

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

Chairperson – Diane Holl-Rambo -- Talkeetna Big Lake – Paige Moore Sutton – Marci Hawkins
Vice Chair – Georgia Knazovich – Wasilla Palmer – Susan Pougher At Large 1 – Kathleen Shoop
Secretary – Ann Yadon – Trapper Creek Willow – Mary Sanford At Large 2 – Martha (Marty) Kincaid

AGENDA

**REGULAR MEETING
Wasilla Public Library and Zoom/Teams**

**April 9, 2022
10:00 AM**

- I. CALL TO ORDER
- II. ROLL CALL – DETERMINATION OF QUORUM
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETING
 - A. March 12, 2022
- VI. BOROUGH STAFF REPORT
 - A. Hugh Leslie
 - B. Librarians
- VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person
- VIII. UNFINISHED BUSINESS
 - A. Report to Assembly
 - B.
- IX. NEW BUSINESS
 - A. Resolution for library budgets
 - B.
- X. ADVOCACY
 - A. Current needs
- XI. CORRESPONDENCE
- XII. MEMBER COMMENTS
- XIII. NEXT MEETING
 - A. May 14, 2022 Trapper Creek Public Library and Zoom meeting

April 9, 2022

XIV. ADJOURNMENT

1 **MATANUSKA-SUSITNA BOROUGH**
2 **LIBRARY BOARD**
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4 Chairperson – Diane Holl-Rambo -- Talkeetna Big Lake – Paige Moore Willow – Mary Sanford
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8 **Draft Minutes**

9 **REGULAR MEETING**

March 12, 2022

10 **TEAMS venue –**

10: 00 am

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13 **EXECUTIVE SUMMARY**
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15 A. The Board reviewed the libraries’ budgets and voted to approve a Resolution that the
16 Assembly approve the budgets as reviewed by the Recreation and Library Services
17 Division of the Community Development Department. One recommendation was made
18 to review the budgeted amounts for fuel because of current events.
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21 **I. CALL TO ORDER**
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23 Meeting was called to order at 10:04
24

25 **II. ROLL CALL – DETERMINATION OF QUORUM**
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27 Members present and establishing a quorum were: Diane Holl-Rambo, Georgia
28 Knazovich, Ann Yadon, Marci Hawkins, Mary Sanford, Kathleen Shoop, and Marty
29 Kincaid.

30 Members absent and excused: Susan Pougher, Paige Moore

31
32 Staff Present: Anya Kean, Big Lake Librarian; Juli Buzby, Sutton Librarian; Zane
33 Treesh, Wasilla Librarian; and Beth Skow, Palmer Librarian.
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35 **III. APPROVAL OF AGENDA –**
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37 Motion: Approve agenda: Ms. Knazovich moved, Ms. Hawkins second, motion carried.
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39 **IV. PLEDGE OF ALLEGIANCE**
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41 **V. MINUTES OF PRECEDING MEETING**
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43 A. February 12, 2022

44 Motion: Approve minutes as amended to correct one spelling: Ms. Knazovich moved,
45 Ms. Hawkins second, motion carried.
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47 **VI. BOROUGH AND LIBRARY STAFF REPORT**

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A. Zane Treesh – Wasilla Library – On track to start in-person programs in April. The library is participating with OCLC, Inc. (formerly Online Computer Library Center) to update library holdings in WorldCat (the largest online public access library catalog in the world). Currently, many items listed in WorldCat are no longer on the shelves at the library. Cleaning up the holdings list will make it easier for patrons who use WorldCat to select items, and also for nationwide and worldwide Inter Library Loan (ILL) users. The U.S. Air Force Band of the South will be giving a concert at the amphitheater at the library at the end of May. The first days of school spring break proved to be exceptionally busy days for the library. Plans for the Story Walk are on track. The Friends of the Wasilla Library are continuing their Book Sale events, with one ongoing on this Saturday (March 12).

B. Beth Skow – Palmer Librarian – Purchasing through the ARPA (American Rescue Plan Act) grant will include laptops and iPads, and an update to the circulation desk. Additionally searching for contractors to update the outside entry, which also will be through the ARPA grant. Summer Reading programming will take place outside.

C. Juli Buzby – Sutton Librarian – Started a small afterschool program, which will be capped at 15 participants. The recent heavy snow required the use of a loader to make the parking lot usable. Pre-School programming is continuing. Friends have made available a grant for a teen area, to include shelving and furniture. ARPA funds are finally available to start purchasing. A few Covid test kits are still available.

D. Anya Kean – Big Lake Librarian – The heavy snow was a problem, but a neighbor of the library came through to make the parking lot accessible. Currently negotiating with the contractor for any future instances of such heavy snow. The library will be using the ARPA grant for all of the Summer Reading Program materials as well as the extra cleaning supplies required by Covid. Summer Reading Program will be in-person, but outside at the Pavilion in the next-door park. The staff is reviewing how to present a lapsit program for babies and parents, and thinking this may require limiting participants to a small group. Big Lake is also participating in the WorldCat cleanup of records. The Big Lake advocates are re-forming, and have elected officers. One of their first projects was to establish a fund for fax fees for people who are applying for public assistance.

VII. PERSONS TO BE HEARD/AUDIENCE PARTICIPATION

None.

VIII. UNFINISHED BUSINESS

A. Report to Assembly – Ms. Holl-Rambo read a draft of the report she will give to the Assembly and asked for any suggestions. Suggestions included the need for safety protocols based on happenings recently at an Anchorage Library, the fact that libraries draw people to communities who then shop at local businesses, and perhaps a collage of the many faces of library users. If there are any additional suggestions after

94 the meeting, Board members were asked to email those suggestions to Ms. Hall-Rambo.
95 The report will probably be scheduled for early April rather than late March.

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97 B. Strategic Plan – The Borough librarians discussed the timing of the next Strategic
98 Plan and relayed to the Board that a new plan should wait until the effects of both the
99 pandemic and other current events are assimilated.

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101 C. Review/recommendations for library budgets

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103 Discussion: Many items in the library budgets are required by Borough administration or
104 for a public entity. Examples include insurance, maintenance, utilities, etc. These
105 requirements, particularly for some items, mean that money is left over at the end of the
106 year. Testimony before the Assembly during last year’s budget meetings underlined this
107 issue. The portions of the budgets which allow the doors to be open and provide
108 resources for the various communities remains very “flat,” with additions often limited to
109 fixing equipment, and cost of living. Board members were reminded that last year an
110 attempt to cut the budgets did not take into consideration how these budgets are affected
111 by various requirements. One question was whether or not the recent hike in the cost of
112 fuel oil and gas had been considered in these budgets. Staff indicated that this would be a
113 question to bring up at the Tuesday librarian’s meeting.

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115 Motion: The Board shall send and approve a Resolution to the Assembly that the library
116 budgets should be adopted as sent forward through the Recreation and Library Services
117 Division and the Community Development Department. This resolution should be sent
118 through the Recreation and Library Services secretary through the appropriate channels.
119 Ms. Yadon moved, Ms. Shoop second. Motion carried unanimously.

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121 IX. NEW BUSINESS

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123 None

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125 X. ADVOCACY

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127 A. Borough Library patrons have the opportunity to answer two current surveys. The
128 first is a local survey generated by an on call employee who is a part of the Association of
129 Rural and Small Libraries Leadership Institute Training. Part of the training requires a
130 project, and she has chosen to highlight how the Borough Libraries benefit their
131 communities. That survey is at: <https://forms.gle/ujNkwtHjzHZxxC4K9>

132 The second survey is from the Alaska State Library. The State Library is asking for input
133 from all Alaskans regarding what they want from their libraries over the next 3-5 years.
134 That survey is at:
135 <https://survey.alchemer.com/s3/6747214/Alaska-LSTA-Survey-2022-One-question>

136 B. In response to the rising number of book challenges and attempted book bans in K-12
137 libraries and classrooms, the National Coalition Against Censorship (NCAC) has
138 launched a Book Challenge Crisis Hotline and a Youth Censorship Database and map.

139 C. Included in the Board packet – Information regarding two new resources to support
140 Trustees, Boards and Libraries to prepare for program, material, and access challenges from
141 the United for Libraries Intellectual Freedom Task Force. These are:
142 (1) "[Terms and Definitions Related to Intellectual Freedom & Censorship](#)" a collection that
143 clearly defines the language used relating to intellectual freedom and censorship challenges.
144 (2) "[Materials Challenges: Key Library Policies to Review and Revise](#)" which reviews the key
145 components of well-constructed and legal policies and describes the policies that a library
146 should review and/or implement to prepare for the possibility of a materials challenge.

147 Both Tip Sheets are featured on the United for Libraries resource page "[Trustee Resources](#)
148 [for Program & Material Challenges](#)."

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150 ALA's "[Fight Censorship](#)" resource page includes further information on preparing for and
151 responding to challenges, censorship legislation, how to support intellectual freedom, and
152 more.

153 XI. CORRESPONDENCE

154 None

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156 XII. MEMBER COMMENTS

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158 A. At Large 2 – Marty Kincaid – Ms. Kincaid introduced herself. The mayor suggested
159 she might be an asset to this Board. She lives in Palmer.

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161 B. At Large 1 – Kathleen Shoop – nothing to report.

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163 C. Sutton Library – Marci Hawkins – Nothing to add to Sutton librarian’s report.

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165 D. Willow Library – Mary Sanford – This weekend (March 12-13) is Willow Carnival.
166 The Willow Library Association is sponsoring an ice cream eating contest. At the
167 library, kids have been involved in science programs..

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169 E. Trapper Creek Library – Ann Yadon – This weekend (March 12-13) is Trapper Creek
170 Cabin Fever Reliever. The Library Association is selling Cabin Fever Reliever buttons
171 for a fund raiser. Summer Reading Programming is in the planning stage. Hoping to
172 again host the Reptiles. Craft Saturday and children’s programming is continuing.

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174 F. Wasilla Library –Georgia Knazovich – Library use is way up. Nothing further to add
175 to Wasilla Librarian’s report.

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177 G. Talkeetna Library – Diane Holl-Rambo – Planning for Summer Reading Program is
178 underway. Other programs are continuing such as Book Club, Strong Women,
179 Storytime. The Leap into Science programs were a big hit.

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184 XIII. NEXT MEETING --

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186 April 9, 2022. If this meeting is in-person, it would ordinarily be held at the Wasilla
187 Library. That will require changing the time of the meeting to 1:00 p.m. A TEAMS
188 component may still be used. Specific details will be forthcoming.

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190 XIV. ADJOURNMENT –

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192 Motion to adjourn: Ms. Knazovich moved, Ms. Hawkins second, motion passed.
193 Meeting adjourned at 10:58 a.m.

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Diane Holl-Rambo, Chairperson

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Attest:

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Ann Yadon, Secretary

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD
RESOLUTION NO. 22-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH LIBRARY BOARD RECOMMENDING THE ASSEMBLY APPROVE THE NON-AREAWIDE FISCAL YEAR 2023 RECOMMENDED BUDGET FOR THE LIBRARY BOARD, BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW LIBRARIES.

WHEREAS, the Matanuska-Susitna Borough Library Board reviewed the proposed Non-Areawide fiscal year 2023 operating budgets for the Library Board, Big Lake, Sutton, Talkeetna, Trapper Creek, and Willow Libraries; and

WHEREAS, each community's library provides unique and critical services to the community it serves; and

WHEREAS, the proposed fiscal year 2023 operating budgets are the minimum needed to continue the level of service currently provided to each community; and

WHEREAS, a decrease in funding will affect the library patrons through potential loss in services, circulation materials, and hours of operation.

NOW THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Library Board hereby recommends the Matanuska-Susitna Borough Assembly adopt the Non-Areawide fiscal year 2023 proposed operating budgets for the Library Board, Big Lake, Sutton, Talkeetna, Trapper Creek, and Willow Libraries.

ADOPTED by the Matanuska-Susitna Borough Library Board
this 9th day of April, 2022.

Diane Holl-Rambo, Chair

Attest:

Ann Yadon, Secretary