

**MATANUSKA-SUSITNA BOROUGH
ROAD SERVICE AREA TASK FORCE MEETING**

Minutes 11/22/2022

I. CALL TO ORDER

The meeting of the Matanuska-Susitna Borough Road Service Area (RSA) Task Force was called to order at 2:04 p.m. by Gary Foster for the purpose of conducting the meeting.

II. ROLL CALL

Board members present and establishing a quorum were:

VOTING MEMBERS:

MSB Staff:

Gary Foster – Chairperson Darren Zimmer – Vice Chairperson Jill Parson – Member Vacant – Alternate 1 Vacant – Alternate 2	George Hays – Deputy Manager Russ Krafft – Purchasing Director Tiffany Richards – Administration
<u>Voting Members Absent:</u> Jashua Leatham – Member	<u>MSB Staff Absent:</u> Tom Adams, PE – Public Works Director

III. APPROVAL OF AGENDA

GENERAL CONSENT: Agenda approved.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES

GENERAL CONSENT: Minutes approved.

VI. CONTACT DISCLOSURE

Task Force members disclosed to the group any conversations they had about Task Force topics with other members, the public, or MSB staff.

VII. PROCESS AND STRUCTURE

Committees are assigned and descriptive legislative language included as follows:

Committee 1 - Alternate Contract / Scalability (shall consider):

- A) the adoption and implementation of an alternate contract structure in Big Lake Service Area No. 21 to include, but not limited to, a time and material structure; (and)*
- B) the scalability or applicability of such a method to other road service areas;*

Jashua Leatham
Gary Foster

Committee 2 - Brush Cutting (shall consider):

- C) areawide brush cutting; and*

Gary Foster
Jill Parson

Committee 3 – Substandard (shall consider):

- D) processes to address substandard roads Boroughwide.*

Darren Zimmer
Gary Foster

Committee 4 - Alternate Specifications (may consider):

- A) how to address the issue of currently maintained roads in RSA 21 which become impassable or have major deficiencies preventing safe public access , to include whether modifications of the existing maintenance specifications are warranted or options for advancing capital improvements;*

Gary Foster
Jill Parson

VIII. ITEMS OF BUSINESS

A. Review and Discuss the Draft Report to the Assembly version 7.0

The group reviewed and suggested edits to version 7.0

MOTION – To accept version 7.0 with approved edits, this new accepted version will be 7.5
MOTION SECONDED.

B. Future Agenda Items

Discussion of the Draft Report to the Assembly Version 7.5

IX. AUDIENCE PARTICIPATION

No audience participation.

X. TASK FORCE MEMBER AND STAFF COMENTS

Action Items:

- Next meeting: Tuesday, November 29, 2022, 2:00 - 4:00pm Station 7-3, Wasilla

XI. ADJOURNMENT

Meeting adjourned at 4:00 pm

11/22/2022 Minutes approved on

Gary Foster, Chair