

**MATANUSKA-SUSITNA BOROUGH  
ROAD SERVICE AREA TASK FORCE MEETING**

**Minutes 9/13/2022**

**I. CALL TO ORDER**

The meeting of the Matanuska-Susitna Borough Road Service Area (RSA) Task Force was called to order by Gary Foster at 2:00 p.m. for the purpose of conducting the meeting.

**II. ROLL CALL**

Board members present and establishing a quorum were:

**VOTING MEMBERS:**

**MSB Staff:**

Gary Foster - Chairperson Darren Zimmer – Vice Chairperson Jashua Leatham – Member Jill Parson - Member Vacant – Alternate 1 Vacant – Alternate 2	Tom Adams, PE – Public Works Director George Hays – Deputy Manager Tiffany Richards - Administration
<b><u>Voting Members Absent:</u></b> Ken Walch – Member	<b><u>MSB Staff Absent:</u></b> Tyler Blazejewski – Operations & Maintenance Russ Krafft – Purchasing Director

**III. APPROVAL OF AGENDA**

GENERAL CONSENT: The agenda was approved.

**IV. PLEDGE OF ALLEGIANCE**

**V. AUDIENCE PARTICIPATION**

Patti Fisher commented that she really liked the report drafted by Jashua Leatham, Committee 1, regarding Alternate Contracts and Scalability.

**VI. CONTACT DISCLOSURE**

Task Force members disclosed to the group any conversations they had about Task Force topics with other members, the public, or MSB staff. There were no contact disclosures.

## VII. PROCESS AND STRUCTURE

Committees are assigned and descriptive legislative language included as follows:

### **Committee 1 - Alternate Contract / Scalability (shall consider):**

- A) the adoption and implementation of an alternate contract structure in Big Lake Service Area No. 21 to include, but not limited to, a time and material structure; (and)*
- B) the scalability or applicability of such a method to other road service areas;*

Jashua Leatham  
Gary Foster

### **Committee 2 - Brush Cutting (shall consider):**

- C) area wide brush cutting; and*

Jill Parson  
Gary Foster

### **Committee 3 – Substandard (shall consider):**

- D) Processes to address substandard roads Borough wide.*

Darren Zimmer  
Gary Foster

### **Committee 4 - Alternate Specifications (may consider):**

- A) how to address the issue of currently maintained roads in RSA 21 which become impassable or have major deficiencies preventing safe public access, to include whether modifications of the existing maintenance specifications are warranted or options for advancing capital improvements;*

Ken Walch  
Gary Foster

## VIII. ITEMS OF BUSINESS

### A. Committee 1 Draft Report Discussion Continuation

Jashua discussed his draft report with the group. Here is where you can find the audio to hear details of the discussion: <https://matsugov.us/boards/road-service-area-task-force-2022> the report can be found uploaded as a handout/supplement for the August 30 meeting.

### B. Future Agenda Items

Present a decision to vote on Committee report drafts for the final report presentation of recommendations.

**IX. TASK FORCE MEMBER AND STAFF COMMENTS**

**Action Items:**

- Next meeting: Tuesday, September 27, 2022, Lower Level Conference Room, MSB Main Building, 350 E. Dahlia Ave, Palmer, 2:00 PM – 4:00 PM.

**X. ADJOURNMENT**

Meeting adjourned at 4:00 PM

Minutes approved on \_\_\_\_\_

\_\_\_\_\_  
Gary Foster, Chair