

**MATANUSKA-SUSITNA BOROUGH  
ROAD SERVICE AREA TASK FORCE MEETING**

**Minutes 7/19/2022**

**I. CALL TO ORDER**

The meeting of the Matanuska-Susitna Borough Road Service Area (RSA) Task Force was called to order at 2:03 p.m. by Gary Foster for the purpose of conducting the meeting.

**II. ROLL CALL**

Board members present and establishing a quorum were:

**VOTING MEMBERS:**

Gary Foster - Chairperson  
Darren Zimmer – Vice Chairperson  
Ken Walch – Member  
Vacant - Member  
Vacant – Alternate 1  
Vacant – Alternate 2

**MSB Staff:**

Tom Adams – Public Works Director  
George Hays – Deputy Manager  
Tiffany Richards - Administration

**Voting Members Absent:**

Jashua Leatham - Member

**MSB Staff Absent:**

Tyler Blazejewski – Operations & Maintenance  
Russ Krafft – Purchasing Director

**III. APPROVAL OF AGENDA**

GENERAL CONSENT: The agenda was approved.

**IV. PLEDGE OF ALLEGIANCE**

**V. AUDIENCE PARTICIPATION**

Patti Fisher likes the Station 7-3 location, it is more convenient for all Task Force members and for herself.

**VI. CONTACT DISCLOSURE**

Task Force members disclosed to the group any conversations they had about Task Force topics with other members, the public, or MSB staff.

**VII. PROCESS AND STRUCTURE**

Committees are assigned and descriptive legislative language included as follows:

**Committee 1 - Alternate Contract / Scalability (shall consider):**

- A) the adoption and implementation of an alternate contract structure in Big Lake Service Area No. 21 to include, but not limited to, a time and material structure; (and)*
- B) the scalability or applicability of such a method to other road service areas;*

Jashua Leatham  
Gary Foster

**Committee 2 - Brush Cutting (shall consider):**

- C) areawide brush cutting; and*

Gary Foster

**Committee 3 – Substandard (shall consider):**

- D) processes to address substandard roads Boroughwide.*

Darren Zimmer  
Gary Foster

**Committee 4 - Alternate Specifications (may consider):**

- A) how to address the issue of currently maintained roads in RSA 21 which become impassable or have major deficiencies preventing safe public access , to include whether modifications of the existing maintenance specifications are warranted or options for advancing capital improvements;*

Ken Walch  
Gary Foster

**VIII. ITEMS OF BUSINESS**

**A. Open Meetings Act Violation Discussion**

Gary discussed the group email that was sent and clarified that emails addressed to more than one person on the Task Force is a violation of the Open Meetings Act. The email was shared with the group.

**B. GIS Presentation of Problem Reporter and Road Condition Assessment**

Kenny Kleewein made this presentation to the group and answered questions.

**C. Committee Reports and Discussion**

There were no committee reports at this meeting.

**D. Future Agenda Items**

Municipality of Anchorage Contract Structure Presentation.

## **IX. TASK FORCE MEMBER AND STAFF COMMENTS**

Ken Walch said the road management system needs to be fixed and there are 5 entities that should be involved: Assembly, RSA Boards, PW Department (most important and serious kingpin), Consulting Engineers (very important), and Construction Contractor.

Ken Walch said there are issues in the way that the committees are set up, he said the value of a committee is the ideas of all involved, but all the committees have one person on them and they are not allowed to talk to each other, except through Gary who is on all the committees. Maybe eliminate all the subcommittees and be one committee of the whole, especially since this is a small task force. Public Works Director should be part of the committees as a special advisor.

Darren Zimmer suggested that Public Works take over the step of the initial road condition inventory, because the contractor can alter the assessment to serve their own interest.

MOTION to extend meeting 15 minutes / motion seconded.

George Hays suggested a more focused agenda to allow a full session for each committee report. Select one committee to discuss as a group for each meeting

### **Action Items:**

- Next meeting: Tuesday, August 2, 2022, Lower Level Conference Room, MSB Main Building, 350 E. Dahlia Ave, Palmer, 2:00 PM – 4:00 PM.

## **X. ADJOURNMENT**

Meeting adjourned at 4:15 PM