

MATANUSKA-SUSITNA BOROUGH Historical Preservation Commission Agenda

Vern Halter, Mayor

Eileen Haines
Andrew Schweisthal
Angela Wade
Kevin Toothaker
Deborah Burlinski
Jake Anders
Fran Seager-Boss
Vacant
Vacant

Adam Bradway – Staff



Michael Brown, Borough Manager

PLANNING & LAND USE DEPARTMENT
Alex Strawn, Planning & Land Use Director
Kim Sollien, Planning Services Manager
Fred Wagner, Platting Officer

MAY 20, 2021
Special MEETING
6:00 p.m.

Ways to participate in the Historical Preservation Commission meetings:

TELEPHONIC TESTIMONY:

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 907-290-7880](tel:+19072907880), [889052920#](tel:+190789052920) United States, Anchorage

Phone Conference ID: 889 052 920#

- State your name for the record, spell your last name, and provide your testimony.

- I. CALL TO ORDER
- II. ROLL CALL – DETERMINATION OF QUORUM
- III. APPROVAL OF AGENDA
- IV. LAND ACKNOWLEDGMENT

"The Matanuska-Susitna Borough Historical Preservation Commission acknowledge that we are meeting on traditional lands of the Dene people, and we are grateful for their continued stewardship of the land, fish, and wildlife throughout time immemorial."

- V. PLEDGE OF ALLEGIANCE
- VI. APPROVAL OF MIUTES
 - A. January 21, 2021, Regular Meeting Minutes
 - B. April 22, 2021, Regular Meeting Minutes

- VII. AUDIENCE PARTICIPATION (*three minutes per person, for items not scheduled for public hearing*)
- VIII. HISTORICAL SOCIETY/MUSEUM UPDATES
- IX. STAFF/AGENCY REPORTS & PRESENTATIONS
 - A. Historic Preservation Plan Phase I Presentation – True North Sustainable Development Solutions
- X. UNFINISHED BUSINESS
- XI. NEW BUSINESS
- XII. MEMBER COMMENTS
- XIII. NEXT MEETING DATE:
- XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at a Historical Preservation Commission Meeting should contact the borough ADA Coordinator at 861-8432 at least one week in advance of the meeting.

MATANUSKA-SUSITNA BOROUGH
HISTORICAL PRESERVATION COMMISSION

REGULAR MEETING MINUTES
January 21, 2021

I. **CALL TO ORDER - ROLL CALL – QUORUM ESTABLISHED.**

The regular meeting of the Matanuska-Susitna Borough Historical Preservation Commission was called to order at 6:03 on Thursday, January 21, 2021, by teleconference via Microsoft Teams (1-907-290-7880).

Historical Preservation Commissioners present and establishing a quorum:

Deborah Burlinski
Andrew Schweisthal
Jake Anders
Fran Seager-Boss
Kevin Toothaker
Angela Wade

Staff and Agency Representatives in attendance:

Adam Bradway, Staff

II. **APPROVAL OF AGENDA**

MOTION: Deborah Burlinski moved to approve the agenda. Jake Anders seconded.

DISCUSSION: None.

VOTE: Motion passed unanimously.

III. **APPROVAL OF MINUTES**

MOTION: Andrew Schweisthal moved to approve the minutes. Fran Seager-Boss seconded.

DISCUSSION: None.

VOTE: Motion passed unanimously.

IV. **AUDIENCE INTRODUCTIONS & PARTICIPATION**

V. **HISTORICAL SOCIETY/MUSEUM UPDATES**

VI. **REPORTS:STAFF/CORRESPONDENCE**

Adam Bradway: Gave a presentation about the Historic Preservation Plan and a presentation outlining practices for running efficient meetings, including a review of Robert's Rules.

VII. **ITEMS OF BUSSINESS**

a) New Business

i 2021 HPC work-planning

MOTION: Fran Seager-Boss moved to preserve and synthesize the three prioritized action items. Kevin Toothaker seconded.

DISCUSSION: None.

VOTE: Motion passed unanimously.

AMENDMENT: Deborah Burlinski moved to add, ",and also include all brainstormed ideas." After "items." Fran Seager-Boss seconded.

VOTE: Motion passed unanimously.

VIII. **COMMISSION MEMBER COMMENTS**

IX. **ADJOURNMENT**

MOTION: Fran Seager-Bos moved to adjourn the meeting at 7:56 P.M Deborah Burlinski seconded.

DISCUSSION: None.

VOTE: Motion passed unanimously.

Angela Wade, Chair

DATED

Adam Bradway, Planner II – Staff

DATED

MATANUSKA-SUSITNA BOROUGH
HISTORICAL PRESERVATION COMMISSION

REGULAR MEETING MINUTES
April 22, 2021

I. **CALL TO ORDER - ROLL CALL – QUORUM ESTABLISHED.**

The regular meeting of the Matanuska-Susitna Borough Historical Preservation Commission was called to order at 6:00 on Thursday, April 22, 2021, by teleconference via Microsoft Teams (1-907-290-7880).

Historical Preservation Commissioners present and establishing a quorum:

Deborah Burlinski
Andrew Schweisthal
Jake Anders
Fran Seager-Boss
Kevin Toothaker
Angela Wade

Staff and Agency Representatives in attendance:

Adam Bradway, Staff

II. **APPROVAL OF AGENDA**

MOTION: Jake Anders moved to approve the agenda with the addition of “Historical Society/Museum Updates” after agenda item VII. Andrew Schweisthal seconded.

DISCUSSION: None.

VOTE: Motion passed unanimously.

III. **LAND ACKNOWLEDGMENT**

IV. **PLEDGE OF ALLEGIANCE**

V. **APPROVAL OF MINUTES**

MOTION: Deborah Burlinski moved to table the approval of the January 21, 2021 minutes to the next regular meeting. Jake Anders seconded.

DISCUSSION: Table in order to gather meeting notes from commissioners on brainstorming session from January 21 meeting.

VOTE: Motion passed unanimously.

VI. **AUDIENCE PARTICIPATION**

VII. **HISTORICAL SOCIETY/MUSEUM UPDATES**

- Talkeetna Historical Society – spoke about their intent to stabilize and rehabilitate the museum building, they also briefly mentioned some of the HPC meeting agenda items including the gravel pit and clg grants.
- Wasilla Museum – discussed the COVID protocols they have been operating under the past year and their efforts to reopen and rehab their building. They discussed joint exhibits with local tribes.
- Willow Historical & Wildlife Foundation – included information regarding the rehabilitation of the Old Willow Community Center, a National Register Building being renovated by the Mat-Su Borough. The asked for HPC support in maintaining the historic character of the building.
 - **MOTION:** Deborah Burlinski moved to have the Chair draft a letter in support of maintaining the historic character of the Old Willow Community Center with a resolution to follow. Fran Seager-Boss seconded.
 - **DISCUSSION:** Discussion related to the most expedited way to support the Willow Historical & Wildlife Foundation. First the Chair could draft a letter of her own accord, followed by a resolution approved by the board as a whole.
 - **VOTE:** Motion passed unanimously.

VIII. **REPORTS:STAFF/CORRESPONDENCE**

Adam Bradway: Gave a presentation about the Historic Preservation Plan explaining the contract with True North Sustainable Development Solutions, a brief review of the HPC Work Plan, and an opportunity for preservation education.

IX. **UNFINISHED BUSINESS**

A. Talkeetna Gravel Pit Discussion

MOTION: Deborah Burlinski moved to draft a resolution to the Assembly in support of historic preservation, with a emphasis on the need for preservation staff at the Borough and with specific reference to the issues surrounding the Talkeetna gravel pit. Fran Seager-Boss seconded.

DISCUSSION: Discussion related to the Talkeetna gravel pit and the section 106 process. Talkeetna Historical Society gave background. Jake Anders explained why the section 106 process may have gone awry and why he hadn't drafted a letter since the last meeting.

VOTE: Motion passed unanimously.

X. **NEW BUSINESS**

A. Section 106 – Palmer Airport

DISCUSSION: Discussion related to the section 106 process. Staff asked for any information on historic resources in the area.

B. Future OHA Grant Opportunities

DISCUSSION: Discussion related to pre-writing HPC resolutions in anticipation of grant opportunities. Also discussed possible grants for the Borough including community CLG grants for Talkeetna and possibly other historical organizations.

MOTION: Jake Anders moved to extend the meeting no later than 8:10 P.M. Kevin Toothaker seconded.

DISCUSSION: None.

VOTE: Motion passed unanimously

XI. **COMMISSION MEMBER COMMENTS**

XII. **ADJOURNMENT**

MOTION: Jake Anders moved to adjourn the meeting at 8:06 P.M Fran Seager-Boss seconded.

DISCUSSION: None.

VOTE: Motion passed unanimously.

Angela Wade, Chair

DATED

Adam Bradway, Planner II – Staff

DATED