

**MATANUSKA-SUSITNA BOROUGH
ROAD SERVICE AREA TASK FORCE MEETING**

Minutes 8/30/2022

I. CALL TO ORDER

The meeting of the Matanuska-Susitna Borough Road Service Area (RSA) Task Force was called to order at 2:02 p.m. by Gary Foster for the purpose of conducting the meeting.

II. ROLL CALL

Board members present and establishing a quorum were:

VOTING MEMBERS:

Gary Foster – Chairperson
Darren Zimmer – Vice Chairperson
Ken Walch – Member
Jashua Leatham - Member
Jill Parson - Member
Vacant – Alternate 1
Vacant – Alternate 2

MSB Staff:

Tom Adams, PE – Public Works Director
Russ Krafft – Purchasing Director
Tiffany Richards - Administration

Voting Members Absent:

MSB Staff Absent:

George Hays – Deputy Manager
Tyler Blazejewski – Operations & Maintenance

III. APPROVAL OF AGENDA

GENERAL CONSENT: Agenda approved.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

GENERAL CONSENT: Minutes approved.

VI. AUDIENCE PARTICIPATION

No audience participation.

VII. CONTACT DISCLOSURE

Task Force members disclosed to the group any conversations they had about Task Force topics with other members, the public, or MSB staff.

VIII. PROCESS AND STRUCTURE

Committees are assigned and descriptive legislative language included as follows:

Committee 1 - Alternate Contract / Scalability (shall consider):

- A) the adoption and implementation of an alternate contract structure in Big Lake Service Area No. 21 to include, but not limited to, a time and material structure; (and)*
- B) the scalability or applicability of such a method to other road service areas;*

Jashua Leatham
Gary Foster

Committee 2 - Brush Cutting (shall consider):

- C) areawide brush cutting; and*

Gary Foster
Jill Parson

Committee 3 – Substandard (shall consider):

- D) processes to address substandard roads Boroughwide.*

Darren Zimmer
Gary Foster

Committee 4 - Alternate Specifications (may consider):

- A) how to address the issue of currently maintained roads in RSA 21 which become impassable or have major deficiencies preventing safe public access , to include whether modifications of the existing maintenance specifications are warranted or options for advancing capital improvements;*

Ken Walch
Gary Foster

IX. ITEMS OF BUSINESS

A. Municipality of Anchorage Contract Structure Presentation

The task force invited Maury Robinson, PW Administration for the Anchorage Municipality, to share the process for maintaining Road Service Areas in the Municipality of Anchorage. The audio of Mr. Robinson's presentation and questions/answers can be found at:

<https://matsugov.us/boards/road-service-area-task-force-2022>

B. Committee Reports and Discussion

Jashua Leatham presented the draft work being done for Committee 1 – Alternate Contract / Scalability. There was not enough time to complete the presentation, so Committee 1 will present again at the RSA TF meeting September 13.

C. Future Agenda Items

Committee 1 will complete their presentation.

X. TASK FORCE MEMBER AND STAFF COMENTS

Action Items:

- Next meeting: Tuesday, September 13, 2022, Station 7-3, 10073 W. Parks Highway, Wasilla

XI. ADJOURNMENT

Meeting adjourned at 3:58 PM