

**I. CALL TO ORDER**

The regular meeting of the Matanuska-Susitna Borough Assembly was held on March 3, 2015, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Larry DeVilbiss.

**II. ROLL CALL**

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1  
Mr. Matthew Beck, Assembly District No. 2  
Mr. Steve Colligan, Assembly District No. 4 (*attended telephonically*)  
Mr. Dan Mayfield, Assembly District No. 5  
Ms. Barbara Doty, Assembly District No. 6  
Mr. Vern Halter, Assembly District No. 7

Assemblymembers absent and excused were:

Mr. Ronald Arvin, Assembly District No. 3 (*Deputy Mayor*)

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk  
Mr. George Hays, Assistant Borough Manager  
Mr. John Aschenbrenner, Assistant Borough Attorney  
Ms. Jamie Newman, Deputy Borough Clerk  
Mr. Mike Brown, Capital Projects Director  
Ms. Patty Sullivan, Public Affairs Director  
Mr. Eric Phillips, Community Development Director  
Mr. Michael Brown, Capital Projects Director  
Mr. Eric Wyatt, Information Technology Director  
Ms. Cheyenne Heindel, Financial Analyst  
Ms. Hilary Schwarderer, Administrative Assistant I

**III. APPROVAL OF AGENDA**

Mayor DeVilbiss inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**IV. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ms. Helen Woodings, a member of the audience.

## V. MINUTES OF PRECEDING MEETINGS

*(There was no meeting minutes.)*

## VI. REPORTS/CORRESPONDENCE

### A. AGENCY REPORTS

#### 1. Reports from cities

##### Palmer City

Mr. Joe Hannan, City Manager:

- thanked Mayor DeVilbiss for testifying against troop draw-down at Joint Base Elmendorf-Richardson (JBER);
- added he is hopeful that there will not be any cuts to the military at JBER;
- spoke to the soft opening of “The Annex” business center on Alaska Street;
- added that The Annex offers short and long-term collaborative space options for small business needs;
- related that the non-profit Neighbor Works has expanded operations from Anchorage to Palmer;
- invited the Assembly to attend the organization’s upcoming open house; and
- spoke to the Alaska Municipal League’s Winter Legislative Conference that he recently attended in Juneau.

##### Wasilla City

Mayor Bert Cottle:

- thanked Mayor DeVilbiss for testifying against troop draw-down at Joint Base Elmendorf-Richardson;
- spoke to items under consideration by the Wasilla City Council and the Wasilla Planning Commission;
- added that a Legislative Town Hall Meeting is scheduled to take place on March 7 beginning at 9:30 a.m. at the Wasilla Senior Center; and
- spoke in support of Resolution Serial No. 15-022.

#### 2. Matanuska-Susitna Borough School District

*(There was no report provided.)*

### B. COMMITTEE REPORTS

#### 1. Joint Assembly/School Board Committee on School Issues

*(There was no report provided.)*

2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee

*(There was no report provided.)*

3. Assembly Public Relations

*(There were no reports provided.)*

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

*(There was no report provided.)*

D. ATTORNEY COMMENTS

*(There was no report provided.)*

E. CLERK COMMENTS

Ms. McKechnie:

- spoke regarding the upcoming meeting schedule; and
- spoke to the proposed budget meeting dates as noted in the Clerks Report.

Assemblymember Halter requested that the location of the May 4, budget public hearing be moved from Palmer to Willow.

There was no objection noted.

Mayor DeVilbiss inquired if there was any objection to the budget meeting schedule.

There was no objection noted.

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Aviation Advisory Board: 10/16/14
- b. Big Lake RSA Board of Supervisors: Resolution Serial No. 14-04
- c. Caswell FSA Board of Supervisors: 10/08/14
- d. Caswell Lakes RSA Board of Supervisors: 08/11/14, 10/13/14
- e. Enhanced 911 Advisory Board: 11/12/14

- f. Health and Social Services Board: 04/21/14, 06/02/14, 06/19/14, 12/18/14, Resolution Serial Nos. 14-001, 14-002, 14-003, 14-004
- g. Local Emergency Planning Committee: 10/15/14
- h. Platting Board: 11/06/14
- i. Wastewater & Septage Advisory Board: 10/14/14

2. Community Council Minutes:

The citizen and other correspondence were presented and no comments were noted.

G. INFORMATIONAL MEMORANDUMS

*(There were no informational memorandums presented.)*

**VII. SPECIAL ORDERS**

A. PERSONS TO BE HEARD (Three minutes per person.)

*(There were no persons to be heard.)*

B. PUBLIC HEARINGS (Three minutes per person.)

- 1. **Ordinance Serial No. 15-007:** An Ordinance Creating North Sorrelwood Natural Gas Local Improvement District No. 509, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - a. IM No. 15-011
  
- 3. **Ordinance Serial No. 15-009:** An Ordinance Creating West Coghlan Circle Natural Gas Local Improvement District No. 557, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - b. IM No. 15-013

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Doty moved to adopt Ordinance Serial Nos. 15-007 and 15-009.

VOTE: The motion passed without objection.

2. **Ordinance Serial No. 15-008:** An Ordinance Creating A Portion Of Waxwing Street Natural Gas Local Improvement District No. 535, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - a. IM No. 15-012
  
4. **Ordinance Serial No. 15-010:** An Ordinance Creating A Portion Of Dawn Lake Drive Natural Gas Local Improvement District No. 559, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - a. IM No. 15-014

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

**MOTION:** Assemblymember Mayfield moved to adopt Ordinance Serial Nos. 15-008 and 15-010.

**VOTE:** The motion failed unanimously.

5. **Ordinance Serial No. 15-026:** An Ordinance Accepting And Appropriating \$40,000 For A Portion Of Grant Funds From The Alaska State Department Of Commerce, Community, And Economic Development 2015 Designated Legislative Grant Projects For The Butte Fire Service Area.
  - a. **Resolution Serial No. 15-016:** A Resolution Approving The Scope Of Work And Budget For A Portion Of The Alaska State Department Of Commerce, Community, And Economic Development Grants For The Butte Fire Service Area.
    - (1) IM No. 15-037

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

**MOTION:** Assemblymember Sykes moved to adopt Ordinance Serial No. 15-026 and Resolution Serial No. 15-016.

**VOTE:** The motion passed without objection.

6. **Ordinance Serial No. 15-027:** An Ordinance Approving A Supplemental Appropriation Of \$11,000 Of Revenues From Public Donations To The Fiscal Year 2015 Animal Care And Regulation Division Operating Budget, For Medical And Disinfectant Supplies.
  - a. IM No. 15-038

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Beck moved to adopt Ordinance Serial No. 15-027.

VOTE: The motion passed without objection.

7. **Ordinance Serial No. 15-028:** An Ordinance Accepting And Appropriating Additional Funds For Revision No. 2 In The Amount Of \$270,000 For The Replacement Of Up To 17 Culverts As Part Of The Fish Passage Improvements Project, Project No. 30114.
  - a. **Resolution Serial No. 15-017:** A Resolution Amending The Budget For Revision No. 2 In The Amount Of \$270,000 For Replacement Of Up To 17 Culverts As Part Of The Fish Passage Improvements Project, Project No. 30114.
    - (1) IM No. 15-042

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Halter moved to adopt Ordinance Serial No. 15-028 and Resolution Serial No. 15-017.

VOTE: The motion passed without objection.

8. **Ordinance Serial No. 15-029:** An Ordinance Authorizing The Borough To Issue Areawide General Obligation Bonds, In One Or More Series, To Finance The Acquisition, Design, Construction, Major Renovation And Renewal Of Educational Capital Improvement Projects And Related Capital Improvements In The Borough; Fixing Certain Details Of Such Bonds; And Authorizing Their Sale.
  - a. IM No. 15-045

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Halter moved to adopt Ordinance Serial No. 15-029.

VOTE: The motion passed without objection.

9. **Ordinance Serial No. 15-030:** An Ordinance Authorizing the Borough To Issue Areawide General Obligation Bonds, In One Or More Series, To Finance The Construction, Additions, Improvements, Betterments, Repair, Reconstruction, Or Acquisition Of Public Roads And Facilities Related Thereto In The Borough Together With All Necessary Equipment And Transportation Facilities Including Improving School Access, And The Acquisition Of Lands Or Rights In Lands In Connection Therewith; Fixing Certain Details Of Such Bonds; And Authorizing Their Sale.
  - a. IM No. 15-046

Mayor DeVilbiss opened the public hearing.

The following person spoke in favor of Ordinance Serial No. 15-030: Mr. Garvin Bucaria.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Halter moved to adopt Ordinance Serial No. 15-030.

VOTE: The motion passed without objection.

C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke in opposition to Resolution Serial No. 15-021: Mr. Todd Pettit.

The following person spoke to concerns regarding the site plan for the new Iditarod School: Mr. Garvin Bucaria.

The following person spoke to concerns regarding public process: Mr. Eugene Haberman.

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 15-018:** A Resolution Supporting And Approving The Recommendations Of The Human Services Transportation Coordination Plan; To Allow Participants To Qualify For Federal Transit Administration Funding Passed Through The Alaska State Department Of Transportation And Public Facilities Transit Office.
  - (1) IM No. 15-050

- b. **Resolution Serial No. 15-019:** A Resolution Amending The Scopes Of Work For The Fiscal Year 2010 - 2012 Capital Project, Locker Room Improvements And Refrigeration

System Repairs, Project No. 10157 And Fiscal Year 2015 Capital Project, Vented Skate Sharpener For The Brett Memorial Ice Arena, Project No. 10157.

(1) IM No. 15-053

c. **Resolution Serial No. 15-020:** A Resolution In Support Of The Selection Of The "Fishback" Alignment As The Preferred Alignment For Phase II Of The Seldon Road Extension Project, Project No. 35411.

(1) IM No. 15-054

e. **Resolution Serial No. 15-022:** A Resolution Supporting The Governor's Proposed Budget Amount of \$57 Million Into The Revenue Sharing Fund For Fiscal Year 2016. *(Sponsored by Assemblymember Sykes)*

(1) IM No. 15-060

g. **Resolution Serial No. 15-024:** A Resolution Supporting House Bill 107 Regarding The Composition And Residency Requirements Of The Board Of Regents For The University Of Alaska. *(Sponsored by Assemblymember Doty)*

(2) IM No. 15-062

### 3. ACTION MEMORANDUMS

a. **AM No. 15-018:** Award Of Bid No. 15-092B To Diversified Construction, Inc. In The Contract Amount Of \$347,214 To Design and Construct The Crystal Lake Warm Storage Public Safety Building.

Ms. McKechnie read the above legislation into the record.

MOTION: Assemblymember Halter moved to approve the consent agenda as read into the record by the Clerk.

VOTE: The motion passed without objection.

d. **Resolution Serial No. 15-021:** A Resolution Authorizing Eminent Domain To Acquire Property Interests Needed For The Port Mackenzie Rail Extension Project.

(1) IM No. 15-056

MOTION: Assemblymember Mayfield moved to adopt Resolution Serial No. 15-021.

VOTE: The motion passed unanimously.

f. **Resolution Serial No. 15-023:** A Resolution Testing A New Seating Arrangement For The Assembly. *(Sponsored by Assemblymember Sykes)*

(1) IM No. 15-061

MOTION: Assemblymember Sykes moved to adopt Resolution Serial No. 15-023.

MOTION: Assemblymember Sykes moved to postpone Resolution Serial No. 15-023 to a time certain of March 17, 2015.

VOTE: The motion passed with Assemblymembers Mayfield and Halter opposed.

*(The meeting recessed at 7 p.m. and reconvened at 7:12 p.m.)*

## **VIII. UNFINISHED BUSINESS**

*(There was no unfinished business.)*

## **IX. VETO**

*(There were no vetoes presented.)*

## **X. NEW BUSINESS**

### **A. INTRODUCTIONS (For public hearing – 03/17/15 Assembly Chambers)**

1. **Ordinance Serial No. 15-031:** An Ordinance Amending MSB 4.58, Health And Social Services Board.
  - a. IM No. 15-051
  
2. **Ordinance Serial No. 15-032:** An Ordinance Authorizing The Issuance Of State Of Alaska Lease Revenue Refunding Bonds, Series 2015 (Goose Creek Correctional Center Project) In An Amount Not To Exceed \$195,000,000; Approving The Form And Substance Of A First Supplement To Trust Indenture, A Second Amendment To Lease Purchase Agreement, A Refunding Trust Agreement And A Bond Purchase Agreement; Authorizing An Offering Document; Making Certain Findings And Determinations; Authorizing The Execution Of Documents And Instruments Necessary Or Convenient To Accomplish The Foregoing; And Containing Other Provisions Relating To The Subject.
  - a. IM No. 15-059

Ms. McKechnie read the above legislation into the record.

MOTION: Assemblymember Halter moved to introduce the legislation as read into the record by the Clerk and set the public hearing for March 17, 2015.

VOTE: The motion passed without objection.

## **MAYORAL NOMINATIONS AND APPOINTMENTS**

### **1. VACANCY REPORT**

Mayor DeVilbiss requested the following appointments for confirmation and resignations:

Emergency Medical Services Board  
Mindy Bickle  
Enhanced 911 Advisory Board  
Alaina Anderson, resignation  
Historical Preservation Commission  
James Cole  
Karen Bloxsom  
Mark Murray

MOTION: Assemblymember Halter moved to confirm the Mayor's appointments and resignation.

VOTE: The motion passed without objection.

#### C. OTHER NEW BUSINESS

*(There was no other new business.)*

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

1. **Ordinance Serial No. 15-033:** An Ordinance Amending MSB 17.19.045, Sheep Mountain Sub District, To Allow For 3 Acre Lots In Cases Where A Waterbody, Easement, Or Roadway Splits An Existing Parcel. *(Sponsored by Assemblymember Sykes)*
  - a. IM No. 15-055

MOTION: Assemblymember Sykes moved to refer Ordinance Serial No. 15-033 to the Planning Commission for 90 days.

VOTE: The motion passed without objection.

#### XI. RECONSIDERATION

*(There was no reconsideration presented.)*

#### XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Ms. McKechnie spoke regarding the purchase and installation of a new podium in Assembly Chambers to better accommodate persons with disabilities.

Assemblymember Sykes:

- stated that he supports acquiring a new podium for Assembly Chambers;
- thanked the body for an efficient and productive meeting;
- spoke to the Assembly Planning Session on February 21;

- requested that the Manger produce a cost of community services analysis by April 17; and
- added that the Assembly must have a realistic and clear understanding of Borough finances to make reasoned decisions moving forward.

Assemblymember Doty:

- thanked the body for an efficient and well run meeting;
- related that she continues the orientation process;
- noted she recently toured road service areas in Assembly District 6;
- spoke to floodplains and drainage in terms of the cost of maintenance by the Borough when roads are not constructed properly by private developers; and
- thanked the body for their support of Resolution Serial No. 15-024.

Assemblymember Mayfield:

- thanked the public for attending tonight's Assembly meeting; and
- wished everyone a great evening.

Assemblymember Beck:

- thanked the public for attending tonight's Assembly meeting;
- thanked staff for their ongoing work and commitment to the residents of the Borough; and
- gave a shout-out to the Palmer Fire Department and the Central Mat-Su Rescue unit that helped respond to an emergency that he was a part of this past weekend.

Assemblymember Halter:

- thanked Mr. Brown for bringing forward AM No. 15-018;
- spoke to friction between Willow firefighters and the Willow Fire Service Area Board;
- added that he hopes the issues can be resolved;
- congratulated the competitors in the 2015 Junior Iditarod Sled Dog Race for their efforts; and
- added that the race was moved to the Denali Highway due to unfavorable weather conditions.

Assemblymember Colligan:

- noted that the MSB Fish and Wildlife Commission has been working hard on a new fish document that will be released soon; and
- thanked Patty Sullivan and Stefan Hinman for their excellent work in public relations.

Assemblymember Sykes thanked the body for their support of Resolution Serial No. 15-022.

Mayor DeVilbiss:


- spoke to the Talkeetna Community Council meeting he attended on March 2; and
- spoke to the Willow Fire Service area.

### **XIII. EXECUTIVE SESSION**

*(There was no executive session held.)*

**XIV. ADJOURNMENT**

The regular meeting adjourned at 7:34 p.m.

  
LARRY DeVILBISS, Borough Mayor

ATTEST:

  
LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes Approved: 03/17/15