STAFF REVIEW AND RECOMMENDATIONS PUBLIC HEARING DECEMBER 29, 2021

ABBREVIATED PLAT: COZY ACRES

LEGAL DESCRIPTION: SEC 12, T17N, R03W, SEWARD MERIDIAN AK

PETITIONERS: LYNDA PLETTNER

SURVEYOR/ENGINEER: DENALI NORTH

ACRES: $3 \pm PARCELS: 2$

REVIEWED BY: AMY OTTO-BUCHANAN CASE #: 2021-187

REQUEST: The request is to create two lots from Lot 8, Block 3, Capitol Corridors, Plat No. 76-351, to be known as **COZY ACRES**, containing 3 acres +/-. The plat is located east of S. Kenlar Road and north of W. Larae Road, within Section 12, Township 17 North, Range 03 West, Seward Meridian, Alaska.

EXHIBITS

Vicinity Map and Aerial Photos

Geotechnical Report

A CENSON CONTRIBUTE

EXHIBIT A – 4 pgs

EXHIBIT B – 4 pgs

AGENCY COMMENTS

Department of Public Works

City of Houston

ADF&G

Utilities

EXHIBIT C - 1 pg

EXHIBIT D - 1 pg

EXHIBIT E - 1 pg

EXHIBIT E - 6 pgs

<u>DISCUSSION</u>: The proposed subdivision is creating two lots from Lot 8, Block 4. Lot 1 is 1.1 acres; Lot 2 is 1.9 acres. Lot 1 as has frontage onto S. Kenlar Road; Lot 2 has access onto S. Kenlar Road and W. Larae Road; both streets are owned and maintained by MSB. S. Kenlar Road is classified as a minor collector, W. Larae Road is classified as Residential Subcollector. Both lot have the required frontage, legal and physical access, pursuant to MSB 43.20.100, MSB 43.20.120, MSB 43.20.140, and MSB 43.20.320.

<u>Soils Report</u>: A geotechnical report was submitted (**Exhibit B**), pursuant to MSB 43.20.281(A). James Rowland, PE, notes the soils conditions found within the proposed subdivision are suitable for conventional on-site wastewater disposal systems meeting the state's regulatory requirements. Based on the test hole data and review of topography information, there is a minimum of 10,000 sf of useable building area and 10,000 sf of contiguous useable septic area within each of the proposed lots. A testhole log is attached, as well as a map of the testhole location and drainage. Drainage patterns will not be altered as a result of this subdivision.

Comments: Department of Public Works (Exhibit C) has no comments.

<u>City of Houston</u>: (Exhibit D) notes the lot sizes meet minimum standard for current zoning and has no other comments. <u>ADF&G</u>: (Exhibit E) has no objections.

<u>Utilities</u>: (Exhibit G) Enstar and GCI have no comments. MTA notes there is a 15' wide utility easement that is shown on the plat of Capitol Corridors that needs to be shown on proposed Lot 2 (see *Recommendation #4*). MEA requested a newly recorded easement be shown on final plat (see *Recommendation #4*).

At the time of staff report write-up, there were no responses to the Request for Comments from USACE; MSB Community Development, Emergency Services, Assessments, Pre-Design Division, or Development Services; or MEA.

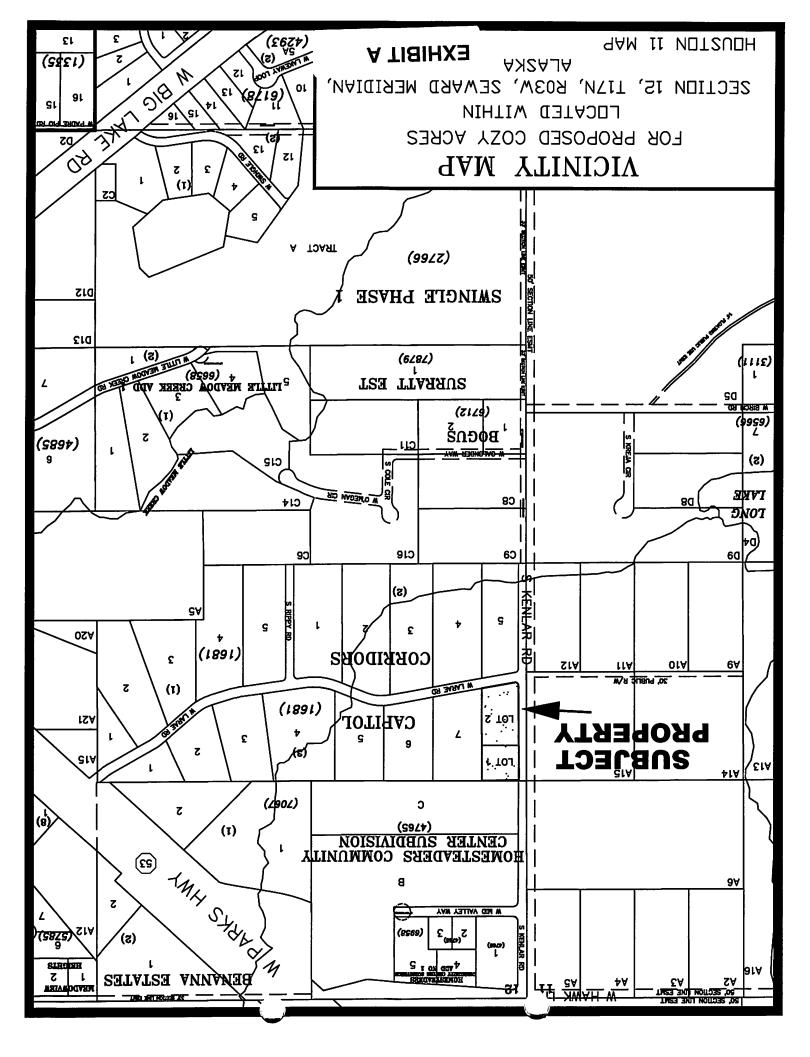
<u>CONCLUSION</u>: The preliminary plat of Cozy Acres is consistent with AS 29.40.070 Platting Regulations and MSB 43.15.025 Abbreviated Plats. There were no objections from any federal or state agencies, Borough departments, or utilities. There were no objections to the plat from the public in response to the Notice of Public Hearing. Legal and physical access exists to the proposed lots, consistent with MSB 43.20.100 Access Required, MSB 43.20.120 Legal Access and MSB 43.20.140 Physical Access. Frontage for the subdivision exists, pursuant to MSB 43.20.320 Frontage. A soils report was submitted, pursuant to MSB 43.20.281(A)(1).

FINDINGS OF FACT

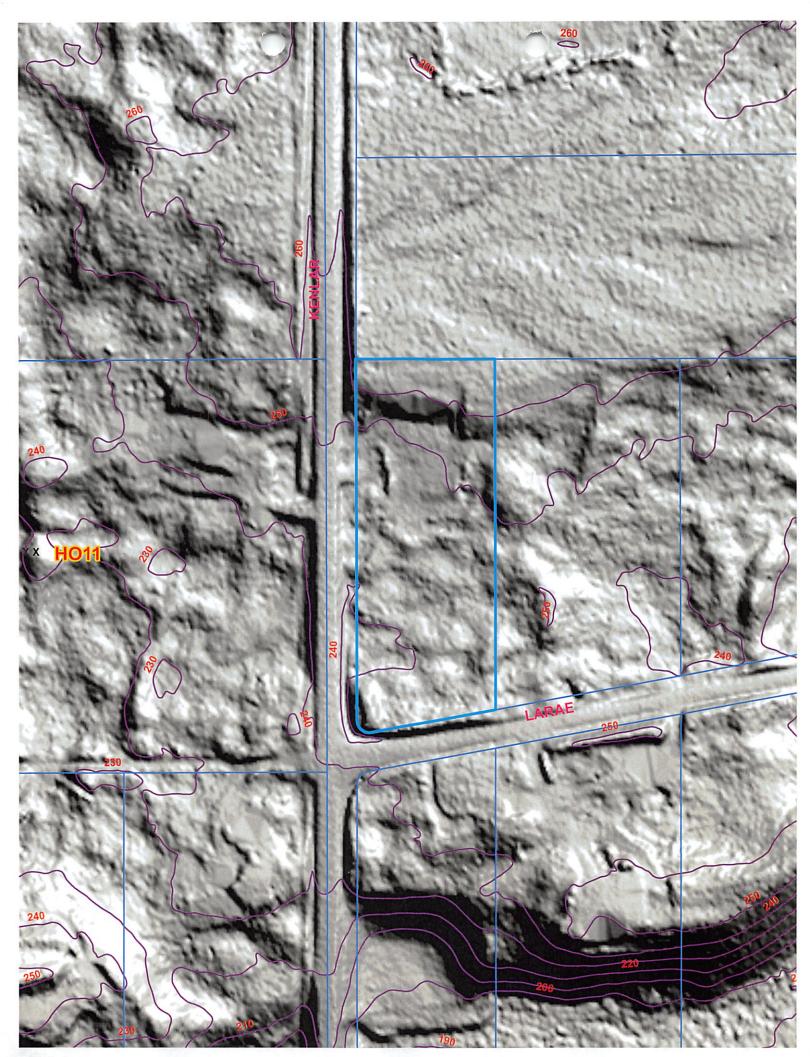
- 1. The plat of Cozy Acres is consistent with AS 29.40.070 Platting Regulations and MSB 43.15.025 Abbreviated Plats.
- 2. A soils report was submitted, pursuant to MSB 43.20.281(A)(1).
- 3. All lots will have legal and physical access consistent with MSB 43.20.100, MSB 43.20.120 and MSB 43.20.140.
- 4. Each lot has the required frontage pursuant to MSB 43.20.320.
- 5. At the time of staff report write-up, there were no responses to the Request for Comments from USACE; MSB Community Development, Emergency Services, Assessments, Pre-Design Division, or Development Services; or MEA.
- 6. There were no objections from any federal or state agencies, or Borough departments.

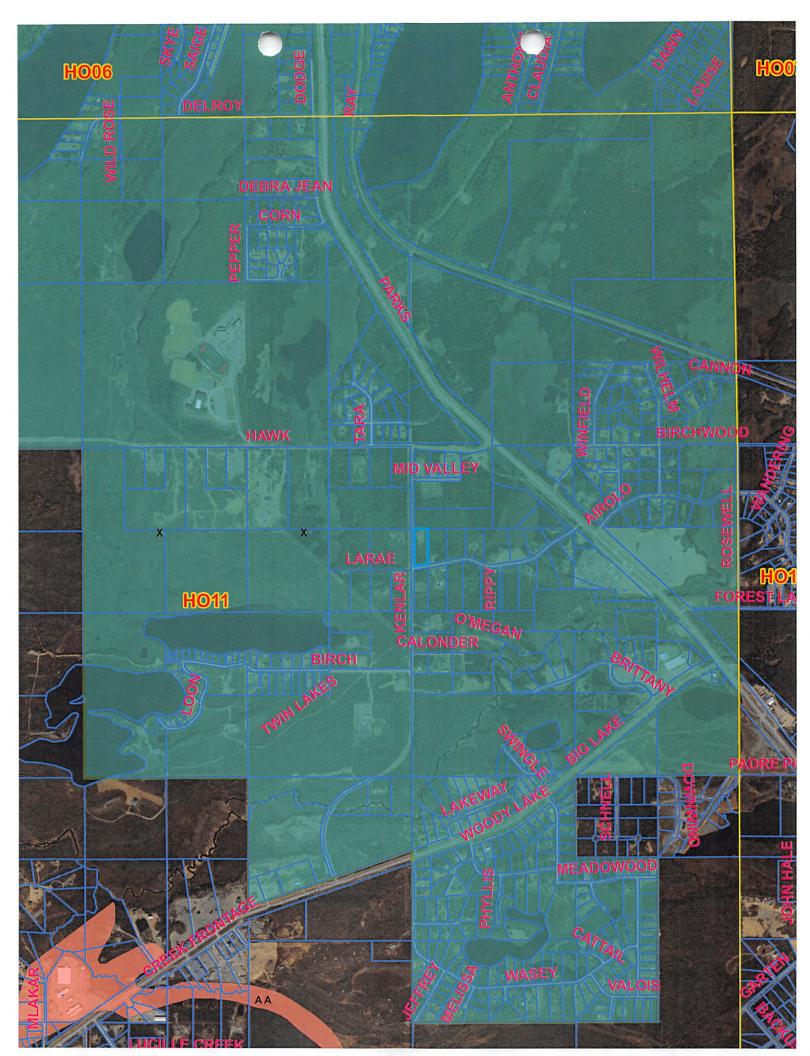
<u>RECOMMENDATIONS OF CONDITIONS OF APPROVAL</u> for the abbreviated plat of Cozy Acres, Section 12, Township 17 North, Range 03 West, Seward Meridian, Alaska, contingent on staff recommendations:

- 1. Taxes and special assessments must be paid in full for the year of recording, pursuant to MSB 43.15.053(F) and AS 40.15.020. Pay taxes and special assessments (LIDs), by CERTIFIED FUNDS OR CASH.
- 2. Provide updated Certificate to Plat executed within seven (7) days of recording of plat and submit Beneficiary Affidavit for any holders of a beneficial interest.
- 3. Pay postage and advertising fees.
- 4. Show all easements of record on final plat.
- 5. Submit recording fees, payable to Department of Natural Resources (DNR).
- 6. Submit final plat in full compliance with Title 43.











November 12, 2021

Platting Department 350 E. Dahlia Ave. Palmer, AK 99645

RE: Cozy Acres Lots 1 & 2

SOILS INVESTIGATION:

A soils investigation has been completed for the referenced proposed two lot subdivision. The investigation was to determine if the subsurface soil and groundwater conditions are suitable for conventional on-site wastewater disposal systems meeting the state's regulatory requirements, 18 AAC 72 Wastewater Disposal Regulations.

Attached is the test hole log from June 11, 2021 located as shown on the attached soils map. The soil conditions found within the proposed subdivision are suitable for conventional on-site wastewater disposal systems meeting the state's regulatory requirements, 18 AAC 72. Based on the test hole data and review of topography information, there is a minimum of 10,000 square feet of useable building area and 10,000 square feet of contiguous useable septic area within each of the proposed lots in conformance with Matanuska-Susitna Borough Subdivision Regulations, Title 43.20.281.

SITE PLAN:

In accordance with MSB 43.15.016(A) the site plan is included with the test hole locations. Drainage patterns will not be altered as a result of this subdivision.

If you have any questions, please feel free to contact the office at (907)376-9535.

Ruland

Sincerely

James Rowland, P.E.

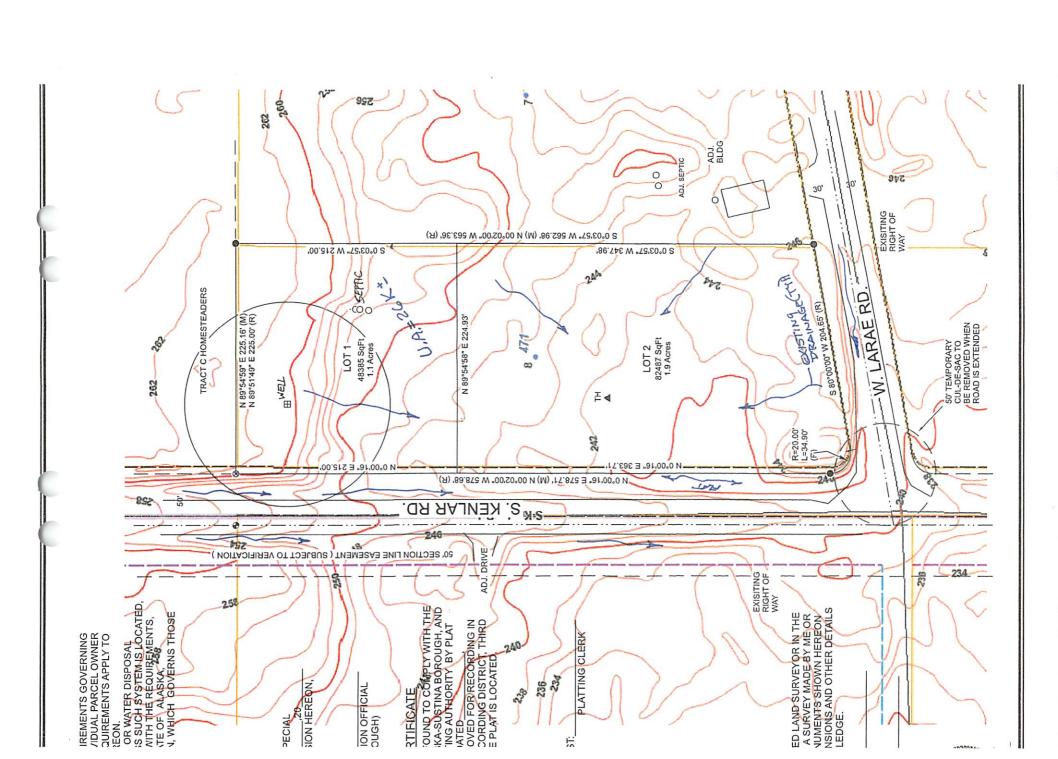
James W. Rowland

DENALI NORTH 230 E. PAULSON AVE. SUITE 68 WASILLA, AK 99654

☐ PERCOLATION TEST

TEST HOLE SOIL LOG PERCOLATION TEST

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POWER POLE W/ ANCHOR

FOUND 5/8" REBAR 0

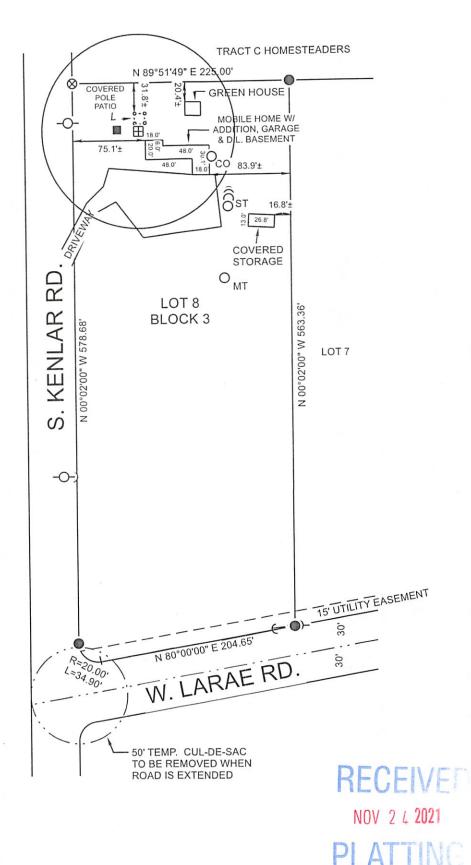
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FOUND 1/2" REBAR 8

METERBASE

POWER POLE W/ ANCHOR

PROPOSED WELL





1. SEE PLAT NOTES IF APPLICABLE

847 W. Evergreen Ave. Palmer, Alaska 99645 Phone (907) 745-1110

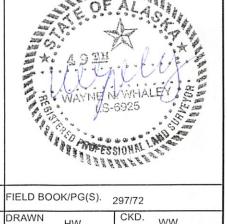
I HEREBY CERTIFY THAT I HAVE SURVEYED THE FOLLOWING DESCRIBED PROPERTY: LOT 8 BLOCK 3 CAPTIOL CORRIDORS PLAT NO. 79-351

PALMER RECORDING DISTRICT, AND THERE ARE NO ENCROACHMENTS VISIBLE AT THE TIME OF THIS SURVEY, EXCEPT AS INDICATED.

DATED THIS 29TH DAY OF MARCH 2019 AT PALMER, ALASKA. IT IS THE RESPONSIBILITY OF THE OWNERS OR BUILDERS TO DETERMINE THE EXISTENCE OF ANY EASEMENTS, COVENANTS OR RESTRICTIONS WHICH DO NOT APPEAR

ON THE RECORDED SUBDIVISION PLAT. UNDER NO CIRCUMSTANCES SHOULD ANY DATA HEREON BE USED FOR

CONSTRUCTION OR ESTABLISHING BOUNDARY OR FENCE LINES. THIS IS NOT A LOT CORNER SURVEY.



CLIENT JOB NO. 19-085 SCALE 100 Ft/In PLOT PLAN MAP ASBUILT WW

From:

Jamie Taylor

Sent:

Tuesday, December 21, 2021 5:39 PM

To:

Amy Otto-Buchanan

Subject:

RE: RFC Cozy Acres #21-187

No comment.

Jamie Taylor, PE
Civil Engineer
Matanuska-Susitna Borough
Department of Public Works
t: 907-861-7765 c: 907-355-9810

jamie.taylor@matsugov.us http://www.matsugov.us/

From: Amy Otto-Buchanan < Amy. Otto-Buchanan@matsugov.us>

Sent: Tuesday, November 30, 2021 11:26 AM

To: Percy, Colton T (DFG) <colton.percy@alaska.gov>; regpagemaster@usace.army.mil; pamela.j.melchert@usps.gov; John Aschenbrenner <John.Aschenbrenner@matsugov.us>; Fire Code <Fire.Code@matsugov.us>; Tam Boeve

<Tamboevedistrict7@gmail.com>; Sonya Pevan <spevan@houston-ak.gov>; Raymond Russell <rrussell@houston-

ak.gov>; mbell@houston-ak.gov; clerk@houston-ak.gov; Jill Irsik <Jill.Irsik@matsugov.us>; Eric Phillips

<Eric.Phillips@matsugov.us>; Brad Sworts <Brad.Sworts@matsugov.us>; msb.hpc@gmail.com; Cindy Corey

<Cindy.Corey@matsugov.us>; Terry Dolan <Terry.Dolan@matsugov.us>; Jim Jenson <James.Jenson@matsugov.us>;

Jamie Taylor <Jamie.Taylor@matsugov.us>; Charlyn Spannagel <Charlyn.Spannagel@matsugov.us>; Planning

<MSB.Planning@matsugov.us>; Alex Strawn <Alex.Strawn@matsugov.us>; Fred Wagner

<Frederic.Wagner@matsugov.us>; Permit Center <Permit.Center@matsugov.us>; Mark Whisenhunt

<Mark.Whisenhunt@matsugov.us>; Theresa Taranto <Theresa.Taranto@matsugov.us>; Andy Dean

<Andy.Dean@matsugov.us>; mearow@matanuska.com; row@mtasolutions.com;

andrew.fraiser@enstarnaturalgas.com; James Christopher < James.Christopher@enstarnaturalgas.com >;

row@enstarnaturalgas.com; OSP Design Group <ospdesign@gci.com>

Subject: RFC Cozy Acres #21-187

The following link contains a Request for Comments to subdivide 51671B03L008 into two lots. Comments are due by December 22, 2021. Please let me know if you have any questions. Thanks, A.

https://matsugovus-my.sharepoint.com/:f:/g/personal/amy_ottobuchanan_matsugov_us/ErKZ1SkpDwxllxmxV63JxsYB2ZiuAqD4nBKY4sXpJGPFnA?e=gERRiN

Please open in Chrome or copy & paste. Opening in Microsoft Edge creates viewing issues.

Amy Otto-Buchanan
Platting Technician
amy.otto-buchanan@matsugov.us
861-7872

From:

Raymond Russell <rrussell@houston-ak.gov>

Sent:

Wednesday, December 1, 2021 3:10 PM

To:

Amy Otto-Buchanan

Subject:

RE: RFC Cozy Acres #21-187

[EXTERNAL EMAIL - CAUTION: Do not open unexpected attachments or links.]

Amy,

The City has no comment at this time for this proposed subdivision. The lot sizes still meet minimum for the current zoning.

Thank you

Raymond Russell, Public Works Director City of Houston, Alaska PO Box 940027, Houston, AK 99694 OFFICE: (907) 892-6869 FAX: (907) 892-7677

http://www.houston-ak.gov/



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From: Amy Otto-Buchanan [mailto:Amy.Otto-Buchanan@matsugov.us]

Sent: Tuesday, November 30, 2021 11:26 AM

To: Percy, Colton T (DFG) <colton.percy@alaska.gov>; regpagemaster@usace.army.mil; pamela.j.melchert@usps.gov; John Aschenbrenner John Aschenbrenner
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From: Percy, Colton T (DFG) <colton.percy@alaska.gov>

Sent: Monday, December 6, 2021 9:47 AM

To: Amy Otto-Buchanan

Subject: RE: RFC Cozy Acres #21-187

[EXTERNAL EMAIL - CAUTION: Do not open unexpected attachments or links.]

Good morning,

Alaska Department of Fish and Game has no objections to the proposed platting actions. The proposed actions will not affect public access to public lands and waters. Thank you for the opportunity to review and comment.

Colton T. Percy

Habitat Biologist Access Defense Program Alaska Department of Fish and Game Division of Wildlife Conservation 333 Raspberry Rd Anchorage, AK 99518 907-267-2118

From: Amy Otto-Buchanan < Amy. Otto-Buchanan@matsugov.us>

Sent: Tuesday, November 30, 2021 11:26 AM

To: Percy, Colton T (DFG) <colton.percy@alaska.gov>; regpagemaster@usace.army.mil; pamela.j.melchert@usps.gov; John Aschenbrenner <John.Aschenbrenner@matsugov.us>; Fire Code <Fire.Code@matsugov.us>; Tam Boeve <Tamboevedistrict7@gmail.com>; Sonya Pevan <spevan@houston-ak.gov>; Raymond Russell <rrussell@houston-ak.gov>; mbell@houston-ak.gov; clerk@houston-ak.gov; Jill Irsik <Jill.Irsik@matsugov.us>; Eric Phillips <Eric.Phillips@matsugov.us>; Brad Sworts

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<Andy.Dean@matsugov.us>; mearow@matanuska.com; row@mtasolutions.com;

andrew.fraiser@enstarnaturalgas.com; James Christopher < James.Christopher@enstarnaturalgas.com >;

row@enstarnaturalgas.com; OSP Design Group <ospdesign@gci.com>

Subject: RFC Cozy Acres #21-187

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https://matsugovus-my.sharepoint.com/:f:/g/personal/amy_otto-buchanan_matsugov_us/ErKZ1SkpDwxllxmxV63JxsYB2ZiuAqD4nBKY4sXpJGPFnA?e=gERRiN

Please open in Chrome or copy & paste. Opening in Microsoft Edge creates viewing issues.

Amy Otto-Buchanan
Platting Technician
amy.otto-buchanan@matsugov.us

From: Holly Sparrow <hsparrow@mtasolutions.com>
Sent: Wednesday, December 1, 2021 10:38 AM

To: Amy Otto-Buchanan

Subject: RE: RFC Cozy Acres #21-187

Attachments: 311-1979-79-351.tiff

[EXTERNAL EMAIL - CAUTION: Do not open unexpected attachments or links.]

Hi Amy,

MTA has reviewed the plat for Cozy Acres. MTA would like to request that the 15' utility easement that is shown on plat 79-351 (Lot 8) be shown on Lot 2 Cozy Acres.

Thank you for the opportunity to comment.

Holly Sparrow, Right of Way Agent

MTA | 1740 S. Chugach Street | Palmer, Alaska 99645

office: 907-761-2599 | www.mtasolutions.com



Life. Technology. Together.

From: Amy Otto-Buchanan < Amy. Otto-Buchanan@matsugov.us>

Sent: Tuesday, November 30, 2021 11:26 AM

To: Percy, Colton T (DFG) <colton.percy@alaska.gov>; regpagemaster@usace.army.mil; pamela.j.melchert@usps.gov; John Aschenbrenner <John.Aschenbrenner@matsugov.us>; Fire Code <Fire.Code@matsugov.us>; Tam Boeve <Tamboevedistrict7@gmail.com>; Sonya Pevan <spevan@houston-ak.gov>; Raymond Russell <rrussell@houston-ak.gov>; mbell@houston-ak.gov; clerk@houston-ak.gov; Jill Irsik <Jill.Irsik@matsugov.us>; Eric Phillips <Eric.Phillips@matsugov.us>; Brad Sworts <Brad.Sworts@matsugov.us>; msb.hpc@gmail.com; Cindy Corey <Cindy.Corey@matsugov.us>; Terry Dolan <Terry.Dolan@matsugov.us>; Jim Jenson <James.Jenson@matsugov.us>; Jamie Taylor <Jamie.Taylor@matsugov.us>; Charlyn Spannagel <Charlyn.Spannagel@matsugov.us>; Planning <MSB.Planning@matsugov.us>; Alex Strawn <Alex.Strawn@matsugov.us>; Fred Wagner <Frederic.Wagner@matsugov.us>; Permit Center <Permit.Center@matsugov.us>; Mark Whisenhunt <Mark.Whisenhunt@matsugov.us>; Theresa Taranto <Theresa.Taranto@matsugov.us>; Andy Dean <Andy.Dean@matsugov.us>; mearow@matanuska.com; Right of Way Dept. <row@mtasolutions.com>; andrew.fraiser@enstarnaturalgas.com; James Christopher <James.Christopher@enstarnaturalgas.com>; row@enstarnaturalgas.com; OSP Design Group <ospdesign@gci.com> Subject: RFC Cozy Acres #21-187

The following link contains a Request for Comments to subdivide 51671B03L008 into two lots. Comments are due by December 22, 2021. Please let me know if you have any questions. Thanks, A.



ENSTAR Natural Gas Company A DIVISION OF SEMCO ENERGY

Engineering Department, Right of Way Section 401 E. International Airport Road P. O. Box 190288 Anchorage, Alaska 99519-0288 (907) 277-5551 FAX (907) 334-7798

November 22, 2021

Matanuska-Susitna Borough, Platting Division 350 East Dahlia Avenue Palmer, AK 99645-6488

To whom it may concern:

ENSTAR Natural Gas Company has reviewed the following plat and has no comments or recommendations.

• Cozy Acres (MSB Case # 2021-187)

If you have any questions, please feel free to contact me at 334-7944 or by email at james.christopher@enstarnaturalgas.com.

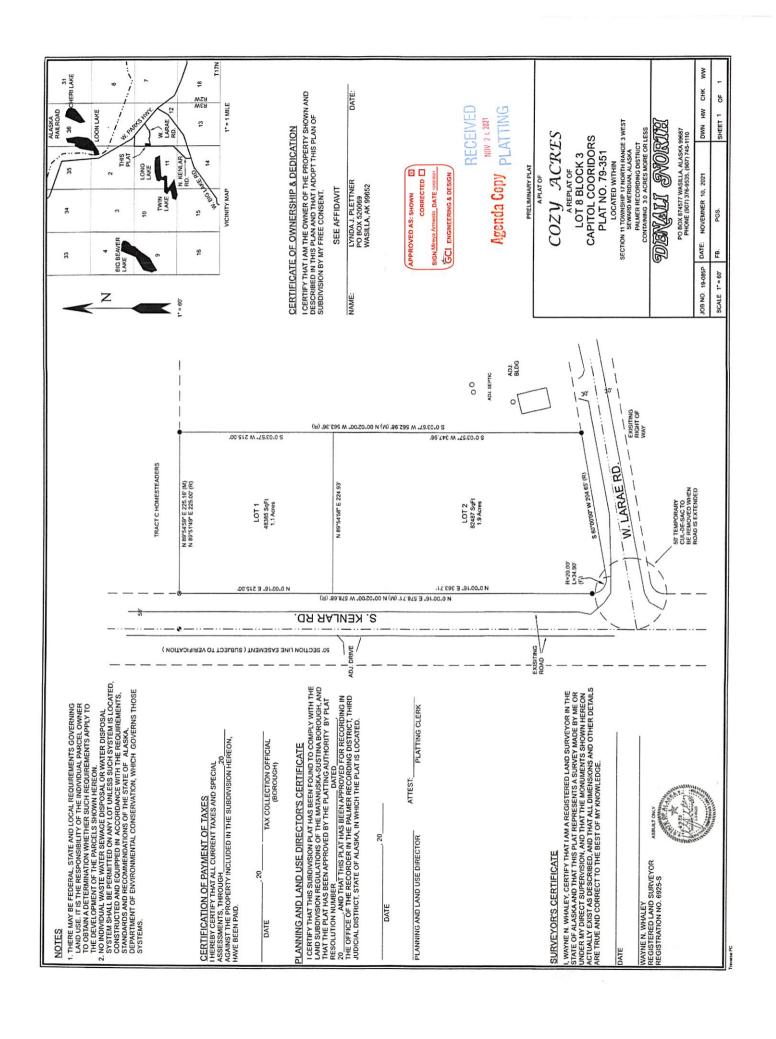
Sincerely,

James Christopher

Right of Way & Compliance Technician

ENSTAR Natural Gas Company

James Christopher



From: Cindy A. Coughlin <Cindy.Coughlin@mea.coop>

Sent: Monday, December 27, 2021 4:37 PM

To: Amy Otto-Buchanan
Cc: Meagan R. Hegge

Subject: RE: RFC Cozy Acres #21-187

Attachments: 00AC0BD7.tif

[EXTERNAL EMAIL - CAUTION: Do not open unexpected attachments or links.]

Hello and good afternoon Amy,

Sorry this one is a bit late. We got it recorded on the 21st. Please see attached.

Thanks,
Cindy Coughlin
ROW Supervisor
Matanuska Electric Association
cindy.coughlin@mea.coop
Office Phone: 907-761-9265
Cell Phone: 907-707-4915



From: Amy Otto-Buchanan < Amy. Otto-Buchanan@matsugov.us>

Sent: Tuesday, November 30, 2021 11:26 AM

To: Percy, Colton T (DFG) <colton.percy@alaska.gov>; regpagemaster@usace.army.mil; pamela.j.melchert@usps.gov; John Aschenbrenner < John.Aschenbrenner@matsugov.us>; Fire Code < Fire.Code@matsugov.us>; Tam Boeve

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<Mark.Whisenhunt@matsugov.us>; Theresa Taranto <Theresa.Taranto@matsugov.us>; Andy Dean

<Andy.Dean@matsugov.us>; MEA_ROW < MEAROW@mea.coop>; row@mtasolutions.com;

andrew.fraiser@enstarnaturalgas.com; James Christopher < James.Christopher@enstarnaturalgas.com >;

row@enstarnaturalgas.com; OSP Design Group <ospdesign@gci.com>

Subject: RFC Cozy Acres #21-187

CAUTION: This email originated from outside of the MEA.coop organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The following link contains a Request for Comments to subdivide 51671B03L008 into two lots. Comments are due by December 22, 2021. Please let me know if you have any questions. Thanks, A.

Recording District 311 Palmer 12/21/2021 02:28 PM Page 1 of 2 CC

Electric Line Right glay Easement

THIS COVER SHEET HAS BEEN ADDED TO THIS DOCUMENT TO PROVIDE SPACE FOR THE RECORDING DATA. THIS COVER SHEET APPEARS AS THE FIRST PAGE OF THE DOCUMENT IN THE OFFICIAL PUBLIC RECORD.

DO NOT DETACH

Return To: MEA P.O. Box 2929 Palmer Ak 99645

Matanuska Electric Association, Inc.

ELECTRIC LINE RIGHT OF WAY EASEMENT

		NTS, that we the undersigned (whether one or mor
narried) (husband and owledged, do hereby ing corporation (herein to its successors or ass	wife) for a good and y grant unto MATA nafter called the "As signs, the right to ent	d valuable consideration, the receipt whereof is here ANUSKA ELECTRIC ASSOCIATION, INC., a coo ssociation') whose post office address is Palmer, Alask ter upon the lands of the undersigned, situated in ti
	Recording I	District, State of Alaska, and more particularly descri
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