

MATANUSKA-SUSITNA BOROUGH

350 E. Dahlia Ave., Palmer, Alaska 99645

CHAIRPERSON

Patricia Hurt

VICE CHAIR

Georgia Knazovich



BOARD MEMBERS

Terry Dennison
Salley Pollen

ALTERNATE BOARD MEMBER

Daniel Bowen

AGENDA

ANIMAL CARE & REGULATION BOARD

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER, AK

APPEAL HEARING

9 A.M.

SEPTEMBER 17, 2024

I. CALL TO ORDER; ROLL CALL

II. APPROVAL OF AGENDA

III. ITEMS OF BUSINESS

- A. Hearing – AC&R Case No. 24-02: Appeal the Level 4 Classification of Seren – Tracy Ducasse, Appellant
1. Opening Presentation by Borough Staff (*15 minutes – the Board and the appellant/owner shall have the opportunity to ask questions*)
 - a. Erin Dooling, Assistant Borough Attorney
 - b. Matt Hardwig, Chief Animal Care and Regulation Officer
 2. Opening Presentation by Appellant (*15 minutes – the Board and the Borough shall have the opportunity to ask questions*)
 - a. Tracy Ducasse
 3. Victim Statements (*15 minutes – The Board, the Borough, and the Appellant shall have the opportunity to ask questions.*)
 - a. No victim listed in witness list. (*15 minutes - Time reserved in the event there is a victim present who wishes to testify*)
 4. Witness Statements (*5 minutes – (The Board, the Borough, and the Appellant shall have the opportunity to ask questions)*)
 - a. Rachel Brown, Deputy Animal Care and Regulation Officer
 - b. Any witness designated on the Appellant's Witness List
 - c. Any witness mentioned in the record on appeal
 - d. Any witness needed to impeach the testimony of another witness

- e. Any witness needed to lay the foundation for the admission into evidence of any exhibit or document contained in Appellant's exhibits.
 - f. Any rebuttal witnesses as may become apparent at the time of the hearing.
- 5. Closing Remarks of Appellant (*10 minutes*)
 - a. Tracy Ducasse, Appellant
 - 6. Closing Remarks of Borough Staff (*10 minutes*)
 - a. Erin Dooling, Assistant Borough Attorney

V. ADJUDICATORY SESSION

REGULAR MEETING (Immediately Following Appeal Hearing. The Board may recess briefly)

- I. APPROVAL OF MINUTES
- II. AUDIENCE PARTICIPATION (Three minutes per person)
- III. REPORTS/CORRESPONDENCE
 - A. Report by Animal Care Staff
- IV. BOARD COMMENTS
- V. ADJOURNMENT