

**MATANUSKA-SUSITNA BOROUGH
ROAD SERVICE AREA TASK FORCE MEETING**

Minutes 6/7/2022

I. CALL TO ORDER

The meeting of the Matanuska-Susitna Borough Road Service Area (RSA) Task Force was called to order at 2:00 p.m. by Pat Daniels for the purpose of conducting the meeting.

II. ROLL CALL

Board members present and establishing a quorum were:

VOTING MEMBERS:

Pat Daniels, Chairperson
Gary Foster, Vice Chairperson
Jashua Leatham
Ken Walch
Darren Zimmer
Jedediah Cox – Alternate 1
Stephen Edwards – Alternate 2

MSB Staff:

Tom Adams – Public Works
Russ Krafft – Purchasing
Tyler Blazejewski – Operations & Maintenance
Tiffany Richards - Administration

Voting Members Absent:

MSB Staff Absent:

George Hays – Administration

III. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved with amendments adding “Contact Disclosure” and “Process & Structure” to the agenda following “Audience Participation.”

IV. PLEDGE OF ALLEGIANCE

V. AUDIENCE PARTICIPATION

Tom Adams introduced himself to the group as the new MSB Public Works Director.

Patti Fisher suggested streaming the meetings live on FaceBook and questioned why the Zoom meeting option is for Task Force members only.

VI. CONTACT DISCLOSURE

Task Force members disclosed to the group any conversations they had about Task Force topics with other members, the public, or MSB staff.

VII. PROCESS AND STRUCTURE

There was discussion amongst the group members about the efficacy of the current assigned committees, and the consensus was that the committees should be re-organized to reflect the purpose of the ordinance that was approved by the assembly.

MOTION: A motion was made by Darren Zimmer to reorganize committees into 4 committees that align precisely with the ordinance establishing the RSA Task Force.

Ken Walch seconded the motion.

VOTE: The motion passed.

Committees are assigned as follows:

1) Alternate Contract / Scalable

Jashua Leatham

Pat Daniels

2) Brush Cutting

Gary Foster

Steve Edwards

3) Substandard

Darren Zimmer

Pat Daniels

4) Alternate Specifications

Ken Walch

Pat Daniels

VIII. COMMITTEE REPORTS

No committee reports were made at this meeting.

IX. TASK FORCE MEMBER COMMENTS

Ken Walch would like the Task Force members to have the ability to give input on all the committees, if they choose to.

MOTION: A motion was made to extend the meeting 15 minutes.
The motion was seconded.

VOTE: The motion passed.

The Task force has requested some clarification from Law regarding the Open meetings Act.

X. ITEMS OF BUSINESS

The items of business on the agenda were not discussed at this meeting.

XI. NEW COMMITTEES

The following committees were not addressed or adopted at this meeting:

- A. Bid Package Standardization
- B. Pedestrian Paved Trails
- C. Dust Control
- D. Prevention & Management Plan

XII. PRESENTATIONS

There were no presentations at this meeting.

Action Items:

- Request Attorney speak to group and answer questions at the next meeting.
- Next meeting: Tuesday, June 21, 2022, at the main Borough building in the Lower Level Conference Room, from 2:00 PM – 4:00 PM.
- Future Agenda Topics:
 - 1. Committee Reports

X. ADJOURNMENT

Meeting adjourned at 4:15 PM

Minutes Approved on: _____