

MATANUSKA-SUSITNA BOROUGH

350 E. Dahlia Ave., Palmer, Alaska 99645

CHAIRPERSON

Georgia Knazovich, Acting

VICE CHAIR

Sally Pollen, Acting



BOARD MEMBERS

Patricia Hurt
Terry Dennison

ALTERNATE

Daniel Bowen

AGENDA ANIMAL CARE AND REGULATION BOARD ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE PALMER, ALASKA

APPEAL HEARING

10 A.M.

JULY 5, 2023

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. ITEMS OF BUSINESS

A. Hearing AC&R Case No. 23-01: Appeal the Denial of A Kennel License - Laura Boyd, Appellant

1. Opening Presentation by Borough Staff (15 minutes)
 - a. Denise Michalske, Assistant Borough Attorney
2. Opening Presentation by Appellant (15 minutes)
 - a. Laura Boyd, Appellant
3. Witness Statements (5 minutes)
 - a. Mary McLean, Animal Care and Regulation Officer
 - b. Joseph Dickenson, Animal Care and Regulation Officer
 - c. Matthew Hardwig, Chief Animal Care and Regulation Officer
 - d. Any individuals named in any pleadings submitted by the Appellant or any other party or interested party
 - e. Any witness the Borough deems necessary after the Borough receives the Appellant's or any other party, or any interested parties pleadings
 - f. Any witnesses the Borough deems necessary based on information discovered at the hearing

4. Closing Remarks by Appellant (10 minutes)
 - a. Laura Boyd
5. Closing Remarks by Borough (10 minutes)
 - a. Denise Michalske, Assistant Borough Attorney

V. ADJUDICATORY SESSION

REGULAR BOARD MEETING *(Immediately Following Appeal Hearing)*

I. ELECT OFFICERS

- A. Elect Chairperson
- B. Elect Vice Chairperson

II. APPROVAL OF MINUTES

- A. May 11, 2022
- B. August 10, 2022

III. REPORTS AND CORRESPONDENCE

- A. Animal Care Director – Christopher Loscar or Chief Animal Care and Regulation Officer – Matt Hardwig

IV. AUDIENCE PARTICIPATION

V. BOARD COMMENTS

VI. ADJOURNMENT

I. CALL TO ORDER

An appeal hearing and regular board meeting was held on September 23, 2021, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 10:04 a.m. by Acting Chair Georgia Knazovich.

II. ROLL CALL

Board members present and establishing a quorum were:

Georgia Knazovich
Sally Pollen
Daniel Bowen

Board Member present and observing from the audience:

Patricia Hurt

Board Members absent and excused:

Terry Dennison
Julie Stafford

Staff in attendance were:

Ms. Brenda J. Henry, MMC, Assistant Borough Clerk
Ms. Denise Michalske, Assistant Borough Attorney
Mr. Matt Hardwig, Chief Animal Care and Regulation Officer
Mr. Christopher Loscar, Animal Care and Regulation Director

III. APPROVAL OF AGENDA

Acting Chair Knazovich queried if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. ITEMS OF BUSINESS

A. Elect Chair

Ms. Knazovich queried if there were any nominations for Chair.

MOTION: Mr. Bowen nominated Georgia Knazovich for chair.

VOTE: There was no objection noted.

B. Elect Vice Chair

MOTION: Mr. Bowen nominated Sally Pollen for Vice Chair

VOTE: There was no objection noted.

C. HEARING: AC&R Case No. 22-01, Appeal the level 2 classification of Cash. James Wendland, Appellant (*Time frames for presenting testimony are outlined in MSB 24.30.030, Proceedings; and may be extended only by the Board.*)

1. **Opening Presentation by Borough Staff** (*15 Minutes collectively; The Board and the appellant shall have the opportunity to question all borough staff that make a presentation or otherwise offer testimony to the board*)
 - a. Denise Michalske, Assistant Borough Attorney

Ms. Michalske provided her opening statement

2. **Opening presentation by Animal Owner** (*15 minutes; the Board and the Borough shall have the opportunity to question the owner(s)/appellant(s) who make a presentation or otherwise offer testimony to the board*)
 - a. Cyrus Aldeman

Mr. Aldeman did not attend the hearing and did not provide testimony.

3. **Opening presentation by Appellant** (*15 minutes; the Board and the Borough shall have the opportunity to question the owner(s)/appellant(s) who make a presentation or otherwise offer testimony to the board*)
 - a. James Wendland

Mr. Wendland provided his opening statement.

4. **Witness statements, which may include Borough staff members** (*5 minutes; the Board, the Borough staff, and the owner/appellant shall have the opportunity to question witnesses*)
 - a. Diane Wendland – appellant witness

Ms. Wendland provided her witness statement.

- b. Mary McLean, Animal Control Officer – MSB witness

Ms. McLean did not appear and did not provide testimony.

c. Rick Benedict, Animal Control Officer – MSB witness

Mr. Benedict did not appear and did not provide testimony.

d. Matt Hardwig, Chief Animal Care and Regulation Officer – MSB witness

Chief Hardwig provided his witness testimony.

Mr. James Wendland asked questions of Chief Hardwig.

~~e. Any individuals named in any pleadings submitted by the appellant or any other party and/or interested party – MSB Witness~~

~~f. Any witnesses the Borough deems necessary after the Borough receives the appellant's or any other party, or any interested parties pleadings – MSB Witness~~

~~g. Any witness the Borough deems necessary based on information discovered at the hearing – MSB Witness~~

[Clerk's Note: items e. through g. where not used.]

5. **Closing Remarks by Appellant (10 Minutes)**

a. James Wendland

Mr. Wendland provided his closing remarks.

6. **Closing Remarks by Animal Owner (10 Minutes)**

a. Cyrus Aldeman

Mr. Aldeman did not appear and did not provide closing remarks.

6. **Closing Remarks by Borough (10 Minutes)**

a. Denise Michalske, Assistant Borough Attorney

Ms. Michalske provided her closing remarks.

V. ADJUDICATORY SESSION

MOTION: Mr. Bowen moved to enter into adjudicatory session.

VOTE: The motion passed without objection and the Board entered into adjudicatory session at 10:30 a.m.

MOTION: Mr. Bowen moved to exit adjudicatory session.

VOTE: The motion passed without objection and the Board exited the adjudicatory session at 11:01 a.m.

Chair Knazovich requested Ms. Henry to read the draft final decision into the record.

Ms. Henry read the draft decision into the record.

MOTION: Mr. Bowen moved approve the final decision as read into the record by the Clerk.

VOTE: The motion passed without objection.

[Clerk's note: The Board did not recess and moved directly into the regular meeting.]

REGULAR MEETING *(Immediately following hearing)*

I. APPROVAL OF MINUTES

A. September 23, 2021

Chair Knazovich queried if there were any corrections or objections to the minutes as presented.

GENERAL CONSENT: The minutes were approved as presented.

II. REPORTS AND CORRESPONDENCE

A. Chief Animal Care and Regulation Officer

Chief Hardwig reported on the activities of the shelter.

III. AUDIENCE PARTICIPATION (Three minutes per person)

Ms. Patricia Hurt spoke to her extensive experience with in corrections and with animals.

IV. ITEMS OF BUSINESS

There were no items of business.

V. BOARD COMMENTS

There were no comments provided.

VI. ADJOURNMENT

The meeting adjourned at 11:20 a.m.

MATANUSKA-SUSITNA BOROUGH
ANIMAL CARE AND REGULATION BOARD

GEORGIA KNAZOVICH, Chairperson

ATTEST:

BRENDA J. HENRY, MMC, Assistant Borough Clerk
Minutes Approved:

I. CALL TO ORDER

A regular board meeting was held on August 10, 2022, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 10:04 a.m. by Chairperson Georgia Knazovich.

II. ROLL CALL

Board members present and establishing a quorum were:

Georgia Knazovich
Sally Pollen
Patricia Hurt
Julie Stafford
Daniel Bowen

Board Members absent and excused:

Terry Dennison

Staff in attendance were:

Ms. Brenda J. Henry, MMC, Assistant Borough Clerk
Mr. Christopher Loscar, Animal Care and Regulation Director
Ms. Jamie Kennedy, Animal Care Shelter Manager

III. APPROVAL OF AGENDA

Ms. Henry advised that the appellant's had withdrawn their appeal. Stated that because the appeal was withdrawn, that the need for the hearing is moot and that the Board would conduct only the regular meeting portion of the agenda.

Chair Knazovich queried if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as amended without objection.

IV. ITEMS OF BUSINESS

~~A. HEARING: AC&R Case No. 22-02, Appeal the Level 4 Classification of Jackie Trygve and Kim Erickson, Appellants (Timeframes for presenting testimony are outlined in MSB 24.30.030 Proceedings; and may be extended only by the Board.)~~

~~1. Opening Presentation by Borough Staff (15 Minutes Collectively; The Board, The Owner, And The Appellant Shall Have The Opportunity To Question Borough Staff That Make A Presentation Or Otherwise Offer Testimony To The Board.)~~

~~a. Hannah Steketee and/or Denise Michalske, Assistant Borough Attorneys~~

2. ~~Opening Presentation by Appellant (*Opening Presentation By Animal Owner: 15 Minutes Collectively: The Board And The Borough Shall Have The Opportunity To Question The Owner(s)/Appellant(s) Who Make A Presentation Or Otherwise Offer Testimony To The Board*);~~
 - a. ~~Kim and/or Trygve Erickson~~
3. ~~Victim Or Victim Owner's Statement: (*15 Minutes Collectively; The Board, The Borough, And The Owner/Appellant Shall Have The Opportunity To Question The Victim Or Victim Owner*);~~
 - a. ~~Steve Pohl and/or Joyce Nishida (*time is collective if both speak*)~~
4. ~~Witness Statements (*Five minutes; the board, the borough staff, and the owner/appellant shall have the opportunity to question witnesses*);~~
 - a. ~~Mary McLean, Deputy Animal Care and Regulation Officer (MSB
witness)~~
 - b. ~~Matt Hardwig, Chief Animal Care and Regulation Officer (MSB
witness)~~
 - e. ~~Steven McCarthy (MSB witness)~~
 - d. ~~Deborah McCarthy (MSB witness)~~
 - e. ~~Any individual named in any pleadings submitted by the Appellant
or any other party and/or interested party. (MSB)~~
 - f. ~~Any witnesses the Borough deems necessary after the Borough
receives the Appellant's or any other party or any interested parties'
pleadings (MSB).~~
 - g. ~~Any witnesses the Borough deems necessary based on information
discovered at the hearing (MSB)~~
 - h. ~~Michele Forto (appellant witness)~~
 - i. ~~Maloree Farmer (appellant witness)~~
 - j. ~~Alaska Licensed Doctor of Veterinary Medicine (appellant witness)~~
5. ~~Closing Remarks by Appellant/Animal Owner (*10 minutes*)~~
 - a. ~~Kim and/or Trygve Erickson (*time is collective if both speak*)~~
6. ~~Closing Remarks by Borough (*10 minutes*)~~
 - b. ~~Hannah Steketee and/or Denise Michalske, Assistant Borough Attorneys~~

~~II. ADJUDICATORY SESSION~~

~~REGULAR MEETING (Immediately following the appeal hearing)~~

I. APPROVAL OF MINUTES

There were no minutes presented.

II. REPORTS AND CORRESPONDENCE

A. Chief Animal Care and Regulation Officer

Christopher Loscar, Animal Care and Regulation Director and Jamie Kennedy, Animal Care Shelter Manager, reported on the activities of the shelter.

III. AUDIENCE PARTICIPATION

There was no one present who wished to testify.

IV. ITEMS OF BUSINESS

There were no items of business.

V. BOARD COMMENTS

Ms. Patricia Hurt noted that she is a 40 year resident of Alaska, with 35 of those years in the Borough. Stated that she was a long-term employee of the State of Alaska as a corrections nurse. Stated that she saw the need for the shelter many years ago. Commented that she has always adopted animals, many of which were from the shelter. Spoke to her appreciation of the mission of the shelter. Stated that community effort is important to the success of the shelter. Stated that she is an animal lover in general.

Mr. Daniel Bowen stated that he has been in Alaska his entire life. Spoke to some of the Boards that he has served on. Related that his wife is in the Veterinary field. Stated that he is a Federal Agent with the Department of Homeland Security and an officer with the Alaska State Defense Force.

Ms. Sally Pollen stated that she has been in Alaska all her life. Stated that she formerly ran a bed and breakfast and served as an EMT for the city of Palmer. Noted that she works as an election official. Stated that she loves the Borough and wants to make a positive impact.

Ms. Julie Stafford stated that she is a Veterinarian and was approached to fill the veterinarian seat. Noted that this is the first board she has served on and she is eager to learn. Commented that she has been in Alaska all her life.

Chairperson Georgia Knazovich stated that she is a lover of all animals. Spoke to her experience working as a Red Star Emergency Rescue Team Member in natural disaster areas. Noted that she loves her animals very much and was looking for a way to give back to the community by serving on the board.

VI. ADJOURNMENT

The meeting adjourned at 11:16 a.m.

MATANUSKA-SUSITNA BOROUGH
ANIMAL CARE AND REGULATION BOARD

GEORGIA KNAZOVICH, Chairperson

ATTEST:

BRENDA J. HENRY, MMC, Assistant Borough Clerk
Minutes Approved: