

# **MATANUSKA-SUSITNA BOROUGH ROAD SERVICE AREA TASK FORCE MEETING**

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## **I. CALL TO ORDER**

The meeting of the Matanuska-Susitna Borough Road Service Area (RSA) Task Force was called to order at 2:00 p.m. by Pat Daniels for the purpose of conducting the meeting.

## **II. ROLL CALL**

Board members present and establishing a quorum were:

### **VOTING MEMBERS:**

Pat Daniels, Chairperson  
Gary Foster, Vice Chairperson  
Jashua Leatham  
Ken Walch  
Darren Zimmer  
Stephen Edwards – Alternate 2

### **MSB Staff:**

George Hays – Administration  
Terry Dolan – Public Works  
Russ Krafft – Purchasing  
Tyler Blazejewski – Operations & Maintenance  
Tiffany Richards - Administration

### **Voting Members Absent:**

Jedediah Cox – Alternate 1

### **MSB Staff Absent:**

## **III. APPROVAL OF AGENDA**

GENERAL CONSENT: The agenda was approved.

## **IV. PLEDGE OF ALLEGIANCE**

## **V. AUDIENCE PARTICIPATION**

There was no testimony given during audience participation.

## **VI. ITEMS OF BUSINESS**

### **A. Briefing from Nicholas Spiropoulos / Law Department**

Briefing lasted for one hour and the topic was the Open Meetings Act; handout distributed.

### **B. Task Force Purpose / Review Legislation**

### **C. Frequency of Meetings**

**MOTION:** A motion was made to hold meetings every two weeks.

The motion was seconded.

**VOTE:** The motion passed.

### **D. Discussion**

1. Member Suggestions
2. Road Service Operating Manual
3. Annual Road Special Provisions
4. Presentations

## VII. MEMBER AND STAFF COMENTS

**MOTION:** A motion was made to extend the meeting 15 minutes.

The motion was seconded.

**VOTE:** The motion passed.

**MOTION:** A motion was made to request MSB / Public Works tool and inventory list for RSA 21.

The motion was seconded.

**VOTE:** The motion passed.

### Action Items:

- Next meeting: Tuesday, May 24, 2022, at the main Borough building in the Lower Level Conference Room, from 2:00 PM – 4:00 PM.
- Future Agenda Topics:
  1. Developing the Scope of Work for the Task Force
  2. Vegetation Control

## X. ADJOURNMENT

Meeting adjourned at 4:17 PM

MATANUSKA-SUSITNA BOROUGH  
ROAD SERVICE AREA TASK FORCE

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PAT DANIELS,  
Task Force Chairman

Minutes Approved on: \_\_\_\_\_