

MATANUSKA-SUSITNA BOROUGH WASTEWATER & SEPTAGE ADVISORY BOARD

Mike Campfield, Chair
Danny Noland

Bob Walden, Vice Chair
Dan Tucker

Gina Jorgensen

AGENDA

REGULAR MEETING

September 13, 2023

MSB Assembly Chambers
350 E. Dahlia Ave
Palmer, AK 99645

2:30 p.m.

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- I. CALL TO ORDER
 - II. ROLL CALL AND DETERMINATION OF A QUORUM
 - III. APPROVAL OF AGENDA
 - IV. PLEDGE OF ALLEGIANCE
 - V. AUDIENCE INTRODUCTIONS
 - VII. APPROVAL OF MINUTES OF PRECEDING MEETING
 - A. March 8, 2023 (regular meeting)
 - VIII. AUDIENCE PARTICIPATION (*Three minutes per person*)
 - IX. AGENCY AND STAFF REPORTS
 - A. City of Wasilla – Mr. Bob Walden, P.E., Deputy Public Works Director
 - B. City of Palmer – Mr. Jude Bilafer, Public Works Director
 - C. City of Houston – Ms. Gina Jorgensen
 - D. Anchorage Water & Wastewater Utility – Mr. Will O'Malley, Project Manager
 - E. Matanuska-Susitna Borough – Mr. Mike Campfield, P.E., Environmental Engineer
 - F. State of Alaska, DEC – Mr. Oran Woolley, Wastewater Engineering Associate
 - X. UNFINISHED BUSINESS
 - A. WSAB Resolution 23-01: A Resolution of the Matanuska-Susitna Borough Wastewater and Septage Advisory Board Establishing the Board's Goals and Objectives
 - XI. NEW BUSINESS
 - A. Bipartisan Infrastructure Law funding opportunities for wastewater projects
 - XII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS
 - XIII. COMMENTS FROM THE BOARD

XIV. NEXT MEETING

A. December 13, 2023, 2:30 p.m., MSB Assembly Chambers

XV. ADJOURNMENT

MATANUSKA-SUSITNA BOROUGH WASTEWATER & SEPTAGE ADVISORY BOARD

Mike Campfield, Chair
Dan Tucker

Bob Walden, Vice Chair

Gina Jorgensen

MINUTES

REGULAR MEETING

MSB Assembly Chambers
350 E. Dahlia Ave
Palmer, AK 99645

March 8, 2023

2:30 p.m.

I. CALL TO ORDER

This regular meeting of the Matanuska-Susitna Borough (MSB) Wastewater and Septage Advisory Board was held on Wednesday, March 8, 2023 at the DSJ Building at 350 East Dahlia Avenue in Palmer, Alaska. The meeting was called to order at 2:31 p.m. by Mr. Mike Campfield, P.E.

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mr. Mike Campfield, P.E.
Ms. Gina Jorgensen
Mr. Dan Tucker
Mr. Bob Walden

Staff and Agency Representatives in attendance were:

Elaine Flagg, Board Administrative Support

III. APPROVAL OF AGENDA

The agenda was reviewed by the Board.

Motion to adopt the agenda, by Mr. Dan Tucker. Ms. Gina Jorgensen seconded.

VOTE: No objections. The agenda was approved as presented.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Mike Campfield, P.E.

V. AUDIENCE INTRODUCTIONS

None

VI. ELECTION OF OFFICERS

A. Chair

Motion to nominate Mr. Mike Campfield, P.E. as Chair, by Ms. Gina Jorgensen and Mr. Dan Tucker. Seconded by Mr. Bob Walden. Mr. Campfield accepted the nomination.

VOTE: No objections; Mr. Campfield was elected as Chair.

B. Vice Chair

Motion to nominate Mr. Bob Walden as Vice Chair, by Ms. Gina Jorgensen. Seconded by Mr. Dan Tucker. Mr. Walden accepted the nomination.

VOTE: No objections; Mr. Walden was elected as Vice Chair.

VII. APPROVAL OF MINUTES OF PRECEDING MEETING

A. May 25, 2022 (regular meeting)

Minutes for the May 25, 2022 regular meeting regular meeting were reviewed by the Board.

Motion to accept the minutes, by Mr. Dan Tucker; Ms. Gina Jorgensen seconded.

VOTE: No objections; the minutes were approved as presented.

VIII. AUDIENCE PARTICIPATION (*Three minutes per person*)

None.

IX. AGENCY AND STAFF REPORTS

A. City of Wasilla – Mr. Bob Walden, P.E., Public Works Deputy Director

Mr. Walden discussed the City's current work related to wastewater treatment and septage expansion, and efforts to obtain additional funding.

B. City of Palmer – Mr. Jude Bilafer, Public Works Director

Not present.

C. City of Houston – Gina Jorgensen, City Council Member

Nothing to report related to wastewater.

D. Anchorage Water & Wastewater Utility – Mr. Will O'Malley, Project Manager

Not present.

E. Matanuska-Susitna Borough – Mr. Mike Campfield, P.E., Environmental Engineer

Mr. Campfield summarized the MSB Assembly's WSAB-related activity that has occurred since the last WSAB Board meeting. The Assembly was asked to utilize federal funding to advance a preliminary engineering study for the septage treatment facility project. The Assembly chose not to do that. At a later Assembly meeting, legislation presented the question of whether to discontinue the Board. That legislation was not passed, so the Board remains in place.

F. State of Alaska, DEC- Mr. Oran Woolley, Wastewater Engineering Associate

Not present.

X. NEW BUSINESS

A. Review and Discussion of WSAB Creation Ordinance

The Board reviewed MSB Ordinance Serial Number 11-087, which established the Wastewater and Septage Advisory Board, to review and clarify the Board's purpose, functions and duties. The Board identified three current goals: 1) further define the Board's recommendations for design, location and funding of a Borough septage treatment facility; 2) review and develop prior site selection efforts; and 3) continue to educate the Assembly regarding septage issues.

UNFINISHED BUSINESS

A. Board Vacancies

The Board has three vacancies. The Board is encouraged to contact prospective members and ask them to complete an application. Once an application is received, a

board candidate requires a nomination by the Mayor, and a vote by the Assembly to be seated as a new member.

One of the empty seats is the City of Palmer Representative.

Motion to direct the Chair to send a letter to the City of Palmer inviting them to seat someone at the Board, by Mr. Dan Tucker. Seconded by Ms. Gina Jorgensen.

VOTE: No objections; motion passes.

XII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

None.

XIII. COMMENTS FROM THE BOARD

Mr. Mike Campfield, P.E.: Clearer direction, glad we had the meeting.

Mr. Gina Jorgensen: Productive conversation today. Glad the Board is still in place. We need to make the Assembly understand why this Board's work is relevant to everyone in the Borough.

Mr. Dan Tucker: Echoes Ms. Jorgensen's comments.

Mr. Bob Walden: The Board has outlined importance of the septage issue and the pros and cons of various options over the years. We need to continue to find a solution, find property, and identify a plan B.

XIV. NEXT MEETING

A. June 14, 2023, 2:30 p.m., MSB Assembly Chambers

XV. ADJOURNMENT

The meeting was adjourned at 3:17 p.m.

Mr. Mike Campfield, P.E., Chair

ATTESTED:

Elaine M. Flagg, Board Administrative Support

**MATANUSKA-SUSITNA BOROUGH
WASTEWATER AND SEPTAGE ADVISORY BOARD
RESOLUTION SERIAL NO. 23-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH WASTEWATER AND SEPTAGE ADVISORY BOARD ESTABLISHING THE BOARD'S GOALS AND OBJECTIVES.

WHEREAS, in 2011 the Matanuska-Susitna Brough Assembly adopted resolution 11-087 establishing the Wastewater and Septage Advisory Board (WSAB) for the purpose of advising the Assembly on issues relating to wastewater and septage issues within the Borough; and

WHEREAS, on May 25, 2022 the WSAB passed Resolution 22-01 in support of advancing a preliminary engineering report for the Septage Treatment Facility Project; and

WHEREAS, on August 17, 2022 the MSB Assembly adopted Resolution Serial Number 22-071, directing staff to discontinue efforts toward a septage treatment facility project; and

WHEREAS, the Board has considered ongoing Borough wastewater needs including current economic and financial conditions to establish its goals and objectives;

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Wastewater and Septage Advisory Board adopts the following goals and objectives: 1) further define the Board's recommendations for design, location and funding of a Borough septage treatment facility; 2) review and develop prior site selection efforts; and 3) continue to educate the Assembly regarding septage issues.

ADOPTED by the Matanuska-Susitna Borough Wastewater and Septage Advisory Board this _____ day of _____, 2023.

Mr. Mike Campfield, P.E., Chair

ATTEST:

Elaine Flagg, Board Administrative Support