egresses.
- B) Meeting dates for 2015 Board of Supervisors Meetings.
The following dates were set for 2015 meetings: January 14, April 1, August 5, and October 7. Meetings to be held on Wednesday, 6:30 pm at the Caswell Fire Station 13-1.

PERSONS TO BE HEARD

None

BOARD COMMENTS


None

Next scheduled meeting, January 14, 2015, 6:30pm at Caswell Fire Station, 19631 E. Deep Woods Way, Hidden Hills Subdivision, Willow, Alaska.

ADJOURNMENT

Chairperson, Larry Cline motioned to adjourn the meeting at 2:00pm
Vice Chair, Ricki Davidson seconded the motion.


Larry Cline, Chairperson


Rickie Davidson, Vice-Chair

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

November 12, 2014

RECEIVED
JAN 14 2015
CLERKS OFFICE

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Dennis Brodigan.

Advisory Board members in attendance establishing a quorum were:

Dennis Brodigan, MSB DES; Ruth Josten, Wasilla Police;
Lance Ketterling, Palmer Police; and Hans Brinke, AST.

Also in attendance was: Dee Williams, MTA.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the October 14, 2014 minutes as presented.

PERSONS TO BE HEARD - None were heard.

NEW BUSINESS

FY16 E-911 Budget Preparation

Mr. Brodigan stated that: We have been projecting 100,000 subscriber units for the past three years. The data that has been reported so far this year, and for last year demonstrates that we do not have that number of subscribers. At this time, there are 99,000 subscribers, and he asked the board if they wanted to consider reducing the number of subscriber units from 100,000 to 99,000. The board agreed.

Revenue: The estimated revenue of \$2,376,000 is based on 99,000 subscribers @ 2.00 per month per subscriber unit.

Expenditures: The Fiscal Year 2016 expenses that were discussed are:

- 411.100 - 411.300 Salaries & Wages \$ 140,797.95
- 412.100 - 412.990 Benefits \$ 95,768.31
- 413.100 - 413.400 Mileage Expense w/in Borough \$ 461.00
- 414.100 - 414.900 Expenses Outside Borough \$ 11,070.00
- 421.100 - Communications \$ 65,800.80

• 421.200 - Postage	\$ 15,000.00
• 421.300 - Communications Network	\$.00 (replaced by 421.100)
• 422.000 - Advertising	\$ 27,000.00
• 423.000 - Printing	\$ 6,000.00
• 426.300 - Dues & Fees	\$ 520.00
• 426.600 - Computer Software	\$ 6,650.00
• 426.900 - Other Professional Charges	\$.00
• 427.500 - Liability Insurance	\$.00
• 428.300 - Equipment Maintenance Services	\$ 20,000.00
• 428.500 - Communications Equipment Maint.	\$ 15,000.00
• 429.200 - Training Reimb/Conf Fees	\$ 13,500.00
• 429.210 - Training/Instructor Fees	\$ 7,500.00
• 429.900 - Other Contractual	\$ 933,162.58
• 431.300 - Equipment Maintenance Supplies	\$.00
• 433.300 - Books/Subscriptions	\$ 250.00
• 433.900 - Other Supplies	\$ 16,000.00
• 434.000 - Computers under \$5,000	\$ 2,000.00
• 434.100 - Other Equipment Under \$5,000	\$ 1,000.00
• 451.100 - Equipment over \$5,000	\$ 8,000.00
• 453.000 - Miscellaneous-Reserve	\$ 34,538.27
• 446.500 - Transfer to Fund 480	\$.00
Total expenses	\$ 1,420,018.91


COMMENTS

Mr. Brodigan stated that: He is going to contact the Borough Finance Director and ask her to request an audit of the various companies for the E-911 surcharges that are being reporting to us. This is not an approved expense from the E-911 budget, so it will have to be approved and budgeted for by the Finance Department. We will try to have the budget finalized by our December 9th meeting.

NEXT MEETING DATE

Mr. Brodigan announced that the next meeting date would be December 9, 2014 at the Cottonwood Public Safety Building.

ADJOURNMENT


 Dennis Brodigan, Chairman | 1/13/15

ATTEST:


 Casey Laughlin, Secretary

MSB HEALTH AND SOCIAL SERVICES BOARD

Location: Cottonwood Station 6.5 Seward Meridian
Date: April 21, 2014
Time: 8 am – 9:30 am

RECEIVED
JUN 25 2014
CLERKS OFFICE

MINUTES

I. Call to Order/Determination of Quorum and Roll

Present

Absent

Becky Stoppa	X	
Betsy Woodin	X	
District 6		X
Eddie Ezelle		X
Herman Thompson	X	
Joan Tower	X	
Judy Gette	X	
Stephanie Allen	X	
Kevin Munson	X	
– at-large		X
Philip Licht at-large	X	
Jennifer Hanford	X	
Sondra Kaplan –	X	
Jen Burkmire	X	
Sr Center Board		X

Meeting called to order 805

Guests: Casey Steinau

II. Welcome Jennifer Hanford! ☺

III. Consent Agenda: Agenda and 3/21/2014 Minutes
 KM moved; SK second; approved

IV. Report from MSB Grant Administrator
State grant administrator will be out tomorrow
 5.1 hearings start on borough budgets. Match money not in the budget – leave it to the assembly to add.

V. HSMG Grant Update
 Trainings completed for agencies. The application is open until 5/6.
 Still need to do trainings for volunteer evaluators. May 7-8.
 Discussion on setting a schedule for reviews for sections so applicants would not have to attend all day.

VI. New Business

- Resolution 14-001 Amending MSB 4.58 Herman moves to approve -001 Phillip seconds. Approved.
- Resolution 14-002: HSMG Support and Funding
Herman moves to approve. Jen seconds. Changes discussed and made. Herman amends his motion to include changes. Betsy second. Approved. Resolution approved to move forward.
- Resolution 14-003: Spice
Discussion on ramifications of this resolution. Explained that this is a recommendation to Mat Su Borough Assembly to adopt such an ordinance. Herman moves to adopt. Becky seconds. Approved.
- Resolution 14-004: Health Assessment
Herman moves to approve. Sandra seconds. Approved.
- Vetting Process
How should this group bring up ideas or policy and what this board should or should not do about such issues? Review model from Thrive. Discussion on how much this group looks at, what would be the value of using a matrix. Group does not believe a matrix would be beneficial to us at the time.
- Discussion on need to do public notice about board members (quorum) appearing within other community groups (i.e. MAP). Pam offered a general statement on the MSB ad about such meetings where health issues may be discussed.

VII. Public Comments

Casey – no comment

VIII. Set Next Meeting

Announcements: Joan concerned that she may not be able to continue on board. She may be leaving the board of the senior center. Pam – waiting to hear from Assembly about adopting change about seniors being on the senior board in order to be on this board.

Becky- Take it outside law stuck in rules committee and may die there.

Pam – Josh Allen is new planner assigned to this board. Pam will be attending still.

June 2 9-4 to set awards. Location –TBD

June 19 9-11 may be rescheduled. Changed to June 5 9-11.

Adjournment: Motion to adjourn HT/second BS

918 am

Stephanie L Allen

Approved June 19, 2014: _____

MSB HEALTH AND SOCIAL SERVICES BOARD

Location: Cottonwood Station 6.5 Seward Meridian
Date: June 2, 2014
Time: 9 am – 4:45 pm

RECEIVED
JUN 25 2014
CLERKS OFFICE

MINUTES

I. Call to Order/Determination of Quorum and Roll

	Present	Absent
Becky Stoppa	X	
Betsy Woodin	X	
District 6		X
Eddie Ezelle	X	
Herman Thompson	X	
Joan Tower		Resigned
Judy Gette	X	
Stephanie Allen	X	
Kevin Munson	X	
– at-large		X
Philip Licht at-large	X	
Jennifer Hanford		X
Sondra Kaplan	X	
Jen Burkmire	X	
Sr Center Board		X

Meeting called to order 915

Guests- nine agency representatives

II. Pam – process: scored by board and citizens, ranked by need and score, high and low scores thrown out. Stephanie – board members will not participate in discussions if it is their category. Discussion on eliminating lowest scorers – suggested to table that. Uneven number of applicants in categories. Kevin moved to table elimination of 70 or below until end of the day. Sondra second. Passes.

III. Conflicts stated categories and specific. Kevin moved on Eddie's partnership of kitchen in B&G Club reject as conflict. Herman second. Passes. Board members will not participate in discussion in their conflict category.

Behavioral Health conflicts: Phillip, Jen, Becky, Judy
Eliminated Valley Skill Center due to score. Girl Scouts removed due to not meeting definitions. 127,030 goal, 3739 over. Top 2 in category fully funded, allocation to rest 62%. Shaved off excess off 2 lowest scores.

Child Abuse conflicts: Becky and Betsy
\$221.4 per points allocated. Multiplied by average score for allocation

Judy moves that we assign a dollar amount to each point as divided by total within category. Eddie seconds. Discussion as to weight of scores vs other input. Fails. It will be point of discussion but not determine for each category and amount.

Senior Services conflicts: Herman
Eliminated Mid-Valley due to score, issues on use of funds, who will pick up the need.
Discussion about not enough funds in category for need.
Question as to AK Center for Blind being appropriate program does it meet critical need. 8 votes to remove, one abstain, one remain.
\$208 per points. Used those numbers and looked at percentages and kept programs in 44-53%

Family Support Services conflicts: Judy, Becky, Herman
Eliminated Alaska Family Services Accessibility due to score, iffy as to meeting definition, question about duplication of services and collaboration, outdated data.
Alaska Legal Services – 69.6 discussion as to why as historically they have scored high, critical service, no one else provides. Decision to include ALS in funding.
Salvation Army discussion on the issue of discrimination. Consensus to leave in.
Average score times percentage of ask.
Reduced last 2 in category to meet target.
Emergency/Crisis Services conflicts: Kevin, Jen, Sondra, Eddie. Dollar per point times average score.

Herman moved to accept amounts. Jen second. Approved
Pam will request allocate within category if anything deleted.
Adjourned 1645.



Approved June 19, 2014: _____

MSB HEALTH AND SOCIAL SERVICES BOARD

Location: Cottonwood Station 6.5 Seward Meridian
Date: June 19, 2014
Time: 9 am – 11 am

RECEIVED
 FEB 12 2015
 CLERKS OFFICE

MINUTES

I. Call to Order/Determination of Quorum and Roll

	Present	Absent
Becky Stoppa	X	
Betsy Woodin	X	
District 6		X
Eddie Ezelle	X	
Herman Thompson		X
Senior		
Judy Gette	X	
Stephanie Allen		X
Kevin Munson	X	
– at-large		X
Philip Licht at-large	X left at 940	
Jennifer Hanford	X	
Sondra Kaplan –	X	
Jen Burkmire	X	
Sr Center Board		X

Meeting called to order 907 am

Agenda review grant process:

Positives

- No struggles
- Easy to navigate
- Number assigned more manageable
- Answers to questions came back to questioners e-mail

Negatives

- Issue with going between the grants as far as determining meeting critical needs
- Recusal from category made it possible that someone who reviewed a grant could not discuss it even if within that category – do we need to re-visit recusal from category for only those board members who are applying within that category but not recused from category if board member only has a conflict with one of the agencies
- Grants not reviewed by someone on the board
- When board member presented their review of the grant, we went by our scoring. May be helpful to provide a brief summary of the proposal to the board.
- Agencies that do not have “professional grant writers” are penalized. Discussion as to looking at grant for purpose, evaluation, logic model, etc.
- This location 6.5 – we were not able to display information on whiteboards/screens.
- Applications weak on evaluation piece – need to focus some training on this area.
- Applications need to be clearly for one project.

Interesting

- Additional community reviewers added to the scoring variation
- Be able to see all the scores for each proposal – helps to see range – is it extensive or clustered.

- Assignment of what grants to each individual, how many scorers are there, how many did they score. Are they trained as to aspects of MSB critical needs areas. How to evaluate.
- Will there be complaints to assembly about scoring? That will be telling.
- Our approach seemed mechanistic, less “humanistic.”
- Assigning \$ to category discussion. Should we consider amount per category rather than per applicant. Should we list by rank for purposes of assigning dollar amounts. We want to see configurations of how those different approaches would look.
- Funded more agencies at lower amounts. Is the money better spent to give higher amounts to fewer categories? Suggest cut off of score of 80 rather than 70. Suggest throwing out low scorers before we even meet to distribute.
- Should we have a process of how we are going to proceed before the meeting? Did we appear to the “audience” that we did not know what we were doing?
- Overall we feel process was fair enough to continue as two-year grant. Next year we will have requests for continuation to review and allocations to make. We can expect more funding and applicants can expect flat or additional funding.
- Next time do we want to focus on specific number of impact areas and only fund in that area. Consider where United Way and MSHF are putting their money and look at other needs.
- Check with Stephanie about meeting with United Way to discuss the joint scoring process.

- Discussion about delay of grantees getting funds (like in October) and miss first quarter. Any way to fix?

Jen moved to approve June minutes, Betsy second. Approved.

Eddie moved to approve April minutes. Betsy second. Approved.

Pam – cannot send to Assembly until August. State funds to be released June 30.

Salvation Army says they can comply with non-discrimination policy.

New planner will be attending next meeting.

Next meeting: September 18, 2014 9-11am

Approved: December 18, 2014

Signed: Stephanie Lallen

MSB HEALTH AND SOCIAL SERVICES BOARD

Location: Station 6.1 Swanson & Lucille
Date: December 18, 2014
Time: 9 am – 11 am
Call In Info: 861-7888 (Access Code 42544693#)

RECEIVED
FEB 20 2015
CLERKS OFFICE

MINUTES

- I. Welcome Carol!
- II. Call to Order/Determination of Quorum and Roll: 9:17 am called to order

	Present	Absent	District	Expiration
Carol Koliadko		X	District 1	12/31/16
Betsy Woodin	X		District 4	12/31/15
			District 6	
Eddie Ezelle	X		District 3	12/31/15
Herman Thompson	X		District 7	12/31/15
			Sr Center Board, District 2,3,4, 6	
Judy Gette	X		District 5	12/31/17
Stephanie Allen	X		District 2	12/31/16
Becky Stoppa	X		At large #3	
Kevin Munson	X		At large #1	12/31/17
Philip Licht	X arrived 941		At-large #5	12/31/14
Jennifer Hanford		X	At large #6	12/31/16
Sondra Kaplan	X		District 6	12/31/16
Jen Burkmire		X	At large #2	12/31/17
			Sr Center Board District 1,5, 7	
			At large #4	

Staff present: Pam

III. New Business

A. Staff Report

- Update from Pam behind on everything, most of grants have been returned – missing 2 – Red Cross having problems with some of the language-message sign it or don't and she can reassign the funds. ALS is tweaking

their scope of work and needs to be adjusted. Should sign sometime this week. Payments went out on those who have assigned agreements – first two quarters. Application has been submitted to state for next year's funding. Matching piece is up to the borough. Apologies for delays, but MSB is missing staff and she has been called into other duties.

- Status of Resolutions
 - i. 14-001 Amending MSB 4.58
 - ii. 14-003 Spice
 - iii. 14-004 Health Assessment

Lauren is working on them. Pam has been reminding her on a regular basis. Looks like January to February timeframe to get on Assembly agenda.

B. June 19, 2014 Minutes

- Kevin moves to accept minutes
- Sondra seconds
- Minutes approved

C. Board Recruitment

- Herman is thinking about resigning: the driving and the grant award process are difficulties
- Stephanie will send application so we can all do some recruitment
- Phillip is deciding on remaining on the board or not this weekend.
- Need Senior Center Board members on this committee. Pam will seek clarification on some of the other ideas. Pam will post in paper. Herman will recruit.

D. Thank you to Kevin & Becky!

- Kevin recalled starting on the board in 2007 and never had a meeting for two years – there was only 3 on the board – did not disburse the grant funds at that time.

E. Set Next Meeting Date

February 19, 2015 /Thursday/ 9-12 /Station 6.1 Swanson and Lucille

April 16, 2015/Thursday/9-12/Station 6.1 Swanson and Lucille

June 18, 2015/ Thursday/9-12/Station 6.1 Swanson and Lucille

F. Motion from Phillip to distribute funds evenly- recommendation to assembly,
Herman second, Approved.

G. Suggestions

- Meeting to discuss the process and lay it out
- Revisit idea to fund X number of grantees depending on the priorities set by the board/community. Revisit collaborative applicants.

IV. Public Comments - none

V. Member Announcements

Herman – Coalition of Mat Su Senior Services reviewing a variety of issues and looking at standard accounting chart (e.g. one housing application that is standardized).

VI. Adjourn – Herman moves to adjourn at 10:51 am.

Approved 2/19/15: Stephanie Kallen

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 14-001**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH HEALTH AND SOCIAL SERVICES BOARD RECOMMENDING THE BOROUGH ASSEMBLY AMEND MSB 4.58, HEALTH AND SOCIAL SERVICES BOARD.

WHEREAS, the Health and Social Services Board has reviewed MSB 4.58, Health and Social Services Board, and developed a list of recommended amendments; and

WHEREAS, the current code specifies the composition of the board at 15 members, and historically there has not been a full board for any length of time, which makes establishing a quorum difficult; and

WHEREAS, the current code does not include mileage reimbursement for the members as the other borough boards do; and

WHEREAS, the current code requires that the seniors representative be members of a senior center board, and this requirement causes problems with securing members; and

WHEREAS, the health board is proposing a reduction in membership, by eliminating two of the at-large positions; thereby reducing the board to 13 members and the quorum to seven; and

WHEREAS, the board is recommending an amendment adding language to allow the board to request mileage reimbursement for attending meetings; and

WHEREAS, the board is recommending minor amendments relating to the makeup of the membership, by eliminating the requirements for the senior representative serve on a senior center board; and

WHEREAS, the board believes these amendments are in the best interest of the Matanuska-Susitna Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Health and Social Services Board respectfully recommends that the Matanuska-Susitna Borough Assembly adopt the legislation amending MSB 4.58. Health and Social Services Board.

ADOPTED by the Matanuska-Susitna Borough Assembly this 21st day of April, 2014.


STEPHANIE ALLEN, Chair

ATTEST:


PAMELA GRAHAM, Board Staff Representative

RECEIVED

FEB 13 2015

CLERKS OFFICE

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 14-002**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH HEALTH AND SOCIAL SERVICES BOARD RECOMMENDING THE BOROUGH ASSEMBLY FULLY FUND THE MATCH REQUIREMENT FOR THE HUMAN SERVICES COMMUNITY MATCHING GRANT.

WHEREAS, the Human Services Community Matching grant program is a source of operational funding for non-profit agencies in the health and human service field; and

WHEREAS, historically funding requests for the Matanuska-Susitna Borough Human Services Matching grant program have far exceeded the available funding; and

WHEREAS, the need for this funding and the services it provides is rapidly increasing; and

WHEREAS, the match amount is minute when compared to the services provided and the additional funds leveraged; and

WHEREAS, the matching funds combined with the state grant funds allows the borough to provide funding to agencies for Behavioral Health: Substance Abuse, Mental Health, Depression, Suicide Services, Child abuse and neglect services, Senior Services, Family Support Services, and Emergency/Crisis Services, to name just a few; and

WHEREAS, these programs give the residents of the borough the assistance they need; and

WHEREAS, not requiring an agency match necessitates less staff time than requiring a match; and

WHEREAS, requiring the non-profit agencies to meet the required match would necessitate considerable staff time to verify the source of match funding and exactly how it is being used in order to determine compliance with the grant agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Health and Social Services Board respectfully recommends that the Matanuska-Susitna Borough Assembly fully fund the matching requirement of the Human Services Community Matching Grant Program.

ADOPTED by the Matanuska-Susitna Borough Assembly this 21st day of April, 2014.


STEPHANIE ALLEN, Chair

ATTEST:


PAMELA GRAHAM, Board Staff Representative

RECEIVED

FEB 13 2015

CLERKS OFFICE Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 14-003**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH HEALTH AND SOCIAL SERVICES BOARD RECOMMENDING THE BOROUGH ASSEMBLY ADOPT A BOROUGH WIDE ORDINANCE LIMITING THE AVAILABILITY OF SYNTHETIC DRUGS IN THE MATANUSKA-SUSITNA BOROUGH.

WHEREAS, the Health and Social Services board was formed to make health related recommendations to the Borough Assembly; and

WHEREAS, the Health and Social Services Board envisions a community where individuals thrive in an environment that supports healthy choices regarding substance use; and

WHEREAS, the synthetic drugs made using a constantly changing mixture of chemicals, the contents and effects of which are unpredictable and not subject to quality controls or regulatory oversight, are being marketed and sold in the Matanuska-Susitna Borough; and

WHEREAS, the use of synthetic drugs pose an immediate threat to the public safety of the Mat-Su Residents, and to the health of young people in particular; and

WHEREAS, the Health and Social Services Board supports the concerns of law enforcement and non-profit agencies around the borough, that the production and distribution of synthetic drugs presents a threat to the public health of Matanuska-Susitna Borough residents; and

WHEREAS, evidence suggests banning synthetic drugs is an effective means of decreasing use of such drugs; and

WHEREAS, the Municipality of Anchorage has recently adopted a similar ordinance that can be used as a starting point in drafting one for the Matanuska-Susitna Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Health and Social Services Board respectfully recommends that the Matanuska-Susitna Borough Assembly adopt a borough wide ordinance limiting the availability of synthetic drugs in the Matanuska-Susitna Borough.

ADOPTED by the Matanuska-Susitna Borough Assembly this 21st day of April, 2014.


STEPHANIE ALLEN, Chair

ATTEST:


PAMELA GRAHAM, Board Staff Representative

RECEIVED

FEB 13 2015

CLERKS OFFICE

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 14-004**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH HEALTH AND SOCIAL SERVICES BOARD RECOMMENDING THE BOROUGH ASSEMBLY ADOPT THE 2013 COMMUNITY HEALTH ASSESSMENT AS A COMPONENT OF PRIMARY HEALTH CARE PLAN WITHIN THE MATANUSKA-SUSITNA BOROUGH COMPREHENSIVE PLAN.

WHEREAS, the duties of the Health and Social Services board specify that they make recommendation to the borough Assembly on a borough wide needs/health assessment; and

WHEREAS, the Health and Social Services Board has reviewed and supports the work done by the Mat-Su Health Foundation on the 2013 Community Health Assessment; and

WHEREAS, the Human Services Community Matching Grant requires that the Matanuska-Susitna Borough have a current Community Health Assessment; and

WHEREAS, this plan will be used by the Matanuska-Susitna Borough and the non-profit agencies as supporting information in grant applications.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Health and Social Services Board respectfully recommends that the Matanuska-Susitna Borough Assembly adopt the 2013 Community Health Assessment as a component of the Primary Health Care Plan within the Matanuska-Susitna Borough Comprehensive Plan.

ADOPTED by the Matanuska-Susitna Borough Assembly this 21st
day of April, 2014.


STEPHANIE ALLEN, Chair

ATTEST:


PAMELA GRAHAM, Board Staff Representative

MATANUSKA-SUSITNA BOROUGH
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

October 15, 2014

RECEIVED
DEC 22 2014
CLERKS OFFICE

The regular meeting of the Local Emergency Planning Committee (LEPC) was called to order by Vice Chairwoman Adler at 7:00 p.m. in the Central Mat-Su Public Safety Building.

LEPC members in attendance, establishing a quorum:

Bea Adler,	Ray Hollenbeck,
Michelle Torres,	Heather Vest,
Sandra Garley,	Micah Weinstein,
Amy Kearns,	Ken Slauson,
Rob French,	Casey Cook,
Bill Morrow,	Yukon Tanner,
Linda Russell,	Angela Wade,
Don Warble,	Sandra Woods, and
Louis Friend.	

Also present were Sam Albanese, NOAA; Pat Miller, Public Health; and Roberta Miller, interested citizen.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA: It was requested that New Business Item A., Application to FEMA for Pre-Disaster Mitigation Planning, and New Business Item B., Ebola Training at MSRMC be added to the agenda.

By general consent, the agenda was approved as amended.

APPROVAL OF MINUTES: By general consent, the minutes of August 20, 2014 were approved as presented.

PERSONS TO BE HEARD

Mr. Albanese discussed the "Weather Ready Nation Ambassador Program" that the National Weather Service and NOAA are doing. Weather Ready Nation is the weather service, nationally, being committed to working with communities to build resiliency and preparedness especially for natural disasters.

He wants the Mat-Su Borough to be a Weather Ready Ambassador, which essentially means that the National Weather Service would partner with the borough to discuss weather disaster issues, how to prepare for them, and how to mitigate losses. They would provide outreach content, explore initiatives and innovative approaches for collaboration, and work with state and local emergency managers to do pre-event briefings. The borough could use the Weather Ready Ambassador logo to bring awareness to the community that they are working to be better prepared. Handouts were provided with more information.

REPORTS

MSB Emergency Management

Mr. Cook stated that:

- 1) Heather Vest will be working on our Critical Infrastructure Key Resource List that we will be putting on our damage assessment software. This will allow us to have pre-disaster documentation as to what the borough looks like beforehand. She will be doing all the fire stations, libraries, and schools. We will also be putting the high explosive potential list on that software.
- 2) The request for proposal for our EOC software will be going out soon. We hope to have the software by the end of the year. The funds were made available by a State grant from Homeland Security.
- 3) Our 100 foot portable communications tower has been ordered.
- 4) The training and exercise program that they did last week at the bi-annual preparedness conference – he has it sketched out, so if any of your agencies want to do a specific training, let him know so the planning can begin.
- 5) We have ICS 300 next week – there are some seats available if anyone would like to participate.
- 6) The contractor was awarded for the Designated EOC. He has been meeting with them and they hope to be finished with the feasibility study by the end of this month.
- 7) They have been working with Alaska State Troopers to get a small unit support vehicle which the troopers aren't using anymore. They will be turning the unit into a winter ambulance/summer forestry deployment vehicle.
- 8) We are requesting funding for our Ham tower bases in the 2015 borough capital projects budget.
- 9) We are working on buying 12 connex trailers to be dispersed to the smaller communities. There will be supplies such as blankets, chainsaws, generators, etc. Items the communities would be able to use if they were cut off in the event of a disaster.
- 10) The EOP update is coming and should be ready for the November meeting.
- 11) Louis Friend has been working on the transportation plan.
- 12) Alaska Shield 2016 will be focused on cyber issues.
- 13) We were given the okay to work on MOU's. If the agency representatives here tonight can take one of each so your legal team can review them, we can then get them approved and signed.

Public Health

Sandra Woods stated that:

- 1) She will be meeting with the State Division of Public Health, Health Emergency Response Operations next week about the requirements for the May mass dispensing exercise called "Pills to Polar Bears".
- 2) A few weeks ago she, Bill, and Heather met with the FEMA Region 10 Disability Integration Specialist. They learned more about services other state agencies and non-profits in the state are working through to meet the functional and access needs of a community in times of disaster. They will continue to move forward in planning for our community.

Bi-annual Preparedness Conference and LEPCA Meeting

Ms. Torres stated that:

- 1) There was a presentation on a 2013 Canadian railroad derailment and the problems that it caused. She was reminded of the importance of being vigilant in our planning and training for these types of accidents. We might want to re-visit attempting to get a railroad representative on the LEPC.
- 2) Another presentation was on homemade explosives. This was an eye-opening and scary presentation learning what people can make from common trivial items and supplies. They also went over active shooters and that was a great presentation as well.

Ms. Adler stated that:

- 1) We had a presentation done about liability and unsolicited volunteers, and also the issue of security vulnerability assessments. The issue of liabilities in disaster is a serious one. It's important to know who your volunteers are and to look at security when you give them access to your databases. They are urging to limit working with unaffiliated volunteers.
- 2) If anyone wants to start a CERT program in the Mat-Su Valley, it needs to be started through the LEPC. That is a mandated requirement held up by FEMA. It may also be done through a local non-profit with an MOU.
- 3) The State is working on the common electronic Tier II reports. When it is ready for release, it will be available on-line and will be available to all reporting entities. The jurisdictions want to be sure that their responders can key in to the hazardous material information that is reported.

Mr. Cook stated that:

- 1) Related to SERC, they talked a lot about the Interstate Mutual Aid Compact, position specific training, task-booking, and resource typing. These are all things that will affect us on a state response level. There was also discussion regarding the use of drones.

OLD BUSINESS

Election of Vice Chair

Ms. Vitt stated that: Bea Adler was the only nomination received for the Vice Chair position. Mr. Slauson was passed the gavel to act as interim Chair during the election. Mr. Slauson asked if there were any nominations from the floor and none were heard. Mr. Slauson asked if anyone objected to the appointment of Ms. Adler to Vice Chair, no objections were heard, and Ms. Adler was re-appointed as Vice Chair. The gavel was passed back to Ms. Adler to act as Vice Chair for the remainder of the meeting.

NEW BUSINESS

Application to FEMA for Pre-Disaster Mitigation Planning

Mr. Friend stated that: He is handing out a copy of what they (Chickaloon Village) submitted and requested in their grant application. His goal is to help Chickaloon Village plan, prepare, and preserve. They are looking at where the village is now and what some of the things are they will want to address.

Ebola Training at MSRMC

Ms. Russell stated that: MSRMC is in the process of reviewing where they stand regarding Ebola. They have done a complete assessment of their preparations by filling out the form from the CDC. Tomorrow there will be a table top drill where they will be looking at their actual preparedness if a patient were to walk into one of their facilities with symptoms. They have already begun re-education of staff on PPE uses and removal. They are working with their vendors on waste removal. The borough EMS will be attending the table top exercise. If anyone else is interested in attending, let her know.

INFORMATIONAL ITEMS

Expiring Board Seats

Ms. Vitt stated that: For those who have expiring board seats (she called out the names), the target date to get your renewal packet in to the Clerk's Office is November 7th. Ms. Adler ran through the vacant board seats as a reminder to members to seek out interested representatives in those fields they may know.

NEXT MEETING DATE

Vice Chairwoman Adler announced that the next meeting would be December 17, 2014 and held at the Central Mat-Su Public Safety Building at 7:00 p.m.

ADJOURNMENT

Vice Chairwoman Adler adjourned the meeting at 8:30 p.m.



Bea Adler, Vice Chairwoman

ATTEST:



Casey Laughlin, Secretary

REGULAR MEETING**8:30 AM****November 6, 2014**

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on November 6, 2014, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:38 A.M. by the Acting Chairman, Mr. Marty Van Diest.

1. CALL TO ORDER**A. ROLL CALL AND DETERMINATION OF QUORUM (by Secretary)**

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1
- Ms. Diana Sorensen, District #2
- Mr. Stan Gillespie, District #3
- Mr. David Robinson, District #4 (Excused Absence)
- Mr. Tait Zimmerman, District #5
- Ms. Katie Cruthers, District #6 (Chairman) (Excused Absence)
- Mr. Ralph Buzard, District #7 (Vice Chairman) (Excused Absence)
- Mr. Marty Van Diest, Alternate 1 - Acting Chairman
- Dr. Sarah Buck, Alternate 2 (Excused Absence)

Staff in attendance:

- Mr. Paul Hulbert, Platting Officer
- Ms. Sloan Von Gunten, Administrative Secretary
- Ms. Peggy Fowler, Platting Technician
- Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Mr. Tait Zimmerman.

C. APPROVAL OF THE AGENDA

The Acting Chairman, Marty Van Diest inquired if there were any changes to the agenda

- Change the order of the agenda. Erinwood 2014 to be moved under public hearing to be after 4A.

MOTION:

- Mr. Gillespie moved to approve the modified agenda, seconded by Ms. Sorensen.

GENERAL CONSENT: The agenda was approved without objection.

2. APPROVAL OF MINUTES

MOTION:

- Mr. Zimmerman moved to approve the minutes for October 2, 2014, seconded by Mr. Jay Van Diest.

GENERAL CONSENT: The minutes were approved without objection.

3. UNFINISHED BUSINESS

4. PUBLIC HEARINGS

A. STRICKLAND

Sloan Von Gunten (Secretary)

- Stated that 34 public hearing notices were mailed out on October 16, 2014, to this date there has been 3 returns, 1 objection, 1 non-objection, and no concerns.

Peggy Fowler (Platting Technician)

- Gave an overview on the case.

Marty Van Diest (Acting Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Bernie Cullen (Owner of Parcel C6 in Sec 15, T18N, R02E)

- Asked for clarification on the actions being taken on the right-of-way vacation on the property.

Marty Van Diest (Acting Chairman)

- Closed the public hearing.

Craig Hanson (Petitioner's Representative)

- Agrees with all recommendations.

MOTION:

- Mr. Jay Van Diest moved to approve the preliminary plat for Strickland, seconded by Mr. Gillespie.

VOTE:

- The motion passed with all in favor. There are 7 findings.

TIME: 8:55 A.M.

CD: 00:19:44

B. ERINWOOD 2014

Sloan Von Gunten (Secretary)

- Stated that 84 public hearing notices were mailed out on October 16, 2014, to this date there has been no returns, no objections, no non-objections, and 1 concern.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview on the case.

Marty Van Diest (Acting Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- Agrees with all recommendations.

MOTION:

- Mr. Zimmerman moved to approve the preliminary plat for Erinwood 2014, seconded by Mr. Jay Van Diest.

VOTE:

- The motion passed with all in favor. There are 10 findings.

TIME: 9:02 A.M.

CD: 00:27:01

C. BIRCH CREEK LANDING

Sloan Von Gunten (Secretary)

- Stated that 60 public hearing notices were mailed out on October 16, 2014 and October 22, 2014, to this date there has been 1 return, 18 objections, no non-objections, and no concerns.

Peggy Fowler (Platting Technician)

- Gave an overview on the case.

Marty Van Diest (Acting Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Ethan Williams (Concerned citizen on the airstrip)

- Gave comments upon the airstrip and also the FFA.
- Explained how airstrips come to be active and the process of putting an airstrip into a subdivision.

Marty Van Diest (Acting Chairman)

- Closed the public hearing.

Gary LoRusso (Petitioner's Representative), Curt Holler (Engineer) & Drew Haag (Petitioner)

- Gave a brief explanation on the subdivision being made.
- The airstrip will be a good investment.
- Addressed written and oral objections and concerns.
- FFA has reviewed the airstrip.

- The subdivision is mainly being made for the safety of the airplanes and for the public.
- The airstrip will be 250' long.
- Commercial use will be allowed, but will be limited to 5 or 6 take offs a day.
- There will be covenants and by laws to the subdivision with the airstrip.
- Agrees with all recommendations.

MOTION:

- Mr. Jay Van Diest moved to approve the preliminary plat for Birch Creek Landing, with private interior roads, seconded by Mr. Gillespie.

DISCUSSION:

- Talked about the Alaska life style and the type of transportation we use in Alaska.

VOTE:

- The motion passed with all in favor. There are 10 findings.

TIME: 9:48 A.M.

CD: 01:13:03

D. BEVERLY LAKE SHORES

Sloan Von Gunten (Secretary)

- Stated that 54 public hearing notices were mailed out on October 16, 2014, to this date there has been no returns, 2 objections, no non-objections, and no concerns.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview on the case.

Marty Van Diest (Acting Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Ethan Williams (Owner of Lot 8 of Beverly Lake Estates)

- Concerned on the grading of the land to the lake.
- Fish and Game have really never used this access point to the lake.

Fred Elvsaa (Owner of Lot 7 of Beverly Lake Estates)

- There is enough access to the lake.
- Asked what is allowed on a PUE for vehicle usage.

Marty Van Diest (Acting Chairman)

- Closed the public hearing.

Gary LoRusso (Petitioner's Representative) & Doug Longacre (Petitioner)

- Gave a brief explanation on the plat.
- Will be dedicating a part of Beverly Lake Road.

- Agrees with all recommendations.

MOTION:

- Mr. Jay Van Diest moved to approve the preliminary plat and the vacation of the 33' wide road easement, excepting the south 36' for Beverly Lake Shores, seconded by Ms. Sorensen.

VOTE:

- The motion passed with all in favor. There are 21 findings.

TIME: 10:15 A.M.

CD: 01:40:25

BREAK

TIME: 10:21 A.M.

CD: 01:47:06

5. MISCELLANEOUS

A. Presentation by Planning on the Multi-Family Ordinance.

- Lauren Driscoll gave a presentation on the Multi-Family Ordinance.

6. RECONSIDERATIONS/APPEALS

7. PERSONS TO BE HEARD

8. PLATTING OFFICER COMMENTS

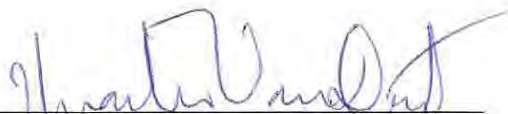
- The platting board hearing for November 20 has been canceled.
- The next platting board hearing is on December 6, 2014.
- Title 43 will be reviewed and hopefully brought forth to the Assembly.
- The Secretary announced that the APA conference is being held on November 16-18, 2014 for those who wish to attend.
- The Secretary reminded those on the board that are terming out to send in their Reappointment Application.


9. BOARD COMMENTS

- No Comments.

Adjourned 11:40 A.M.

CD: 02:45:53


Marty Van Diest, Acting Chairman


Sloan Von Gunten, Administrative Secretary

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Wastewater and Septage Advisory Board was held on Tuesday, October 14, 2014, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:58 p.m. Tom Healy chaired the meeting.

II. ROLL CALL AND DETERMINATION OF A QUOROM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mike Campfield, P.E.
Archie Giddings, P.E.
Tom Healy
Helen Munoz
Ronald Phillips – by phone
Thomas Stoelting

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Wastewater and Septage Advisory Board members absent and excused were:

Gina Jorgensen

Staff and Agency Representatives in attendance were:

Debbie Passmore, Board Secretary

III. APPROVAL OF AGENDA

Motion: Mr. Archie Giddings moved to approve; seconded by Mr. Mike Campfield.
Today's agenda was approved without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Noel Woods

V. AUDIENCE INTRODUCTIONS

Mr. Terry Dolan, MSB Public Works
Ms. Kimberly Bustillos, MSB Capital Projects
Mr. Cory Hinds, CH2M Hill
Mr. Noel Woods
Mr. Butch Shapiro, MSB Landfill

VI. APPROVAL OF MINUTES OF PRECEDING MEETING

A. Minutes for the July 31, 2014 meeting were reviewed by the board.
MOTION: Mr. Tom Healy moved that the minutes be approved; seconded by Mr. Archie Giddings. Mr. Mike Campfield pointed out that Oran Wooley's name is misspelled.
VOTE: The minutes were approved as amended without objection.

VII. PRESENTATIONS

A. Cory Hinds, CH2M Hill, Septage and Leachate Co-Treatment with slideshow

VIII. AUDIENCE PARTICIPATION (*Three minutes per person for items not on the agenda*)

None

IX. AGENCY AND STAFF REPORTS (*Five minutes per person*)

- A. City of Wasilla - Archie Giddings, P.E., Public Works Director
Nothing at this time
- B. City of Palmer – Tom Healy, Public Works Director. Updates.
- C. Matanuska-Susitna Borough - Mike Campfield, P.E., Environmental Engineer
We will be issuing an RFP to facilitate the site selection process soon.

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

- A. Resolution 14-04, RECOMMENDING CO-TREATMENT OF LEACHATE AND SEPTAGE IN A COMBINED FACILITY.

MOTION: Mr. Archie Giddings moved that this resolution be approved; seconded by Mrs. Helen Munoz. Discussion.

VOTE: No objection and this resolution passes.

- B. Resolution 14-05, RECOMMENDING REVISIONS OF SITE EVALUATION CRITERIA FOR A COMBINED SEPTAGE AND LEACHATE FACILITY.

MOVED: Mr. Mike Campfield moved that this resolution be approved; seconded by Mr. Archie Giddings. Discussion.

VOTE: No objection and this resolution passes.

- C. Resolution 14-06, RECOMMENDING THAT THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AUTHORIZE A LOAN APPLICATION TO THE STATE OF ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION, ALASKA CLEAN WATER FUND, FOR THE AMOUNT OF \$18,165,300.00 FOR DESIGN AND CONSTRUCTION OF A SEPTAGE TREATMENT AND DISPOSAL FACILITY.

MOTION: Mrs. Helen Munoz moved to approve this resolution; seconded by Mr. Mike Campfield. Discussion.

MOTION: discussion and request to amend resolution to add the word “leachate: to the title and body. Change the dollar amount to \$19M.

VOTE: No objection to the amendments and they pass.

VOTE: No objection and this resolution passes as amended.

II. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

- A. Draft Landfill Development Plan – Leachate Section
- B. Frontiersman Article from 9/21/2014
- C. Next Meeting’s Schedule

XII. COMMENTS FROM THE BOARD

Mr. Tom Stoelting: I think we’re making some progress. We got a place at the dump site and that’s an improvement.

Mr. Mike Campfield: we are starting to see a lot of attention in the Borough to this project. The Assembly has put this at or near the top of their list. It's caught on and I expect it to move quickly. I'm glad to see that.

Mr. Archie Giddings: nothing.

Mrs. Helen Munoz: All I can say that it's about time and I think they're tired of listening to me. Thanks everybody.

Mr. Tom Healy: Well, thank you, Helen. Your work to push this forward is much appreciated.

Mr. Ron Phillips: I'm looking forward to seeing what we actually passed. (Debbie will send all resolutions out to the board once they are signed.)

XIII. NEXT MEETING

Tuesday, December 9, 2014, 2:00 p.m. at MSB Assembly Chambers in the DSJ building.


XIV. ADJOURNMENT

With no further business at hand, the meeting was adjourned at 2:53 p.m. by Mr. Tom Healy.



Tom Healy, Chair

ATTEST:



Debbie Passmore, Board Secretary

SUBJECT: Administrative report relating to the creation of and improvements to North Sorrelwood Natural Gas Local Improvement District No. 509; and consideration of said creation.

AGENDA OF: January 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on March 3, 2015.

APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator/Marcia vonEhr	MVE	12/16/14
1	Finance Director	J. J. J. J.	
2	Borough Attorney (Also reviewed by Bond Counsel)	ANS	
3	Borough Clerk	JMM	12/23/14 (B)

ATTACHMENT(S): Ordinance Serial No. 15-007 (5 pp)
 Exhibit A (4 pp)
 Map (1 p)
 Ballot Tally (1 p) -to be presented at Public Hearing
 Fiscal Note: Yes _____ No X

SUMMARY STATEMENT:

A petition has been filed by the record owners of 55 percent in value of the property and signatures of 75 percent of property owners within the proposed North Sorrelwood Natural Gas Local Improvement District. The petition has been certified by the borough clerk. The proposed North Sorrelwood Natural Gas Local Improvement District is located in Assembly District #6.

As addressed in Section 8 of the manager's administrative report, (listed below) there are 0 properties that do not conform to MSB 3.28.080(B).

MANAGER'S ADMINISTRATIVE REPORT

(MSB 3.28.040)

1. Description of properties to be benefited by the improvement:
SEE ORDINANCE SERIAL NO. 15-007

2. Evaluation of need and benefit of improvement and proposed allocation of special assessments:
The installation of natural gas distribution lines makes available to the property owners within the natural gas improvement district a clean energy source that is substantially lower in cost than any other source available. Properties, including vacant properties, served by natural gas have a tendency to sell more rapidly when placed on the market than similar properties in areas not served by natural gas. It is believed that the benefits will accrue about equally to each property in the improvement district. Therefore, it is proposed that the entire cost of the improvement to be allocated equally to each property within the district, without regard to the front footage, the size of the property, the value of the property or other measures.

3. Estimated total cost of improvement:
The estimated cost of the installation by ENSTAR is \$62,040.00 if done during the 2015 construction season. It is estimated that administrative costs will amount to approximately \$3,854.00 and the delinquency reserve will be \$3,500.00. The estimated total cost of the improvement as of this date is \$69,394.00. It is recommended that the project be financed by a special assessment bond or bank loan, which will be reimbursed from the special assessments on the properties to be benefited. It is anticipated that interest on the loan will be recovered through the interest that will be paid on special assessment installments.

4. Current mill rate: The Fiscal Year 2015 mill rate for the improvement district is 14.172 mills consisting of 9.662 mills (areawide) plus .520 mills (non-areawide) plus 1.99 mills (FSA# 130) plus 2.00 mills (RSA#28).

Taxable Property Values:	Real Property:	\$1,817,800.00
	Personal Property:	0
	Total:	<u>\$1,817,800.00</u>

5. Ownership of distribution lines: Enstar Natural Gas Co. is a division of Semco Energy Inc. It will own and be wholly responsible for the service and maintenance of the natural gas lines.

6. Profile of proposed properties in local improvement district:

	Total Number of Lots:	<u>12</u>
Ownership type of properties:	Private:	<u>12</u>
	Bank:	<u>0</u>
	Public:	<u>0</u>
	MSB:	<u>0</u>
"Tax" status of properties:	Number Current:	<u>12</u>
	Number Delinquent:	<u>0</u>
	Number in Foreclosure:	<u>0</u>
	Number in Bankruptcy:	<u>0</u>
	Population Estimate:	<u>17</u>
	Estimated Area (Acres):	<u>138.95</u>

* This estimate is based on information collected during the 2010 census and current assessment records.

7. Other special assessments effecting this local improvement district: NONE.
8. Properties not conforming to MSB 3.28.080(B) "...An assessment may not exceed 25 percent of the assessed value for real property taxation of the property assessed": 0
9. Method of collecting assessments: Semi-annual due dates will be established, with billings sent to each property owner 30-45 days before each due date. Delinquent accounts will be acted upon in the same manner as delinquent tax accounts, including annual foreclosure action.

IMPROVEMENT PLAN (MSB 3.28.050B)

The improvement is the installation of approximately 2,750 linear feet of natural gas distribution lines by ENSTAR to serve and benefit 12 properties within the North Sorrelwood Natural Gas Local Improvement District as described in Ordinance Serial No. 15-007. The current ENSTAR tariff sets the cost of gas lines at \$22.56 per foot for a total cost of \$62,040.00.

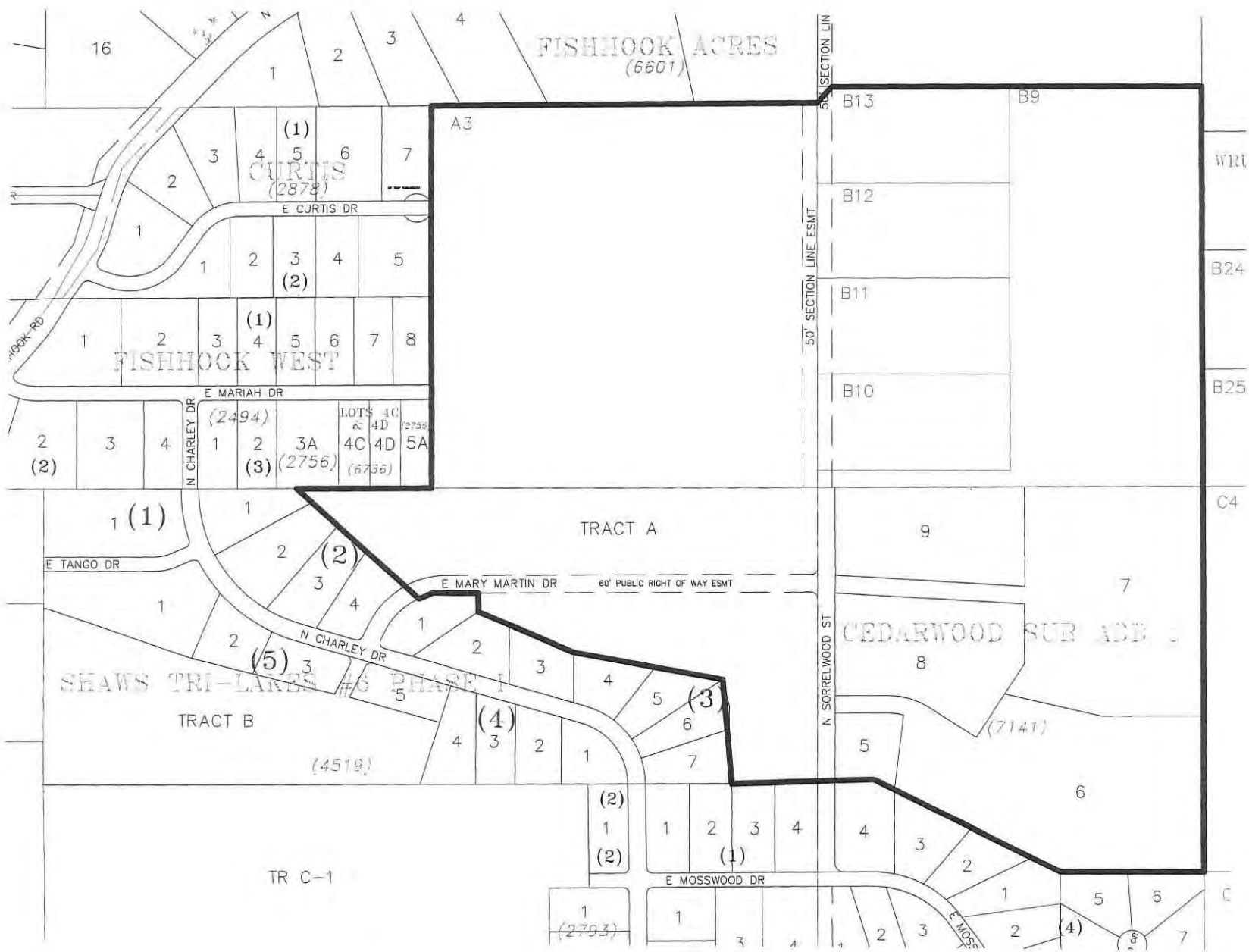
The improvement funding will be obtained by selling a special assessment bond to a bank. Only the proceeds of the special assessments and interest will be pledged as security for payment. The special assessments may be paid by the property owners in semi-annual installments over a ten-year period.

ENSTAR will engineer, own, install, and maintain the line under an agreement with the borough.

The estimated total cost is \$69,394.00. The estimated cost elements are installation costs of \$62,040.00, delinquency reserve of \$3,500.00, and administrative costs of \$3,854.00.

The estimated total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting to MSB 3.28.080(B) criteria.

The estimated special assessment against the 12 lots is \$5,782.83 per lot.



IM No. 15-011
 Ordinance Serial No. 15-007

Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-007**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CREATING NORTH SORRELWOOD NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 509, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

WHEREAS, a petition has been filed by the owners of at least one-half in value of the property within North Sorrelwood Natural Gas Local Improvement District for the installation of natural gas distribution lines; and

WHEREAS, the borough clerk has certified the petition; and

WHEREAS, the manager's administrative report, including the improvement plan is incorporated in IM No. 15-011; and

WHEREAS, notice of the public hearing was published for two consecutive weeks in a newspaper of general circulation distributed within the borough; and

WHEREAS, notice was mailed CERTIFIED RETURN RECEIPT REQUESTED to each record owner of property within the local improvement district; and

WHEREAS, a public hearing on the creation of the local improvement district and the improvement plan has been held; and

WHEREAS, ballots approving or disapproving the local improvement district were permitted to be filed in writing for 30 calendar days after mailing of notice of the public hearing; and

WHEREAS, ballots marked "yes" from owners of property bearing more than one-half of the estimated cost of the improvements were received; and

WHEREAS, the proposed improvement is not a power exercised through a service area and there is not a board of supervisors.

BE IT ENACTED:

Section 1. This is a non-code ordinance.

Section 2. The North Sorrelwood Natural Gas Local Improvement Plan will increase safety, improve health, increase property values, is necessary, is in the public interest and the improvement should be made.

Section 3. The petition has sufficient and proper petitioners.

Section 4. Ballots approving the local improvement district were filed timely by the record owners of property within the natural gas local improvement district bearing more than one-half of the estimated cost of the improvement and the Assembly can proceed with the improvement.

Section 5. Notwithstanding MSB 3.28.080(B) there are no

properties that do not conform that will be assessed for the improvement.

Section 6. There is hereby created the North Sorrelwood Natural Gas Local Improvement District No. 509 as described in the attached legal description marked Exhibit A.

Section 7. The manager is hereby authorized to proceed with the improvement, negotiate for sale of a special assessment bond or similar loan for assembly approval, and such other necessary and proper work as appropriate to accomplish the purpose of the improvement plan upon financing approval by the assembly.

Section 8. Upon completion of the work the total cost of the improvement shall be assessed equally against each property within the natural gas local improvement district. The finance director shall prepare a special assessment roll assessing to each property within the natural gas local improvement district an amount equal to the actual total improvement cost divided by the number of properties within the local improvement district. The proposed special assessment roll shall be prepared and presented in accordance with the provisions of the Matanuska-Susitna Borough Code in effect at the time the special assessment roll is prepared.

Section 9. The special assessments against the properties

described in Section 6 above are liens upon the property and are prior and paramount to all liens except municipal tax liens and may be enforced as provided for the enforcement of real property tax liens.

Section 10. Special assessments may be paid in 20 semi-annual installments with due dates established by the assembly upon approval of the natural gas local improvement district special assessment roll, provided, the assembly may authorize payment terms greater than or less than a ten-year period of time. If no time for payment is established, semi-annual installments are due and payable when property taxes are due and payable. Special assessment installments not paid when due shall have a penalty added equal to the penalty for delinquent second-half real property taxes in effect at the time of the special assessment installment delinquency. Upon full payment of the special assessment, the manager shall issue a release of the lien to the record owner of the property.

Section 11. Notwithstanding the approval of the natural gas local improvement district based upon the financing of the cost through the sale of a special assessment bond or loan, if the assembly determines that the sale of a special assessment bond or loan is not feasible or is not available, the assembly may provide

for other means of financing the project cost at its sole discretion.

Section 12. Ordinance Serial Number 15-007 shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

LEGAL DESCRIPTION FOR
NORTH SORRELWOOD #509

4519

Tract A, SHAW'S TRI-LKS #6 PH 1, according to Plat #96-80; and

7141

Lots Five (5) through Nine (9), CEDARWOOD ADD 1, according to Plat #2012-90; and

18N01E19A003

Southeast One-quarter Northeast One-quarter (SE 1/4 NE 1/4), Section 19, Township 18 North, Range One East, Seward Meridian; and

18N01E20B009

A parcel of land contained entirely within the W 1/2 of the NW 1/4 Section 20, T18N, R1E, Seward Meridian, Palmer Recording District, Third Judicial District, Palmer, Alaska, and more particularly described as:

Commencing at the 1/4 corner common to Sections 19 and 20, said section corner being marked by a 2 1/2" GLO brass cap monument, and said corner bearing S0°03'37"E 2632.77' from the section corner common to Sections 17, 18, 19, and 20, said section corner being marked by a 2 1/2" GLO brass cap monument, said bearing being the Basis of Bearing for this description, and said 1/4 corner being the True Point of Beginning for this description; thence proceed to the CW 1/16 of Section 20, said 1/16 corner bearing S89°48'13"E 1320.23' from said 1/4 corner, and said CW 1/16 corner being marked by a 2 1/2" pipe; thence proceed along the east boundary of the W 1/2 NW 1/4 Sec. 20 on a bearing of N0°00'59"W 1380.01' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed N89°48'13"W 661.29' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed S0°03'37"E 1320.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed N89°48'13"W 660.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed along the section line common to Sections 19 and 20 on a bearing of S0°03'37"E 60.00' more or less to the True Point of Beginning of this description.

A portion of this parcel is subject to a 50 foot easement along the section line common to Sections 19 and 20.

18N01E20B010

A parcel of land contained entirely within the W 1/2 of the NW 1/4 Section 20, T18N, R1E, Seward Meridian, Palmer Recording District, Third Judicial District, Palmer, Alaska, and more particularly described as:

Commencing at the 1/4 corner common to Sections 19 and 20, said 1/4 corner being marked by a 2 1/2" GLO brass cap monument and bearing S0°03'37"E 2632.77' from the section corner common to Sections 17, 18, 19 and 20, said section corner being marked by a 2 1/2" GLO brass cap monument, and said bearing being the Basis of Bearing for this description; proceed along the section line common to Sections 19 and 20 on a bearing of N0°03'37"W 60.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; said point being the True Point of Beginning for this description; thence continue along said section line on a bearing of N0°03'37"W 330.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed S89°48'13"E 660.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed S0°03'37"E 330.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed N89°48'13"W 660.00' more or less to the True Point of Beginning for this description.

This parcel is subject to a 50' section line easement along its west boundary.

18N01E20B011

A parcel of land contained entirely within the W 1/2 of the NW 1/4 Section 20, T18N, R1E, Seward Meridian, Palmer Recording District, Third Judicial District, Palmer, Alaska, and more particularly described as:

Commencing at the 1/4 corner common to Sections 19 and 20, said 1/4 corner being marked by a 2 1/2" GLO brass cap monument and bearing S0°03'37"E 2632.77' from the section corner common to Sections 17, 18, 19, and 20, said section corner being marked by

EXHIBIT A

a 2 1/2" GLO brass cap monument, and said bearing being the Basis of Bearing for this description; thence proceed N0°03'37"W along said section line 390.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122', said point being the True Point of Beginning for this description; thence continue along said section line on a bearing of N0°03'37"W 330.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed S89°48'13"E 660.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed S0°03'37"E 330.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed N89°48'13"W 660.00' more or less to the True Point of Beginning for this survey.

This parcel is subject to a 50' section line easement along its west boundary.

18N01E20B012

A parcel of land contained entirely within the W 1/2 of the NW 1/4 Section 20, T18N, R1E, Seward Meridian, Palmer Recording District, Third Judicial District, Palmer, Alaska, and more particularly described as:

Commencing at the 1/4 corner common to Sections 19 and 20, said 1/4 corner being marked by a 2 1/2" GLO brass cap monument and bearing S0°03'37"E 2632.77' from the section corner common to Sections 17, 18, 19, and 20, said section corner being marked by a 2 1/2" GLO brass cap monument, and said bearing being the Basis of Bearing for this description; thence proceed N0°03'37"W along said section line 720.00; to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122', said point being the True Point of Beginning for this description; thence continue along said section line on a bearing of N0°03'37"W 330.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed S89°48'13"E 660.00' to a point marked by a 5/8" x 24" plastic cap stamped 'LS-5122'; thence proceed S0°03'37"E 330.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed N89°48'13"W 660.00' more or less to the True Point of Beginning for this survey.

EXHIBIT A

This parcel is subject to a 50' section line easement along its west boundary.

18N01E20B013

A parcel of land contained entirely within the W 1/2 of the NW 1/4 Section 20, T18N, R1E, Seward Meridian, Palmer Recording District, Third Judicial District, Palmer, Alaska, and more particularly described as:

Commencing at the 1/4 corner common to Sections 19 and 20, said 1/4 corner being marked by a 2 1/2" GLO brass cap monument and bearing S0°03'37"E 2632.77' from the section corner common to Sections 17, 18, 19, and 20, said section corner being marked by a 2 1/2" GLO brass cap monument, and said bearing being the Basis of Bearing for this description; thence proceed N0°03'37"W along said section line 1050.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122', said point being the True Point of Beginning for this description; thence continue along said section line on a bearing of N0°03'37"W 330.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed S89°48'13"E 660.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed S0°03'37"E 330.00' to a point marked by a 5/8" x 24" rebar with a plastic cap stamped 'LS-5122'; thence proceed N89°48'13"W 660.00' more or less to the True Point of Beginning for this survey.

This parcel is subject to a 50' section line easement along its west boundary.

THE ABOVE ARE RECORDED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA.

SUBJECT: Administrative report relating to the creation of and improvements to Portion of Waxwing Street Natural Gas Local Improvement District No. 535; and consideration of said creation.

AGENDA OF: January 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on March 3, 2015.

APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator/Marcia vonEhr	ME	12/16/14
1	Finance Director	Cyphotee	
2	Borough Attorney (Also reviewed by Bond Counsel)	NS	
3	Borough Clerk	Jm	12/23/14

ATTACHMENT(S): Ordinance Serial No. 15-008 (5 pp)
 Exhibit A (1 p)
 Map (1 p)
 Ballot Tally (1 p) -to be presented at Public Hearing
 Fiscal Note: Yes _____ No X

SUMMARY STATEMENT:

A petition has been filed by the record owners of 67 percent in value of the property and signatures of 52 percent of property owners within the proposed Portion of Waxwing Street Natural Gas Local Improvement District. The petition has been certified by the borough clerk. The proposed Portion of Waxwing Street Natural Gas Local Improvement District is located in Assembly District #5.

As addressed in Section 8 of the manager's administrative report, (listed below) there are 0 properties that do not conform to MSB 3.28.080(B).

MANAGER'S ADMINISTRATIVE REPORT

(MSB 3.28.040)

1. Description of properties to be benefited by the improvement:
SEE ORDINANCE SERIAL NO. 15-008

2. Evaluation of need and benefit of improvement and proposed allocation of special assessments:

The installation of natural gas distribution lines makes available to the property owners within the natural gas improvement district a clean energy source that is substantially lower in cost than any other source available. Properties, including vacant properties, served by natural gas have a tendency to sell more rapidly when placed on the market than similar properties in areas not served by natural gas. It is believed that the benefits will accrue about equally to each property in the improvement district. Therefore, it is proposed that the entire cost of the improvement to be allocated equally to each property within the district, without regard to the front footage, the size of the property, the value of the property or other measures.

3. Estimated total cost of improvement:

The estimated cost of the installation by ENSTAR is \$32,035.00 if done during the 2015 construction season. It is estimated that administrative costs will amount to approximately \$3,994.00 and the delinquency reserve will be \$1,900.00. The estimated total cost of the improvement as of this date is \$37,929.00. It is recommended that the project be financed by a special assessment bond or bank loan, which will be reimbursed from the special assessments on the properties to be benefited. It is anticipated that interest on the loan will be recovered through the interest that will be paid on special assessment installments.

4. Current mill rate: The Fiscal Year 2015 mill rate for the improvement district is 15.092 mills consisting of 9.662 mills (areawide) plus .520 mills (non-areawide) plus 1.99 mills (FSA# 130) plus 2.92 mills (RSA#17).

Taxable Property Values:	Real Property:	\$1,740,800.00
	Personal Property:	0
	Total:	<u>\$1,740,800.00</u>

5. Ownership of distribution lines: Enstar Natural Gas Co. is a division of Semco Energy Inc. It will own and be wholly responsible for the service and maintenance of the natural gas lines.

6. Profile of proposed properties in local improvement district:

	Total Number of Lots:	<u>16</u>
Ownership type of properties:	Private:	<u>16</u>
	Bank:	<u>0</u>
	Public:	<u>0</u>
	MSB:	<u>0</u>
"Tax" status of properties:	Number Current:	<u>16</u>
	Number Delinquent:	<u>0</u>
	Number in Foreclosure:	<u>0</u>
	Number in Bankruptcy:	<u>0</u>
	Population Estimate:	<u>25</u>
	Estimated Area (Acres):	<u>14.88</u>

* This estimate is based on information collected during the 2010 census and current assessment records.

7. Other special assessments effecting this local improvement district: NONE .
8. Properties not conforming to MSB 3.28.080(B) "...An assessment may not exceed 25 percent of the assessed value for real property taxation of the property assessed": 0
9. Method of collecting assessments: Semi-annual due dates will be established, with billings sent to each property owner 30-45 days before each due date. Delinquent accounts will be acted upon in the same manner as delinquent tax accounts, including annual foreclosure action.

IMPROVEMENT PLAN (MSB 3.28.050B)

The improvement is the installation of approximately 1,420 linear feet of natural gas distribution lines by ENSTAR to serve and benefit 16 properties within the Portion of Waxwing Street Natural Gas Local Improvement District as described in Ordinance Serial No. 15-008. The current ENSTAR tariff sets the cost of gas lines at \$22.56 per foot for a total cost of \$32,035.00.

The improvement funding will be obtained by selling a special assessment bond to a bank. Only the proceeds of the special assessments and interest will be pledged as security for payment. The special assessments may be paid by the property owners in semi-annual installments over a ten-year period.

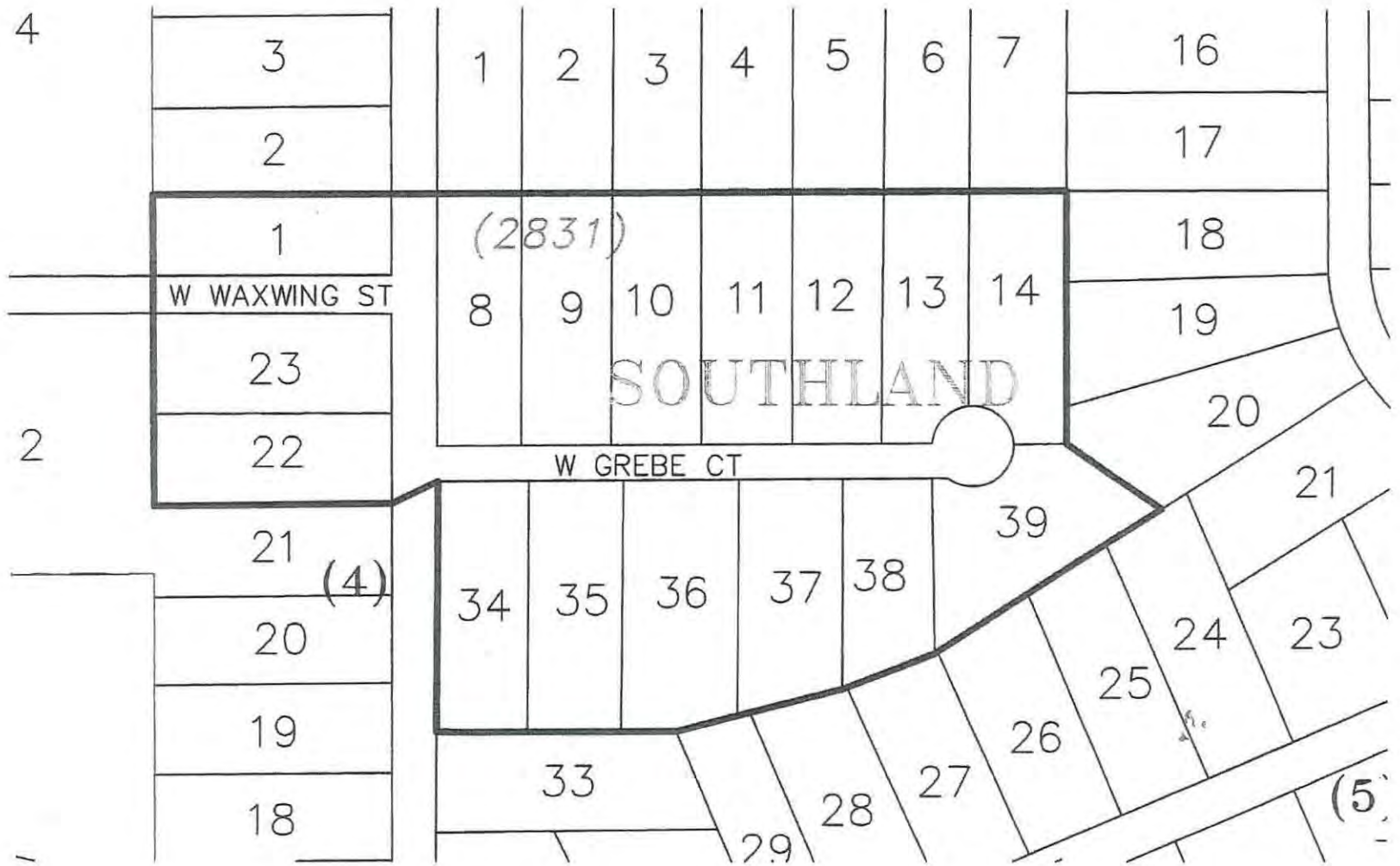
ENSTAR will engineer, own, install, and maintain the line under an agreement with the borough.

The estimated total cost is \$37,929.00. The estimated cost elements are installation costs of \$32,035.00, delinquency reserve of \$1,900.00, and administrative costs of \$3,994.00.

The estimated total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting to MSB 3.28.080(B) criteria.

The estimated special assessment against the 16 lots is \$2,370.56 per lot.

Ordinance Serial No. 15-008
IM No. 15-012



Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-008**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CREATING PORTION OF WAXWING STREET NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 535, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

WHEREAS, a petition has been filed by the owners of at least one-half in value of the property within Portion of Waxwing Street Natural Gas Local Improvement District for the installation of natural gas distribution lines; and

WHEREAS, the borough clerk has certified the petition; and

WHEREAS, the manager's administrative report, including the improvement plan is incorporated in IM No. 15-012; and

WHEREAS, notice of the public hearing was published for two consecutive weeks in a newspaper of general circulation distributed within the borough; and

WHEREAS, notice was mailed CERTIFIED RETURN RECEIPT REQUESTED to each record owner of property within the local improvement district; and

WHEREAS, a public hearing on the creation of the local improvement district and the improvement plan has been held; and

WHEREAS, ballots approving or disapproving the local improvement district were permitted to be filed in writing for 30 calendar days after mailing of notice of the public hearing; and

WHEREAS, ballots marked "yes" from owners of property bearing more than one-half of the estimated cost of the improvements were received; and

WHEREAS, the proposed improvement is not a power exercised through a service area and there is not a board of supervisors.

BE IT ENACTED:

Section 1. This is a non-code ordinance.

Section 2. The Portion of Waxwing Street Natural Gas Local Improvement Plan will increase safety, improve health, increase property values, is necessary, is in the public interest and the improvement should be made.

Section 3. The petition has sufficient and proper petitioners.

Section 4. Ballots approving the local improvement district were filed timely by the record owners of property within the natural gas local improvement district bearing more than one-half of the estimated cost of the improvement and the Assembly can proceed with the improvement.

Section 5. Notwithstanding MSB 3.28.080(B) there are no

properties that do not conform that will be assessed for the improvement.

Section 6. There is hereby created the Portion of Waxwing Street Natural Gas Local Improvement District No. 535 as described in the attached legal description marked Exhibit A.

Section 7. The manager is hereby authorized to proceed with the improvement, negotiate for sale of a special assessment bond or similar loan for assembly approval, and such other necessary and proper work as appropriate to accomplish the purpose of the improvement plan upon financing approval by the assembly.

Section 8. Upon completion of the work the total cost of the improvement shall be assessed equally against each property within the natural gas local improvement district. The finance director shall prepare a special assessment roll assessing to each property within the natural gas local improvement district an amount equal to the actual total improvement cost divided by the number of properties within the local improvement district. The proposed special assessment roll shall be prepared and presented in accordance with the provisions of the Matanuska-Susitna Borough Code in effect at the time the special assessment roll is prepared.

Section 9. The special assessments against the properties

described in Section 6 above are liens upon the property and are prior and paramount to all liens except municipal tax liens and may be enforced as provided for the enforcement of real property tax liens.

Section 10. Special assessments may be paid in 20 semi-annual installments with due dates established by the assembly upon approval of the natural gas local improvement district special assessment roll, provided, the assembly may authorize payment terms greater than or less than a ten-year period of time. If no time for payment is established, semi-annual installments are due and payable when property taxes are due and payable. Special assessment installments not paid when due shall have a penalty added equal to the penalty for delinquent second-half real property taxes in effect at the time of the special assessment installment delinquency. Upon full payment of the special assessment, the manager shall issue a release of the lien to the record owner of the property.

Section 11. Notwithstanding the approval of the natural gas local improvement district based upon the financing of the cost through the sale of a special assessment bond or loan, if the assembly determines that the sale of a special assessment bond or loan is not feasible or is not available, the assembly may provide

for other means of financing the project cost at its sole discretion.

Section 12. Ordinance Serial Number 15-008 shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

LEGAL DESCRIPTION FOR
Portion of Waxwing Street #535

2831

Lots Twenty-two (22) and Twenty-three (23), Block Four (4), Lots Eight (8) through Fourteen (14), Block Six (6), Lots Thirty-four (34) through Thirty-nine (39), Block Six (6), and Lot One (1) Block Seven (7), SOUTHLAND, according to Plat #84-185.

THE ABOVE ARE RECORDED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA.

SUBJECT: Administrative report relating to the creation of and improvements to W Coghlan Cir Natural Gas Local Improvement District No. 557; and consideration of said creation.

AGENDA OF: January 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on March 3, 2015.

APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator/Marcia vonEhr	MUE	12/16/14
1	Finance Director	J. J. TEC	
2	Borough Attorney (Also reviewed by Bond Counsel)	NS	
3	Borough Clerk	JMM	12/23/14

ATTACHMENT(S): Ordinance Serial No. 15-009 (5 pp)
Exhibit A (1 p)
Map (1 p)
Ballot Tally (1 p) -to be presented at Public Hearing
Fiscal Note: Yes _____ No X

SUMMARY STATEMENT:

A petition has been filed by the record owners of 70 percent in value of the property and signatures of 80 percent of property owners within the proposed W Coghlan Cir Natural Gas Local Improvement District. The petition has been certified by the borough clerk. The proposed W Coghlan Cir Natural Gas Local Improvement District is located in Assembly District #4.

As addressed in Section 8 of the manager's administrative report, (listed below) there are 0 properties that do not conform to MSB 3.28.080(B).

MANAGER'S ADMINISTRATIVE REPORT

(MSB 3.28.040)

1. Description of properties to be benefited by the improvement:
SEE ORDINANCE SERIAL NO. 15-009

2. Evaluation of need and benefit of improvement and proposed allocation of special assessments:
The installation of natural gas distribution lines makes available to the property owners within the natural gas improvement district a clean energy source that is substantially lower in cost than any other source available. Properties, including vacant properties, served by natural gas have a tendency to sell more rapidly when placed on the market than similar properties in areas not served by natural gas. It is believed that the benefits will accrue about equally to each property in the improvement district. Therefore, it is proposed that the entire cost of the improvement to be allocated equally to each property within the district, without regard to the front footage, the size of the property, the value of the property or other measures.

3. Estimated total cost of improvement:
The estimated cost of the installation by ENSTAR is \$75,052.00 if done during the 2015 construction season. It is estimated that administrative costs will amount to approximately \$5,511.00 and the delinquency reserve will be \$4,250.00. The estimated total cost of the improvement as of this date is \$84,813.00. It is recommended that the project be financed by a special assessment bond or bank loan, which will be reimbursed from the special assessments on the properties to be benefited. It is anticipated that interest on the loan will be recovered through the interest that will be paid on special assessment installments.

4. Current mill rate: The Fiscal Year 2015 mill rate for the improvement district is 15.652 mills consisting of 9.662 mills (areawide) plus .520 mills (non-areawide) plus 1.99 mills (FSA# 130) plus 3.48 mills (RSA#27).

Taxable Property Values:	Real Property:	<u>\$2,202,500.00</u>
	Personal Property:	<u>0</u>
	Total:	<u>\$2,202,500.00</u>

5. Ownership of distribution lines: Enstar Natural Gas Co. is a division of Semco Energy Inc. It will own and be wholly responsible for the service and maintenance of the natural gas lines.

6. Profile of proposed properties in local improvement district:

	Total Number of Lots:	<u>21</u>
Ownership type of properties:	Private:	<u>21</u>
	Bank:	<u>0</u>
	Public:	<u>0</u>
	MSB:	<u>0</u>
"Tax" status of properties:	Number Current:	<u>21</u>
	Number Delinquent:	<u>0</u>
	Number in Foreclosure:	<u>0</u>
	Number in Bankruptcy:	<u>0</u>
	Population Estimate:	<u>5</u>
	Estimated Area (Acres):	<u>64.11</u>

* This estimate is based on information collected during the 2010 census and current assessment records.

7. Other special assessments effecting this local improvement district: NONE.
8. Properties not conforming to MSB 3.28.080(B) "...An assessment may not exceed 25 percent of the assessed value for real property taxation of the property assessed": 0
9. Method of collecting assessments: Semi-annual due dates will be established, with billings sent to each property owner 30-45 days before each due date. Delinquent accounts will be acted upon in the same manner as delinquent tax accounts, including annual foreclosure action.

IMPROVEMENT PLAN (MSB 3.28.050B)

The improvement is the installation of approximately 3,200 linear feet of natural gas distribution lines by ENSTAR to serve and benefit 21 properties within the W Coghlan Cir Natural Gas Local Improvement District as described in Ordinance Serial No. 15-009. The current ENSTAR tariff sets the cost of gas lines at \$22.56 per foot for a cost of \$72,192.00 and road bore of \$2,860.00 for a total cost of \$75,052.00.

The improvement funding will be obtained by selling a special assessment bond to a bank. Only the proceeds of the special assessments and interest will be pledged as security for payment. The special assessments may be paid by the property owners in semi-annual installments over a ten-year period.

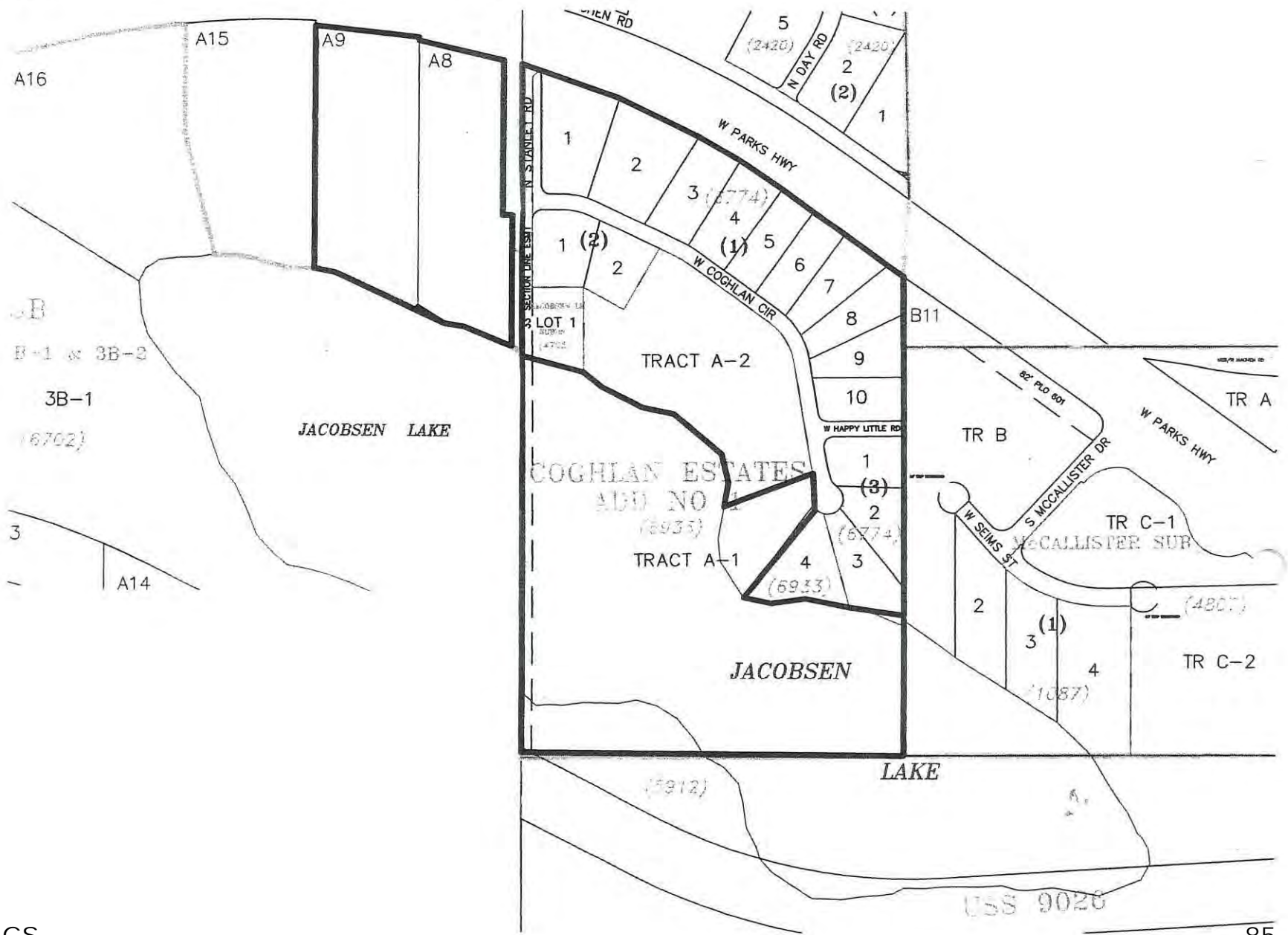
ENSTAR will engineer, own, install, and maintain the line under an agreement with the borough.

The estimated total cost is \$84,813.00. The estimated cost elements are installation costs of \$75,052.00, delinquency reserve of \$4,250.00, and administrative costs of \$5,511.00.

The estimated total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting to MSB 3.28.080(B) criteria.

The estimated special assessment against the 21 lots is \$4,038.71 per lot.

3	4	WASILLA WEST SUB										12		
TWEED CT														
33	32	31	30	29	28 (1)	27	26	25	24	23	22	21	20	19
4	5	6	7	8	9	10	11	12	13	14	16	17	18	1
N RD														
12														



Ordinance Serial No. 15-009
 IM No. 15-013

Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-009**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CREATING W COGHLAN CIR NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 557, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

WHEREAS, a petition has been filed by the owners of at least one-half in value of the property within W Coghlan Cir Natural Gas Local Improvement District for the installation of natural gas distribution lines; and

WHEREAS, the borough clerk has certified the petition; and

WHEREAS, the manager's administrative report, including the improvement plan is incorporated in IM No. 15-013; and

WHEREAS, notice of the public hearing was published for two consecutive weeks in a newspaper of general circulation distributed within the borough; and

WHEREAS, notice was mailed CERTIFIED RETURN RECEIPT REQUESTED to each record owner of property within the local improvement district; and

WHEREAS, a public hearing on the creation of the local improvement district and the improvement plan has been held; and

WHEREAS, ballots approving or disapproving the local improvement district were permitted to be filed in writing for 30 calendar days after mailing of notice of the public hearing; and

WHEREAS, ballots marked "yes" from owners of property bearing more than one-half of the estimated cost of the improvements were received; and

WHEREAS, the proposed improvement is not a power exercised through a service area and there is not a board of supervisors.

BE IT ENACTED:

Section 1. This is a non-code ordinance.

Section 2. The W Coghlan Cir Natural Gas Local Improvement Plan will increase safety, improve health, increase property values, is necessary, is in the public interest and the improvement should be made.

Section 3. The petition has sufficient and proper petitioners.

Section 4. Ballots approving the local improvement district were filed timely by the record owners of property within the natural gas local improvement district bearing more than one-half of the estimated cost of the improvement and the Assembly can proceed with the improvement.

Section 5. Notwithstanding MSB 3.28.080(B) there are no

properties that do not conform that will be assessed for the improvement.

Section 6. There is hereby created the W Coghlan Cir Natural Gas Local Improvement District No. 557 as described in the attached legal description marked Exhibit A.

Section 7. The manager is hereby authorized to proceed with the improvement, negotiate for sale of a special assessment bond or similar loan for assembly approval, and such other necessary and proper work as appropriate to accomplish the purpose of the improvement plan upon financing approval by the assembly.

Section 8. Upon completion of the work the total cost of the improvement shall be assessed equally against each property within the natural gas local improvement district. The finance director shall prepare a special assessment roll assessing to each property within the natural gas local improvement district an amount equal to the actual total improvement cost divided by the number of properties within the local improvement district. The proposed special assessment roll shall be prepared and presented in accordance with the provisions of the Matanuska-Susitna Borough Code in effect at the time the special assessment roll is prepared.

Section 9. The special assessments against the properties

described in Section 6 above are liens upon the property and are prior and paramount to all liens except municipal tax liens and may be enforced as provided for the enforcement of real property tax liens.

Section 10. Special assessments may be paid in 20 semi-annual installments with due dates established by the assembly upon approval of the natural gas local improvement district special assessment roll, provided, the assembly may authorize payment terms greater than or less than a ten-year period of time. If no time for payment is established, semi-annual installments are due and payable when property taxes are due and payable. Special assessment installments not paid when due shall have a penalty added equal to the penalty for delinquent second-half real property taxes in effect at the time of the special assessment installment delinquency. Upon full payment of the special assessment, the manager shall issue a release of the lien to the record owner of the property.

Section 11. Notwithstanding the approval of the natural gas local improvement district based upon the financing of the cost through the sale of a special assessment bond or loan, if the assembly determines that the sale of a special assessment bond or loan is not feasible or is not available, the assembly may provide

for other means of financing the project cost at its sole discretion.

Section 12. Ordinance Serial Number 15-009 shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

LEGAL DESCRIPTION FOR
W COGHLAN CIR #557

17N02W12A008

That portion of the East 330 Feet of the Northeast One-quarter (NE 1/4) of Section 12, Township 17 North, Range 2 West, Seward Meridian, lying North of Jacobson Lake and South of the Southerly Right of Way line of the Parks Highway, excepting therefrom that portion conveyed to SOA/DOTPF by that Warranty Deed recorded at 2013-013804-0, 6-24-2013 PRD; and

17N02W12A009

The West 330 Feet of the East 660 Feet of that portion of the NE 1/4 of Section 12, Township 17 North, Range 2 West, Seward Meridian, lying North of the Alaska Railroad, South of the Parks Highway right of way EXCEPTING TRACT 2, Naomi Subdivision and the East 330 feet of the NE 1/4 of Section 12, Township 17 North, Range 2 West, Seward Meridian, Alaska, lying North of Jacobsen Lake and South of the Parks Highway Right of Way, excepting therefrom that portion conveyed to SOA/DOTPF by that Warranty Deed recorded at 2013-026595-0, 12-12-2013 PRD; and

4705

Lot One (1), JACOBSEN LK, according to Plat #1997-130; and

6774

Lots One (1) through Ten (10), Block One (1), Lots One (1) and Two (2), Block Two (2), and Lots One (1) through Three (3), Block Three (3), COGHLAN EST, according to Plat #2007-187 and Plat #2009-16; and

6933

Lot Four (4), Tract A-1, and Tract A-2, COGHLAN EST ADD #1, according to Plat #2009-105.

THE ABOVE ARE RECORDED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA.


SUBJECT: Administrative report relating to the creation of and improvements to Portion of Dawn Lake Dr Natural Gas Local Improvement District No. 559; and consideration of said creation.

AGENDA OF: January 20, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on March 3, 2015.

APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator/Marcia vonEhr	MVE	12/16/14
1	Finance Director	CJ	POSTEC
2	Borough Attorney (Also reviewed by Bond Counsel)	NS	
3	Borough Clerk	JM	12/23/14 

ATTACHMENT(S): Ordinance Serial No. 15-010 (5 pp)
 Exhibit A (1 p)
 Map (1 p)
 Ballot Tally (1 p) -to be presented at Public Hearing
 Fiscal Note: Yes _____ No X

SUMMARY STATEMENT:

A petition has been filed by the record owners of 100 percent in value of the property and signatures of 100 percent of property owners within the proposed Portion of Dawn Lake Dr Natural Gas Local Improvement District. The petition has been certified by the borough clerk. The proposed Portion of Dawn Lake Dr Natural Gas Local Improvement District is located in Assembly District #5.

As addressed in Section 8 of the manager's administrative report, (listed below) there are 0 properties that do not conform to MSB 3.28.080(B).

MANAGER'S ADMINISTRATIVE REPORT

(MSB 3.28.040)

1. Description of properties to be benefited by the improvement:
SEE ORDINANCE SERIAL NO. 15-010

2. Evaluation of need and benefit of improvement and proposed allocation of special assessments:
The installation of natural gas distribution lines makes available to the property owners within the natural gas improvement district a clean energy source that is substantially lower in cost than any other source available. Properties, including vacant properties, served by natural gas have a tendency to sell more rapidly when placed on the market than similar properties in areas not served by natural gas. It is believed that the benefits will accrue about equally to each property in the improvement district. Therefore, it is proposed that the entire cost of the improvement to be allocated equally to each property within the district, without regard to the front footage, the size of the property, the value of the property or other measures.

3. Estimated total cost of improvement:
The estimated cost of the installation by ENSTAR is \$18,950.00 if done during the 2015 construction season. It is estimated that administrative costs will amount to approximately \$1,856.00 and the delinquency reserve will be \$1,100.00. The estimated total cost of the improvement as of this date is \$21,906.00. It is recommended that the project be financed by a special assessment bond or bank loan, which will be reimbursed from the special assessments on the properties to be benefited. It is anticipated that interest on the loan will be recovered through the interest that will be paid on special assessment installments.

4. Current mill rate: The Fiscal Year 2015 mill rate for the improvement district is 15.092 mills consisting of 9.662 mills (areawide) plus .520 mills (non-areawide) plus 1.99 mills (FSA# 130) plus 2.92 mills (RSA#17).

Taxable Property Values:	Real Property:	<u>\$280,500.00</u>
	Personal Property:	<u>0</u>
	Total:	<u>\$280,500.00</u>

5. Ownership of distribution lines: Enstar Natural Gas Co. is a division of Semco Energy Inc. It will own and be wholly responsible for the service and maintenance of the natural gas lines.

6. Profile of proposed properties in local improvement district:

	Total Number of Lots:	<u>4</u>
Ownership type of properties:	Private:	<u>4</u>
	Bank:	<u>0</u>
	Public:	<u>0</u>
	MSB:	<u>0</u>
"Tax" status of properties:	Number Current:	<u>4</u>
	Number Delinquent:	<u>0</u>
	Number in Foreclosure:	<u>0</u>
	Number in Bankruptcy:	<u>0</u>
	Population Estimate:	<u>6</u>
	Estimated Area (Acres):	<u>4.28</u>

* This estimate is based on information collected during the 2010 census and current assessment records.

7. Other special assessments effecting this local improvement district: NONE .

8. Properties not conforming to MSB 3.28.080(B) "...An assessment may not exceed 25 percent of the assessed value for real property taxation of the property assessed": 0

9. Method of collecting assessments: Semi-annual due dates will be established, with billings sent to each property owner 30-45 days before each due date. Delinquent accounts will be acted upon in the same manner as delinquent tax accounts, including annual foreclosure action.

IMPROVEMENT PLAN (MSB 3.28.050B)

The improvement is the installation of approximately 840 linear feet of natural gas distribution lines by ENSTAR to serve and benefit 4 properties within the Portion of Dawn Lake Dr Natural Gas Local Improvement District as described in Ordinance Serial No. 15-010. The current ENSTAR tariff sets the cost of gas lines at \$22.56 per foot for a total cost of \$18,950.00.

The improvement funding will be obtained by selling a special assessment bond to a bank. Only the proceeds of the special assessments and interest will be pledged as security for payment. The special assessments may be paid by the property owners in semi-annual installments over a ten-year period.

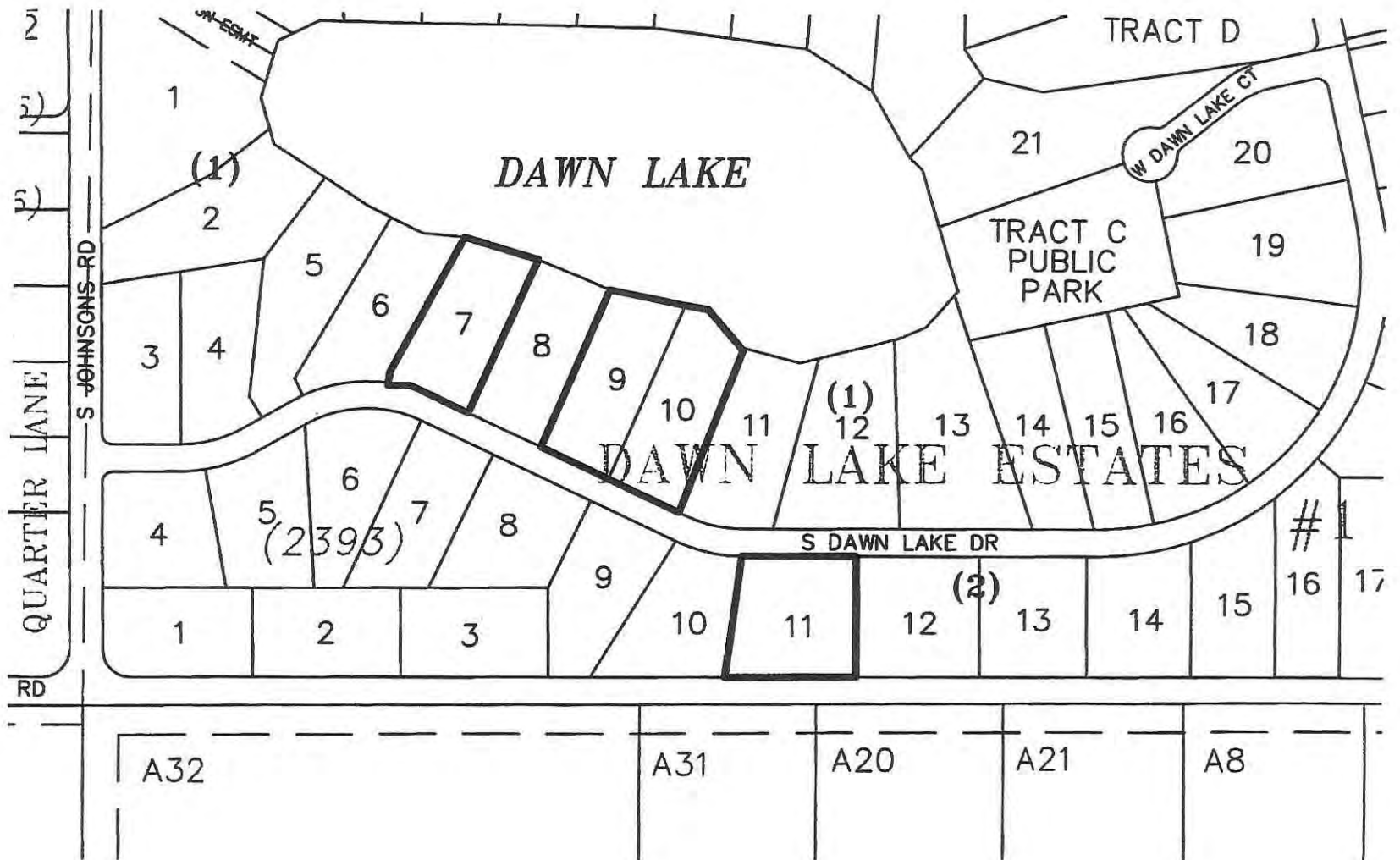
ENSTAR will engineer, own, install, and maintain the line under an agreement with the borough.

The estimated total cost is \$21,906.00. The estimated cost elements are installation costs of \$18,950.00, delinquency reserve of \$1,100.00, and administrative costs of \$1,856.00.

The estimated total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting to MSB 3.28.080(B) criteria.

The estimated special assessment against the 4 lots is \$5,476.50 per lot.

Ordinance Serial No. 15-010
IM No. 15-014



Non-Code Ordinance

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-010**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CREATING PORTION OF DAWN LAKE DR NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 559, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

WHEREAS, a petition has been filed by the owners of at least one-half in value of the property within Portion of Dawn Lake Dr Natural Gas Local Improvement District for the installation of natural gas distribution lines; and

WHEREAS, the borough clerk has certified the petition; and

WHEREAS, the manager's administrative report, including the improvement plan is incorporated in IM No. 15-014; and

WHEREAS, notice of the public hearing was published for two consecutive weeks in a newspaper of general circulation distributed within the borough; and

WHEREAS, notice was mailed CERTIFIED RETURN RECEIPT REQUESTED to each record owner of property within the local improvement district; and

WHEREAS, a public hearing on the creation of the local improvement district and the improvement plan has been held; and

WHEREAS, ballots approving or disapproving the local improvement district were permitted to be filed in writing for 30 calendar days after mailing of notice of the public hearing; and

WHEREAS, ballots marked "yes" from owners of property bearing more than one-half of the estimated cost of the improvements were received; and

WHEREAS, the proposed improvement is not a power exercised through a service area and there is not a board of supervisors.

BE IT ENACTED:

Section 1. This is a non-code ordinance.

Section 2. The Portion of Dawn Lake Dr Natural Gas Local Improvement Plan will increase safety, improve health, increase property values, is necessary, is in the public interest and the improvement should be made.

Section 3. The petition has sufficient and proper petitioners.

Section 4. Ballots approving the local improvement district were filed timely by the record owners of property within the natural gas local improvement district bearing more than one-half of the estimated cost of the improvement and the Assembly can proceed with the improvement.

Section 5. Notwithstanding MSB 3.28.080(B) there are no

properties that do not conform that will be assessed for the improvement.

Section 6. There is hereby created the Portion of Dawn Lake Dr Natural Gas Local Improvement District No. 559 as described in the attached legal description marked Exhibit A.

Section 7. The manager is hereby authorized to proceed with the improvement, negotiate for sale of a special assessment bond or similar loan for assembly approval, and such other necessary and proper work as appropriate to accomplish the purpose of the improvement plan upon financing approval by the assembly.

Section 8. Upon completion of the work the total cost of the improvement shall be assessed equally against each property within the natural gas local improvement district. The finance director shall prepare a special assessment roll assessing to each property within the natural gas local improvement district an amount equal to the actual total improvement cost divided by the number of properties within the local improvement district. The proposed special assessment roll shall be prepared and presented in accordance with the provisions of the Matanuska-Susitna Borough Code in effect at the time the special assessment roll is prepared.

Section 9. The special assessments against the properties

described in Section 6 above are liens upon the property and are prior and paramount to all liens except municipal tax liens and may be enforced as provided for the enforcement of real property tax liens.

Section 10. Special assessments may be paid in 20 semi-annual installments with due dates established by the assembly upon approval of the natural gas local improvement district special assessment roll, provided, the assembly may authorize payment terms greater than or less than a ten-year period of time. If no time for payment is established, semi-annual installments are due and payable when property taxes are due and payable. Special assessment installments not paid when due shall have a penalty added equal to the penalty for delinquent second-half real property taxes in effect at the time of the special assessment installment delinquency. Upon full payment of the special assessment, the manager shall issue a release of the lien to the record owner of the property.

Section 11. Notwithstanding the approval of the natural gas local improvement district based upon the financing of the cost through the sale of a special assessment bond or loan, if the assembly determines that the sale of a special assessment bond or loan is not feasible or is not available, the assembly may provide

for other means of financing the project cost at its sole discretion.

Section 12. Ordinance Serial Number 15-010 shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

LEGAL DESCRIPTION FOR
PORTION OF DAWN LAKE DR #559

2393

Lot Seven (7), Lot Nine (9), and Lot Ten (10), Block One (1)
and Lot Eleven (11), Block Two (2), DAWN LAKE EST #1,
according to Plat #1984-34.

THE ABOVE ARE RECORDED IN THE PALMER RECORDING DISTRICT, THIRD
JUDICIAL DISTRICT, STATE OF ALASKA.

SUBJECT: ACCEPTING AND APPROPRIATING \$40,000 FOR A PORTION OF GRANT FUNDS FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT 2015 DESIGNATED LEGISLATIVE GRANT PROJECTS, FOR THE BUTTE FIRE SERVICE AREA AND APPROVING THE SCOPE OF WORK AND BUDGET.

AGENDA OF: February 17, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator/Brodigan	<i>JB</i>	1/27/15
1	Finance Director	<i>DL</i>	1/30/15
2	Borough Attorney	<i>NS</i>	2/3/15
3	Borough Clerk	<i>JMM</i>	2/9/15 (50)

ATTACHMENT (S) : Fiscal Note: Yes No
 Ordinance Serial No. 15-024 (2pp)
 Resolution Serial No. 15-016 (2pp)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough was notified by the Alaska State Department of Commerce, Community, and Economic Development that a portion of Fiscal Year 2015 Designated Legislative Grant funds were approved in the amount of \$40,000 for the Butte Fire Service Area. These funds will be appropriated to the following project:

Butte Fire Service Area
 Safety Equipment and Maintenance
 Fund 405/Project 45227 \$ 40,000

The attached ordinance, if approved, will accept and appropriate the state grant funds. The resolution identifies the scope of work and budget.

RECOMMENDATION OF ADMINISTRATION:

The administration recommends accepting and appropriating \$40,000 of grant funds from the Alaska State Department of Commerce, Community, and Economic Development, and approving the scope of work and budget for the above referenced project.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: February 17, 2015

REQUEST: Accepting and appropriating \$40,000 for a portion of grant funds from the Alaska State Department of Commerce, Community, and Economic Development 2015 Designated Legislative Grant Projects, for the Butte Fire Service Area and approving the scope of work and budget.

ORIGINATOR: Dennis Brodigan

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES / <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>40,000</u>	FUNDING SOURCE <u>State of AK Des. Legislative Grant</u>
FROM ACCOUNT # <u>6</u>	PROJECT #
TO ACCOUNT # <u>405.000.000.3xx.xxx</u>	PROJECT # <u>45227</u>
VERIFIED BY: <u>Barbara Baumgardt</u>	CERTIFIED BY:
DATE: <u>1-29-15</u>	DATE:

EXPENDITURES/REVENUES	(Thousands of Dollars)					
OPERATING	FY15	FY16	FY17	FY18	FY19	FY20
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	FY15	FY16	FY17	FY18	FY19	FY20
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REVENUE	FY15	FY16	FY17	FY18	FY19	FY20
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FUNDING:	(Thousands of Dollars)					
General Fund						
State/Federal Funds	40					
Other						
TOTAL	40					

POSITIONS:	FY15	FY16	FY17	FY18	FY19	FY20
Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____
 DEPARTMENT: _____
 APPROVED BY: [Signature]

Phone: _____
 Date: _____
 Date: 1/30/15

FIN/NM/FISCAL.NTE

IM No. 15-037
 Ordinance Serial No. 15-026
 Resolution Serial No. 15-016

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-026**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$40,000 FOR A PORTION OF GRANT FUNDS FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT 2015 DESIGNATED LEGISLATIVE GRANT PROJECTS FOR THE BUTTE FIRE SERVICE AREA.

WHEREAS, the Matanuska-Susitna Borough was notified by the Alaska State Department of Commerce, Community and Economic Development that a portion of Fiscal Year 2015 Designated Legislative Grant funds were approved in the amount of \$40,000 for the Butte Fire Service Area; and

WHEREAS, the Assembly must approve an ordinance to accept and appropriate these grant funds; and

WHEREAS, no expenditures can be made until the scope of work and budget has been approved by the Assembly; and

WHEREAS, the scope of work and budget are contained in Resolution Serial Number 15-016.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance and appropriation source. The Matanuska-Susitna Borough Assembly hereby accepts and appropriates grant funds in the amount of \$40,000 from the Alaska

State Department of Commerce, Community and Economic Development
to the following:

1) Butte Fire Service Area	
Safety Equipment and Maintenance	
Fund 405/Project 45227	<u>\$ 40,000</u>
Total	<u>\$ 40,000</u>

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(Seal)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-016**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR A PORTION OF THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT GRANTS FOR THE BUTTE FIRE SERVICE AREA.

WHEREAS, the Matanuska-Susitna Borough was notified by the Alaska State Department of Commerce, Community, and Economic Development that a portion of Fiscal Year 2015 Designated Legislative Grant funds were approved in the amount of \$40,000 for the Butte Fire Service Area; and

WHEREAS, the assembly has accepted and appropriated the above grant funds with the adoption of Ordinance Serial Number 15-026; and

WHEREAS, the assembly is required to approve and adopt a scope of work and budget for each project prior to the expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the scope of work and budget for the Alaska State Department of Commerce, Community, and Economic Development grant:

SCOPE OF WORK AND BUDGET

- | | |
|--|----------|
| 1) Project No. 45227 Butte Fire Service Area | |
| Safety Equipment and Maintenance | \$40,000 |

Project may include but is not limited to; Firefighting and rescue clothing; firefighting equipment and gear; firefighting maintenance equipment; commercial grade

clothes dryer; industrial grade hangers and gear dryer
for personal protective equipment.

Total \$40,000

Alaska State Department of Commerce, Community
and Economic Development, Fiscal Year 2015
Designated Legislative Grant funds \$40,000

ADOPTED by the Matanuska-Susitna Borough Assembly this - day
of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Approving a supplemental appropriation of \$11,000 of revenues from public donations to the Fiscal Year 2015 Animal Care and Regulation Division Operating Budget, 200.100.606 for medical and disinfectant supplies.

AGENDA OF: March 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	CV	
	Finance Director	JW	2/5/15
	Borough Attorney	NS	
	Borough Clerk	JMM	2/9/15 (BON)

ATTACHMENT (S): Fiscal Note: Yes x ; No _____
 Ordinance Serial No. 15-027 (2 pp)

SUMMARY STATEMENT: Animal Care and Regulation has increased awareness and community involvement with the facility, thus receiving financial contributions to help animals and the shelter.

RECOMMENDATION OF ADMINISTRATION: The administration recommends approval of a supplemental appropriation of \$11,000 of revenues from public donations to the Fiscal Year 2015 Animal Care and Regulation Division Operating Budget, 200.100.606 for medical and disinfectant supplies.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: March 3, 2015

SUBJECT: Approving a supplemental appropriation of \$11,000 of revenues from public donations to the Fiscal Year 2015 Animal Care and Regulation Division Operating Budget, 200.100.606 for medical and disinfectant supplies.

ORIGINATOR: Carol Vardeman

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$11,000	FUNDING SOURCE Donations
FROM ACCOUNT #	PROJECT #
TO ACCOUNT : 200.100.606.3XX.XXX	PROJECT #
VERIFIED BY: Barbara Baumgart	CERTIFIED BY:
DATE: 2-2-15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous		<11>				
TOTAL OPERATING		<11>				

CAPITAL						
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REVENUE		11				
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		11				
TOTAL		11				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: **[Signature]** DATE: **3/5/15**

NON-CODE ORDINANCE
By: Borough Manager

Introduced: February 17, 2015
Public Hearing: March 3, 2015
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-027**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING A SUPPLEMENTAL APPROPRIATION OF \$11,000 OF REVENUES FROM PUBLIC DONATIONS TO THE FISCAL YEAR 2015 ANIMAL CARE AND REGULATION DIVISION OPERATING BUDGET (200.100.606) FOR MEDICAL AND DISINFECTANT SUPPLIES.

WHEREAS, Animal Care and Regulation Division has increased awareness of the facility and community involvement with the shelter thus receiving financial contributions; and

WHEREAS, Animal Care has experienced significant and unexpected increases in the price of animal related medicines; and

WHEREAS, the donated funds must be appropriated to the budget in order to be used.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Supplemental appropriation. The Matanuska-Susitna Borough Assembly hereby approves a supplemental appropriation of \$11,000 of revenues from public donations to the Animal Care and Regulation Fiscal Year 2015 Operating Budget, 200-100-606.

Section 3. Effective date. This ordinance shall take

OR 15-027
Im 15-038

effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Accept and appropriate additional funds in the amount of \$270,000 for revision no. two (2), up to seventeen culvert replacements as part of the Fish Passage Improvements Project, project number 30114.

AGENDA OF: February 17, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	JB	2/14/15
	Public Works Director	TJD	4 Feb 15
	Finance Director	gle	
	Borough Attorney	NS	
	Borough Clerk	JAM	2/9/15

ATTACHMENT(S): Fiscal Note: Yes x; No ___
 Ordinance Serial No. 15-028 (3pp)
 Resolution Serial No. 15-017 (3pp)

SUMMARY STATEMENT: The Matanuska-Susitna Borough was notified by the United States Fish and Wildlife Service that a grant project was approved in the amount of \$245,000 to replace up to fourteen (14) fish barrier culverts with fish-friendly culverts. The funds under this agreement are to be used to design and construct identified fish barrier culverts according to the following list: 1) Re-constructing bioengineered banks at Poddle and Coyote Creek fish passage crossing with rootwad revetment, 2) construct at least 4 of the listed 14 culverts within the Statement of Work.

1) 1 culvert at Wasilla Creek at Crabb Circle, 2) 2 culverts at Caswell Creek at Caswell Creek Road, 3) 1 culvert at Cottonwood Creek at Redoubt Street, 4) 2 culverts at Buddy Creek, 5) 1 culvert at Cottonwood Creek at Redoubt Street, 6) 1 culvert at Goose Creek at Cameo Road, 7) 4 culverts at Oilwell Road, 8) 1 culvert at Willow Creek Parkway, 9) 1 culvert at McRoberts Creek at Maud Road. The grant required a Borough contribution in the amount of \$140,000.

On May 7, 2014 the Matanuska-Susitna Borough was notified by the United States Fish and Wildlife Service of Revision no. one (1) awarding additional funding of \$249,000 and amending the Scope of Work to include two (2) additional fish passage culverts: 1) Neklason Creek, 2) Crystal Lake Road. The additional funding required a Borough contribution in the amount of \$249,000.

On August 5, 2014 the Assembly approved the amended scope of work, the amended budget and the grant match amount of \$249,000 with adoption of Ordinance Serial No. 14-096 and Resolution Serial No. 14-058.

On January 30, 2015, the Matanuska-Susitna Borough was notified by United States Fish and Wildlife Service that Revision No. 2, awarding additional funding of \$270,000 has been approved. This additional funding requires a Borough contribution in the amount of \$149,000. The Assembly has set aside \$227,000 in areawide funds as part of the fiscal year 2015 capital budget for the purpose of matching grant funding. The Operations and Maintenance Division would like to identify \$149,000 of these funds as additional match for this project

The Matanuska-Susitna Borough is a member of the Mat-Su Basin Salmon Conservation Partnership which is one of four nationally recognized fish partnerships by the National Fish Habitat Action Plan Board through the U.S. Fish and Wildlife Service. The partnership has created a strategic plan which lists obstructions to fish passage as one of the major threats to salmon health in the Mat-Su basin, and the project identified in this legislation is but one of these projects. Through this partnership, the U.S. Fish and Wildlife Service works collaboratively to survey, identify, fund, and remove barriers to fish passage, thus keeping our salmon populations healthy and viable.

RECOMMENDATION OF ADMINISTRATION: Accept and appropriate additional funds in the amount of \$270,000 for revision no. two (2), up to seventeen culvert replacements as part of the Fish Passage Improvements Project, project number 30114.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: February 17, 2015

SUBJECT: Accept and appropriate additional funds in the amount of \$270,000 for revision no. two (2), up to seventeen culvert replacements as part of the Fish Passage Improvements Project, project number 30114.

ORIGINATOR: Dept of Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$419,000	FUNDING SOURCE USFWS Grant & AW Match
FROM ACCOUNT # 480.000.000.4xx.xxx (\$149,000)	PROJECT # 99999.1800.1808
TO ACCOUNT: 410.000.000.3xx.xxx	PROJECT # 30114
VERIFIED BY: <i>Barbara Saunyer</i>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		419				
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REVENUE						
---------	--	--	--	--	--	--

FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds		270				
Other		149				
TOTAL		419				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: *[Signature]* DATE: 2/6/15

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-028**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING ADDITIONAL FUNDS FOR REVISION NO. 2 IN THE AMOUNT OF \$270,000 FOR THE REPLACEMENT OF UP TO 17 CULVERTS AS PART OF THE FISH PASSAGE IMPROVEMENTS PROJECT, PROJECT NO. 30114.

WHEREAS, with the adoption of Ordinance Serial No. 13-111, the Assembly accepted and appropriated grant funds from the United States Fish and Wildlife Service in the amount of \$245,000 to replace up to fourteen (14) culverts; and

WHEREAS, Borough match funds in the amount of \$140,000 were also approved and appropriated; and

WHEREAS, on May 7, 2014, the Matanuska-Susitna Borough was notified by the United States Fish and Wildlife Service, that Revision No. 1 awarding additional funding in the amount of \$249,000 and amending the scope of work to include up to 17 fish passage culverts; and

WHEREAS, these funds were accepted and appropriated August 5, 2014, by the Assembly with adoption of Ordinance Serial No. 14-096; and

WHEREAS, the amended scope of work and the required match of \$249,000 was approved by the Assembly on August 5, 2014, with

Resolution Serial No. 14-058; and

WHEREAS, on January 30, 2015, the Matanuska-Susitna Borough was notified by the United States Fish and Wildlife Service that revision no. 2, awarding additional funding of \$270,000 has been approved; and

WHEREAS, this additional funding requires a Borough contribution in the amount of \$149,000; and

WHEREAS, the Assembly has set aside \$227,000 in areawide funds as part of the fiscal year 2015 capital budget for the purpose of matching grant funding; and

WHEREAS, the Operations and Maintenance Division would like to identify \$149,000 of these funds as match for this project; and

WHEREAS, no expenditures can be made until a scope of work and budget has been approved by the Assembly.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance and appropriation source. There is hereby accepted and appropriated by the Matanuska-Susitna Borough Assembly, Revision No. 2, additional funding in the amount of \$270,000 from the United States Fish and Wildlife Service to fund 410, project no. 30114, for the replacement of up to 17 culverts as part of the Fish Passage Culvert

Replacement Project.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-017**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE BUDGET FOR REVISION NO. 2 IN THE AMOUNT OF \$270,000, FOR REPLACEMENT OF UP TO 17 CULVERTS AS PART OF THE FISH PASSAGE IMPROVEMENTS PROJECT, PROJECT NO. 30114.

WHEREAS, the Matanuska-Susitna Borough was notified by the United States Fish and Wildlife Service, that a grant project was approved in the amount of \$245,000 with a required Borough match in the amount of \$140,000; and

WHEREAS, these funds were accepted and appropriated August 20, 2013, by the Assembly with the adoption of Ordinance Serial No. 13-111; and

WHEREAS, on May 7, 2014, the Matanuska-Susitna Borough was notified by the United States Fish and Wildlife Service, that Revision No. 1 awarding additional funding of \$249,000 was approved; and

WHEREAS, these funds were accepted and appropriated August 5, 2014, by the Assembly with the adoption of Ordinance Serial No. 14-096; and

WHEREAS, on January 30, 2015, the Matanuska-Susitna Borough was notified by the United States Fish and Wildlife Service, that Revision No. 2 awarding additional funding of \$270,000 was approved; and

WHEREAS, this additional funding requires a Borough

contribution in the amount of \$149,000; and

WHEREAS, the Assembly has set aside \$227,000 in areawide funds as part of the fiscal year 2015 capital projects budget for the purpose of matching grant funding; and

WHEREAS, the Operations and Maintenance Division would like to identify \$149,000 of these funds as match for this project; and

WHEREAS, no expenditures can be made until the amended budget has been approved by the Assembly.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby accepts and appropriates additional funding in the amount of \$270,000, and approves the following budget for project no. 30114.

AMENDED BUDGET

Project/Account No. 30114	Previously Approved Budget	Amended Budget
United States Fish and Wildlife Service Project No. 30114.8400	\$245,000	
Fiscal Year 2012 Areawide Capital Mat-Su Borough Match Project No. 30114.1800.1803	\$140,000	
United States Fish and Wildlife Service Revision One Project No. 30114.8400	\$249,000	
Mat-Su Borough Match Revision One Project No. 30114.9200.9211	\$249,000	

United States Fish and Wildlife Service Revision Two Project No. To Be Assigned		\$270,000
Mat-Su Borough Match Revision Two Project No. 99999.1800.1808		\$149,000
	Total	<u>\$883,000</u> <u>\$1,302,000</u>

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Issuance of the 2015 Series B General Obligation Educational and Related Capital Improvement Bonds in the amount of \$64,170,000.

AGENDA OF: February 17, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY John Moosey, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
1	Originator - Fin. Dir.	TEC	2/9/15
2	Capital Projects Manager	MB	2/9/15
3	Finance Director	TEC	2/9/15
4	Borough Attorney	NS →	Reviewed by bond council
5	Borough Clerk	JMM	2/9/15

ATTACHMENT(S): Fiscal Note: Yes X No _____
 Ordinance Serial No. 15-029
 Draft of Preliminary Official Statement
 Draft of Continuing Disclosure Agreement
 Draft of Bond Purchase Agreement

SUMMARY STATEMENT:

Before you is an ordinance authorizing the issuance of general obligation bonds in the principal amount not to exceed \$64,170,000. This will provide funds to pay for the cost of the acquisition, design construction, major renovation and renewal of educational capital improvement projects within the Borough.

On October 4, 2011, the voters approved a school bond proposition in the amount of \$214,495,000. Voter approval of these projects was contingent upon approval of reimbursement from the State of Alaska for subsequent bond payments. The Borough has received notification from the State that projects totaling \$214,045,000 will be eligible for reimbursement of 70 percent of the payments for the retirement of principal and interest. Of that amount we issued bonds totaling \$100,375,000 in March 2012, \$15,280,000 in March 2013 and \$32,720,000 in April 2014. This will be the final phase of the projects that were approved in the October 2011 ballot proposition. This bond issue will total \$64,170,000. That amount does not include issuance costs. Issuance costs will be

paid from the premium on the sale of the bonds. The approved projects for which bonds will currently be issued include the following.

Iditarod Elementary School	\$21,609,847
Knik Area New Elementary School	24,360,265
Knik/Goose Bay Middle/High School	3,778,434
Finger Lake, Glacier View, Iditarod, Larson, Machentanz, and Snowshoe Elementary Schools, Houston and Palmer Middle Schools and Su Valley Junior/Senior High School athletic field improvements	4,991,000
Big Lake, Cottonwood Creek, Finger Lake, Goose Bay, Knik, Larson, Pioneer Peak, Shaw, Sherrod, Snowshoe, Swanson, Talkeetna and Willow Elementary Schools, Houston, Palmer and Wasilla Middle Schools and Burchell and Wasilla High Schools energy upgrades	2,900,454
Butte, Cottonwood Creek, Finger Lake, Goose Bay, Pioneer Peak, Snowshoe, Swanson, Tanaina and Willow Elementary Schools, Palmer and Wasilla Middle School and Warehouse Building heating ventilation and building environmental improvements	<u>6,530,000</u>
Total	<u>\$64,170,000</u>

Regarding the debt service payments on these new bonds, it is important to understand that the amount of the actual debt service will not be known until mid-March. The estimated debt service payments are approximately \$4,950,000. The Borough will be responsible for 30% of the debt service payments. Based on the estimated amounts and the certified assessment roll at June 30, 2014, the estimated mill rate equivalent of the Borough's share of the payments would be .621 mills.

Construction and/or installation for these projects can begin once the bonds are issued. Construction and/or installation of these projects will begin during the summer of 2015.

Presently the preliminary official statement will be distributed in March. Our current published ratings are as follows. With Standard & Poors it is AA+ and Fitch Ratings is AA.

In order to proceed, approval of the Assembly is necessary to authorize the issuance and sale of the general obligation educational and related capital improvement bonds.

RECOMMENDATION OF ADMINISTRATION: Respectfully request the approval of the ordinance authorizing the issuance of the 2015 General Obligation Educational and Related Capital Improvement Bonds in the amount of \$64,170,000.

The following documents will be distributed at the March 3, 2015
Assembly Meeting

Draft of Preliminary Official Statement

Draft of Continuing Disclosure Agreement

Draft of Bond Purchase Agreement

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: February 17, 2015

SUBJECT: Issuance of the 2015 Series B General Obligation School Bonds in the amount of \$64,170,000

ORIGINATOR: T. Clayton

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$64,170,000	FUNDING SOURCE Bond Proceeds
FROM ACCOUNT # 400.000.000.4xx	PROJECT # Various
TO ACCOUNT : 400.000.000.3xx	PROJECT #
VERIFIED BY: <i>TEC</i>	CERTIFIED BY:
DATE: <i>2/9/15</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Debt Service				4,950	→	→
TOTAL OPERATING				4,950	→	→

CAPITAL			<64,170>	→	→	→
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REVENUE			64,170	→	→	→
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FUNDING: (Thousands of Dollars)

General Fund				3,465	→	→
State/Federal Funds				1,485		
Bond Proceeds						
TOTAL				4,950	→	→

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ *TEC* _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: _____ DATE: _____

IM No. 15-045
Ordinance Serial No. 15-029

NON-CODE ORDINANCE

Sponsored By: Borough Manager
Introduced: _____
Public Hearing: _____
Adopted: _____

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15- 029**

AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE AREAWIDE GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, TO FINANCE THE ACQUISITION, DESIGN, CONSTRUCTION, MAJOR RENOVATION AND RENEWAL OF EDUCATIONAL CAPITAL IMPROVEMENT PROJECTS AND RELATED CAPITAL IMPROVEMENTS IN THE BOROUGH; FIXING CERTAIN DETAILS OF SUCH BONDS; AND AUTHORIZING THEIR SALE.

WHEREAS, pursuant to Ordinance Serial No. 11-085 of the Matanuska-Susitna Borough (the "Borough"), adopted by the Assembly on August 9, 2011, a question whether the Borough should issue not to exceed \$214,495,000 in areawide general obligation bonds for the purpose of financing the acquisition, design, construction, major renovation and renewal of educational capital improvement projects and related capital improvements in the Borough, referred at the Borough regular election held on October 4, 2011 as Proposition No. 3 ("Proposition 3"), was passed and approved; and

WHEREAS, such election has been duly canvassed and the results thereof certified and confirmed in accordance with law; and

WHEREAS, on February 29, 2012, the Borough's school district received notice from the State of Alaska Department of Education & Early Development Division of School Finance that the Borough's school district's submittal of capital improvement

project application dated December 5, 2011 requesting debt reimbursement approval for 22 projects was approved in the amount of \$214,045,000 at the rate of 70%; and

WHEREAS, pursuant to Ordinance Serial No. 2012-038 of the Borough, the Borough has issued \$91,770,000 in aggregate principal amount of General Obligation School Bonds, 2012 Series A, which bonds were issued at a premium, using \$100,375,000 of the areawide general obligation bonds authorized to be issued under Proposition 3, leaving \$114,120,000 principal amount of areawide general obligation bonds unissued under Proposition 3 and \$113,670,000 principal amount of areawide general obligation bonds eligible for debt reimbursement approval at the rate of 70%; and

WHEREAS, pursuant to Ordinance Serial No. 2013-029 of the Borough, the Borough has issued \$13,290,000 in aggregate principal amount of General Obligation School Bonds, 2013 Series A, which bonds were issued at a premium, using \$15,280,000 of the areawide general obligation bonds authorized to be issued under Proposition 3, leaving \$98,840,000 principal amount of areawide general obligation bonds unissued under Proposition 3 and \$98,390,000 principal amount of areawide general obligation bonds eligible for debt reimbursement approval at the rate of 70%; and

WHEREAS, pursuant to Ordinance Serial No. 14-041 of the Borough, the Borough has issued \$29,400,000 in aggregate principal amount of General Obligation School Bonds, 2014 Series B, which bonds were issued at a premium, using \$32,720,000 of

the areawide general obligation bonds authorized to be issued under Proposition 3, leaving \$66,120,000 principal amount of areawide general obligation bonds unissued under Proposition 3 and \$65,670,000 principal amount of areawide general obligation bonds eligible for debt reimbursement approval at the rate of 70%; and

WHEREAS, the Assembly finds that it is in the best interest of the Borough to finance the acquisition, design, construction, major renovation and renewal of educational capital improvement projects and related capital improvements, all as described in Proposition 3 (collectively, the "Projects"), and to issue in one or more series not to exceed \$64,170,000 in aggregate principal amount of the areawide general obligation bonds referred to in Proposition 3, to pay costs of the Projects and costs of issuing such bonds; and

WHEREAS, the Assembly finds that, after the issuance of the Bonds (as defined in Section 2), the total outstanding principal amount of general obligation bonds of the Borough will not exceed seven percent of the total assessed valuation of taxable property in the Borough; and

WHEREAS, the Assembly finds that it is necessary and appropriate to delegate to each of the Borough Manager and Borough Finance Director authority to determine the principal amounts per maturity, interest rates and other details of the Bonds, to determine the manner of sale of the Bonds and to determine other matters that are not provided for in this Ordinance;

NOW THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE MATANUSKA-SUSITNA BOROUGH:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Definitions. The following terms shall have the following meanings in this Ordinance:

(A) "Assembly" means the Assembly of the Matanuska-Susitna Borough, as the general legislative authority of the Matanuska-Susitna Borough, as the same shall be duly and regularly constituted from time to time.

(B) "Beneficial Owner" means the person in whose name a Bond is recorded as the beneficial owner of such Bond by the respective systems of The Depository Trust Company and The Depository Trust Company Participants.

(C) "Bond" or "Bonds" means any or all of the General Obligation School Bonds, 2015 Series B, of the Borough issued pursuant to and for the purposes provided in this Ordinance.

(D) "Bond Insurer" means any insurance company which issues a policy of insurance with respect to payment of the principal of and interest on the Bonds, as approved by the Borough Manager or Borough Finance Director under Section 20.

(E) "Bond Register" means the registration books maintained by the Paying Agent as Bond registrar, which include the names and addresses of the owners or nominee of the owners of the Bonds.

(F) "Borough" means the Matanuska-Susitna Borough, a municipal corporation of the State of Alaska, organized as a second class borough under Title 29 of the Alaska Statutes.

(G) "Code" means the Internal Revenue Code of 1986, as amended from time to time, together with all regulations applicable thereto.

(H) "Cost" or "Costs" means the costs of planning, designing, acquiring property for, equipping, constructing, and major renovation and renewal of the Projects, including interest on the Bonds during the period of planning, designing, acquiring property for, equipping, constructing and major renovation and renewal of the Projects, the cost whether incurred by the Borough or another of field surveys and advance planning undertaken in connection with the Projects properly allocable to the Projects, the cost of acquisition of any land or interest therein required as the site or sites of the Projects or for use in connection therewith, the cost of any indemnity and surety bonds and premiums on insurance incurred in connection with the Projects prior to or during construction thereof, all related direct administrative and inspection expenses whether incurred by the Borough or by another in connection with the Projects prior to or during construction thereof and allocable portions of direct costs of the Borough, legal fees, fees and expenses of the Paying Agent, costs of issuance of the Bonds by the Borough, including underwriting discount and fees and expenses of bond counsel, financial advisors and consultants in connection therewith, the cost of any bond insurance premium and bond

ratings, the cost of audits, the cost of all machinery, apparatus, and equipment, cost of engineering, architectural services, designs, plans, specifications, and surveys, estimates of cost, the reimbursement of all money advanced from whatever source of the payment of any item or items of cost of the Projects, and all other expenses necessary or incidental to the acquisition and development of the Projects, the financing thereof and the putting of the same in use and operation.

(I) "DTC" means The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York, and its successors and assigns.

(J) "DTC Participant" means a trust company, bank, broker dealer, clearing corporation, and any other organization that is a participant of DTC.

(K) "Government Obligations" means obligations that are non-callable direct obligations of, or obligations the timely payment of principal of and interest on which are unconditionally guaranteed by, the United States of America.

(L) "Letter of Representations" means the blanket letter of representations from the Borough to DTC, dated as of November 20, 1998.

(M) "Ordinance" means this Ordinance Serial No. 15-____ of the Borough.

(N) "Paying Agent" means the entity appointed as Paying Agent pursuant to Section 12, and its successors. The Paying Agent shall also act as Bond registrar under Section 12.

(O) "Projects" means, collectively, the acquisition, design, construction, additions, improvements, betterments, repair, reconstruction, or acquisition of educational capital improvement projects and related capital improvements, and more particularly described in Proposition 3 and as follows: Iditarod Elementary School; Knik Area New Elementary School; Knik/Goose Bay Middle/High School; Finger Lake, Glacier View, Iditarod, Larson, Machentanz, and Snowshoe Elementary Schools, Houston and Palmer Middle Schools and Su Valley Junior/Senior High School athletic field improvements; Big Lake, Cottonwood Creek, Finger Lake, Goose Bay, Knik, Larson, Pioneer Peak, Shaw, Sherrod, Snowshoe, Swanson, Talkeetna and Willow Elementary Schools, Houston, Palmer and Wasilla Middle Schools and Burchell and Wasilla High Schools energy upgrades; and Butte, Cottonwood Creek, Finger Lake, Goose Bay, Pioneer Peak, Snowshoe, Swanson, Tanaina and Willow Elementary Schools, Palmer and Wasilla Middle School and Warehouse Building heating ventilation and building environmental improvements.

(P) "Registered Owner" means the person named as the registered owner of a Bond in the Bond Register.

(Q) "Underwriter" means RBC Capital Markets, LLC, or the initial purchaser of the Bonds as determined by the Borough Finance Director in accordance with the provisions of this Ordinance.

Section 3. Authorization of Bonds and Purpose of Issuance.
For the purpose of providing funds required to pay the Costs of the Projects, to provide for original issue premium or discount,

if any, and to pay all costs incidental thereto and to the issuance of the Bonds, the Borough hereby authorizes and determines to issue and sell the Bonds in the aggregate principal amount of not to exceed Sixty Four Million One Hundred Seventy Thousand Dollars (\$64,170,000).

Section 4. Obligation of Bonds. The Bonds shall be direct and general obligations of the Borough, and the full faith and credit of the Borough are hereby pledged to the payment of the principal of and interest on the Bonds. The Borough hereby irrevocably pledges and covenants that it will levy ad valorem taxes upon all taxable property within the Borough, without limitation of rate or amount, to pay the principal of and interest on the Bonds as the same become due and payable. In the event that any Bond Insurer makes any payment under a bond insurance policy with respect to the Bonds, such payment shall not be deemed a payment of the Borough and such payment amount shall continue to be due and payable by the Borough under this Ordinance.

Section 5. Details of the Bonds. Each of the Bonds shall be in the denomination of \$5,000 or an integral multiple thereof within a single series, maturity and interest rate, shall be numbered separately in the manner and with such additional designation as the Paying Agent deems necessary for purposes of identification, and may have endorsed thereon such legends or text as may be necessary or appropriate to conform to the rules and regulations of any governmental authority or any usage or requirement of law with respect thereto.

The Bonds shall mature or have sinking fund installments due in one or more years commencing no earlier than fiscal year 2016 and ending no later than fiscal year 2036, with debt service on the Bonds in each year not exceeding \$5,200,000.

The Bonds shall bear interest from their date, payable commencing on a date after July 1, 2015 and before July 1, 2016, and semi-annually thereafter in each year. Interest will be computed on the basis of a 360-day year consisting of twelve 30-day months.

The dated date, the principal and interest payment dates, the principal amount of each maturity, the amount of each sinking fund installment and the interest rates on the Bonds shall be determined at the time of execution of the purchase contract for the Bonds under Section 20.

Section 6. Optional Redemption. The Bonds, if any, subject to optional redemption by the Borough, the time or times when such Bonds are subject to optional redemption, the terms upon which such Bonds may be redeemed, and the redemption price or redemption prices for such Bonds, shall be determined at the time of execution of the purchase contract for the Bonds under Section 20.

Section 7. Mandatory Sinking Fund Redemption. The Bonds, if any, that are subject to mandatory redemption in part from sinking fund installments, and the amounts and due dates of such sinking fund installments, shall be determined at the time of execution of the purchase contract for the Bonds under Section 20. If Bonds subject to mandatory sinking fund

redemption are (i) redeemed at the option of the Borough under Section 6, (ii) defeased under Section 19 or (iii) purchased by the Borough, there shall be credited to one or more future sinking fund installments (including the payment due at final maturity) with respect to such Bonds the amount of principal of the Bonds so redeemed, defeased or purchased that the Borough designates in written instructions delivered to the Paying Agent before the date of the optional redemption, defeasance or purchase; provided that if the Borough does not deliver such written instructions to the Paying Agent, there shall be credited to each such sinking fund installment (including the payment due at final maturity) a pro rata portion of the principal amount of the Bonds so redeemed, defeased or purchased.

Section 8. Selection of Bonds for Redemption; Notice of Redemption.

(A) Selection of Bonds for Redemption. Unless otherwise provided in the purchase contract for the Bonds under Section 20, as long as the Bonds are held in book-entry only form, the selection of Bonds to be redeemed, if any, shall be made as provided in the Letter of Representations, and if the Bonds are no longer held in book-entry form, the selection of Bonds to be redeemed shall be made as provided in this subsection (A). If the Borough redeems at any one time fewer than all of the Bonds of a series having the same maturity date and interest rate, the particular Bonds or portions of Bonds of such maturity and interest rate to be redeemed shall be selected

by lot (or in such other manner determined by the Paying Agent) in increments of \$5,000. In the case of a Bond of a denomination greater than \$5,000, the Borough and Paying Agent shall treat such Bond as representing such number of separate Bonds each of the denomination of \$5,000 as is obtained by dividing the actual principal amount of such Bond by \$5,000. In the event that only a portion of the principal sum of a Bond is redeemed, upon surrender of such Bond at the corporate trust office of the Paying Agent there shall be issued to the Registered Owner, without charge therefor, for the then unredeemed balance of the principal sum thereof, at the option of the Registered Owner, a Bond or Bonds of like series, maturity and interest rate in any of the denominations authorized herein.

(B) Notice of Redemption. Notice of any intended redemption of Bonds shall be given not less than 20 nor more than 45 days prior to the date fixed for redemption by first class mail to Registered Owners of the Bonds to be redeemed at their addresses as they appear on the Bond Register on the day the notice is mailed; provided, however, that for so long as the Bonds are registered in the name of Cede & Co. or its registered assigns, all notices shall be given only as provided in the Letter of Representations. The requirements of this section shall be deemed to be met when notice is mailed as herein provided, whether or not it is actually received by the Registered Owners.

All official notices of redemption shall be dated and shall state:

- (1) the redemption date;
- (2) the redemption price;
- (3) if fewer than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed;
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after such date; and
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the corporate trust office of the Paying Agent.

Official notice of redemption having been given as aforesaid, Bonds or portions of Bonds to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the Borough shall fail to deposit the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with such notice, such Bonds shall be paid by the Paying Agent at the redemption price. Each check or other transfer of funds issued to pay the redemption price of Bonds shall bear the CUSIP number identifying, by series, maturity and interest rate, the Bonds being redeemed with the proceeds of such check or other

transfer. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender of any Bond for partial redemption, there shall be prepared for the Registered Owner a new Bond or Bonds of the same series, maturity and interest rate in the amount of the unpaid principal. All Bonds which have been redeemed shall be canceled and destroyed by the Paying Agent and shall not be reissued.

In addition to the foregoing notice, further notice shall be given by the Paying Agent as set forth below, but no defect in such further notice nor failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as above prescribed. Each further notice of redemption given hereunder shall contain the information required above for an official notice of redemption plus: (i) the CUSIP numbers of all Bonds being redeemed; (ii) the date of issue of the Bonds as originally issued; (iii) the rate of interest borne by each Bond being redeemed; (iv) the maturity date of each Bond being redeemed; and (v) any other descriptive information needed to identify accurately the Bonds being redeemed. Each further notice of redemption shall be sent electronically at least 20 days before the redemption date to the Municipal Securities Rulemaking Board.

Notwithstanding the foregoing provisions of this subsection (B), in the case of an optional redemption, the notice may state that the Borough retains the right to rescind

the redemption notice and the related optional redemption of Bonds by giving a notice of rescission to the affected Registered Owners at any time on or prior to the scheduled optional redemption date. Any notice of optional redemption that is so rescinded shall be of no effect, and the Bonds for which the notice of optional redemption has been rescinded shall remain outstanding.

Section 9. Form of Bond. Each Bond shall be in substantially the following form, with such variations, omissions, and insertions as may be required or permitted by this Ordinance:

NO. _____ \$ _____

UNITED STATES OF AMERICA

STATE OF ALASKA

MATANUSKA-SUSITNA BOROUGH

GENERAL OBLIGATION SCHOOL BOND, 2015 SERIES B

INTEREST RATE MATURITY DATE CUSIP NO.

Registered Owner: CEDE & CO.

Principal Amount _____ DOLLARS

The Matanuska-Susitna Borough (the "Borough"), a municipal corporation of the State of Alaska, hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner set forth above, or registered assigns, on the maturity date set forth above, the principal amount set forth above, and to pay interest on such principal amount from the date hereof until its obligation with respect to the payment of such

principal amount shall be discharged, at the interest rate per annum set forth above, payable on the first days of _____ and _____ in each year beginning _____ 20__ . Interest will be computed on the basis of a 360-day year consisting of twelve 30-day months. The principal of and the interest on this Bond shall be payable in lawful money of the United States of America which at the time of payment is legal tender for the payment of public and private debts. Principal shall be paid to the Registered Owner or assigns upon presentation and surrender of this Bond at the corporate trust office of _____ (the "Paying Agent"), or its successors. Payment of interest shall be made by check or draft mailed to the Registered Owner as of the 15th day of the month preceding each interest payment date at the address appearing on the Bond Register of the Borough kept at the corporate trust office of the Paying Agent; provided, that interest to be paid to the Registered Owner of Bonds in the aggregate principal amount of \$1,000,000 or more may be made by wire transfer to any location in the United States of America as provided in the hereinafter defined Ordinance; and provided further, that if this Bond is held in fully immobilized form, payment of interest shall be made by wire transfer.

This Bond is one of the General Obligation School Bonds, 2015 Series B of the Matanuska-Susitna Borough, Alaska, of like tenor and effect except as to interest rate, serial number and maturity, aggregating \$ _____ in principal amount, and constituting Bonds authorized for the purpose of financing the acquisition, design, construction, major renovation and renewal of educational capital improvement projects and related capital improvements in the Borough, and is issued under Ordinance Serial No. 15-_____ of the Borough entitled:

AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE AREAWIDE GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, TO FINANCE THE ACQUISITION, DESIGN, CONSTRUCTION, MAJOR RENOVATION AND RENEWAL OF EDUCATIONAL CAPITAL IMPROVEMENT PROJECTS AND RELATED CAPITAL IMPROVEMENTS IN THE BOROUGH; FIXING CERTAIN DETAILS OF SUCH BONDS; AND AUTHORIZING THEIR SALE

(the "Ordinance").

The Bonds are subject to redemption prior to their stated maturity dates as provided in the Ordinance.

This Bond is transferable as provided in the Ordinance (i) only upon the Bond Register of the Borough kept for that purpose at the corporate trust office of the Paying Agent and (ii) upon surrender of this Bond together with a written instrument of transfer duly executed by the Registered Owner or the duly authorized attorney of the Registered Owner, and thereupon a new fully registered Bond or Bonds in the same aggregate principal amount, series, maturity and interest rate shall be issued to the transferee in exchange therefor as provided in the Ordinance and upon the payment of charges, if any, as therein prescribed. The Borough and the Paying Agent may treat and consider the person in whose name this Bond is of receiving payment of, or on account of, the principal or redemption price, if any, hereof and interest due hereon and for all other purposes whatsoever.

This Bond is a general obligation of the Matanuska-Susitna Borough, and the full faith and credit of the Borough are pledged for the payment of the principal of and interest on this Bond as the same shall become due.

IT IS HEREBY CERTIFIED AND RECITED that all conditions, acts or things required by the constitution or statutes of the State of Alaska to exist or the ordinances of the Borough, to have happened or to have been performed precedent to or in the issuance of this Bond exist, have happened and have been performed, and that the series of Bonds of which this is one, together with all other indebtedness of the Borough, is within every debt and other limit prescribed by such constitution, statutes or ordinances.

IN WITNESS WHEREOF, THE MATANUSKA-SUSITNA BOROUGH, ALASKA, has caused this Bond to be signed in its name and on its behalf by the manual or facsimile signature of its Mayor and its corporate seal (or a facsimile thereof) to be impressed or otherwise reproduced hereon and attested by the manual or facsimile signature of its Clerk, all as of the _____ day of _____, 2015.

/specimen/
Borough Mayor

ATTEST:

/specimen/
Borough Clerk

(SEAL)

Section 10. Execution and Authentication.

(A) The Bonds shall be executed in the name of the Borough by the manual or facsimile signature of the Mayor, and its corporate seal (or a facsimile thereof) shall be impressed or otherwise reproduced thereon and attested by the manual or facsimile signature of the Borough Clerk. The execution of a Bond on behalf of the Borough by persons who at the time of the execution are duly authorized to hold the proper offices shall be valid and sufficient for all purposes, although any such person shall have ceased to hold office at the time of authentication of the Bond or shall not have held office on the date of the Bond.

(B) The Bonds shall bear a certificate of authentication, executed manually by the Paying Agent, in the following form:

PAYING AGENT'S CERTIFICATE
OF AUTHENTICATION

This Bond is one of the Matanuska-Susitna Borough, Alaska, General Obligation School Bonds, 2015 Series B, described in and issued pursuant to the within mentioned Ordinance.

_____ as Paying Agent

By: _____
Authorized Officer

Only Bonds bearing such certificate of authentication, duly executed, shall be entitled to any right or benefit under this Ordinance. No Bond shall be valid or obligatory for any purpose

until such certificate of authentication thereon shall have been duly executed by the Paying Agent. Such certificate of authentication upon any Bond executed on behalf of the Borough shall be conclusive evidence that the Bond so authenticated has been duly authenticated and delivered under this Ordinance and that the Registered Owner thereof is entitled to the benefit of this Ordinance.

Section 11. Payment of Principal and Interest. The Bonds shall be payable in lawful money of the United States of America which at the time of payment is legal tender for the payment of public and private debts. For so long as all outstanding Bonds are held in book-entry form under Section 13, payment of principal thereof and interest thereon shall be made as provided in the Letter of Representations. In the event that the Bonds are no longer held in book-entry form under Section 13, payment of interest on the Bonds shall be made by check or draft mailed by first class mail to the Registered Owner of record as of the 15th day of the month preceding each interest payment date at the address appearing on the Bond Register of the Borough kept at the corporate trust office of the Paying Agent, provided that any owner of Bonds in an aggregate principal amount of \$1,000,000 or more may, at its option, receive interest payments by wire transfer at any location within the United States of America upon notice delivered to the Paying Agent not later than the 15th day of the month preceding any interest payment date; and principal of the Bonds will be payable at the corporate

trust office of the Paying Agent upon presentation and surrender of the Bonds representing such principal.

Section 12. Registration. Each of the Borough Manager and the Borough Finance Director is hereby authorized to appoint the Paying Agent for the Bonds. The Paying Agent shall be a bank or trust company duly authorized to exercise corporate trust powers and subject to examination by federal or state authority, and shall have such additional qualifications, if any, as the Borough Manager or Borough Finance Director may consider appropriate. The term "Paying Agent" shall include any successor or successors thereto. The Paying Agent as Bond registrar shall maintain at its corporate trust office a Bond Register which shall include the names and addresses of the Registered Owners or nominees of the Registered Owners of the Bonds.

Upon presentation for such purpose at such office, the Paying Agent shall, under such reasonable regulations as it may prescribe, register or transfer on the Bond Register any Bonds entitled to registration or transfer. The Borough and the Paying Agent may treat the person in whose name any Bond shall be registered as the absolute owner of such Bond for all purposes, whether or not the Bond shall be overdue, and all payments of principal of and interest on a Bond made to the Registered Owner thereof or upon its order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the

Borough nor the Paying Agent shall be affected by any notice to the contrary.

Section 13. Securities Depository.

(A) The Bonds shall be registered initially in the name of "Cede & Co.," as nominee of DTC, and shall be issued initially in the form of a single Bond for each maturity and interest rate of each series of the Bonds in the amount of such maturity and interest rate. Registered ownership of the Bonds, or any portions thereof, may not thereafter be transferred except (i) to any successor of DTC or its nominee, provided that any such successor shall be qualified under any applicable laws to provide the service proposed to be provided by it; (ii) to any substitute depository's successor; or (iii) to any person as provided in subsection (D) below.

(B) Upon the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository or a determination by the Borough that it is no longer in the best interest of the Borough to continue the system of book-entry transfers through DTC or its successors (or any substitute depository or its successor), the Borough may appoint a substitute depository. Any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it.

(C) In the case of any transfer pursuant to clause (i) or (ii) of subsection (A) above, the Paying Agent shall, upon receipt of all outstanding Bonds, together with a written request of the Borough and a supply of new Bonds, authenticate a

single new Bond for each maturity and interest rate of each series of the Bonds then outstanding, registered in the name of such successor or such substitute depository, or their nominees, as the case may be, all as specified in such written request.

(D) In the event that DTC or its successor (or substitute depository or its successor) resigns from its functions as depository, and no substitute depository can be obtained, or the Borough determines that it is in the best interest of the Borough or of the Beneficial Owners that Beneficial Owners be able to obtain bond certificates, the ownership of Bonds may then be transferred to any person or entity as provided in this Ordinance and the Bonds shall no longer be held in book-entry form. The Borough shall deliver a written request to the Paying Agent, together with a supply of definitive Bonds, to issue Bonds as provided in this Ordinance in any authorized denomination. Upon receipt of all then outstanding Bonds by the Paying Agent, together with a written request of the Borough to the Paying Agent, new Bonds shall be issued and authenticated in such denominations and registered in the names of such persons as are requested in such written request.

(E) For so long as the Bonds are held in book-entry form under this section, the Borough and the Paying Agent may treat DTC (or its nominee) as the sole and exclusive Registered Owner of the Bonds registered in its name for the purposes of payment of principal of and interest on the Bonds, giving any notice permitted or required to be given to Registered Owners under this Ordinance, registering the transfer of Bonds, and obtaining

any consent or other action to be taken by Registered Owners and for all other purposes whatsoever; and neither the Borough nor the Paying Agent shall be affected by any notice to the contrary. Neither the Borough nor the Paying Agent shall have any responsibility or obligation to any DTC Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any DTC Participant, or any other person not shown on the Bond Register as being a Registered Owner with respect to the accuracy of any records maintained by DTC or any DTC Participant, the payment by DTC or any DTC Participant of any amount in respect of the principal of or interest on the Bonds, any notice which is permitted or required to be given to Registered Owners under this Ordinance, or any consent given or other action taken by DTC as Registered Owner. The Paying Agent shall pay from money available hereunder all principal of and interest on the Bonds only to or upon the order of DTC, and all such payments shall be valid and effective to fully satisfy and discharge the Borough's obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid.

Section 14. Transfer and Exchange. Bonds shall be transferred only upon the Bond Register. Upon surrender for transfer or exchange of any Bond, with a written instrument of transfer or authorization for exchange in form and with guaranty of signature satisfactory to the Paying Agent, duly executed by the duly authorized attorney of the Registered Owner, the Borough shall execute and the Paying Agent shall authenticate

and deliver an equal aggregate principal amount of Bonds of the same series, maturity and interest rate of any authorized denominations, subject to such reasonable regulations as the Paying Agent may prescribe and upon payment sufficient to reimburse the Borough or the Paying Agent for any tax, fee, or other governmental charge required to be paid in connection with such transfer or exchange. All Bonds surrendered for transfer or exchange shall be cancelled by the Paying Agent.

Section 15. Mutilated, Destroyed, Stolen or Lost Bonds. Upon surrender to the Paying Agent of a mutilated Bond, the Borough shall execute and the Paying Agent shall authenticate and deliver a new Bond of like series, maturity, interest rate and principal amount. Upon filing with the Paying Agent of evidence satisfactory to the Borough and the Paying Agent that a Bond has been destroyed, stolen or lost and of the ownership thereof, and upon furnishing the Borough and the Paying Agent with indemnity satisfactory to them, the Borough shall execute and the Paying Agent shall authenticate and deliver a new Bond of like series, maturity, interest rate and principal amount. The person requesting the authentication and delivery of a new Bond under this section shall comply with such other reasonable regulations as the Borough and the Paying Agent may prescribe and pay such expenses as the Borough and the Paying Agent may incur in connection therewith.

Section 16. Disposition of the Sale Proceeds of the Bonds.

(A) The sale proceeds of the Bonds representing accrued interest, if any, on the Bonds shall be applied to pay interest

due on the Bonds on the first interest payment date for the Bonds. The sale proceeds of the Bonds allocated to pay issuance costs of the Bonds shall be deposited in the appropriate funds or accounts of the Borough for such purposes.

(B) The remaining sale proceeds of the Bonds shall be applied to pay Costs of the Projects and shall be deposited in the appropriate funds or accounts of the Borough for such purposes.

Section 17. Tax Covenants. The Borough covenants to comply with any and all applicable requirements set forth in the Code in effect from time to time to the extent that such compliance shall be necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes. The Borough covenants that it will make no use of the proceeds of the Bonds that will cause the Bonds to be "arbitrage bonds" interest on which is subject to federal income taxation by reason of Section 148 of the Code. The Borough covenants that it will not take or permit any action that would cause the Bonds to be "private activity bonds" as defined in Section 141 of the Code.

Section 18. Amendatory and Supplemental Ordinances.

(A) The Assembly from time to time and at any time may adopt an ordinance or ordinances supplemental hereto, which ordinance or ordinances thereafter shall become a part of this Ordinance, for any one or more of the following purposes:

(1) To add to the covenants and agreements of the Borough in this Ordinance other covenants and agreements

thereafter to be observed, or to surrender any right or power herein reserved to or conferred upon the Borough.

(2) To make such provisions for the purpose of curing any ambiguities or of curing, correcting or supplementing any defective provision contained in this Ordinance or in regard to matters or questions arising under this Ordinance as the Assembly may deem necessary or desirable and not inconsistent with this Ordinance and which shall not materially adversely affect the interests of the Registered Owners of the Bonds.

Any such supplemental ordinance may be adopted without the consent of the Registered Owner of any of the Bonds at any time outstanding, notwithstanding any of the provisions of subsection (B) of this section.

(B) With the consent of the Registered Owners of not less than a majority of the aggregate principal amount of the Bonds at the time outstanding, the Assembly may adopt an ordinance or ordinances supplemental hereto for the purpose of adding any provisions to or changing in any manner or eliminating any of the provisions of this Ordinance or of any supplemental ordinance; provided, however, that no such supplemental ordinance shall:

(1) extend the fixed maturity of any of the Bonds, or reduce the rate of interest thereon, or reduce the amount or change the date of any sinking fund installment, or extend the time of payments of interest from their due date, or reduce the amount of the principal thereof, or reduce any premium payable

on the redemption thereof, without the consent of the Registered Owners of each Bond so affected; or

(2) reduce the aforesaid number of Registered Owners of Bonds required to approve any such supplemental ordinance without the consent of the Registered Owners of all of the Bonds then outstanding.

It shall not be necessary for the consent of the Registered Owners of the Bonds under this subsection to approve the particular form of any proposed supplemental ordinance, but it shall be sufficient if such consent approves the substance thereof.

(C) Upon the adoption of any supplemental ordinance under this section, this Ordinance shall be deemed to be modified and amended in accordance therewith, and the respective rights, duties, and obligations under this Ordinance of the Borough and all Registered Owners of outstanding Bonds shall thereafter be subject in all respects to such modification and amendment, and all the terms and conditions of the supplemental ordinance shall be deemed to be part of the terms and conditions of this Ordinance for any and all purposes.

(D) Bonds executed and delivered after the execution of any supplemental ordinance adopted under this section may bear a notation as to any matter provided for in such supplemental ordinance, and if such supplemental ordinance shall so provide, new Bonds modified so as to conform, in the opinion of the Borough, to any modification of this Ordinance contained in any such supplemental ordinance may be prepared by the Borough and

delivered without cost to the Registered Owners of the Bonds then outstanding, upon surrender for cancellation of such Bonds in equal aggregate principal amounts.

Section 19. Defeasance. In the event money and/or Government Obligations maturing at such times and bearing interest to be earned thereon in amounts sufficient to redeem and retire any or all of the Bonds in accordance with their terms are set aside in a special trust account to effect such redemption or retirement and such money and the principal of and interest on such obligations are irrevocably set aside and pledged for such purpose, then no further payments need be made to pay or secure the payment of the principal of and interest on such Bonds and such Bonds shall be deemed not to be outstanding.

Section 20. Sale of Bonds. The Bonds shall be sold at negotiated sale to the Underwriter. The Borough's financial advisor has advised the Assembly that bond market conditions are fluctuating and that the most favorable market conditions for the sale of the Bonds may not occur on the date of a regular Assembly meeting. The Assembly has determined that it would be inconvenient to hold a special meeting on short notice to approve the manner and terms of the sale of the Bonds. Therefore, the Assembly hereby determines that it is in the best interest of the Borough to delegate the authority to approve the manner and terms of the sale of the Bonds as provided herein. Each of the Borough Manager and the Borough Finance Director is hereby authorized to determine the identity of the Underwriter, the principal amount per maturity, sinking fund installments, if

any, interest rates, yields, dated date, principal and interest payment dates, redemption terms, if any, for the Bonds, and other details of the Bonds; provided, that the true interest cost of the Bonds does not exceed 5 percent per annum. In determining the identity of the Underwriter, principal amount per maturity, sinking fund installments, if any, interest rates, yields, and redemption terms, if any, for the Bonds, and other details of the Bonds, the Borough Manager or Borough Finance Director shall, in consultation with the Borough's financial advisor, take into account those factors which, in his or her judgment, will result in the lowest true interest cost on the Bonds, including current financial market conditions and current interest rates for obligations comparable in tenor and quality to the Bonds. The Borough Manager and Borough Finance Director each is further authorized to determine, in consultation with the Borough's financial advisor and the Underwriter, whether there shall be bond insurance for the Bonds, and to enter into one or more agreements for bond insurance; provided, that bond insurance shall be obtained only if the present value of the bond insurance premium will be less than the present value of the expected interest savings on such Bonds as a result of the bond insurance. The agreement for bond insurance may contain such provisions relating to the rights of the Bond Insurer supplementary to and amendatory of the provisions of Sections 18 and 19 as the Borough Manager or Borough Finance Director may approve. Based upon the foregoing determinations, the Borough Manager and the Borough Finance Director each is authorized to

execute a purchase contract for the Bonds with the Underwriter, in substantially the form presented at the meeting at which this Ordinance is adopted. The authority granted to the Borough Manager and Borough Finance Director by this section shall expire 270 days after the effective date of this Ordinance. If the Borough Manager or Borough Finance Director has not executed a purchase contract with the Underwriter within 270 days after the effective date of this Ordinance, no purchase contract for the Bonds may be executed on behalf of the Borough without further authorization from the Assembly.

Section 21. Official Statement. The distribution of the preliminary Official Statement for the Bonds in substantially the form presented at the meeting at which this Ordinance is adopted is approved. The preliminary Official Statement may be modified as the Borough Manager or Borough Finance Director may determine. The Borough Manager and Borough Finance Director each is hereby authorized to deem the preliminary Official Statement final for purposes of paragraph (b)(1) of Securities and Exchange Commission Rule 15c2-12, and to execute and approve for distribution by the Underwriter the final Official Statement for the Bonds.

Section 22. Authority of Officers. The Mayor, the Borough Manager, the Borough Finance Director, the Borough Clerk, the Borough Attorney, and each of them, hereby is authorized and directed to do and perform all things and determine all matters not determined by this Ordinance, to the end that the Borough

may carry out its obligations under the Bonds and this Ordinance.

Section 23. Prohibited Sale of Bonds. No person, firm, or corporation, or any agent or employee thereof, acting as financial consultant to the Borough under an agreement for payment in connection with the sale of the Bonds, is eligible to purchase the Bonds as a member of the original underwriting syndicate either at public or private sale.

Section 24. Miscellaneous.

(A) All payments made by the Borough of, or on account of, the principal of or interest on the Bonds shall be made on the several Bonds ratably and in proportion to the amount due thereon, respectively, for principal or interest as the case may be.

(B) No recourse shall be had for the payment of the principal of or the interest on the Bonds or for any claim based thereon or on this Ordinance against any member of the Assembly or officer of the Borough or any person executing the Bonds. The Bonds are not and shall not be in any way a debt or liability of the State of Alaska or of any political subdivision thereof, except the Borough, and do not and shall not create or constitute an indebtedness or obligation, either legal, moral or otherwise, of the State of Alaska or of any political subdivision thereof, except the Borough.

Section 25. Continuing Disclosure. The Borough hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate in

substantially the form presented at the meeting at which this Ordinance is adopted.

Notwithstanding any other provision of this Ordinance, failure of the Borough to comply with the Continuing Disclosure Certificate shall not be considered a default of the Borough's obligations under this Ordinance or the Bonds; however, the Registered Owner or Beneficial Owner of any Bond may bring an action for specific performance to cause the Borough to comply with its obligations under this section.

Section 26. Severability. If any one or more of the provisions of this Ordinance shall be declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this Ordinance and shall in no way affect the validity of the other provisions of this Ordinance or of the Bonds.

Section 27. Effective Date. This Ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this ____ day of _____, 2015.

Larry DeVilbiss, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)


SUBJECT: Issuance of 2015 Series C General Obligation Transportation Bonds in the amount of \$1,600,000.

AGENDA OF: February 17, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY John M. Moosey, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
1	Originator - Fin. Dir.	<i>JMM</i>	
2	Finance Director	<i>JMM</i>	
3	Borough Attorney	<i>MSA</i>	Reviewed by bond council
4	Borough Clerk	<i>JMM</i>	2/9/15 

ATTACHMENT (S) : Fiscal Note: Yes No
 Ordinance Serial No. 15-030 (31 pp)
 Draft of Preliminary Official Statement (provided 3/3/15)
 Draft of Continuing Disclosure Agreement (provided 3/2/15)
 Draft of Bond Purchase Agreement (provided 3/3/15)

SUMMARY STATEMENT:

Before you is an ordinance authorizing the issuance of general obligation bonds in the principal amount not to exceed \$1,600,000. Issuance of 2015 Series C General Obligation Transportation Bonds will provide funds to pay for the cost of the construction, additions, improvements, betterments, repair, reconstruction, or acquisition of public roads and facilities and acquisition of lands or rights in lands related thereto which would address urgent safety issues and transportation needs. This was one of the transportation projects approved by the voters October 2013.

On October 1, 2013, the voters approved a transportation system bond proposition in the amount of \$16,215,000. Voter approval of these projects was contingent upon approval from the State of Alaska to fund 50 percent of the projects, i.e., a dollar for dollar match. The Borough has received the match from the State of Alaska. The \$1,600,000 does not include issuance costs. Issuance costs will be paid from the premium on the sale of the bonds. The projects for which bonds will currently be issued is the following.

Clay-Chapman Road/Knik Knack Mud
ShackRoad for access to new
Knik-Goose Bay Middle and High Schools \$1,600,000

Total \$1,600,000

Regarding the debt service payments on these new bonds, it is important to understand that the amount of the actual debt service payments are estimates at this time. The estimated annual debt service payment would be approximately \$126,000. The Borough will be responsible for 100% of the debt service payments. Based on the above estimated amounts, the mill rate equivalent for the annual payment is .016 mills.

Construction of this project can begin once the bonds are issued. Construction will begin during the summer of 2015.

Presently the preliminary official statement will be distributed in March. Rating Agency presentation and/or meetings may occur in February. Our current published rating with Standard & Poors is AA+ and Fitch Ratings is AA.

In order to proceed, approval of the Assembly is necessary to authorize the issuance and sale of the General Obligation Transportation Bonds.

RECOMMENDATION OF ADMINISTRATION: Respectfully request the approval of the ordinance authorizing the issuance of the 2015 Series C General Obligation Transportation Bonds in the amount of \$1,600,000.

The following documents will be distributed at
the March 3, 2015 Assembly Meeting

Draft of Preliminary Official Statement

Draft of Continuing Disclosure Agreement

Draft of Bond Purchase Agreement

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: February 17, 2015

SUBJECT: Issuance of the 2015 Series C General Obligation Transportation Systems Bonds in the amount of \$1,600,000.

ORIGINATOR: T. Clayton

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$1,600,000	FUNDING SOURCE Bond Proceeds
FROM ACCOUNT # 430.000.000.4xx	PROJECT # Various
TO ACCOUNT : 430.000.000.3xx	PROJECT #
VERIFIED BY:	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Debt Service				126		
TOTAL OPERATING				126		

CAPITAL			<1,600>			→
---------	--	--	---------	--	--	---

REVENUE			1,600			→
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FUNDING: (Thousands of Dollars)

General Fund				126		→
State/Federal Funds						
Bond Proceeds						
TOTAL				126		→

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY:  DATE: 2/16/15

IM No. 15-046
Ordinance Serial No. 15-030

NON-CODE ORDINANCE

Sponsored By: Borough Manager

Introduced: _____

Public Hearing: _____

Adopted: _____

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15- 030**

AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE AREAWIDE GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, TO FINANCE THE CONSTRUCTION, ADDITIONS, IMPROVEMENTS, BETTERMENTS, REPAIR, RECONSTRUCTION, OR ACQUISITION OF PUBLIC ROADS AND FACILITIES RELATED THERETO IN THE MATANUSKA-SUSITNA BOROUGH, TOGETHER WITH ALL NECESSARY EQUIPMENT AND TRANSPORTATION FACILITIES INCLUDING IMPROVING SCHOOL ACCESS, AND THE ACQUISITION OF LANDS OR RIGHTS IN LANDS IN CONNECTION THEREWITH; FIXING CERTAIN DETAILS OF SUCH BONDS; AND AUTHORIZING THEIR SALE.

WHEREAS, pursuant to Ordinance Serial No. 13-107 of the Matanuska-Susitna Borough (the "Borough"), adopted by the Assembly on August 6, 2013, a question whether the Borough should issue not to exceed \$16,215,000 in areawide general obligation bonds for the purpose of financing the construction, additions, improvements, betterments, repair, reconstruction, or acquisition of public roads and facilities related thereto in the Borough, together with all necessary equipment and transportation facilities including improving school access, and the acquisition of lands or rights in lands in connection therewith, referred at the Borough regular election held on October 1, 2013 as Proposition No. B-2 ("Proposition B-2"), was passed and approved; and

WHEREAS, such election has been duly canvassed and the results thereof certified and confirmed in accordance with law; and

WHEREAS, pursuant to Chapter 18 SLA 14 (SB 119), the State Legislature appropriated \$1,600,000 matching funds for the projects described in Proposition B-2; and

WHEREAS, the Assembly finds that it is in the best interest of the Borough to finance the construction, additions, improvements, betterments, repair, reconstruction, or acquisition of public roads and facilities related thereto in the Borough, together with all necessary equipment and transportation facilities including improving school access, and the acquisition of lands or rights in lands in connection therewith, all as described in Proposition B-2 (collectively, the "Projects"), and to issue in one or more series not to exceed \$1,600,000 in aggregate principal amount of the areawide general obligation bonds referred to in Proposition B-2, to pay costs of the Projects and costs of issuing such bonds; and

WHEREAS, the Assembly finds that, after the issuance of the Bonds (as defined in Section 2), the total outstanding principal amount of general obligation bonds of the Borough will not exceed seven percent of the total assessed valuation of taxable property in the Borough; and

WHEREAS, the Assembly finds that it is necessary and appropriate to delegate to each of the Borough Manager and Borough Finance Director authority to determine the principal amounts per maturity, interest rates and other details of the

Bonds, to determine the manner of sale of the Bonds and to determine other matters that are not provided for in this Ordinance;

NOW THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE MATANUSKA-SUSITNA BOROUGH:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Definitions. The following terms shall have the following meanings in this Ordinance:

(A) "Assembly" means the Assembly of the Matanuska-Susitna Borough, as the general legislative authority of the Matanuska-Susitna Borough, as the same shall be duly and regularly constituted from time to time.

(B) "Beneficial Owner" means the person in whose name a Bond is recorded as the beneficial owner of such Bond by the respective systems of The Depository Trust Company and The Depository Trust Company Participants.

(C) "Bond" or "Bonds" means any or all of the General Obligation Transportation System Bonds, 2015 Series C, of the Borough issued pursuant to and for the purposes provided in this Ordinance.

(D) "Bond Insurer" means any insurance company which issues a policy of insurance with respect to payment of the principal of and interest on the Bonds, as approved by the Borough Manager or Borough Finance Director under Section 20.

(E) "Bond Register" means the registration books maintained by the Paying Agent as Bond registrar, which include

the names and addresses of the owners or nominee of the owners of the Bonds.

(F) "Borough" means the Matanuska-Susitna Borough, a municipal corporation of the State of Alaska, organized as a second class borough under Title 29 of the Alaska Statutes.

(G) "Code" means the Internal Revenue Code of 1986, as amended from time to time, together with all regulations applicable thereto.

(H) "Cost" or "Costs" means the costs of all necessary planning, acquisition of property for, site preparation, construction, installing, and equipping of the Projects, architectural, engineering, design, and other consulting services, inspection and testing, administrative expenses, and other costs incurred in connection with the Projects, including interest on the Bonds during the period of planning, designing, acquiring property for, constructing, installing and equipping of the Projects, the cost whether incurred by the Borough or another of field surveys and advance planning undertaken in connection with the Projects properly allocable to the Projects, the cost of acquisition of any land or interest therein required as the site or sites of the Projects or for use in connection therewith, the cost of any indemnity and surety bonds and premiums on insurance incurred in connection with the Projects prior to or during construction thereof, all related direct administrative and inspection expenses whether incurred by the Borough or by another in connection with the Projects prior to or during construction thereof and allocable portions of direct

costs of the Borough, legal fees, fees and expenses of the Paying Agent, costs of issuance of the Bonds by the Borough, including underwriting discount and fees and expenses of bond counsel, financial advisors and consultants in connection therewith, the cost of any bond insurance premium and bond ratings, the cost of audits, the cost of all machinery, apparatus, and equipment, cost of engineering, architectural services, designs, plans, specifications, and surveys, estimates of cost, the reimbursement of all money advanced from whatever source of the payment of any item or items of cost of the Projects, and all other expenses necessary or incidental to the acquisition and development of the Projects, the financing thereof and the putting of the same in use and operation.

(I) "DTC" means The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York, and its successors and assigns.

(J) "DTC Participant" means a trust company, bank, broker dealer, clearing corporation, and any other organization that is a participant of DTC.

(K) "Government Obligations" means obligations that are non-callable direct obligations of, or obligations the timely payment of principal of and interest on which are unconditionally guaranteed by, the United States of America.

(L) "Letter of Representations" means the blanket letter of representations from the Borough to DTC, dated as of November 20, 1998.

(M) "Ordinance" means this Ordinance Serial No. 15-____ of the Borough.

(N) "Paying Agent" means the entity appointed as Paying Agent pursuant to Section 12, and its successors. The Paying Agent shall also act as Bond registrar under Section 12.

(O) "Project" means, collectively, the construction, additions, improvements, betterments, repair, reconstruction, or acquisition of public roads and facilities related thereto in the Borough, together with all necessary equipment and transportation facilities including improving school access, and the acquisition of lands or rights in lands in connection therewith, all as more particularly described in Proposition B-2 and as follows: Clay-Chapman Road/Knik Knack Mud Shack Road for access to new Knik-Goose Bay Middle and High Schools.

(P) "Registered Owner" means the person named as the registered owner of a Bond in the Bond Register.

(Q) "Underwriter" means RBC Capital Markets, LLC, or the initial purchaser of the Bonds as determined by the Borough Finance Director in accordance with the provisions of this Ordinance.

Section 3. Authorization of Bonds and Purpose of Issuance.
For the purpose of providing funds required to pay the Costs of the Projects, to provide for original issue premium or discount, if any, and to pay all costs incidental thereto and to the issuance of the Bonds, the Borough hereby authorizes and determines to issue and sell the Bonds in the aggregate

principal amount of not to exceed One Million Six Hundred Thousand Dollars (\$1,600,000).

Section 4. Obligation of Bonds. The Bonds shall be direct and general obligations of the Borough, and the full faith and credit of the Borough are hereby pledged to the payment of the principal of and interest on the Bonds. The Borough hereby irrevocably pledges and covenants that it will levy ad valorem taxes upon all taxable property within the Borough, without limitation of rate or amount, to pay the principal of and interest on the Bonds as the same become due and payable. In the event that any Bond Insurer makes any payment under a bond insurance policy with respect to the Bonds, such payment shall not be deemed a payment of the Borough and such payment amount shall continue to be due and payable by the Borough under this Ordinance.

Section 5. Details of the Bonds. Each of the Bonds shall be in the denomination of \$5,000 or an integral multiple thereof within a single series, maturity and interest rate, shall be numbered separately in the manner and with such additional designation as the Paying Agent deems necessary for purposes of identification, and may have endorsed thereon such legends or text as may be necessary or appropriate to conform to the rules and regulations of any governmental authority or any usage or requirement of law with respect thereto.

The Bonds shall mature or have sinking fund installments due in one or more years commencing no earlier than fiscal year

2016 and ending no later than fiscal year 2036, with debt service on the Bonds in each year not exceeding \$200,000.

The Bonds shall bear interest from their date, payable commencing on a date after July 1, 2015 and before July 1, 2016, and semi-annually thereafter in each year. Interest will be computed on the basis of a 360-day year consisting of twelve 30-day months.

The dated date, the principal and interest payment dates, the principal amount of each maturity, the amount of each sinking fund installment and the interest rates on the Bonds shall be determined at the time of execution of the purchase contract for the Bonds under Section 20.

Section 6. Optional Redemption. The Bonds, if any, subject to optional redemption by the Borough, the time or times when such Bonds are subject to optional redemption, the terms upon which such Bonds may be redeemed, and the redemption price or redemption prices for such Bonds, shall be determined at the time of execution of the purchase contract for the Bonds under Section 20.

Section 7. Mandatory Sinking Fund Redemption. The Bonds, if any, that are subject to mandatory redemption in part from sinking fund installments, and the amounts and due dates of such sinking fund installments, shall be determined at the time of execution of the purchase contract for the Bonds under Section 20. If Bonds subject to mandatory sinking fund redemption are (i) redeemed at the option of the Borough under Section 6, (ii) defeased under Section 19 or (iii) purchased by

the Borough, there shall be credited to one or more future sinking fund installments (including the payment due at final maturity) with respect to such Bonds the amount of principal of the Bonds so redeemed, defeased or purchased that the Borough designates in written instructions delivered to the Paying Agent before the date of the optional redemption, defeasance or purchase; provided that if the Borough does not deliver such written instructions to the Paying Agent, there shall be credited to each such sinking fund installment (including the payment due at final maturity) a pro rata portion of the principal amount of the Bonds so redeemed, defeased or purchased.

Section 8. Selection of Bonds for Redemption; Notice of Redemption.

(A) Selection of Bonds for Redemption. Unless otherwise provided in the purchase contract for the Bonds under Section 20, as long as the Bonds are held in book-entry only form, the selection of Bonds to be redeemed, if any, shall be made as provided in the Letter of Representations, and if the Bonds are no longer held in book-entry form, the selection of Bonds to be redeemed shall be made as provided in this subsection (A). If the Borough redeems at any one time fewer than all of the Bonds of a series having the same maturity date and interest rate, the particular Bonds or portions of Bonds of such maturity and interest rate to be redeemed shall be selected by lot (or in such other manner determined by the Paying Agent) in increments of \$5,000. In the case of a Bond of a

denomination greater than \$5,000, the Borough and Paying Agent shall treat such Bond as representing such number of separate Bonds each of the denomination of \$5,000 as is obtained by dividing the actual principal amount of such Bond by \$5,000. In the event that only a portion of the principal sum of a Bond is redeemed, upon surrender of such Bond at the corporate trust office of the Paying Agent there shall be issued to the Registered Owner, without charge therefor, for the then unredeemed balance of the principal sum thereof, at the option of the Registered Owner, a Bond or Bonds of like series, maturity and interest rate in any of the denominations authorized herein.

(B) Notice of Redemption. Notice of any intended redemption of Bonds shall be given not less than 20 nor more than 45 days prior to the date fixed for redemption by first class mail to Registered Owners of the Bonds to be redeemed at their addresses as they appear on the Bond Register on the day the notice is mailed; provided, however, that for so long as the Bonds are registered in the name of Cede & Co. or its registered assigns, all notices shall be given only as provided in the Letter of Representations. The requirements of this section shall be deemed to be met when notice is mailed as herein provided, whether or not it is actually received by the Registered Owners.

All official notices of redemption shall be dated and shall state:

- (1) the redemption date;

(2) the redemption price;

(3) if fewer than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed;

(4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after such date; and

(5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the corporate trust office of the Paying Agent.

Official notice of redemption having been given as aforesaid, Bonds or portions of Bonds to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the Borough shall fail to deposit the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with such notice, such Bonds shall be paid by the Paying Agent at the redemption price. Each check or other transfer of funds issued to pay the redemption price of Bonds shall bear the CUSIP number identifying, by series, maturity and interest rate, the Bonds being redeemed with the proceeds of such check or other transfer. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender of any Bond for partial redemption,

there shall be prepared for the Registered Owner a new Bond or Bonds of the same series, maturity and interest rate in the amount of the unpaid principal. All Bonds which have been redeemed shall be canceled and destroyed by the Paying Agent and shall not be reissued.

In addition to the foregoing notice, further notice shall be given by the Paying Agent as set forth below, but no defect in such further notice nor failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as above prescribed. Each further notice of redemption given hereunder shall contain the information required above for an official notice of redemption plus: (i) the CUSIP numbers of all Bonds being redeemed; (ii) the date of issue of the Bonds as originally issued; (iii) the rate of interest borne by each Bond being redeemed; (iv) the maturity date of each Bond being redeemed; and (v) any other descriptive information needed to identify accurately the Bonds being redeemed. Each further notice of redemption shall be sent electronically at least 20 days before the redemption date to the Municipal Securities Rulemaking Board.

Notwithstanding the foregoing provisions of this subsection (B), in the case of an optional redemption, the notice may state that the Borough retains the right to rescind the redemption notice and the related optional redemption of Bonds by giving a notice of rescission to the affected Registered Owners at any time on or prior to the scheduled

Bond shall be payable in lawful money of the United States of America which at the time of payment is legal tender for the payment of public and private debts. Principal shall be paid to the Registered Owner or assigns upon presentation and surrender of this Bond at the corporate trust office of _____ (the "Paying Agent"), or its successors. Payment of interest shall be made by check or draft mailed to the Registered Owner as of the 15th day of the month preceding each interest payment date at the address appearing on the Bond Register of the Borough kept at the corporate trust office of the Paying Agent; provided, that interest to be paid to the Registered Owner of Bonds in the aggregate principal amount of \$1,000,000 or more may be made by wire transfer to any location in the United States of America as provided in the hereinafter defined Ordinance; and provided further, that if this Bond is held in fully immobilized form, payment of interest shall be made by wire transfer.

This Bond is one of the General Obligation Transportation System Bonds, 2015 Series C of the Matanuska-Susitna Borough, Alaska, of like tenor and effect except as to interest rate, serial number and maturity, aggregating \$_____ in principal amount, and constituting Bonds authorized for the purpose of financing the construction, additions, improvements, betterments, repair, reconstruction, or acquisition of public roads and facilities related thereto in the Borough, together with all necessary equipment and transportation facilities including improving school access, and the acquisition of lands or rights in lands in connection therewith, and is issued under Ordinance Serial No. 15-_____ of the Borough entitled:

AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE AREAWIDE GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, TO FINANCE THE CONSTRUCTION, ADDITIONS, IMPROVEMENTS, BETTERMENTS, REPAIR, RECONSTRUCTION, OR ACQUISITION OF PUBLIC ROADS AND FACILITIES RELATED THERETO IN THE MATANUSKA-SUSITNA BOROUGH, TOGETHER WITH ALL NECESSARY EQUIPMENT AND TRANSPORTATION FACILITIES INCLUDING IMPROVING SCHOOL ACCESS, AND THE ACQUISITION OF LANDS OR RIGHTS IN LANDS IN CONNECTION THEREWITH; FIXING CERTAIN DETAILS OF SUCH BONDS; AND AUTHORIZING THEIR SALE

(the "Ordinance").

The Bonds are subject to redemption prior to their stated maturity dates as provided in the Ordinance.

This Bond is transferable as provided in the Ordinance (i) only upon the Bond Register of the Borough kept for that purpose at the corporate trust office of the Paying Agent and (ii) upon surrender of this Bond together with a written instrument of transfer duly executed by the Registered Owner or the duly authorized attorney of the Registered Owner, and thereupon a new fully registered Bond or Bonds in the same aggregate principal amount, series, maturity and interest rate shall be issued to the transferee in exchange therefor as provided in the Ordinance and upon the payment of charges, if any, as therein prescribed. The Borough and the Paying Agent may treat and consider the person in whose name this Bond is of receiving payment of, or on account of, the principal or redemption price, if any, hereof and interest due hereon and for all other purposes whatsoever.

This Bond is a general obligation of the Matanuska-Susitna Borough, and the full faith and credit of the Borough are pledged for the payment of the principal of and interest on this Bond as the same shall become due.

IT IS HEREBY CERTIFIED AND RECITED that all conditions, acts or things required by the constitution or statutes of the State of Alaska to exist or the ordinances of the Borough, to have happened or to have been performed precedent to or in the issuance of this Bond exist, have happened and have been performed, and that the series of Bonds of which this is one, together with all other indebtedness of the Borough, is within every debt and other limit prescribed by such constitution, statutes or ordinances.

IN WITNESS WHEREOF, THE MATANUSKA-SUSITNA BOROUGH, ALASKA, has caused this Bond to be signed in its name and on its behalf by the manual or facsimile signature of its Mayor and its corporate seal (or a facsimile thereof) to be impressed or otherwise reproduced hereon and attested by the manual or facsimile signature of its Clerk, all as of the _____ day of _____, 2015.

_____/specimen/
Borough Mayor

ATTEST:

_____/specimen/
Borough Clerk

(SEAL)

Section 10. Execution and Authentication.

(A) The Bonds shall be executed in the name of the Borough by the manual or facsimile signature of the Mayor, and its corporate seal (or a facsimile thereof) shall be impressed or otherwise reproduced thereon and attested by the manual or facsimile signature of the Borough Clerk. The execution of a Bond on behalf of the Borough by persons who at the time of the execution are duly authorized to hold the proper offices shall be valid and sufficient for all purposes, although any such person shall have ceased to hold office at the time of authentication of the Bond or shall not have held office on the date of the Bond.

(B) The Bonds shall bear a certificate of authentication, executed manually by the Paying Agent, in the following form:

PAYING AGENT'S CERTIFICATE
OF AUTHENTICATION

This Bond is one of the Matanuska-Susitna Borough, Alaska, General Obligation Transportation System Bonds, 2015 Series C, described in and issued pursuant to the within mentioned Ordinance.

as Paying Agent

By: _____
Authorized Officer

Only Bonds bearing such certificate of authentication, duly executed, shall be entitled to any right or benefit under this Ordinance. No Bond shall be valid or obligatory for any purpose until such certificate of authentication thereon shall have been duly executed by the Paying Agent. Such certificate of authentication upon any Bond executed on behalf of the Borough shall be conclusive evidence that the Bond so authenticated has been duly authenticated and delivered under this Ordinance and that the Registered Owner thereof is entitled to the benefit of this Ordinance.

Section 11. Payment of Principal and Interest. The Bonds shall be payable in lawful money of the United States of America which at the time of payment is legal tender for the payment of public and private debts. For so long as all outstanding Bonds are held in book-entry form under Section 13, payment of principal thereof and interest thereon shall be made as provided in the Letter of Representations. In the event that the Bonds are no longer held in book-entry form under Section 13, payment

of interest on the Bonds shall be made by check or draft mailed by first class mail to the Registered Owner of record as of the 15th day of the month preceding each interest payment date at the address appearing on the Bond Register of the Borough kept at the corporate trust office of the Paying Agent, provided that any owner of Bonds in an aggregate principal amount of \$1,000,000 or more may, at its option, receive interest payments by wire transfer at any location within the United States of America upon notice delivered to the Paying Agent not later than the 15th day of the month preceding any interest payment date; and principal of the Bonds will be payable at the corporate trust office of the Paying Agent upon presentation and surrender of the Bonds representing such principal.

Section 12. Registration. Each of the Borough Manager and the Borough Finance Director is hereby authorized to appoint the Paying Agent for the Bonds. The Paying Agent shall be a bank or trust company duly authorized to exercise corporate trust powers and subject to examination by federal or state authority, and shall have such additional qualifications, if any, as the Borough Manager or Borough Finance Director may consider appropriate. The term "Paying Agent" shall include any successor or successors thereto. The Paying Agent as Bond registrar shall maintain at its corporate trust office a Bond Register which shall include the names and addresses of the Registered Owners or nominees of the Registered Owners of the Bonds.

Upon presentation for such purpose at such office, the Paying Agent shall, under such reasonable regulations as it may prescribe, register or transfer on the Bond Register any Bonds entitled to registration or transfer. The Borough and the Paying Agent may treat the person in whose name any Bond shall be registered as the absolute owner of such Bond for all purposes, whether or not the Bond shall be overdue, and all payments of principal of and interest on a Bond made to the Registered Owner thereof or upon its order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the Borough nor the Paying Agent shall be affected by any notice to the contrary.

Section 13. Securities Depository.

(A) The Bonds shall be registered initially in the name of "Cede & Co.," as nominee of DTC, and shall be issued initially in the form of a single Bond for each maturity and interest rate of each series of the Bonds in the amount of such maturity and interest rate. Registered ownership of the Bonds, or any portions thereof, may not thereafter be transferred except (i) to any successor of DTC or its nominee, provided that any such successor shall be qualified under any applicable laws to provide the service proposed to be provided by it; (ii) to any substitute depository's successor; or (iii) to any person as provided in subsection (D) below.

(B) Upon the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as

depository or a determination by the Borough that it is no longer in the best interest of the Borough to continue the system of book-entry transfers through DTC or its successors (or any substitute depository or its successor), the Borough may appoint a substitute depository. Any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it.

(C) In the case of any transfer pursuant to clause (i) or (ii) of subsection (A) above, the Paying Agent shall, upon receipt of all outstanding Bonds, together with a written request of the Borough and a supply of new Bonds, authenticate a single new Bond for each maturity and interest rate of each series of the Bonds then outstanding, registered in the name of such successor or such substitute depository, or their nominees, as the case may be, all as specified in such written request.

(D) In the event that DTC or its successor (or substitute depository or its successor) resigns from its functions as depository, and no substitute depository can be obtained, or the Borough determines that it is in the best interest of the Borough or of the Beneficial Owners that Beneficial Owners be able to obtain bond certificates, the ownership of Bonds may then be transferred to any person or entity as provided in this Ordinance and the Bonds shall no longer be held in book-entry form. The Borough shall deliver a written request to the Paying Agent, together with a supply of definitive Bonds, to issue Bonds as provided in this Ordinance in any authorized denomination. Upon receipt of all then outstanding Bonds by the

Paying Agent, together with a written request of the Borough to the Paying Agent, new Bonds shall be issued and authenticated in such denominations and registered in the names of such persons as are requested in such written request.

(E) For so long as the Bonds are held in book-entry form under this section, the Borough and the Paying Agent may treat DTC (or its nominee) as the sole and exclusive Registered Owner of the Bonds registered in its name for the purposes of payment of principal of and interest on the Bonds, giving any notice permitted or required to be given to Registered Owners under this Ordinance, registering the transfer of Bonds, and obtaining any consent or other action to be taken by Registered Owners and for all other purposes whatsoever; and neither the Borough nor the Paying Agent shall be affected by any notice to the contrary. Neither the Borough nor the Paying Agent shall have any responsibility or obligation to any DTC Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any DTC Participant, or any other person not shown on the Bond Register as being a Registered Owner with respect to the accuracy of any records maintained by DTC or any DTC Participant, the payment by DTC or any DTC Participant of any amount in respect of the principal of or interest on the Bonds, any notice which is permitted or required to be given to Registered Owners under this Ordinance, or any consent given or other action taken by DTC as Registered Owner. The Paying Agent shall pay from money available hereunder all principal of and interest on the Bonds only to or upon the order of DTC, and all

such payments shall be valid and effective to fully satisfy and discharge the Borough's obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid.

Section 14. Transfer and Exchange. Bonds shall be transferred only upon the Bond Register. Upon surrender for transfer or exchange of any Bond, with a written instrument of transfer or authorization for exchange in form and with guaranty of signature satisfactory to the Paying Agent, duly executed by the duly authorized attorney of the Registered Owner, the Borough shall execute and the Paying Agent shall authenticate and deliver an equal aggregate principal amount of Bonds of the same series, maturity and interest rate of any authorized denominations, subject to such reasonable regulations as the Paying Agent may prescribe and upon payment sufficient to reimburse the Borough or the Paying Agent for any tax, fee, or other governmental charge required to be paid in connection with such transfer or exchange. All Bonds surrendered for transfer or exchange shall be cancelled by the Paying Agent.

Section 15. Mutilated, Destroyed, Stolen or Lost Bonds. Upon surrender to the Paying Agent of a mutilated Bond, the Borough shall execute and the Paying Agent shall authenticate and deliver a new Bond of like series, maturity, interest rate and principal amount. Upon filing with the Paying Agent of evidence satisfactory to the Borough and the Paying Agent that a Bond has been destroyed, stolen or lost and of the ownership thereof, and upon furnishing the Borough and the Paying Agent

with indemnity satisfactory to them, the Borough shall execute and the Paying Agent shall authenticate and deliver a new Bond of like series, maturity, interest rate and principal amount. The person requesting the authentication and delivery of a new Bond under this section shall comply with such other reasonable regulations as the Borough and the Paying Agent may prescribe and pay such expenses as the Borough and the Paying Agent may incur in connection therewith.

Section 16. Disposition of the Sale Proceeds of the Bonds.

(A) The sale proceeds of the Bonds representing accrued interest, if any, on the Bonds shall be applied to pay interest due on the Bonds on the first interest payment date for the Bonds. The sale proceeds of the Bonds allocated to pay issuance costs of the Bonds shall be deposited in the appropriate funds or accounts of the Borough for such purposes.

(B) The remaining sale proceeds of the Bonds shall be applied to pay Costs of the Projects and shall be deposited in the appropriate funds or accounts of the Borough for such purposes.

Section 17. Tax Covenants. The Borough covenants to comply with any and all applicable requirements set forth in the Code in effect from time to time to the extent that such compliance shall be necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes. The Borough covenants that it will make no use of the proceeds of the Bonds that will cause the Bonds to be "arbitrage bonds" interest on which is subject to federal income taxation by

reason of Section 148 of the Code. The Borough covenants that it will not take or permit any action that would cause the Bonds to be "private activity bonds" as defined in Section 141 of the Code.

Section 18. Amendatory and Supplemental Ordinances.

(A) The Assembly from time to time and at any time may adopt an ordinance or ordinances supplemental hereto, which ordinance or ordinances thereafter shall become a part of this Ordinance, for any one or more of the following purposes:

(1) To add to the covenants and agreements of the Borough in this Ordinance other covenants and agreements thereafter to be observed, or to surrender any right or power herein reserved to or conferred upon the Borough.

(2) To make such provisions for the purpose of curing any ambiguities or of curing, correcting or supplementing any defective provision contained in this Ordinance or in regard to matters or questions arising under this Ordinance as the Assembly may deem necessary or desirable and not inconsistent with this Ordinance and which shall not materially adversely affect the interests of the Registered Owners of the Bonds.

Any such supplemental ordinance may be adopted without the consent of the Registered Owner of any of the Bonds at any time outstanding, notwithstanding any of the provisions of subsection (B) of this section.

(B) With the consent of the Registered Owners of not less than a majority of the aggregate principal amount of the Bonds at the time outstanding, the Assembly may adopt an ordinance or

ordinances supplemental hereto for the purpose of adding any provisions to or changing in any manner or eliminating any of the provisions of this Ordinance or of any supplemental ordinance; provided, however, that no such supplemental ordinance shall:

(1) extend the fixed maturity of any of the Bonds, or reduce the rate of interest thereon, or reduce the amount or change the date of any sinking fund installment, or extend the time of payments of interest from their due date, or reduce the amount of the principal thereof, or reduce any premium payable on the redemption thereof, without the consent of the Registered Owners of each Bond so affected; or

(2) reduce the aforesaid number of Registered Owners of Bonds required to approve any such supplemental ordinance without the consent of the Registered Owners of all of the Bonds then outstanding.

It shall not be necessary for the consent of the Registered Owners of the Bonds under this subsection to approve the particular form of any proposed supplemental ordinance, but it shall be sufficient if such consent approves the substance thereof.

(C) Upon the adoption of any supplemental ordinance under this section, this Ordinance shall be deemed to be modified and amended in accordance therewith, and the respective rights, duties, and obligations under this Ordinance of the Borough and all Registered Owners of outstanding Bonds shall thereafter be subject in all respects to such modification and amendment, and

all the terms and conditions of the supplemental ordinance shall be deemed to be part of the terms and conditions of this Ordinance for any and all purposes.

(D) Bonds executed and delivered after the execution of any supplemental ordinance adopted under this section may bear a notation as to any matter provided for in such supplemental ordinance, and if such supplemental ordinance shall so provide, new Bonds modified so as to conform, in the opinion of the Borough, to any modification of this Ordinance contained in any such supplemental ordinance may be prepared by the Borough and delivered without cost to the Registered Owners of the Bonds then outstanding, upon surrender for cancellation of such Bonds in equal aggregate principal amounts.

Section 19. Defeasance. In the event money and/or Government Obligations maturing at such times and bearing interest to be earned thereon in amounts sufficient to redeem and retire any or all of the Bonds in accordance with their terms are set aside in a special trust account to effect such redemption or retirement and such money and the principal of and interest on such obligations are irrevocably set aside and pledged for such purpose, then no further payments need be made to pay or secure the payment of the principal of and interest on such Bonds and such Bonds shall be deemed not to be outstanding.

Section 20. Sale of Bonds. The Bonds shall be sold at negotiated sale to the Underwriter. The Borough's financial advisor has advised the Assembly that bond market conditions are fluctuating and that the most favorable market conditions for

the sale of the Bonds may not occur on the date of a regular Assembly meeting. The Assembly has determined that it would be inconvenient to hold a special meeting on short notice to approve the manner and terms of the sale of the Bonds. Therefore, the Assembly hereby determines that it is in the best interest of the Borough to delegate the authority to approve the manner and terms of the sale of the Bonds as provided herein. Each of the Borough Manager and the Borough Finance Director is hereby authorized to determine the identity of the Underwriter, the principal amount per maturity, sinking fund installments, if any, interest rates, yields, dated date, principal and interest payment dates, redemption terms, if any, for the Bonds, and other details of the Bonds; provided, that the true interest cost of the Bonds does not exceed 5 percent per annum. In determining the identity of the Underwriter, principal amount per maturity, sinking fund installments, if any, interest rates, yields, and redemption terms, if any, for the Bonds, and other details of the Bonds, the Borough Manager or Borough Finance Director shall, in consultation with the Borough's financial advisor, take into account those factors which, in his or her judgment, will result in the lowest true interest cost on the Bonds, including current financial market conditions and current interest rates for obligations comparable in tenor and quality to the Bonds. The Borough Manager and Borough Finance Director each is further authorized to determine, in consultation with the Borough's financial advisor and the Underwriter, whether there shall be bond insurance for the Bonds, and to enter into

one or more agreements for bond insurance; provided, that bond insurance shall be obtained only if the present value of the bond insurance premium will be less than the present value of the expected interest savings on such Bonds as a result of the bond insurance. The agreement for bond insurance may contain such provisions relating to the rights of the Bond Insurer supplementary to and amendatory of the provisions of Sections 18 and 19 as the Borough Manager or Borough Finance Director may approve. Based upon the foregoing determinations, the Borough Manager and the Borough Finance Director each is authorized to execute a purchase contract for the Bonds with the Underwriter, in substantially the form presented at the meeting at which this Ordinance is adopted. The authority granted to the Borough Manager and Borough Finance Director by this section shall expire 270 days after the effective date of this Ordinance. If the Borough Manager or Borough Finance Director has not executed a purchase contract with the Underwriter within 270 days after the effective date of this Ordinance, no purchase contract for the Bonds may be executed on behalf of the Borough without further authorization from the Assembly.

Section 21. Official Statement. The distribution of the preliminary Official Statement for the Bonds in substantially the form presented at the meeting at which this Ordinance is adopted is approved. The preliminary Official Statement may be modified as the Borough Manager or Borough Finance Director may determine. The Borough Manager and Borough Finance Director each is hereby authorized to deem the preliminary Official

Statement final for purposes of paragraph (b)(1) of Securities and Exchange Commission Rule 15c2-12, and to execute and approve for distribution by the Underwriter the final Official Statement for the Bonds.

Section 22. Authority of Officers. The Mayor, the Borough Manager, the Borough Finance Director, the Borough Clerk, the Borough Attorney, and each of them, hereby is authorized and directed to do and perform all things and determine all matters not determined by this Ordinance, to the end that the Borough may carry out its obligations under the Bonds and this Ordinance.

Section 23. Prohibited Sale of Bonds. No person, firm, or corporation, or any agent or employee thereof, acting as financial consultant to the Borough under an agreement for payment in connection with the sale of the Bonds, is eligible to purchase the Bonds as a member of the original underwriting syndicate either at public or private sale.

Section 24. Miscellaneous.

(A) All payments made by the Borough of, or on account of, the principal of or interest on the Bonds shall be made on the several Bonds ratably and in proportion to the amount due thereon, respectively, for principal or interest as the case may be.

(B) No recourse shall be had for the payment of the principal of or the interest on the Bonds or for any claim based thereon or on this Ordinance against any member of the Assembly or officer of the Borough or any person executing the Bonds.

The Bonds are not and shall not be in any way a debt or liability of the State of Alaska or of any political subdivision thereof, except the Borough, and do not and shall not create or constitute an indebtedness or obligation, either legal, moral or otherwise, of the State of Alaska or of any political subdivision thereof, except the Borough.

Section 25. Continuing Disclosure. The Borough hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate in substantially the form presented at the meeting at which this Ordinance is adopted.

Notwithstanding any other provision of this Ordinance, failure of the Borough to comply with the Continuing Disclosure Certificate shall not be considered a default of the Borough's obligations under this Ordinance or the Bonds; however, the Registered Owner or Beneficial Owner of any Bond may bring an action for specific performance to cause the Borough to comply with its obligations under this section.

Section 26. Severability. If any one or more of the provisions of this Ordinance shall be declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this Ordinance and shall in no way affect the validity of the other provisions of this Ordinance or of the Bonds.

Section 27. Effective Date. This Ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this _____ day of _____, 2015.

Larry DeVilbiss, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING AND APPROVING THE RECOMMENDATIONS OF THE HUMAN SERVICES TRANSPORTATION COORDINATION PLAN; TO ALLOW PARTICIPANTS TO QUALIFY FOR FEDERAL TRANSIT ADMINISTRATION FUNDING PASSED THROUGH THE ALASKA STATE DEPARTMENT OF TRASPORTATION AND PUBLIC FACILITIES TRANSIT OFFICE.

AGENDA OF: March 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY *John Moosey* JOHN MOOSEY, BOROUGH MANAGER: *George Sworts*

Route To:	Department/Individual	Initials	Remarks
	Originator: B. Sworts	<i>BS</i>	
	Capital Projects Director	<i>MB</i>	<i>2/10/15</i>
	Finance Director	<i>gsw</i>	<i>2/13/15</i>
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JM</i>	<i>2/23/15</i> <i>(JN)</i>

ATTACHMENT (S): Fiscal Note: NO X YES _____
 MASCOT Request Letter and attachments (5 pp)
 Human Services Coordinated Transportation Plan For the Mat-Su Borough Area, Phase III - 2011-2016 (41 pp)
 Resolution Serial No. 15-018 (2 pp)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough has received the attached request from MASCOT asking for approval of the recommended priorities for SFY16 Purchase of Service Funding Request.

In support of this request, MASCOT has provided documentation including the Coordinated Transportation Plan from which the

projects are derived for your review and consideration.

Recommendation of Administration:

Staff respectfully recommends Assembly adoption of the resolution supporting and approving the recommendations of the Human Services Coordinated Transportation Plan to allow participants to qualify for Federal Transit Administration funding passed through the Alaska Community Transit Office, Alaska Department of Transportation & Public Facilities.



Mat-Su Community Transit (MASCOT)

Providing Public Transit Since 1999
225 West Riley Avenue, Wasilla Alaska 99654
907-864-5000 (Main) 907-373-5999 (Fax)
www.matsutransit.com

January 22, 2015

Honorable Assembly Members
Matanuska Susitna Borough Assembly
350 East Dahlia Avenue
Palmer, AK 99645

RE: Resolution for Approval of SFY16 Purchase of Service Funding Request

Honorable Assembly Members:

Attached please find a requested resolution for approval of public transportation projects applied for through the Alaska Community Transit Office, Department of Transportation for SFY16.

Each year, these are prioritized by our Coordinated Transportation group and submitted for a funding request. Federal grant procedures for this funding require approval from the local governing body of the prioritized list of projects. Approval of this list does not determine which projects are funded.

To be clear, this resolution *is not requesting funding* from the Assembly. A description of each project in the priorities list are included with this letter.

If I can answer any questions or provide any clarification that would assist in the consideration of this request my contact information is provided below.

Sincerely,

Naomi R. Nelson
Executive Director
Mat-Su Community Transit (MASCOT)
nnelson@matsutransit.com

(907) 864-5009

Mat-Su Human Services Coordinated Transportation
PRIORITIEZED PROJECT LIST FOR SFY2016

This is the priority of projects as assigned by the
 Mat-Su Human Services Coordinated Transportation
 Group

PROJECT TITLE	REQUESTED BY	PRIORITY
Purple Pass Program	MASCOT	1
Work Services Transportation / Low Income	MASCOT	TIE
Mat-Su Accessible Cab (MAC) Program	MASCOT	TIE

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**Mat-Su Human Services Coordinated Transportation Plan
Project Funding Summary Worksheets SFY 2016**

PROJECT NAME	Purple Pass Program		
REQUESTED BY:	Mat-Su Community Transit (MASCOT)	CONTACT:	Naomi Nelson
EMAIL:	nnelson@matsutransit.com	PHONE:	(907) 864-5009

1.) DESCRIPTION OF PROJECT:						
MASCOT is requesting funds to continue its Purple Pass Program. This funding and program does the following: <ul style="list-style-type: none"> 1) Provides operating dollars in the amount of the funding request at a lower match rate (20%) than our main funding (43.14%). 2) Provides a discounted ride for clients of service agencies around the Mat-Su Valley. Passes are distributed free of charge to agencies that serves seniors, individuals with disabilities and other agencies that provide services related to employment, mental health and/or substance abuse, homelessness, and education. 						
2.) GROUPS OF PEOPLE THIS PROJECT SERVES:						
This project serves Seniors, and Individuals with Disabilities, AMHTA Beneficiaries, and Low Income Persons seeking employment or assistance with employment transportation.						
3.) ANTICIPATED AMOUNT OF FUNDING REQUESTED / TOTAL PROJECT COST						
<table> <tr> <td>Requested Funding:</td> <td>\$100,000</td> </tr> <tr> <td>Match Required:</td> <td>\$20,000</td> </tr> <tr> <td>Total Project Cost:</td> <td>\$120,000</td> </tr> </table>	Requested Funding:	\$100,000	Match Required:	\$20,000	Total Project Cost:	\$120,000
Requested Funding:	\$100,000					
Match Required:	\$20,000					
Total Project Cost:	\$120,000					
4.) IMPACT OF NOT FUNDING THIS PROJECT:						
Without this funding, MASCOT's overall funding would be reduced, and require the higher match rate for the amount of funding from this grant and will effect the availability of discounted fares, and service delivery. This project provides MASCOT with both the ability to offer substantial discounted fares to targeted groups, while at the same time providing additional operating dollars with which to maintain current services.						
5.) HSCT PLAN GOALS SUPPORTED / MET BY THIS PROJECT:						
<ul style="list-style-type: none"> 1.) <u>Maintain Current Level of Services (Page 29):</u> <ul style="list-style-type: none"> D) Continue to Provide Current Services 2.) <u>Expand Transportation Services (Page 29):</u> <ul style="list-style-type: none"> H) Expand Senior Trip Purposes & Services I) Expand Service Options & Areas for Individuals With Disabilities, Low-Income Persons and Seniors J) Establish Dependable Funding Sources, Expand Operating Dollars, Develop Reserve Accounts, Seek Out Alternate Funding Sources 8.) <u>Improve Access to Jobs and Medical Services (Page 30):</u> <ul style="list-style-type: none"> B) Partner With Job Training Organizations 9.) <u>Share and Pool Resources, Expand Existing Shuttle Services (Page 30):</u> <ul style="list-style-type: none"> F) Encourage Partnerships And Coordination That Will Increase Access To Employment Sites And Health Care Services 						

Mat-Su Human Services Coordinated Transportation Plan
Project Funding Summary Worksheets SFY 2016

PROJECT NAME	Work Services Transportation / Low Income		
REQUESTED BY:	Mat-Su Community Transit (MASCOT)	CONTACT:	Naomi Nelson
EMAIL:	nnelson@matsutransit.com	PHONE:	(907) 864-5009

1.) DESCRIPTION OF PROJECT:

MASCOT is requesting funds to continue its Work Services Transportation for families receiving cash assistance through the Alaska Temporary Assistance Program (ATAP). This program provides transportation for low income work related rides, through bus service, cab service or a combination of the two. Work related rides include transportation to work, and also job seeking activities. This program is also able to provide transportation during days and times when public transit is not available or inadequate.

2.) GROUPS OF PEOPLE THIS PROJECT SERVES:

This project specifically serves low income families with children seeking work, or who have employment but need assistance with transportation to maintain employment in order to reach self-sufficiency goals.

3.) ANTICIPATED AMOUNT OF FUNDING REQUESTED / TOTAL PROJECT COST

Requested Funding:	\$48,000
Match Required:	\$12,000
Total Project Cost:	\$60,000

4.) IMPACT OF NOT FUNDING THIS PROJECT:

Without funding for continuation of this project, these individuals will lose vital support that will affect them as individuals, their families and the community as a whole. This program allows the resources of supporting agencies to stretch further in other areas, increases the success rate and creates a community partnership. This program provides vital support to low income individuals to build or regain self-sufficiency, many of whom are struggling and support families with children.

5.) HSCT PLAN GOALS SUPPORTED / MET BY THIS PROJECT:

3.) Maintain Current Level of Services:

- D) Continue to Provide Current Services

4.) Expand Transportation Services:

- D) Provide Weekend & Holiday Service
- F) Service During Early Morning And Late Night Periods, Eventual 24 HR Services
- G) Provide Same Day Service, Targeting School, Job and Non-Emergency Medical Access
- I) Expand Service Options & Areas for Individuals With Disabilities, Low-Income Persons and Seniors

8.) Improve Access to Jobs and Medical Services:

- B) Promote Alternative Transportation Options During Non-Peak Hours and Underserved Geographic Areas
- C) Partnering With Job Training Organizations

10.) Share and Pool Resources, Expand Existing Shuttle Services (Page 30):

- F) Encourage Partnerships And Coordination That Will Increase Access To Employment Sites And Health Care Services

Mat-Su Human Services Coordinated Transportation Plan
Project Funding Summary Worksheets SFY 2016

PROJECT NAME	Mat-Su Accessible Cab (MAC) Program		
REQUESTED BY:	Mat-Su Community Transit (MASCOT)	CONTACT:	Naomi Nelson
EMAIL:	nnelson@matsutransit.com	PHONE:	(907) 864-5009

1.) DESCRIPTION OF PROJECT:

MASCOT is requesting to continue its Taxi Voucher Program, also known as "Mat-Su Accessible Cab (MAC) Vouchers". This program provides additional transportation options for qualifying individuals to purchase taxi rides at a 55% discount from standard taxi fares through use of the vouchers.

2.) GROUPS OF PEOPLE THIS PROJECT SERVES:

This project serves Seniors and Individuals with Disabilities.

3.) ANTICIPATED AMOUNT OF FUNDING REQUESTED / TOTAL PROJECT COST

Requested Funding:	\$80,000
Match Required:	\$20,000
Total Project Cost:	\$100,000

4.) IMPACT OF NOT FUNDING THIS PROJECT:

This program provides increased mobility and independence and access to vital services for participants beyond what public and private transportation can provide for these targeted groups, particularly during evenings and weekends when other transportation is not available or does not provide coverage to an outlying area during weekdays. Without funding for continuation of this project, the mobility, independence and access to vital services for the participants would be significantly affected.

5.) HSCT PLAN GOALS SUPPORTED / MET BY THIS PROJECT:

5.) Maintain Current Level of Services:

- D) Continue to Provide Current Services
- E) Continue the Cab Vouchers Program

6.) Expand Transportation Services:

- A) Extend Routes/Services To Areas Not Currently Covered
- E) Provide Weekend & Holiday Service
- F) Service During Early Morning And Late Night Periods, Eventual 24 HR Services
- H) Expand Senior Trip Purposes & Services
- I) Expand Service Options & Areas for Individuals With Disabilities, Low-Income Persons and Seniors

7.) Improve Access to Jobs and Medical Services:

- B) Promote Alternative Transportation Options During Non-Peak Hours and Underserved Geographic Areas

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Human Services Coordinated Transportation Plan For the Mat-Su Borough Area

Phase III – 2011-2016

Final Plan
February 2, 2011

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Introduction

The intent of this plan is to document evaluation of existing transportation providers, unmet transportation needs and duplications in human service agency and public transportation service.¹ It sets out a plan for coordinating transportation services among participating stakeholders to fulfill the requirements for the *United We Ride* initiative and the Federal Transportation Administration's (FTA) *Safe, Accountable, Flexible and Efficient Transportation Equity Act – A Legacy for Users* (SAFETEA_LU).

The following three federal grants are allocated as part of SAFETEA-LU, to address transportation needs of lower income persons, the elderly, and individuals with disabilities:

- Transportation for Elderly Individuals and Persons with Disabilities (FTA Section 5310)
- Job Access and Reverse Commute Program (JARC, FTA Section 5316)
- The New Freedom Initiative (FTA Section 5317)

Projects funded through these three federal programs *and* the Alaska Mental Health Trust are required to be derived from a locally developed, coordinated plan. These funding programs focus on the needs of transportation disadvantaged persons and those with special transportation needs that cannot be met through traditional personal automobile or public transportation means.

SAFETEA-LU guidance issued by the Federal Transportation Administration (FTA) indicates that the public transit-human services plan should be a ***“unified, comprehensive strategy for public transportation service delivery that identifies the transportation needs of individuals with disabilities, older adults, and individuals with limited income, laying out strategies for meeting these needs, and prioritizing services.”***²

In 1999, a major effort was undertaken among human service transportation organizations to develop coordinated transportation services in the Matanuska-Susitna (Mat-Su) Borough. A coalition of organizations and agencies led an effective effort that brought service providers, agencies, and users together to explore ways in which better and more cost-effective services could be provided for transportation-dependent residents through coordination of transportation services.

This Plan provides goals and strategies as Phase III for 2011-2016. It represents the third phase of actions toward advancing coordinated transportation services. Strategies and actions in the plan coordinate our collective efforts seek to improve transportation access.

¹ (Coordinated Public Transit Human Services Transportation Plan Template, 2009)

² (Federal Register: March 15, 2006 - Volume 71, Number 50, page 134, 2006)

Community Background

Location

The Mat-Su Borough is comprised of the lush farmlands of the Matanuska and Susitna Valleys, approximately 40 miles northeast of Anchorage. Its current population is 84,314. It lies at approximately 61.600000° North Latitude and -149.100000° West Longitude. The area encompasses 24,681.5 sq. miles of land and 578.3 sq. miles of water. The average temperatures in January range from 6 to 14 °F and in July from 47 to 67 °F. Annual precipitation averages 16.5 inches.³

Transportation

The Mat-Su Borough is connected to other South-Central and Interior Alaska communities by both the Glenn and George Parks Highways. Commercial airlines serve the nearby Anchorage International Airport, but a local municipal airport supports private and chartered services. The Alaska Railroad provides for delivery of ocean freight, and currently there are no ferry terminals in the Mat-Su Borough.⁴

There are currently three public transportation providers operating within the Mat-Su Borough. Transportation and transportation assistance is also provided by community organizations and governmental agencies. Common travel destinations are related to work (including those who commute from the Mat-Su Valley to Anchorage), medical and legal appointments, grocery shopping and social related trips. Many people in the Mat-Su Borough use personal vehicles for transportation, but a growing number of residents rely on public transportation in addition to the transportation and related support provided by community organizations and governmental agencies.

Agencies and providers of social services, medical aid, education, employment training and specialized transportation for mobility-limited, elderly and low-income individuals fill a critical need in our community. A significant number of residents struggle daily to obtain transportation mobility that meets their diverse needs. Mobility is their lifeline for access to training, education, medical services, work sites and other community activities. Currently there are many agencies and organizations in the Mat-Su Borough that serve people with disabilities, elderly and low income citizens and those with special support needs.

³ (Alaska Community Database Community Information Summaries for Mat-Su Borough, 2009)

⁴ (Alaska Community Database Community Information Summaries for Mat-Su Borough, 2009)

Map of Community

Figure 1: Map of Matanuska – Susitna Borough⁵

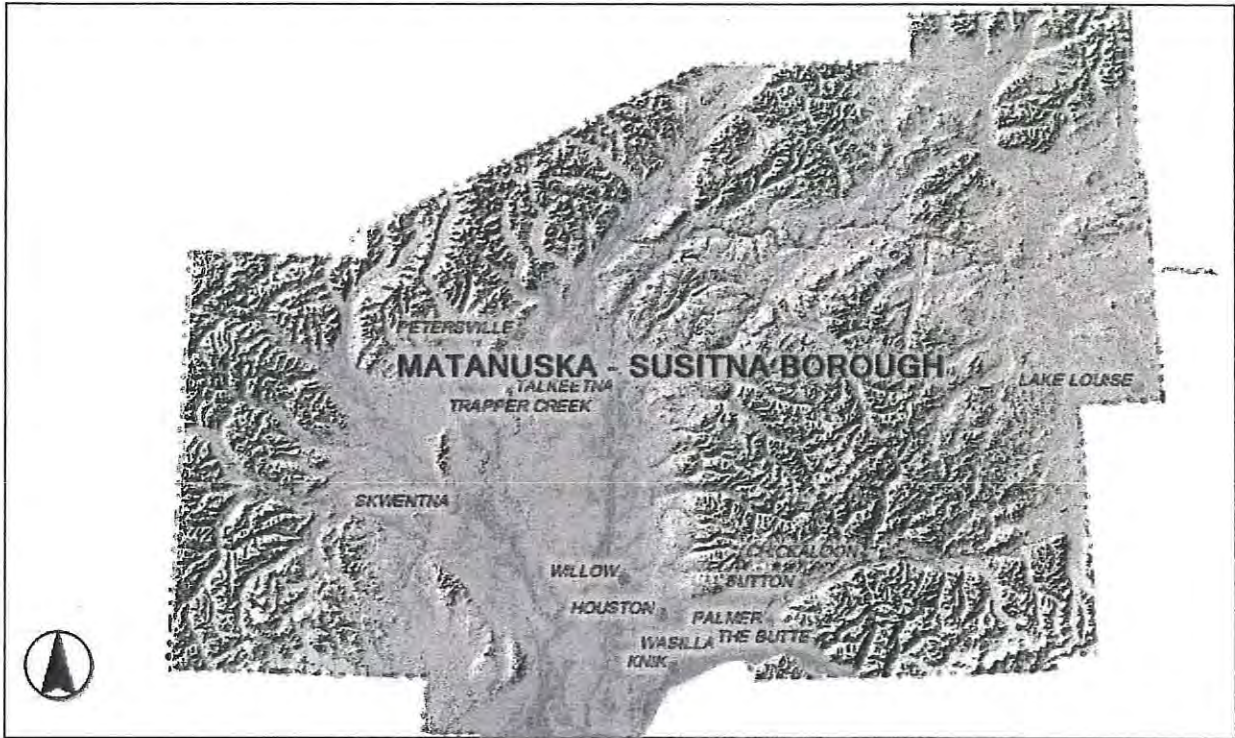
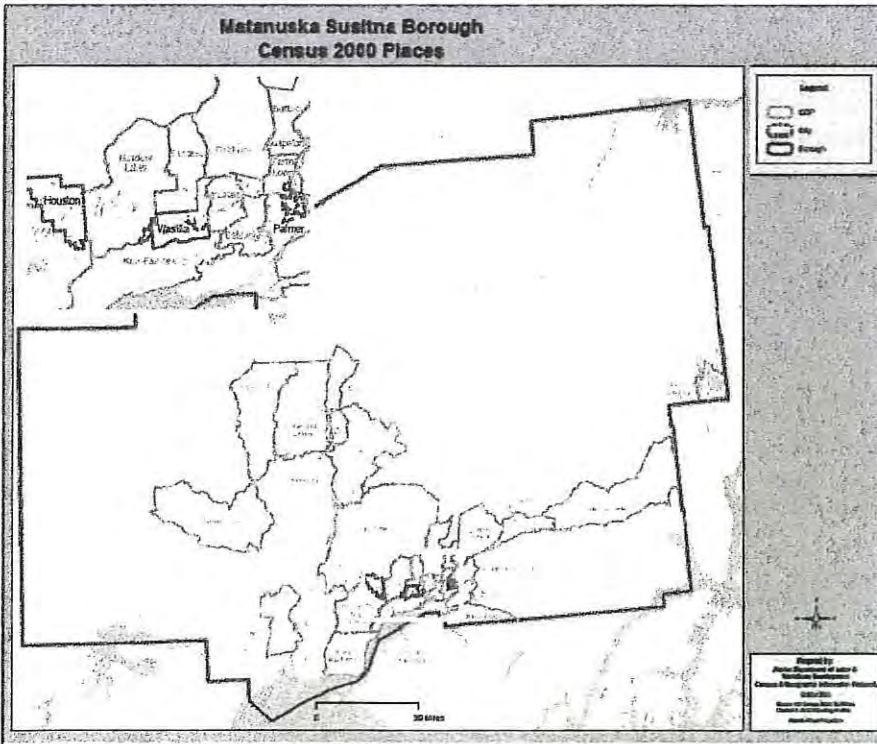


Figure 2: Map of Matanuska – Susitna Borough (Census)⁶



⁵ (Dept. of Labor & Workforce Development, Census & Geographic Information Network, 2004)

Coordinated Services Element

Coordination Working Group – Members (Table I)

Please Note: This list is comprised of current and previous participants who attended meetings and/or provided input on the plan and related projects and anticipated new participants. Any exclusion of past or current participants is unintentional and will be correct in the next plan revision or update. See description of Current Services for types of transportation and related assistance provided by these organizations and agencies.

Access Alaska	Mat-Su College
Alaska Cab Valley	Mat-Su Community Transit (MASCOT)
Alaska Family Services	Mat-Su Health Services (MSHS)
Alaska Job Corps / Palmer	Mat-Su Independent Taxi
Alaska Mobility Coalition	Mat-Su Services for Children & Adults (MSSCA)
Big Brothers Big Sisters / Mat-Su	Maximus Alaska Works
Boys & Girls Club of South Central Alaska	Mid-Valley Senior Center
CCS Early Learning / Head Start	Municipality of Anchorage, People Mover
Chickaloon Village Traditional Council Transportation	Nugen's Ranch
Chugiak Senior Citizens Inc	Office of Children's Services (OCS / SOA) Dept. of Health & Social Services, State of Alaska
City of Palmer Planning Department	Palmer Senior Citizens Center (PSCC)
Daybreak Mental Health Coordination Services	Soaring Eagle Transit
Division of Vocational Rehabilitation (DVR /SOA) Dept. of Labor & Workforce Development, State of Alaska	Spring Planning Services
Division of Public Assistance (DPA / SOA) Dept. of Health & Social Services, State of Alaska	Sunshine Transit
Hope Community Resources / Mat-Su	Valley Mover (VM)
L-N-L Taxi	VPSI (Vanpool)
Matanuska-Susitna Borough Planning Department	Wasilla Chamber of Commerce

Special Recognition for Human Services Coordinated Transportation Support & Assistance By:

Transit Section, Department of Transportation & Public Facilities, State of Alaska (SOA DOT&PF)

Inventory of Available Resources and Services (Description of Current Service / Public Transportation)

Chickaloon Public Transportation...is a new transportation provider in the Chickaloon area with connecting service to Palmer, operated by Chickaloon Traditional Council and is anticipated to begin operating routes in early 2011.

Mat-Su Community Transit (MASCOT), established in 1999 as a non-profit organization was the sole public transportation provider in the Mat-Su Valley until 2010. MASCOT currently provides flex and commuter routes; demand response and transportation for Medicaid Choice Waiver clients. MASCOT also provides transportation assistance through three programs:

- 1) Purple Pass Program: Provides reduced bus fare options for seniors, individuals with disabilities and low-income persons through support agencies in the Mat-Su Valley,
- 2) Mat-Su Accessible Cabs Program: Provides cab fare assistance for seniors and individuals with disabilities,
- 3) Taxi to Work Program: Provides job related transportation assistance for seniors, individuals with disabilities and low-income persons.

Sunshine Transit was established in March of 2009 by the Sunshine Transit Coalition, under the umbrella of the Sunshine Community Health Center. Current services are focused on the Talkeetna and Susitna Community and the Sunshine Area. Sunshine Transit is pursuing ways to expand current services to meet the needs in the Trapper Creek, Willow and Caswell Lakes areas in addition to connecting/coordinated service to Wasilla & Palmer. This includes pursuing funds for planning, mobility management, and fare assistance for passengers in addition to developing secure, continual funding sources.

Valley Mover is a locally owned and operated public non-profit organization established in March 2010. It is dedicated to provide prompt and efficient public transportation services for Mat-Su residents. Current service is primarily directed to the year round workday commuter route linking Wasilla and Anchorage to support employment, medical, shopping, recreation, tourism and other rider needs. Valley Mover offers a discounted monthly pass program and also serves local, state, federal and non-profit agency purposes. Future expansion plans are focused to accommodate passenger needs within the Mat-Su core area as well as potential extended services. The fleet consists of comfortable, 39 passenger, ADA compliant buses providing increased capacity while minimizing air emissions.

Soaring Eagle Transit is an established public transportation provider with service in the Copper River Basin, but also provides connecting service to Chickaloon, Palmer, Sutton and Anchorage. Soaring Eagle Transit coordinates services with MASCOT.

Anchorage People Mover is an established public transportation provider operated by the Municipality of Anchorage and provides fixed route & paratransit services in the Anchorage area. Combined use day & monthly bus passes are available for use on MASCOT & People Mover.

Description of Current Service / Other Transportation (Table II)

In addition to *public* transportation providers, other organizations / agencies in the Matanuska Susitna Borough provide transportation services and/or support targeted at their individual client populations. These include *but are not limited to*:

<p>Access Alaska / Mat-Su Phone: 907-357-2588 Web: www.accessalaska.org</p>	<p>Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Alaska Family Services Phone: (907) 746-4080 Web: www.akafs.org</p>	<p>Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation. For the Domestic Violence Program, Gas cards are available to domestic violence victims to assist in getting to shelter or court. Staff also provides transportation from the shelter for purposes of group outings and as needed to assist with access to community programs and services. For the Family Support & Preservation Program, transportation support is provided through the distribution of bus passes and taxi vouchers.</p>
<p>Alaska Job Corps Center/ Palmer Phone: (907) 861-8838 www.alaska.jobcorps.gov</p>	<p>Provides shuttle service for their resident and non-resident students to work, home and college. Provides transportation assistance through purchasing bus passes/punch cards for use on public transit.</p>
<p>Boys & Girls Clubs of Southcentral AK Phone: (907) 248-5437 Web: www.bqcalaska.org</p>	<p>Mat-Su Boys & Girls Clubs provides transportation to and from select schools in the Wasilla/Palmer area to assist children and youth in accessing programs and services at the Club.</p>
<p>CCS Early Learning / Head Start Phone: (907) 745-4040 Web: www.ccsalaska.org</p>	<p>CCS Early Learning owns a fleet of school buses and contracts the driving and maintenance of these out - currently to First Student. The school buses provide transportation to and from school for students enrolled in the Head Start program. Also, taxi vouchers are utilized to help parents of enrolled children to get to and from meetings that are required in the governance aspects of our program.</p>

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Description of Current Service / Other Transportation (Table II)

In addition to *public* transportation providers, other organizations / agencies in the Matanuska Susitna Borough provide transportation services and/or support targeted at their individual client populations. These include *but are not limited to*:

<p>Chugiak Eagle-River Senior Center Phone: (907) 688-2608 www.chugiak.org</p>	<p>Provides meals and transportation for area seniors to medical appointments, shopping, care centers and senior center activities.</p>
<p>Daybreak Mental Health Services Phone: (907) 746-6019 Email: daybreak@gci.net</p>	<p>Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Division of Public Assistance Mat-Su District Alaska Dept. of Health & Social Services Phone: (907) 376-3903 Web: www.health.hss.state.ak.us/dpa</p>	<p>Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Division of Vocational Rehabilitation / Wasilla Branch Alaska Dept. of Health & Social Services Phone: (907) 352-2545 Web: www.labor.alaska.gov/dvr</p>	<p>When funding is available, purchases bus passes punch cards and/or taxi vouchers for eligible clients according to internal guidelines. Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Family Promise Mat-Su Phone: (907) 357-6160 Web: www.familypromisematsu.org</p>	<p>Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation. Awarded grant funding from Mat-Su Health Foundation in late 2010 to purchase a vehicle to provide transportation to clients in the program. Also provides gas vouchers for participants to use in personal vehicles.</p>

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Description of Current Service / Other Transportation (Table II)

In addition to *public* transportation providers, other organizations / agencies in the Matanuska Susitna Borough provide transportation services and/or support targeted at their individual client populations. These include *but are not limited to*:

<p>Hope Community Resources Phone: (907) 561-5335 Web: www.hopealaska.org</p>	<p>Provides transportation for their clients to access the community for work, medical appointments, and shopping.</p>
<p>Mat-Su Borough School District Phone: (907)373-2287 Web: www.matsuk12.us</p>	<p>Provides trips for students, including those with special needs in K-12 from/to home to school. Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Mat-Su Activity Respite Center Phone: (907) 707-1087 Web: www.matsu-respite.com</p>	<p>Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Mat-Su Health Services Phone: (907) 376-2411 Web: www.mshsak.org</p>	<p>Provides transportation for their clients to medical appointments, counseling sessions, and agency activities. Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Mat-Su Services for Children and Adults (MSSCA) Phone: (907) 352-1200 Web: www.mssca.org</p>	<p>Provides transportation for their clients to access the community for work, medical appointments, and shopping. Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>

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Description of Current Service / Other Transportation (Table II)

In addition to *public* transportation providers, other organizations / agencies in the Matanuska Susitna Borough provide transportation services and/or support targeted at their individual client populations. These include *but are not limited to*:

<p>Mid Valley Senior Center Phone: (907) 892-6114 Web: www.mid-valleyseniors.org</p>	<p>Provides meals and transportation services to seniors in its service area (Big-lake, Houston, Meadow Lakes, Wasilla, Willow, Houston and Big Lake). Accepts Medicaid Choice Waiver and private payment, passes available at anytime. Transportation to Doctor's Appointments Monday, Wednesday & Friday from 9:00AM to 3:00PM and for shopping on Tuesdays & Thursdays from 9:00AM to 1:30PM. Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>MAXIMUS Alaska Works Phone: (907) 352-2560 Web: www.maximus.com</p>	<p>Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Nugen's Ranch Phone: (907) 376-4534 Web: www.nugensranchak.org</p>	<p>Provides transportation to and from Mat-Su College, medical & counseling appointments, to and from grocery stores, and pharmacies as well. Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Office of Children's Services (OCS) Alaska Dept. of Health & Social Services Phone: (907) 746-8142 www.hss.state.ak.us/ocs</p>	<p>Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Palmer Mental Health Court / Coordinated Resources Project (PCRP) / Alaska Court System Phone: (907) 746-8142</p>	<p>Facilitates fare assistance to defendants participating in the Mental Health Court by distributing bus passes with discounted fares on public transportation and purchasing taxi vouchers for defendants.</p>

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 RS15-018

Description of Current Service / Other Transportation (Table II)

In addition to *public* transportation providers, other organizations / agencies in the Matanuska Susitna Borough provide transportation services and/or support targeted at their individual client populations. These include *but are not limited to*:

<p>Palmer Senior Citizens Center (PSCC) Phone: (907) 745-5454 Web: www.palmerseniors.org</p>	<p>Provides meals and transportation for area seniors to medical appointments, shopping, care centers and senior center activities. Is a certified Medicaid Choice Waiver Transportation Provider. Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Ready Care Phone: (907) 357-5627 Web: www.readycareak.com</p>	<p>Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation.</p>
<p>Wasilla Senior Citizens Inc. (WASI) Phone: (907) 376-3104 Web: www.alaskaseniors.com</p>	<p>Facilitates fare assistance to clients by distributing bus passes with discounted fares on public transportation. Provides meals for area seniors and coordinates transportation to medical appointments, shopping, care centers and senior center activities.</p>

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Assessment of Available Services – Public Transportation (Table III)

PROVIDER	CURRENT SCHEDULING / SERVICES	DAYS / HRS OF OPERATION	VEHICLE TYPES / WHEELCHAIR ACCESS (CURRENTLY IN SERVICE)	ACCESS IT	CURRENT FUNDING SOURCES
<p>Mat-Su Community Transit (MASCOT)</p> <p>225 W. Riley Ave Wasilla, Alaska 99654-8020</p> <p>(907) 864-5000 - Main</p> <p>(907) 864-5001 - Scheduling</p> <p>Assistance Programs & Medicaid Choice Waiver 907-864-5006</p> <p>www.matsutransit.com</p>	✓ Flex Routes	Monday – Friday (Except Observed Holidays)	Nine (9) Busses w/bike racks	Flex Routes & Commuter Routes: Use Schedule	FTA Grants – Section 5311, 5310, 5316, 5317
	✓ Demand Response				
	✓ Commuter	Routes From: 6:00AM – 6:00PM	All Lift Equipped	FLAG Stops (Call to schedule Pick-Ups, tell driver about Drop-Off's)	American Recovery and Re-investment Act of 2009 (ARRA)
	✓ Bus Passes / Punch Cards	Dispatch From: 6:00AM – 6:00PM	Five (5) Busses w/ Two (2) Wheelchair Capacity		
	✓ Medicaid Choice Waiver Transportation	Scheduling From: 9:30AM – 3:30PM	Four (4) Busses w/ One (1) Wheelchair Capacity		
	\$2.50 / One Way (Flex Routes) \$5.00 / One Way (Demand Response) \$3.00 / One Way (Commuter) \$6.00 Unlimited Day or \$100.00 Monthly Pass				

MASCOT provides Service In: Palmer & Wasilla (Flex), To/From Anchorage (Commuter), & Outlying Areas (Demand Response)

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Assessment of Available Services – Public Transportation (Table III)

PROVIDER	CURRENT SCHEDULING / SERVICES		DAYS / HRS OF OPERATION	VEHICLE TYPES / WHEELCHAIR ACCESS (CURRENTLY IN SERVICE)	ACCESS IT	CURRENT FUNDING SOURCES
<p>Sunshine Transit (operated by Sunshine Community Health Center)</p> <p>P.O. Box 787 Talkeetna, Alaska 99676-0787</p> <p>907-723-2273</p> <p>www.sunshineclinic.org/ talkeetna-clinic</p>	✓	Flex Route	Monday – Friday (Except Observed Holidays)	Three (3) Vans	Schedules Available at: Talkeetna Roadhouse, Flying Squirrel Bakery Cafe, Sunshine Clinic, Cubby's, and Moore's.	American Recovery and Re-investment Act of 2009 (ARRA)
	✓	Passes / Punch Cards (Multiple Ride)	Route From: 11:00AM –5:30PM (Winter Hours)			Local support: North Fork Automotive, Talkeetna Bachelor's Society Grant
		\$2.00 / One-Way \$10.00 / Multiple Ride Punch Card				Other Donations of Goods & Services From: Private Individuals, Sunshine Transit Coalition Members
		Ticket Purchases At: Talkeetna Roadhouse, Sunshine Clinic, Flying Squirrel Bakery Cafe, or the Susitna Senior Center.				

Sunshine Transit provides Service In: Talkeetna and Susitna Community and the Sunshine Area (Flex Route)

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Assessment of Available Services – Public Transportation (Table III)

PROVIDER	CURRENT SCHEDULING / SERVICES	DAYS / HRS OF OPERATION	VEHICLE TYPES / WHEELCHAIR ACCESS (CURRENTLY IN SERVICE)	ACCESS IT	CURRENT FUNDING SOURCES
Valley Mover 8336 W Parks Hwy Wasilla Alaska 99654 907-892-8800 (Main) F 907-892-8801 (Fax) www.valleymover.org	✓ Commuter Routes	Monday – Friday (Except Observed Holidays) Routes From: 5:00AM – 8:15PM Dispatch From: 5:00AM – 7:00PM	4 Busses 3 w/bike racks All Lift Equipped 4 # of Two (2) Wheel Chair Capacity	Commuter Routes: Use Schedule Demand Response: Call for Service To/From the Chugiak - Eagle River Area	Private Donations & Operational Support from Tew's Inc. Donations of Goods & Services: United Way Inlet Petroleum
	✓ Demand Response				
	✓ Bus Passes / Punch Cards				
\$5.00 Round Trip (Anchorage/ER/Chugiak) or \$10.00 Round Trip or (Wasilla/Anchorage) \$100.00 Unlimited Monthly Pass * TransBen Federal Transportation Vouchers Accepted*					

Valley Mover Service: Routes start at Mile 50 Parks Highway, go through Wasilla to Anchorage and back (Commuter), including some connecting service to the Chugiak-Eagle River (Demand Response).

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Human Services Transportation Community Client Referral Form

This form is a required element of the coordinated plan and is provided as Appendix A. During 2011, the form will be distributed to agencies willing to participate in a pilot program to put the form in use, develop the related process and provide feedback to the Transit Section (SOA / DOT&PF).

Population of Service Area:

The population of the Matanuska-Susitna Borough is currently estimated at **84,314⁷** by the State of Alaska, Department of Commerce, Community and Economic Development (SOA / DCCED).

Communities located within the borough include: Big Lake, Buffalo Soapstone, Butte, Chase, Chickaloon, Farm Loop, Fishhook, Gateway, Glacier View, Houston, Knik River, Knik-Fairview, Lake Louise, Lakes, Lazy Mountain, Meadow Lakes, Palmer, Petersville, Point MacKenzie, Skwentna, Susitna, Sutton-Alpine, Talkeetna, Tanaina, Trapper Creek, Wasilla, and Willow.⁸ The following table shows populations for these communities.

Population of Communities in the Matanuska Susitna Borough (Table IV)⁹		
Community Name / Area Description / Estimated Population		
<small>2009 SOA / DCCED Certified Population , *2009 SOA / DCCED Not Certified Population, **2008 " " " Not Certified Population</small>		
Big Lake	Big Lake is a community on the shore of Big Lake, 13 miles southwest of Wasilla, in the Chugach Mountains. It lies adjacent to Houston and Knik-Fairview.	3,331
Buffalo-Soapstone	Buffalo Soapstone is located on Moose Creek Road, directly north of Palmer and Farm Loop, west of the Glenn Highway. It lies west of Moose Creek and Buffalo Creek.	738*
Butte	Butte is located south of Palmer in the Mat-Su Borough, between mile 9 and mile 16 of the Old Glenn Highway. It lies at the foot of Bodenbergt Butte, east of a Matanuska River, 42 miles north of Anchorage.	3,255
Chase	Chase is located on the east bank of the Susitna River, 9 air miles north of Talkeetna in the Mat-Su Borough. It lies approximately 125 miles from Anchorage, at mile 236 of the Alaska Railroad. There is no road access.	35**
Chickaloon	The unincorporated community of Chickaloon is located within the Matanuska-Susitna Borough, northeast of the community of Sutton. Its western boundary is in the vicinity of the Kings River (mile 66.4 on the Glenn Highway), and its eastern boundary is in the vicinity of Purinton Creek.	277*

⁷ (Alaska Community Database Community Information Summaries for Mat-Su Borough, 2009)

⁸ (Alaska Community Database Community Information Summaries for Mat-Su Borough, 2009)

⁹ (Alaska Community Database Community Information Summaries for Mat-Su Borough, 2009)

Population of Communities in the Matanuska Susitna Borough (Table IV)⁹

Community Name / Area Description / Estimated Population

2009 SOA / DCCED Certified Population , *2009 SOA / DCCED Not Certified Population, *2008 " " " Not Certified Population

Farm Loop	Farm Loop is located in the center of the lush farmlands of the Matanuska Valley, about 42 miles northeast of Anchorage, off the Glenn Highway. It is just north of Palmer, off of Farm Loop Road and Willow-Fishhook Road.	1,313
Fishhook	Fishhook is northwest of Palmer and north of Lakes and Farm Loop. The area developed off of the Wasilla-Fishhook Road and Fishhook-Willow Road, the latter of which becomes Hatcher Pass Road north of the Little Susitna River.	3,337*
Gateway	Gateway is adjacent to and southwest of Palmer, off the Glenn Highway. The area is accessed by Trunk Road and the Palmer-Wasilla Highway.	4,068*
Glacier View	Glacier View lies along the Glenn Highway on the eastern border of the Mat-Su Borough, west of Gunsight Mountain, overlooking the Matanuska Glacier.	246*
Houston	Houston is located 18 miles northwest of Wasilla and 57 road miles north of Anchorage. It lies on the George Parks Highway, along the Little Susitna River.	1,664
Knik-Fairview	Knik-Fairview is on the northwest bank of the Knik Arm of Cook Inlet, 37 road miles northwest of Anchorage in the Mat-Su Borough. It lies south of Wasilla, Big Lake, and Meadow Lakes, off of Knik-Goose Bay Road and Fairview Loop Road.	13,824
Knik River	The community has developed along the south side of Knik River, which flows into the Knik Arm of Cook Inlet. It is at the southern border of the Mat-Su Borough, just north of Anchorage. It lies along Old Glenn Highway and Knik River Road.	631
Lake Louise	Lake Louise lies 32 miles northwest of Glennallen, on the western border of the Mat-Su Borough, north of the Glenn Highway. Lake Louise Road is 19.3 miles long, from mile 159.8 of the Glenn Highway.	100*
Lakes	The Lakes are lies east of Wasilla, between Wasilla and Gateway, off the Glenn Highway. It includes Bogard Road, Trunk Road, and the Palmer-Wasilla Highway. Lakes in the area include Neklason, Kings, Wolf, Hart, Kennedy, Cottonwood, Finger, and Memory Lakes.	8,388
Lazy Mountain	The community lies at the base of 3,720-foot Lazy Mountain, 3 miles east of Palmer in the Mat-Su Borough. It lies east of the Matanuska River, off the Old Glenn Highway.	1,446*
Meadow Lakes	Meadow Lakes lies between the Little Susitna River and the Alaska Railroad, off of the George Parks Highway. It is west of Wasilla, continuing east and northeast of Houston. It is accessed by Pittman Road, Church Road, and Schrock Road.	7,319
Palmer	Palmer is located in the center of the lush farmlands of the Matanuska Valley, 42 miles northeast of Anchorage on the Glenn Highway.	5,532

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Population of Communities in the Matanuska Susitna Borough (Table IV)⁹		
Community Name / Area Description / Estimated Population		
2009 SOA / DCCED Certified Population , *2009 SOA / DCCED Not Certified Population, *2008 " " " Not Certified Population		
Petersville	Petersville is located on Petersville Road, at mile 114.9 of the George Parks Highway, west of Trapper Creek. Petersville Road is 17 miles north of the junction to Talkeetna Spur Road. Peters Creek and the Deshka River flow through the community.	6*
Point Mackenzie	Point MacKenzie is located between the south shore of Knik Arm of Cook Inlet and the Little Susitna River, in the Matanuska-Susitna Borough. It lies on Point MacKenzie Road, south of Big Lake, about 15 miles southwest of Wasilla.	273
Skwentna	Skwentna lies on the south bank of the Skwentna River at its junction with Eight Mile Creek, 70 air miles northwest of Anchorage in the Mat-Su Borough. It lies in the Yentna River Valley	73*
Susitna	Susitna is located on the west bank of the Susitna River, at the foot of Mount Susitna. It lies 30 air miles northwest of Anchorage, west of Big Lake, in the Mat-Su Borough.	16*
Sutton-Alpine	Sutton-Alpine is between miles 52 and 72 of the Glenn Highway, 11 miles northeast of Palmer in the Mat-Su Borough. The area is accessed by Chickaloon Way and Jonesville Road.	1,407*
Talkeetna	Located at the junction of the Talkeetna and Susitna Rivers, it lies 115 miles north of Anchorage at mile 226.7 of the Alaska Railroad. The paved Talkeetna Spur Road runs 14 miles east off the George Parks Highway at milepost 98.7.	894*
Tanaina	Tanaina lies directly north of Wasilla, between Meadow Lakes and Fishhook, in the Mat-Su Valley. It includes housing subdivisions to the west of Wasilla-Fishhook Road.	7,407
Trapper Creek	Trapper Creek lies between mile 107 and 133 of the George Parks Highway, in the Mat-Su Borough. It lies about 17 miles north of the Talkeetna Spur Road and west of the junction of the Chulitna, Susitna, and Talkeetna Rivers.	444*
Wasilla	Wasilla is located midway between the Matanuska and Susitna Valleys, on the George Parks Highway. It lies between Wasilla and Lucille Lakes, 43 miles north of Anchorage.	7,245
Willow	Willow is located in the Mat-Su Borough, between mile 60 and 80.7 of the George Parks Highway, north of Houston. Its western boundary is the Susitna River.	2,218*

Annual Trip Destination Distribution – Current Service:

A public survey was conducted by **RLS & Associates** for the *Matanuska Susitna Borough's Short Range Transit Plan* as an effort to gather public input about the people using public transportation. The survey was posted in January 15, 2009 through March 30, 2009. Survey results included the information gained from 191 completed surveys. The survey participants use public transit for a variety of activities. The following exhibit illustrates the distribution of trip purposes. Future surveys & ridership data analysis among participants may provide additional data on trip purposes.¹⁰

Annual Trip Destination Distribution (Table IV)¹¹	
Where are the people who use the transportation services going?	
Exhibit IV.14: Trip Purposes (From Matanuska Susitna Borough Short Range Transit Plan prepared by RLS & Associates)	
Work	18%
Shopping	14%
Professional / Medical Services / Appointments	13%
Government Services	5%
School	7%
Other	15%
Community College	3%
Employment Training	5%
Restaurant	5%
Entertainment	6%
Special Event	10%

The remainder of this page left blank intentionally.

¹⁰ (Matanuska Susitna Short Range Transit Plan by RLS & Associates, 2010)

¹¹ (Matanuska Susitna Short Range Transit Plan by RLS & Associates, 2010)

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Vehicle Inventory (Table V)

Vehicle Inventory (Table V)							
#	YEAR / MAKE / MODEL	VEHICLE TYPE	STATUS	CONDITION (Good / Fair / Poor)	SEATS	WHEELCHAIR LIFT / CAPACITY	OWNER OF VEHICLE
1	1999 Ford E450	Bus Cutaway / Standard Body	Full-Time	Good/Fair	20	Lift / One (1) Wheelchair Capacity	Mat-Su Community Transit (MASCOT)
1	2002 Ford E450	Bus Cutaway / Standard Body	Full-Time	Good/Fair	8	Lift / One (1) Wheelchair Capacity	Mat-Su Community Transit (MASCOT)
1	2004 Ford E450	Bus Cutaway / Standard Body	Full-Time	Good/Fair	25	Lift / Two (2) Wheelchair Capacity	Mat-Su Community Transit (MASCOT)
1	2006 Ford E350	Bus Cutaway / Standard Body	Full-Time	Good/Fair	10	Lift / One (1) Wheelchair Capacity	Mat-Su Community Transit (MASCOT)
1	2006 Ford E450	Bus Cutaway / Standard Body	Full-Time	Good/Fair	25	Lift / Two (2) Wheelchair Capacity	Mat-Su Community Transit (MASCOT)
1	2008 Ford E450	Bus Cutaway / Standard Body	Full-Time	Good/Fair	25	Lift / Two (2) Wheelchair Capacity	Mat-Su Community Transit (MASCOT)
2	2009 Chevy C5500	Bus Cutaway / Standard Body	Full-Time	Good/Fair	28	Lift / Two (2) Wheelchair Capacity	Mat-Su Community Transit (MASCOT)
1	2009 Ford E450	Bus Cutaway / Standard Body	Full-Time	Good/Fair	25	Lift / Two (2) Wheelchair Capacity	Mat-Su Community Transit (MASCOT)
6	2010 Ford E450	Bus Cutaway / Standard Body	New / Not Yet in Service	Good	25	Lift / Five (5) Wheelchair Capacity	Mat-Su Community Transit (MASCOT)
2	2010 Ford E450	Bus Cutaway / Standard Body	New / Not Yet in Service	Good	20	Lift / Four (4) Wheelchair Capacity	Mat-Su Community Transit (MASCOT)
2	1993 Doge (Recreational)	Minivan	Part-Time	Good / Fair	6	None	Sunshine Community Health Clinic (SCHC)- DBA Sunshine Transit
1	1999 Chevy Astrovan	Minivan	Part-Time	Good / Fair	7	None	Sterling Family (Use of Vehicle Donated to Sunshine Transit / SCHC Clinic, ownership transfer in process)
2	1995 D40LF NEWFLYER	Bus / Low-Floor / Standard body	Full time	Good	39	Lift / Two (2) Wheelchair Capacity	Valley Mover
1	1995 D40LF NEWFLYER	Bus / Low-Floor / Standard Body	Back-Up	Good	39	Lift / Two (2) Wheelchair Capacity	Valley Mover

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Vehicle Inventory (Table V)

#	YEAR / MAKE / MODEL	VEHICLE TYPE	STATUS	CONDITION (Good / Fair / Poor)	SEATS	WHEELCHAIR LIFT / CAPACITY	OWNER OF VEHICLE
12	1995 D40LF NEWFLYER	Bus / Low-Floor / Standard Body	Not In Service	Good	39	Lift / Two (2) Wheelchair Capacity	Valley Mover
1	2002 Ford Bus E350	Bus / Low-Floor / Standard Body	Back-Up	Good	11	Lift / Two (2) Wheelchair Capacity	Valley Mover

Additional vehicle inventories available in Appendix C

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Needs Assessment

This section provides an overview of the Mat-Su Borough's demographics, and more detailed information regarding targeted human services transportation recipients as of the 2000 Census. First results from the Census 2010 will be available in February 2011.

2000 Population	59,322
2009 SOA/DCCED Certified Population ¹³	84,314
Population 65 and over	3,465
Percent Population 65 and older	5.8%
Per Capita Income	\$21,105
Median Family Income	\$56,939
Median Household Income	\$51,221
Persons in Poverty	6,419
Percent Below Poverty	11.0%

Total Disabilities Tallied:	16,602
<i>Total disabilities tallied for people 5 to 15 years</i>	1,053
Sensory disability	116
Physical disability	111
Mental disability	732
Self-Care disability	94
<i>Total disabilities tallied for people 16 to 64 years</i>	12,308
Sensory disability	1,443
Physical disability	3,248
Mental disability	1,785
Self-Care disability	815
Go-outside-home-disability	1,592
Employment Disability	3,435

¹² (U.S. Census Bureau, 2000 Decennial Census, 2000)

¹³ (Alaska Community Database Community Information Summaries for Mat-Su Borough, 2009)

¹⁴ (U.S. Census Bureau, 2000 Decennial Census, 2000)

Disabilities by Age and Type for the Mat-Su Borough – Census 2000 (Table VII)¹⁴	
Total disabilities tallied for people 65 years and over:	3,241
Sensory disability	635
Physical disability	1,169
Mental disability	411
Self-Care disability	359
Go-outside-home-disability	667

Mat-Su Borough Household Income in 1999 (Table VIII)¹⁵		
Total Households:	20,522	
Households making: Less than \$10,000	1,398	6.8%
\$10,000 to \$14,999	1,064	5.2%
\$15,000 to \$24,999	2,148	10.5%
\$25,000 to \$34,999	2,249	10.9%
\$35,000 to \$49,999	3,319	15.3%
\$50,000 to \$74,999	4,857	23.6%
\$75,000 to \$99,999	2,852	13.9%
\$100,000 to \$149,999	2,095	10.2%
\$150,000 to \$199,999	422	2.1%
\$200,000 or more	328	1.6%

Mat-Su Borough Household by Type (Table IX)¹⁶		
Total Households:	20,556	
Households with Individuals 65 years and over	2,587	12.6%
Average Household Size	2.84	%NA
Average Family Size	3.29	%NA

¹⁵ (U.S. Census Bureau, 2000 Decennial Census, 2000)

¹⁶ (U.S. Census Bureau, 2000 Decennial Census, 2000)

U.S. Department of Health and Human Services Poverty Guidelines, 2010¹⁷ (Table X)

Please Note: The poverty guidelines for the remainder of 2010 are provided below. The guideline figures shown represent annual income. These guidelines will remain in effect until HHS publishes the 2011 poverty guidelines, which is expected in late January 2011.¹⁸

SIZE OF FAMILY UNIT	48 CONTIGUOUS STATES & D.C.	HAWAII	ALASKA
1	\$10,830	\$12,460	\$13,530
2	\$14,570	\$16,760	\$18,210
3	\$18,310	\$21,060	\$22,890
4	\$22,050	\$25,360	\$27,570
5	\$25,790	\$29,660	\$32,250
6	\$29,530	\$33,960	\$36,930
7	\$33,270	\$38,260	\$41,610
8	\$37,010	\$42,560	\$46,290
For each additional person, add:	\$3,740	\$4,300	\$4,680

¹⁷ (Federal Register, Vol. 75, No. 148, August 3, 2010, pp. 45628–45629, 2010)

¹⁸ (Federal Register, Vol. 75, No. 148, August 3, 2010, pp. 45628–45629, 2010)

Gaps & Needs in Service (Table XI)

Progressing needs are driven by the growth of the Mat-Su Borough and Identifying the needs of seniors, those with special needs, vulnerable population and choice riders.

GAP	RELATED NEEDS	GOALS & STRAGIES
Limited Services, Travel Assistance & Infrastructure: For the entire Mat-Su Borough	Increase Of Service Availability, Frequency and Reliability	2, 4-5, 8,10
	Additional Routes/Types In Current Service Areas	2, 4-5, 8
	Addition Of Routes & Connecting Service In Areas With No Regular Service	2, 4-5, 8, 10
	Extended Hours (4:00PM To after 10:00PM)	2, 4-5, 8,10
	Weekend, Holiday, Early Morning and Late Evening Services	2, 4-5, 8,10
	Full Week Services - Seven (7) Days Per Week	2, 4-5, 8,10
	Full Day Services - Twenty-Four (24) Hours Per Day	2, 4-5, 8,10
	Transportation Options & Assistance For Individuals With Disabilities, Low – Income Persons And Seniors Including Physically Frail Adults	2-4, 8
	Escort & Personal Care Attendant Services	2-4, 8
	Travel Training Services	2-4, 8
	One-Stop Transit Information Source, Call Center, Technology Advances	3, 4-5, 7
	Transportation Cost Assistance	2, 4-5, 7
	Bus Stops, Lighting, Shelters, Curb Cuts, Signs & Schedules	1-3, 4-5, 7-8
	Dependable Funding Sources & Secured Local Match Funding	1-10
	Accessible Taxi Cabs	2, 4, 6
	Resources For Education Related to Transportation, Targeting Low Income Families / Families With Disabilities	2, 4
	Shared Resources Such As Cooperative Maintenance, Drivers, Group Fuel Purchases, Insurance Pools, Vehicle Sharing.	1-10
	Marketing & Education On Public Transportation For The General Public And Local, State And Federal Elected Officials.	1-10
	Public Transportation Plan/Direction/Needs for the Mat-Su Borough	1-3, 5, 10
Mobility Management & Planning	1-10	
Support of Public Transit (Local & State Level)	1-10	

Gaps & Needs in Service (Table XI)

Progressing needs are driven by the growth of the Mat-Su Borough and Identifying the needs of seniors, those with special needs, vulnerable population and choice riders.

GAP	RELATED NEEDS	GOALS & STRAGIES
Limited Service: In current Service Area in Wasilla & Palmer Including Commuter Service to Anchorage	More Routes & Express Routes Between Wasilla & Palmer	2, 4, 5, 8
	Bus Stops No More Than Thirty (30) Minutes Apart Going Each Direction	2, 4, 5, 8
	More Frequent Stops Throughout Existing Service Areas,	2, 4, 5, 8
	Decreased Wait Times Between Drop-Off & Pick Ups	2, 4, 5, 8
	More Frequent Service At "FLAG" Stops	2, 4, 5, 8
	Extending Hours Of Operation By Approximately Four (4) To Six (6) Hours	2, 4, 5, 8
	Early Morning Transportation: 5:00AM – 08:00AM Drop-Off's @ Westside Center In Wasilla Before 8:00AM from Palmer, Wasilla and outlying areas.	2, 4, 5, 8
	Late Afternoon / Evening Transportation: 2:00PM – after 10:00PM Pick-Ups @ Westside Center In Wasilla After 2:00PM to Palmer & Wasilla Drop-Off's @ Westside Center In Wasilla After 2:00pm from Palmer & Wasilla Connecting Service From Trunk Road After 9:00PM	2, 4, 5, 8

Gaps & Needs in Service (Table XI)

Progressing needs are driven by the growth of the Mat-Su Borough and Identifying the needs of seniors, those with special needs, vulnerable population and choice riders.

GAP	RELATED NEEDS	GOALS & STRAGIES
No Regular Service: All Outlying Areas (See Below for Areas)	Regularly Scheduled Service 6:00AM – 6:00PM	2, 4-5, 8, 10
	Demand Response & Satellite Service 8:00AM – 6:00PM	2, 4-5, 8, 10
	Extended Hours: 6:00AM – 10:00PM & After 10:00PM	2, 4-5, 8, 10
	Connecting Service to/from Palmer, Wasilla & Anchorage 6:00AM – 6:00PM	2, 4-5, 8, 10
	North & South Connecting Service	2, 4-5, 8, 10
	OUTLYING AREAS SPECIFIC NEEDS (In addition to those stated above):	
Big Lake	Route(s) to/from Big Lake From Trunk Road after 9:00PM From Palmer-Wasilla Hwy after 9:30PM Arrive Westside Center by 8:00 AM	2, 4-5, 8, 10
Butte	Route(s) to/from the Butte Area From Palmer-Wasilla Hwy to Butte after 9:30PM	
Chickaloon*	Route(s) to/from Chickaloon 3:30 PM to 10:00PM From Trunk Road after 9:00PM	
Houston	Route(s) to/from Houston To Palmer & Wasilla from 8:00AM to 6:00PM From Trunk Road after 9:00PM Arrive Westside Center by 8:00 AM	
Knik / Fairview Loop	Route(s) to/from the Knik /Fairview Loop Area From Trunk Road after 9:00PM Connecting Service to Anchorage after 5:00PM	
Lazy Mountain / Palmer Fishhook	Route(s) to/from Lazy Mountain 10:00AM – 4:00PM	
Meadow Lakes / Pittman	From Trunk Road after 9:00PM	
Sutton*	Route(s) to/from the To/From Sutton 3:30PM -10PM Arrive Westside Center by 8:00 AM & after 5:00PM Connecting Service to Anchorage after 5:00PM	
Wasilla-Fishhook	Arrive Westside Center by 8:00 AM & after 5:00PM	
Willow, Talkeetna* & Trapper Creek	Development of Transportation: Vans - Two (2), twelve (12) Passenger, Drivers, Insurance, Operating Money, Data Collection & Reporting, Marketing Arrive Westside Center by 8:00 AM & after 5:00PM	

Strategies & Goals (Table XII)

#	STRATEGIES	TASKS	PRIORITY LEVEL		
			HIGH	MED	LOW
1)	Maintain Current Level of Services	<ul style="list-style-type: none"> a) Engage Community And State Leaders In Transit Outreach And Education Efforts b) Identify Funding Opportunities c) Secure Local Match Funding On An Annual Basis d) Continue To Provide Current Services e) Continue The Cab Vouchers Program f) Improve On-Time Performance Through Efficiency & Coordination 	X 10/12	2/12	0/12
2)	Expand Transportation Services	<ul style="list-style-type: none"> a) Extend Routes/Services To Areas Not Currently Covered b) Provide Adequate Coverage To Current Service Areas c) Expand Hours Of Operation d) Provide More Frequent Service e) Provide Weekend & Holiday Service f) Service During Early Morning And Late Night Periods, Eventual Twenty-Four Hour Services g) Provide Same Day Service, Targeting School, Job And Non-Emergency Medical Access h) Expand Senior Trip Purposes & Services i) Expand Service Options & Areas For Individuals With Disabilities, Low-Income Persons And Seniors j) Establish Dependable Funding Sources, Expand Operating Dollars, Develop Reserve Accounts, Seek Out Alternate Funding Sources k) Keep Needs Assessments Current (Minimum Of Annually) & Encourage Participation From Stakeholders l) Strategize For Coming Needs, Plan For Expansion Of More Services m) Develop More Local Transportation Services and encourage Rideshare Development 	X 11/12	1/12	0/12

Strategies & Goals (Table XII)					
#	STRATEGIES	TASKS	PRIORITY LEVEL		
			HIGH	MED	LOW
3)	Enhance Communication & Advocacy	a) Promote The Sharing Of Information Between Agencies To Better Identify Unmet Needs b) Provide A Newsletter For Agencies Who Participate In Coordination c) Establish An On-Going Working Group To Promote Coordination Activities d) Travel Training Targeting Students, Homeless, Job Access, Seniors And At-Risk Youth b) Improve Communications With Riders, And Rider's Abilities To Communicate With Agencies c) Support Matanuska Susitna Borough Transportation Plans d) Create More Dialog Opportunities	X (6/12)	(4/12)	(2/12)
4)	Expand Youth Services & Programs	a) Promote Transit Use By Youth, Veterans, And Vulnerable Populations b) Provide Assisted Transportation To At-Risk Youth To Access Medical Care, Day Care And Educational Services c) Coordinate With Pupil Transportation d) Provide Subsidized Passes For Youth And College Students	X (7/12)	(4/12)	(1/12)
5)	Improve and Expand Transit Facilities & Resources	a) Establish Bus Stops To Meet ADA Accessibility Requirements b) Make Public Transit More Attractive To Seniors, Youth, And Choice Riders c) Installing Shelters, Benches And Real-Time Information	(5/12)	X (5/12)	(2/12)
6)	Establish Accessible Cabs	a) Promote Awareness Of The Issue Within The Community b) Have Taxis That Are Capable Of Transporting Larger, Electric Wheelchairs	(2/12)	X (6/12)	(4/12)

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Strategies & Goals (Table XII)					
#	STRATEGIES	TASKS	PRIORITY LEVEL		
			HIGH	MED	LOW
7)	Marketing	a) Public Outreach / Provide Information To Our Community (General Public, Employers And Service Agencies) About Availability Of Transportation Services b) Encourage Employers To Assist With Costs Of Employee Transportation c) Promote Client Independence Through Travel Training To Youth, Veterans, And Vulnerable Populations d) Educate Local And State Officials About Public Transportation And Promote Community Involvement	(3/12)	X (8/12)	(1/12)
8)	Improve Access to Jobs and Medical services	a) Provide Early Morning And Late Night Service on all routes and in all service areas b) Promote Alternative Transportation Options During Non-Peak Hours And Underserved Geographic Areas c) Partner With Job Training Organizations	X (7/12)	(5/12)	(0/12)
9)	Share and Pool Resources, Expand Existing Shuttle Services	a) Establish Shared Resources For Training (Training Center) For Drivers And Employees b) Establish A Shared Vehicle Pool c) Establish An Insurance Pool For Alaska d) Coordinate Bulk Purchases Of Fuel And Other Supplies e) Establish Centralized Scheduling And Dispatch Services f) Encourage Partnerships And Coordination That Will Increase Access To Employment Sites And Health Care Services g) Promote Opportunities That Utilize Existing Shuttle Services h) Share Ridership Data Collection Methods	(4/12)	X (8/12)	(0/12)
10)	Provide Service to and in Rural Areas of the Borough	a) Encourage And Develop Coordination & Partnerships b) Assist Rural Communities In Identifying Funding Resources c) Develop Resources	(6/12)	X (6/12)	(0/12)

Priority of Projects

Projects presented by participants are reviewed by the members of the coordination group and awarded rank order through a voting process.

A low rank ordering doesn't mean the project is not a valid need or wouldn't contribute to improving transit support for residents. It's simply a reflection of the reality that there are limited funds. As such, it's a partial snapshot of community participants' relative assessment of recommendations for helping address the many transit needs among diverse population segments of our community (general public, seniors, disabled, low income, those with no vehicle access, mobility limited, etc.)

The final rank order is not the driving factor that the State Transit Section uses to determine which projects are funded, but rather a scoring matrix for each application (you can view this matrix from the State Transit Section's website).

Depending upon how much total funding is available, they will start funding at the top of the ranked project list and work down. However, if there is limited funding in one category and more in another they may start at the top and skip down to projects that require other funding sources. For example, if there were five Purchase of Services (POS) Projects at the top of the list, and not a lot of POS funding for this grant year, they may fund the top one or two (under POS) and then jump down and look at funding the capital projects on the list, etc.

Mat-Su Human Services Coordinated Transportation PRIORITIZED PROJECT LIST FOR SFY2015

This is the priority of projects as assigned by the
Mat-Su Human Services Coordinated Transportation Group

PROJECT TITLE	REQUESTED BY	PRIORITY
Work Services Transportation / Low Income	MASCOT	1
Purple Pass Program	MASCOT	2
Mat-Su Accessible Cab (MAC) Program	MASCOT	3

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Appendix A - Community Client Referral Form

The remainder of this page left blank intentionally.

Mat-Su Valley Human Services Coordinated Transportation
Community Client Referral Form

DATE STAMP

MAILING ADDRESS:	FIRST	MI	LAST	PHONE:	DAY	MONTH	YEAR	PRIMARY
				PHONE:				ALTERNATE
PHYSICAL ADDRESS:	CITY	STATE	ZIP	EMAIL:				
				<input type="checkbox"/> I do not have an email account/internet				
	CITY	STATE	ZIP					

Please check all that apply to you...

<input type="checkbox"/> Senior	<input type="checkbox"/> Veteran	<input type="checkbox"/> Military	<input type="checkbox"/> College Student	<input type="checkbox"/> High School	<input type="checkbox"/> Grade School
<input type="checkbox"/> Low Income	<input type="checkbox"/> Work F/Time	<input type="checkbox"/> Work P/Time	<input type="checkbox"/> Unemployed	<input type="checkbox"/> No ADL*	<input type="checkbox"/> No Vehicle

*Alaska Driver's License

What are the types of trips you need transportation assistance with?

<input type="checkbox"/> Work	<input type="checkbox"/> School	<input type="checkbox"/> Shopping	<input type="checkbox"/> Other (Specify below):
<input type="checkbox"/> Medical	<input type="checkbox"/> Grocery Shopping		
<input type="checkbox"/> Legal	<input type="checkbox"/> Social		

During what DAYS and TIMES do you most need transportation?

DAYS: (please circle)	MON	TUES	WED	THURS	FRI	SAT	SUN
TIMES: (Example 8am-2pm)							
Please use this space for additional comments on your specific day & time needs for transportation:							

Do you have a Disability?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Are you in a Wheelchair?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Do you travel with a Care Attendant?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Do you need Door-to-Door Service?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Do you require an Escort?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Do you have a Medicaid Waiver?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Do you currently receive transportation service and/or assistance from any organization or agency?

<input type="checkbox"/> YES	<input type="checkbox"/> NO	If you answered YES, Please Specify below:
NAME OF AGENCY / ORGANIZATION:		
TYPE OF SERVICE OR ASSISTANCE:		

By signing below, I authorize this information to be released to the appropriate transportation provider:

SIGNATURE	DATE
-----------	------



Mat-Su Valley Human Services Coordinated Transportation
Community Client Referral Form

DATE STAMP

This form originated from the following Agency / Organization:			
AGENCY NAME:			
CONTACT PERSON:		DATE:	
MAILING ADDRESS:	PHONE:	FAX:	
	EMAIL:		

Coordinating Organization Service Recommendations	
Action Taken / By / Method:	
Client Referred To / For:	
Needs Met	
Needs Not Met (For future evaluation)	
Comments	

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Appendix B – Local Governing Body Approval

This plan version (February 2, 2011) from page one through Appendix A was approved on February 1, 2011 by the Matanuska-Susitna Borough Assembly.

Editors Notes:

Changes made to this document after borough approval are technical in nature such as the correction of typographical errors.

Content in Appendix B - D are additions to the plan document after borough approval, which contain agency/organization specific information and are not open to revision or comment except by the submitting agency.

Appendix C – Additional Vehicle Inventories

Additional Vehicle Inventories (Table XIV)							
#	YEAR / MAKE / MODEL	VEHICLE TYPE	STATUS	CONDITION (Good / Fair / Poor)	SEATS	WHEELCHAIR LIFT / CAPACITY	OWNER OF VEHICLE
1	1997 Ford Econoline	Van	Full-Time	Fair	14	None	Boys & Girls Clubs of Southcentral Alaska
1	2005 GMC Bluebird	Bus	Full-Time	Good	28	None	Boys & Girls Clubs of Southcentral Alaska
1	2006 GMC Bluebird	Bus	Full-Time	Good	30	None	Boys & Girls Clubs of Southcentral Alaska
1	1992 Chevrolet	Bus	Full-Time	Good	20	None	CCS Early Learning
1	1992 Chevrolet	Bus	Full-Time	Sub	20	None	CCS Early Learning
1	1993 Chevrolet	Bus	Not in Service	Dead	20	None	CCS Early Learning
1	1995 Chevrolet	Bus	Full-Time	Fair	20	None	CCS Early Learning
1	1995 Chevrolet	Bus	Sub	Good	20	None	CCS Early Learning
1	1995 Chevrolet	Bus	Sub	Good	20	None	CCS Early Learning
1	1995 Chevrolet	Bus	Full-Time	Good	20	None	CCS Early Learning
1	1995 Chevrolet	Bus	Not in Service	Dead	20	None	CCS Early Learning
1	1995 Chevrolet	Bus	Full-Time	Good	20	None	CCS Early Learning
1	1997 Chevrolet	Bus	Full-Time	Good	18 + 1	Lift / One (1) Wheelchair Capacity	CCS Early Learning
1	2003 Thomas	Bus	Full-Time	Good	18	None	CCS Early Learning
1	2004 Thomas	Bus	Full-Time	Good	22	None	CCS Early Learning

Human Services Transportation Coordination Plan for the Mat-Su Borough Area FINAL February 2, 2011
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Additional Vehicle Inventories (Table XIV)

#	YEAR / MAKE / MODEL	VEHICLE TYPE	STATUS	CONDITION (Good / Fair / Poor)	SEATS	WHEELCHAIR LIFT / CAPACITY	OWNER OF VEHICLE
1	2004 Thomas	Bus	Full-Time	Good	22	None	CCS Early Learning
1	2007 Thomas	Bus	Full-Time	Good	28	None	CCS Early Learning
1	2008 Thomas	Bus	Full-Time	New	28	None	CCS Early Learning
1	2009 Thomas	Bus	Full-Time	New	28	None	CCS Early Learning
1	2011 Thomas	Bus	Full-Time	New	28	None	CCS Early Learning
1	1997 Ford E-350	Bus	Part -Time	Fair	9	Lift / One (1) Wheelchair Capacity	Chugiak Eagle River Senior Center (CERSC)
1	2002 Dodge Dakota	Truck	Part -Time	Fair	2	N/A	Chugiak Eagle River Senior Center (CERSC)
1	2002 Ford Econoline 350	Van	Part -Time	Good	13	None	Chugiak Eagle River Senior Center (CERSC)
1	2002 Ford Econoline 350	Van	Full Time	Good	10	None	Chugiak Eagle River Senior Center (CERSC)
1	2008 Ford E450	Bus	Full Time	Good	19	Lift / One (1) Wheelchair Capacity	Chugiak Eagle River Senior Center (CERSC) Use / MASCOT Owned
1	2011 Ford F-250	Truck	Full Time	Good	3	N/A	Chugiak Eagle River Senior Center (CERSC)
1	1991 Ford	Van	Full-Time	Fair / Poor	15	None	Alaska Addiction Rehabilitation Services, Inc / dba Nugen's Ranch
1	1992 Chevy	Pick-Up	Full-Time	Fair	3	N/A	Alaska Addiction Rehabilitation Services, Inc / dba Nugen's Ranch
1	1999 Dodge	Van	Full-Time	Good / Fair	15	None	Alaska Addiction Rehabilitation Services, Inc / dba Nugen's Ranch
1	2007 Ford	Pick-Up	Full-Time	Good	3	N/A	Alaska Addiction Rehabilitation Services, Inc / dba Nugen's Ranch
1	1985 Dodge RAM 2500	Truck	Part-Time	Poor	1	N/A	Palmer Senior Citizens Center (PSCC)
1	1987 Dodge Caravan	Minivan	Full-Time	Poor	2	RAMP/ One (1) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)

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Additional Vehicle Inventories (Table XIV)

#	YEAR / MAKE / MODEL	VEHICLE TYPE	STATUS	CONDITION (Good / Fair / Poor)	SEATS	WHEELCHAIR LIFT / CAPACITY	OWNER OF VEHICLE
1	1988 Chevy C-20 Box	Van	Part-Time	Fair	1	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1989 Ford Aerostar	Minivan	Part-Time	Poor	2	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1990 Ford E350 Diesel	Van	Full-Time	Fair	3	HYDROLIC / Two (2) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1990 Dodge Caravan	Minivan	Full-Time	Fair	2	RAMP/ One (1) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1992 Dodge Caravan	Minivan	Full-Time	Fair	4	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1992 Plymouth Voyager AWD	Minivan	Full-Time	Poor	7	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1993 Ford Aerostar	Minivan	Full-Time	Fair	7	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1994 Dodge Caravan	Minivan	Full-Time	Poor	4	RAMP/ One (1) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1994 Chevy Astrovan	Minivan	Full-Time	Poor	7	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1995 Ford Aerostar	Minivan	Full-Time	Poor	6	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1995 FORD E350	VAN	Full-Time	Good	8	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1995 Ford E350	VAN	Full-Time	Good	14	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1995 Ford E350	VAN	Full-Time	Good	7	HYDROLIC / Two (2) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1995 GMC 2500	VAN	Full-Time	Fair	4	HYDROLIC / One (1) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1995 Dodge Caravan	Minivan	Full-Time	Poor	4	RAMP/ One (1) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1996 Ford E350	VAN	Full-Time	Good	4	HYDROLIC / Two (2) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1996 Ford Aerostar	Minivan	Full-Time	Fair	6	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)

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Additional Vehicle Inventories (Table XIV)

#	YEAR / MAKE / MODEL	VEHICLE TYPE	STATUS	CONDITION (Good / Fair / Poor)	SEATS	WHEELCHAIR LIFT / CAPACITY	OWNER OF VEHICLE
1	1997 Ford E350	Van	Full-Time	Poor	7	HYDROLIC / Two (2) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1997 Dodge Caravan	Minivan	Full-Time	Fair	3	HYDROLIC / One (1) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1998 Chevy Astrovan	Minivan	Full-Time	Fair	7	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1998 Chevy Astrovan	Minivan	Full-Time	Good	7	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1998 Ford E350	VAN	Full-Time	Good	4	HYDROLIC / Three (3) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1998 Ford E250	VAN	Full-Time	Fair	4	HYDROLIC / Three (3) Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1998 Kia Sephia	Car	Full-Time	Fair	4	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1999 Chevy Astrovan	Minivan	Full-Time	Poor	7	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	1999 Chevy Astrovan	Minivan	Full-Time	Good	7	No Wheelchair Capacity	Palmer Senior Citizens Center (PSCC)
1	2000 Chevy Astro	Van	Maintenance Department	Fair	7	None	Wasilla Senior Citizens Inc (WASI)
1	2001 GMC Savanna	Van	Senior Outings	Fair	11	Yes	Wasilla Senior Citizens Inc (WASI)
1	2003 GMC Safari	Van	Senior Outings	Fair	7	None	Wasilla Senior Citizens Inc (WASI)
1	2004 GMC 3500	Pick-Up	Maintenance Department	Good	3	None	Wasilla Senior Citizens Inc (WASI)
1	2005 GMC Canyon	Pick-Up	HDM	Good	2	None	Wasilla Senior Citizens Inc (WASI)
1	2006 Ford Escape	SUV	HDM	Good	5	None	Wasilla Senior Citizens Inc (WASI)

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Appendix D - Signature Page – Participants

This page is in progress.

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RS15-018

Action:

MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-018

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING AND APPROVING THE RECOMMENDATIONS OF THE HUMAN SERVICES TRANSPORTATION COORDINATION PLAN; TO ALLOW PARTICIPANTS TO QUALIFY FOR FEDERAL TRANSIT ADMINISTRATION FUNDING PASSED THROUGH THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES TRANSIT OFFICE.

WHEREAS, agencies and providers of social services, medical aid, education, employment training and specialized transportation for disabled, elderly and mobility-limited individuals fill a critical need in our community; and

WHEREAS, Matanuska-Susitna Borough (MSB) residents struggle daily to obtain transportation mobility that meets their diverse needs; and

WHEREAS, the support and approval of the recommendations of the Human Services Transportation Coordination Plan Prioritized Project List by the Matanuska-Susitna Borough Assembly is required to allow the eligible agencies listed below to apply for funding through the Alaska State Department of Transportation and Public Facilities Transit Office, and

WHEREAS, the Human Services Transportation Coordination Plan includes the following prioritized project list recommendations made by the borough-wide planning group:

- 1) Purchase of Service Funding for MASCOT's Purple Pass Program that provides fare assistance for Seniors and Individuals with Disabilities and additional funding support;
- 2) Purchase of Service Funding for MASCOT's Work Services Program that provides low-income work-related transportation assistance
- 3) Purchase of Service Funding for MASCOT's Mat-Su Accessible Cab (MAC) Program that provides assistance for Seniors and Individuals with Disabilities;

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby supports and approves the recommendations of the Mat-Su Coordinated Transportation Human Services Transportation Coordination Plan.

ADOPTED by the Matanuska-Susitna Borough Assembly this _____ day of _____, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:


LONNIE R. McKECHNIE, CMC, Borough Clerk
(SEAL)

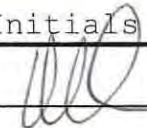
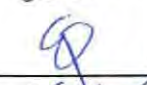

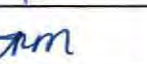
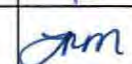
SUBJECT: A resolution of the Matanuska-Susitna Borough Assembly amending the scopes of work for the Fiscal Year 2010-12 Capital Project, Locker Room Improvements and Refrigeration System Repairs, Project No. 10157 and Fiscal Year 2015 Capital Project, Vented Skate Sharpener, Project 10157 for the Brett Memorial Ice Arena.

AGENDA OF: March 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator		
	Community Development Manager		
	Finance Director		2/18/15
	Borough Attorney		
	Borough Clerk		2/23/15 JM

ATTACHMENT (S): Fiscal Note: Yes X ; No
 Resolution Serial No. 15-019 (3 pp)

SUMMARY STATEMENT:

Resolution 13-059 adopted on May 7, 2013 transferred funds from various completed fiscal year 2010 - 2012 Brett Memorial Ice Arena projects in order to make locker room improvements and repairs to the refrigeration system, project 10157/1817. This work has been completed and there are funds remaining.

These funds are needed to replace the badly corroded domestic hot water heater that supplies hot water for the locker rooms, showers and restrooms. Additionally the combustion chamber is deteriorating to the point of being a potential fire hazard.

Additionally, two new branch circuits are needed in the concession stand due to lack of available power, increase in use and request of the concessionaire.

The remaining funds in project 10157/1817 are needed for these repairs and upgrades.

In the fiscal year 2015 Capital Improvement budget the assembly approved \$ 30,000 to purchase a new vented skate sharpening machine, project 10157/1819. The machine has been purchased with funds remaining. However, a new electrical supply needs to be installed to provide power for the new machine. The remaining funds are needed to hire a qualified electrical contractor to complete the installation.

RECOMMENDATION OF ADMINISTRATION:

The Administration is proposing and requests Assembly approval to amend the scopes of work for the Fiscal Year 2010-12 Capital Project, Locker Room Improvements and Refrigeration System Repairs, Project No. 10157 and Fiscal Year 2015 Capital Project, Vented Skate Sharpener, Project 10157 for the Brett Memorial Ice Arena.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: March 17, 2015

ORIGINATOR: Community Development

SUBJECT: A resolution of the Matanuska-Susitna Borough Assembly amending the scopes of work for the Fiscal Year 2010-12 Capital Project, Locker Room Improvements and Refrigeration System Repairs, Project No. 10157 and Fiscal Year 2015 Capital Project, Vented Skate Sharpener, Project 10157 for the Brett Memorial Ice Arena.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>*20,368.42</u>	FUNDING SOURCE <u>Areawide</u>
FROM ACCOUNT # <u>440.000.000.4xx.xxx</u>	PROJECT # <u>10157 - 1817 + 1819</u>
TO ACCOUNT #	PROJECT #
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>2-13-15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL	<u>20.3</u>					
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds						
Other <u>Areawide</u>	<u>20.3</u>					
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

*Remaining Funds in 1817 is \$13,777.18 + in 1819 is \$6,591.24

PREPARED BY: _____

DEPARTMENT: _____

APPROVED BY: [Signature]

Phone: _____

Date: _____

Date: 2/10/15

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-019**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPES OF WORK FOR THE FISCAL YEAR 2010-12 CAPITAL PROJECT, LOCKER ROOM IMPROVEMENTS AND REFRIGERATION SYSTEM REPAIRS, PROJECT NO. 10157 AND FISCAL YEAR 2015 CAPITAL PROJECT, VENTED SKATE SHARPENER, PROJECT 10157 FOR THE BRETT MEMORIAL ICE ARENA.

WHEREAS, Resolution 13-059 adopted on May 7, 2013, transferred funds from various completed fiscal year 2010 - 2012 Brett Memorial Ice Arena projects in order to make locker room improvements and repairs to the refrigeration system; and

WHEREAS, this work has been completed and there are funds remaining; and

WHEREAS, these funds are needed to replace the badly corroded domestic hot water heater that supplies hot water for the locker rooms, showers and restrooms; and

WHEREAS, the combustion chamber is deteriorating to the point of being a potential fire hazard; and

WHEREAS, two new branch circuits are needed in the concession stand due to lack of available power, increase in use and request of the concessionaire; and

WHEREAS, in the fiscal year 2015 capital improvement budget the assembly approved \$ 30,000 to purchase a new vented skate sharpening machine; and

WHEREAS, the machine has been purchased with funds remaining, and

WHEREAS, a new electrical supply needs to be installed to provide power for the new machine; and

WHEREAS, the remaining funds are needed to hire a qualified electrical contractor to complete the installation.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the following amended Scopes of Work budgets:

AMENDED SCOPE OF WORK

Project 10157 / 1817

Locker room improvements, repairs to the refrigeration system, purchase and installation of replacement of domestic hot water heater and additional branch circuits in the concession stand.

Project 10157 / 1819

Purchase of a vented skate sharpener and installation of new electrical supply for the sharpener.

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:


LONNIE R. McKECHNIE, CMC, Borough Clerk
(SEAL)



SUBJECT: Approval of the "Fishback" alignment as the preferred alignment for Phase II of the Seldon Road Extension Project, Project No. 35411.

AGENDA OF: March 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator		
	Capital Projects Director	MB 2/18/15	
	Finance Director		
	Borough Attorney	NS	
	Borough Clerk	JAM	2/23/15 (H)

ATTACHMENT(S): Fiscal Note: NO X YES _____
 Resolution No. 15-020 (3 pp)
 TAB Resolution Serial No. 14-10 (2 pp)
 Planning Commission Resolution No. 15-02 (3 pp)
 Meadow Lakes Community Council Resolution 2015-02 (1 pp)
 Phase II Preferred Alignment Aerial Map (1 pp)

SUMMARY STATEMENT: The purpose of the Seldon Road Extension project is to provide improved access to the local community and enhance east-west mobility through the Meadow Lakes area. Currently, the access to Meadow Lakes and mobility through the area is provided by major state roads such as the Parks Highway and Pittman Road.

The Meadow Lakes Comprehensive Plan lists the Seldon Road Extension as a top priority for traffic circulation in the community.

A preliminary design for this roadway project was developed in the 1980's by the MSB. Based on that design, right-of-way in the form of a public use easement was obtained from the State of Alaska across State lands in the late 80's. This easement accommodates the majority of the segment of the project known as Phase I. Three (3) acquisitions from privately owned parcels were completed in 2014 to facilitate completion of Phase I. Phase I of the Seldon Road Extension project is currently under construction and expected to open to public traffic in 2015.

For Phase II of the project, a 40-acre tract of land owned by the MSB was designated by the Assembly for the Seldon Road Extension project in 2003, by Resolution No. 03-145. This property, legal description 18N02W26D002, is north of the lots along Beverly Lake Road, north of Beverly Lake.

Other land use in the project area is generally residential with some small commercial business activity. Lakes, streams, and wetlands are present throughout the area, and are used for recreation by the local population. Several tracts of land in the area are undeveloped. There is currently one gravel pit and a private airstrip on land abutting Pittman Road.

The alignment alternatives for Phase II of the Seldon Road Extension have been evaluated by the Borough's engineering consultants as part of preliminary engineering and environmental analyses. Steve Keri, P.E., is the Engineer of Record for Stantec and has recommended the "Fishback" alignment for further development of the design and ultimately construction of the extension. Borough Pre-Design and Engineering staff concur with the Engineer's recommendation.

The "Fishback" alignment, as depicted in the "Preliminary Engineering Report, Seldon Road Extension - Phase II", reduces the number of impacted private properties, as well as the number of access points to private properties, thereby minimizing turning conflicts and associated safety concerns. It is expected to have relatively minor environmental effects, limited to private property impacts and reasonable wetland impacts. It minimizes utility conflicts and relocation requirements, and the overall project cost is comparable to or less than the other alignments considered.

The public involvement process for this project includes the following timeline of activities:

- September 2013 - Mailer sent to all property owners within or adjacent to the project area, announcing

- project and inviting them to Public Meeting No. 1.
- September 2013 - Notified the Meadow Lakes Community Council of the upcoming Public Meeting No. 1.
 - October 3, 2013 - Public Meeting No. 1 held at Meadow Lakes Elementary School.
 - July 2014 - Mailer sent to same mailing list to notify of upcoming Phase I construction activities and plans for Public Meeting No. 2 in the fall of 2014.
 - October 2014 - Mailer sent to all property owners within 1 mile of the project, announcing completion of Preliminary Engineering Report, and inviting them to Public Meeting No. 2. The mailer also provided notification of the Preliminary Engineering Report on the project website and invited the public to send formal comments.
 - October 22, 2014 - Provided a project booth at the Mat-Su Transportation Fair in Palmer.
 - November 12, 2014 - Presentation to Meadow Lakes Community Council meeting to discuss route alternatives and seek input on the community's preference.
 - November 13, 2014 - Public Meeting No. 2 held at Meadow Lakes Elementary School.
 - December 8, 2014 - Closed public comment period on route selection.
 - December 17, 2014 - Presentation to Transportation Advisory Board at the regular monthly meeting seeking a resolution supporting the preferred route.
 - January 15, 2015 - Presentation of the preferred alignment to the Meadow Lakes Community Council seeking a resolution recommending the preferred alignment.
 - February 2, 2015 - Presentation to the Planning Commission seeking a resolution of support for the preferred alignment.
 - February 12, 2015 - Attended the Meadow Lakes Community Council meeting for possible questions regarding resolution of support for the "Fishback" alignment.
 - March 2015 - Presentation to the Assembly seeking approval of the preferred alignment.
 - Summer 2015 - Mailer and Public Meeting No.3 to be held in Meadow Lakes. Staff and consultants will report the results of the alignment selection process, subsequent design development, and will outline the steps ahead, including ROW acquisition, design refinement, and construction. Will also provide a status update on Phase I, which should be nearing completion.

On December 17, 2014, the Transportation Advisory Board (TAB)

approved Resolution No. 14-10, recommending the "Fishback" alignment be selected as the preferred alignment for Phase II of the Seldon Road Extension.

On February 2, 2015, the Matanuska-Susitna Borough Planning Commission approved Resolution No. 15-02, recommending the "Fishback" alignment be selected as the preferred alignment for Phase II of the Seldon Road Extension.

On February 12, 2015, the Meadow Lakes Community Council approved Resolution No. 2015-02, recommending the "Fishback" alignment be selected as the preferred alignment for Phase II of the Seldon Road Extension.

It is the desire of the Capital Projects Department to obtain Assembly approval of the "Fishback" alignment as the preferred alignment for the Seldon Road Extension Phase II.

RECOMMENDATION OF ADMINISTRATION: Respectfully request the approval and adoption of the Resolution supporting the selection of the "Fishback" alignment as the preferred alignment for Phase II of the Seldon Road Extension Project, Project No.35411.

**MATANUSKA-SUSITNA BOROUGH
TRANSPORTATION ADVISORY BOARD
RESOLUTION SERIAL NO. 14-10**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD IN SUPPORT OF SELECTION OF THE "FISHBACK" ALIGNMENT AS THE PREFERRED ALIGNMENT FOR PHASE II OF THE SELDON ROAD EXTENSION

WHEREAS, the purpose of the Seldon Road Extension project is to provide improved access to the local community and enhance east-west mobility through the Meadow Lakes area; and

WHEREAS, currently access to Meadow Lakes and mobility through the area is provided by major state roads such as the Parks Highway and Pittman Road; and

WHEREAS, the Meadow Lakes Comprehensive Plan lists the Seldon Road Extension as a top priority for traffic circulation; and

WHEREAS, Phase I of the Seldon Road Extension project is currently under construction and expected to open to public traffic in 2015; and

WHEREAS, the alignment alternatives for Seldon Road Extension Phase II have been evaluated by the Borough's engineering consultants as part of preliminary engineering and environmental analyses and is documented in the "Preliminary Engineering Report, Seldon Road Extension - Phase II"; and

WHEREAS, the "Fishback" alignment, as depicted in the "Preliminary Engineering Report, Seldon Road Extension - Phase II", minimizes the number of impacted private properties as well as the number of access points to private properties, thereby minimizing turning conflicts and associated safety concerns; and

WHEREAS, the "Fishback" alignment is expected to have relatively minor environmental effects, limited to private

property impacts and reasonable wetland impacts,

WHEREAS, the "Fishback" alignment minimizes utility conflicts and relocation requirements; and

WHEREAS, the estimated cost to construct the "Fishback" alignment is comparable to or less than the other alignments considered; and

WHEREAS, the design engineers recommend selection of the "Fishback" alignment as the preferred alignment, and Borough staff concurs; and

WHEREAS, the Preliminary Engineering Report was made available to the public on-line and a public meeting was held in Meadow Lakes on November 13, 2014; and

WHEREAS, the majority of the comments from private property owners who will be affected by the acquisition of right-of-way for the project favor the "Fishback" alignment.

NOW, THEREFORE, BE IT RESOLVED that the Transportation Advisory Board recommends that the "Fishback" alignment be selected as the preferred alignment for Phase II of the Seldon Road Extension.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board this 17th day of December, 2014.


Don Carney, Chair

ATTEST:


Debbie Passmore, Administrative Support

By: Michael Campfield
Introduced: January 5, 2015
Public Hearing: February 2, 2015
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 15-02**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY APPROVAL OF THE "FISHBACK" ALIGNMENT AS THE PREFERRED ALIGNMENT FOR PHASE II OF THE SELDON ROAD EXTENSION.

WHEREAS, the purpose of the Seldon Road Extension project is to provide improved access to the local community and enhance east-west mobility through the Meadow Lakes area; and

WHEREAS, currently access to Meadow Lakes and mobility through the area is provided by major state roads such as the Parks Highway and Pittman Road; and

WHEREAS, the Meadow Lakes Comprehensive Plan lists the Seldon Road Extension as a top priority for traffic circulation; and

WHEREAS, Phase I of the Seldon Road Extension project is currently under construction and expected to open to public traffic in 2015; and

WHEREAS, the alignment alternatives for Seldon Road Extension Phase II have been evaluated by the Borough's engineering consultants as part of preliminary engineering and environmental analyses and is documented in the "Preliminary Engineering Report, Seldon Road Extension - Phase II"; and

WHEREAS, the "Fishback" alignment, as depicted in the "Preliminary Engineering Report, Seldon Road Extension - Phase II", minimizes the number of impacted private properties as well as the number of access points to private properties, thereby minimizing turning conflicts and associated safety concerns; and

WHEREAS, the "Fishback" alignment is expected to have relatively minor environmental effects, limited to private property impacts and reasonable wetland impacts,

WHEREAS, the "Fishback" alignment minimizes utility conflicts and relocation requirements; and

WHEREAS, the estimated cost to construct the "Fishback" alignment is comparable to or less than the other alignments considered; and

WHEREAS, the design engineers recommend selection of the "Fishback" alignment as the preferred alignment, and Borough staff concurs; and

WHEREAS, the Preliminary Engineering Report was made available to the public on-line and a public meeting was held in Meadow Lakes on November 13, 2014; and

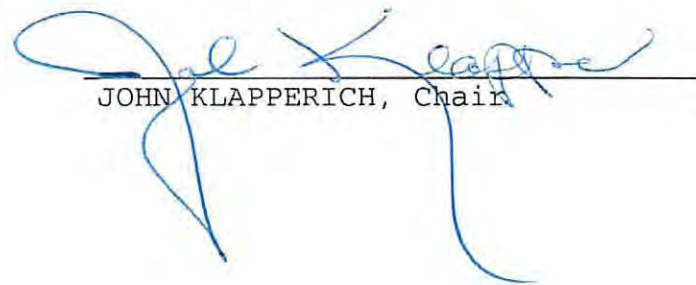
WHEREAS, the majority of the comments from private property owners who will be affected by the acquisition of right-of-way for the project favor the "Fishback" alignment; and

WHEREAS, Matanuska-Susitna Borough Transportation Advisory Board approved Resolution 14-10 on December 17, 2014, expressing their support for the "Fishback" alignment as the preferred alignment for Phase II of the Seldon Road Extension; and

WHEREAS, Matanuska-Susitna Borough Planning Commission conducted a public hearing on February 2, 2015, on this matter.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends that the Assembly select the "Fishback" alignment as the preferred alignment for Phase II of the Seldon Road Extension.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 2nd day of February , 2015.



JOHN KLAPPERICH, Chair

ATTEST



MARY BRODIGAN, Planning Clerk

(SEAL)

YES: *Endtz, Klapperich, Walden, Kendig, Adams, and Rauchenstein*

NO:

*Im15-054
RS15-020*

Meadow Lakes Community Council Inc.
RESOLUTION: 2015-02

A RESOLUTION TO SUPPORT THE SELDON ROAD EXTENSION PHASE II FISHBACK PREFERRED ALIGNMENT WITH CONTINUED COMMUNITY INVOLVEMENT.

WHEREAS; the Seldon Road Extension Phase II Fishback preferred alignment will combined with Phase I will complete Seldon Road Extension to Pittman Road; and

WHEREAS; the completed four miles of the Seldon Road Extension will provide an alternative east-west transportation option to the Parks Highway for commuters between Palmer and Houston; and

WHEREAS; the completed Seldon Road Extension reduces traffic on the Parks Highway; and

WHEREAS; the completed Seldon Road Extension will improve area circulation and decrease travel times for east-bound Beverly Lake area residents; and

WHEREAS; the completed Seldon Road Extension enhanced transportation will stimulate both economic and land development opportunities; and

WHEREAS; the Seldon Road Extension will provide an alternate route for emergency vehicles and improve public safety;

THEREFORE IT IS RESOLVED by the Meadow Lakes Community Council Inc., that the Matanuska-Susitna Borough use the Fishback preferred alignment to complete Seldon Road Extension Phase II.

APPROVED by the Meadow Lakes Community Council Inc., at our General Membership meeting held February 12, 2015.



Terry Boyle
Board President

IM15-054
RS15-020

Seldon Road Extension Project

Phase II Preferred Alignment



Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-020**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY IN SUPPORT OF SELECTION OF THE "FISHBACK" ALIGNMENT AS THE PREFERRED ALIGNMENT FOR PHASE II OF THE SELDON ROAD EXTENSION PROJECT, PROJECT 35411.

WHEREAS, the purpose of the Seldon Road Extension project is to provide improved access to the local community and enhance east-west mobility through the Meadow Lakes area; and

WHEREAS, currently access to Meadow Lakes and mobility through the area is provided by major state roads such as the Parks Highway and Pittman Road; and

WHEREAS, the Meadow Lakes Comprehensive Plan lists the Seldon Road Extension as a top priority for traffic circulation; and

WHEREAS, Phase I of the Seldon Road Extension project is currently under construction and expected to open to public traffic in 2015; and

WHEREAS, the alignment alternatives for Seldon Road Extension Phase II have been evaluated by the Borough's engineering consultants as part of preliminary engineering and environmental analyses and are documented in the "Preliminary Engineering Report, Seldon Road Extension - Phase II"; and

WHEREAS, the "Fishback" alignment, as depicted in the

"Preliminary Engineering Report, Seldon Road Extension - Phase II", reduces the number of impacted private properties, as well as the number of access points to private properties, thereby minimizing turning conflicts and associated safety concerns; and

WHEREAS, the "Fishback" alignment is expected to have relatively minor environmental effects, limited private property impacts and reasonable wetland impacts; and

WHEREAS, the "Fishback" alignment minimizes utility conflicts and relocation requirements; and

WHEREAS, the estimated cost to construct the "Fishback" alignment is comparable to or less than the other alignments considered; and

WHEREAS, the design engineers and Borough staff recommend selection of the "Fishback" alignment as the preferred alignment; and

WHEREAS, the Preliminary Engineering Report was made available to the public on-line and public meetings were held in 2013 and 2014; and

WHEREAS, the majority of the comments from private property owners who will be affected by the acquisition of right-of-way for the project favor the "Fishback" alignment; and

WHEREAS, the Transportation Advisory Board approved Resolution Serial No. 14-10 on December 17, 2014, recommending

the "Fishback" alignment be selected as the preferred alignment for Phase II of the Seldon Road Extension; and

WHEREAS, the Matanuska-Susitna Borough Planning Commission approved Resolution No. 15-02 on February 2, 2015, recommending the "Fishback" alignment be selected as the preferred alignment for Phase II of the Seldon Road Extension; and

WHEREAS, the Meadow Lakes Community Council approved Resolution 2015-02 on February 12, 2015, recommending the "Fishback" alignment be selected as the preferred alignment for Phase II of the Seldon Road Extension.

NOW, THEREFORE, BE IT RESOLVED, the Matanuska-Susitna Borough Assembly is in support of the selection of the "Fishback" alignment as the preferred alignment the Seldon Road Extension.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk


(SEAL)


SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AUTHORIZING EMINENT DOMAIN TO ACQUIRE PROPERTY INTERESTS NEEDED FOR THE PORT MACKENZIE RAIL EXTENSION PROJECT.

AGENDA OF: March 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	JEM	
	Capital Projects Director	MB 2/18/15	
	Finance Director	gjd/IEC	
	Borough Attorney	NS	Prepared and reviewed by outside counsel
	Borough Clerk	JAM	2/23/15 

ATTACHMENT (S): Fiscal Note: Yes X ; No _____
 Draft Decisional Document for Parcels Nos. 22, 27, 29, 30, 31, 32, 33, 34, 35, and 36 (51 pgs.)
 Resolution Serial No. 15-021 (5 pgs.)
 Ordinance Serial No. 05-011(AM) adopted the June 2003 Matanuska-Susitna Borough Rail Corridor Study by the commission and assembly (adopted by the assembly as amended) as part of the overall Matanuska-Susitna Borough Comprehensive Plan (2 pgs.)

SUMMARY STATEMENT:

Ordinance Serial No. 05-011(AM) adopted the June of 2003 Matanuska-Susitna Borough Rail Corridor Study and became a part of the overall Matanuska-Susitna Borough Comprehensive Plan. The study looked at the need to provide surface transportation access to and from Port MacKenzie (Port) for a viable facility to help grow a strong economy for the Matanuska-Susitna Borough (Borough).

The Borough and the Alaska Railroad Corporation (ARRC) are jointly pursuing construction and operation of a new rail line to connect the Port to ARRC's rail system. The Agreement between the Borough and ARRC calls for the Borough to acquire the necessary right of way and for ARRC to build and operate the new rail line. The Port MacKenzie Rail Extension (PMRE) includes approximately 35 miles of total railway from the Port to the ARRC mainline just south of Houston, Alaska. The line will ultimately provide improved railway transportation between the Port and Interior Alaska, expanding the regional transportation network.

Following National Environmental Policy Act review, the Surface Transportation Board in December 2011 authorized ARRC to build and operate the new rail line. The project is for a railway with a subgrade suitable for access by construction and railway maintenance equipment. A public road is not included.

Some 51 parcels of land needed for the project were identified. To date, property rights in 24 of the needed parcels have been acquired by purchasing an easement or the fee interest through negotiations with the landowners; 5 of the needed parcels are being used pursuant to construction licenses issued by either Alaska Mental Health Trust Land Office or Cook Inlet Region, Inc. (CIRI); 4 of the needed parcels will be acquired by exchange with the State of Alaska, Department of Natural Resources, Division of Mining, Land and Water; and 17 of the needed parcels are Borough-owned land.

There are, however, ten farm properties within Segment 2 of the PMRE project that are in the Point MacKenzie Agricultural Project (PMAP), and these ten farm properties are presently encumbered by restrictive agricultural use covenants. The Borough has acquired three of these farm properties in fee simple and has acquired easements for the remaining seven agricultural parcels within the PMAP.

These ten farm properties are identified as follows:

<u>Parcel #</u>	<u>Owners</u>	<u>Legal Description</u>	<u>Rights Acquired</u>
Parcel 22:	Valley Utilities, LLC.	Williams Farm Tract A	Easement
Parcel 27:	Richard W. Gattis	ASLS 80-111 Tract 3	Easement
Parcel 29:	Richard W. Gattis	ASLS 80-111 Tract 5	Easement
Parcel 30:	Flyway Farm, LLC.	ASLS 80-111 Tract 7	Easement
Parcel 31:	Matanuska-Susitna Borough	ASLS 80-111 Tract 10	Fee
Parcel 32:	Matanuska-Susitna Borough	ASLS 80-111 Tract 13	Fee
Parcel 33:	Mark and Karlene Brouillet	ASLS 2002-024 Tract 19A	Easement
Parcel 34:	Stephen M. Sims	ASLS 80-111 Tract 22B	Easement
Parcel 35:	Matanuska-Susitna Borough	ASLS 80-111 Tract 22A	Fee
Parcel 36:	Gerhard Groeschel, Mgr	ASLS 80-111 Tract 26	Easement

The PMAP was designed by the State of Alaska as a 15,000 acre project with 31 tracts that would provide dairy operations or crops in the early 80's. Patents or deeds issued by the state for agricultural land were limited to the agricultural interest only, commonly called "ag rights." On August 5, 1997, a new law went into effect for state agricultural land sales: Chapter 20, SLA 1997 (originally known as "SB 109"). Patents or deeds issued by the state conveyed the state's remaining interest in the land, subject to "a perpetual covenant for the benefit of all Alaska residents and running with the land that restricts or limits the use of the land for agricultural purposes." AS 38.05.321(a)(1).

On April 19, 1999, the Borough submitted an Application to the State of Alaska, Department of Natural Resources, Division of Mining, Land and Water for a right of way easement 300' in width for railroad purposes on Parcel Nos. 27, 30, 31, and 33 assigned Alaska Division of Land (ADL) No. 227588. The State of Alaska, Department of Natural Resources, Division of Agriculture, granted a Public Use Easement for Railroad Purposes, recorded February 19, 2003, at Book 961, Page 083, and re-recorded at Book 977, Page 959 for Parcel 29. Parcel 32 was included in the ADL 227588 application but the patent issued by the State to the previous owners is "subject to a public transportation corridor easement 254 feet wide, along the eastern tract boundary." Parcel Nos. 22, 34, 35, and 36 have no reservations or easements for a railroad right of way.

The Record of Decision (ROD) issued by the Surface Transportation Board, dated November 21, 2011, states that "[a]lthough the Mac East Variant Segment, compared to the Mac East Segment discussed in the Draft EIS (Environmental Impact Study), would result in increased impacts to private property and lands with agricultural covenant, OEA (Office of Environmental Analysis) did not determine this impact to be significant or substantial." The ROD also refers to the Final EIS which states that removal of the agricultural covenants would be the responsibility of the ARRC as the Applicant or the Borough as the project sponsor.

The Borough has met with the State of Alaska, Department of Natural Resources, Division of Agriculture and its legal representative (the Attorney General's office) on several occasions to discuss the removal of the agricultural use covenants within the rail corridor, terminal reserve, and associated facilities for the project. The State has indicated its agreement that the covenants are a property interest that the Borough may acquire by eminent domain and, further, that the

State, as the entity with the broadest authority to represent the public interest, is the appropriate entity to be compensated for the acquisition of the covenants that encumber the ten parcels in Segment 2, since the acquisition essentially involves the taking of a property interest belonging to the public, i.e., the covenants are "for the benefit of all Alaska residents."

A Valuation Service Report was prepared by a competent, experienced appraiser following standards which licensed appraisers are by law required to follow. The report was commissioned, based on appraisal instructions developed in consultation with the State, to determine if there is a quantifiable difference in market value attributable to the agricultural use restrictions. The appraiser concluded "that no quantifiable difference in price can be attributed to the AG restrictions."

Accordingly, the Borough has assigned a nominal value of \$1,000 per parcel for a total of \$10,000 to be deposited as the just compensation to be paid to extinguish the agricultural covenants from the ten parcels as necessary for the PMRE.

AS 29.35.030(a) allows the Borough to exercise the power of eminent domain under the procedures set forth in AS 09.55.250 - 09.55.460.

When property interests are to be acquired by eminent domain, a "decisional document" must be prepared which explains to the landowners and to the public the basis for the taking, and that the project has been located in a manner that maximizes public benefit and minimizes private injury. See *Ship Creek Hydraulic Syndicate v. State of Alaska, Department of Transportation and Public Facilities*, 685 P.2d 715 (Alaska 1984). A Draft decisional document has been prepared covering these parcels, which includes a summary of relevant project background information, the design alternatives and impacts considered, the Borough's consideration of public benefits and private loss, and shows that the project has been located in a manner that promotes the greatest public good while causing the least private injury.

Resolution Serial No. 15-021, if adopted, would approve the draft decisional document and specifically authorize the Borough Manager to institute eminent domain proceedings to extinguish the agricultural covenants and thereby permit use of the property for the PMRE. The draft decisional document would be approved and authority would be given to the Borough Manager, based on recommendation by the Capital Projects Director, to modify and update the draft decisional document as appropriate.

RECOMMENDATION OF ADMINISTRATION: Adopt Resolution Serial No. 15-021 to approve the draft decisional document and authorize the Borough Manager to institute eminent domain proceedings to extinguish the agricultural covenants within the area needed for the PMRE.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: March 3, 2015

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AUTHORIZING EMINENT DOMAIN TO ACQUIRE A PROPERTY INTEREST NEEDED FOR THE PORT MACKENZIE RAIL EXTENSION PROJECT.

ORIGINATOR: Capital Projects Department, Pre-Design and Engineering Division

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>\$10,000</u>	FUNDING SOURCE <u>State Leg Grant</u>
FROM ACCOUNT # <u>490.000.000.4xx, xxx</u>	PROJECT # <u>75001.9300.9302</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Barbara Baumgard</u>	CERTIFIED BY:
DATE: <u>2/20/15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u><10></u>					
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds	<u><10></u>					
Other						
TOTAL	<u><10></u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: Capital Projects Dept TEC DATE: 2/20/15
 APPROVED BY: _____ DATE: _____

MATANUSKA SUSITNA BOROUGH
CAPITAL PROJECTS DEPARTMENT

Port MacKenzie Rail Extension

DECISIONAL DOCUMENT

I. POINT MACKENZIE AGRICULTURAL DISTRICT

The Point MacKenzie Agricultural District was designed by the State of Alaska as a 15,000 acre project with 31 tracts that would provide dairy operations or crops in the early 80's. Patents or deeds issued by the state for agricultural land were limited to the agricultural interest only, commonly called "ag rights." On August 5, 1997, a new law went into effect for state agricultural land sales: Chapter 20, SLA 1997 (originally known as "SB 109"). Patents or deeds issued by the state conveyed the state's remaining interest in the land, subject to "a perpetual covenant for the benefit of all Alaska residents and running with the land that restricts or limits the use of the land for agricultural purposes." AS 38.05.321(a)(1).

On April 19, 1999, Matanuska-Susitna Borough (Borough) submitted an Application to the State of Alaska, Department of Natural Resources, Division of Mining, Land and Water for a right of way easement 300' in width for railroad purposes on Parcel Nos. 27, 30, 31, and 33 assigned Alaska Division of Land (ADL) No. 227588. The State of Alaska, Department of Natural Resources, Division of Agriculture, granted a Public Use Easement for Railroad Purposes, recorded February 19, 2003, at Book 961, Page 083, and re-recorded at Book 977, Page 959 for Parcel 29. Parcel 32 was included in the application for ADL 227588 but the patent issued by the state to the previous owners is "subject to a public transportation corridor easement 254 feet wide, along the eastern tract boundary." Parcel Nos. 22, 34, 35, and 36 have no reservations or easements for a railroad right of way.

II. PURPOSE

The purpose of this Decisional Document is to inform the landowners, the court, the State of Alaska, and the public the basis for the decision by the Matanuska-Susitna Borough (Borough) to seek the elimination of restrictive agricultural use covenants (covenants) in the Point MacKenzie Agricultural District (PMAD) on property or rights owned by the Borough which might otherwise preclude use of the property for railway purposes of the Port MacKenzie Rail Extension (PMRE). This document is to demonstrate that the decision to eliminate these covenants for the proposed PMRE is in the public interest and has been reached through a systematic process that reasonably considered the needs of the public, property owners, and the State of Alaska and that the location of the proposed improvements is based on sound engineering principles and promotes the greatest public good while causing the least private injury.

This document summarizes relevant project background information, identifies studies which discuss the design alternatives and impacts considered, describes the Borough's evaluation of public benefits and private loss, and details the necessity for eliminating these covenants.

III. PROJECT SUMMARY STATEMENT

The Borough and the Alaska Railroad Corporation (ARRC) jointly propose construction and operation of a new rail line to connect the Borough's Port MacKenzie to ARRC's rail system. The Agreement between the Borough and ARRC calls for the Borough to acquire the necessary right of way and for ARRC to build and operate the new rail line. The PMRE involves approximately 35 miles of total railway from Port MacKenzie (Port) to the ARRC mainline just south of Houston, Alaska. The line will ultimately provide improved railway transportation between the Port and Interior Alaska, expanding the regional transportation network. Following National Environmental Policy Act review, the Surface Transportation Board in December 2011 authorized ARRC to build and operate the new rail line. The project proposes a railway with a subgrade suitable for access by construction and railway maintenance equipment. A public road is not included. The project proposes 32+ miles of new railway and terminal reserve, as described in Section IV of this document.

IV. GENERAL PROJECT INFORMATION

A. BACKGROUND

A railway serving the Port MacKenzie area has been under consideration for nearly 30 years. In 2003, the Borough commissioned the [Matanuska-Susitna Borough Rail Corridor Study](#), a preliminary study of road and railway corridor alternatives that would connect Port MacKenzie to the 470-mile ARRC mainline.¹ A total of 11 corridors were identified and evaluated for that study.

The PMRE project corridor was then reevaluated in 2007 in the [Preliminary Environmental and Alternatives Report \(PEAR\)](#), a comprehensive report produced by ARRC, consultants, and the Borough.² In mid-January 2008, ARRC submitted the PEAR to the Surface Transportation Board (STB), which is the lead federal agency on the project with the authority to approve construction of new railways, including extensions, in the United States. Because the project requires federal approval, an [Environmental Impact Statement](#) (EIS) was prepared to meet [National Environmental Policy Act](#) (NEPA) requirements. The STB, through its Office of Environmental Analysis (OEA) was responsible for preparing the EIS. The STB hired third-party consultant ICF International to assist.

On February 12, 2008, the STB issued a [Notice of Intent \(NOI\)](#) to prepare an

¹ www.portmacrail.com/documents/RailCorridorStudy2003.pdf

² www.portmacrail.com/library.html

[EIS](#), which kicked off the formal environmental review process required under NEPA. The STB held scoping meetings in Knik, Big Lake, Willow, Houston, Wasilla, and Anchorage in March 2008.

The STB issued a [Draft EIS](#) on March 16, 2010.³ The [Final EIS](#), which was released by the STB's OEA on March 25, 2011, approved the Mac East Variant and Houston South as the proposed route for the PMRE.⁴

Subsequently, in response to issues and comments raised after issuance of the Final EIS, the STB directed OEA to prepare a detailed Environmental Memorandum addressing the additional concerns raised and whether a Supplemental EIS was warranted. That [Environmental Memorandum](#), dated October 11, 2011, concluded that the Final EIS was adequate and that the preparation of a Supplemental EIS was not warranted.⁵

The STB issued its [Record of Decision](#) (ROD) at Docket No. FD 35095 on November 17, 2011, concluding that "...ARRC may build the environmentally preferred alternative – the Mac East Variant, Connector 3 Variant – Houston – Houston South alternative – subject to compliance with the environmental mitigation measures listed in Appendix 1 of this decision."⁶ This decision was effective December 21, 2011.

B. STATEMENT OF NEED

The purpose of the PMRE project is to establish a railway link between Port MacKenzie (Port) and the ARRC mainline, providing Port customers/shippers efficient railway transportation between the Port and Interior Alaska. The railway would travel north from the port facility and connect to the existing railway system at a point in Houston. The new railway would be an extension of the ARRC system, which currently connects ports in Seward, Whittier, and Anchorage with Interior Alaska, including Denali National Park, Fairbanks, and North Pole.

The proposed railway link is consistent with ARRC's enabling statute, to foster and promote long-term economic growth and development of the State's land and natural resources. It draws from over 30 years of planning documents and studies relating to port development and access. The project would expand and complement the regional transportation network, and represents a milestone in the development of the Port. Specifically, the project will provide transportation via railway for the development of minerals and other natural resources, and provide an alternative for transporting materials and equipment for large construction projects.

³ www.portmacrail.com/documents/Draft_EIS.pdf

⁴ www.portmacrail.com/documents/Final_EIS.pdf

⁵ www.portmacrail.com/documents/EIS_ROD.pdf, Appendix 2.

⁶ www.portmacrail.com/documents/EIS_ROD.pdf

The project size and significance to transportation in the area are expected to have additional positive effects both locally and regionally. Among the secondary project benefits projected are increases in employment and expansion of the tax base for communities benefiting from newly stimulated natural resource development and railway freight activity.

The State of Alaska has recognized the need for this project by appropriating general funds and issuing general obligation bonds to pay for project planning, design, and construction:

- \$10 million in State of Alaska general funds that the Alaska Legislature (South Central Rail Extension - Port MacKenzie to Mainline Grant # 08-DC-410) appropriated to the Borough for the Project.
- \$17.5 million in State of Alaska general funds that the Alaska Legislature (Port MacKenzie Rail Extension Grant # 09-DC-499) appropriated to the Borough for the Project.
- \$35 million in State of Alaska general funds that the Alaska Legislature (Port MacKenzie Rail Extension Grant #11-DC- 291) appropriated to the Borough for the project.
- \$30 million in State of Alaska general funds that the Alaska Legislature (Port MacKenzie Rail Extension Grant #12-DC-398) appropriated to the Borough for the project.
- \$23.5 million in State of Alaska general funds that the Alaska Legislature (Port MacKenzie Rail Extension Grant #13-DC-630) appropriated to the Borough for the project.
- \$30 million in General Obligation Bond funds (Port MacKenzie Rail Extension Grant #13-GO-010), appropriated to the Borough for the project, as approved by the voters in November, 2012 General Election.
- \$25 million in State of Alaska general funds that the Alaska Legislature (Port MacKenzie Rail Extension Grant #14-DC-086) appropriated to the Borough for the project.
- \$13 million in State of Alaska general funds that the Alaska Legislature (Port MacKenzie Rail Extension Grant #15-DC-104) appropriated to the Borough for the project.

Detailed comprehensive evaluations of the need for this project are contained in the following documents, discussed earlier, and by reference are made part of this decisional document:

1. [Preliminary Environmental and Alternatives Report \(PEAR\)](#), dated 2008, prepared by HDR Alaska, Inc. and TNH-Hanson, LLC for the Borough and ARRC⁷
2. [Final Environmental Impact Statement \(EIS\)](#), *Alaska Railroad Corporation Construction and Operation of a Rail Line Extension to Port MacKenzie, Alaska*, Surface Transportation Board, Office of Environmental Analysis, 2011⁸
3. [Environmental Memorandum](#), Office of Environmental Analysis (OEA), STB,⁹
4. [Decision, Docket No. FD 35095](#), Surface Transportation Board (STB), 2011¹⁰

C. PROJECT DESIGN

Key construction elements of this project are approximately 35 miles of new railway; ten bridges; two fish passage culverts; eight stream crossings; four crossings of public roads; numerous trail crossings and the rerouting of eight trails and the retirement of seven sections of existing trail; a terminal reserve to facilitate arrival and departure of trains maintenance and fuel storage; additional sidings; construction of a railway connection to ARRC's mainline; and a railway bridge proposed over the Little Susitna River with one main span of 120 feet.

Design Standards:

The Port MacKenzie Rail Extension Project has been engineered based on design standards found in the following:

Manual for Railway Engineering; American Railway Engineering and Maintenance-of-Way Association, 2007 through 2013 editions

Alaska Railroad Standard Plans

A Policy on Geometric Design of Highways and Streets; AASHTO, 2001

⁷ www.portmacrail.com/library.html

⁸ www.portmacrail.com/documents/Final_EIS.pdf

⁹ www.portmacrail.com/documents/EIS_ROD.pdf, Appendix 2

¹⁰ www.portmacrail.com/documents/EIS_ROD.pdf

Roadside Design Guide; AASHTO, 2006

Highway Preconstruction Manual; Chapter 11, Alaska Department of Transportation and Public Facilities, January 2005

Manual on Uniform Traffic Control Devices, 2003 Edition; US Department of Transportation, Federal Highway Administration, 2003

D. ALTERNATIVES CONSIDERED

The 2003 *Matanuska-Susitna Borough Rail Corridor Study*, mentioned earlier, identified 11 potential corridors between Port MacKenzie and the existing ARRC mainline.¹¹ The corridors generally adhered to the premise of preserving an 800-foot wide corridor to incorporate sufficient right of way (ROW) for the railway and periodic sidings, a four-lane divided highway, utilities, and bicycle pathways. A constraints analysis was conducted, which identified environmental, socioeconomic, and land use constraints in the study area and overlaid them to geographically determine opportunities and challenges for corridor location. This analysis identified potential corridor alternatives recognizing that there might be a need to adjust or eliminate some of the alternatives based on the concerns identified from the public meeting regarding impacts to private property and wetlands. Corridors that affected large amounts of private property and wetlands were eliminated and other corridors were adjusted to avoid these areas where feasible. Several similar corridors were combined to create more desirable routes. Corridor 3, leading to a junction with the existing ARRC mainline just north of Willow, received a considerable amount of support from the public and the Borough as an 800-foot-wide combined railroad, expressway, and utility corridor. Corridor 7 was designed to be a roadway-only corridor and utilized existing planned improvements by the Borough. The result of this 2003 study was the recommendation for further study of Corridors 3 and 7 as separate corridors for rail and road access to the Port. This recommendation was supported by Ordinance Serial No. 05-011(AM) of the Borough Assembly.

In the constraints analysis for the 2008 *Preliminary Environmental and Alternatives Report (PEAR)*, the alternatives considered in 2003 were re-evaluated to confirm that the findings from the 2003 report were still valid, and that conditions had not changed to make one or more of the alternatives previously eliminated more preferable. The 2003 corridors were also evaluated to ensure that there were no other alternatives that should be considered that had been overlooked in the earlier study. Alternative corridors were developed based on reviewing the 2003 corridors, the constraints analysis, and engineering and environmental considerations such as:

- Existing transportation systems

¹¹ These are identified on the map attached hereto at Appendix "A".

- The natural environment: wetlands, hydrology, fish and essential fish habitat, wildlife, and geology and soils
- The human environment: land use and land use plans, parks and open space, archaeological and historical properties, socioeconomics, air quality, noise, coastal consistency, energy, public input, and environmental justice
- Safety: crossings of roadways and trails, and hazardous materials and petroleum

All the corridors start at Port MacKenzie at the south and connect to the existing ARRC mainline to the north. Each corridor is composed of a southern and northern segment with a possible connector tying the segments together. The southern segments ran initially through the west and east edges of the Point MacKenzie Agricultural Project (PMAP). Just north of the agricultural area, there were three main northern segments – Willow, Houston, and Big Lake – with Houston having a north or south variant. Connectors link the north and south segments together to create eight possible alignment configurations,¹² as listed below.

1. Mac West – Connection 1 – Willow. This alignment would be 44.8 miles long. It was one of the longest alignments and contains the segments farthest west.
2. Mac West – Connection 1 – Houston – Houston North. This alignment would be 35.1 miles long, was one of the shorter alignments, and is geographically one of the middle alignments.
3. Mac West – Connection 1 – Houston – Houston South. This alignment would be 34.5 miles, was one of the shorter alignments, and is geographically one of the middle alignments.
4. Mac West – Connection 2 – Big Lake. This alignment would be 35.8 miles. It included the southern segment along the west side of the Point MacKenzie Agricultural Project and the most eastern north segment going towards Big Lake.
5. Mac East – Connection 3 – Willow. This alignment would be 45 miles and was the longest. It included the southern segment along the east side of the Point MacKenzie Agricultural Project and the most western north segment going towards Willow.
6. Mac East – Connection 3 – Houston – Houston North. This alignment would be 35.3 miles, was one of the shorter alignments, and is geographically one of the middle alignments.

¹² These eight alignments configurations are shown on the map attached hereto at Appendix "B".

7. Mac East – Connection 3 – Houston – Houston South. This alignment would be 34.7 miles long, was one of the shorter alignments, and is geographically one of the middle alignments.
8. Mac East – Big Lake. This alignment would be 31.8 miles long and was the shortest alignment. It included the southern segment along the east side of the Point MacKenzie Agricultural Project and the most eastern north segment going towards Big Lake.

The alignments consist of a nominally 200-foot wide ROW to allow for the track, periodic sidings, and a subgrade width suitable for railway construction and ongoing railway maintenance access. The Borough, ARRC, and their consultant team used quantitative measures to compare the strengths and weaknesses of the alternatives. The project team developed a matrix evaluation based on STB criteria and environmental and engineering criteria specific to the project area. Criteria were selected based on availability of a quantifiable measure and differences in measurements for alternatives that allowed comparison. Criteria in the matrix included poorly or highly compressible soils, number of new road crossings, land availability, number of developed parcels, designated land use, train energy, wetlands, number of anadromous fish stream crossings, high potential for archaeological sites, fragmentation of a designated refuge and recreation area, and construction costs. Based on the results of the matrix, the various alternatives were described by their strengths and weaknesses.

These results were published in the PEAR in January 2008. ARRC subsequently submitted the PEAR for consideration in the STB's NEPA process.

During the NEPA process and in response to public comment, the STB added a new alignment segment within the PMAP: the Mac East Variant. This segment runs from south to north along a section line roughly half way between Point MacKenzie Road and Guernsey Road. Analysis of the alternatives, including the no-build alternative, was completed and the final EIS was issued by the STB on March 25, 2011 recommending the preferred alternative, the Mac East Variant and Houston South route.¹³

¹³ A map showing the Mac East Variant and Houston South route is attached hereto at Appendix "C".

E. ALTERNATIVE SELECTED

As previously explained, the STB Record of Decision (ROD), with an effective date of December 21, 2011, determined that "...ARRC may build the environmentally preferred alternative – the Mac East Variant, Connector 3 Variant – Houston – Houston South alternative – subject to compliance with the environmental mitigation measures listed in Appendix 1" of the ROD.

All of the southern segments, Mac West, Mac East, and the Mac East Variant -- the route approved by the STB -- impact the Point MacKenzie Agricultural Project (PMAP). The PMAP extends between the Susitna Flats State Game Refuge to the west and the Goose Bay State Game Refuge to the east. Thus, to avoid game refuge impacts, any railway alignment going to Port MacKenzie will of necessity impact the PMAP, with the STB determining that the "environmentally preferred alternative" is to route the rail line along the Mac East Variant within the PMAP.

The specific location of the alignment for the Mac East Variant segment was further detailed during the engineering design of this portion of the project, which for construction purposes has been designated Segment 2. The nominal 200 foot wide railway right of way was located adjacent to and west of a section line for approximately 5.5 miles to utilize land that has long been identified for a transportation corridor, specifically:

1. ADL 227588 Right of Way Easement, 300 feet wide adjacent to and west of the east section line of the following sections, all in Township 15 North, Range 4 West, Seward Meridian:
 - a. North ½ of Section 19
 - b. South ½ of Section 30
 - c. Section 31
2. Transportation Corridor Easement per Alaska Patent 20222, 254 feet wide adjacent to and west of the east section line of the following sections, all in Township 15 North, Range 4 West, Seward Meridian:
 - a. South ½ of Section 19
 - b. North ½ of Section 30
3. Public Use Easement for Railroad Purposes, the east 300', located in Section 6, Township 14 North, Range 4 West, Seward Meridian, recorded February 19, 2003, at Book 961, Page 083, and re-recorded at Book 977, Page 959.

V. SPECIFIC PROPERTY INFORMATION

Construction of the railway grading for Segments 1 and 3 of the PMRE, south and north of Segment 2 respectively, is complete, the necessary Right of Way (ROW) and/or construction license having been acquired earlier through voluntary negotiated transactions.

The Borough has similarly acquired the property rights needed for the Segment 2 rail line through negotiated transactions with private landowners. Between Reddane Avenue and Holstein Avenue, the Borough has also acquired property for the Project from private landowners for a 1,300 foot wide strip, located along the east boundary of Parcels 31 and 32. This strip will be used as the rail corridor, a Terminal Reserve by ARRC for railway yards and facilities for railway maintenance and operations.

The 1,300 foot wide strip also includes a 100 foot wide strip west of the Terminal Reserve for a circulation roadway between Reddane Avenue and Holstein Avenue and an easement for an extension of Reddane Avenue east to connect to Point MacKenzie Road.

The Segment 2 property rights still needed are the removal of restrictive agricultural use covenants encumbering the Borough's property within the PMAP needed for the PMRE which might otherwise preclude use of such property for railway and roadway purposes.

A. PARCEL INFORMATION

There are ten farm properties within Segment 2 of the Project that are encumbered by restrictive agricultural use covenants – Parcel Nos. 22, 27, 29, 30, 31, 32, 33, 34, 35 and 36. The Borough has acquired, either in fee or by easement, the property rights needed for the Project from the owners of these parcels, with the exception that the use restrictions created by the covenants still remain.

These ten farm properties¹⁴ are identified as follows:

<u>Parcel #</u>	<u>Owners</u>	<u>Legal Description</u>	<u>Rights Acquired</u>
Parcel 22:	Valley Utilities, LLC.	Williams Farm Tract A	Easement
Parcel 27:	Richard W. Gattis	ASLS 80-111 Tract 3	Easement
Parcel 29:	Richard W. Gattis	ASLS 80-111 Tract 5	Easement
Parcel 30:	Flyway Farm, LLC.	ASLS 80-111 Tract 7	Easement
Parcel 31:	Matanuska-Susitna Borough	ASLS 80-111 Tract 10	Fee
Parcel 32:	Matanuska-Susitna Borough	ASLS 80-111 Tract 13	Fee
Parcel 33:	Mark and Karlene Brouillet	ASLS 2002-024 Tract 19A	Easement
Parcel 34:	Stephen M. Sims	ASLS 80-111 Tract 22B	Easement
Parcel 35:	Matanuska-Susitna Borough	ASLS 80-111 Tract 22A	Fee
Parcel 36:	Gerhard Groeschel, Mgr	ASLS 80-111 Tract 26	Easement

¹⁴ Schedules A, B & C are attached hereto showing the various parcels in Segment 2.

B. PURPOSE FOR ACQUIRING

As addressed in Section II of this Decisional Document, the purpose of removing the restrictive agricultural use covenants burdening all ten parcels is specifically for constructing the railway and related roadway components of Segment 2 of the PMRE, which will establish a railway link between Port MacKenzie and the ARRC mainline, providing Port MacKenzie customers/shippers efficient railway transportation between the Port and Interior Alaska. It will be an extension of the ARRC system, which currently connects ports in Seward, Whittier, and Anchorage with Interior Alaska, including Denali National Park, Fairbanks, and North Pole. The project will expand and complement the regional transportation network, and aid in development of the Port in addition to providing transportation via rail for the development of minerals and other natural resources, providing an alternative for transporting materials and equipment for large construction projects. Removing the restrictive agricultural use covenants is necessary in order to locate the project along the selected route and ensure that use of the project ROW for its intended purposes within the PMAP does not contravene real property use restrictions.

C. IMPACT OF THE ACQUISITIONS ON THE PROPERTY

For all ten parcels the principal impact of the acquisitions will be to extinguish the restriction limiting use of the property for agricultural purposes and thereby permit use of the property for the PMRE Project's purposes – a use that otherwise might be precluded by the covenants.¹⁵

The agricultural use covenants involved here were included in the patents from the State of Alaska to the landowners pursuant to AS 38.05.321. Under that statute, state land classified as agricultural is conveyed subject to “a perpetual covenant for the benefit of all Alaska residents and running with the land that restricts or limits the use of the land for agricultural purposes.”¹⁶ An additional covenant included in such conveyances restricts subdivision of the property, if obtained under homestead entry, to parcels of not less than 40 acres each; or, if the land was obtained by purchase, restricting subdivision to

¹⁵ The Borough does not believe that the covenants are intended to apply to a public entity acquiring land for a necessary public project like the PMRE. The Borough's eminent domain lawsuit will therefore include a cause of action requesting that the court so declare, but in the event the court rules to the contrary, the Borough will eliminate the covenants insofar as they burden the Segment 2 ROW by acquiring them under the authority granted it by AS 09.55.240 *et seq.*

¹⁶ The statute defines “agricultural purposes” as: (1) the production, for commercial or personal use, of useful plants and animals; (2) the construction of (A) housing for landowners and farm laborers, (B) improvements for animals, or (C) improvements that are reasonably required for or related to agricultural use; (3) the use of gravel reasonably required for or related to agricultural production on the parcel conveyed; and (4) removal and disposition of timber in order to bring agricultural land into use.

not more than four parcels of not less than 40 acres each, and subject to the further restriction that a subdivided parcel may not be further subdivided.¹⁷

D. SUMMARY OF STATE'S CONCERNS/BOROUGH RESPONSES

Private landowner concerns were resolved through the negotiations between the Borough and the parcel owners, pursuant to which the Borough acquired the property outright in fee or acquired an easement in the Parcel as needed for the Project, subject to the agricultural covenants.

Representatives of the Borough and the State of Alaska, Department of Natural Resources, Division of Agriculture (State), have met on several occasions to discuss the restrictive agricultural use covenants and their removal. The State has indicated its agreement that the covenants are a property interest that the Borough may acquire by eminent domain and, further, that the State, as the entity with broadest authority to represent the public interest, is the appropriate entity to be compensated for the acquisition of the covenants that encumber the ten parcels in Segment 2, since the acquisition essentially involves the taking of a property right belonging to the public, i.e., the covenants are "for the benefit of all Alaska residents."

An independent study of the impact of the agricultural covenants on market value was prepared by competent, experienced appraiser following standards licensed appraisers are by law required to follow. The study was conducted for the specific purpose of quantifying the impact, if any, that the agricultural covenants have on the market value of lands located in the PMRE project area, based on appraisal instructions developed in consultation with the State. A Review Appraiser reviewed the study and determined that the conclusions reached in the study were appropriate and reasonable, and both the independent study and the Review Appraiser's determination have been shared with the State.

The independent study concluded that the use restrictions imposed by the agricultural covenants do not have any measurable impact on the value of the property such that no quantifiable reduction in value can be attributed to the covenants.

Given the results of the independent study, the Borough has assigned a nominal value of One Thousand Dollars per parcel for a total of Ten Thousand Dollars to be deposited as just compensation for the removal of the agricultural covenants from the ten parcels identified in Section V. A.

¹⁷ Those who acquired their agricultural lands by purchase and who seek to subdivide into parcels of less than 640 acres must also pay a fee for the right to construct housing on the subdivided parcels, if the subdivided parcel is conveyed to someone other than a member of the landowner's immediate family. The fee is either a set amount (adjusted periodically for inflation) or determined by appraisal of the right to construct housing.

The State and the Borough have agreed that the Borough should condemn the covenants through eminent domain and that the State should be named as a defendant in the eminent domain case, with the State's primary interest being to ensure that the agricultural covenants are removed only from the property necessary for the PMRE Project.

VI. CONCLUSION

Consistent with its policy for the acquisition of real property interests, the Borough has made a diligent, conscientious effort through good faith negotiations to acquire the property rights it needs for Segment 2 of the PMRE Project, including the removal of restrictive agricultural use covenants that encumber the ten parcels identified. Based on its discussions with the State, the Borough had determined that further negotiations would not be productive nor consistent with the schedule for construction of the proposed railway improvements, and that any unresolved issues can be determined in a fair and equitable manner through the institution of eminent domain proceedings.

Recommended:

Mike Brown, Capital Projects Director
Matanuska-Susitna Borough

Date: _____

Approved:

John Moosey, Borough Manager
Matanuska-Susitna Borough

Date: _____

Land Description

The metes and bounds description herein was prepared by SurvBase, LLC on February 16, 2015, at the request of the Matanuska-Susitna Borough for the purpose of describing lands within the Port MacKenzie Agricultural District required for the Port MacKenzie Rail Extension. The authorized user of this description is the Matanuska-Susitna Borough. Unauthorized use of this description is prohibited.

SurvBase, LLC will not be responsible for errors made by others in interpreting this description. Schedule B (the parcel plat drawing) is the best representation of the intent of the parties and holds in the event of a discrepancy with the metes and bounds description.

The author of this description is John B. Kerr, PLS, Alaska No. 8201-S.



A portion of Tracts 3, 5, 7, 10, 13, 22A, 22B, 26 ASLS 80-111 (82-80); Tract 19A ASLS 2002-24 (2002-121); Tract A Williams Farm Subdivision (2010-32) all lying within Sections 6, 7, and 8 Township 14N Range 4W; Sections 7, 18, 19, 20, 30, 31, and 32 Township 15N Range 4W Seward Meridian Alaska

The following-described tract of land is comprised of ten parcels. These parcels are arbitrarily numbered to assist in clarifying this description. The three parcels south of Reddane Avenue (Parcels 27, 29, and 30) are contiguous; the two parcels between Reddane Avenue and Holstein Avenue (Parcels 31 and 32) are contiguous; the four parcels north of Holstein Avenue (Parcels 33, 34, 35, and 36) are contiguous. Parcel 22 is a standalone parcel. Said lands are more specifically described as:

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Commencing at the corner of Sections 6 and 7 T15N R4W AND Sections 1 and 12 T15N R5W marked with a 1979 3-1/4 inch diameter Alaska Division of Lands (ADL) aluminum cap monument;

thence S 00°03'46" W on a local plane bearing a distance of 31685.80 feet to the corner of Sections 6 and 7 T14N R4W AND Sections 1 and 12 T14N R5W marked with a 1960 3-1/4 inch diameter Bureau of Land Management (BLM) brass cap monument;

thence S 89°16'03" E a distance of 2420.12 feet to the quarter corner of Sections 6 and 7 T14N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument, being a point on the boundary between Tract 3 and Tract 5 Alaska State Land Survey (ASLS) 80-111 (Plat 82-80 Palmer Recording District);

thence S 89°15'57" E along the boundary between Tract 3 and Tract 5 ASLS 80-111 a distance of 2640.03 feet to the section corner of Sections 5, 6, 7, 8 T14N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument, being a point common to the northeast corner of Parcel 27 and the southeast corner of Parcel 29 described below and being the **TRUE POINT OF BEGINNING**;

Portion within Parcel 27

thence S 19°21'12" E a distance of 1399.36 feet to a point on the boundary of Tract 3 ASLS 80-111 and Tract C-1A ASLS 87-353 from which the NW 1/16 corner of Section 8 T14N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument bears S 89°54'26" E a distance of 858.00 feet;

thence N 89°54'26" W along the boundary between Tract 3 ASLS 80-111 and Tract C-1A ASLS 87-353 a distance of 461.75 feet to the N 1/16 corner of Section 8 T14N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument;

thence N 22°33'31" W a distance of 783.32 feet to an angle point on the westerly Parcel 27 boundary;

thence N 00°08'35" W a distance of 600.00 feet to a point on the boundary between Tract 3 and Tract 5 ASLS 80-111, said point being the northwest corner of Parcel 27 and the southwest corner of Parcel 29 described below;

thence S 89°15'57" E along said boundary between Tract 3 and Tract 5 ASLS 80-111 a distance of



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300.04 feet to the **TRUE POINT OF BEGINNING**;

Said Parcel 27 containing 13.6 Acres more or less;

Portion within Parcel 29

thence N 89°15'57" W along the boundary between Tract 3 and Tract 5 ASLS 80-111 a distance of 300.04 feet to a point on said tract boundary from which the quarter corner of Sections 6 and 7 T14N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument bears N 89°15'57" W a distance of 2339.99 feet, said point being the southwest corner of Parcel 29 and the northwest corner of Parcel 27 described above;

thence N 00°08'35" W a distance of 2659.82 feet to an angle point on the westerly boundary of Parcel 29;

thence N 00°07'54" W a distance of 2665.52 feet to a point on the boundary between Tract 5 and Tract 7 ASLS 80-111, said point being the northwest corner of Parcel 29 and the southwest corner of Parcel of 30 described below;

thence S 89°46'21" E along the boundary between Tract 5 and Tract 7 ASLS 80-111 a distance of 300.01 feet to the section corner of Sections 5 and 6 T14N R4W AND Sections 31 and 32 T15N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument, being the corner of Tract 5 and Tract 6 on the southerly boundary of Tract 7 ASLS 80-111 said point being the northeast corner of Parcel 29 and the southeast corner of Parcel 30 described below and labeled as "Point A" herein and in Schedule B for description purposes;

thence S 00°07'54" E along the boundary between Tract 5 and Tract 6 ASLS 80-111 a distance of 2663.61 feet to the quarter corner of Sections 5 and 6 T14N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument, being an angle point on said tract boundary;

thence S 00°08'35" E along the boundary between Tract 5 and Tract 6 ASLS 80-111 a distance of 2664.38 feet to the section corner of Sections 5, 6, 7, 8 T14N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument, being the southeast corner of said tract and the **TRUE POINT OF BEGINNING**;

Said Parcel 29 containing 36.7 Acres more or less;



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Portion within Parcel 30

Beginning at "Point A" described above being the southeast corner of Parcel 30;

thence N 89°46'21" W along the boundary between Tract 5 and Tract 7 ASLS 80-111 a distance of 300.01 feet to the southwest corner of Parcel 30 and the northwest corner of Parcel 29 described above;

thence N 00°01'24" E a distance of 2589.38 feet to a point on the southerly Reddane Avenue right of way line shown on ASLS 80-111, being the northwest corner of Parcel 30;

thence S 89°47'14" E along said right of way line a distance of 300.00 feet more or less to the section line between Sections 31 and 32 T15N R4W, being the northeast corner of Parcel 30 labeled as "Point B" herein and in Schedule B for description purposes;

thence S 00°01'24" W along said section line a distance of 2589.46 to the southeast corner of Parcel 30, "Point A";

Said Parcel 30 containing 17.8 Acres more or less;

Portion within Parcel 31

Commencing at "Point B" described above;

thence N 00°01'24" E a distance of 100.00' to a point on the northerly Reddane Avenue right of way line shown on ASLS 80-111 marked with a 5/8" diameter rebar with a yellow plastic cap, being the southeast corner of Tract 10 ASLS 80-111, the Southwest corner of Tract C Williams Farm Subdivision (Plat 2010-32 Palmer Recording District), the southeast corner of and beginning of Parcel 31 labeled as "Point C" herein and in Schedule B for description purposes;

thence N 89°47'14" W along said right of way line a distance of 1300.00 feet to a point on the northerly Reddane Avenue Right of Way and the southwest corner of Parcel 31;

thence N 00°01'29" E a distance of 5229.65 feet to a point on the boundary between Tract 10 and Tract 13 ASLS 80-111 said point being the northwest corner of Parcel 31 and the southwest corner of Parcel 32 described below, from which the westerly corner of



Tract 10 and Tract 13 marked with a 1980 3-1/4 inch diameter State of Alaska Department of Natural Resources (SOA DNR) aluminum cap monument bears N 89°46'08" W a distance of 3685.83 feet;

thence S 89°46'08" E along said boundary between Tract 10 and Tract 13 ASLS 80-111 a distance of 1300.59 to the quarter corner of Sections 29 and 30 T15N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument, being the northeast corner of Parcel 31 and the southeast corner of Parcel 32 described below labeled as "Point D" herein and in Schedule B for description purposes;

thence S 00°02'20" W along the boundary between Tract 10 ASLS 80-111 and Tract D Williams Farm Subdivision (Plat 2010-32 Palmer Recording District) a distance of 2639.78 feet to the section corner of Sections 29, 30, 31, 32 T15N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument;

thence S 00°01'24" W along the boundary between Tract 10 ASLS 80-111 and Tract C Williams Farm Subdivision (Plat 2010-32 Palmer Recording District) a distance of 2589.46 feet to the southeast corner of Parcel 31, "Point C";

Said Parcel 31 containing 156.1 Acres more or less;

Portion within Parcel 32

Commencing at "Point D" described above;

thence N 89°46'08" W along the boundary between Tract 10 and Tract 13 ASLS 80-111 a distance of 1300.59 feet to a point being southwest corner of Parcel 32 and the northwest corner of Parcel 31 described above;

thence N 00°01'29" E a distance of 5229.47 feet to a point on the southerly Holstein Avenue right of way line shown on ASLS 80-111, being the northwest corner of Parcel 32;

thence S 89°44'43" E along said right of way line a distance of 1300.00 feet to the northerly corner of Tract 12 and Tract 13 ASLS 80-111, being the northeast corner of Parcel 32 labeled as "Point E" herein and in Schedule B for description purposes;

thence S 00°01'06" W along the boundary between Tract 12 and Tract 13 ASLS 80-111 a distance of 5228.94 feet to the southeast corner of Parcel 32, "Point D";



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Said Parcel 32 containing 156.1 Acres more or less;

Portion within Parcel 33

Commencing at "Point E" described above;

thence N 82°44'31" E a distance of 773.45 feet to a point on the northerly Holstein Avenue right of way line shown on ASLS 80-111 and southerly boundary of Tract 19A ASLS 2002-24 (Plat 2002-121 Palmer Recording District), being the southeast corner of Parcel 33 labeled as "Point F" herein and in Schedule B for description purposes;

thence N 89°49'46" W along said right of way line and south boundary of said Tract 19A a distance of 767.21 feet to the section line between Sections 19 and 20 T15N R4W, being an angle point on the southerly Parcel 33 boundary;

thence N 89°44'43" W along said right of way line and south boundary of said Tract 19A a distance of 1156.65 feet to the southwest corner of Parcel 33;

thence N 84°33'17" E a distance of 430.00 feet to an angle point on the westerly Parcel 33 boundary;

thence N 88°44'13" E a distance of 385.00 feet to an angle point on the westerly Parcel 33 boundary;

thence N 06°33'17" E a distance of 385.00 feet to an angle point on the westerly Parcel 33 boundary;

thence N 00°02'11" E a distance of 2154.63 feet to the boundary between said Tract 19A and Tract 22B ASLS 80-11, being the northwest corner of Parcel 33;

thence S 89°44'59" E along said boundary between said Tract 19A and Tract 22B a distance of 300.00 feet to the section corner of Sections 17, 18, 19, 20 T15N R4W marked with a 2002 3-1/4 inch diameter SOA DNR aluminum cap monument, being the northeast corner of Parcel 33 and the southeast corner of Parcel 34 described below labeled as "Point G" herein and in Schedule B for description purposes;

thence S 00°02'11" W along the section line between Sections 19 and 20 T15N R4W a distance of 2460.17 feet to an angle point on the easterly Parcel 33 boundary;



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thence S 84°34'46" E a distance of 585.19 feet to an angle point on the easterly Parcel 33 boundary;

thence S 67°20'04" E a distance of 200.00 feet to the southeast corner of Parcel 33, "Point F";

Said Parcel 33 containing 20.3 Acres more or less;

Portion within Parcel 34

Commencing at "Point G" described above;

thence N 89°44'59" W along the boundary between Tract 19A ASLS 2002-24 and Tract 22B ASLS 80-11 a distance of 200.00 feet to a point being the southwest corner of Parcel 34, from which the section corner of Section 18 and 19 T15N R4W AND Section 13 and 24 T15N R5W marked with a 1960 3-1/4 inch diameter BLM brass cap monument marking the centerline of Guernsey Road bears N 89°44'59" W a distance of 4830.57 feet;

thence N 00°02'32" E a distance of 2639.21 feet to a point on the boundary between Tract 22A and Tract 22B ASLS 80-111 being the northwest corner of Parcel 34 and the southwest corner of Parcel 35 described below, from which the quarter corner of Section 13 T15N R5W and Section 18 T15N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument bears N 89°43'56" W a distance of 4830.02 feet;

thence S 89°43'56" E along said boundary between Tract 22A and Tract 22B ASLS 80-111 a distance of 200.15 feet to the quarter corner of Sections 17 and 18 T15N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument, being the easterly corner of Tract 22A and Tract 22B ASLS 80-111, on the westerly boundary of Tract 21, and the northeast corner of Parcel 34 and the southeast corner of Parcel 35 described below, labeled as "Point H" herein and in Schedule B for description purposes;

thence S 00°02'44" W along the boundary between said Tract 21 and 22B a distance of 2639.15 feet to the southeast corner of Parcel 34, "Point G";

Said Parcel 34 containing 12.1 Acres more or less;



Portion within Parcel 35

Commencing at "Point H" described above;

thence N 89°43'56" W along the boundary between Tract 22A and Tract 22B ASLS 80-111 a distance of 200.15 feet to a point being the southwest corner of Parcel 35 and the northwest corner of Parcel 34 described above;

thence N 00°00'49" E a distance of 2639.39 feet to a point on the boundary between Tract 22A and Tract 26 ASLS 80-111 being the northwest corner of Parcel 35 and the southwest corner of Parcel 36 described below, from which the section corner of Sections 7 and 18 T15N R4W AND Sections 12 and 13 T15N R5W marked with a 1960 3-1/4 inch diameter BLM brass cap monument marking the centerline of Guernsey Road bears N 89°43'07" W a distance of 4827.33 feet;

thence S 89°43'07" E along the boundary between Tract 22A and Tract 26 ASLS 80-111 a distance of 200.00 feet to the section corner of Sections 7, 8, 17, 18 T15N R4W marked with an aluminum pipe monument with no cap, being the northeast corner of Parcel 35 and the southeast corner of Parcel 36 described below, labeled as "Point I" herein and in Schedule B for description purposes;

thence S 00°00'38" W along the boundary between Tract 21 and Tract 22A ASLS 80-111 a distance of 2639.34 feet to the southeast corner of Parcel 35, "Point H";

Said Parcel 35 containing 12.1 Acres more or less;

Portion within Parcel 36

Commencing at Point I" described above;

thence N 89°43'07" W along said boundary between Tract 22A and Tract 26 ASLS 80-111 a distance of 200.00 feet to the southwest corner of Parcel 36 and the northwest corner of Parcel 35 described above;

thence N 00°02'49" E a distance of 2463.04 feet to a point of curvature on the westerly Parcel 36 boundary;

thence along a curve concave to the southwest having:

- Radius = 2756.93 feet
- Arc Length = 3597.01 feet
- Delta = 74°45'17"



Chord Bearing = N 37°19'50" W
Chord Length = 3347.26 feet
to a point of tangency on the westerly Parcel 36 boundary;

thence N 74°42'28" W a distance of 560.85 feet to a point of curvature on the westerly Parcel 36 boundary;

thence along a curve concave to the northeast having:

Radius = 2972.93 feet
Arc Length = 77.38 feet
Delta = 1°29'29"
Chord Bearing = N 73°57'44" W
Chord Length = 77.38 feet

to a point on the section line between Sections 6 and 7 T15N R4W on the north boundary of Tract 26 ASLS 80-111 being the northwest corner of Parcel 36, from which the section corner of Sections 6 and 7 T15N R4W AND Sections 1 and 12 T15N R5W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument bears N 89°42'10" W a distance of 2178.91 feet and the section corner of Sections 5, 6, 7, 8 T15N R4W marked with a 1979 3-1/4 inch diameter ADL aluminum cap monument bears N 89°42'10" W a distance of 2845.71 feet;

thence S 89°42'10" E along said section line and northerly boundary of said Tract 26 a distance of 762.75 feet to a point on the easterly boundary of Parcel 36;

thence along a non-tangent curve concave to the southwest having:

Radius = 2956.93 feet
Arc Length = 3407.41 feet
Delta = 66°01'29"
Chord Bearing = S 39°47'07" E
Chord Length = 3222.00 feet

to a point of tangency on the easterly Parcel 36 boundary;

thence S 06°46'23" E a distance of 176.19 feet to the quarter corner of Sections 7 and 8 T15N R4W marked with a 6" spike nail;

thence S 00°02'49" W along the section line between Sections 7 and 8 T15N R4W and the easterly boundary of Tract 26 ASLS 80-111 a distance of 2640.05 feet to the southeast corner of Parcel 36, "Point I";

Said Parcel 36 containing 29.7 Acres more or less;

** END OF CONTIGUOUS PARCELS **



Agricultural District Land Description

Schedule A Page 9 of 12

AND

Portion within Parcel 22

Commencing at Point C described above;

thence S 89°49'16" E a distance of 4049.17 feet to a point on the north boundary of the West Reddane Avenue Right-of-Way labeled as "Point J" herein and in Schedule B for description purposes, said point is the **PARCEL 22 TRUE POINT OF BEGINNING** and the westmost corner of Parcel 22 from which a 5/8" diameter rebar with a yellow plastic cap between Tract A and Tract B of Williams Farm Subdivision (Plat 2012-32) on the north Right-of-Way of West Reddane Avenue bears N89°49'59"W a distance of 1408.59 feet;

thence N 68°09'57" E a distance of 461.06 feet to an angle point on the northerly Parcel 22 boundary;

thence N 53°51'24" E a distance of 224.11 feet to an angle point on the northerly Parcel 22 boundary;

thence N 36°08'36" W a distance of 25.00 feet to an angle point on the northerly Parcel 22 boundary;

thence N 53°51'24" E a distance of 60.00 feet to an angle point on the northerly Parcel 22 boundary;

thence S 36°08'36" E a distance of 25.00 feet to an angle point on the northerly Parcel 22 boundary;

thence N 53°51'24" E a distance of 93.63 feet to an angle point on the northerly Parcel 22 boundary;

thence N 36°08'36" W a distance of 45.28 feet to an angle point on the northerly Parcel 22 boundary;

thence N 53°51'24" E a distance of 82.64 feet to an angle point on the northerly Parcel 22 boundary;

thence S 36°08'36" E a distance of 45.28 feet to an angle point on the northerly Parcel 22 boundary;

thence N 53°51'24" E a distance of 43.29 feet to an angle point on the northerly Parcel 22 boundary;



Agricultural District Land Description

Schedule A Page 10 of 12

thence N 36°08'36" W a distance of 25.00 feet to an angle point on the northerly Parcel 22 boundary;

thence N 53°51'24" E a distance of 60.00 feet to an angle point on the northerly Parcel 22 boundary;

thence S 36°08'36" E a distance of 25.00 feet to an angle point on the northerly Parcel 22 boundary;

thence N 53°51'24" E a distance of 432.40 feet to the section line between section 32 and 33 T 15N R 4W being the northmost point of Parcel 22 from which northeast corner of Tract A, which is also the section corner for sections 289, 29, 32, 33 T 15 N R 4 W, bears N 00°01'41" E a distance of 1826.84 feet;

thence along said section line S 00°01'41" W a distance of 142.46 feet to a point on the southerly Parcel 22 boundary from which the 1/4 corner between sections 32 and 33 marked with a ***** bears S 00°01'41" W a distance of 670.09 feet;

thence S 53°51'24" W a distance of 414.35 feet to an angle point on the southerly Parcel 22 boundary;

thence S 36°08'36" E a distance of 25.00 feet to an angle point on the southerly Parcel 22 boundary;

thence S 53°51'24" W a distance of 60.00 feet to an angle point on the southerly Parcel 22 boundary;

thence N 36°08'36" W a distance of 25.00 feet to an angle point on the southerly Parcel 22 boundary;

thence S 53°51'24" W a distance of 163.47 feet to an angle point on the southerly Parcel 22 boundary;

thence S 36°08'36" E a distance of 25.00 feet to an angle point on the southerly Parcel 22 boundary;

thence S 53°51'24" W a distance of 60.00 feet to an angle point on the southerly Parcel 22 boundary;

thence N 36°08'36" W a distance of 25.00 feet to an angle point on the southerly Parcel 22 boundary;

thence S 53°51'24" W a distance of 39.95 feet to an



angle point on the southerly Parcel 22 boundary;

thence S 59°09'56" W a distance of 355.71 feet to a point on the southerly boundary of Tract A Williams Farm Subdivision and the northerly Reddane Avenue right of way line shown on ASLS 80-111 from which the southwest corner of said tract marked with a 5/8" diameter rebar bears N 89°49'59" W a distance of 1739.65';

thence N 89°49'59" W a distance of 331.06 feet along the northerly Reddane Avenue right of way line to the **TRUE POINT OF BEGINNING**.

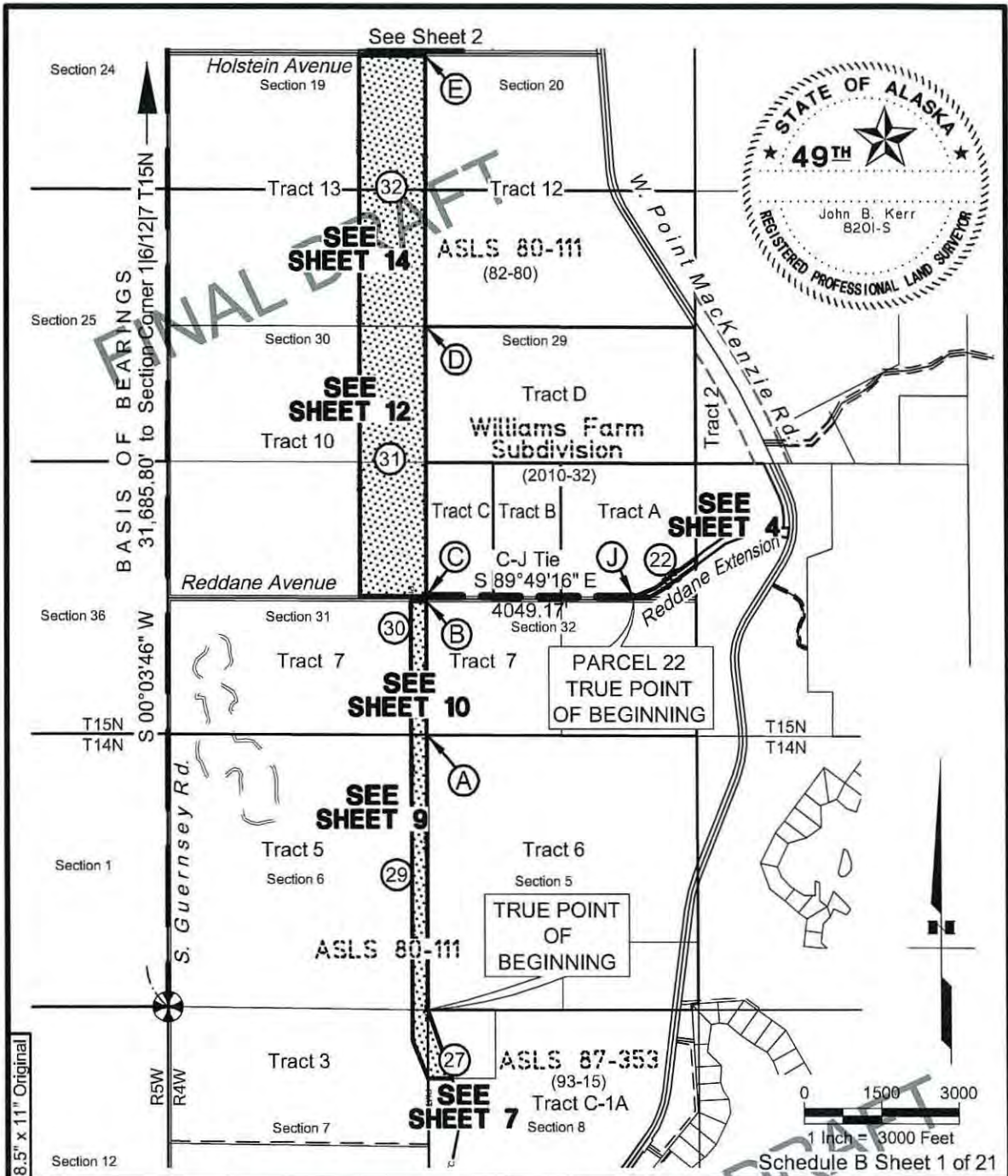
Said Parcel 22 containing 3.6 Acres more or less;

The acreage of the lands described herein totals 458.1 Acres more or less.

END OF METES AND BOUNDS DESCRIPTION



FINAL DRAFT



8.5" x 11" Original

See Notes and
Legend on Sheet 3

Matanuska - Susitna Borough
Schedule B Parcel Overview
RIGHT OF WAY REQUIRED FOR
Port MacKenzie Rail Extension

Within Tracts 3, 5, 7, 10, 13, 22A, 22B, 26 ASLS 80-111 (82-80); Tract 19A
ASLS 2002-24 (2002-121); Tract A Williams Farm Subdivision (2010-32)

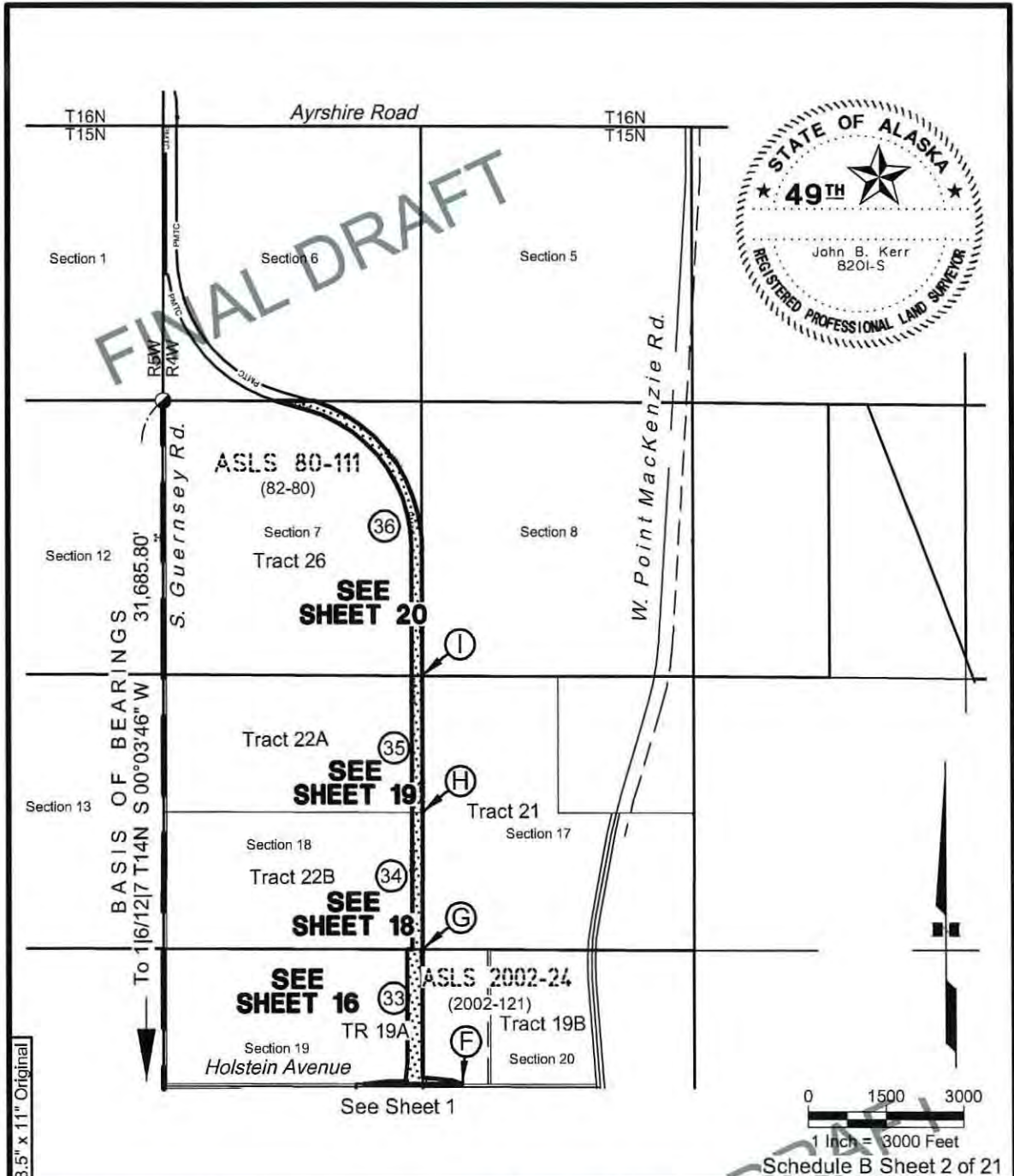
Drawn By JEL/KHK

Checked By JBK

TAKE AREA 458.1 Ac.±

Date 02/15/2015

Im15-056
RS15-021




8.5" x 11" Original

See Notes and <u>Legend on Sheet 3</u>	Matanuska - Susitna Borough
	Schedule B Parcel Overview RIGHT OF WAY REQUIRED FOR Port MacKenzie Rail Extension
Within Tracts 3, 5, 7, 10, 13, 22A, 22B, 26 ASLS 80-111 (82-80); Tract 19A ASLS 2002-24 (2002-121); Tract A Willams Farm Subdivision (2010-32)	Drawn By <u>JEL/KHK</u> Checked By <u>JBK</u> Date <u>02/15/2015</u>
TAKE AREA <u>458.1 Ac.±</u>	


Im15-056
RS15-021 298

LEGEND


 Port MacKenzie Rail Extension (PMRE) Parcel Number


 Metes and Bounds Description Location Identifier


 Metes and Bounds Description True Point of Beginning


 Existing Section Line Easement (SLE)

 Existing Right of Way/Easement


 Area of Agricultural Covenant Condemnation

 Remainder

 Found BLM/GLO Mon.

 Found Aluminum Cap Monument

 Found Miscellaneous Corner

 Set Spike from Existing Bearing Trees



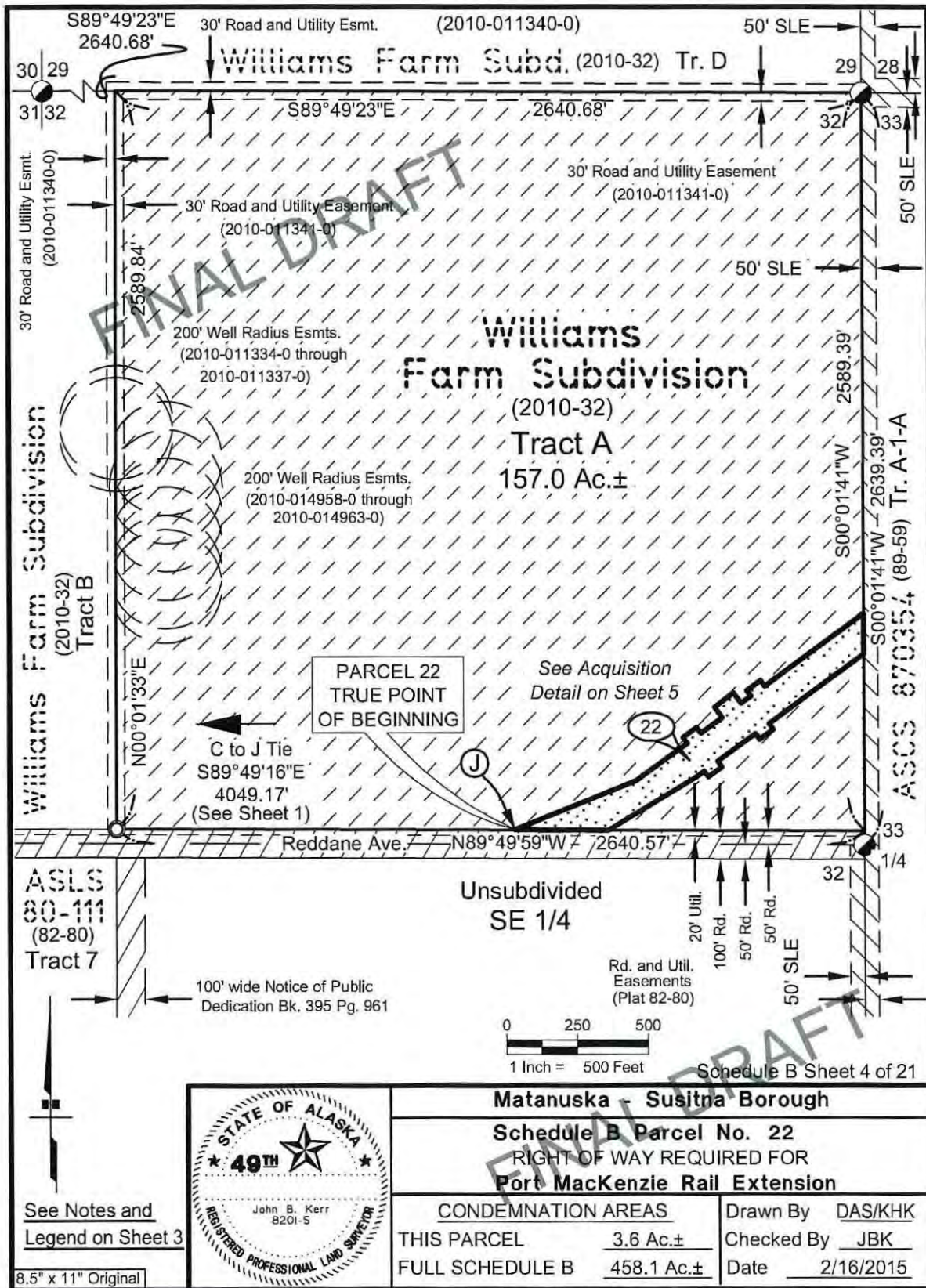
NOTES

This Schedule B drawing consists of 21 sheets.
 The purpose of Schedule B is to identify lands within the Port MacKenzie Agricultural District required for the Port MacKenzie Rail Extension.
 Total area of Agricultural Covenant Condemnation is 458.1 Ac.±.
 Section Line Easements and Other Details Not Shown on Sheets 1 and 2.
 Section line easements within the boundaries of plats 80-106 and 80-107 were vacated by Plats 80-106 and 80-107 unless shown hereon.
 Lake meanders digitized from aerial imagery dated 2011.
 Matanuska Electric Association ROW blanket easements exist on various tracts within the subject area.

Schedule B Sheet 3 of 21

		Matanuska - Susitna Borough	
		Schedule B Parcel No.	
		RIGHT OF WAY REQUIRED FOR Port MacKenzie Rail Extension	
		Within Tracts 3, 5, 7, 10, 13, 22A, 22B, 26 ASLS 80-111 (82-80); Tract 19A	Drawn By <u>JEL/KHK</u>
		ASLS 2002-24 (2002-121); Tract A Willams Farm Subdivision (2010-32)	Checked By <u>JBK</u>
TAKE AREA <u>458.1 Ac.±</u>		Date <u>02/15/2015</u>	

IM15-056
RS15-021



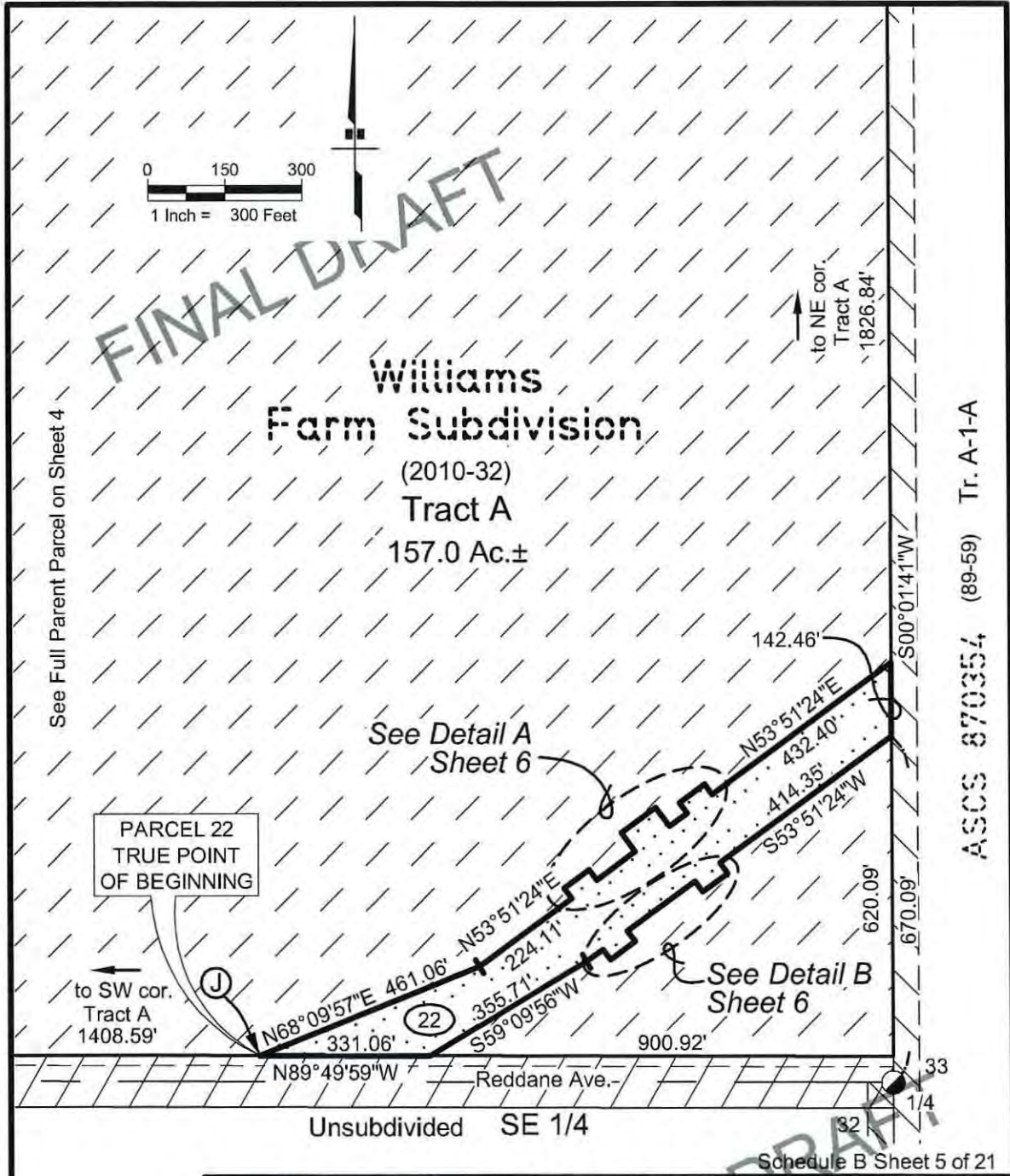
See Notes and Legend on Sheet 3

8.5" x 11" Original



Matanuska - Susitna Borough	
Schedule B Parcel No. 22	
RIGHT OF WAY REQUIRED FOR	
Port MacKenzie Rail Extension	
<u>CONDEMNATION AREAS</u>	
THIS PARCEL	3.6 Ac.±
FULL SCHEDULE B	458.1 Ac.±
Drawn By	DAS/KHK
Checked By	JBK
Date	2/16/2015

Im15-05b
RS15-021



PARCEL 22
TRUE POINT
OF BEGINNING

to SW cor.
Tract A
1408.59'

See Detail A
Sheet 6

See Detail B
Sheet 6

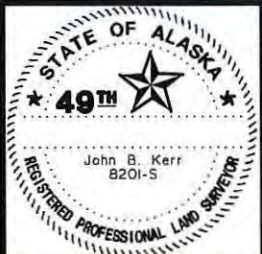
See Full Parent Parcel on Sheet 4

to NE cor.
Tract A
1826.84'

ASCS 870354 (89-59) Tr. A-1-A

Unsubdivided SE 1/4

Schedule B Sheet 5 of 21



See Notes and
Legend on Sheet 3

8.5" x 11" Original

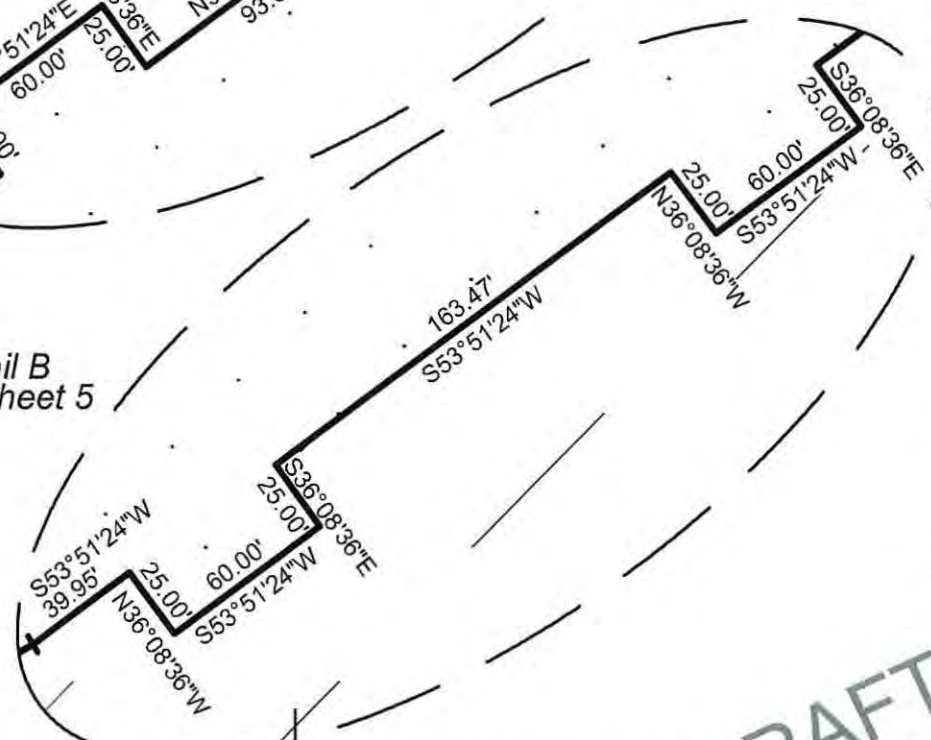
Matanuska - Susitna Borough	
Schedule B Parcel No. 22	
RIGHT OF WAY REQUIRED FOR	
Port MacKenzie Rail Extension	
CONDEMNATION AREAS	
THIS PARCEL	3.6 Ac.±
FULL SCHEDULE B	458.1 Ac.±
Drawn By	DAS/KHK
Checked By	JBK
Date	2/16/2015

Details Not to Scale

Detail A
From Sheet 5



Detail B
From Sheet 5



Schedule B Sheet 6 of 21



See Notes and
Legend on Sheet 3

8.5" x 11" Original

Matanuska - Susitna Borough

Schedule B Parcel No. 22

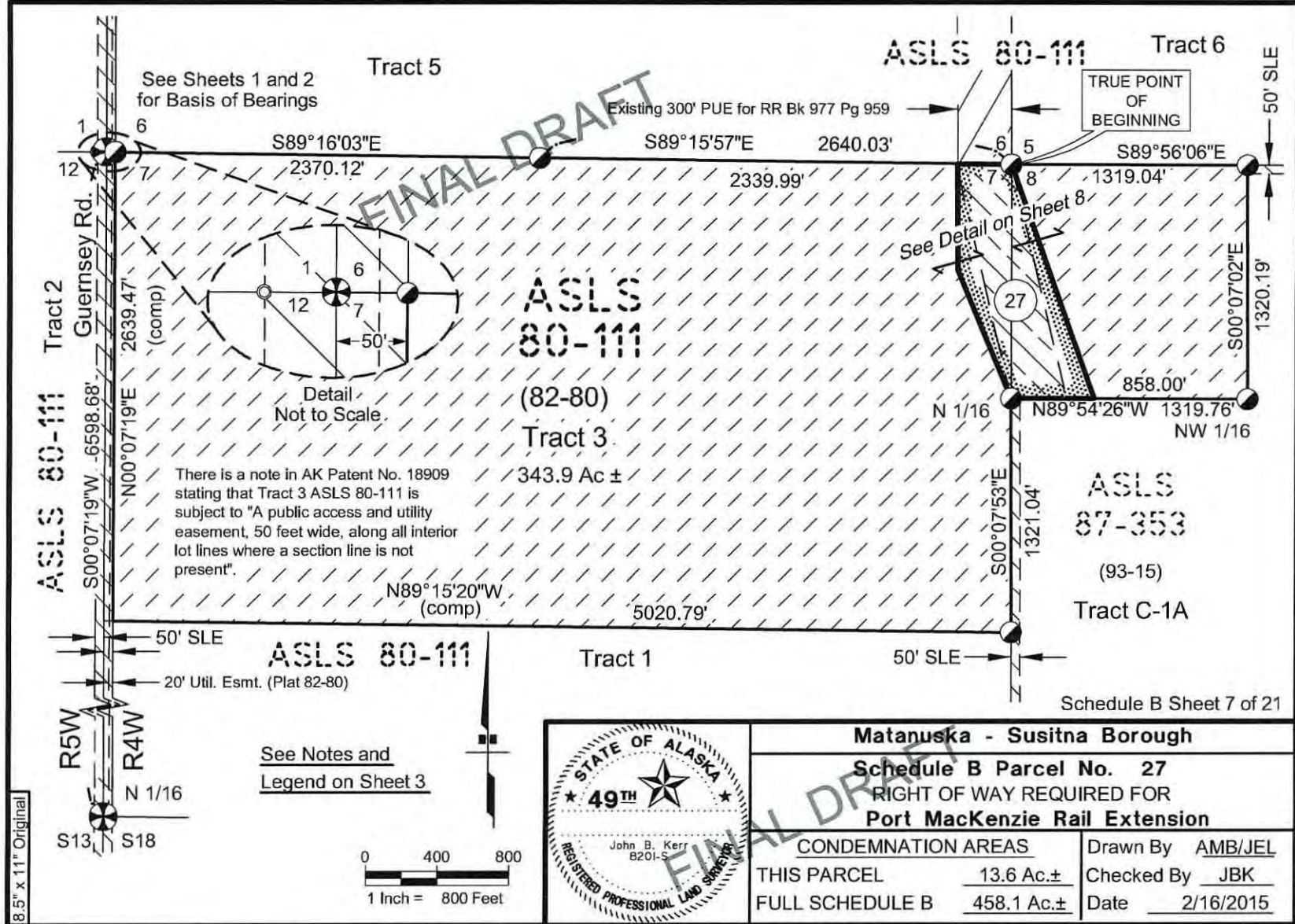
RIGHT OF WAY REQUIRED FOR
Port MacKenzie Rail Extension

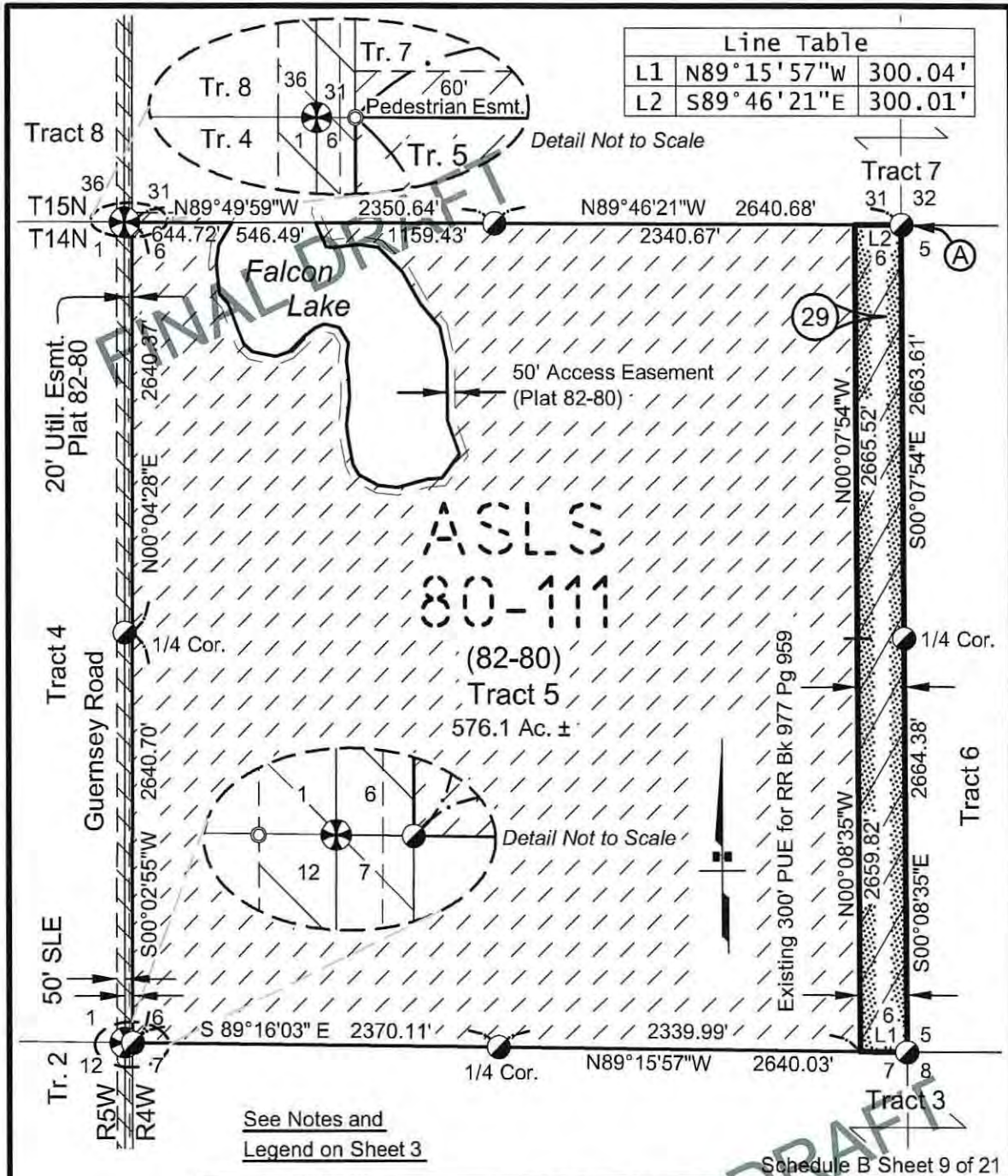
CONDEMNATION AREAS	
THIS PARCEL	3.6 Ac.±
FULL SCHEDULE B	458.1 Ac.±

Drawn By	DAS/KHK
Checked By	JBK
Date	2/16/2015

IM15-05b
RS15-021 302

Im15-056
RS15-021





Schedule B Sheet 9 of 21

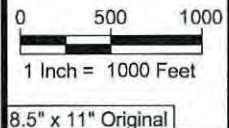
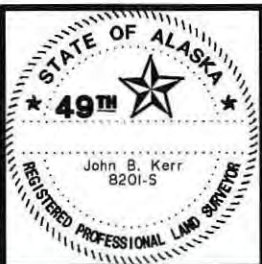
Matanuska - Susitna Borough

Schedule B Parcel No. 29

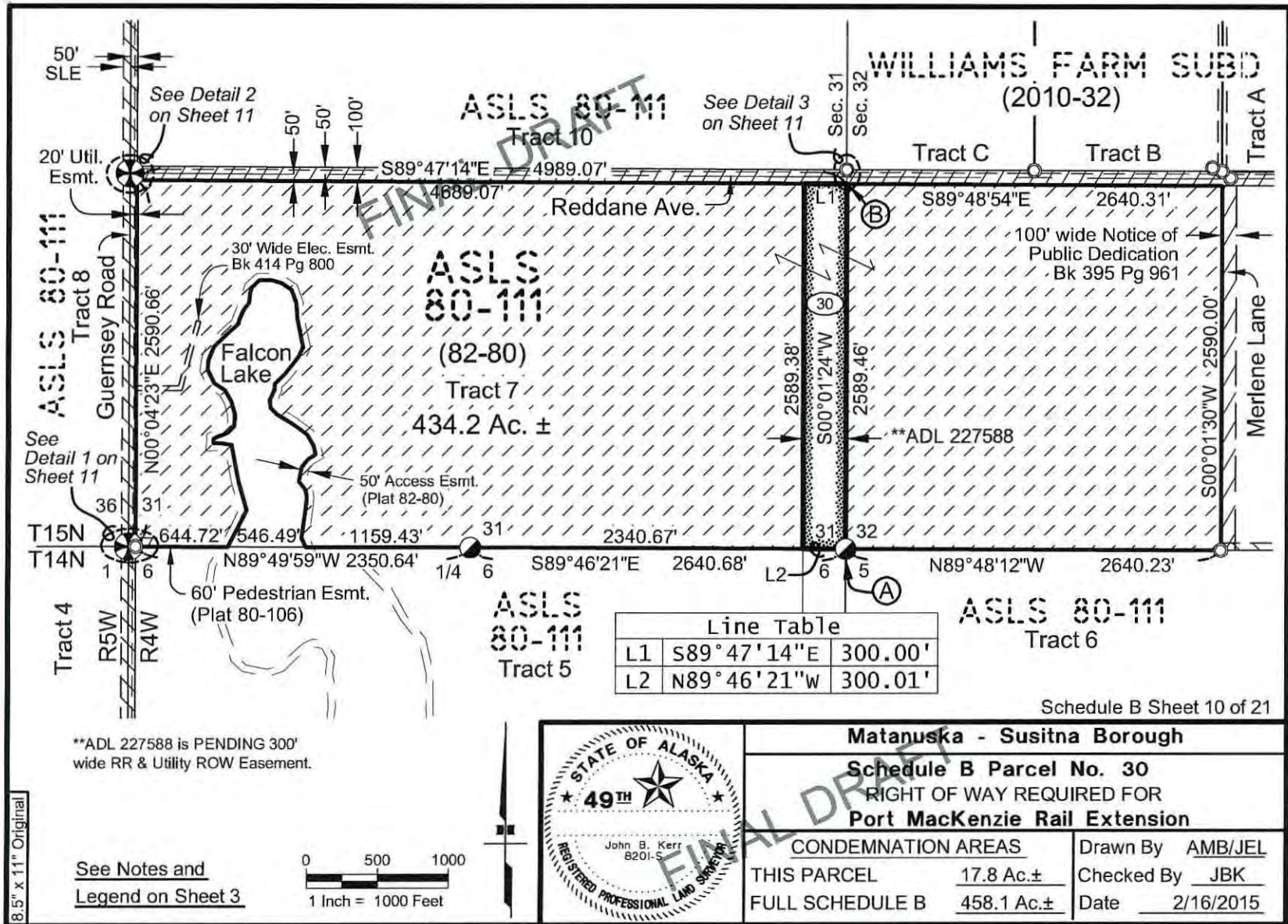
RIGHT OF WAY REQUIRED FOR Port MacKenzie Rail Extension

<u>CONDEMNATION AREAS</u>		Drawn By <u>AMB/KHK</u>
THIS PARCEL	36.7 Ac.±	Checked By <u>JBK</u>
FULL SCHEDULE B	458.1 Ac.±	Date <u>2/16/2015</u>

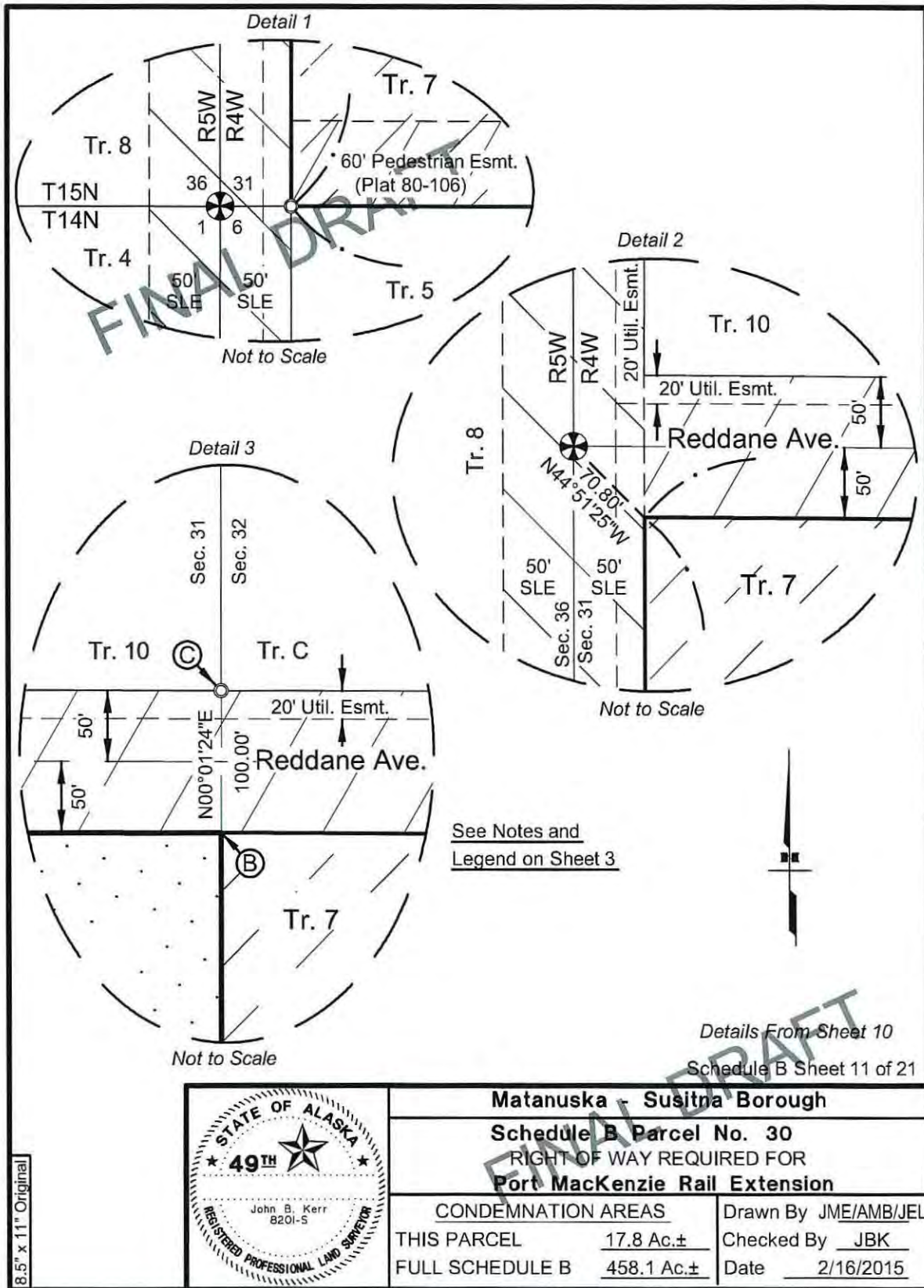
8.5" x 11" Original



IM15-054
RS15-021



IM15-056
RS15-021

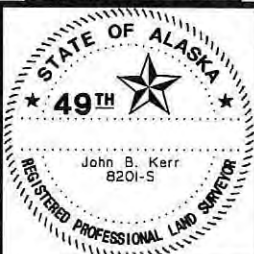
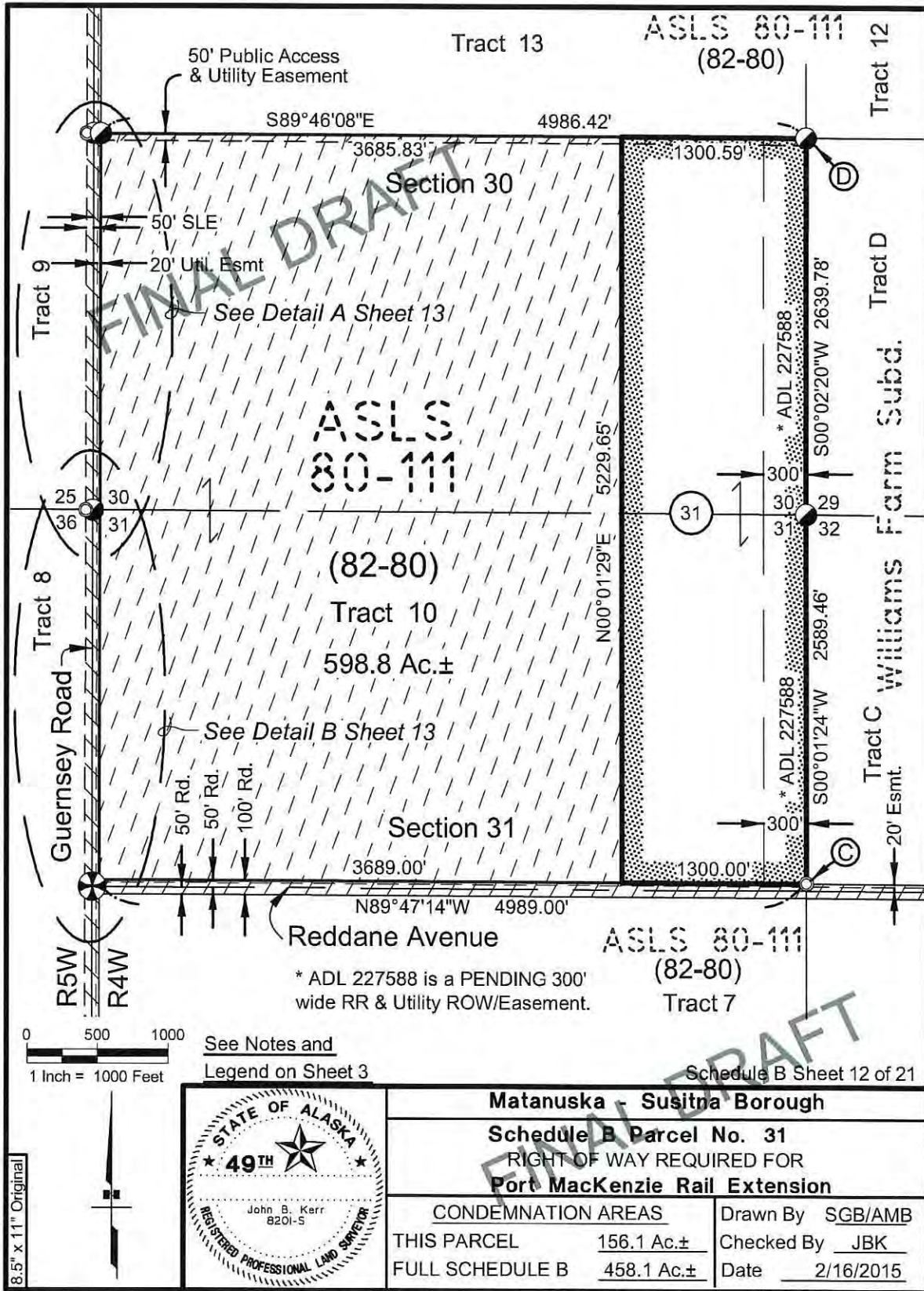


8.5" x 11" Original



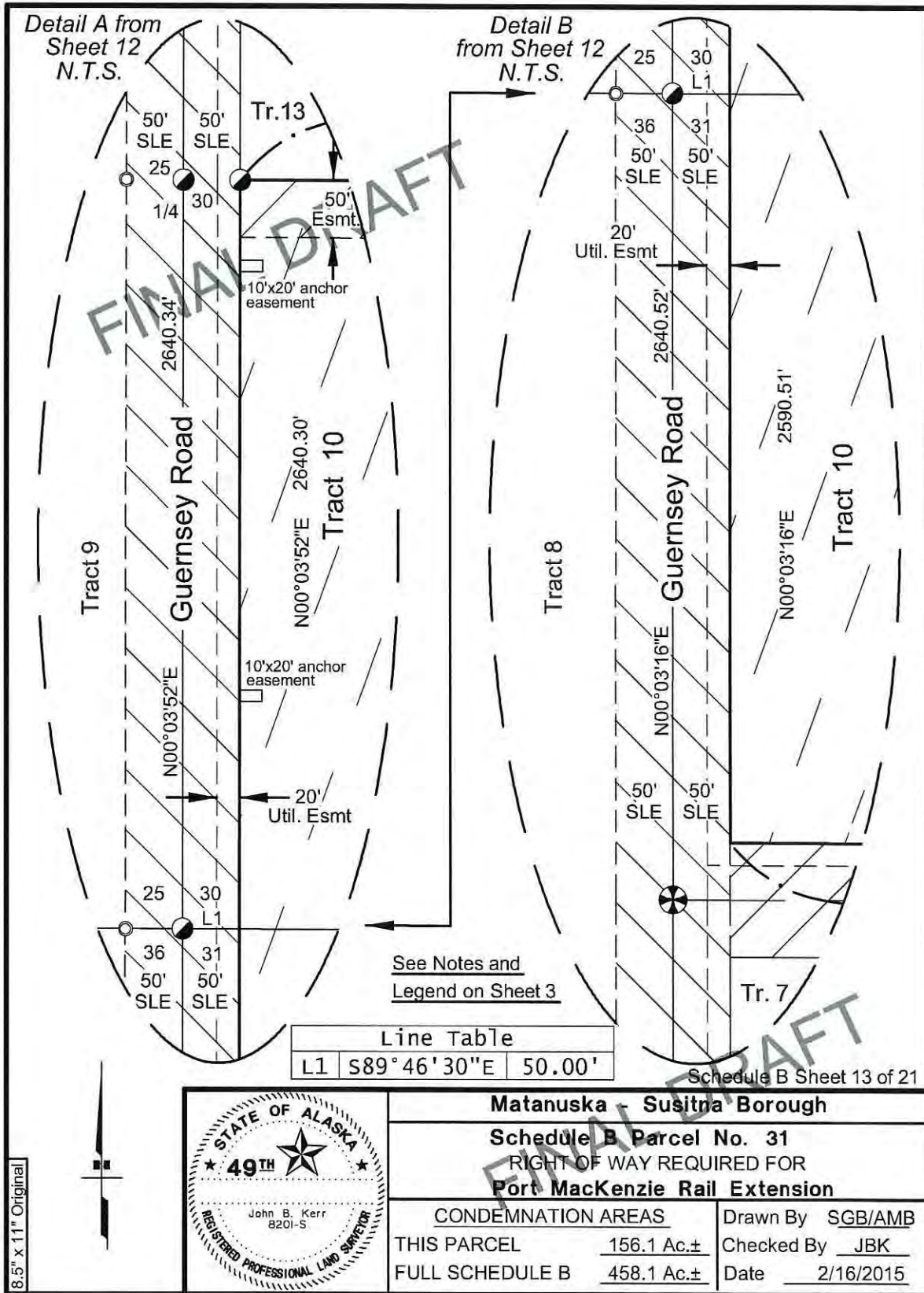
Matanuska - Susitna Borough	
Schedule B Parcel No. 30	
RIGHT OF WAY REQUIRED FOR	
Port MacKenzie Rail Extension	
CONDEMNATION AREAS	
THIS PARCEL	17.8 Ac.±
FULL SCHEDULE B	458.1 Ac.±
Drawn By	JME/AMB/JEL
Checked By	JBK
Date	2/16/2015

Im15-056
RS 15-021

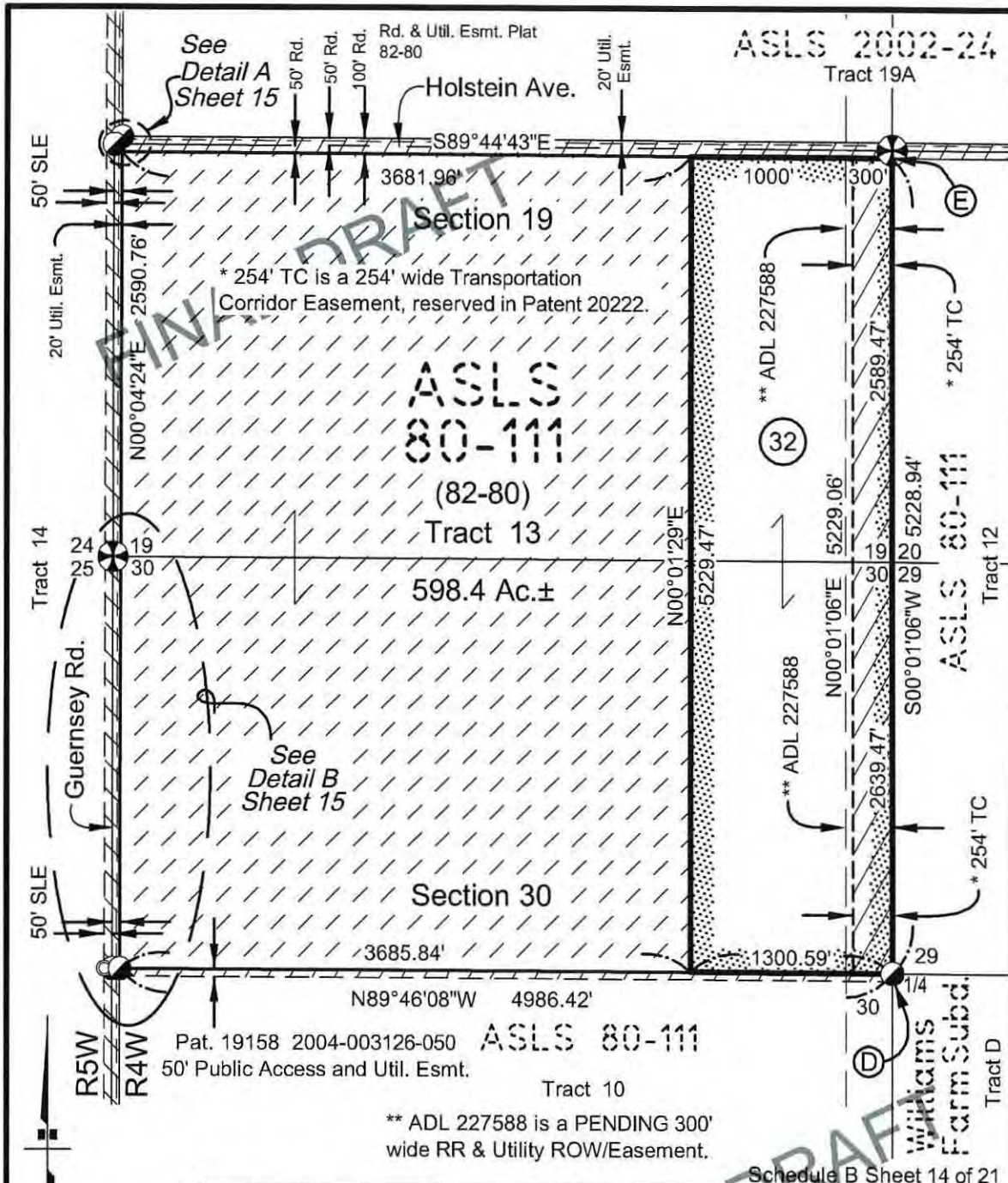


Matanuska - Susitna Borough	
Schedule B Parcel No. 31	
RIGHT OF WAY REQUIRED FOR Port MacKenzie Rail Extension	
CONDEMNATION AREAS	Drawn By <u>SGB/AMB</u>
THIS PARCEL	<u>156.1 Ac.±</u>
FULL SCHEDULE B	<u>458.1 Ac.±</u>
	Checked By <u>JBK</u>
	Date <u>2/16/2015</u>

Im15-056
RS15-021



Im 15-056
RS 15-021

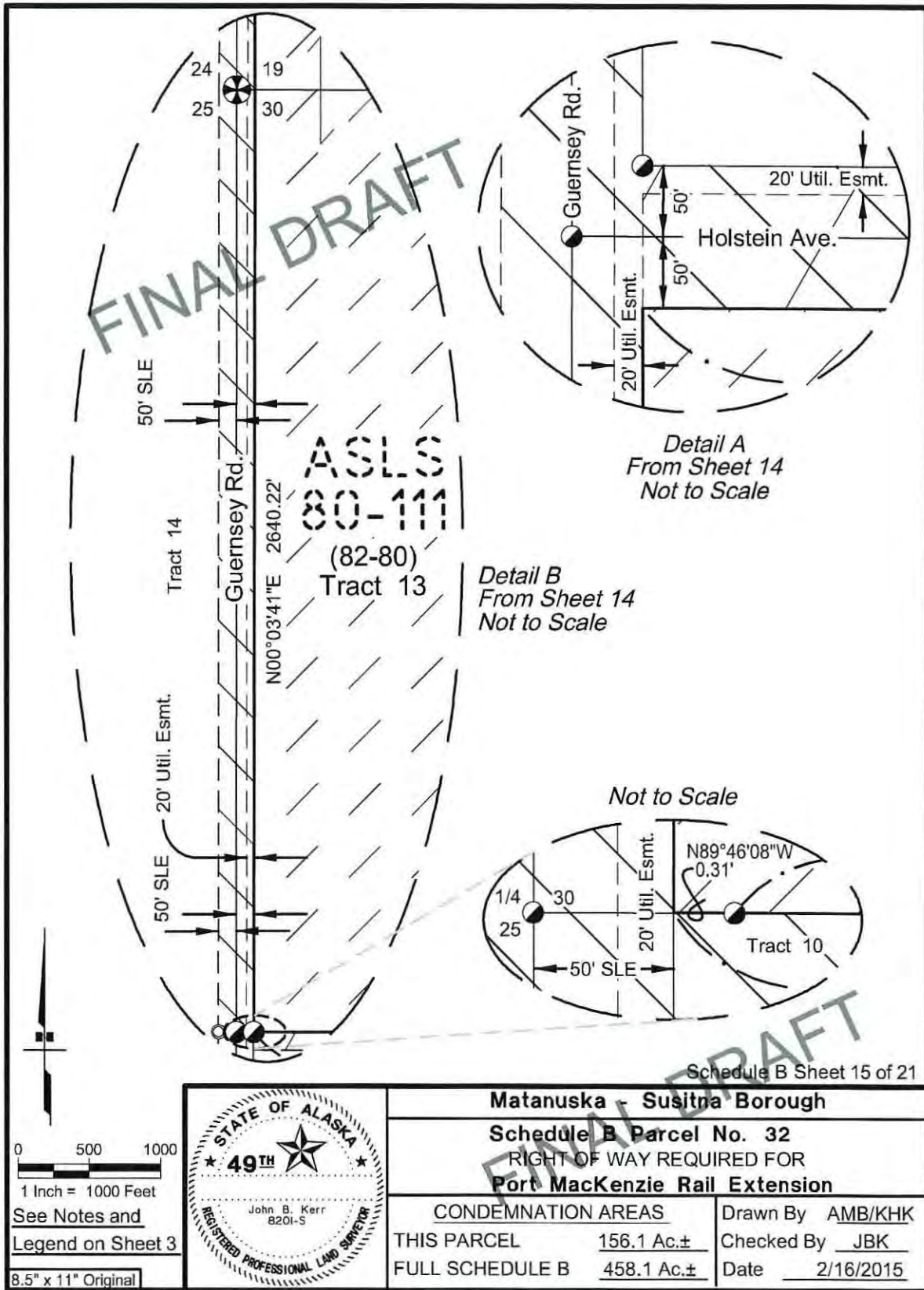


0 500 1000
1 Inch = 1000 Feet
See Notes and Legend on Sheet 3
8.5" x 11" Original



Matanuska - Susitna Borough	
Schedule B Parcel No. 32	
RIGHT OF WAY REQUIRED FOR Port MacKenzie Rail Extension	
CONDEMNATION AREAS	
THIS PARCEL	156.1 Ac.±
FULL SCHEDULE B	458.1 Ac.±
Drawn By	AMB/KHK
Checked By	JBK
Date	2/16/2015

Im15-056
RS15-021



FINAL DRAFT

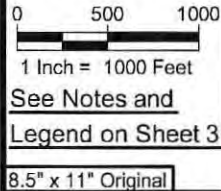
ASLS
80-111
(82-80)
Tract 13

Detail A
From Sheet 14
Not to Scale

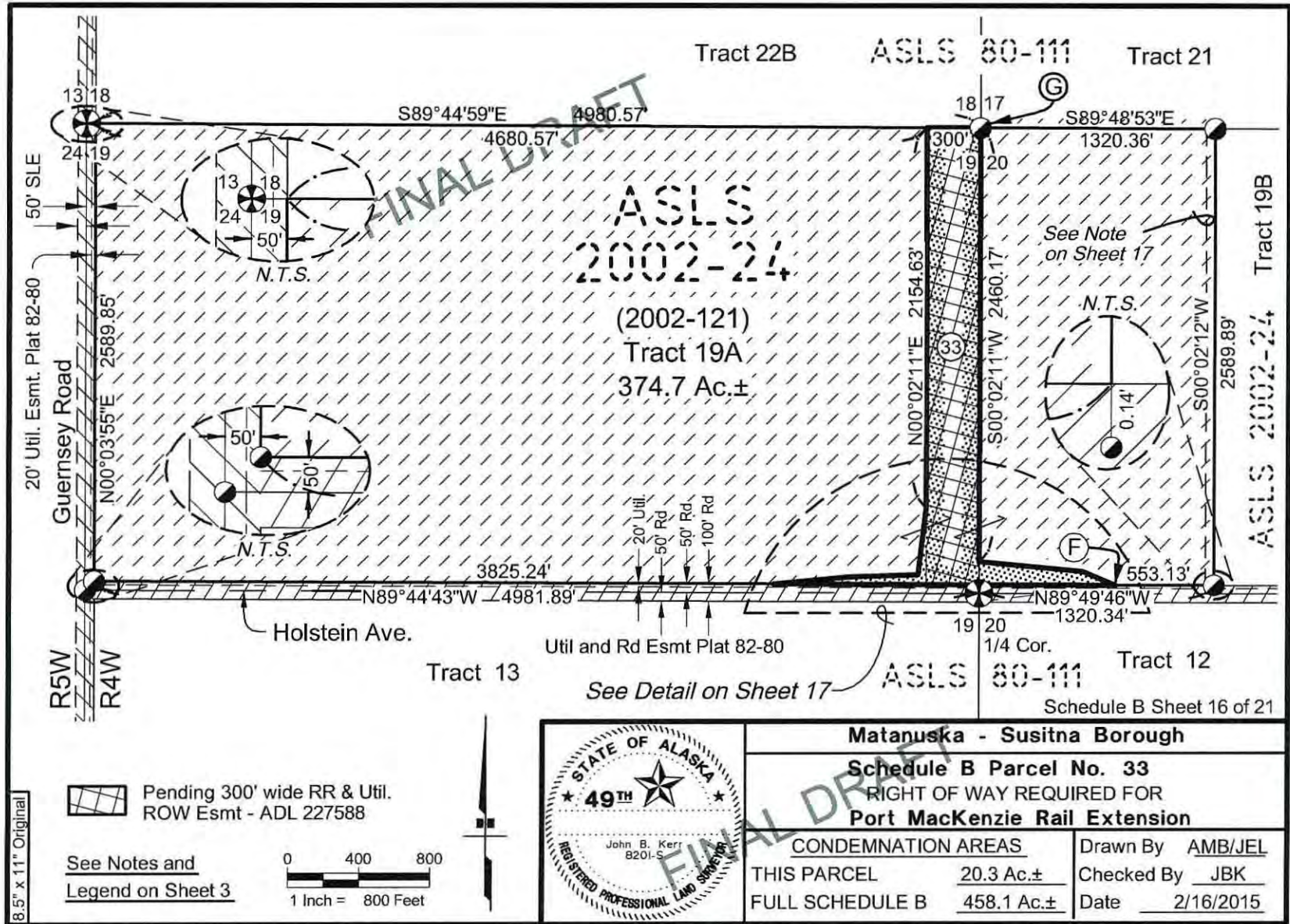
Detail B
From Sheet 14
Not to Scale

Not to Scale

Schedule B Sheet 15 of 21



Matanuska - Susitna Borough	
Schedule B Parcel No. 32	
RIGHT OF WAY REQUIRED FOR Port MacKenzie Rail Extension	
CONDEMNATION AREAS	
THIS PARCEL	156.1 Ac.±
FULL SCHEDULE B	458.1 Ac.±
Drawn By	AMB/KHK
Checked By	JBK
Date	2/16/2015



IM15-051P
RS15-021

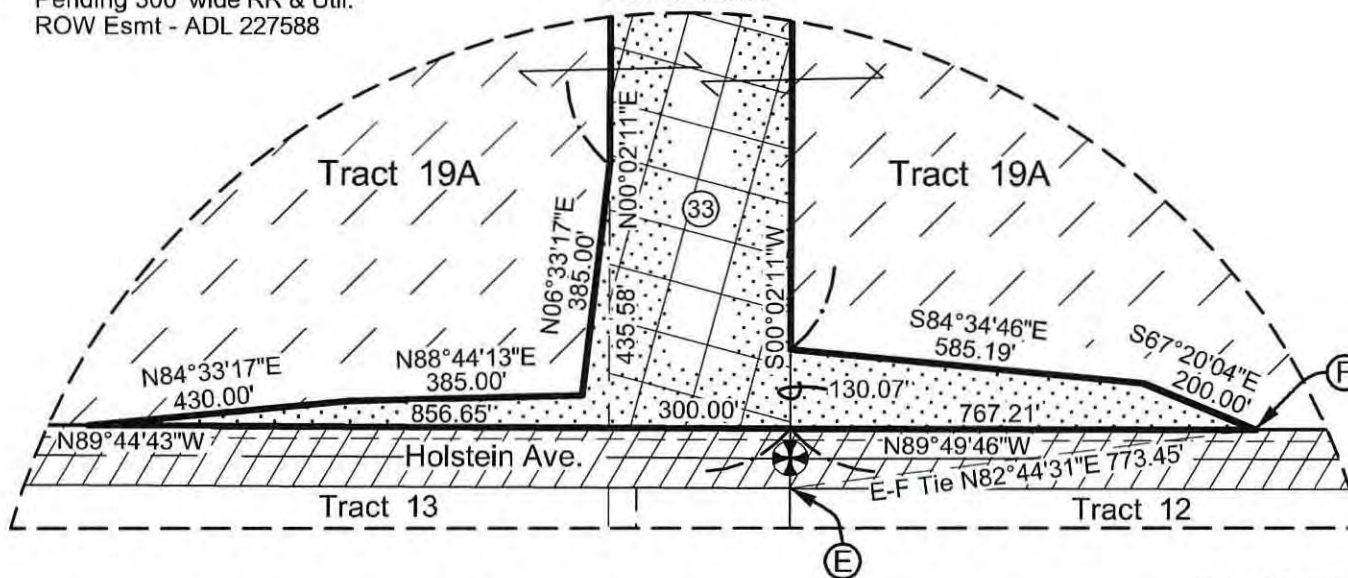
Note:

There is a note in the Contract for the Sale of Real Property (Doc. # 2003-009967-0) stating Tract 19A is "Subject to a public access and utility easement, 50 feet wide, along the eastern interior lot line."



Pending 300' wide RR & Util.
ROW Esmt - ADL 227588

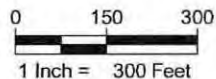
Detail From Sheet 16
Not to Scale



Schedule B Sheet 17 of 21

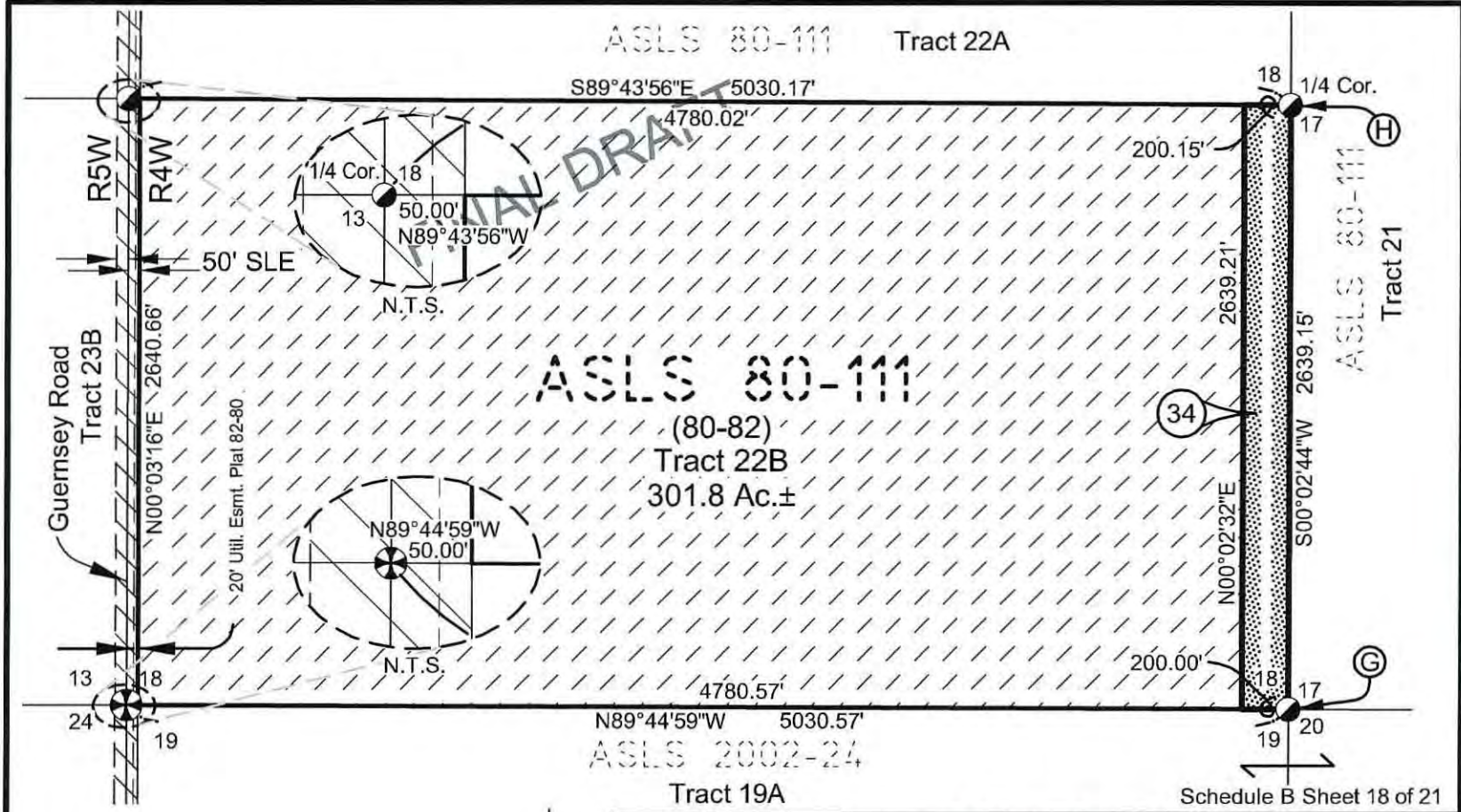
8.5" x 11" Original

See Notes and
Legend on Sheet 3



Matanuska - Susitna Borough		Drawn By <u>AMB/JEL</u> Checked By <u>JBK</u> Date <u>2/16/2015</u>
Schedule B Parcel No. 33 RIGHT OF WAY REQUIRED FOR Port MacKenzie Rail Extension		
CONDEMNATION AREAS		
THIS PARCEL	20.3 Ac.±	
FULL SCHEDULE B	458.1 Ac.±	

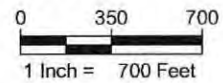
IM15-050
 RS15-021



8.5" x 11" Original

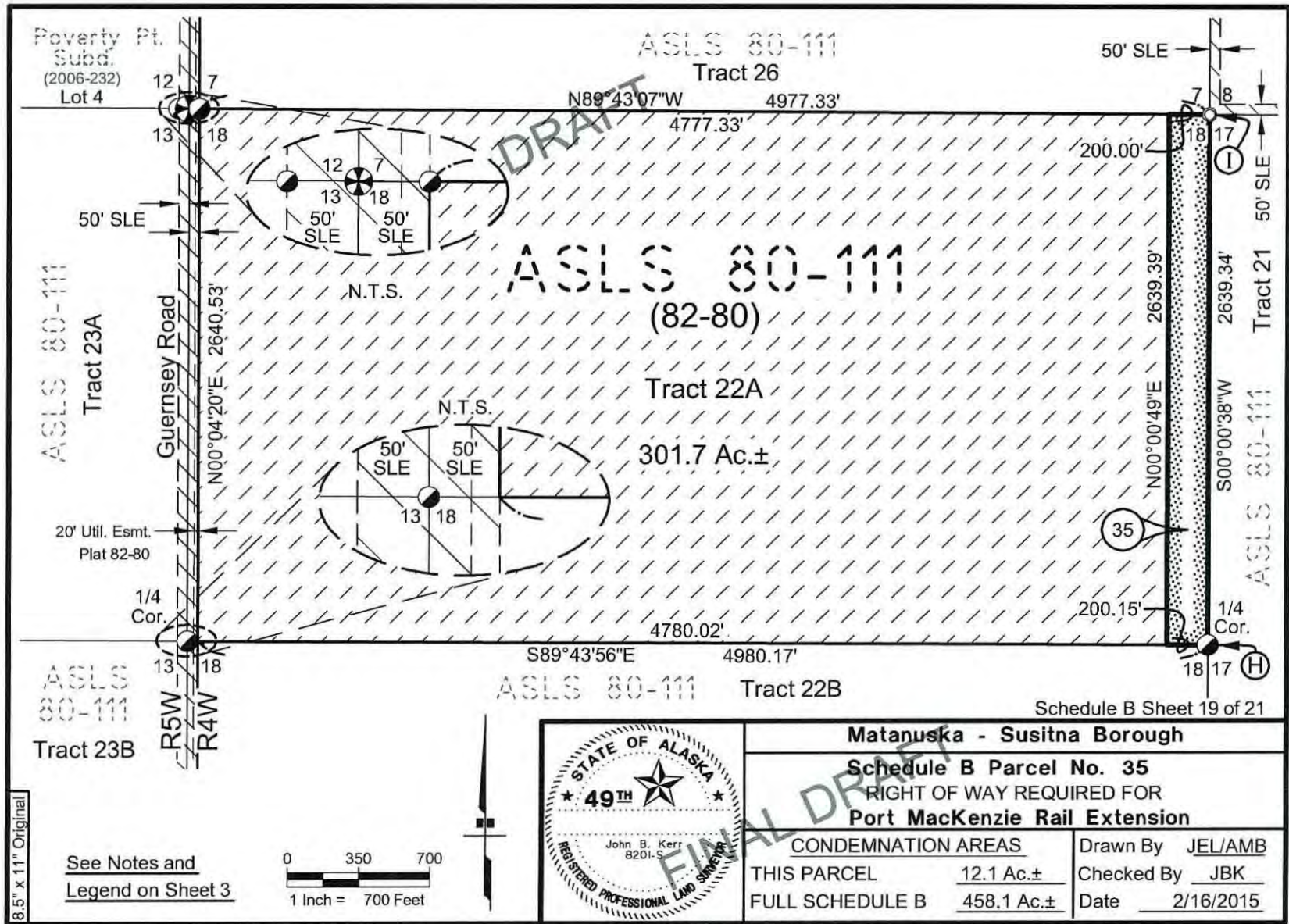
A blanket easement exists in favor of Matanuska Electric Association recorded in Book 479 on Page 405.

See Notes and Legend on Sheet 3



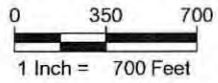
Matanuska - Susitna Borough	
Schedule B Parcel No. 34	
RIGHT OF WAY REQUIRED FOR Port MacKenzie Rail Extension	
<u>CONDEMNATION AREAS</u>	
THIS PARCEL	12.1 Ac.±
FULL SCHEDULE B	458.1 Ac.±
Drawn By	AMB/KHK
Checked By	JBK
Date	2/16/2015

IM15-0516
 RS15-021
 170-51



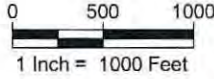
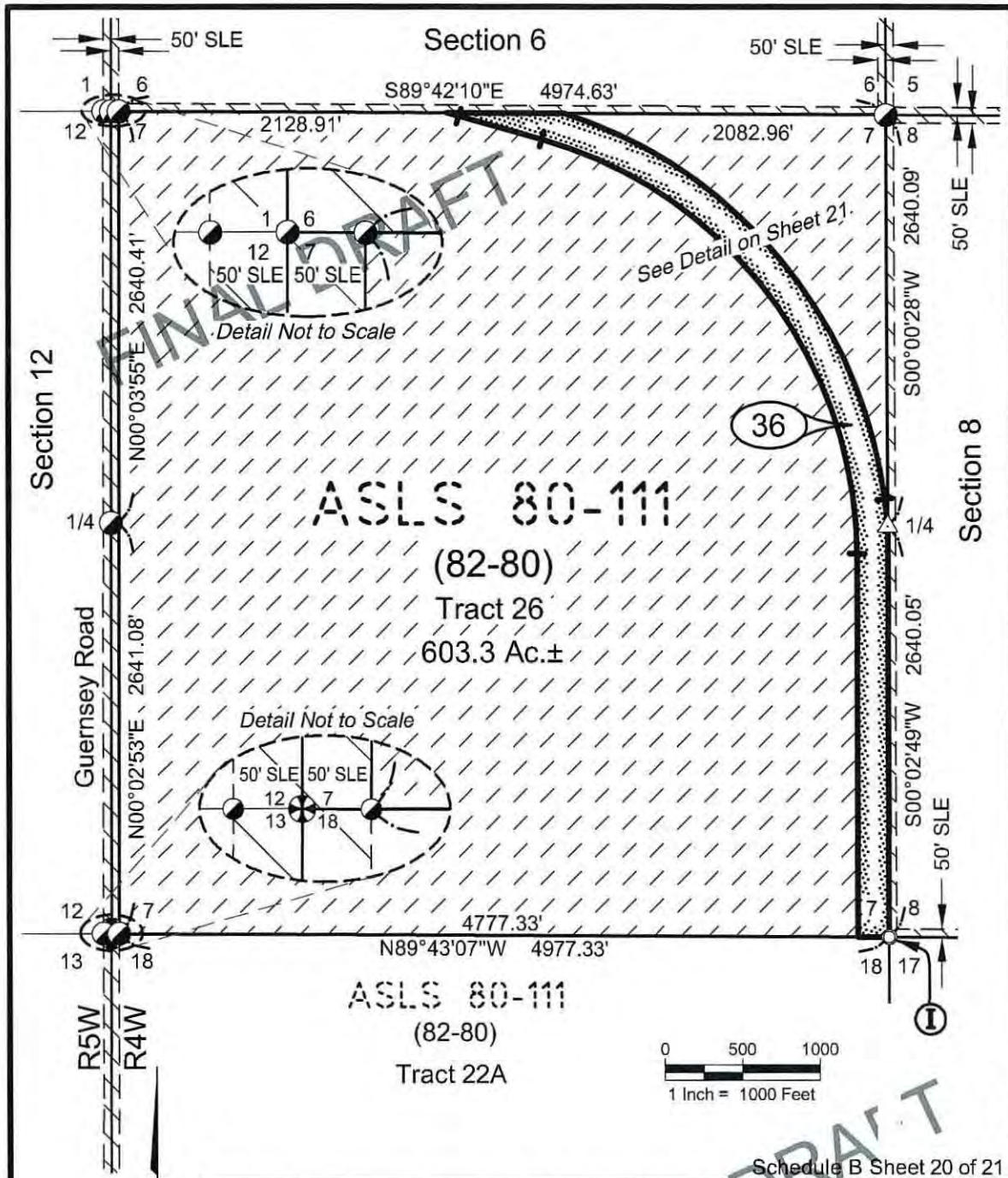
8.5" x 11" Original

See Notes and Legend on Sheet 3



Matanuska - Susitna Borough		Schedule B Parcel No. 35	
RIGHT OF WAY REQUIRED FOR Port MacKenzie Rail Extension			
CONDEMNATION AREAS		Drawn By <u>JEL/AMB</u>	
THIS PARCEL	<u>12.1 Ac.±</u>	Checked By <u>JBK</u>	
FULL SCHEDULE B	<u>458.1 Ac.±</u>	Date <u>2/16/2015</u>	

IM15-056
 RS 15-021



Schedule B Sheet 20 of 21

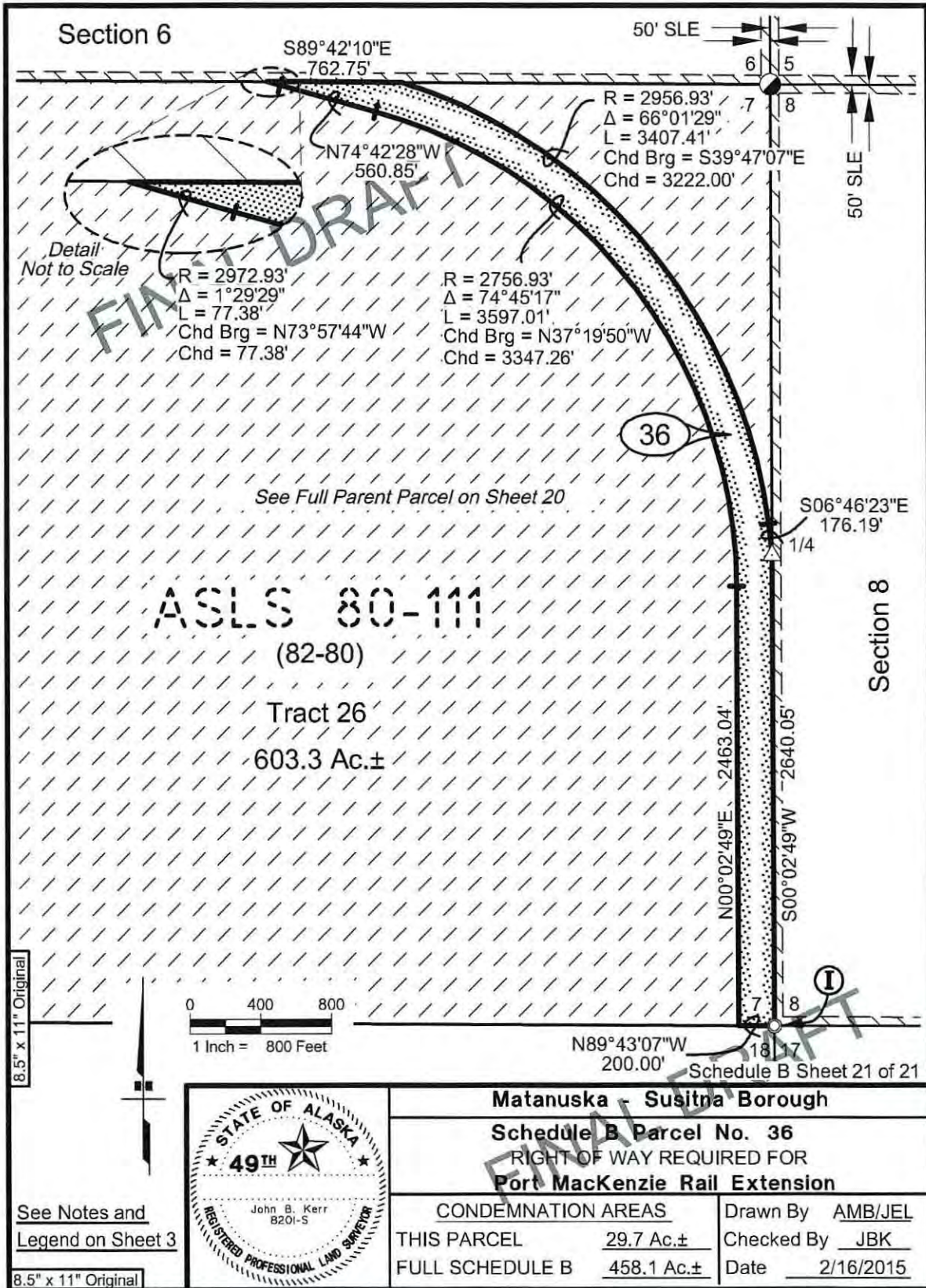
See Notes and Legend on Sheet 3

8.5" x 11" Original

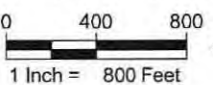


Matanuska - Susitna Borough	
Schedule B Parcel No. 36	
RIGHT OF WAY REQUIRED FOR Port MacKenzie Rail Extension	
CONDEMNATION AREAS	
THIS PARCEL	29.7 Ac.±
FULL SCHEDULE B	458.1 Ac.±
Drawn By	AMB/JEL
Checked By	JBK
Date	2/16/2015

Im15-056
RS15-021 316



8.5" x 11" Original



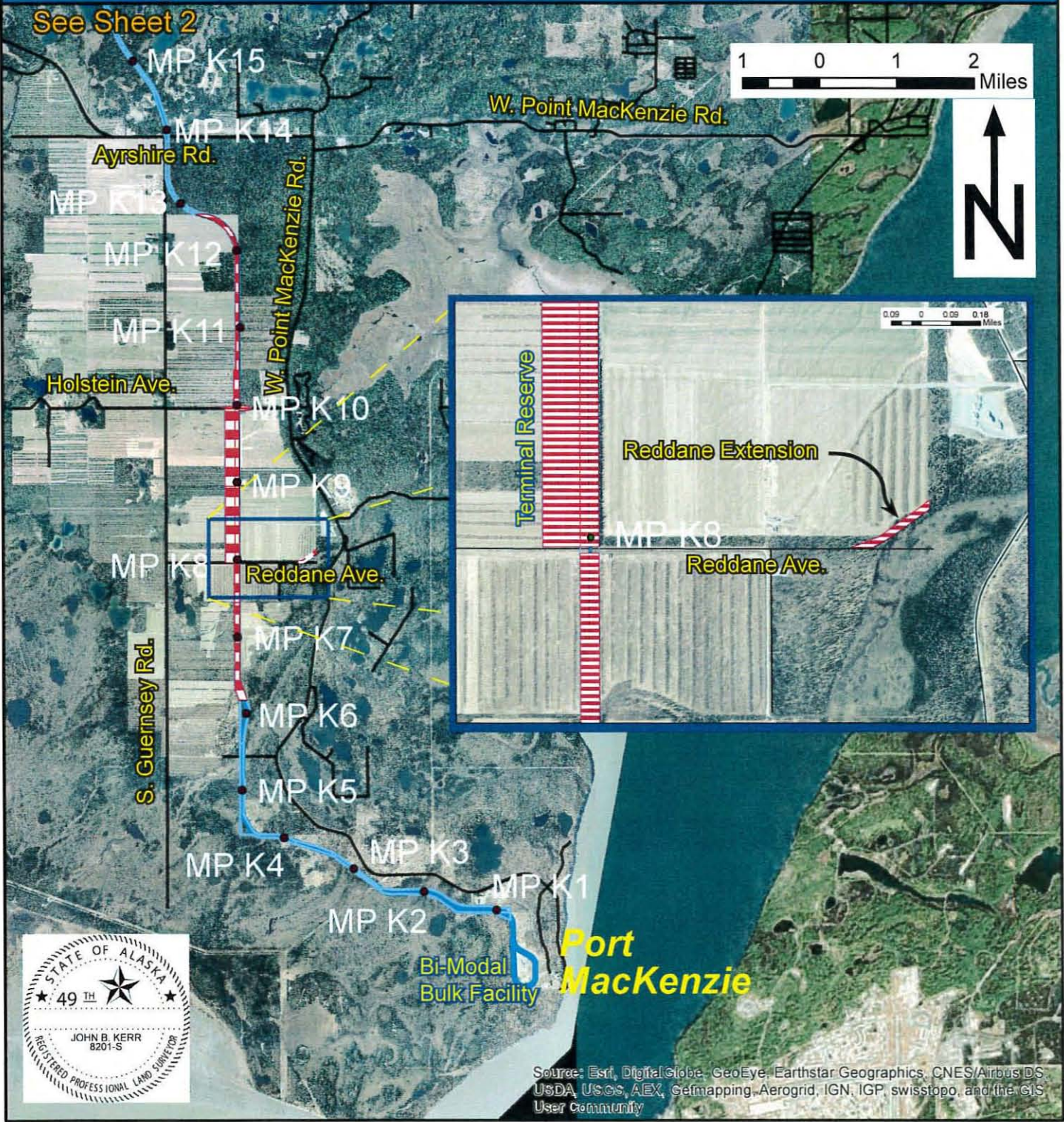
See Notes and Legend on Sheet 3

8.5" x 11" Original

Matanuska - Susitna Borough	
Schedule B Parcel No. 36	
RIGHT OF WAY REQUIRED FOR Port MacKenzie Rail Extension	
<u>CONDEMNATION AREAS</u>	Drawn By <u>AMB/JEL</u>
THIS PARCEL	<u>29.7 Ac.±</u>
FULL SCHEDULE B	<u>458.1 Ac.±</u>
	Checked By <u>JBK</u>
	Date <u>2/16/2015</u>

Im15-056
RS15-021

Port MacKenzie Rail Extension Agricultural Covenant Condemnation: Schedule C



Sheet 1 of 2
 PMRE Related Agricultural Lands
 Schedule C
 Prepared By SurvBase, LLC
 Date: 2015-02-18

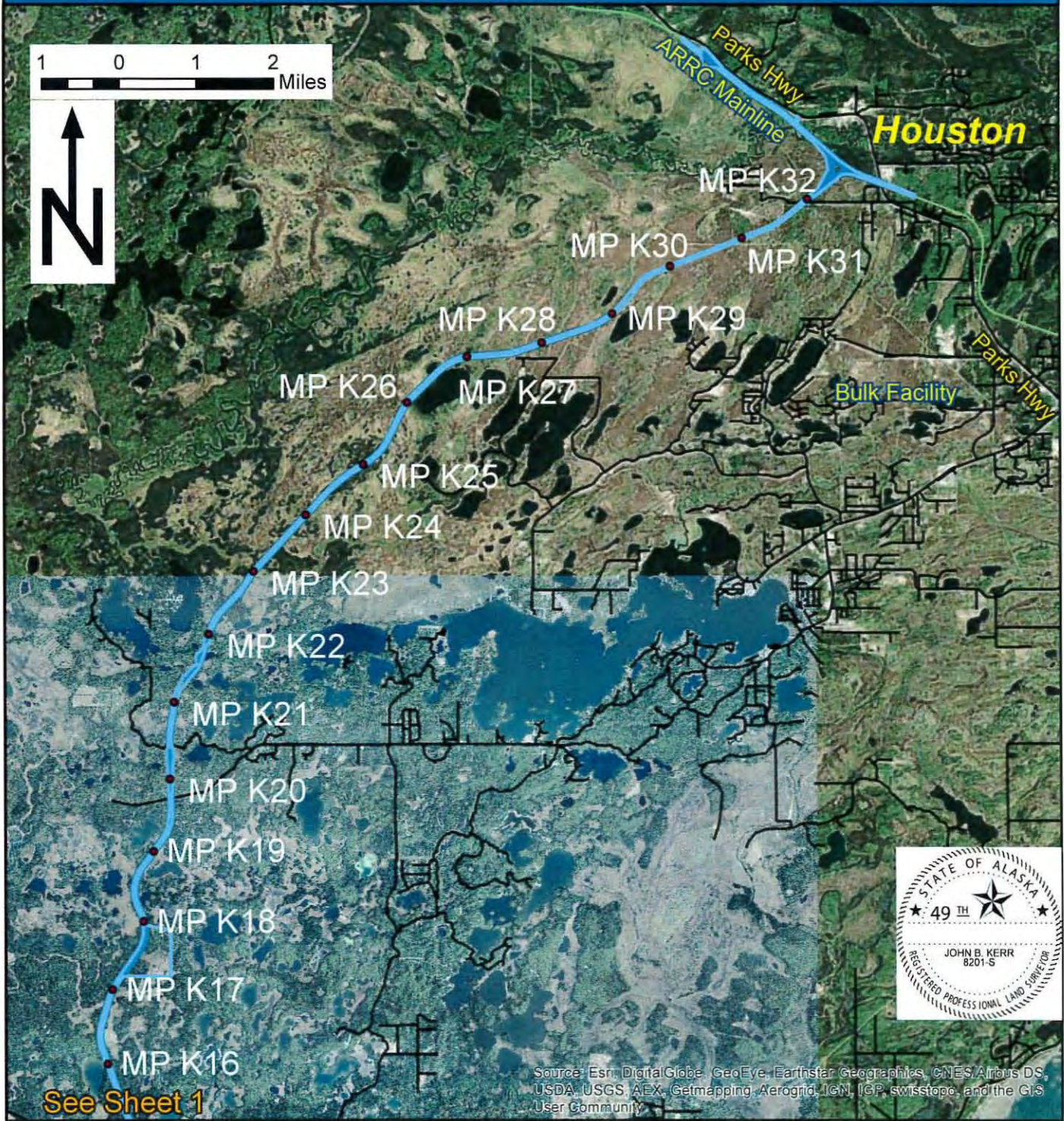


Legend

- Ag Covenants Required for PMRE
- Port MacKenzie Rail Alignment
- Roads

Im 15-056
RS 15-021318

Port MacKenzie Rail Extension: Parcel E-65 Schedule C



Sheet 2 of 2
 PMRE Related Agricultural Lands
 Schedule C
 Prepared By SurvBase, LLC
 Date: 2015-02-18



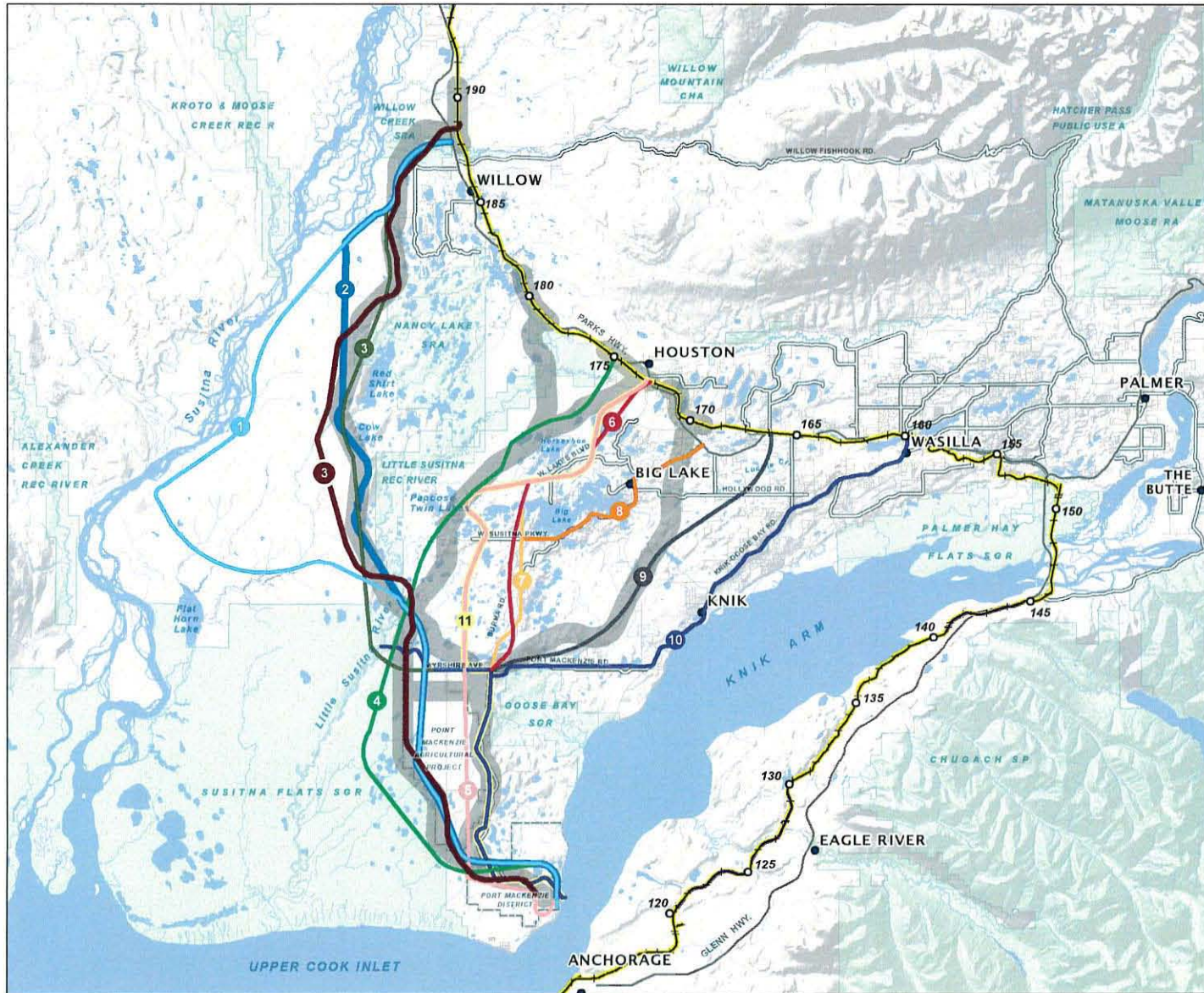
Legend

- Port MacKenzie Rail Alignment
- AK Railroad Mainline
- Roads

Im 15-056
 RS 15-021 319

APPENDIX "A"

Figure 3.1
PAST CORRIDORS

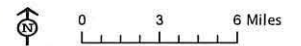


LEGEND

- 2003 Corridors
- Corridor 1
- Corridor 2
- Corridor 3
- Corridor 4
- Corridor 5
- Corridor 6
- Corridor 7
- Corridor 8
- Corridor 9
- Corridor 10
- Corridor 11
- Recommended Corridor 3 (2003)
- 2007 Corridors
- ARRC Milepost
- City Boundary
- ARRC Track
- Park or Refuge
- Highway
- Medium Rd.
- Minor Rd.

*These lines generally represent corridors which are subject to further refinement.

This map represents a conceptual level of utility, detail, and accuracy. The information displayed here is for planning purposes only. Base information shown consists of data from various federal, state, public, and private sources. These maps are for review purposes only and are not intended for use in securing permits, design or for construction purposes.

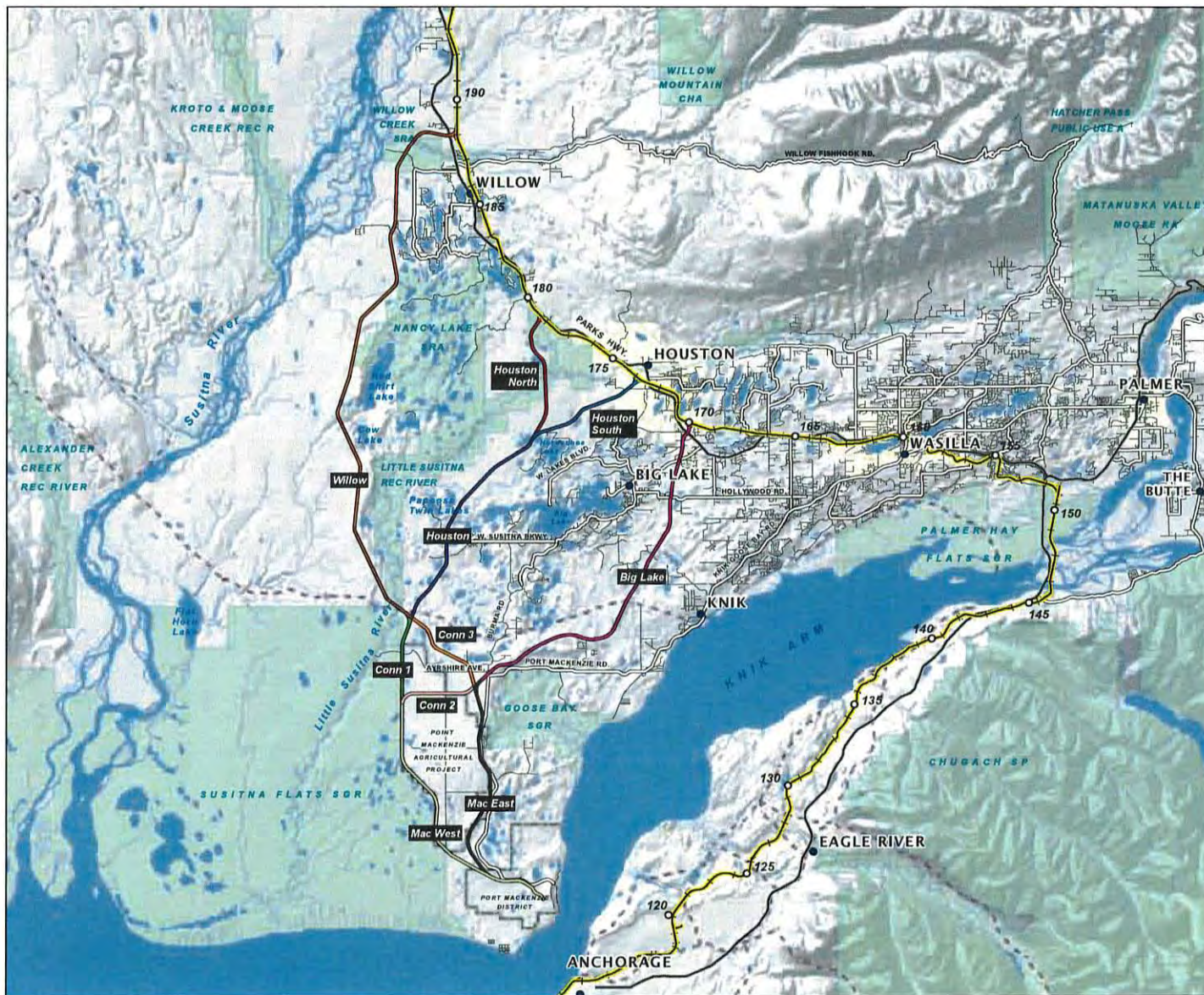


Date: January 7, 2008
 Projection: Alaska State Plane Zone 4, NAD 83
 Author: HDR Alaska, Inc.
 Sources: ADNRR, ARRC, HDR Alaska, Inc.,
 MSB GIS, TNH-Hanson, USGS.

Im15-056
RS15-021

APPENDIX "B"

Figure 3.2
ALTERNATIVES UNDER EVALUATION



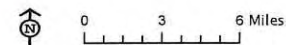
LEGEND

- | | |
|---------------------------|----------------|
| Preliminary Alternatives* | ARRC Track |
| Mac East | ARRC Milepost |
| Mac West | Highway |
| Conn 1 | Medium Rd. |
| Conn 2 | Minor Rd. |
| Conn 3 | Iditarod Trail |
| Houston | City Boundary |
| Houston North | Park or Refuge |
| Houston South | |
| Willow | |
| Big Lake | |



*These lines generally represent corridors which are subject to further refinement.

This map represents a conceptual level of utility, detail, and accuracy. The information displayed here is for planning purposes only. Base information shown consists of data from various federal, state, public, and private sources. These maps are for review purposes only and are not intended for use in securing permits, design, or for construction purposes.



Date: November 5, 2007
 Projection: Alaska State Plane Zone 4, NAD 83
 Author: HDR Alaska, Inc.
 Sources: ADNIR, ARRC, HDR Alaska, Inc.,
 MSB GIS, TNH-Hanson, USGS.

Im15-054
RS 15-021

APPENDIX "C"

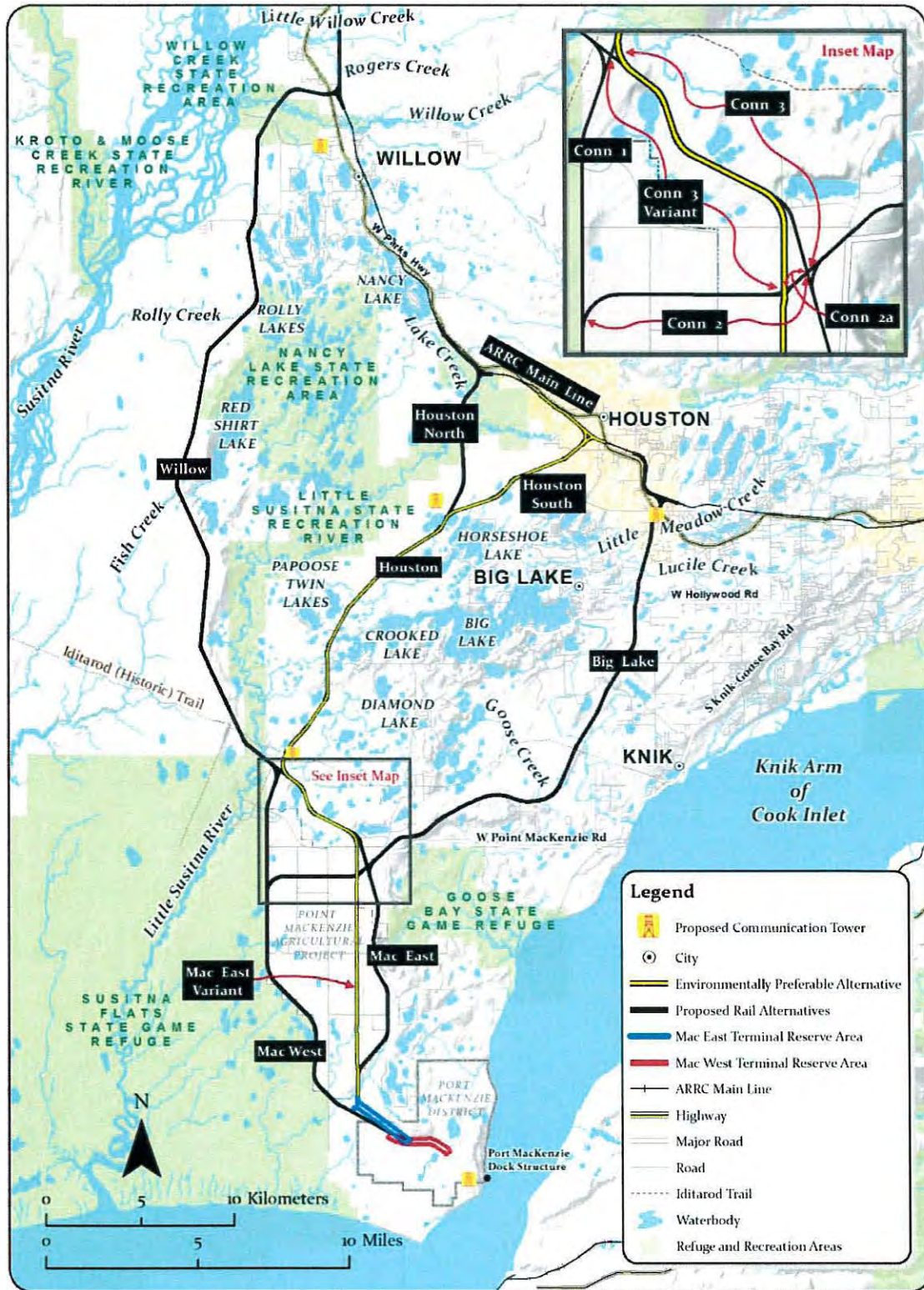


Figure 2-6. OEA's Environmentally Preferable Alternative

CODE ORDINANCE

By: Borough Manager
Introduced: 01/04/05
Public Hearing: 01/18/05
Public Hearing Continued to 02/01/05: 01/18/05
Public Hearing: 02/01/05
Amended: 02/01/05
Adopted: 02/01/05

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 05-011(AM)**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES, SPECIFICALLY TO INCLUDE THE JUNE 2003 MATANUSKA-SUSITNA BOROUGH RAIL CORRIDOR STUDY.

WHEREAS, the Transportation Advisory Board Resolution Serial No. 04-08, adopted November 17, 2004, recommends the inclusion of the June 2003 Matanuska-Susitna Borough Rail Corridor Study in the overall Matanuska-Susitna Borough Comprehensive Plan; and

WHEREAS, the Planning Commission Resolution Serial No. 04-06 adopted December 6, 2004, recommends the inclusion of the June 2003 Matanuska-Susitna Borough Rail Corridor Study in the overall Matanuska-Susitna Borough Comprehensive Plan.

BE IT ENACTED:

Section 1. Classification. Section 2 and 4 of this ordinance are non-code. Section 3 of this ordinance is of a general and permanent nature and shall become a part of the Borough code.

Section 2. Amendment of the Matanuska-Susitna Borough Rail Corridor Study, June 2003. At the February 1, 2005, the Assembly amended map C9, sheet 11 of the June 2003 Matanuska-Susitna Borough Rail Corridor Study, to move Corridor 3 one-quarter mile to the east.

Section 3. Amendment of section. MSB 15.24.030 is hereby amended to read as follows:

IM15-056
RS15-021

(G) The Matanuska-Susitna Borough Rail Corridor Study, June 2003 has been adopted by the commission and assembly (adopted by the assembly as amended) as part of the overall Matanuska-Susitna Borough Comprehensive Plan.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this 1 day of February, 2005.

/S/

TIMOTHY L. ANDERSON, Borough Mayor

ATTEST:

/S/

MICHELLE M. MCGEHEE, CMC, Borough Clerk

(SEAL)

PASSED UNANIMOUSLY: Woods, Allen, Colberg, Kvalheim, Simpson,
Colver, and Vehrs

Im15-056
RS15-021

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-021**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY
AUTHORIZING EMINENT DOMAIN TO ACQUIRE PROPERTY INTERESTS NEEDED
FOR THE PORT MACKENZIE RAIL EXTENSION PROJECT.

WHEREAS, Ordinance Serial No. 05-011(AM) adopted the June
of 2003 Matanuska-Susitna Borough Rail Corridor Study and became
a part of the overall Matanuska-Susitna Borough Comprehensive
Plan; and

WHEREAS, the Study looked at the need to provide surface
transportation access to and from Port MacKenzie (Port) for a
viable facility to help grow a strong economy for the Matanuska-
Susitna Borough (Borough); and

WHEREAS, the Borough and the Alaska Railroad Corporation
(ARRC) are jointly pursuing construction and operation of a new
rail line to connect the Port to ARRC's rail system; and

WHEREAS, the Agreement between the Borough and ARRC calls
for the Borough to acquire the necessary right of way and for
ARRC to build and operate the new rail line; and

WHEREAS, the Port MacKenzie Rail Extension (PMRE) includes
approximately 35 miles of total railway from the Port to the
ARRC mainline just south of Houston, Alaska; and

WHEREAS, the line will ultimately provide improved railway transportation between the Port and Interior Alaska, expanding the regional transportation network; and

WHEREAS, following National Environmental Policy Act review, the Surface Transportation Board in December 2011 authorized ARRC to build and operate the new rail line; and

WHEREAS, some 51 parcels of land needed for the project were identified. To date, property rights in 24 of the needed parcels have been acquired by purchasing an easement or the fee simple interest through negotiations with the landowners; 5 of the needed parcels are being used pursuant to construction licenses issued by either Alaska Mental Health Trust Land Office or Cook Inlet Region, Inc. (CIRI); 4 of the needed parcels will be acquired by exchange with the State of Alaska, Department of Natural Resources, Division of Mining, Land and Water; and 17 of the needed parcels are Borough-owned land; and

WHEREAS, Segment 2 of the PMRE project is located within the Point MacKenzie Agricultural Project (PMAP) and affects ten farm properties that are encumbered by restrictive agricultural use covenants; and

WHEREAS, the Borough has acquired three of these farm properties in fee and has acquired easements for the area needed from the other seven farm properties within the PMAP; and

WHEREAS, the Record of Decision (ROD) for the PMRE issued by the Surface Transportation Board, dated November 21, 2011, refers to the Final Environmental Impact Statement (EIS) which states that removal of the agricultural covenants would be the responsibility of either ARRC, Applicant, or the Borough, Project Sponsor (see Final EIS, Section 13.1, page 12; Chapter 23, pages 159 and 162); and

WHEREAS, the Borough and the State of Alaska Department of Natural Resources, Division of Agriculture (State) and its legal representative (the Attorney General's Office), have met on several occasions to discuss the removal of the agricultural use covenants within the areas needed for the PRME, and the State has indicated its agreement that the covenants are a property interest that the Borough may acquire by eminent domain and that the State as the entity with the broadest authority to represent the public interest, is the appropriate entity to be compensated for the acquisition of the covenants that encumber the ten parcels in Segment 2; and

WHEREAS, a Valuation Service Report was prepared by a competent, experienced appraiser following standards which licensed appraisers are by law required to follow to determine if there is a quantifiable difference in market value attributable to the agricultural use restrictions; and

WHEREAS, the report, which was commissioned based on appraisal instructions developed in consultation with the State, concluded that no quantifiable difference in price can be attributed to the agricultural use restrictions; and

WHEREAS, the Borough has, accordingly, assigned a nominal value of \$1,000 per parcel for a total of \$10,000 as compensation to be to extinguish the agricultural covenants from the ten parcels as necessary for the PMRE; and

WHEREAS, AS 29.35.030(a) allows the Borough to exercise the power of eminent domain under the procedures set forth in AS 09.55.250 - 09.55.460; and

WHEREAS, the Borough has prepared a draft Decisional Document for Parcel Nos. 22, 27, 29, 30, 31, 32, 33, 34, 35 and 36 which explains to the landowners, the court, the State of Alaska, and the public the basis for the decision to acquire the agricultural covenants that need to be extinguished in order for the project to proceed, including a summary of relevant project background information, the design alternatives and impacts considered, and the Borough's consideration of public benefits and private loss, and that the project has been located in a manner that promotes the greatest public good while causing the least private injury.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly authorizes and directs the Borough Manager to institute eminent domain proceedings to extinguish the agricultural covenants in Parcel Nos. 22, 27, 29, 30, 31, 32, 33, 34, 35 and 36 as necessary for the PMRE, and to deposit with the court as just compensation not less than \$1,000 for each parcel for a total of \$10,000.

BE IT FURTHER RESOLVED, the draft Decisional Document is approved, but may be further revised if recommended and approved by the Capital Projects Director and Borough Manager, respectively.

ADOPTED by the Matanuska-Susitna Borough Assembly this ____ day of _____, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk


(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING THE GOVERNOR'S PROPOSED BUDGET AMOUNT OF \$57 MILLION INTO THE REVENUE SHARING FUND FOR FY2016.

AGENDA OF: March 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	LRM	For Assemlbymember Sykes
	Borough Attorney	NS	
	Borough Clerk	ym	2/23/15 (JP)

ATTACHMENT(S): Fiscal Note: NO X YES _____
 Resolution Serial No. 15-022(2 pp)

SUMMARY STATEMENT:
 This resolution is brought forward by Assemblymember Sykes in support of the Governor's Revenue Sharing proposed budget. There were a number of things that were not clear in the previous proposed resolution that should be understood in addition to the fact that it is extremely important to all cities and municipalities that received these funds.

The Mat-Su Borough has used revenue sharing funds to reduce taxes to roughly ½ a mill on non-areawide taxes. Occasionally the funds have also been used to reduce areawide taxes and also put towards special projects like Talkeetna water and wastewater.

20 Community Councils receive funds to help their respective communities in a number of ways with emergency preparedness, safety, health, wellness, community meeting building

improvements and supplies, upgrades for parks, historic buildings, trails, bridges and many other useful little community projects.

We understand that in these tough economic circumstances that the same level of funding may not be able to be sustained, and this resolution supports the Governor's budgeted number of \$57 million for FY2016.

Sponsor: Assemblymember Sykes
Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-022**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING THE GOVERNOR'S PROPOSED BUDGET AMOUNT OF \$57 MILLION INTO THE REVENUE SHARING FUND FOR FY2016.

WHEREAS, since 2008, municipalities have received a total of \$60 million per year to be divided among all boroughs, cities and unorganized communities in the State; and

WHEREAS, the Matanuska Susitna Borough, along with boroughs and cities across Alaska, are appreciative to the Governor and the Legislature for the continuation of the Revenue Sharing program; and

WHEREAS, revenue sharing monies are a small part of the total state-wide budget for the year derived from resource funding that is provided to the State; and

WHEREAS, municipalities are political subdivisions of the State of Alaska; and

WHEREAS, boroughs and cities can only raise their own money through increased taxes and/or fees; and

WHEREAS, the Matanuska Susitna Borough has used these funds to decrease its taxes, along with other large municipalities that use these funds to keep taxes as low as possible; and

WHEREAS, the smaller municipalities use these funds to provide basic services, such as snow removal, public building

maintenance, harbor upkeep, fuel and insurance; and

WHEREAS, direct funding to 20 Community Councils across the Mat-Su Borough has provided a wide variety of locally important community needs such as emergency preparedness, safety, health and wellness, community council meeting place improvements and supplies, upgrades for parks, historic buildings, trails and bridges.

NOW, THEREFORE, BE IT RESOLVED, the Matanuska-Susitna Borough Assembly requests the Alaska State Legislature to support the Governor's proposed amount of \$57 million into the Revenue Sharing Fund for FY2016.

ADOPTED by the Matanuska-Susitna Borough Assembly this _____ day of _____, 2015.

Larry DeVilbiss, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk


(SEAL)


SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TESTING A NEW SEATING ARRANGEMENT FOR THE ASSEMBLY.

AGENDA OF: March 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	LRM	For Assemblymember Sykes
	Finance Director	<i>oul</i>	2/23/15
	Borough Attorney	<i>AS</i>	
	Borough Clerk	<i>JMM</i>	2/23/15 

ATTACHMENT (S): Fiscal Note: NO X YES
 Resolution Serial No. 15-023 (3 pp)

SUMMARY STATEMENT:

The ideal situation for meetings in chambers of the local government include easy accessibility along with a feeling of openness and unity between the Assembly and the audience. The new Assembly chambers has a wall erected in front of the audience that provides a clear division between the Assembly members and their constituents.

This resolution is being brought forward to alleviate problems related to the Assembly seating in the new chambers, such as:

- 1) Poor visibility between audience and Assembly members especially in the front rows,
- 2) Difficult accessibility to the audience podium for members of the public using wheel chairs or needing to sit, and

audience that is seen by some as intimidating.

For next to no cost, we can restore a few good elements from the old Assembly Chambers and combine them with the new facility, by seating the Assembly on the main floor in front of the dais, just as we have done when holding Assembly meetings in Willow, Big Lake and Wasilla, and other places. The ample space in front of the present dais has been used for advisory boards and other meetings similar to this proposed seating arrangement.

The wide Assembly hall allows for good angles of view for audience members to see people at in front. By replacing the stand-up audience podium with the open testifiers table from the old Assembly chambers audience members can roll right up to speak or sit in a chair . Currently individuals in a wheelchair or those that prefer to speak while sitting must stay to one side of the stand-up podium. This reduces visual contact with some Assembly members and also complicates effective use of the microphone.

Meetings will take place using the main floor level from March 17 to June 16. Then Assembly members can evaluate whether to continue meeting on the main floor, return to the existing dais, or find an in between solution such as a small riser, or more permanent raised floor that isn't as high as the present dais floor.

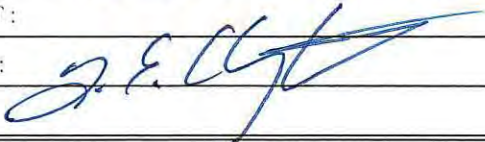
Seating the Assembly on the main floor facilitates more of a conversation between the Assembly and the public. The main goal is to have the Assembly meetings be more inviting, accessible and less intimidating.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: 03/03/15

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TESTING A NEW SEATING ARRANGEMENT FOR THE ASSEMBLY.

ORIGINATOR: L. McKechnie

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ 500.	FUNDING SOURCE Assembly Oper. Bdg ^t
FROM ACCOUNT # 100-100-101-4XX-XXX	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: 	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous		.5				
TOTAL OPERATING		.5				

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

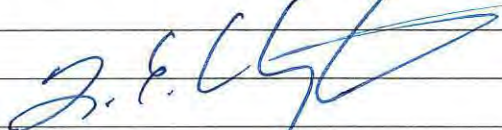
FUNDING: (Thousands of Dollars)

General Fund		.5				
State/Federal Funds						
Other						
TOTAL		.5				

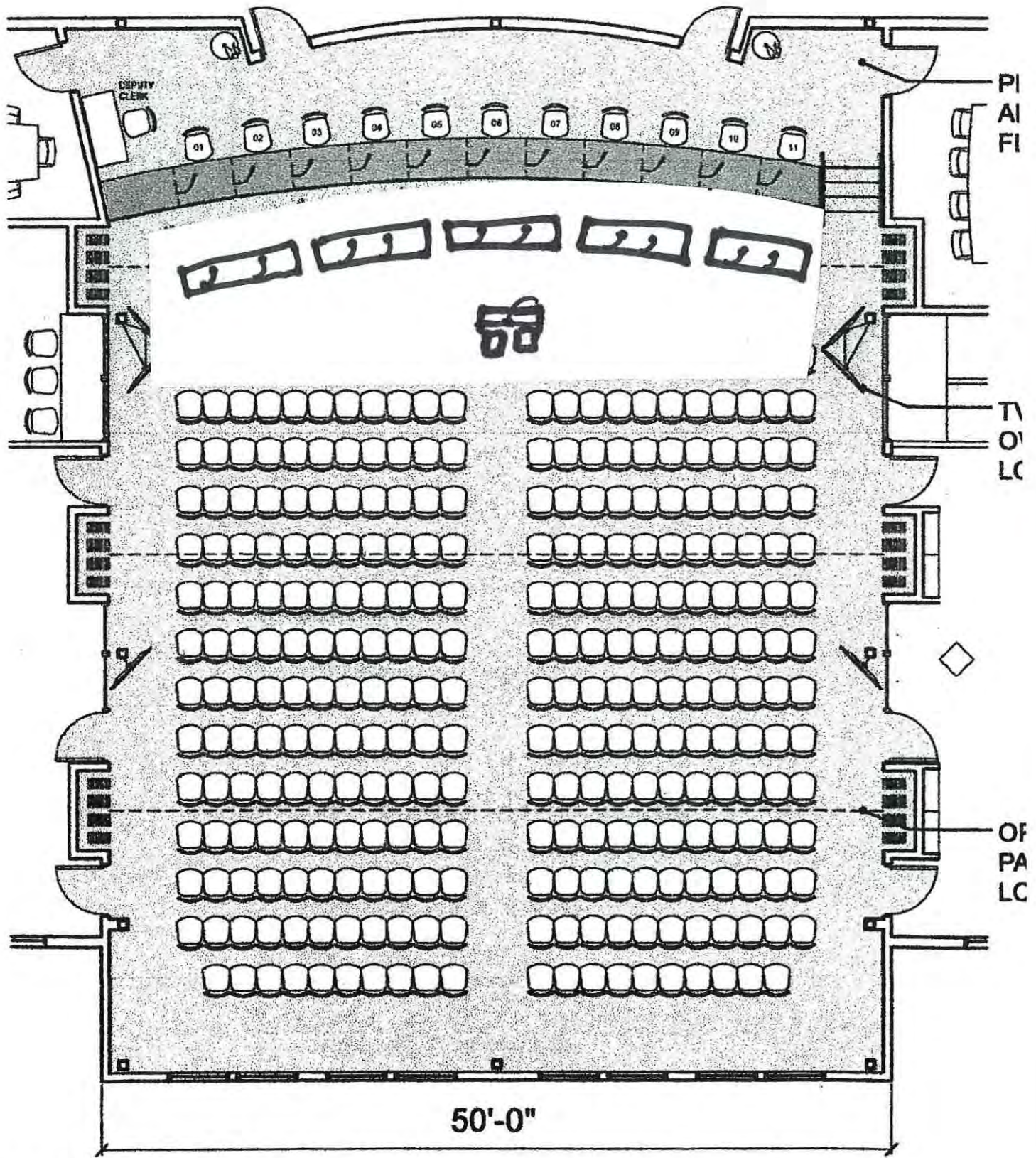
POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY:  DATE: 2/23/15

IM No. 15-061
Resolution Serial No. 15-023



ASSEMBLY ROOM
300 SEATS

Sponsored by: Assemblymember Sykes
Action:

MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-023

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TESTING A
NEW SEATING ARRANGEMENT FOR THE ASSEMBLY.

WHEREAS, the ideal meeting room for the Mat-Su Borough Assembly should include easy accessibility along with a feeling of openness and unity between the Assembly and the audience; and

WHEREAS, the new Assembly chambers dais is built atop a wall in front of the audience that creates a visual division between the Assembly members and their constituents; and

WHEREAS, Assembly seating in the new chambers makes it difficult for the public to see Assembly members, especially in the front rows and if Assembly members have their monitors standing high; and

WHEREAS, people using wheelchairs or needing to sit have more difficulty with the new standup podium that forces people to stand or sit to one side and attempt to bend down the microphone to work at the lower height; and

WHEREAS, the difference in the height of the Assembly dais above the audience floor is seen by some as intimidating; and

WHEREAS, these aforementioned problems can be easily overcome at little or no cost,

WHEREAS, the wide new Assembly chambers provides better

visual angles between audience members and Assembly members than the old chambers; and

WHEREAS, the Assembly uses tables on the same level with the audience at other meetings in Wasilla, Willow, Big Lake and other places; and

WHEREAS, some meetings and advisory boards have used the main floor and the ample space in front of the dais to hold their meetings.

THEREFORE BE IT RESOLVED, that the Assembly shall sit at five tables on the main floor of the new Assembly chambers in front of the dais and replace the current standup podium for audience participation with the open table from the old Assembly Chambers from March 17, 2015, to June 16, 2015.

BE IT FURTHER RESOLVED, that on June 16th the Assembly shall evaluate whether or not to continue meeting on the same level as the audience, returning to the dais, constructing a small riser, or seeking some other solution consistent with the goal to make Assembly meetings be more inviting, accessible and less intimidating for the public.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk


(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING HOUSE BILL 107 REGARDING THE COMPOSITION AND RESIDENCY REQUIREMENTS OF THE BOARD OF REGENTS OF THE UNIVERSITY OF ALASKA.

AGENDA OF: March 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	LRM	For Assemblymember Doty
	Borough Attorney	LS	
	Borough Clerk	JMM	2/23/15 (JN)

ATTACHMENT (S): Fiscal Note: NO X YES _____
 Resolution Serial No. 15-024 (2 pp)
 House Bill No. 107 (2 pp)
 Break Down of Board of Regents 1917-2015 (1 pp)

SUMMARY STATEMENT:
 This legislation is coming forward at the request of Assemblymember Doty supporting House Bill 107 regarding the composition and residency requirements for the Board of Regents for the University of Alaska.

HOUSE BILL NO. 107

IN THE LEGISLATURE OF THE STATE OF ALASKA

TWENTY-NINTH LEGISLATURE - FIRST SESSION

BY REPRESENTATIVES GATTIS, Colver

Introduced: 2/13/15
Referred: Education

A BILL

FOR AN ACT ENTITLED

1 "An Act relating to the composition of the Board of Regents of the University of
2 Alaska."

3 **BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

4 * **Section 1.** AS 14.40.130(a) is repealed and reenacted to read:

5 (a) The Board of Regents consists of the following members:

6 (1) one resident of the Fairbanks North Star Borough;

7 (2) one resident of the Municipality of Anchorage;

8 (3) one resident of the Matanuska-Susitna Borough;

9 (4) one resident of the Kenai Peninsula Borough;

10 (5) one resident of the City and Borough of Juneau;

11 (6) one resident of a community that is not described in (1) - (5) of this
12 subsection and is not connected by road or rail to Anchorage or Fairbanks;

13 (7) one student who satisfies the requirements under (b) of this section;

14 and

HB0107a

-1-

New Text Underlined [DELETED TEXT BRACKETED]

HB 107

IM 15-062
RS 15-024

1 (8) four members at large who are residents of the state.

2 * **Sec. 2.** AS 14.40.130 is amended by adding new subsections to read:

3 (f) Each member must be a citizen of the United States.

4 (g) The governor may not appoint a person to fill a position under (a)(1) - (6)
5 of this section unless the person meets the residency requirement for the position for at
6 least one year before the date of appointment. Board membership terminates if a
7 regent appointed to fill a position under (a)(1) - (6) of this section ceases to meet the
8 residency requirement for the position during the regent's term of office. The governor
9 shall appoint a successor under AS 14.40.150 within 60 days after a vacancy.

10 * **Sec. 3.** The uncodified law of the State of Alaska is amended by adding a new section to
11 read:

12 **TRANSITION.** Notwithstanding AS 14.40.130(a), as repealed and reenacted by sec. 1
13 of this Act, and AS 14.40.130(f) and (g), added by sec. 2 of this Act, a person who is a
14 member of the Board of Regents of the University of Alaska on the effective date of this Act
15 may serve the remainder of the member's term. The governor shall make appointments under
16 AS 14.40.150 to fill vacancies and expired terms on the Board of Regents that occur on or
17 after the effective date of this Act in accordance with AS 14.40.130(a), as repealed and
18 reenacted by sec. 1 of this Act, and AS 14.40.130(f) and (g), added by sec. 2 of this Act.

Break Down of the University's Board of Regents 1917-2015

State Location	Total Appointments	Student Appointments*	Regents Not Confirmed	Total Regents
Juneau	22	6	1	15
Anchorage	37	5	1	31
Fairbanks	56	11	1	44
"Off the Road System"	28	0	0	28
Kenai Penninsula**	2	0	0	2
Mat Su***	4	3	1	0
Valdez	2	0	0	2
Healy	1	0	0	1
Mckinley Park	1	0	0	1
Frank Heintzleman****	1	0	0	1
Totals	154	25	4	125

Five Regents maintained dual residency at some point while serving:			
George A. Lingo	Fairbanks	McKinley Park	This accounts for the discrepancy with the total number of appointments on the Master List and the total Regents Column in this table.
Austin E. Lathrop	Fairbanks	Cordova	
Thomas M. Donahoe*****	Cordova	Anchorage	
Edith Bullock	Kotzebue	Anchorage	
Virginia W. Breeze	Anchorage	Juneau	

*Two were not confirmed by the legislature.

**One Regent was from Kenai the other from Homer.

***Milton D. Snodgrass did reside in the Mat Su Valley for some of his term on the Board of Trustees between 1921-1929 even though he is considered to be from Fairbanks.

****Frank Heintzleman has no listed residency according to the Board of Regents Master List.

*****Died In Office. A total of 10 Regents died while in service. 4 were from Fairbanks, 1 from Anchorage, 2 from Nome, 1 from Juneau, 1 from Ketchikan and T. Donahoe who had residency in both Anchorage and Cordova.

Info is based on the Board of Regents Master List

Im 15-062
RS 15-024

Sponsor: Assemblymember Doty
Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 15-024**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING HOUSE BILL 107 REGARDING THE COMPOSITION AND RESIDENCY REQUIREMENTS OF THE BOARD OF REGENTS FOR THE UNIVERSITY OF ALASKA.

WHEREAS, the Territorial Legislature established the Board of Trustees over 100 years ago; and

WHEREAS, there have been 154 Regents in the past century; *and*

WHEREAS, only 4 of those Regents have been from the Matanuska-Susitna Borough and only 2 from the Kenai Peninsula Borough area; and

WHEREAS, the majority of the Regents have been from Anchorage with 37 and Fairbanks with 56; and

WHEREAS, in the last 40 years the Borough has significantly outpaced the other regions within the State in regards to the percentage of population growth; and

WHEREAS, school district expansion correlates to the population growth within the State, with the Borough having the second largest school district, followed by Fairbanks and Kenai; and

WHEREAS, from 2009 to 2013 an average of 12.6 percent of the University's degree-seeking freshman were from the Borough; and

WHEREAS, House Bill 107 will designate a seat on the Board of Regents for a resident of the Borough; and

WHEREAS, it is prudent to ensure that the fastest growing area of the State have a voice on the Board of Regents for the University of Alaska.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly supports House Bill 107 and requests that the Alaska State Legislature adopt the changes to the qualifications and residency requirements for the Board of Regents for the University of Alaska.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk


(SEAL)



SUBJECT: Award of Invitation to Bid 15-092B, Crystal Lake Warm Storage Public Safety Building to Diversified Construction, Inc. in the amount of \$347,214.00

AGENDA OF: March 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator		
	Capital Projects Director	MS 2/18/15	
	Finance Director	Chetec	
	Borough Attorney	NS	
	Borough Clerk	John	2/23/15 

ATTACHMENT(S): Fiscal Note: Yes No
 Advertisement: (1p)
 Analysis Sheet: (4p)

SUMMARY STATEMENT: On January 12, 2015, the Matanuska-Susitna Borough issued solicitation 15-092B seeking bids to design and construct a new 2,400 square foot warm storage building for the Willow Fire Area. The new station is to be constructed at the southeast corner of the intersection of North Crystal Lake Road and West Shirley Lake Drive in Willow, Alaska. In response to the advertising, seven bids were received.

Award recommendation is being made to Diversified Construction Inc. with their bid being the lowest responsive and responsible for the base bid and additive alternatives one and two. Construction is expected to be complete with occupancy in October 2015.

RECOMMENDATION OF ADMINISTRATION: Award of BID 15-092B, CRYSTAL LAKE WARM STORAGE PUBLIC SAFETY BUILDING to DIVERSIFIED CONSTRUCTION, INC. for the contract amount of THREE HUNDRED FORTY SEVEN THOUSAND TWO HUNDRED FOURTEEN AND NO/100 (\$347,214.00).

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: March 3, 2015

SUBJECT: Award of Invitation to Bid 15-092B, Crystal Lake Warm Storage Public Safety Building to Diversified Construction, Inc. in the amount of \$347,214.00

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED \$ 347,214	FUNDING SOURCE State leg Grant; Fund Bal
FROM ACCOUNT # 405.000.000.444 444	PROJECT # 45273
TO ACCOUNT:	PROJECT #
VERIFIED BY: Barbara Baumgardner	CERTIFIED BY:
DATE: 2/26/15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	< 347 >					
---------	---------	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds	< 243 >					
Other - Fund Bal	< 104 >					
TOTAL	< 347 >					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: _____ DATE: _____

**MATANUSKA-SUSITNA BOROUGH
350 East Dahlia
Palmer, Alaska 99645**

ADVERTISEMENT

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT
Frontiersman		CONTRACT	JANUARY 13, 2015
Alaska Dispatch News		MATA 0070	JANUARY 12, 2015
TYPE OF AD:	<input type="checkbox"/> Display	<input checked="" type="checkbox"/> Classified	<input type="checkbox"/> Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

**MATANUSKA-SUSITNA BOROUGH
BID #15-092B
CRYSTAL LAKE WARM STORAGE PUBLIC SAFETY BUILDING**

The Matanuska- Susitna Borough is soliciting bids from interested contractors to design and construct a new 2,400 square foot warm storage building for the Willow Fire Service Area at the south east corner of the intersection of North Crystal Lake Road and West Shirley Lake Drive, in Willow, Alaska.

Bid documents are available **beginning January 12, 2015** from the Purchasing Division, Matanuska-Susitna Borough, 350 E. Dahlia Ave., Palmer AK 99645. For information call (907) 861-8601, Fax (907) 861-8617, or e-mail purchasing@matsugov.us. This bid document may be available on the internet at www.matsugov.us. Cost of bid documents picked up \$5.00; if mailed, \$10.00.

Pre-bid: **JANUARY 20, 2015 at 1:00 PM in the Purchasing Division**

Bids open: **FEBRUARY 3, 2015 AT 2:30 PM in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8687.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Date: 1/9/15	Requested by: Signature on File	Approved by: Signature on File
-----------------	------------------------------------	-----------------------------------

DEPARTMENT ACCOUNT NO.: 405.000.000.461.310 ~ 45273-9200-9202 (70%) & 2100-2012 (30%)

Am15-018

MATANUSKA-SUSITNA BOROUGH
BID #15-092B

PRELIMINARY RESULTS

Crystal Lake Warm Storage Public Safety Building

ANALYSIS SHEET

RECOMMENDATION:

All Bids Taken Under Advisement

PURCHASING OFFICER



ASST PURCHASING OFFICER

BUYER



CONST PROCUREMENT SPECIALIST

2/5/15
DATE



WITNESS



WITNESS



WITNESS

PM15-018

**MATANUSKA-SUSITNA BOROUGH
 BID #15-092B**

PRELIMINARY RESULTS

Crystal Lake Warm Storage Public Safety Building

ANALYSIS SHEET

BIDDER		Northern Indust.		
Signed Bid Form		✓		
Receipt of Addendum Four (4)				
Bid Guarantee		CC		
BID ITEMS	DESCRIPTION	TOTAL BID PRICE	TOTAL BID PRICE	TOTAL BID PRICE
1.	Design and construct an insulated 40' by 60' pre-engineered metal building, with doors, heating system, two (20' by 60') single-entry apparatus bays with bay ventilation and lighting, exterior lighting and associated driveway and parking.	\$ 376,208.75		
Alt #1	Well Drilling (1' -100'), install water well, pump & water system connection to tank & controls.	\$ 21,200.00		
		UNIT BID PRICE	UNIT BID PRICE	UNIT BID PRICE
Alt #1a	Well Drilling over 100'	\$ 105.00		
		TOTAL BID PRICE	TOTAL BID PRICE	TOTAL BID PRICE
Alt #2	Install septic system and connection to the rough plumbing.	\$ 10,875.00		
Alt #3	Install toilet room and associated plumbing, ventilation and lighting	\$ 28,188.75		

\$ 436,472.50

Am 15-018

**MATANUSKA-SUSITNA BOROUGH
 BID #15-092B**

PRELIMINARY RESULTS

Crystal Lake Warm Storage Public Safety Building

ANALYSIS SHEET

BIDDER		TBI Construction	Steppers Const.	Diversified Const.
Signed Bid Form		✓	✓	✓
Receipt of Addendum Four (4)		✓	✓	✓
Bid Guarantee		BB	BB	BB
BID ITEMS	DESCRIPTION	TOTAL BID PRICE	TOTAL BID PRICE	TOTAL BID PRICE
1.	Design and construct an insulated 40' by 60' pre-engineered metal building, with doors, heating system, two (20' by 60') single-entry apparatus bays with bay ventilation and lighting, exterior lighting and associated driveway and parking.	\$ 329,288.00	\$ 365,195.00	\$ 318,817.00
Alt #1	Well Drilling (1' -100'), install water well, pump & water system connection to tank & controls.	\$ 13,154.00	\$ 19,090.00	\$ 19,160.00
		UNIT BID PRICE	UNIT BID PRICE	UNIT BID PRICE
Alt #1a	Well Drilling over 100'	\$ 53.00	\$ 44.00	\$ 47.00
		TOTAL BID PRICE	TOTAL BID PRICE	TOTAL BID PRICE
Alt #2	Install septic system and connection to the rough plumbing.	\$ 14,485.00	\$ 6,250.00	\$ 9,237.00
Alt #3	Install toilet room and associated plumbing, ventilation and lighting	\$ 21,276.00	\$ 21,630.00	\$ 21,480.00
		\$ 378,152.00	\$ 412,165.00	\$ 368,694.00

AM 15-018

**MATANUSKA-SUSITNA BOROUGH
 BID #15-092B**

PRELIMINARY RESULTS

Crystal Lake Warm Storage Public Safety Building

ANALYSIS SHEET

BIDDER		<i>Wirtanen Comm.</i>	<i>Ancor Inc.</i>	<i>Criterion Gen</i>
Signed Bid Form		✓	✓	✓
Receipt of Addendum Four (4)		✓		✓
Bid Guarantee		<i>BB</i>	<i>BB</i>	<i>BB</i>
BID ITEMS	DESCRIPTION	TOTAL BID PRICE	TOTAL BID PRICE	TOTAL BID PRICE
1.	Design and construct an insulated 40' by 60' pre-engineered metal building, with doors, heating system, two (20' by 60') single-entry apparatus bays with bay ventilation and lighting, exterior lighting and associated driveway and parking.	\$ <i>360,673.28</i>	\$ <i>606,800.00</i>	\$ <i>482,954.00</i>
Alt #1	Well Drilling (1' -100'), install water well, pump & water system connection to tank & controls.	\$ <i>22,945.78</i>	\$ <i>10,200.00</i>	\$ <i>20,959.00</i>
		UNIT BID PRICE	UNIT BID PRICE	UNIT BID PRICE
Alt #1a	Well Drilling over 100'	\$ <i>40.00</i>	\$ <i>54.00</i>	\$ <i>51.23</i>
		TOTAL BID PRICE	TOTAL BID PRICE	TOTAL BID PRICE
Alt #2	Install septic system and connection to the rough plumbing.	\$ <i>9,658.11</i>	\$ <i>19,000.00</i>	\$ <i>14,392.00</i>
Alt #3	Install toilet room and associated plumbing, ventilation and lighting	\$ <i>25,449.54</i>	\$ <i>24,000.00</i>	\$ <i>21,924.00</i>
		\$ <i>418,724.71</i>	\$ <i>660,000.00</i>	\$ <i>540,209.00</i>

Am15-018

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 4.58, HEALTH AND SOCIAL SERVICES BOARD

AGENDA OF: March 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY *[Signature]* **JOHN MOOSEY, BOROUGH MANAGER:** *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	
1	Planning and Land Use Director	<i>EP</i>	
2	Finance Director	<i>[Signature]</i>	
3	Borough Attorney	<i>NS</i>	
4	Borough Clerk	<i>[Signature]</i>	2/3/15 <i>(IN)</i>

ATTACHMENT(S): Fiscal Note: NO YES
 Ordinance Serial No. 15-031 (5 pages)
 Health & Social Services Board
 Resolution Serial #14-001 (2 pages)

SUMMARY STATEMENT:

The Health and Social Services Board was formed in 2008. The Health and Social Services Board is established for the purpose of providing advice to the assembly and the administration on issues of health and social services including issues relating to the senior citizens of our borough, and participation in the human services community matching grant program.

The Health and Social Services Board has conducted a review of MSB 4.58 and is suggesting several minor amendments and the inclusion of a compensation section. MSB 4.58 requires several members of the board to be from varying geographies within the borough; therefore, travel is required for participation in this board. The board has discussed their concerns with the Planning Department and department has budgeted for the expected cost in FY2016.

RECOMMENDATION OF ADMINISTRATION: Staff respectfully recommends adoption of the ordinance amending MSB 4.58.

MATANUSKA-SUSITNA BOROUGH - FISCAL NOTE

Agenda Date March 3, 2015

ORIGINATOR: Pamela Graham, Grant Coordinator

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 4.58, HEALTH AND SOCIAL SERVICES BOARD

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <u>(YES)</u> NO
AMOUNT REQUESTED \$ *	FUNDING SOURCE <u>Oper Funds Planning</u>
FROM ACCOUNT # <u>100.130.133.4xx.xxx</u>	PROJECT #
TO ACCOUNT #	PROJECT #
VERIFIED BY: <u>Barbara Baumgardt</u>	CERTIFIED BY:
DATE: <u>2/20/15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel	*					
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	*					
CAPITAL						
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund	*					
Federal Funds						
Other						
TOTAL	*					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) * Cost is dependant upon mileage reimbursement requests

PREPARED BY: [Signature]
 DEPARTMENT: TEC
 APPROVED BY: [Signature]

Phone: _____
 Date: 2/20/15
 Date: _____

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 14-001**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH HEALTH AND SOCIAL SERVICES BOARD RECOMMENDING THE BOROUGH ASSEMBLY AMEND MSB 4.58, HEALTH AND SOCIAL SERVICES BOARD.

WHEREAS, the Health and Social Services Board has reviewed MSB 4.58, Health and Social Services Board, and developed a list of recommended amendments; and

WHEREAS, the current code specifies the composition of the board at 15 members, and historically there has not been a full board for any length of time, which makes establishing a quorum difficult; and

WHEREAS, the current code does not include mileage reimbursement for the members as the other borough boards do; and

WHEREAS, the current code requires that the seniors representative be members of a senior center board, and this requirement causes problems with securing members; and

WHEREAS, the health board is proposing a reduction in membership, by eliminating two of the at-large positions; thereby reducing the board to 13 members and the quorum to seven; and

WHEREAS, the board is recommending an amendment adding language to allow the board to request mileage reimbursement for attending meetings; and

WHEREAS, the board is recommending minor amendments relating to the makeup of the membership, by eliminating the requirements for the senior representative serve on a senior center board; and

WHEREAS, the board believes these amendments are in the best interest of the Matanuska-Susitna Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Health and Social Services Board respectfully recommends that the Matanuska-Susitna Borough Assembly adopt the legislation amending MSB 4.58. Health and Social Services Board.

ADOPTED by the Matanuska-Susitna Borough Assembly this 21st day of April, 2014.


STEPHANIE ALLEN, Chair

ATTEST:


PAMELA GRAHAM, Board Staff Representative

CODE ORDINANCE

Sponsored by:
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-031**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING
MSB 4.58, HEALTH AND SOCIAL SERVICES BOARD.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of Section. MSB 4.58.020 Duties is amended to read as follows:

4.58.020. DUTIES

(A) The board shall make recommendations to the administration and the assembly on borough policy with respect to:

(1) a boroughwide [NEEDS] health assessment report;

(2) methods of funding health and social service activities;

(3) other matters relating to borough health and social service policy as the assembly by ordinance or resolution may direct, or the manager by written request may direct; and

(4) compiling and disseminating information on programs that concern the welfare of senior citizens.

(B) The board shall communicate and represent the borough in respect to:

(1) the Substance Abuse Council of the Mat-Su United Way; and

(2) a boroughwide [NEEDS] health assessment report committee.

(C) The board shall [OVERSEE THE CREATION OF AN ANNUAL] provide a periodic report reflecting the [YEARLY] activities, recommendations, and finding of the health and social services board.

(D) The board shall:

(1) act as a liaison between Matanuska-Susitna Borough and community health and social service organizations;

(2) Seek funds for health and social service projects;

(3) make recommendations to the manager and the assembly on the writing and administration of pass through grant funds;

(4) [BE THE CENTRAL POINT OF CONTACT] Serve as a resource and reference for issues regarding

health and social services in the Matanuska-Susitna Borough;

(5) partner with other community health and social service organizations;

(6) provide a liaison between the older community in the borough, Alaska State Commission on Aging, and the Division of Senior Services; and

(7) participate in the human services community matching grant program by:

(a) working with other community and agency partners on human services community matching grant funding advocacy;

(b) request proposals from nonprofit organizations for the provision of essential human services;

(c) score proposals received based on established criteria; and

(d) recommend to the assembly the distribution of funds in accordance with the priorities described in the most recent version of the Mat-Su Community Needs Assessment.

(E) The board shall meet in session with a planning department staff member to assist the board in its work.

Section 3. Amendment of Section. MSB 4.58.030 Composition is amended to read as follows:

4.58.030. COMPOSITION

(A) The board shall consist of 13 [15] members.

(B) As feasible, the board should be composed of representation from:

(1) all seven assembly districts;

(2) the majority of the board should be comprised of licensed health care or human services professionals; [AND]

(3) at least one member shall represent the senior citizen residents of assembly districts 1, 5, or 7 [AND SHALL BE AN ACTIVE MEMBER OF A SENIOR CENTER BOARD]; and

(4) at least one member shall represent the senior citizen residents of assembly districts 2, 3, 4, or 6 [AND SHALL BE AN ACTIVE MEMBER OF A SENIOR CENTER BOARD].

(C) The term of each member shall be three years;

(1) up to two [CONSECUTIVE] full terms may be held consecutively.

Section 4. Adoption of Section. MSB 4.58.050, Compensation, is hereby adopted to read as follows:

4.58.050 COMPENSATION.

(A) Board members shall be reimbursed for mileage incurred in connection with meetings of the board in the same manner as borough employees are compensated for mileage expenses upon presentation of supporting documentation satisfactory to the appropriate director.

Section 5. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Issuance of Matanuska-Susitna Borough, State of Alaska Lease Revenue Refunding Bonds, Series 2015 (Goose Creek Correctional Center Project), in one or more series in an amount not to exceed \$195,000,000.

AGENDA OF: March 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: *[Signature]*

Route To:	Department/Individual	Initials	Remarks
1	Originator - Fin. Dir.		
2	Finance Director	<i>g dot TEC</i>	
3	Attorney	<i>NS</i>	Reviewed by bond counsel
4	Borough Clerk	<i>JM</i>	<i>2/23/15</i> JM

ATTACHMENT(S): Fiscal Note: Yes No
 Ordinance Serial No. 15-032 (10 pp)
 Draft Continuing Disclosure Agreement
 Draft Preliminary Official Statement
 Draft Bond Purchase Agreement
 Draft Refunding Trust Agreement
 Draft Second Amendment to Lease Purchase Agreement
 Draft First Supplement to Trust Indenture

SUMMARY STATEMENT:

Before you is an ordinance authorizing the issuance of Matanuska-Susitna Borough, State of Alaska Lease Revenue Refunding Bonds in the principal amount not to exceed \$195,000,000. This will be utilized for the refunding of bonds that were issued in 2008 to finance the design and construction of the Goose Creek Correctional Center.

As a reminder, Senate Bill 65 provided for construction of a prison facility with a minimum of 1,200 beds up to 2,251 beds at a cost of \$135,000 per bed. The bill stipulated the Borough would issue the Lease Revenue Bonds to finance the costs of constructing the facility. The Borough will initially own the

facility and currently leases it back to the State of Alaska, who operates the facility under a lease purchase agreement.

On May 16, 2006, Resolution 06-067 was approved by the Assembly which stipulated the official intent to issue the Lease Revenue Bonds for the prison project. On January 15, 2008, the Assembly approved Resolution 08-007 which authorized the Manager to enter into a Memorandum of Understanding with the Department of Corrections for planning for the design, construction and financing of the Mat-Su Prison. The facility contains 1,536 beds. It is located on Point MacKenzie Road at the intersection with Alsop Road. Goose Creek Correctional Center became fully operational September 2013. It created 345 new jobs.

As stated above, the facility is leased to the State. The State pays a semi-annual lease payment to the Borough's trustee who in turn pays the debt service payment. The lease payment is equal to the debt service payment. This debt is considered a credit of the State.

Assembly approval is being requested to authorize up to \$195,000,000 for the possible refunding of the 2008 Matanuska-Susitna Borough, State of Alaska Lease Revenue Bonds (Goose Creek Correctional Center Project). AS 29.47.300 states that if a municipality has outstanding general obligation bonds and the governing body determines that it would be financially advantageous, the municipality may provide by ordinance or resolution for the issuance of negotiable or nonnegotiable Lease Revenue Refunding Bonds. In simple terms, the borough, in conjunction with the State of Alaska, would attempt to sell new lower interest bonds which would pay off the older higher interest bonds. After careful analysis and in accordance with the ordinance, the refunding would only occur if a debt service savings of at least 3.0 percent of the principal amount of the refunded bonds, net of all issuance costs, is realized on a present value basis.

The refunding of these bonds is subject to market conditions. If market conditions remain the same throughout February and March, the issuance of the bonds is anticipated to be early April 2015.

Currently, the projected savings is just under \$16,400,000 on a net present value basis. This is net of issuance costs which will be paid from the premium. The issuance costs include amounts estimated to be paid for the preparation of the official statements, trustee fees, underwriter's discount, bond counsel and financial advisor fees and other miscellaneous costs.

In order to proceed, approval of the Assembly is necessary to

authorize the issuance of the Matanuska-Susitna Borough, State of Alaska Lease Revenue Refunding Bonds, Series 2015 (Goose Creek Correctional Center Project) in one or more series in an amount not to exceed \$195,000,000. Drafts of the Continuing Disclosure agreement, Preliminary Official Statement, Bond Purchase Agreement, Refunding Trust Agreement, Second Amendment to the Lease-Purchase Agreement and the First Supplement to the Trust Indenture will be distributed for the public hearing on March 17, 2015.

RECOMMENDATION OF ADMINISTRATION: Authorize issuance of Matanuska-Susitna Borough, State of Alaska Lease Revenue Refunding Bonds, Series 2015 (Goose Creek Correctional Center Project) in one or more series in an amount not to exceed \$195,000,000.

To be distributed at the March 17, 2015
Assembly Meeting

Draft Continuing Disclosure Agreement

Draft Preliminary Official Statement

Draft Bond Purchase Agreement

Draft Refunding Trust Agreement

Draft Second Amendment to Lease Purchase
Agreement

Draft First Supplement to Trust Indenture

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: March 3, 2015

SUBJECT: Issuance of Matanuska-Susitna Borough, State of Alaska Lease Revenue Refunding Bonds, Series 2015.

ORIGINATOR: Tammy E. Clayton, Director of Finance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO **
AMOUNT REQUESTED *	FUNDING SOURCE
FROM ACCOUNT #	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY:	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other						
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) *The State pays a semi-annual lease payment to the Borough's Trustee who in turn pays the debt service payment.
** No fiscal impact to the Borough. The State will in essence pay less in Debt Service Payments once refunded..

PREPARED BY: *Tammy E. Clayton* PHONE: _____
 DEPARTMENT: _____ DATE: 2/20/15
 APPROVED BY: _____ DATE: _____

NON-CODE ORDINANCE

Sponsored By: Borough Manager

Introduced: _____

Public Hearing: _____

Adopted: _____

MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-032

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AUTHORIZING THE ISSUANCE OF STATE OF ALASKA LEASE REVENUE REFUNDING BONDS, SERIES 2015 (GOOSE CREEK CORRECTIONAL CENTER PROJECT) IN AN AMOUNT OF NOT TO EXCEED \$195,000,000; APPROVING THE FORM AND SUBSTANCE OF A FIRST SUPPLEMENT TO TRUST INDENTURE, A SECOND AMENDMENT TO LEASE PURCHASE AGREEMENT, A REFUNDING TRUST AGREEMENT AND A BOND PURCHASE AGREEMENT; AUTHORIZING AN OFFERING DOCUMENT; MAKING CERTAIN FINDINGS AND DETERMINATIONS; AUTHORIZING THE EXECUTION OF DOCUMENTS AND INSTRUMENTS NECESSARY OR CONVENIENT TO ACCOMPLISH THE FOREGOING; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, the Borough has issued its State of Alaska Lease Revenue Bonds, Series 2008 (Goose Creek Correctional Center Project) in an aggregate principal amount of \$244,285,000 (the "Series 2008 Bonds") pursuant to a Trust Indenture dated as of September 1, 2008 (the "Original Indenture"), between the Borough and The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), to finance the construction of the Goose Creek Correctional Facility; and

WHEREAS, In connection with the issuance of the Series 2008 Bonds, the Borough entered into a Lease Purchase Agreement dated as of December 1, 2008, among the Borough, as lessor, the State of Alaska Department of Administration (the "DOA"), as lessee, and the State of Alaska Department of Corrections, as tenant agency, and a First Amendment thereto dated October 26, 2010 (together, the "Original Lease Purchase Agreement"); and

WHEREAS, the Series 2008 Bonds remain outstanding in an aggregate principal amount of \$197,880,000; and

WHEREAS, pursuant to the Original Indenture, the Series 2008 Bonds maturing in 2023 and later years (the "Refunded Bonds") are subject to redemption at the option of the Borough on any date on or after September 1, 2019, at a redemption price equal to the principal amount thereof plus accrued interest to the redemption date; and

WHEREAS, after due consideration, it appears that the Refunded Bonds may be refunded by the issuance and sale of the lease revenue refunding bonds authorized by this ordinance (the "Series 2015 Bonds") so that a substantial savings will be effected by the difference between the principal and interest cost over the life of the Series 2015 Bonds and the principal and interest cost over the life of the Refunded Bonds but for such refunding; and

WHEREAS, pursuant to the Original Indenture, the Borough may, subject to certain conditions, issue the Series 2015 Bonds to advance refund the Refunded Bonds; and

WHEREAS, the DOA has requested, and the Borough deems it to be in its best interests, that the Borough issue and sell the Series 2015 Bonds to refund the Refunded Bonds pursuant to a Refunding Trust Agreement (the "Refunding Trust Agreement") with the Trustee; and

WHEREAS, the Borough has determined to sell the Series 2015 Bonds to RBC Capital Markets, LLC (the "Underwriter"), pursuant to a Bond Purchase Agreement (the "Bond Purchase Agreement"); and

WHEREAS, the Borough and its advisors have examined proposed forms of the First Supplement to Trust Indenture, Second Amendment to Lease Purchase Agreement, Refunding Trust Agreement and Bond Purchase Agreement, each of which has been presented to the Assembly on this date; have found the form and substance of such documents to be satisfactory and proper; and have determined to proceed in accordance with such documents by authorizing the issuance of the Series 2015 Bonds and the refunding of the Refunded Bonds, the execution and delivery of such documents, and the taking of such other action as may be necessary or convenient therefor;

NOW THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE MATANUSKA-SUSITNA BOROUGH:

Section 1.Classification. This ordinance is a non-code ordinance.

Section 2.Authorization for Series 2015 Bonds. The Series 2015 Bonds are hereby authorized to be issued in the principal amount of not to exceed \$195,000,000 to refund the Refunded Bonds. The Series 2015 Bonds shall be issued as a single issue of bonds to be designated "Matanuska-Susitna Borough State of Alaska Lease Revenue Refunding Bonds, Series 2015 (Goose Creek Correctional Center Project).

Section 3.Amendment of Original Lease Purchase Agreement. The Assembly finds under Matanuska-Susitna Borough Code 23.05.030(G) that amending the Lease Purchase Agreement to reflect the savings effected by refunding the Refunded Bonds without regard to the fair rental value of the property conveyed

by the Original Lease Purchase Agreement (the "Project") is in the best interest of the Borough. The Assembly ratifies the lease of the Project under the Original Lease Purchase Agreement, as amended by the Second Amendment thereto, without first being classified as required by Matanuska-Susitna Borough Code 23.10.030(B), and for the consideration that is provided in the Second Amendment thereto. The Assembly finds that the issuance of the Series 2015 Bonds to refund the Refunded Bonds will serve the public interest and be in the best interest of the Borough, and is hereby approved.

Section 4. Approval of Financing Documents. The form and content of the First Supplement to Trust Indenture, Second Amendment to Lease Purchase Agreement and Refunding Trust Agreement hereby are in all respects authorized, approved, and confirmed, and each of the Borough Manager and the Borough Finance Director is authorized, empowered, and directed to execute and deliver those documents for and on behalf of the Borough in substantially the form and content now before this Assembly but with such changes, modifications, additions, and deletions therein as shall to him or her seem necessary, desirable, or appropriate, the execution thereof to constitute conclusive evidence of the approval of any and all changes, modifications, additions, or deletions therein from the form and content of those documents now before this Assembly, and from and after the execution and delivery of those documents the Borough Manager, or the Borough Financial Director, and Borough Clerk each is hereby authorized, empowered, and directed to do all such

acts and things and to execute all documents as may be necessary to carry out and comply with the provisions of those documents as executed.

Section 5. Sale of the Series 2015 Bonds. The Series 2015 Bonds shall be sold at negotiated sale to the Underwriter. The Borough's financial advisor has advised the Assembly that bond market conditions are fluctuating and that the most favorable market conditions for the sale of the Series 2015 Bonds may not occur on the date of a regular Assembly meeting. The Assembly has determined that it would be inconvenient to hold a special meeting on short notice to approve the terms of the sale of the Series 2015 Bonds. Therefore, the Assembly hereby determines that it is in the best interest of the Borough to delegate the authority to approve the terms of the sale of the Series 2015 Bonds as provided herein. Subject to the limitations provided in Section 2, each of the Borough Manager and the Borough Finance Director is hereby authorized to determine the aggregate principal amount, maturity amounts, sinking fund installments, if any, interest rates, yields, dated date, principal and interest payment dates, and redemption terms, if any, for the Series 2015 Bonds, and other details of the Series 2015 Bonds. In determining the aggregate principal amount, maturity amounts, sinking fund installments, if any, interest rates, yields, dated date, principal and interest payment dates, and redemption terms, if any, for the Series 2015 Bonds, the Borough Manager or Borough Finance Director shall, in consultation with the Borough's financial advisor and the State Department of Revenue (the

"DOR"), take into account those factors which, in his or her judgment, will result in the lowest true interest cost on the Series 2015 Bonds to their maturity, including current financial market conditions and current interest rates for obligations comparable in tenor and quality to the Series 2015 Bonds. The Borough Manager and Borough Finance Director each is further authorized to determine, in consultation with the Borough's financial advisor, the DOR, and the Underwriter, whether there shall be bond insurance for the Series 2015 Bonds, provided that bond insurance shall be obtained only if the present value of the bond insurance premium will be less than the present value of the expected interest savings on the Series 2015 Bonds as a result of the bond insurance. Based upon the foregoing determinations, the Borough Manager and the Borough Finance Director each is authorized to execute the Bond Purchase Agreement with the Underwriter, in substantially the form presented at this meeting. The authority granted to the Borough Manager and Borough Finance Director by this Section shall expire 270 days after the effective date of this ordinance. If the Borough Manager or Borough Finance Director has not executed a Bond Purchase Agreement with the Underwriter within 270 days after the effective date of this ordinance, the Bond Purchase Agreement may not be executed on behalf of the Borough without further authorization from the Assembly.

Section 6. Call of Refunded Bonds for Redemption. The Borough Manager and the Borough Finance Director each is authorized and directed to call the Refunded Bonds for redemption

on September 1, 2019. The call for redemption of the Refunded Bonds shall be subject to the delivery of the Series 2015 Bonds to the Underwriter, and such call shall become irrevocable upon such delivery. Notice of redemption of the Refunded Bonds shall be given in the manner set forth in the Original Indenture.

Section 7.Ratings on the Series 2015 Bonds. The Borough Manager or Borough Finance Director, in consultation with the Borough's financial advisor, the Underwriter, and the DOR, shall obtain a rating on the Series 2015 Bonds from at least one nationally recognized securities rating service. The Series 2015 Bonds shall not be sold if such rating is below investment grade.

Section 8.Offering Document for the Series 2015 Bonds. The Borough Manager or Borough Finance Director, in consultation with the Borough's financial advisor, the Underwriter, and the DOR, is authorized and directed to prepare and approve a preliminary Official Statement and an Official Statement with respect to the Series 2015 Bonds to be used in connection with the sale of the Series 2015 Bonds. The Borough Manager and Borough Finance Director each is hereby authorized to deem the preliminary Official Statement final as of its date for purposes of Securities and Exchange Commission Rule 15c2-12, to approve any addenda, supplement, or amendment thereto, and to approve the form of the final Official Statement for the Series 2015 Bonds.

Section 9.Execution and Delivery of other Documents. The Mayor, the acting Mayor, the Borough Manager, the acting Borough Manager, the Borough Finance Director, the acting Borough Finance Manager, the Borough Clerk, and the acting Borough Clerk each is

authorized and directed to execute and deliver for and on behalf of the Borough any and all additional certificates, documents, opinions, or other papers and to do and perform all things and determine all matters not determined by this ordinance, to the end that the Borough may carry out its obligations under the Trust Indenture as supplemented by the First Supplement, the Original Lease Purchase Agreement as amended by the Second Amendment, the Refunding Trust Agreement, the Series 2015 Bonds, the Bond Purchase Agreement and this ordinance.

Section 10. Prohibited Sale of Series 2015 Bonds. No person, firm, or corporation, or any agent or employee thereof, acting as financial consultant to the Borough under an agreement for payment in connection with the sale of the Series 2015 Bonds is eligible to purchase the Series 2015 Bonds as a member of the original underwriting syndicate either at public or private sale.

Section 11. Continuing Disclosure. The Borough hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate in substantially the form presented at this meeting. Notwithstanding any other provision of this ordinance, failure of the Borough to comply with the Continuing Disclosure Certificate shall not be considered a default of the Borough's obligations under the Indenture or the Series 2015 Bonds; however, the beneficial owner of any Bond may bring an action for specific performance, to cause the Borough to comply with its obligations under this Section.

Section 12. Ratification of Certain Prior Actions. All prior actions taken by or on behalf of the Borough in connection with the Series 2015 Bonds are hereby authorized, ratified, confirmed, and approved.

Section 13. Limited Obligations. The Series 2015 Bonds and the interest thereon shall be limited obligations of the Borough payable solely from the revenues, funds, and assets pledged under the Indenture to secure payment of the Series 2015 Bonds and under no circumstances shall the Series 2015 Bonds be payable from any other revenues, funds, assets, or income of the Borough.

Section 14. Savings Provision. If any one or more of the provisions of this ordinance shall be declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the Series 2015 Bonds.

Section 15. Incorporation of Recitals. The findings and determinations contained in the preambles of this ordinance are incorporated herein as part of this ordinance.

Section 16. Effective Date. This ordinance shall become effective upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this _____ day of _____, 2015.

Larry DeVilbiss, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

BOARD AND COMMISSION VACANCY REPORT March 3, 2015

N = New Application R = Reappointment *Vacant since 12/31/2012 **Vacant since 12/31/2013 *Vacant since 12/31/2014**

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Animal Care & Regulation Board <i>5 members/1 alt. - 1 vacancy</i> Animal Interest		
Board of Adjustment and Appeals <i>5 members/3 alt. - 3 vacancies - (3) 3 year terms</i> ***Alternate 1 ***Alternate 2 ***Member 4		
Board of Equalization <i>15 members - 8 vacancies - (3) 3 year terms</i> **Member 4 *Member 6 **Member 7 *Member 8 Member 9 Member 12 **Member 13 **Member 14		
Board of Ethics <i>5 members - 11 vacancies</i> *Member 2 *Member 5 **Member 7 **Member 8 **Member 9 ***Member 10 **Member 11 *Member 12 ***Member 13 **Member 14 **Member 15		
Borough Area Schools Site Selection Committee <i>7 or 8 members/3 alt. - 4 vacancies</i> Assembly Alternate Assembly Representative 2 *Community At-Large Planning Commission Rep 2		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Commission on Salaries and Emoluments <i>5 members – 5 vacancies</i> ***Member 1 (Business Executive) ***Member 2 (General Public) ***Member 3 (Experience in Public Admin) ***Member 4 (Labor Organization) ***Member 5 (Any 1-4 Qualification)		
Emergency Medical Services Board <i>13 members/8 alt. – 9 vacancies</i> *Dive Rescue ***Palmer Ambulance Alternate Sutton Ambulance Alternate **Talkeetna Ambulance Alternate **Trapper Creek Ambulance **Trapper Creek Ambulance Alternate *West Lakes Ambulance *West Lakes Ambulance Alternate *Willow Ambulance		Mindy Bickle - N
Enhanced 911 Advisory Board <i>5 members/5 alt. – 1 vacancy</i> **City of Houston Alternate City of Palmer Alternate	Rebecca Frey - N	Resignation of Alaina Anderson
Health and Social Services Board <i>15 members - 4 vacancies</i> Member 4-At-Large 3 Member 5-At-Large 4 *Member 11-Senior Center Board, Dist 1, 5 7 *Member 12-Senior Center Board, Dist 2, 3, 4, 6		
Historical Preservation Commission <i>9 members - 4 vacancies</i> Member 1 Member 2 Member 3 Member 7		James Cole - N Karen Bloxsom – N Mark Murray - N
Jt. Assembly/School Board Committee on School Issues <i>6 members – 1 vacancy</i> Assembly Member 2		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Labor Relations Board <i>5 members - 2 vacancies</i> Member 2 Member 4		
Library Board <i>9 members – 3 vacancies</i> ***Palmer ***Talkeenta *Wasilla		
Local Emergency Planning Committee <i>33 members – 11 vacancies</i> **Alaska Railroad **Borough Government Civil Defense City of Houston (non law enforcement) **City of Wasilla (non law enforcement) ***Elected Official Env/Bus/Tech 9 **Law Enforcement Houston Police *Law Enforcement Palmer Police Public Utility – Gas **School District		
Marijuana Advisory Committee <i>17 Members – 17 vacancies</i> Member 1 - Interested Marijuana Grower ➤ Jason Coe ➤ Jeanine Erickson ➤ Mark Weeks ➤ Casey Steinau ➤ Terry Goosen ➤ Carol Herriges Member 2 – Non-Marijuana Farming Operation..... Member 3 - Interested Marijuana Retailer ➤ Annett Thompson Member 4 - Financial Community Member 5 - Local Business Organization Member 6 - Law Enforcement Member 7 - Health Community ➤ Michael Coons ➤ Emily Hardy Member 8 - Education Community	Darryl Dreher - N Mark Rempel - N Sarah Williams - N Ed Gravley - N Crystal Nygard – N Lance Ketterling - N Savon Suchein - N Lisa Albert-Konecky - N	

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<p>Marijuana Advisory Committee continued Member 9 - Planning/Zoning Type Experience Member 10 - Sales/Marketing Advertising Member 11 - Citizen 1 Outside City Limits ➤ Jacque Brittain ➤ Tyrel Henkel ➤ Robin Jeffery ➤ Michael Hemmer ➤ Jamie Sadler ➤ Sally Johnson ➤ Lily Harig ➤ Crystal Sunderland ➤ Thomas Rainey Member 12 - Citizen 2 Outside City Limits Member 13 - Citizen 3 Outside City Limits Member 14 - City Government of Houston Member 15 - City Government of Palmer Member 16 - City Government of Wasilla Member 17 - MSB Department Director</p>	<p>John Anderson - N John Norris - N Link Fannon - N Ronda Marcy - N Brandon Montano - N Rebecca Rein - N DeLena Johnson - N Lyn Carden - N</p>	
<p>Office of Administrative Hearings <i>5 members – 3 vacancies (2 year terms)</i> ***Seat A ***Seat C ***Seat E</p>		
<p>Parks, Recreation, and Trails Advisory Board <i>11 members – 2 vacancies</i> *District 4 *District 5</p>		
<p>Platting Board <i>7 members/2 alt. – 2 vacancies</i> District 4 District 7</p>		
<p>Butte FSA # 2 <i>3 members – 3 vacancies</i> ***Member 1 ***Member 2 ***Member 3</p>		
<p>Sutton FSA # 4 <i>3 members – 3 vacancies</i> ***Member 1 ***Member 2 ***Member 3</p>		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Talkeetna FSA # 24 <i>3 members – 3 vacancies</i> **Member 1 **Member 2 *Member 3		
Bogard RSA # 25 <i>3 members – 1 vacancy</i> Member 3		
Gold Trail RSA # 28 <i>3 members – 1 vacancy</i> Member 3		
Lazy Mountain RSA # 19 <i>3 members – 1 vacancy</i> *Member 1		
Midway RSA # 9 <i>3 members – 1 vacancy</i> *Member 3		
North Colony RSA # 23 <i>3 members – 2 vacancies</i> ***Member 1 ***Member 2		
Trapper Creek RSA # 30 <i>3 members – 1 vacancy</i> Member 3		
Talkeetna Flood Control Service Area # 7 <i>3 members – 3 vacancies</i> ***Member 1 ***Member 2 ***Member 3		
Talkeetna Sewer & Water Service Area # 36 <i>5 members – 3 vacancies</i> Member 1 Member 2 *Member 4		

DATE RECEIVED
RECEIVED
JAN 30 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Board Trapper Creek Ambulance _____
(For example, Board of Equalization, Member 3)

Applicant Name: Mindy Bickle _____

Residence Address: Mile 133 Parks Hwy, Denali State Park, Alaska 99683 _____

Mailing Address: 935 S. Milton-Shopiere Road, Janesville, WI 53546-8626 _____

Home phone: 907.441.1128 __ Work phone: 907.733.8812 _ Email: mindybicklespam@hotmail.com

Name and Address of Employer: Trapper Creek Ambulance Station, Trapper Creek, Alaska 99683 _____

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? I've lived in the Borough since the spring of 2007, 8 years total. _____

Briefly explain, why you are you interested in serving on the board in which you are applying? I'd like to provide a voice for individuals living the northern area of our Borough. _____

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Please see attached resume. _____

List three **professional or personal** references: Name: Carol Starbuck _____ Phone: 907.232.0387 _____
Name: Kathy Ernst _____ Phone: 907.315.0688 _____
Name: Kay Saelens _____ Phone: 970.391.0566 _____

Applicant Signature: Mindy Bickle Date: 1-30-2015

(N)

Office Use Only: Precinct: <u>10-040</u>	Assembly District: <u>7</u>	Service Area: <u>NONE</u>
Position on Board: <u>EMS Trapper Creek Ambulance</u>	Term Ends: <u>12/31/2015</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: Mindy Bickle _____

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.
6/10/14 failure to exercise due caution to avoid a collision traffic violation...unclear if that counts as a "yes" for the question.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Please see above...again, unclear if a traffic violation counts as "yes" for the question.

MINDY L. BICKLE

PO Box 13550
Denali State Park, Alaska 99683

907.441.1128
mbickle@hollandamerica-princess.com

EDUCATION

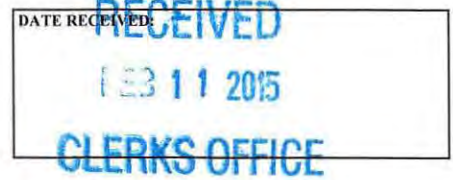
- Emergency Medical Technician (EMT) Level III** Certified 6/2013
Recognized by EMS National Registry, State of Alaska & Matanuska Susitna Borough
- Professional Human Resources Certificate (PHR)** Certified 1/2008
Human Resources Certificate Institute
- Bachelor of Science – Human Development & Family Studies** Diploma Received 12/2003
University of Wisconsin – Madison, coursework, independent study & internship included mechanical engineering curriculum, academic student affairs, counseling, business law, finance, economics & accounting.

WORK EXPERIENCE

- Human Resources Manager, Mt. McKinley Princess Wilderness Lodge, Denali State Park, AK** 3/2007 – Present
Support property of 20 full time employees, 350 seasonal employees, supervise functions of Payroll Clerk & Team Relations Coordinator, process background checks, hire packet requests, motor vehicle record releases, onboarding documents, worker compensation claims, J1 visa paperwork & resignations, complete investigations, coaching sessions, disciplinary action measures & terminations, maintain 3i log, provide Leadership, Orientation & Safety training, assign employee housing rooms, create Welcome Packets, facilitate employee arrival/departure. Coolworks Staffing Center, Employee Journey, HR, Jobs Website and Recruiting Committee Member. Proficiency in eTime, eHire, eTrain, Staffing Center, Pipeline, I-9 Service Center, GetThere, IExpense, Employee Space Available Site. Awarded Lodge of the Year 2009, Awarded Alaska Hotel & Lodging Association's Rising Star 2008.
- EMT III & Supply Captain, Matanuska Susitna Borough, Trapper Creek, AK** 12/2007 – Present
Advanced Cardiovascular Life Support Provider, Mental Health First Aid Provider, CPR/AED Provider, deliver patient care, complete run documentation, order supplies, manage medication rotation and provide preceptor support for EMT interns.
- Teller, Blackhawk Community Credit Union, Janesville, WI** 10/2006 – 3/2007
Assisted member transactions, balanced \$14K drawer & cash dispenser.
- Housing Supervisor & Server, Copper River Princess Wilderness Lodge, Copper Center, AK** 5/2006 – 9/2006
Organized substance-free recreation opportunities, supervised housing functions, greeted & served guests, POS system sales, balanced bank & paperwork, verified lodge deposits and transported deposits to local financial institute.
- Teller, Home State Bank, Loveland, CO** 12/2004 – 4/2006
Assisted member transactions, balanced cash machine, vault, coin, ATM & \$10K drawer, trained in branch opening, closing & balancing procedures, brainstormed efficient operating methods and Employee Activities Committee member.
- Wildland Firefighter & Dive Rescue Team Member, Larimer County, Ft. Collins, CO** 9/2004 – 4/2006
Provided communications support during rescue and recovery efforts, representative at community functions.
- Employee Co-Op Recreation Supervisor, Xanterra Parks & Resorts, Yellowstone, WY & MT** 6/2004 – 9/2004
Organized recreation opportunities, sold co-op recreation gear, prepared income statements, tracked expenses.
- Outdoor Programs Office Manager, Hooper Outdoor Program Office, Madison, WI** 9/2003 – 6/2004
Tracked finances for 6 clubs, assisted advisors with education series, processed accounts receivable & payable paperwork, handled nonprofit donations, promoted membership and club membership sales.

VOLUNTEER EFFORTS IN ALASKA

Denali Arts Council – Cashier, TAM Certified Bartender, Trapper Creek Food Bank – Potato Picker, Valley Arts Alliance Wearable Art & Runway Fashion Show – Photography Flashbulb Operator, Jessica Stevens Foundation – Booth Support, Oosik Classic Nordic Ski Race – Registration Check-in Support, Don Bowers Memorial Sled Dog Race – Checkpoint Timekeeper, Denali State Park – Highway Cleanup Crew, Fireweed Festival – Exhibit Monitor, Talkeetna Bachelor Society Ball & Wilderness Woman Competition – Cashier/Timekeeper, Talkeetna Playground Build – General Laborer



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: E-911 Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Rebecca Frey

Residence Address: 3331 N. Aoki Dr, Ste A Wasilla, AK 99654

Mailing Address: 3331 N. Aoki Dr, STE A Wasilla, AK 99654

Home phone: 907-232-9480 Work phone: 907-745-4811 Email: rfrey@palmerpolice.com

Name and Address of Employer: City of Palmer, Police Dept. 423 S. Valley Way
Palmer, AK 99645

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 30yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? Service on
the board is directly related to my career and current job position

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: _____

List three professional or personal references: Name: Thomas Remaley Phone: 745-4811
Name: Carl Hereford Phone: 982-5558
Name: Donna Anthony Phone: 775-4162

Applicant Signature: [Signature] Date: 2/10/15

Office Use Only: Precinct: <u>10-055</u> Assembly District: <u>b</u> Service Area: <u>FSA - Central mt SU RSA - BOARD</u>
Position on Board: <u>E911 City of Palmer Alternate</u> Term Ends: <u>12/31/2016</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/> <u>(N)</u>

Applicant Name: Rebecca Frey

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES


If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

3AN-10-01006SC

Small claims action for non-payment of a flooring bill that was overlooked during the process of building our home. The judgment was ordered in May of 2010; I entered into a payment agreement through wage garnishment and then made one lump sum payment in June of 2012 meeting the financial responsibility.



Rebecca J Frey

REBECCA J FREY

3331 N Aoki Dr, Ste A · Wasilla, Alaska 99654 · (907) 232-9480 · rfrey@palmerpolice.com

EMPLOYMENT

DISPATCHER II JUNE 2003-PRESENT
City of Palmer, Palmer Police Department *Palmer, Alaska*
Receive routine and emergency calls for service in a primary public safety answering point. Determine appropriate emergency service providers and dispatch via radio Police, Fire, and EMS agencies. Provide pre-arrival instructions consistent with emergency medical dispatch practices. Generate copies of tapes for evidence and training purposes upon request. Perform quality assurance reviews, created and maintained standard operating procedures of quality assurance program. As a Communications training Officer conduct on the job training and perform daily performance evaluations. As a Terminal Security Officer provide support to staff in reference to APSIN functions, and maintain APSIN security files, and conduct routine APSIN audits for accuracy. Currently provide these functions on an on-call basis.

OFFICE MANAGER APRIL 2012 - PRESENT
Gibson Roofing Inc. *Wasilla, Alaska*
Provide general office support for the construction company. Answer phones, schedule job orders, Conduct routine clerical duties: filing, faxing, report writing. Schedule work load for various crews. Complete billing and maintain accounts receivable. Assist in completing payroll when requested. Provide employee support/human relations.

MEMBER SUPPORT DESK SPECIALIST AUGUST 2014-PRESENT
The Alaska Club *Wasilla, Alaska*
Welcome guests as they enter the club. Oversee Member Support Team and operations. Provide answers to inquiries from club members. Schedule member appointments. Maintain cash drawer and sales. Assist in food and beverage orders and stocking. Act as point of contact between Member Support Team and upper management. Assist in hiring process for new hires. Responsible for scheduling staff to provide appropriate coverage for club hours.

EDUCATION

University of Alaska, Anchorage MAY 2003
Bachelors of Arts Psychology, minor Criminal Justice *Anchorage, AK*

University of Alaska, Anchorage December 1998
Associates Applied Science Human Services

WASILLA HIGH SCHOOL MAY 1995
High School Diploma *Wasilla, Alaska*

Skills and Professional training

- Proficient in Word, WordPerfect, Outlook and Excel
- Typing speed of 58 WPM with 98% accuracy
- CPR Certification obtained, valid through October 2015
- Advanced Emergency Medical Dispatch Certification obtained May 2004
- Communications Training Officer certification obtained 2004

All Certifications are current to present date.



DEPARTMENT OF PUBLIC SAFETY

Police ... Fire ... Rescue ... Dispatch
Risk Management
Palmer Municipal Airport

RECEIVED
FEB 11 2015
CLERKS OFFICE

Jonathan C. Owen
Director
City of Palmer
Mail: 231 W. Evergreen Ave.
Palmer, Alaska 99645
www.cityofpalmer.org

Thomas D. Remaley
Chief of Police
Location: 423 S. Valley Way
Phone (907) 745-4811
Fax (907) 746-2314

John D. McNutt
Fire Chief
Location: 645 E. Cope Industrial Way
Phone: 907-745-3854
Fax: 907-745-5443

February 10, 2015

Matanuska Susitna Borough
Clerk's Office
350 E Dahlia Avenue
Palmer, AK 99645

Re: Resignation from E-911 Advisory Board as Palmer Police Alternate

I am sending this letter to advise you that I am resigning from my position on the E911 Advisory Board as the Alternate for Palmer Police Department. My replacement, Rebecca Frey, the new Palmer Police Department Dispatch Supervisor, will be applying as the alternate to take my place.

I have enjoyed working with all of the board members and am honored to have served the community in this capacity. I wish the organization continued success and thank them for their service and dedication to emergency services here in our borough.

Thank you,


Alaina M Anderson

E911 CITY OF PALMER ATT
12/31/2016

DATE RECEIVED: **RECEIVED**
FEB 03 2015

CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: History + Preservation
(For example, Board of Equalization, Member 3)

Applicant Name: James Fred Cole

Residence Address: 4034 N. Engstrom Rd Wasilla 99654

Mailing Address: Same

Home phone: 746-5662 **Cell Work phone:** 715-4943 **Email:** jfc0606@yahoo.com

Name and Address of Employer: _____

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? May 2006

Briefly explain, why you are you interested in serving on the board in which you are applying? Keep the valley a good place to raise kids + live

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Plumber, Kown How BAR works, Have looked + Studyed Historical Citys (Charleston S.C.) + others

List three professional or personal references:

Name: <u>Bruce Rouel</u>	Phone: <u>355 4483</u>
Name: <u>Chuck Escal</u>	Phone: <u>482-9092</u>
Name: <u>Dawn Harris</u>	Phone: <u>715-6726</u>

Applicant Signature: James F. Cole **Date:** 2-4-15

(N)

Office Use Only: Precinct: 10-005 Assembly District: 3 Service Area: FSA Central/matsugov
Position on Board: His member 1 Term Ends: 12/31/2015
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: James F. Cole (Fred)

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? X NO ___ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
X NO ___ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED: JAN 08 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Mat-Su Borough Historic Preservation Commission--
(For example, Board of Equalization, Member 3) Historian

Applicant Name: Karen M. Bloxson

Residence Address: 6701 W. Scatters Way, Wasilla, AK 99623

Mailing Address: (same as above)

Home phone: 864-4484 Work phone: 861-5548 Email: millerxc@yahoo.com

Name and Address of Employer: USBSD - 501 N. Gulkana St., Palmer, AK

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 12 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am knowledgeable about the Mat-Su Valley, passionate about its rich culture & history, and hope to promote my enthusiasm for our wonderful area, while still serving on the commission and learning more from the board and our residents.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: (attached)

List three professional or personal references:
Name: Cyd Duffin Phone: 861-5507
Name: Mike Romney Phone: 861-5503
Name: Louise Kempker Phone: 780-1933

Applicant Signature: Karen M. Bloxson Date: 01/08/2015

(N)

Office Use Only: Precinct: 08-130 Assembly District: 7 Service Area: NA
Position on Board: His member 3 Term Ends: 12/31/2017
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Karen M. Bloxson

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Karen M. Bloxsom

6701 W. Scatter's Way / Wasilla, Alaska 99623
 (907) 861-5548 (W) / (907) 315-0420 (C)
 millerxc@yahoo.com

Work Experience

Colony High School, Palmer, Alaska 2003- present
 Teacher: AP Government & Politics, Government, Alaska History, Leadership, Civics, World History, US History, Current Events, Alternatives to Conflicts
 BLT (Behavior Leadership Team) member (2013- present)
 Social Studies Department Chairman (2012-present)
 Student Government Advisor (2005-2010)
 Track and Field Assistant Coach (2009-2011)

Nome-Beltz High School, Nome, Alaska 1998 – 2003
 Teacher: World Studies, Government, AK Studies, US History, Art, ANCSA
 Nome District History Department Chairman (2000-2003)
 Quality Schools Mentor Teacher
 Senior Class Advisor
 Native Programs Tutor

LaFayette School District, Onondaga Reservation, New York – 1997-1998
 Social Studies Teaching Assistant
 In-School Suspension Advisor
 Assistant Girls' Varsity Lacrosse Coach, Middle School Girls' Soccer Coach.

Education

University of Alaska, Continuing Education Anchorage, AK, (1999-present)
SUNY Buffalo, Bachelors of Arts-Major: History, Minor: Audiology, Buffalo, NY, 1994
State College of New York at Buffalo, Secondary Social Studies Education, Buffalo, NY

Additional Work

Adjunct Professor- UAA-Anchorage, *Alaska History for Educators*: 2009-Present
MSBSD Curriculum Writer: AK History, World History, Government, & Civics 2008-present
Alaska Humanities Forum Educational Liaison, 2013
Quality Schools Mentor, 2001
Palmer Visitor Center Summer Curator Assistant, 2004 and 2005
Nome Visitor Center Summer Assistant, 1999
Research & Dissection Assistant, SUNY Buffalo Hearing Research Lab, 1990-1994

Achievements

Commencement Speaker, 2013 Colony High School
Teacher of the Year, 2011 Colony High School
BP Teacher of Excellence Nominee, 2008-2014
Commencement Speaker, 2003 Nome-Beltz High School
Co-author of three scientific publications in *Hearing Research Journal*, 1994-1996
NSF Undergraduate Award for Excellence in Scientific Research, 1992
All-East Champion, Track and Field, 800m Run and 4x400m Relay, 1991
Freshman Award, Track and Field, State University of New York at Buffalo, 1990

Hobbies

hunting, trapping, fishing, snow-machining, reading, researching, exercising, and playing with my two German Shepherds: Yukon & Deshka.

References

Cydney Duffin, Principal, Colony High School (907) 861-5507
 Michael Looney, Assistant Principal, Colony High School (907) 861-5503
 Louise Kempker, Professional Programs Assistant, University of Alaska (907) 786-1933

DATE RECEIVED: **RECEIVED**
JAN 21 2015
CLERK'S OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Historical Preservation Society
(For example, Board of Equalization, Member 3)

Applicant Name: MARK MURRAY

Residence Address: 21113 MAT-SAVU Big Lake AK

Mailing Address: 521533 Big Lake Alaska 99652

Home phone: 892 0525 Work phone: _____ Email: Big Lake MURRAY @Gmail.com

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 30 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? _____
currently Board member Wasilla Knik Historical Society

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Historical Society Board member

List three professional or personal references: BS Emergency SCUS mgmt, MASTER Public Admin
Name: MARILYN McQuire Phone: 745 9873
Name: FRAN SPAGER-BISS Phone: 861 7873
Name: Rob Peterson Phone: 315 3851

Applicant Signature: Mark Murray Date: JAN 21 2015

Office Use Only: Precinct: 08-155 Assembly District: 5 Service Area: NA
Position on Board: His member 7 Term Ends: 12/31/2016
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: MARK MURRAY

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
FEB 03 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Board
(For example, Board of Equalization, Member 3)
member 2
member 9

Applicant Name: Darryl Dreher

Residence Address: 4260 Old Glenn Hwy Palmer AK 99645

Mailing Address: P.O. Box 3713 Palmer AK 99645

Home phone: 745-1672 Work phone: 745-1672 Email: Beans@MTAOWLINK.NET

Name and Address of Employer: Darryl Dreher 4260 Old Glenn Hwy

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Butte Community Council Board Member
(For example: employee, emergency responder, RSA or PSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 28 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I believe the input I can provide will prove to be invaluable.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume**

to highlight your qualifications: President BCC over 12 years, I have been in contact with almost every Senator and Representatives for the state on various issues. I have knowledge of medical and legislative impacts. Considered by many to be one of the foremost authorities on Cannabis varieties and nuances.

List three professional or personal references: Name: Jerry Kallam Phone: 745-6205
Name: Bob Bryson Phone: 745-7069
Name: Don Berberich Phone: 745-0262

Honorary lifetime member FFA. I have an understanding of mj statutes, current case law concerning Kavin. I have been keeping abreast of legalities occurring

Applicant Signature: Darryl Dreher Date: 2/2/2015

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: PSA-BUTTE
MAC Position on Board: member 1 interested marijuana grower Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Darryl Dreher

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

In other legalized States.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: **RECEIVED**
JAN 26 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Committee, Member 1
(For example, Board of Equalization, Member 3)

Applicant Name: Jason Coe

Residence Address: 3800 N. McCormick Ln, Wasilla, AK 99654

Mailing Address: same as above

Home phone: (907) 373-7383 Work phone: (907) 336-0288 Email: ajcoe@alaska.com

Name and Address of Employer: self-employed - Coe's Place Care LLC - 3800 N. McCormick Ln, Wasilla, AK 99654

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? ten years

Briefly explain, why you are you interested in serving on the board in which you are applying? I'm interested in being a legal marijuana producer in the Matanuska Valley and would like to have input on creating smart, practical regulations for a healthy, successful

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: see attached resume

List three professional or personal references:
Name: Stuart Bond Phone: 907-331-5303
Name: Margaret DeCate Phone: 907-331-2017
Name: Monica Emerson Phone: 907-331-5017

Applicant Signature: [Signature] Date: 1/23/15

Office Use Only: Precinct: 10-015 Assembly District: 6 Service Area: Gold Trail
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Jason Coe

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

Resume of Qualifications for Serving on the Marijuana Advisory Committee for the
Matanuska-Susitna Bureau

- I have owned and operated a successful horticulture company in Alaska for approximately thirteen years. Our main areas of expertise are in commercial interior and exterior plant services and commercial greenhouse crop production.
- I have owned and operated commercial production greenhouses in the Matanuska Valley for approximately ten years. We specialize in growing high quality flowers, vegetables, and herbs.
- I currently have a medical grow license, so I have experience growing marijuana as a medicine and understand the needs of medical patients in Alaska for needing to have a practical and functional medical marijuana system.
- I also believe in smart regulation for recreational marijuana that creates a viable legal system for growing, producing, and distributing legal marijuana for personal use.
- I have young children and deeply understand the concern of keeping legal marijuana away from minors and especially the need for labeling and deterring edibles from being accessed by minors.
- I have a balanced personality and appreciate the value of each perspective in determining how to regulate marijuana responsibly and successfully.

Thanks for your consideration,

Jason Coe

RECEIVED
DATE RECEIVED:
FEB 03 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana advisory board

(For example, Board of Equalization, Member 3)

INTERESTED MARIJUANA GROWER 1 MEMBER 9

Applicant Name: Jeanine Erickson

Residence Address: 4260 Old Glenn Hwy. Palmer AK 99645

Mailing Address: P.O. Box 3713 Palmer AK 99645

Home phone: 745-1672 Work phone: 775-1565 Email: JERicksonbl@hotmail.com

Name and Address of Employer: Odom Corporation 125W. 3rd Ave. Anch.

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Butte Community Council Board Member
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 28 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I believe I can provide both valuable and reasonable input.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I possess knowledge of both marijuana and its present legalities. I also have knowledge in horticulture working both in a nursery setting and landscape maintenance.

List three professional or personal references: Name: Dottie Kallam Phone: 745-6205
Name: Jerry Kallam Phone: 745-6205
Name: Don Thompson Phone: 717-6761

for more than 10 years. I am also familiar with medical break throughs concerning marijuana please see other side →

Applicant Signature: Jeanine Erickson Date: 2/2/2015

(N)

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: FSA - Butte RSA - Gr. Butte
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Jeanine Erickson

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

I have knowledge of current nj case law and appellate court decisions. I am an honorary life time member of FFA. I have been keeping myself ^{abreast} of the legalities occurring in other states.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Board member 1,3, 11-13
(For example, Board of Equalization, Member 3)

Applicant Name: Mark Weeks

Residence Address: 2644 Holobinko rd Wasilla ak 99654

Mailing Address: Same

Home phone: 907-373-5664 Work phone: 907-982-1554 Email: markw@chazltd.com

Name and Address of Employer: Chaz limited collision 1581 East Financial Dr Wasilla Ak

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: I would like to be on the marijuana advisory board
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 21 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I would like to help see or approach to governing this new industry done responsibly and effectively with everyones interest in mind. I feel the Matsu boroughs balanced approach is correct

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Operations Director Chaz ltd since 2013, Chaz limited store manager since 2007, Borough Resident since 1994, Police officer Merrimac Ma 1987-1994 Father of two.

List three **professional or personal** references: Name: Dan Degraffenried Phone: 907-632-5411
Name: Tiffany Wholers Phone: 907-631-1053
Name: Joe Beckham Phone: 907-376-7352

Applicant Signature: Mark Weeks Date: 2-3-15

Digitally signed by Mark Weeks
DN: cn=Mark Weeks, o, ou, email=markw@chazltd.com, c=US
Date: 2015.02.03 13:26:27 -0900'

N

Office Use Only: Precinct: 10-015 Assembly District: b Service Area: FSA - West Lakes
RSA - Gold Trail
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Mark Weeks

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RECEIVED
DATE RECEIVED: FEB 09 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marajuana Advisory Committee - Member 11, 12, 13, 1, 3
(For example, Board of Equalization, Member 3)

Applicant Name: Casey Steinau (Kathrine) - WREMS 1st name

Residence Address: 14063 Halston Avenue, Big Lake

Mailing Address: PO Box 521329, Big Lake, AK 99652

Home phone: 892-7653 Work phone: 841-9830 Email: caseysteinau@gmail.com

Name and Address of Employer: US Senate/self-employed

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: property owner
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 13+ years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am interested in contributing to the responsible growth of this new industry as well the development of reasonable regulation. It would be my pleasure to serve my community.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: see attached vitae

List three professional or personal references: Name: Cora Carleson Phone: 982-5700
Name: Janice Strong Phone: 223-5284
Name: Senator Mark Begich Phone: on request

Applicant Signature: Casey Steinau Date: January 31, 2014

(N)

Office Use Only: Precinct: OB-155 Assembly District: 5 Service Area: FSA - West Lakes
RSA - Big Lake
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Casey Steinau

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

As evidenced by my 20-year career in real estate and my work as field representative for U.S. Senator Mark Begich, I am a self-initiating worker and effective team member. A love of complex problem solving and experience in the use of tact have allowed me to successfully create relationships in a variety of arenas and across perceived divides be they economic, educational, racial or social. I strive to be well informed and knowledgeable in the areas I work while continuing to embrace learning as a lifetime goal. I am proud to fulfill my responsibilities to my employers and my community.

It is my genuine concern for the well-being of all peoples and belief that it is a function of society to ensure that all its members are served that have led me to seek a position as a member of the Marijuana Advisory Committee. As a member Senator Begich's staff I have been fortunate to develop a variety of relationships across the state and U.S. These interpersonal connections, combined with a long and successful business career and lifetime of community activism, would make me a strong asset to the committee.

Experience

Field Representative, U.S. Senator Mark Begich, Mat-Su. Feb 2013- January 2015.

- Managed Mat-Su Valley office while acting as a field representative of the Senator. Studied to be well-informed and knowledgeable of current issues while fostering professional relationships, private and public sectors. Coordinated with security and organize private and public meetings.
- Directly supervised interns.
- Staffed senator and other federal dignitaries on official visits.
- Prepared briefing materials, issued advisories and informational reports for state and DC offices.
- Responsible for managing and facilitating constituent requests, opinions and inquiries, and processing of case work on behalf of the Senator maintaining a high level of confidentiality via written, telephonic, electronic and in person process.
- In-state point person for Senator on Agriculture issues
 - Worked on Farm Bill implementation, worked with Farm Service Agency (FSA), Cooperative Extension, implement farmer and rancher outreach statewide.
 - Representative at Circumpolar Agricultural Meeting, Sustainable Agriculture Conference, Farmer's Union, Mat-Su ACES Summit.
- Attended community councils and Advisory Boards
 - Talkeetna, Willow, Big Lake, Knik, Point McKenzie, Glacier View, Sutton, Butte, Lazy Mountain; Mat-Su Borough (MSB) Assembly; MSB Health and

Human Services, Aviation, Transportation, and Wastewater Septage advisory boards.

- Spoke publically routinely presenting letters and information to the community from the Senator at events great and small, 10-20 events per month; used strong leadership and communication skills to explain policy positions and federal procedures to a diverse range of audiences.
- Functioned as liaison to the Mayors' offices and Chambers of Commerce in Houston, Palmer and Wasilla. Effectively performed outreach to local Native corporations and Tribal governments, Mat-Su School District, Job Corp, USDA agencies. Regularly attended local private-public coalitions for both transportation and senior issues as well as Mat-Su Area Partnership for non-profit agencies.

Real Estate Sales: Re/Max Dynamic of the Valley, Wasilla, Alaska 2001 – 2013

(Through a series of acquisitions, office was also Coldwell Banker & Dynamic Properties)

- Self-directed position selling commercial and residential real estate included: Marketing; Networking; Data collection; On-line research; Documentation.
- Communicated with clients and general public via telephone, email and text; Worked with other agents on team projects.
- Negotiated and Mediated on clients' behalf;
- Helped clients and customers navigate finance options through various government agencies and lending bodies, including public, private, and non-profit.
- Performed complex problem solving; Demonstrated ability to comfortably deal with people from varied socio- economic and cultural backgrounds with tact and respect.
- Gained excellent geographical knowledge of Mat-Su Valley and its individual communities.
- Performed daily office tasks.

Licensed Real Estate Salesperson 1992-2002 Illinois, 1991-1992 New York

Owner, Big Lake Self Storage, Big Lake, Alaska 2008 – present

- Bookkeeping; public outreach; advertising; collections.

Education and Additional Experience

- BA, General Studies Philosophy, Shimer College, Waukegan, Illinois 1989
- Graduate Studies, Philosophy/Ethics, Roosevelt University, Chicago, Illinois 1990
- Additional Studies: Oxford, England and Belize, Central America
- Graduate of Realtor Institute
- Certified Commercial Investment Member Courses
- At Home With Diversity Certified

RECEIVED
DATE RECEIVED:
FEB 04 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

MAC MEMBER 10
SALES

INSTRUCTIONS

MAC MEMBER 1 GROWER.

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: MARIJUANA Advisory Committee / MAC member 11 to 13
(For example, Board of Equalization, Member 3)

Applicant Name: TERRY L. GOOSEN CITIZEN Outside City

Residence Address: 9193 W. MARGIN WAY

Mailing Address: 9193 W. MARGIN WAY

Home phone: 8924435 Work phone: 8924435 Email: ALASKAN ARTIST@MTA ONLINE NET

Name and Address of Employer: Self employed ARTIST

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 24 years

Briefly explain, why you are you interested in serving on the board in which you are applying?
FAIRNESS TO ALL ALASKAN MEDICAL CARD HOLDER.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 44 years in ALASKA, 8 years SALES, 10 year REAL ESTATE 25 years ARTIST, MEDICAL CARD HOLDER and grower for me.

List three professional or personal references: Name: WILL ATTWOOD Phone: 907-3547142
Name: JERRY GALESPY Phone: 907-5633877
Name: SENATOR FRED DYSON Phone: 907-694-3744 - Hm. 907-465-2199 - wk.

Applicant Signature: Terry L. Goosen Date: 02/02/2015

Office Use Only: Precinct: OB-135 Assembly District: 7 Service Area: RSA Meadow Lakes FSA West Lakes
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: TERRY L. GOOSEN

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RECEIVED

DATE RECEIVED: FEB 17 2015 CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Board, Member 3, 7, or 1(respectively)
(For example, Board of Equalization, Member 3)

Applicant Name: Carol Zo Herriges

Residence Address: 6471 N Talgach View Drive

Mailing Address: 6471 N Talgach View Drive Wasilla 99654

Home phone: 907-864-0160 Work phone: 907-351-5786 Email: czherriges@gmail.com

Name and Address of Employer: Self - I own Wise Sisters Wizardry, an Herbs and Crafts shop.

Can you regularly attend meetings? Yes [X] No [] (Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes [] No [X]

If yes, list positions and or interest:
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 8 years

Briefly explain, why you are you interested in serving on the board in which you are applying? As an Herbalist
I have a vested interest in helping insure herbs grown and distributed here are safe for human consumption

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Practicing Herbalist who understands both the plant and the issues surrounding it. 34yr Alaskan with experience in government. Please see attached qualifications.

List three professional or personal references:
Name: Diane Lytle/ Business Owner Phone: 907-315-0360
Name: Leslie Turner/ Client Phone: 907-441-1937
Name: Connie McAffrey/ Client Phone: 907-522-4720

Applicant Signature: [Signature] Date: 02/13/2015

Office Use Only: Precinct: 09-628 Assembly District: 6 Service Area: SA-62.Palmer SA-60ld Trail
Position on Board: Term Ends:
Residence Checked: [X] Yes Map Checked: [X] Yes Code Checked: 1st [X] 2nd []

Applicant Name: CAROL ZO HERRIGES, AK DL # 0721934

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

CAROL Z. HERRIGES

6471 N Talgach View Drive • Wasilla, AK 99654 • 907-864-0164 • czherriges@gmail.com

Brief Resume of Public Service Qualifications

- Current Mat-Su Business Owner. Practicing Herbalist specializing in Boreal Forest Herbs. Mat-Su Borough Resident for 8 years. Mat-Su property owner for 11 years. Alaska Resident for 34 years.

I am an Alaskan with a vested interest in keeping Alaskans safe, healthy, and employed.

- 15 years of experience serving on boards and commissions in Alaska:

While a resident of the City of Wrangell, Alaska (18 years), I was an elected City Council-member for Seat E on the Wrangell City Council; Wrangell's voting Member to the Project Management Committee (PMC) for the Four Dam Pool Hydroelectric Projects; President of the Board for KSTK Radio/Wrangell Radio Group; and an advising member on both Port and Parks and Recreation committees. I acted for 5 years as a registered, unpaid lobbyist for the City of Wrangell. All positions were unpaid, volunteer positions. I understand how government functions, its constraints, and its obligations.

- University of Alaska 2010 graduate, *cum laude*, with a vocational degree in Business Administration.

Coursework focused on Interpersonal Relationships, Business Law, and Financial and Managerial accounting.

- Small Business Manager and occasional consultant for multiple businesses in Alaska over the past 20 years.

I understand the needs of small business in Alaska.

- Proven record of willingness to commit the time required by the position.

I know what I am getting into should I be chosen as a member of the Marijuana Advisory Board

Key Skills

Governmental Processes/ Interpersonal Management / Financial Accounting

DATE RECEIVED
RECEIVED
FEB 20 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory MAC Member 2 - Non Marijuana Farmer
(For example, Board of Equalization, Member 3)

Applicant Name: Mark Rempel

Residence Address: 10909 E. Plumtree Rd. Palmer, AK 99645

Mailing Address: Same

Home phone: 907 745 5554 **Work phone:** Same **Email:** mrtempel@mtaonline.net

Name and Address of Employer: Self

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 50 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? I understand Certified Organic Growing so I bring Understanding of that kind of Process

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Certified Organic Farmer (15+ yrs); Charter Member of Alaska Organic Assn (helped start it)

List three professional or personal references:

Name: <u>Arthur Keyes</u>	Phone: <u>354-5833</u>
Name: <u>Alex Davis</u>	Phone: <u>746-0038</u>
Name: <u>Bob Lee</u>	Phone: <u>745-4321</u>

Applicant Signature: Mark Rempel **Date:** 2/20/2015

(N)

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: FSA - BUTTE RSA - 62 BUTTE
Position on Board: MAC member 2 - NON MARIJUANA FARMER Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Mark Rempel

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED: JAN 22 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Council
(For example, Board of Equalization, Member 3)

Applicant Name: Sara Williams

Residence Address: 4425 E Birchwood Dr, Wasilla AK 99654

Mailing Address: 4425 E Birchwood Dr Wasilla AK 99654

Home phone: 907-887-6130 Work phone: _____ Email: midnightgreenery@gmail.com

Name and Address of Employer: Self Employed/Midnight Greenery
ACC / Anchorage AK 4425 E Birchwood Dr. Wasilla AK 99654

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 months

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to give back to the process of fair rulemaking for marijuana legalization and represent the industry professionals in a professional and representative capacity.
List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume

to highlight your qualifications: My education with a BA in Political Science and an MBA coupled with entrepreneurship experience are my strongest qualifiers. See attached Resume.

List three professional or personal references: Name: Bee Bokelman Phone: 813-957-0936
Name: Hilary Hodges Phone: 907-223-1118
Name: Linus Bentley Phone: 907-317-9464

Applicant Signature: Sara Williams Date: 1/21/2015

(N)

Office Use Only: Precinct: 10-055 Assembly District: 6 Service Area: NA
Position on Board: MAC Member 3 Interested Retailer Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd (N)

Applicant Name: Sara Williams

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Dear Mayor Larry DeVilbiss,

It is with great pleasure and excitement that I offer my application for the Marijuana Advisory Council Board. I have attached to my application an extensive resume outlining my experience in many fields, my education and my community involvement.

I have lived in Alaska since 2009 and quickly fell in love with the fiercely independent nature of the Alaskan individual. I received my Bachelor's Degree in Political Science from Western Oregon University and have always been more interested in the local political process than that of the national level.

I believe that I can be an excellent asset to the MAC for a number of reasons:

1. My business acumen, education and innovative entrepreneurial personality have prepared me to accurately represent professionals in this monumental creation of a new industry in Alaska and in the Valley.
2. I grew up in a heavily supportive of law enforcement family and was raised by parents who were drug and alcohol counselors. I was raised to believe that marijuana users were drug addicts and weak. It took until just 2011 when I fell in love with a man who used it for medicinal purposes to help him cope with his PTSD and social anxiety received from 4 deployments in the Army. I then educated myself and learned of the medicinal benefits of marijuana and it took lots of convincing to even try it myself because of my internal programming. What I learned was there was a product out there, albeit illegal that could help me live a functional life and overcome my own PTSD received from a school shooting my senior year of high school. While not a current user, I look forward to a changing of the tides so that I may.
I mention all of this to say that I can be an effective collaborator because I can see where both sides of the issue are coming from.
3. I believe in consumer protection first and foremost and quality control. One of the reasons I am advocating for "seed to sale" control is because we want to be able to control the product to provide the safest quality to the consumer. While we may elect to create relationships with other production facilities and other cultivation facilities we want to make sure that we can guarantee the safety of our product in everything from quality to packaging.

It is my mission, if selected as part of this council, to represent the Dispensaries position. I will work to create a cohesive front between members and support an open mind to all opinions throughout this process. I appreciate your consideration.

Thank you for your time.

Sara Williams
CEO Midnight Greenery

Sara M. Williams

907-887-6130 email: midnightgreenery@gmail.com

4425 E. Birchwood Dr
Wasilla, AK 99654

Seeking a position utilizing my

DEVELOPMENT, TEAMWORK, AND COLLABORATION SKILLS

That includes the following experience and achievements:

Training and Educating an Average of 20 Adult Learners per Five Week Module

Certified Post-Secondary Instructor, Senior Instructor Level

Developing Curriculum and Learning Activities for Adult Learners in addition to Developing and Conducting Training Modules and Manuals for the 30+ Full and Part time Instructors

Managing Branch Servicing of 9,800 Accounts with \$29.4 Billion in Deposits

Being Awarded for Outstanding Sales, Increasing Customer Retention 20% & Profits 5%

Supervising Branch Operations in Absence of Senior Management

Managing Cash Operations Totaling \$1.5 Million Annually

Training & Leading 4-Member Team

Career Counseling and Coaching an Average Client Base of 20 Clients per Month

Own and Operate Career Counseling Firm that Develops Professionals

Began Start Up Company that Services 100+ Professionals in Developing Their Career

Built Vendor Relationships with State and Non Profit Organizations to Offer Career Counseling Services Develop an average of 5 New Business Plans per 6 month period

Supervising Day to Day Performance of Group Employees

Ensuring Annual Action Plans Are Implemented, Measured & Improvement Plans Are Achieved

Coordinating the Management of Human Resource Functions to Maximize Organizational Growth

Leading Teams in Completing Financial Processes in a Timely & Cost Effective Manner

Midnight Greenery 12/14 to Current

CEO

CREATING A NEW LEGACY— Developing the business planning process towards creating and operating a full service cultivation, production and dispensary facility of quality cannabis products. Committing to respecting the regulatory rulemaking process and influencing that process as an industry professional.

Alaska Career College 09/2013 to Current

INSTRUCTOR/EXTERNSHIP COORDINATOR

SUPPORT STUDENT CAREER SUCCESS—Instruct classrooms of 15-35 students regarding marketing themselves for professional success in their career. Prepare and adapt curriculum to changing employment environment. Professionally network with a variety of industries to effectively staff them with 10-25 externs every 4-6 weeks. Collaborate interdepartmentally to ensure student success.

WorkStart Employment Services 03/2011-Current

OWNER/CAREER COUNSELOR

DEVELOP CLIENTS TOWARDS PROFESSIONAL SUCCESS—Developed and created a professional development career counseling firm that offers services ranging from job searching and resume building to career exploration, credit counseling, and professional development training. Market the business efforts and develop vital business relationships in the community. Manage employees and independent consultants.

Denali Business Development 12/2008-06/2012

OWNER/BUSINESS DEVELOPER

COACH CLIENTS REGARDING IMPROVING EFFICIENCY—Consult with an average of 5 clients per month regarding improving their business efficiency, beginning their new business, and helping them develop their business plans. Assist in writing business plans and form creation. Manage business operations and marketing of the organization.

Charter College 05/2010-04/2011

INSTRUCTOR

INSTRUCT AND EMPOWER ADULT LEARNERS TO SUCCESS—Instructed college level students from a 100 to 400 course level. Specialized in instructing Business Administration classes that focused on creating skilled managers, writers, communicators. Received consistent positive feedback from students regarding instruction style. Actively involved in committees that support success for the organization such as the Information Literacy Assignment Consistency Project and the New Instructor Orientation project. Conducted training for fellow instructors on company software such as Citrix, Web Based Portals, and CampusVue.

Sara M. Williams
907-887-6130 email: midnightgreenery@gmail.com

4425 E. Birchwood Dr
Wasilla, AK 99654

Charter College 10/2010-05/2010

FINANCIAL AID PLANNER

DEVELOPED AND MANAGED FINANCIAL AID ACCOUNTS—Committed to a thorough and efficient financial aid process for each student. Processed an average of 50 students per five week module. Excelled in process and paperwork management and compliance for each account. Attention to detail in student files. Quickly built rapport with students and possess excellent customer service skills. Effectively educated each student about the financial aid process and surrounding expectations. Developed presentations about money management and financial aid for Student Success Seminars.

Professional Problem Solvers LLC 7/2007-12/2010

OWNER / TENANT RELATIONS / CONTRACT NEGOTIATION & SALES

INCREASED ASSETS FROM \$0 TO \$670,000 ... in 1st Year of Operation – Launched and managed business assisting homeowners needing to escape crippling mortgages. Successfully negotiated mortgages and built a portfolio with real estate valued at \$670,000 in 1st year of operation. Negotiate rental contracts with tenants, collect and account for all rental monies. Hired licensed contractors for rehab work. Network, market and promote the business as needed to gain future investments.

Prosperity Financial LLC, Self-Employed 1/2007-6/2008

OWNER / CUSTOMER ADVISOR / BUSINESS OPERATIONS MANAGER

PROVIDED MONEY MANAGEMENT CONSULTING – Launched and managed financial consulting firm. Developed and implemented Money Management 101 Personal Coaching Program, developing a base of 25 clients. Analyzed each client's financial situation and emotional relationships with money and created financial plans and habits around better financial education. Assisted clients in paying off lines of credit within a short-time frame by creating budgets and plans of action. Hired and supervised office operations staff in administration, appointment setting, time management and customer service skills. Also, sold mortgages, insurance and securities to assist clients in achieving financial goals.

Foresters Financial Services 8/2005-12/2006

FINANCIAL REPRESENTATIVE

GENERATED COMMISSIONS ... Ranging up to \$5,000 Per Month & Receiving 7 Sales Awards – Successfully generated commission exceeding \$5,000 per month at peak sales levels. Provided financial plans for clients and assisted them in purchase of life, disability, or long-term care insurance products and securities products as well. Developed 150 accounts with an affluent and professional clientele comprised of attorneys, CEOs, business owners and Directors of non-profit organizations. Received 7 awards for exceptional sales performance. Foresters is a non-profit financial services company with revenues of over \$570 million annually.

Washington Mutual Bank 8/2002-7/2005

LICENSED PERSONAL FINANCIAL REPRESENTATIVE

MANAGED SERVICING OF 9,800 ACCOUNTS ... with \$29.4 Billion in Deposits – Directed team responsible for servicing 9,800 accounts annually with \$29.4 billion in deposits and supervised branch operations in absence of senior management. Managed cash operations totaling \$1.5 million per year. Ensured highest level of customer service was provided to clients. Organized branch files and paperwork to streamline operations and productivity. Opened accounts, ran banking transactions for clients, and assisted clients in purchase of mutual funds and annuities. WaMu was a \$220 billion company, ranked as one of the largest financial institutions in the country.

Team Training & Leadership ... Increased Customer Retention 20% & Profits 5% – Supervised and trained team of 4 Tellers in proper cash handling procedures, customer service, and compliance training for banking regulations. Through personal efforts and by building a high performing team, increased branch customer retention by 20% and increased profitability by 5%.

Awarded for Outstanding Sales ... Generating 45 Referrals Per Month – Recognized for outstanding sales by generating 45 referrals per month to banking products, consistently over a 6 month period. Received significant monthly bonuses for achieving top sales of new accounts and cross-selling banking products to existing customers.

Sara M. Williams
907-887-6130 email: midnightgreenery@gmail.com

4425 E. Birchwood Dr
Wasilla, AK 99654

EDUCATIONAL BACKGROUND

2002: BA in Political Science, Minor in Legal Studies, Western Oregon University, GPA 3.43 Monmouth OR

2010: Masters in Business Administration with a Global Management concentration, University of Phoenix, Online Program
GPA 3.91

COMMUNITY LEADERSHIP

Mentor and Educator, Career Seminar Series – Blooms Home for Girls, Anchorage AK

Treasurer-Toastmasters International, Spotlight Speakers Chapter at Charter College

Member of Anchorage Chamber of Commerce

Committee Chair – ‘Party Like a Rockstar’ Event for YWCA Salem Outreach Shelter

Executed Fundraising Event & Raised over \$10,000 for Shelter

Loaned Executive for United Way of Mid Willamette Valley

Consulted Businesses in Running Employee Campaigns

Volunteer – Adult Coach & Mentor for At-Risk High School Students through Life Directions

Member of Salem Young Professionals Networking Group through Salem Area Chamber of Commerce

COMPUTER & SOFTWARE SKILLS

Microsoft Office Suites 2007 and 2010, Internet Research, Technologically Savvy, Quickly adapts to and learns new computer programs, Typing: 70 wpm, 10 key by touch

CERTIFICATIONS

October 2010: NCCT Certified Post-Secondary Instructor Certification

December 2010: Senior Instructor Level, Cengage Adult Learning Modules



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Interested Marijuana Retailer
(For example, Board of Equalization, Member 3)

Applicant Name: Annett Sue Thompson

Residence Address: 6299 S. Aurora Dr. Wasilla AK 99654

Mailing Address: P.O. Box 877958 Wasilla AK 99687

Home phone: 373-7202 Work phone: 352-8918 Email: Susie4359@icloud.com

Name and Address of Employer: SOA DCS 695 E Parks Hwy #3 Wasilla AK

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 28 yrs.

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

Interested due to health benefits and regulation needed for growing & retail selling of product.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have worked in a wide range of jobs from

Industrial Construction, Assisted Living Homes, Child Support & office of children's services. I have been on the FOM IFAO: Alaska.com committee.

List three professional or personal references: Name: Jennifer Cloak Phone: 232-9024
Name: Jennifer Hansen Phone: 355-1359
Name: Andrea Benson Phone: 715-9633

Applicant Signature: Annett Sue Thompson Date: 1/28/15

(N)

Office Use Only: Precinct: 08-140 Assembly District: 5 Service Area: Knik RSA
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Annett Sue Thompson

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: **RECEIVED**
FEB 20 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Committee
(For example, Board of Equalization, Member 3)

Applicant Name: Ed D Gravley (Eddy-VREMS)

Residence Address: 3820 Teakwood Dr Way Palmer

Mailing Address: PO Box 568, Palmer, AK 99645

Home phone: 746-5863 Work phone: 745-9108 Email: ed@mvcuonline.org

Name and Address of Employer: Matanuska Valley Federal Credit Union

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 29 years

Briefly explain, why you are you interested in serving on the board in which you are applying? To provide input to the Marijuana Advisory Committee on how the financial industry is handling funds on deposits by businesses in the marijuana industry.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 37 years in the financial industry

List three professional or personal references: Name: Al Strawn Phone: 745-9140
Name: Chad Bostick Phone: 761-4648
Name: Carl Serencha Phone: 376-0665

Applicant Signature: [Signature] Date: 2-20-2015

Office Use Only: Precinct: 11-055 Assembly District: 1 Service Area: FSA - Central Mat-SU
Position on Board: MAC member 4 - Financial Community Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: _____

-
- 1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

-
- 2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: **RECEIVED**
FEB 03 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: Marijuana Advisory Committee
(For example, Board of Equalization, Member 3)

Applicant Name: Crystal Mygard

Residence Address: 200 N Lauren Lane, Palmer, AK 99645

Mailing Address: P.O. Box 876744

Home phone: 444-5828 Work phone: 373-6622 Email: crystal@promotematsugov.com

Name and Address of Employer: MSBA - 3161 E. Palmer - Wasilla Hwy Suite 1A

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 9 yrs.

Briefly explain, why you are you interested in serving on the board in which you are applying? Small business owner for 15 yrs, MOM with teenagers, and employer.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: see attached

List three professional or personal references: Name: Kay Slack Phone: 354-0331
Name: Deena Parnio Phone: 746-9245
Name: Greg Bell Phone: 227-0789

Applicant Signature: Crystal Mygard Date: 2/3/15

Office Use Only: Precinct: 11-085 Assembly District: 2 Service Area: FSA central mat-su
Position on Board: MAC member 5 LOCAL BUS ORG. Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd



Applicant Name: Crystal Nygard

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Crystal J. Nygard
Managing Director, MRI
CEO, MSBA

200 N Lauren Lane
Palmer, AK 99645
(907) 444-5828
crystal@promotematsu.com

Summary

Ms. Nygard has over 23+ years of experience in the environmental industry and business development professions, including owning and operating her own consulting businesses in the State of Alaska since early 1999. She has strong marketing and strategic planning skills that has been instrumental in building companies, building teams (including four division in Anchorage, Fairbanks, Kenai, and Wasilla) managing finances & cost centers, and increasing profit margin and minimizing risk while building strong networks of help. Overall her aspirations are to continue learning to build on knowledge and be innovative in a global marketplace. As one of the few 8(a) graduates from the SBA government program she understands the mechanisms necessary to procure, contract, and manage contracts for various agencies.

Over the past 20+ years she has been responsible for recruiting, sales, account management, employee hiring, organization, and direction, marketing, regulatory compliance programs, and field operations. Ms. Nygard has also been involved in project development from the marketing and bid stage through project management and closeout.

Ms. Nygard has most recently worked to establish the MSBA in the Matsu Borough by opening the conversations around industry and the benefits to the community as a whole. She is a strong advocate for development, industry and private-public partnerships that move the State of Alaska forward to be more globally competitive. She has a strong network of both private and public sectors.

**Areas of
Expertise/Training
Certificates**

- All phases of Business Management including startup, accelerated growth and selling;
- Government Contracting, including local, state and federal;
- Marketing and Sales for products and service;
- Contract Negotiations and Development;
- Asset Management;
- Fleet Management;
- Project Management;
- B.A. Communications from Western Washington University;
- AJI/Hech & Associates Graduate 2-year Professional Business Course;
- 29 CFR 1910.120 40-hour HAZWOPER Training;
- 29 CFR 1910.120 8-hour Supervisory Training;
- 49 CFR 172, Subpart H, Hazardous Materials Transportation Training;
- GasTech Certified Instrument Repair Technician;
- Certified, First Aid and CPR;
- Implemented a complete service center for environmental and safety equipment representing 17 global instrumentation companies

Experience

MatSu Business Alliance (MSBA), Inc.

2009-present

Acting CEO, and co-founder

- Created one of the first ever *for Profit Corporation* to education and advocate for business development, promote family wage jobs, and require local responsible government. She was responsible for creating a successful model with other business owners and leaders in the community for operating the business including management resources, organizational structure, sales, and targeted margins.
- Responsible for marketing, sales, and project management for new contracts and services.
- Established and promoted an advisory board that meets twice a year to ensure direction of issues and advocacy priorities;
- Co-created a plan to systemize the company with a strong CRM, communication platform, and information intel to increase the capacity of the company and decrease labor costs.
- Generated annual revenue for the company from \$20,000 the first year to over six figures in two years with a consistent positive net profit for the shareholders.
- Recruit and encourage business leaders to engage in policy positions to bring their knowledge and skills to the conversation.

MRI Palmer

2011 - present

Managing Director, Founder

- Own and operate an international recruiting company that has over 790 offices worldwide, specializing in energy and environmental solutions. Responsible for the design, implementation of technology, and management of staff, sales/marketing, and business development. Overall responsible for the increased top end growth and consistent bottom line margin control.
- Responsible for establishing policies, managing finances, and capturing market share in a global marketplace.
- Accustomed to working in multiple time zones and a number of clients in various states and countries with a large investment in energy projects.
- Currently traveled overseas and met with MRI office in the energy business.

Tutka, LLC

1999-2010

Managing Member, co-founder

- Created new models for operating the business including management resources, organizational structure, sales, and targeted margins. Secured exclusive territory contracts with industry manufacturers. Recruited and retained key personnel.
- Responsible for marketing, sales, and project management for new contracts and services.
- Established and developed a web-based reservation system;
- Managed and secured long-term contracts with customers and vendors to provide a strong inventory management system and maintain a sustained company growth;
- Generated annual revenue for the company from \$20,000 the first year to over \$2.0 million in 2007 an average compounded growth rate of over 25%.

COMMUNITY INVOLVEMENT

- AIDEA, Public Board Member
- Top 40 Under 40 Recipient
- Business Professional Graduate, AJI Network 2 year certification
- Past Board of Director, Alaska 8(a) Association
- Valley Youth Basketball Association, current and past coach for youth sports;
- Local Area Representative for ASSE (foreign exchange students)

-Crystal Nygard
February 3, 2015
References

Kay Slack

Capital Idea, Inc.

(907) 354-0331

Deena Paramo

Matsu Borough School District Superintendent

(907) 746-9245

Greg Bell

Small Business Owner

(907) 227-0789

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED
FEB 17 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Marijuana Advisory Board (Alternate for City of Palmer)

Member b LAW enforcement
2/17/15 P.C. W/Lance
(For example, Board of Equalization, Member 3)

Applicant Name: Lance Ketterling

Residence Address: 423 S. Valley Way, Palmer, AK, 99645

Mailing Address: Same as Above

Home phone: 907-745-4811

Work phone: 907-746-9402

Email: ketterling@palmerpolice.com

Name and Address of Employer: City of Palmer. 231 W. Evergreen Avenue, Palmer AK, 99645

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Spouse is a Borough employee and I serve on the E911 Board

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 17 years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

To assist in the efficient and impartial development and enforcement of marijuana policy.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 17+ years of law enforcement experience including supervision and management.

I have a Master's degree in Public Administration and experience in policy development and implementation.

List three professional or personal references:

Name: <u>Tom Remoley</u>	Phone: <u>745-4811</u>
Name: <u>Joe Hanan</u>	Phone: <u>745-3271</u>
Name: <u>Tom Healey</u>	Phone: <u>745-3400</u>

Applicant Signature: *Lance Ketterling* N Date: 2-17-15

Office Use Only: Precinct: <u>11-070</u>	Assembly District: <u>2</u>	Service Area: <u>City Palmer</u>
Position on Board: <u>MAC member b Law Enforcement</u>	Term Ends: <u>6/30/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: Lance Ketterling

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: Marijuana Advisory Committee *Member 8 OR 11-13*
(For example, Board of Equalization, Member 3)

Applicant Name: Savon A Duchein

Residence Address: 239 Brimar St Palmer Alaska 99645

Mailing Address: 239 Brimar St Palmer Alaska 99645

Home phone: 746-1864

Work phone: 715-4326

Email: s.duchein@yahoo.com

Name and Address of Employer: Self / Savon's Creations

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? I believe I have unique insight into the issues facing this board. I have been a medical marijuana card holder for eight years, and have helped draft legislation in Alaska with the exception of last year since 2000.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have operated a nonprofit, free service in the valley for seven years working with Doctors nurses and other health care professionals in helping patients access Medical Marijuana cards, Doctors and care givers. Please see Resume.

List three professional or personal references: Name: Linda Ronan Phone: 907-244-0582
Name: Susan Jones Phone: 746-4751 Name: Bonnie Troidal Phone: 746-5135

Applicant Signature: Savon A Duchein N Date: 01/22/2015

Office Use Only: Precinct: <u>12-220</u>	Assembly District: <u>1</u>	Service Area: <u>GR. BUTTE RSA</u> <u>BUTTE FSA</u>
Position on Board: <u>MAC</u> <u>member of Health community.</u>	Term Ends: <u>6/30/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd

Applicant Name: Savon . A . Duchein

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Savon Duchein

239 Brimar St

Palmer AK 99645

907-746-1864

s.duchein@yahoo.com

Objective

To serve on the board of Marijuana advisory committee

Professional Profile

Started Alaska Medical Marijuana in 2007

- Working with local Doctors Nurses and other health providers in the Matanuska Valley providing free information on Doctors, laws regarding Medical permits, and to facilitate care giver and patient interaction.
- Have facilitated patient and caregivers to assist terminally ill patients
- Designed and set up a website to facilitate information to the public regarding laws and regulations in the state of Alaska. Medical and Ravin vs State.
- Totally free, nonprofit information center.
- www.alaskamedicalmarijuana.net

Participated in drafting legislation and bills for legalization since 2000

- Have worked with local and national organizations since 2000 I have served on committees that have drafted bills, campaigned and collected signatures in every election that has included legislation regarding marijuana in Alaska
- I have attended conferences in Colorado on legalization before and after.

I have been a medical marijuana card holder since 2001

Work History

Service Oil and Gas ,Palmer AK

Information referral specialist with the state of Alaska ,Wasilla AK

McCarthy Lodge, McCarthy AK

Kennicott Glacier Lodge, Kennecott AK

DATE RECEIVED: **RECEIVED**
JAN 26 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: MARIJUANA Advisory Committee, Member 7
(For example, Board of Equalization, Member 3) or MEMBER 11-13

Applicant Name: MICHAEL C COONS

Residence Address: 5200 N Dorothy Dr Palmer AK 99645

Mailing Address: SAME AS ABOVE

Home phone: 745 6779 Work phone: N/A Email: MCOONS@CMTAONLINE.NET

Name and Address of Employer: N/A

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 20 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? As a retired Paramedic & Firefighter very concerned on safety.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 22 YEARS AS A Paramedic, 12 YEARS AS Firefighter 10 YEARS AS JBER Entry control officer

List three professional or personal references: Name: John Norton Phone: 907 930-6945
Name: JEFF LATHAM Phone: 907 306-3934
Name: John Baker Phone: 907 393-2118

Applicant Signature: Michael C Coons Date: 1/25/15

(N)

Office Use Only: Precinct: 11-099 Assembly District: 1 Service Area: Gr Palmer FSA Lazymt RSA
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Michael C Coors

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: Marijuana Advisory Committee,
(For example, Board of Equalization, Member 3)

Applicant Name: Emily Hardy Wasilla citizen

Residence Address: 2051 Pinnacle Court Wasilla, AK 99654

Mailing Address: 2051 Pinnacle Court, Wasilla, AK 99654

Home phone: 907 7076799 Work phone: _____ Email: aandemkhardy@gmail.com

Name and Address of Employer: N/A

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause."

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 11 years total

Briefly explain, why you are you interested in serving on the board in which you are applying? I would like to be involved in decisions that are made regarding the regulation of marijuana in the Mat-Su Borough.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have a background in massage therapy and nutritional therapy, and have seen firsthand the benefits of marijuana for medicinal purposes, and take time to research things properly before making

List three professional or personal references: Name: Carleen Hall Phone: 841-5523
Name: Bob Kuntz Phone: 775-0243
Name: Julia Crane Phone: 414-7164

Applicant Signature: Emily K. Hardy

Date: 1/20/15



Office Use Only Precinct: 07-125 Assembly District: 4 Service Area: FSA - Central Mat-Su
RSA - City Wasilla
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Emily Hardy

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RECEIVED
FEB 17 2015
CLERKS OFFICE

Dear Mayor DeVilbiss,

As per our conversation earlier today, I have faxed over some of my documents regarding my healthcare field background. I hope you find them useful in considering my application for the committee. I wanted to take the time to tell you as well that I feel I would be an excellent candidate for the advisory committee because I represent a large and varied group of people in that I am someone with religious views, yet unlike most of my peers and family members, voted for the regulation of marijuana, have experience in using cannabis as an alternative to prescription medication, I have homeschooled and public schooled my children, and have a healthcare field background. I have also served on several boards and committees in the community both religious and secular. You looked a bit overwhelmed today in taking on yet another responsibility with organizing this committee and I know you have a lot on your plate already. Thank you for your time and efforts. I hope this letter and my resume makes your job a little easier in choosing another committee member who will help make things run smoothly. Feel free to call me if you have any questions or concerns.

Sincerely,

Emily K. Hardy
907-707-6799

Emily K. Hardy
907-707-6799
2051 Pinnacle Court Wasilla, AK 99654

Profile:

Community service oriented citizen with years of experience serving in various positions throughout the community. Held licenses/certifications in the field of massage therapy and nutritional therapy.

Community Service Experience:

Hold position on APC board at Twindly Bridge Charter School 2015

Member of Conservative Patriots Group 2010-present

Held position on Parent's Guild at Birchtree Charter School 2009/2010

Served as Sunday school teacher and children's choir pianist in community church 2004-present.

Professional Experience:

Licensed Massage Therapist at Mountain View Chiropractic, Larson Chiropractic 2008-2014

Licensed Massage Therapist at Mountainview Family Medical 2002, 2005

Nutritional Therapy Practitioner at Nutritional Art 2007-2008

Education:

Certificate of completion Nutritional Therapy Association 2008

Certificate of completion Nevada School of Massage Therapy 2001

Colony High School graduate 1999

Nevada School of Massage Therapy

The Administration of
the Nevada School of Massage Therapy
does hereby declare that

Emily Kaye Farnsworth

has completed the 42 Credit hour
Professional Massage Therapy Program.



Given on this twenty-fourth day of May, two thousand one.

Kakula Awa

DIRECTOR



J.P. Galpin

EDUCATION COORDINATOR

Certified

**NUTRITIONAL THERAPY
PRACTITIONER™**

Emily Hardy, NTP

Is hereby awarded the designation Nutritional Therapy Practitioner™, NTP.

Having successfully completed the Nutritional Therapist Training course of study and duly passed all the required examinations, the recipient is certified by the Nutritional Therapy Association, Inc., and authorized by its Board of Directors to use the designation of Nutritional Therapy Practitioner™.

Certified Since June 2008



**Nutritional Therapy
Association, Inc.®**

Gray Graham, BA, NTP
Director of Public Policy

#000673

Certificate Expires July 31st, 2012

BOHLER INSTITUTE

for

Continuing Education

Certifies that

Emily K. Hardy

Has Satisfactorily Completed a Course in

MEDICAL TERMINOLOGY

and has obtained 50 Hours of

NCBTMB Category A Continuing Education.

In Witness Whereof, the Director of Education at this Facility has Affixed an Authorized Signature.



DIRECTOR OF EDUCATION, Karen E. Bohler

9/12/2007

Completion Date

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED
FEB 12 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Committee, Member 6
(For example, Board of Equalization, Member 3)

Applicant Name: Lisa Albert-Konecky

Residence Address: 1210 S. Felton Street, Palmer, AK 99645

Mailing Address: Same as above

Home phone: 745-7819 Work phone: 352-5447 Email: lkonecky@ci.wasilla.ak.us

Name and Address of Employer: Wasilla Police Dept., 1800 E. Parks Hwy, Wasilla, 99654

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: C.O.W./Mat-Su Youth Court receives funding from MSB
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 31 years (January, 1984)

Briefly explain, why you are you interested in serving on the board in which you are applying? I work with teens in the MSB and am concerned about their marijuana use/access with the new law.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have worked in the juvenile justice field for over 35 years. Seven plus years with institutionalized youth and 19 years w/ Youth Court.

List three professional or personal references: Name: Matthew Beck Phone: 907-355-3223
Name: Gene Belden (WPD Chief) Phone: 907-352-5401
Name: Jana Engle Phone: 907-761-7221

Applicant Signature: Lisa Albert-Konecky N Date: 2-12-15

Office Use Only: Precinct: <u>11-075</u> Assembly District: <u>2</u> Service Area: <u>City Palmer</u>
Position on Board: <u>MAC member B - Education Comm.</u> Term Ends: <u>6/30/2018</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: Lisa Albert-Konecky

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Lisa Konecky

Youth Court Director at Mat-Su Youth Court

lkonecky@ci.wasilla.ak.us

Summary

I coordinate a non profit program that consists of 50+ teens who run court hearings for their peers who have committed a first time offense. I also coordinate adult attorneys and judges who volunteer to be legal advisers for the program. Conduct Intakes with teens and families and work with them until program completion. I love working with teenagers! They keep me motivated and hopeful. Love working with all aspects of the juvenile justice world: teens, families, law enforcement, attorneys and judges.

Experience

Youth Court Director at Mat-Su Youth Court

July 1996 - Present (18 years 8 months)

Writing grants, managing groups of volunteers, coordinating events, promoting the program, meeting with clients and families.

Juvenile Justice Specialist at State of Alaska

July 1987 - May 1994 (6 years 11 months)

Skills & Expertise

Community Outreach

Nonprofits

Public Speaking

Policy

Program Development

Government

Leadership Development

Staff Development

Fundraising

Volunteer Management

Event Planning

Education

Gonzaga University

Bachelor of Arts (BA), Criminal Justice and Psychology, 1977 - 1981

Susitna Valley High School

1973 - 1977

Lisa Konecky

Youth Court Director at Mat-Su Youth Court

lkonecky@ci.wasilla.ak.us



Contact Lisa on LinkedIn

DATE RECEIVED:
RECEIVED
FEB 10 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Committee
(For example, Board of Equalization, Member 3)

Applicant Name: John Anderson

Residence Address: 10425 Hardship Lane Willow 99688

Mailing Address: Box 1072 Willow, AK 99688

Home phone: 495-6510 **Work phone:** 232-1921 **Email:** johnanderson.andy@yahoo.com

Name and Address of Employer: Anderson + Associates

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: positions #4 #5
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 36 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? Position #1, #5, #9
I can lend a view from different perspectives - Business - financial

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: member Mat. Su Boro Planning Commission, Prc official - IDITAROD
Chair WACO (Willow Area Community Org) MAT. Su Homebuilders Assn

List three professional or personal references:

Name: <u>Vern Halter</u>	Phone: <u>745-4861</u>
Name: <u>John Moosey</u>	Phone: <u>745-4801</u>
Name: <u>Jim Sykes</u>	Phone: <u>745-4861</u>

Applicant Signature: John Anderson **Date:** 2/10/15

(N)

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: FSA - Willow
SEA - GR Willow
Position on Board: MAC member 9 Planning/Zoning Exp. Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: John Anderson

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Marijuana Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: John Norris

Residence Address: 23503 W. Susitna Parkway Biglake AK

Mailing Address: Same 99623

Home phone: 892-1717 Work phone: N/A Email: N/A

Name and Address of Employer: N/A

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 18 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I have studied cannabis as a medicinal plant for 30 years, and want to help alaskans and educate people, provide medical relief

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: * See Attachment

List three professional or personal references: Name: Dan Walsh Phone: 892 8335
Name: Jeff Carney Phone: 376-5333
Name: Mariene Westland Phone: 892-8007

Applicant Signature: John D. Norris Date: Feb. 5 2015

Office Use Only: Precinct: OB-155 Assembly District: 5 Service Area: FA-NONE
SA Big Lake
Position on Board: MAC member ID sales/marketing Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

I graduated High School with honors in 1978 from Lowell High School, in Indiana. I studied advanced math, Spanish, Latin and music. Upon graduation I was awarded the Hoosier Scholar award for achievement on the SAT exams. I then enlisted in the United States Marine Corps. I graduated at the top of my Battalion and was meritoriously promoted. I served in Guantanamo Bay Cuba where I was promoted again. I then trained with special forces and was involved in the American Embassy crisis in Iran where I served with Navy Seal team 6. I then volunteered to work with military intelligence in Kenya Africa as part of an observation and studies group. I went into areas near Nairobi to make contact with people involved in the manufacturing of Opium. and did liaison work with Kenyan police.

Upon honorary discharge I immediately began studying at Indiana University where my father was a professor of psychology. I studied Anthropology, Philosophy, Music Spanish and law. I became deeply interested in Constitutional and family law. I also studied the decisions of the U.S. Supreme Court that relate to the Constitution.

* Attachment

page 2

I have studied cannabis for over 30 years, and have used it medicinally for relief of injuries and PTSD. I have educated myself in the cultivation and propagation of this plant, including its genetics, chemistry and biology. I am a hydroponics expert and I have studied the effects of THC and observed directly its uses, and the response of many people to its exposure. As my father was a Professor of psychology at I.U. I completed college classes while still in High School. I read the works of B.F. Skinner who did groundbreaking studies of the effects of environment on human development. I have since studied the psychology and psychopathology of addiction. I lost my son Jason to a drug overdose so this subject is very important to me. My goal is to help Alaskan families avoid this terrible tragedy and to address the Epidemic of addiction + overdose our state is experiencing. I believe medical cannabis can replace many existing therapies. I feel that I can provide assistance and common sense to our new legislation and its implementation. Thank you for your consideration.

John D. Davis

DATE RECEIVED: **RECEIVED**
FEB 02 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Committee Member 11, 12, or 13
(For example, Board of Equalization, Member 3)

Applicant Name: Link C Fannon

Residence Address: 8418 Murphy's Bluff Road, Meadow Lakes

Mailing Address: 520978, Big Lake, Alaska 99652

Home phone: N/A Work phone: 800.662.0593 Email: N/A

Name and Address of Employer: Self Employed, Oracle Investigations, Address Same

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am a member of this community, and a father of four, I would like to work with other community members in ensuring the cultivation, distribution and recreational use of marijuana is done in a respectful and responsible manner

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: As a former Houston City Council Member I was able to successfully work with both the community as well as council members in ensuring a responsible and effective city government. I also believe my professional career has aided me greatly in contributing in an advisory committee capacity. Please see attached CV

List three **professional or personal** references: Name: Steve Colligan Phone: 907.562.1500
Name: Archie Giddings Phone: 907.373.9018
Name: Windy Hannaman Phone: 907.830.8750

Applicant Signature: *Link C Fannon* Date: January 30, 2015
(N)

Office Use Only: Precinct: 08-135 Assembly District: 7 Service Area: FSA - West Lakes
RSA - Meadow Lakes
Position on Board: mac member 11 - citizen 1 outside city Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Link C Fannon

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

**Link Fannon, Oracle Investigations
Crime Scene Analyst & Private Investigator**

PO Box 520978
Big Lake, Alaska 99652
(ph) 1-800-662-0593
(email) oracleinvestigations907@gmail.com

EXPERIENCE

- Private Investigation Services, Oracle Investigations 2005- present
- Crime Scene Reconstruction and Analysis Services 2010—present
- Statewide Homicide Investigations 2006-2012
State of Alaska, Office of Public Advocacy
Appeals and Statewide Defense
- Elder Fraud Supplemental Investigations 2006-2012
State of Alaska Office of Public Advocacy, Elder Fraud
- Adult and Juvenile Representation Supplemental Investigations 2006-2012
State of Alaska, Office of Public Advocacy
- Child-In-Need-of-Aid, Supplemental Investigations 2006—2012
State of Alaska, Office of Public Advocacy
- Post-Conviction Relief Investigation 2008—2012
State of Alaska, Office of Public Advocacy
Appeals and Statewide Defense

EXPERT WITNESS

- Qualified as an expert in Crime Scene Reconstruction and Bloodstain Pattern Analysis
SOA v. Chesley L Greeno, 3AN-09-04599CR Anchorage Superior Court
- Qualified as an expert in Crime Scene Reconstruction and Bloodstain Pattern Analysis
SOA v. Tidiane Kone, 3AN-12-08971CR Anchorage Superior Court
- Qualified as an expert in Crime Scene Reconstruction/Shooting Incident Reconstruction,
SOA v. William Robinson, 3PA-13-00487CR Palmer Superior Court

MEMBERSHIPS/PROFESSIONAL ORGANIZATIONS

- Alaska Investigators Association 2005-present (association inactive)
- Association of Crime Scene Reconstruction 2010-present
- International Association of Bloodstain Pattern Analysis 2011-present
- National Rifle Association, Life Time Member 2011—present

TRAINING/SEMINARS

2006

- The future and ethics of pretexting Paul Kulas and Skip Tracy, Founders
Telecommunications tracking and identification, false caller identification signaling, and commonly employed phone line trapping.
- Computer Evidence Recovery, Inc. Kevin Ripa,
Director
Data recovery systems, email tracking, and methodology of internet profiling
- Columbia International Forensic Laboratory Gaylan Warren
Shooting incident reconstruction, case profile, methodology and the scientific method,

2009

- Interviewer questions and content analysis of children's statements of sexual abuse Dr. David Raskin
Girdwood, AK
- Basic Crime Scene Reconstruction and Analysis Bevel Gardner and Associates
Norman Police Department and Training Center Norman, OK
- Advanced Crime Scene Reconstruction and Analysis Bevel Gardner and Associates
Norman Police Department and Training Center Norman, OK

2010

- Basic Bloodstain Pattern Analysis Bevel Gardner and Associates
Flower Mound Police Department, TX
- Advanced Bloodstain Pattern Analysis Bevel Gardner and Associates
Lakewood Police Department, CO
- Proctored Forensic Proficiency exam in Bloodstain Pattern Analysis

2011

- Shooting Incident Reconstruction Michael Haag, Forensic Science Consultants, LLC
Los Angeles County Sheriff's Department
- Proctored Forensic exam, Ballistics and Shooting Reconstruction
- Shooting Incident Reconstruction Bevel Gardner and Associates
Norman Police Department and Training Center
Norman, OK
- Proctored Forensic Exam, Shooting Incident Reconstruction

2012

- Alaska Bar Association approved instructor, two hour CLE
Crime Scene Reconstruction, Bloodstain Pattern Analysis, and Shooting Incident
Reconstruction.
- Instructed Crime Scene Reconstruction and Case Review
Approved for Alaska Bar Association CLE credits
- Completed Criminal Investigation Jim Wolfe, Ret. Supervising Criminalist
15 week Course Alaska State Crime Lab

2013

- Association of Crime Scene Reconstruction Annual Training Conference Atlanta, GA
- Alternative Light Source Utilization, Workshop
- Human Factors in Crime Scene Reconstruction, Workshop

LICENSES

- State of Alaska Private Investigator Business License #728924
- City of Fairbanks Private Detective License #4561 (no longer required per code change)
- Municipality of Anchorage Private Detective License #PD1101

EDUCATION

- Western Oregon University, B.S.
Major in Business Administration, Focus Finance
Minor in Economics

DATE RECEIVED
RECEIVED
FEB 06 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Comm. 10 Sales/marketing member
(For example, Board of Equalization, Member 3) member 11-13 Citizen 3

Applicant Name: Jacque J. Brittain

Residence Address: 13706 Grassland Cr. Palmer, AK 99645

Mailing Address: same

Home phone: 746-7810 **Work phone:** _____ **Email:** jjbbrittain@yahoo.com

Name and Address of Employer: _____

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 5 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Interested in initiative & helping with new laws

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: experience with medicinal use

List three professional or personal references: Name: Cindy Dunlap Phone: 775-315-8286
Name: Sharon Cherette Phone: 907-360-1479
Name: Justin Dunlap Phone: 530-721-2701

Applicant Signature: Jacque J. Brittain **Date:** 2-6-2015

(N)

Office Use Only: Precinct: 11-005 Assembly District: 2 Service Area: RSA - GR PALMER
RSA - SOUTH COLONY
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Jacque J. Brittain

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: **RECEIVED**
JAN 23 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: MARIJUANA ADVISORY COMMITTEE
(For example, Board of Equalization, Member 3)

Applicant Name: TYREL R. HENKEL

Residence Address: 1932 S. CREEKSIDE DR, WASILLA ALASKA 99654

Mailing Address: 1932 S. CREEKSIDE DR, WASILLA, ALASKA 99654

Home phone: 907-982-8475 Work phone: 907-746-2999 Email: TYREL.HENKEL@ME.COM

Name and Address of Employer: T&J GRAVEL PRODUCTS, INC. 7870 E. FIREWEEED RD, PALMER AK 99645

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 20 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I believe the borough needs regular citizens to be involved in marijuana regulation and I think I can help.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 6 years of experience in the Navy, I grew up in the valley and am familiar with the issue, I work at a family run business, I feel I can bring common sense to the committee.

List three professional or personal references: Name: Lynn Grafts Phone: 907-378-0300
Name: Sharon Hewiser Phone: 907-272-1424
Name: Robert Springer Phone: 907-575-3712

Applicant Signature: [Signature] Date: 1/23/15

(N)

Office Use Only: Precinct: 12-205 Assembly District: 3 Service Area: Central Mat Su Fairview
Position on Board: member Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: TYREL R. HENKEL

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
JAN 29 2015

CLERK'S OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Committee - outside city limits
(For example, Board of Equalization, Member 3)

Applicant Name: Robin Jeffery

Residence Address: 13875 W Acro Lane Big Lake

Mailing Address: PO 520672 99652

Home phone: 907-892-1301 Work phone: NA Email: maryschilol@gmail

Name and Address of Employer: NA

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: NA
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? Jan 1 - 1993 - 22 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? As a medical retiree my concerns would be basic public health + safety in Mat-Su.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Extensive history in hospitality, 15 years as a liquor licensee in Mat-Su, Volunteer with Dept's of Revenue & Corrections

List three professional or personal references:
Name: Jeff + P.J. Ross Phone: 232-0321
Name: Laura Castleman Phone: 892-8162
Name: Nanette Rucker Phone: 376-3555

Applicant Signature: [Signature] Date: 1-29-15

Office Use Only: Precinct: 08-155 Assembly District: 5 Service Area: FSA West Lakes RSA Big Lake
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Robin S. Jeffery

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Robin S. Jeffery

Jan 29 '15

Two civil judgments, both arising out of the same event. Employee P. S. had a wreck and subsequent D.U.I., Oct. 2009., two hours after work and testified she had gotten herself drunk at work. Plaintiffs discovered I had insurance and I was next. These people were injured by P. S.

Kasheena Radner v. R.J. DBA Robins Landing
Personal Injury 3AN-11-10782 CI
Settled (OOC) Jan. 2013 \$20K

Terrence Radner v. R.J. DBA Robins Landing
Personal Injury 3AN-14-09703 CI
Settled (OOC) Jan 2015 \$5K

RECEIVED

DATE RECEIVED:
JAN 29 2015
CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: MAC Member 11 - Citizen 1 Outside City Limits
(For example, Board of Equalization, Member 3)

Applicant Name: Michael W. Hemmer

Residence Address: 252 N. Brimar St. Palmer, AK 99645

Mailing Address: 252 N. Brimar St. Palmer, AK 99645

Home phone: (907)745-4320 Cell phone: (907)240-7773 Email: aklabman@gmail.com

Name and Address of Employer: Retired DOT-FAA

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 Yrs.

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to be involved in the process of implementing and sucessfully creating a regulatory framework for the possible future financial health of the Mat Su Borough and it's citizens.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: See Attached

List three professional or personal references: Name: Robert Phillips Phone: (907)376-1382
Name: Kody Bull Phone: (907)223-0898
Name: Robert Maloney Phone: (907)727-1047

Applicant Signature:  Date: 01/29/2015

(N)

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: FSA - BUTTE RSA GR. BUTTE
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Michael W. Hemmer

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES *Red light violation 2/13/15 in Anchorage*

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Michael Hemmer

252 N Brimar Street
Palmer, AK 99645
mhemmer@mfaonline.net

Landline phone: 907 745-4320

Profile

Able to prioritize and operate proactively. Able to coordinate several tasks simultaneously. Able to lead others in high-demand situations. Commended for reliability and trustworthiness.

Experience

AVIATION TECHNOLOGY

Air Traffic Control Specialist, FAA Academy Instructor. USAF/FAA/DOT. 1978 - 2007. Primary duties are to control flow of air traffic so that it is most efficient and safe as can be. To achieve this objective, the following job tasks are/can be required: direct pilots to the runway, alert pilots as to additional air traffic in the area, issue instructions for takeoff and landing, direct airplane pilots while enroute to their destinations and maintain contact with the pilots during travel to aid pilots in reaching their destination. In the event of an emergency or should an airplane encounter problems, provide flight path changes for bad weather and in extreme circumstances, direct pilots to a specific area for emergency landings. Job duties also include the efficient hand over of control to the airplane's destination traffic control tower by maintaining clear concise contact. Certain clerical tasks may include analyzing weather reports and fuel requirements, compile pilots reports and flight plan documentation, complete daily logs, keep messages from the aircraft and review all reports for clarity and completeness.

- Elevated standards of ATC performance by submitting accepted suggestions of change to then current air traffic control operation procedures.
- Received numerous timeoff awards and Superior Contribution pay increases for these efforts.
- Worked as Air Traffic Control Trainer at FAA Academy, Oklahoma City, OK.
- I was chosen as part of a hand selected group of US air traffic controllers who developed the present intra and inter facility radio communication system that is currently in use here in the United States and throughout the world.

Education

Air Traffic Controller. Lowry AFB, Denver CO, 1978.

Air Traffic Control. Green River Community College, Auburn WA, 1981. GPA: 3.0 Out of 4.5.

Instrument Pilot Ground School. Anchorage Community College, Anchorage AK, 1985.

Academy Instructor Training. FAA Academy, Oklahoma City, OK, 1991.

Elem Russian. UAA, Anchorage AK, 1990.

Management by Objectives. FAA Chief ATCT, Anchorage AK, 1987.

A Positive Approach To Discipline. FAA Chief ATCT, Anchorage AK, 1987.

Human Relations In Supervision. FAA Chief ATCT, Anchorage AK, 1987.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED:
JAN 27 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Committee, member 11-13
Citizen Outside
(For example, Board of Equalization, Member 3) City Limits

Applicant Name: Jamie Sadler

Residence Address: 5125 E Big Rock Dr. Wasilla AK 99654

Mailing Address: PO Box 4317 Palmer AK 99645

Home phone: 8541399 Work phone: 771 2832 Email: Jamie.sadler@me.com

Name and Address of Employer: Nana Wortey Parsons 3700 Centerpoint Dr. Anchorage 99503

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: NA
(For example: employe, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 7 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I may decide to farm this in the future and I would like to help w/ the regulations if possible.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: See attached resume.

List three professional or personal references: Name: Hugo Gutierrez (he lives outside us) Phone: hugo_eg@cox.net
Name: MIKE HUDSON Phone: 343-5434
Name: Vickie Westphal Phone: 232-2331

Applicant Signature: Jamie Sadler Date: 27 Jan 2015

(N)

Office Use Only: Precinct: 09-628 Assembly District: 6 Service Area: GOLD TRAIL GR. PALMER FSA
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Jamie Sadler

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

NA

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

NA

Jamie M Sadler
Po Box 4317 Palmer Ak 99645
907-854-1399, jamiesadler@me.com

Accomplished Supply Chain Manager, with 16 years' of experience in cutting cost, team leadership, organization, budget controls and training with a strong ability to focus on meeting customer expectations, often exceeding them.

Education

Masters Business Administration, University of Phoenix

Bachelor of Science, Integrated Supply Chain Management, University of Phoenix

Six Sigma Lean/DFSS Certification

Experience

Field Buyer/Material Specialist II, NANA WorleyParsons **Nov 13- Pres**

Procurement duties as required for ExxonMobil, Pt. Thomson Project

Purchasing and Warehouse Manager, Era Aviation **May 11-Nov 13**

Managed a team of 5-12 employees, responsible for a \$5.5 million inventory, \$500,000 annual purchases

- *Reduced shipping costs by 10% annually*
- *Decreased repair turn time on parts to less than 30days, 90% of the time*
- *Reorganized warehouse layout for better optimization and work flow*
- *Implemented process flow for accounting documents to ensure expeditious payment*
- *Created inventory flow and departmental procedures to accommodate the purchase of two additional aircraft and spare parts*

Buyer, Ryan Air **Dec 09- May 11**

- *Identified surplus inventory for sale, approximately \$100,000*
- *Conducted annual inventory at remote locations with 95% accuracy*
- *General purchasing duties as required*

Jamie M Sadler
Po Box 4317 Palmer Ak 99645
907-854-1399, jamiesadler@me.com

Logistics Manager, Northern Air Maintenance

Sept 07-Sept 09

- *Reorganized warehouse layout for better optimization of \$7 million inventory*
- *Performed annual inventory audit with over 98% accuracy*
- *Created inventory flow to accommodate the purchase of two additional aircraft*

Supervisor Material Control, HMV, US Airways

Sept 05-Sept 07

- *Travelled to multiple locations to aid in heavy check materials processing*
- *Integral part of implementation of processes and procedures during merger with America West*

Buyer and Material Control Specialist, TIMCO

Nov 98-Mar 01 & June 02-Sept 05

- *Identified surplus inventory for sale*
- *Managed multiple aircraft types for numerous customers*
- *Handled procurement functions for multiple customers and contracts upwards of 20 million dollars.*

Other

- *Proficient in various MRP systems, including AS400, Trax, Sceptre, SPM*
- *Microsoft Office Business and Apple iWork suites*
- *Strong communication, negotiating, team building, and leadership skills.*
- *Willing to travel up to 90% of the time, domestic and international*
- *Completed the Point Thomson Safety and Leadership Course 2014*
- *NSTC / Arctic Pass Tier II qualified, July 2014*
- *OSHA 10 Hour- Construction Safety Course*

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED:
FEB 03 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Sally L. Johnson

Residence Address: 13293 Ellis White Circle Wasilla, AK 99623

Mailing Address: Same

Home phone: 376-2855 Work phone: 352-9500 Email: sj92659@yahoo.com

Name and Address of Employer: mat su Borough School District 501 N. Gulkana Palmer, AK

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.") 9965

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or TSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 55 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am very passionate about this issue. I do not want to see this over-regulated!

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Homesteaded in Knik 1960. Grew up in AK during the decriminalization, have waited for the legalization for years. Would like to help build the guidelines for success during this transition.

List three professional or personal references: Name: Lisa Jensen Phone: 315-8180
Name: Chrissy Mulneaux Phone: 355-7842
Name: Claudia Cottle Phone: 376-3795

Applicant Signature: [Signature] Date: 1/28/15

(N)

Office Use Only: Precinct: 08-140 Assembly District: 5 Service Area: FSA - Central mat-su RSA - Knik
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Sally L. Johnson

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
FEB 10 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Lily Harig

Residence Address: 2680 Terrace Loop

Mailing Address: 2680 Terrace Loop Wasilla, Ak 99623

Home phone: 440-2628 Work phone: _____ Email: pittnrotths@yahoo.com

Name and Address of Employer: unemployed

Can you regularly attend meetings? Yes No *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1991

Briefly explain, why you are you interested in serving on the board in which you are applying? Matsu Valley has a unique ability to progress and prosper with prop #2, applied properly. I listen.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: The personal experience of cultivating and applying it to medical use.

The knowledge of marijuana and hemp practical uses. I listen to others for their solutions, ideas.

List three professional or personal references:

Name: <u>Steve Hodgdon</u>	Phone: <u>242-4472</u>
Name: <u>Stephanie Michel</u>	Phone: <u>229-3422</u>
Name: <u>Kelle Huntsman</u>	Phone: <u>317-8739</u>

Applicant Signature: Lily Harig **(N)** Date: 2/10/15

Office Use Only: Precinct: <u>DB-140</u>	Assembly District: <u>5</u>	Service Area: <u>FSA - Central Mat-Su</u> <u>FSA - KNIK</u>
Position on Board: _____	Term Ends: _____	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: Lily Harig

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Marijuana Advisory Control board (For example, Board of Equalization, Member 3)

Applicant Name: Crystal Sunderland

Residence Address: 729 N Marley Dr. Apartment B, Palmer AK 99645

Mailing Address: AS ABOVE

Home phone: 907-982-6005 Work phone: Email: theflora-factory@gmail.com

Name and Address of Employer: The flora factory 729 N Marley Dr. Palmer AK

Can you regularly attend meetings? Yes [X] No [] (Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes [] No [X]

If yes, list positions and or interest: (For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 years perm. resident

Briefly explain, why you are you interested in serving on the board in which you are applying? I believe my knowledge would benefit the community board & community

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I studied botany in college, Im a master gardener and have been working in the agri. buisness for 8 years breeding photosensitive varieties for Alaska

List three professional or personal references: Name: Savon Duchine Phone: 907-715-4326 Name: Susan Jones Phone: 907-232-9805 Name: Pat Tremaine Phone: 907-746-4623

Applicant Signature: Crystal Sunderland Date: 2-17-15

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: FSA - BULTC PSA - GR BULTC Position on Board: Term Ends: Residence Checked: [X] Yes Map Checked: [X] Yes Code Checked: 1st [X] 2nd []

Applicant Name: Crystal Sunderland

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED
JAN 28 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Reform Committee
(For example, Board of Equalization, Member 3)

Applicant Name: Thomas (Tom) J Rainey Living outside of
3 Cities

Residence Address: 8580 E. Highlander Circle

Mailing Address: Same cell # 715-9992

Home phone: 745-7487 Work phone: 907-8786-7423 Email: alaskamuster@gmail.com

Name and Address of Employer: U.S.G.S. 4210 University Dr. Anchorage

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 20 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I bring a "child of the 60's" view & want to make sure minds are open

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Born in Washington D.C. Teenager during the 60's, 3 years in Anti-Poi Growth Law enforcement, U.S. Coast Guard

List three professional or personal references: * Name: Kat Wheeler Phone: 786-7074
* Currently out of town Name: Chris Cady Phone: 786-7116
Name: Heidi Frost Phone: 269-3567
Shirley Nowak 355-2686

Applicant Signature: Thomas J Rainey Date: 1/28/15

(N)

Office Use Only: Precinct: 09-628 Assembly District: 6 Service Area: FSA - Gr. Palmer
RSA - Southcoony
Position on Board: _____ Term Ends: _____
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Thomas J. Rainey

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED **RECEIVED**
FEB 10 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Marijuana Advisory Board 1, 11, 12, 13, 2, 3, 5,
(For example, Board of Equalization, Member 3) any of above

Applicant Name: Ronda L. Marcy

Residence Address: 4751 N Wasilla Fishhook Road, Wasilla, Ak 99654

Mailing Address: Same

Home phone: 376-2232 Work phone: Same Email: marcy@lawcorner.net

Name and Address of Employer: Self, Professional Paralegal Services, 4751 N Wasilla Fishhook Rd, Wasilla

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 25 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I have education & experience concerning the topic (in all of it's aspects) that will add to the knowledge to help the Mat-Su.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: See Resume. Also Member of Hemp Industries Association and Member of International Hemp Builder's Association

List three professional or personal references: Name: Mrs. Cynthia Erbey
Name: Hon. Pam Washington
Name: Mr. Grady Wagner

Confidential

Applicant Signature: Ronda L Marcy (N)

Date: February 10, 2015

Office Use Only: Precinct: 10-055 Assembly District: 6 Service Area: FSA - Central Mat-Su
RSA - Gold Trail
Position on Board: MAC member 12 - outside city limits Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Ronda L. Marcy

Applicant Name: _____

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RONDA LYNN MARCY

"Marcy"

4751 N. Wasilla Fishhook Rd.
Wasilla, Alaska 99654
Telephone: 907-376-2232
Facsimile: 907-376-0530

d.o.b. 04/25/1962

P.O. Box 3771
Palmer, Alaska 99645
Cell: 907-227-0020

Employment:

Email: marcy@lawcorner.net

- 02/1993 – Present, **Professional Paralegal Services**, Address above. Provide contract paralegal services, including but not limited to: Notary Public services, large document litigation, research to support proposed procedural and substantive motions for pre-trial, trial, and post-trial pleadings, video deposition, trial strategy, jury selection and full trial support on a variety of civil and criminal cases, in several states, and in both state and federal jurisdictions. Recent MOOC and CLE's: Surveillance Law, Stanford University, December 23, 2014; Constitutional Law, Yale University, May 14, 2014; Property and Liability: An Introduction to Law and Economics, Wesleyan University, May 6, 2013; Think Again: How to Reason and Argue, Duke University, March 27, 2013; The Probate Process for Alaska Paralegals: From Start to Finish, Institute for Paralegal Education, September 12, 2003; and Scientific Evidence: The Past, Present, and Future with Edward J. Imwinkelreid, Alaska Bar Association, May 15, 2002.
- 08/1991-01/1993, Paralegal. **Richard Jameson & Associates**, 500 L Street, Ste. 502, Anchorage, Alaska 99501. Perform all phases of paralegal duties in pre-trial preparation activities on Exxon Valdez litigation, and other civil and domestic law cases. Provided computerized bookkeeping and law office management services.
- 03/1990-10/1990, Trial Support Coordinator/Paralegal. **CACI, Commercial Inc.**, 645 G. Street, Anchorage, Alaska 99502. Supervisory Paralegal in pre-trial preparation activities on federal civil matters for litigation contractor to the federal government regarding Exxon Valdez oil spill.
- 01/1989-04/1989, Paralegal. **Lynch, Crosby and Sisson**, 550 W, 7th Avenue, Anchorage, Alaska 99502. Provide paralegal duties for insurance defense and personal injury litigation firm.
- 07/1984-12/1988, Paralegal. **Hellen, Partnow & Condon**, 510 L. Street, Ste. 500, Anchorage, Alaska 99501. Responsible for installation, maintenance and performance of 220,000 evidentiary document database in *State of Alaska v. Amereda Hess, et. al.*, litigation using BASIS on IBM 3708. Provide user support on a 15 terminal Alloy networking IBM PC AT; Duties include hardware, software and systems maintenance, and supervised others.
- From 01/1985-05/1986 with of counsel, **Montgomery, Purdue, Blankenship & Austin**, 701 5th Avenue, Seattle, Washington, 98103. Maintained 60,000 evidentiary document database; worked in all phases of civil litigation.
- 1981 – **Veteran** U. S. Navy, Honorable Discharge, E-3, Yeoman. One of the first of ten women stationed aboard an Aircraft Carrier pre-Commission Unit, **USS Carl Vinson, CVN 70**.

Education:

M.A. Communication and Leadership Studies, **Gonzaga University**, 12/2006

B.A., Justice, with a minor in Communications- **University of Alaska**, 05/2003

Candidate for a B.S. in Computer Science (100+ hours).

Certification in Plant Based Nutrition, T. Colin Campbell, **Center for Nutrition Studies**, 01/2015

Certification in Nutrition for Health Promotion and Disease Prevention, **University of California**, San Francisco, Cousera 03/2013

Certification as Computer Programming Specialist – **PBMI**, Norfolk, VA 08/1982

Diploma, Robert Service High School, Anchorage, Alaska 12/1979

Letters in **Debate & Drama**, Member-National Forensic League.

Personal and Professional references available upon request.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Marijuana Advisory Committee, Member Outside City Limits ¹¹⁻¹³
(For example, Board of Equalization, Member 3)

Applicant Name: Brandon N. Montano

Residence Address: 5900 W. Raspberry Loop Wasilla 99623

Mailing Address: Same As Above

Home phone: 373-4566 **Work phone:** 414-3815 **Email:** bmontano68@gmail.com

Name and Address of Employer: Alaska DOC (GCCC) 22301 West Alsop Road Wasilla AK 99654 Wasilla

Can you regularly attend meetings? Yes No *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 3 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to be part of the solution, serve my community, and secure a future for our posterity.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Served four years in the US Navy, Bachelors Degree in Political Science w/emphasis is American Government, two years as a Correctional Officer, Husband & Father of two.

List three professional or personal references:

Name:	<u>Madison M. Lorentzen</u>	Phone:	<u>907-350-9594</u>
Name:	<u>Mike Cuckler</u>	Phone:	<u>859-396-9156</u>
Name:	<u>Savannah L. Montano</u>	Phone:	<u>907-414-3804</u>

Applicant Signature: *Brandon N. Montano* **Date:** 2/18/2015

Office Use Only: Precinct: 07-130 Assembly District: 4 Service Area: FSA - West-Lakes
RSA - meadowlakes
Position on Board: MAC member 13 - citizen 3 outside Term Ends: 6/30/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Brandon N. Montano

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

City of Houston, Alaska
Mayor's Office

RECEIVED
JAN 28 2015
CLERKS OFFICE



MEMORANDUM

Date: January 27th, 2015
To: City of Houston Council
From: Virgie Thompson, Mayor
Subject: Appointment of Rebecca Rein, Deputy City Clerk to the Marijuana Advisory Committee

On Tuesday January 20th the Matanuska-Susitna Borough Assembly voted to approve a 17 member Marijuana Advisory Committee, with members to include representatives from local governments.

I have selected Deputy City Clerk Rebecca Rein to represent the City of Houston on this Committee.

The purpose of this committee is to gather information and advise the local governing bodies on aspects of the new laws.

If you have any questions or would like more information, please contact the Clerk's Office.

Thank you,

Virgie Thompson

Virgie Thompson, Mayor

Sonya Dukus, City Clerk

*MAC member 14 City Gov't
Houston
6/30/2018*

Debra Wetherhorn

From: Rachael Richardson
Sent: Friday, February 20, 2015 9:32 AM
To: Debra Wetherhorn
Subject: FW: Marijuana Committee Designee

FYI☺

Thank you!

Rachael Richardson

From: DeLena Johnson [mailto:djohnson@palmerak.org]
Sent: Tuesday, February 10, 2015 11:06 AM
To: Rachael Richardson
Subject: Re: Marijuana Committee Designee

MAC member 15 - City Gov't
6/30/2018 Palmer

It sounds like the other mayors are participating so I will also be participating. Thanks.

DeLena Johnson
(907)355-8866

On Feb 10, 2015, at 9:07 AM, Rachael Richardson <Rachael.Richardson@matsugov.us> wrote:

Hi DeLana!

I have not heard back on your designee for the Marijuana Advisory Committee. Please let me know who you would like to nominate☺

Thank you!

Rachael Richardson

From: Rachael Richardson
Sent: Tuesday, January 27, 2015 10:34 AM
To: 'Bert Cottle'; 'Virgie Thompson'; 'DeLana Johnson'
Cc: 'Alyssa Farrar'; Debra Wetherhorn; Larry DeVilbiss
Subject: Marijuana Committee Designee
Importance: High

Hello All!

Mayor DeVilbiss would like to remind you that we need to know who will be appointed to the committee to represent your city. Either a City employee or an Elected Official can be on the committee. I have cc'd Deb Wetherhorn from the clerk's office, she will be the one who takes that information. Please let me know if you have any questions. Thank you!

<image002.png>

Rachael Richardson
Administrative Assistant to the Mayor
Matanuska-Susitna Borough

Debra Wetherhorn

From: Alyssa Farrar [afarrar@ci.wasilla.ak.us]
Sent: Tuesday, January 27, 2015 3:47 PM
To: Rachael Richardson; Bert Cottle
Cc: Debra Wetherhorn; Lyn Carden
Subject: RE: Marijuana Committee Designee

Please list Lyn Carden, Deputy Administrator for the City of Wasilla, as our Committee Designee.

ALYSSA FARRAR
OFFICE OF THE MAYOR
CITY OF WASILLA
DIRECT: 907-373-9055

MAC member 16 CITY GOV. &
Wasilla
06/30/2018

From: Rachael Richardson [mailto:Rachael.Richardson@matsugov.us]
Sent: Tuesday, January 27, 2015 10:34 AM
To: Bert Cottle; Virgie Thompson; DeLana Johnson
Cc: Alyssa Farrar; Debra Wetherhorn; Larry DeVilbiss
Subject: Marijuana Committee Designee
Importance: High

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I have cc'd Deb Wetherhorn from the clerk's office, she will be the one who takes that information.

Please let me know if you have any questions. Thank you!



Rachael Richardson
Administrative Assistant to the Mayor
Matanuska-Susitna Borough
350 E. Dahlia Ave.
Palmer, AK 99645
ph 907-861-8688
rachael.richardson@matsugov.us

SUBJECT: AN ORDINANCE AMENDING MSB 17.19.045, SHEEP MOUNTAIN SUB DISTRICT, TO ALLOW FOR 3 ACRE LOTS IN CASES WHERE A WATERBODY, EASEMENT OR ROADWAY SPLITS AN EXISTING PARCEL.

AGENDA OF: MARCH 3, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Refer to the Planning Commission for 90 day review.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator - E. Probasco	EP	
	Planning and Land Use Director	EP/SLW	
	Borough Attorney	NS	
	Borough Clerk	Jmm	2/23/15 (JN)

ATTACHMENT (S) : Fiscal Note: NO X YES
 Ordinance Serial No. 15-033 (2 pp)
 Original request - 3 pp
 Sheep Mt. Subdistrict Map - 1 page
 Plan excerpt - 1 page
 Existing 17.19.045 - 3 pp
 Potential options submitted to GVCC - 1 page
 Draft GVCC Minutes, 1/22/15 - 3 pp

SUMMARY STATEMENT:

In 2006, the assembly adopted the Sheep Mountain Sub-District of the Glacier View Comprehensive Plan. Land Use Goals for that plan include:

1. Guide responsible development that matches community values and existing development
2. Encourage development which will enhance and protect the natural wildlife, the sheep, and flora of the area. Other activities to promote the natural wildlife and fauna may include raptor viewing and interpretive signs and kiosks along the highway.

3. Stay involved with the development, update and implementation of plans addressing public lands and plans for utilities improvements (i.e. electrical, natural gas, etc.)
4. Amend the Susitna Area Plan to accept recommendations of the Glacier View Comprehensive Plan Update.
5. Protect scenic view shed along thie Glenn Highway
6. Reduce conflicts between private property owners and non-resident recreational users by directing recreational users to public lands.
7. Retain the largely rural character of the area by supporting larger minimum lot sizes.

In 2007 the assembly adopted MSB 17.19.045 Sheep Mountain Subdistrict, Subsection (A) of this section reads: *"It is the intent of this subsection to address the increased recreational use in the past several years and the potential for development that may be incompatible with the values of residents. To accomplish this, community members within the Sheep Mountain Subdistrict are interested in an increased level of land use regulation within the sub-district boundaries. Uses allowed in this subdistrict should generally meet the goals in the Sheep Mountain Subdistrict chapter of the Glacier View Comprehensive Plan, and may require conditions intended to protect the aesthetic values of the area, maintain the rural character, ensure protection of sheep habitat, promote nature-based tourism and protect public health, safety, and welfare."*

When the Sheep Mountain Subdistrict Plan was adopted, the community members wished to implement goal #7 in the Plan by establishing a minimum lot size of 5 acres within 17.19.045. Since that time, an amendment has been considered by the Glacier View community council (GVCC) to allow 3 acre lot sizes under certain circumstances. On January 22, 2015 the GVCC considered the amendment and voted to approve it and forward it to the borough for finalization.

RECOMMENDATION OF ADMINISTRATION: Approval of an ordinance amending MSB 17.19.045, Sheep Mountain Sub District, to allow for 3 acre lots.

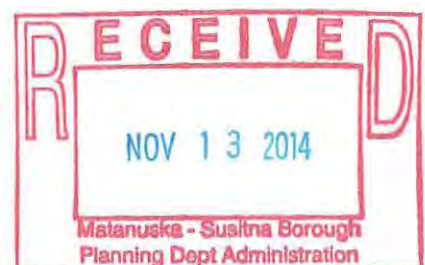
11-13-14

Mrs. Eileen Probasco,

Greetings. Enclosed find my proposed wording for amending Borough code 17.19.045 E. Included is a statement of support from residents and other landowners, by proxy, of the Sheep Mtn. Sub-Unit, Glacier View Community.

I look forward to our meeting Nov. 24, at 11am.

Richard Wood



Im15-055
OR15-033

Statement of Support
To Waive or Amend
MSB Code 17.19.045E

I support the Matanuska-Susitna Borough granting a waiver to MSB Code 17.19.045E in the case of Richard Wood, Treeline Subd., Tax Acct. 57284000L1, PA# 20140172. Additionally, in the event no waiver is granted, I support a resolution by the Glacier View Community Council to amend MSB Code 17.19.045E to read: Lot Area. The minimum lot area for any use shall be five acres, except where some feature of or on the land makes a logical, definitive, permanent boundary, then a parcel of lesser size may be created.

Marilyn Meekin MP 113
 Zach Steer MP 113
 Lynette Steer MP 113
 Thomas W. Wright MP 113
 Katherine Wright MP 113
 Juanita Jones MP 111
 Dany A Jones MP 111
 Trish Lee mile 111
 Jim C White MILE 114
 Cordean Talbot mile 114.9
 Joseph A STRICK 9-30-14 MP 109
 Colleen Dutch 9-30-14 MP 109
 Richard Wood MP 111
 Mike M. 10-1-14 MP 115

Consent by proxy:
 James Hitchcock MP 107
 Beatrice Hitchcock MP 107
 Elisa Hitchcock MP 107
 Wm. Wagner MP 107
 Elizabeth Klukan MP 114
 Curtis Rhea MP 111
 Steven Murphy MP 112
 Phyllis Murphy MP 112
 Donna Larsen MP 111
 Diane Tyding MP 111

Statement of Support
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Marilyn Meekin MP 113
 Zach Steer MP 113
 Cynthia Steer MP 113
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 Trish Lee mile 111
 Jim C White MILE 114
 Cordean Talbot mile #114.9
 Joseph A STRICK 9-30-14 MP 109
 Colleen Dutch 9-30-14 MP 107
 Richard Wood MP 111
 Mike M. 10-1-14 MP 115

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 Elisa Hitchcock MP 107
 Wm. Wagner MP 107
 Elizabeth Klukan MP 114
 Curtis Rhea MP 111
 Steven Murphy MP 112
 Phyllis Murphy MP 112
 Donna Larsen MP 111
 Diane Tyding MP 111

Glacier View Comprehensive Plan Update Sheep Mountain Sub-District

There is established, within the boundaries of the Glacier View Community Council, the Sheep Mountain Sub-District, as described on the map within this update. The residents within the boundaries of the sub-district respect and generally agree with the goals contained within the Glacier View Comprehensive Plan.

The Sheep Mountain Sub-District is bordered on the west by Caribou Creek and on the north by Squaw Creek. It extends eastward to approximately mile 118 of the Glenn Highway, and includes parts of the Chugach Mountains to the south, and contains approximately 102 square miles (see Appendix C – boundary map).

OVERALL GOAL

In light of the increased recreational use in the past several years and the potential for development that may be incompatible with the aesthetic values of those residents, community members within the Sheep Mountain Sub-District are interested in an increased level of land use regulation within the sub-district boundaries to protect the aesthetic values of the area, maintain the rural character, ensure protection of sheep habitat, promote eco-tourism and protect public health, safety and welfare.

LAND USE GOALS

1. Guide responsible development that matches community values and existing development.
2. Encourage development which will enhance and protect the natural wildlife, the sheep, and flora of the area. Other activities to promote the natural wildlife and fauna may include raptor viewing and interpretive signs and kiosks along the highway.
3. Stay involved with the development, update and implementation of plans addressing public lands and plans for utilities improvements (i.e. electrical, natural gas, etc.)
4. Amend the Susitna Area Plan to accept recommendations of the Glacier View Comprehensive Plan Update.
5. Protect scenic view shed along the Glenn Highway.
6. Reduce conflicts between private property owners and non-resident recreational users by directing recreational users to public lands.
7. Retain the largely rural character of the area by supporting larger minimum lot sizes. ✓

Public Lands

Federal Lands

Federal lands are managed by the Bureau of Land Management (BLM) which follows a multiple use management philosophy. Federal lands in the area are within the Glennallen District. A management plan for those lands, the "Southcentral Resource Management Plan" was begun in the early 1990s, but was never finalized. A more recent planning effort is currently underway by

17.19.045 SHEEP MOUNTAIN SUBDISTRICT; INTENT.

(A) It is the intent of this subsection to address the increased recreational use in the past several years and the potential for development that may be incompatible with the values of residents. To accomplish this, community members within the Sheep Mountain Subdistrict are interested in an increased level of land use regulation within the sub-district boundaries. Uses allowed in this subdistrict should generally meet the goals in the Sheep Mountain Subdistrict chapter of the Glacier View Comprehensive Plan, and may require conditions intended to protect the aesthetic values of the area, maintain the rural character, ensure protection of sheep habitat, promote nature-based tourism and protect public health, safety, and welfare.

(B) Permitted Uses. The following uses are permitted in the Sheep Mountain Subdistrict:

- (1) residential:
 - (a) single-family dwellings;
 - (b) two-family dwellings;
- (2) retail, office, service or other commercial uses with a foot print of 6,000 square feet or less;
- (3) hotels, motels, or other overnight accommodations of 50 units or fewer;
- (4) recreational vehicle parks, campgrounds, and parking lots with spaces for a total of 50 or fewer tent camping, RV or parking spaces;
- (5) local serving public facilities buildings, or similar buildings for community civic uses, including churches;
- (6) home-based, cottage industry activities; and
- (7) home-based, resource-related activities such as farms, small scale manufacturing and logging, as long as the use does not negatively impact neighboring houses or businesses, as determined by the director.

(C) Conditional Uses. The following uses may be permitted by the commission with appropriate conditions, including increased setbacks, buffering, road access, parking, noise mitigation or other requirements intended to ensure the development is consistent with the intent of the district:

- (1) multifamily dwellings;
- (2) retail, office, service or other commercial uses with a foot print of greater than 6,000 square feet;
- (3) hotels, motels, or other overnight accommodations of more than 50 units;
- (4) recreational vehicle parks, campgrounds, and parking lots with accommodations for more than 50 tent camping, RV or parking spaces;

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OR15-033

- (5) major electrical transmission lines and associated electrical substations in accordance with the standards in MSB [17.19.120](#) and [17.19.130](#) (and similar public utility development);
- (6) highway maintenance yards;
- (7) tall structures exceeding 35 feet, and other conditional uses as outlined in MSB [17.60](#). A conditional use permit for a tall structure exceeding 35 feet in height may be granted if the commission determines it does not negatively impact the view shed from the highway, in addition to meeting the appropriate standards in MSB [17.60](#);
- (8) commercial junk yards and refuse areas in accordance with MSB [17.60](#);
- (9) sanitary landfills;
- (10) commercial timber harvesting or processing over ten acres in size;
- (11) commercial mining operations (excluding earth materials extraction);
- (12) all other boroughwide conditionally permitted uses in accordance with MSB Title [17](#), not listed as permitted or prohibited (i.e., alcoholic beverages, earth materials extraction, adult entertainment, mobile home parks, etc.); or
- (13) Other uses that are generally compatible with the land use district, and that are similar in intensity to the above conditional uses in terms of their traffic, noise, or other off-site impacts, as determined by the director (i.e., air tourism development).

(D) Prohibited Uses. Prohibited uses and structures within the Sheep Mountain Subdistrict Special Land Use District are:

- (1) medical and industrial waste incinerators;
- (2) alcohol and drug rehab and treatment centers;
- (3) correctional facilities;
- (4) hazardous material storage or waste disposal;
- (5) commercial outdoor shooting ranges (does not include seasonal special events such as biathlons, etc.);
- (6) race tracks used by motorized vehicles (does not include seasonal special events); and
- (7) other industrial uses not conditionally permitted, that are similar to above prohibited uses in intensity in terms of their traffic, noise or other off-site impacts, as determined by the director.

(E) Lot Area. The minimum lot area for any use shall be five acres.

(F) Nonconforming Structures and Lots of Record. Nonconforming structures and lots of record shall be addressed as outlined in MSB [17.80](#).

(G) Development Standards.

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OR15-033

- (1) Setback/Screening Standards.
 - (a) Setback minimums shall be as outlined in MSB [17.55](#).
 - (b) To the extent reasonable, an undisturbed natural vegetative buffer should be retained within the setback, with the intent of maintaining the aesthetic values of the district.
- (2) Sign Standards.
 - (a) Signs painted on or attached to buildings and not projecting more than three inches from the building shall not exceed 45 square feet.
 - (b) Signs projecting from buildings more than three inches, whether mounted perpendicular or hanging from the building, shall not exceed 12 square feet per side, nor the maximum building height allowed in this district.
 - (c) Free standing signs may not be internally illuminated and shall not exceed 65 square feet per side nor the maximum building height allowed in this district.
 - (d) Reader board style signs and signs which are flashing, rotating, animated, or internally illuminated are prohibited.

Im15-055
OR15-033

Potential Options for Lot Size issue
in MSB 17.19.045 Sheep Mountain Subdistrict

EXISTING:

17.19.045 (E) Lot Area. The minimum lot area for any use shall be five acres.

OPTION 1:

(E) Lot Area. The minimum lot area for any use shall be five acres.

- (1) In the case where a waterbody, easement or roadway splits an existing parcel which would otherwise meet the minimum lot size requirement, subdivision along the waterbody, easement or roadway is allowed so long as the remaining lots are at least 3 acres in size.**

OPTION 2:

(E) Lot Area. The minimum lot area for any use shall be ~~five~~ **three** acres.

You could also change the minimum lot size to something other than 3 acres.

GVCC Minutes

1/22/15

1. Mtg. called to order @ 6:12 pm. Gary W. made motion to accept minutes as written, Joseph D seconded. Motion passed, minutes accepted.

2. Kelly gave Treasurer's report (report submitted separately). Danny A made motion to pass as submitted, Gary 2nded. Motion passed, report accepted.

3. 2015 dues are due this month or as members attend. \$5 per member, for annual dues.

4. Old Business:

A. Emergency Supplies: Rex bought 40 sleeping bags and pads and a 3KW generator for the connex. Danny A found source for long term food supply pack: Auguson Farms/ 200+ servings, 30 yrs. shelf life, @ Walmart (\$70-85). He will be buying some of these as well as some Mt. House freeze dried meals for individual/small group servings and variety.

Joseph D recommended \$3000 for food purchases. Joseph, Danny A, and Rex C are emergency supply committee.

B. My House: teen assistance program/facility; we donated \$3000 last year, and Joseph D made motion to donate \$3000 for 2015, as well. Kelly S. 2nded. Motion passed unanimously.

C. Wildfire Suppression: Gary W suggested foaming system for big pump truck. Rex will check out pricing for this. Gary W made motion to have Rex spend the remaining \$1800 in fire fighting budget, Kelly 2nded. Motion passed unanimously. Rick informed council that more funds could be directed to this project from other grant monies, if necessary.

5. Guest Speaker: Gary Hay, Executive Director of Chickaloon Village Council

He came to invite people in community to Open House for the new construction of the Gathering Place/ Life House Community Health Center in Sutton. The health clinic is currently limited as to what services they can offer due to space. However, they are tied into VA services for veterans, and Ben, the PA there, can refer veterans to specialists if necessary. They want to expand services, and have grants and funding from several sources for the new construction. Come to the open house for more information, on Wednesday, Jan. 28, from 5:30-7:30 PM at the health clinic in Sutton (building behind the spirit houses, Mi. 61.5 Glenn Hwy. You can also email or call Gary Hay for info if you cannot attend. Email: garyh@chickaloon.org or call 745-0749.

We were also introduced to the 2 tribal officers for the Chickaloon Tribe, Matt Schwier, and Angie Wade. Matt is teaching the DARE program in GV School, as well as 3 other schools. This program teaches responsible choice and decision making, as well as drug and alcohol abuse prevention. Danny A made motion to donate \$500 directly to Officer Schwier to fund his DARE program graduation ceremony here at GVS. Joseph D 2nded, motion passed unanimously.

Officer Angie Wade also shared her role as community bridge builder; she can help implement community or neighborhood watches, conduct elder welfare checks, and is also an EMT and member of the Sutton ambulance crew. The officers work closely with AK State Troopers and can handle incidents that troopers may not respond to. Officers can be reached by cell: 715-3952, or Angie's direct cell: 982-7616

6. Update on Ambulance Supplies: Rick had council's approval to purchase vacuum splints for ambulance crew in Sutton and Glacierview this past fall. He purchased 2, and the ambulance crew was able to use one already for an emergency in the area. These splints work great, and have proven themselves a wise use of our funds.

7. New Business:

"At the request of a community member, Jim Hitchcock presented several options for amendments to the SPUD for discussion, which would amend the code section about minimum lot sizes within the Sheep Mountain Subdistrict (17.19.045). After some discussion, option 1 was identified as the preferred amendment.

Gary Wolske made a motion to recommend the SPUD be amended as outlined in option 1:

(E) Lot Area. The minimum lot area for any use shall be five acres.

(1) In the case where a waterbody, easement or roadway splits an existing parcel which would otherwise meet the minimum lot size requirement, subdivision along the waterbody, easement or roadway is allowed so long as the remaining lots are at least 3 acres in size.
(bold is suggested as additional language).

Danny Allen 2nded. Motion passed unanimously.

Jim also announced the annual meeting for Alpine Historical Society will be held in Sutton at library, this Sunday, @ 1 PM.

B. Joseph Davis reported that MTA is still planning on completing fiberoptic connection for service this summer.

Also he gave update on Palmer Free Radio (89.5 FM): they are working to place a repeater station here in GV, and are interested in providing local programming. It's a private/non-profit

station; they could use funding from our emergency grant \$, if we donate for the purpose of emergency broadcasting service.

Joseph reminded council that Friday is Bread and Jam Night at the school, from 7-9PM. He's handing out free kazoos :)

C. Elections for 2015 GVCC will be held next month! We will be voting on President, VP, and Secretary. Nominations include Joseph Davis for President, Rodney Mays for VP, and Kristi Lucia for Secretary (incumbent). Write-ins will also be accepted. Contact Rick if you have any other nominations to put on ballot. Please attend next meeting to vote! Ballots can also be completed through email/mail. Contact Rick if any questions.

Gary W made motion to adjourn @ 7:30 PM, Jim H 2nded. Next mtg. will be Feb. 26, 6PM, at GVS.

CODE ORDINANCE

Sponsored by: Assemblymember Sykes

Introduced:

Public Hearing:

Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 15-033**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 17.19.045, SHEEP MOUNTAIN SUB DISTRICT, TO ALLOW FOR 3 ACRE LOTS IN CASES WHERE A WATERBODY, EASEMENT OR ROADWAY SPLITS AN EXISTING PARCEL.

WHEREAS, justification for this ordinance is contained in IM 15-055.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 17.19.045 (E) is hereby amended as follows:

(E) Lot Area. The minimum lot area for any use shall be five acres.

(1) In the case where a waterbody, easement or roadway splits an existing parcel which would otherwise meet the minimum lot size requirement, subdivision along the waterbody, easement or roadway is allowed so long as the remaining lots are at least 3 acres in size.

Section 3. Effective date. This ordinance shall take effect

upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)