

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Assembly was held on February 16, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Pro Tem Mayor Sykes.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)(*attended telephonically until 6:43 p.m. at which time he physically entered the meeting*)
Mr. George McKee, Assembly District No. 3
Mr. Dan Mayfield, Assembly District No. 5
Ms. Barbara Doty, Assembly District No. 6 (*attended telephonically*)
Mr. Randall Kowalke, Assembly District No. 7

Assemblymembers absent and excused were:

Mr. Steve Colligan, Assembly District No. 4

Staff in attendance were:

Mr. John Moosey, Borough Manager
Mr. George Hays, Assistant Borough Manager
Mr. John Aschenbrenner, Deputy Borough Attorney
Ms. Jessica Kilborn, Deputy Borough Clerk
Ms. Brenda J. Henry, Assistant Clerk
Ms. Cheyenne Heindel, Financial Analyst
Mr. Terrance Dolan, Public Works Director
Ms. Eileen Probasco, Planning and Land Use Director
Mr. Jude Bilafer, Capital Projects Director
Mr. Bill Gamble, Emergency Services Director
Ms. Patty Sullivan, Public Affairs Director
Mr. Eric Phillips, Community Development Director
Mr. Eric Wyatt, Information Technology Director
Ms. Nancy Cameron, Land Management Agent

III. APPROVAL OF AGENDA

Pro Tem Mayor Sykes inquired if there were any changes to the agenda.

Assemblymember Beck requested to hold an audience participation immediately following the Manager's Report.

Pro Tem Mayor Sykes queried if there was any objection.

There was no objection noted.

GENERAL CONSENT: The agenda was approved as amended without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. John Wood, a member of the audience.

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 01/26/16
- B. Regular Assembly Meeting: 01/26/16
- C. Special Assembly Meeting: 01/30/16
- D. Special Assembly Meeting: 02/02/16
- E. Regular Assembly Meeting: 02/02/16

Pro Tem Mayor Sykes inquired if there were any changes/corrections to the special meeting minutes of January 26, 2016, the regular meeting minutes of January 26, 2016, the special meeting minutes of January 30, 2016, the special meeting minutes of February 2, 2016, or the regular meeting minutes of February 2, 2016.

GENERAL CONSENT: The minutes were approved as presented without objection.

VI. SPECIAL ORDERS OF THE DAY

- A. Proclamation Regarding Alaska Public Schools Week

Ms. Kilborn read the proclamation into the record.

Pro Tem Mayor Sykes presented the proclamation to Dr. Deena Paramo, School District Superintendent.

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

- 1. Reports from cities

(There were no reports provided.)

2. Matanuska-Susitna Borough School District

Dr. Deena Paramo, School District Superintendent:

- announced that April 8 and 9, the School District will be hosting a statewide music festival that was organized by Mr. Stan Harris who is a Palmer High School music teacher;
- spoke to some of the events that will occur during the festival;
- noted that the School District will also be conducting a Technical Exposition on March 1, which is a first ever for the District; and
- thanked the body for their support of education.

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

(There was no report provided.)

2. Assembly Public Relations

Deputy Mayor Beck:

- reported on attending a work session in Anchorage regarding military downsizing and the economic impacts to Anchorage and the Borough;
- noted that the downsizing is specific to the Army; and
- stated that he will continue to attend those meetings and report back to the Assembly.

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Manager Evaluation Process
4. Bonding Issues

Mr. Moosey:

- spoke to attending a meeting with staff from Senator Murkowski's office regarding federal issues that impact Alaska;
- noted that just this morning, Mayor Halter and Assemblymember Beck were in Juneau for the Alaska Municipal League Winter Legislative Conference;
- advised that he will be heading to Juneau with the Borough Attorney to work on legislation that could change the way E911 funds can be used;
- noted that due to the 4 p.m. meeting for today being cancelled, that there will be short presentations regarding bonding issues; and
- provided an overview of the coming reports regarding bonding issues.

Mr. Bill Gamble, Emergency Services Director, reported on needs for the expansion of Station 7-3.

Chief James Steele, District 1 Chief, reported on the needed expansion for the fire training complex at Station 6-2.

Mr. Bill Gamble, Emergency Services Director, reported on the needs to upgrade the emergency radio and alerting system, the Borough Emergency Operations Center, and the Department of Emergency Services Fleet Maintenance Facility.

(Deputy Mayor Beck entered the meeting at 6:43 p.m. and assumed the duties of the Chair.)

Mr. Eric Phillips, Community Development Director, reported on recreational bonding needs.

Mr. Jude Bilafer, Capital Projects Director, reported on funding needs for an areawide road bond package.

Deputy Mayor Beck:

- noted that the Manager's Evaluation Process had not been taken up; and
- queried if there was any objection to taking up that discussion after audience participation.

There was no objection noted.

(The meeting recessed at 7:20 p.m. and reconvened at 7:27 p.m.)

D. AUDIENCE PARTICIPATION

The following persons spoke in support of recreational bonding needs: Mr. Mike Ott, Ms. Misty Holler, Ms. Kim Harding, Mr. Mark Mastellar, Ms. Kendra Johnson, Ms. Corine Hickey, Ms. Tina Rodriguez, Ms. Dorrie Dean, Ms. Heather Snelder, Mr. Brad Empey, Ms. Stacey Buzby, Ms. Anna Van Diest, Mr. Mike Wilson, and Ms. Dot Helm.

The following person spoke in support of commercial marijuana within the Borough: Mr. Joe MacAneny.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

The following person spoke in support of recreational and road bond needs: Mr. Jay Van Diest.

The following person spoke to the need for a regional wastewater and septage facility: Ms. Helen Munoz.

Assemblymember Sykes reported on the status of the Manager's evaluation process.

E. ATTORNEY COMMENTS

(There was no report provided.)

F. CLERK COMMENTS

Ms. Kilborn:

- spoke regarding the upcoming meeting schedule;
- advised the public that due to varying schedules, she will be taking roll call votes for the Assembly this evening; and
- noted that the packet for the February 23, 2016, special meeting is attached to the Clerk's report.

G. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Aviation Advisory Board: 06/11/15, 08/13/15
 - b. Central Mat-Su FSA Board of Supervisors: 11/09/15
 - c. Joint Central Mat-Su-West Lakes FSA Board of Supervisors: 12/14/15
 - d. Local Road Service Area Advisory Board: 10/15/15
 - e. Marijuana Advisory Committee: 08/19/15, 11/05/15
 - f. Planning Commission: Resolution No. 15-30, 16-05
 - g. Platting Board: 12/17/15
 - h. South Colony RSA Board of Supervisors: 05/13/15
2. Community Council Minutes:
 - a. Gateway Community Council: 11/05/15
 - b. Louise-Susitna-Tyone Community Association: 07/18/15
 - c. Talkeetna Community Council: 12/07/15
 - d. Trapper Creek Community Council: 11/19/15

The citizen and other correspondence were presented.

H. INFORMATIONAL MEMORANDUMS

1. **IM No. 16-021:** Reporting Of Conclusion Of Contract For Bid No. 14-107B To Collins Construction Company, Inc. For The Mat-Su Career And Technical High School Addition Construction For The Final Contract Amount Of \$11,477,810.

The informational memorandum was presented.

VIII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (Three minutes per person.)

(There were no persons to be heard.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. **Ordinance Serial No. 16-010:** An Ordinance Approving A Land Exchange Of Borough-Owned Land Containing Approximately 6.6 Acres For Privately-Owned Land Containing Approximately 5 Acres For Purpose Of Constructing A Public Safety Warm Storage Building For Willow Fire Service Area, Project No. 45274, Fund 405; And Authorizing The Manager To Implement The Land Exchange (MSB006716).
 - a. **Resolution Serial No. 16-009:** A Resolution Approving A Best Interest Finding In Support Of The Exchange Of Borough-Owned Land For Privately-Owned Land For Purpose Of Constructing A Public Safety Warm Storage Building In Accordance With Willow Fire Service Area Project No. 45274, Fund 405 (MSB006716).
 - (1) IM No. 16-019

Deputy Mayor Beck opened the public hearing.

The following persons spoke in support of Ordinance Serial No. 16-010 and Resolution Serial No. 16-009: Ms. Talon Boeve and Mr. Mike Klawitter.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Kowalke moved to adopt Ordinance Serial No. 16-010 and Resolution Serial No. 16-009.

VOTE: The motion passed without objection.

C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

The following person spoke in support of commercial marijuana within the Borough and to concerns with the lack of any Borough regulations: Mr. Tim Hale.

The following person spoke in support of a public information campaign regarding recreational fees: Mr. Jay Van Diest.

The following person spoke to concerns with the ability to locate a certified fire truck mechanic: Mr. Brad Empey.

The following person spoke to concerns that Ordinance Serial No. 16-010 and Resolution Serial No. 16-009 were adopted by general consent: Mr. John Wood.

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 16-010:** A Resolution Approving The Amended Budgets And Transfer Of Remaining Bond And Grant Funds From Wright And Chickaloon Way Paved Pathway In Sutton, Also Known As Sutton Pathway – Glenn Highway To Sutton Elementary School, Project No. 35413 In The Amount Of \$64,595.03 To Old Glenn Highway Paved Pathway In The Butte, Project No. 35412.

(1) IM No. 16-022

- b. **Resolution Serial No. 16-011:** A Resolution Approving The Amended Budgets And Transfer Of Funds From Clapp/Mack Road Extension, Wasilla Sports Center To Knik Goose Bay Road Improvements Project, Project No. 35403, To Collector Road Access To Machetanz Elementary, Also Known As Trunk Road Extension South, Project No. 35402, In The Amount Of \$800,000.

(1) IM No. 16-031

2. ACTION MEMORANDUMS

- a. **AM No. 16-009:** Award Of Bid No. 16-067B To EP Roofing, Inc. In The Contract Amount Of \$773,000 For Sutton And Tanaina Elementary Schools Roof Replacement/Modifications.

Ms. Kilborn read the above legislation into the record.

MOTION: Assemblymember Sykes moved to approve the consent agenda as read into the record by the Clerk.

VOTE: The motion passed without objection.

- c. **Resolution Serial No. 16-012:** A Resolution Approving Certain Unincorporated Communities And The Incorporated Nonprofit Entity For Participation In The Fiscal Year 2017 Community Revenue Sharing Program.

(1) IM No. 16-033

MOTION: Assemblymember Doty moved to adopt Resolution Serial No. 16-012.

MOTION: Assemblymember Sykes moved to postpone Resolution Serial No. 16-012, to a time certain of March 1, 2016.

VOTE: The motion passed without objection.

- b. **AM No. 16-010:** Authorization To Purchase From Pierce Manufacturing, Inc. In The Amount Of \$759,307 A Pumper Fire Apparatus For The Central Mat-Su Fire Service Area.

MOTION: Assemblymember McKee moved to adopt AM No. 16-010.

(Due to technical difficulties Assemblymember Doty temporarily dropped off the conference line.)

VOTE: The motion passed with Assemblymember McKee opposed.

(Assemblymember Doty re-entered the meeting telephonically.)

- c. **AM No. 16-011:** Approval Of Contract Amendment To Granite Construction Company Contract No. 15-168B In The Amount Of \$1,117,376.80 To Complete Construction Of A Bridge Over The Alaska Railroad, Add Additional Partial South Abutment Fill, Add Additional Mechanically Stabilized Earth Wall Backfill, And Approve Additional Change Order Authority For The Trunk Road Extension South Project.

MOTION: Assemblymember Sykes moved to adopt AM No. 16-011.

VOTE: The motion passed without objection.

IX. UNFINISHED BUSINESS

(There was no unfinished business.)

X. VETO

(There were no vetoes presented.)

XI. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 02/23/16, Assembly Chambers)

- 1. **Ordinance Serial No. 16-013:** An Ordinance Appropriating \$1,993,488 From The Land Management Permanent Fund 203, For M/V Susitna Engine Repairs, Project No. 70013, As A Loan To The Ferry Fund 450 And Reappropriating The \$1,993,488 Back To The Land Management Permanent Fund 203 Once The Anticipated Vessel Sale Funds And Insurance Funds Are Received.
 - a. **Resolution Serial No. 16-015:** A Resolution Approving The Scope Of Work And Budget For The M/V Susitna Ferry Engine Repairs, Project No. 70013; And Authorization To Enter Into A Contract With Associated Maritime Providers, Inc. In The Amount Of \$1,993,488.
- (1) IM No. 16-037

- B. INTRODUCTIONS (For public hearing – 03/01/16, Assembly Chambers)
1. **Ordinance Serial No. 16-011:** An Ordinance Amending MSB 19.04 And MSB 25.15 To Implement The 2015 Initiative Proposition B-1 Approved By The Voters To Require That School Board Members Be Elected By Districts. *(Sponsored By Mayor Halter)*
 - a. IM No. 16-026
 2. **Ordinance Serial No. 16-014:** An Ordinance Requesting A Reappropriation Of \$13,968 From Project No. 45225, Fund 425, To Project No. 10179, Fund 425, To Allow For Additional Funding To Continue With Phase I Of The Sutton Ambulance Building Renovation.
 - a. **Resolution Serial No. 16-013:** A Resolution Amending The Budgets For Project Nos. 10179 And 45225 To Allow For Additional Funding To Continue With Phase I Of The Sutton Ambulance Building Redesign Project.
 - (1) IM No. 16-014
 3. **Ordinance Serial No. 16-015:** An Ordinance Amending MSB 3.28.010 Creation Of Improvement Districts; MSB 3.28.020, Initiation By Petition; MSB 3.28.050, Decision And Notice; And MSB 3.28.062, Ballots And Revisions, To Provide For A Process For Noncontiguous Local Improvement Districts.
 - a. IM No. 16-025
 4. **Ordinance Serial No. 16-017:** An Ordinance Reappropriating \$288,474.23 From The Reserve For School Site Acquisitions, Fund 400, To The Ingress And Egress Access For The Cottonwood Creek Public Safety Building, Fund 405, Project No. 10027.
 - a. IM No. 16-028
 5. **Ordinance Serial No. 16-018:** An Ordinance Amending MSB Title 43, Subdivisions, To Address Inconsistencies Outlined In The Staff Memorandum Dated March 1, 2013.
 - a. IM No. 16-029
 6. **Ordinance Serial No. 16-019:** An Ordinance Accepting And Appropriating \$25,000 From The Mat-Su Ski Club To Fund 490, Project No. 75005, For Trail Lighting For The Government Peak Recreation Area.
 - a. **Resolution Serial No. 16-014:** A Resolution Approving The Scope Of Work And Budget For The Government Peak Recreation Area.
 - (1) IM No. 16-032
 7. **Ordinance Serial No. 16-020:** An Ordinance Amending MSB 5.25.060(D), Service Area No. 36: Talkeetna Sewer And Water Service Area, So That The Board Of Supervisors Shall Consist Of Five Qualified Voters, Up To Two Of Whom May Reside In The Community Council Area, And Three Of Whom Must Reside In Or Own Real Property In Or Own Or Operate A Business In The Service Area And/Or Have An Active Sewer And Water Account. *(Sponsored By Assemblymember Kowalke)*
 - a. IM No. 16-036

Ms. Kilborn read the above legislation into the record.

MOTION: Assemblymember Sykes moved to introduce the legislation as read into the record by the Clerk and set the public hearings for February 23, 2016, and March 1, 2016, respectively.

VOTE: The motion passed without objection.

MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

Deputy Mayor Beck requested the following appointments for confirmation:

Library Board
Diane Holl-Rambo
Local Emergency Planning Committee
Cathi Kramer
Parks, Recreation, and Trails Advisory Board
Edward Strabel
Platting Board
Patrick Johnson
Port Commission
Robert Brown
Greater Palmer Consolidated FSA No. 132
Ted Stuff
Big Lake RSA No. 21
William Haller

MOTION: Assemblymember Sykes moved to confirm the Mayor's appointments.

VOTE: The motion passed without objection.

C. OTHER NEW BUSINESS

(There was no other new business.)

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

1. **Ordinance Serial No. 16-021:** An Ordinance Adopting MSB 8.41, Marijuana Related Facilities License Referrals. *(Sponsored By Assemblymember Sykes)*
 - a. IM No. 16-027

2. **Ordinance Serial No. 16-022:** An Ordinance Amending MSB 15.24.030, Adopting The Matanuska-Susitna Borough Metropolitan Planning Organization Self-Assessment.
- a. IM No. 16-034

MOTION: Assemblymember Sykes moved to refer Ordinance Serial Nos. 16-021 and 16-022 to the Planning Commission for 90 days.

VOTE: The motion passed without objection.

XII. RECONSIDERATION

(There was no reconsideration presented.)

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember Sykes:

- spoke to the State's marijuana licensing timeframe;
- spoke to the timeframe for possible marijuana land use regulations for the Borough;
- noted the citizens' initiative petition that could possibly ban commercial marijuana in the Borough, that will be on the October 2016 ballot;
- reported on his attendance at the Alaska Municipal League Winter Legislative Conference; and
- thanked the body for a productive meeting.

Assemblymember Kowalke:

- commented that he appreciated the public input regarding bonding issues;
- spoke to the attempt to make bonds as inclusive as possible; and
- thanked the public for attending.

Assemblymember Mayfield:

- opined that there was good discussion regarding public safety this evening;
- spoke in support of certificates of participation being a good way to support the much needed expansions for the Department of Emergency Services;
- spoke in support of prioritizing road bond and recreational bond needs;
- announced that February 20 and 21 there will be the Big Lake Ice Fishing Derby and Family Fun Snowmachine Run out at Big Lake; and
- noted that there is a \$20,000 Arctic Cat side-by-side for catching the tagged fish.

Assemblymember Doty:

- thanked the public for their input; and
- spoke in support of continuing to work on bonding issues.

Deputy Mayor Beck:

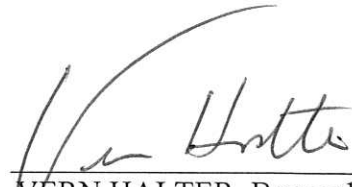
- spoke in support of the upcoming music festival;
- thanked Assemblymember Sykes for opening the meeting;
- spoke in support of the bonding needs for the Department of Emergency Services;
- noted his excitement regarding public testimony in support of recreation bonds;
- spoke to the need to ensure that the pools are upgraded to competition style swimming pools in order to be able to host competitive events;
- noted the revenue that sports events can bring to the Borough;
- reported on his attendance at the Alaska Municipal League Winter Legislative Conference in Juneau;
- spoke to the need for the body to re-address Medicaid expansion;
- spoke in support of prioritizing road bond projects; and
- opined that road access to Valley Pathways School needs to be addressed as a matter of public safety.

XIV. EXECUTIVE SESSION

(There was no executive session held.)

XV. ADJOURNMENT

The meeting adjourned at 9:10 p.m.


VERN HALTER, Borough Mayor

ATTEST:


LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes Approved: 03/15/16