

**MATANUSKA-SUSITNA BOROUGH
ROAD SERVICE AREA TASK FORCE MEETING**

Minutes 8/2/2022

I. CALL TO ORDER

The meeting of the Matanuska-Susitna Borough Road Service Area (RSA) Task Force was called to order at 2:00 p.m. by Gary Foster for the purpose of conducting the meeting.

II. ROLL CALL

Board members present and establishing a quorum were:

VOTING MEMBERS:

Gary Foster - Chairperson
Darren Zimmer – Vice Chairperson
Ken Walch – Member
Jashua Leatham - Member
Jill Parson - Member
Vacant – Alternate 1
Vacant – Alternate 2

MSB Staff:

Tyler Blazejewski – Operations & Maintenance
Russ Krafft – Purchasing Director
George Hays – Deputy Manager
Mary Miller - Administration

Voting Members Absent:

MSB Staff Absent:

Tom Adams – Public Works Director

III. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was amended to insert item A under Items of Business to include Darren Zimmer’s request “How do we envision the final report?”

IV. PLEDGE OF ALLEGIANCE

V. AUDIENCE PARTICIPATION

VI. CONTACT DISCLOSURE

Task Force members disclosed to the group any conversations they had about Task Force topics with other members, the public, or MSB staff.

VII. PROCESS AND STRUCTURE

Committees are assigned and descriptive legislative language included as follows:

Committee 1 - Alternate Contract / Scalability (shall consider):

- A) the adoption and implementation of an alternate contract structure in Big Lake Service Area No. 21 to include, but not limited to, a time and material structure; (and)*
- B) the scalability or applicability of such a method to other road service areas;*

Jashua Leatham
Gary Foster

Committee 2 - Brush Cutting (shall consider):

- C) areawide brush cutting; and*

Gary Foster
Jill Parson

Committee 3 – Substandard (shall consider):

- D) processes to address substandard roads Boroughwide.*

Darren Zimmer
Gary Foster

Committee 4 - Alternate Specifications (may consider):

- A) how to address the issue of currently maintained roads in RSA 21 which become impassable or have major deficiencies preventing safe public access , to include whether modifications of the existing maintenance specifications are warranted or options for advancing capital improvements;*

Ken Walch
Gary Foster

VIII. ITEMS OF BUSINESS

A. How do we envision the final report?

B. Committee Reports and Discussion

Jill Parson was asked by the Task Force Chairman to be a part of Committee 2 – Brush Cutting.

C. Future Agenda Items

D. Approval of Minutes

Due to an oversight the meeting minutes of June 21, 2022, July 5, 2022 and July 19, 2022 had not placed on previous agendas for approval. Darren Zimmer had a change to those minutes to change his comments under item IX of the comments to read “Darren Zimmer

suggested that Public Works continue to improve the initial road condition inventory process.” That change was approved unanimously by the body. The overall minutes were then approved unanimously by the body. The overall minutes were then approved unanimously by the body.

MOTION to approve the meeting minutes for the June 21, 2022, July 5, 2022 and July 19, 2022 meetings / motion seconded.

MOTION to put an item on the Agenda for “How We Envision the Final Report” / motion seconded.

IX. TASK FORCE MEMBER AND STAFF COMENTS

- Jill Parson asked for the new language used in the new contracts regarding the Problem Reporter and the Startup Inventory/Summary Road condition Assessment Report. Russ Krafft agreed to provide this information and we will get it to all Task Force members.
- The Task Force Chairman requested Jashua Latham to present his recommendations for his subcommittee task on the next meeting.
- There was a general discussion about a recommendation to establish an MSB training course for road maintenance, but no formal agreement for that recommendation was reached.
- Jill Parson asked for a copy of the Summary Road condition Assessment Report and MSB Staff agreed to get her one.
- There was a discussion and general agreement to move the remaining meetings to Public Safety Building 7-3 except those that had an Assembly Meeting in Palmer that same day.
- Jill Parson asked to see the results of last year’s Road Improvement Program (RIP) list and commented that the RSAs work on them, but never get to see the final list that is approved.

MOTION to extend meeting 15 minutes / motion seconded.

Action Items:

- Next meeting: Tuesday, August 16, 2022, Lower Level Conference Room, MSB Main Building, 350 E. Dahlia Ave, Palmer, 2:00 PM – 4:00 PM. Will need a Zoom link for this meeting.

X. ADJOURNMENT

Meeting adjourned at 4:14 P