

MATANUSKA-SUSITNA BOROUGH

350 E. Dahlia Ave., Palmer, Alaska 99645

CHAIRPERSON

Daniel Bowen

VICE CHAIR

Vacant



BOARD MEMBERS

Terry Dennison

Sally Pollen

ALTERNATE

AGENDA

ANIMAL CARE AND REGULATION BOARD BOROUGH ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

CLASSIFICATION HEARING

10 A.M.

APRIL 25, 2025

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. ITEMS OF BUSINESS

A. AC&R Case No. 25-01, Appeal the Level 1 Classification of Oakley, Arizona Dodd and Vanessa Pool, Appellants

1. Opening Presentation by Borough Staff (*15 minutes collectively – the Board and the owner/appellant shall have the opportunity to question all Borough staff that make a presentation or otherwise offer testimony to the board*)

a. Erin Ashmore, Assistant Borough Attorney

2. Opening Presentation by Animal Owner (*15 minutes collectively – the Board and the Borough shall have the opportunity to question the owner(s)/appellant(s) who make a presentation or otherwise offer testimony to the board*)

a. Arizona Dodd and/or Vanessa Pool, Appellants

3. Victim Statements (*15 minutes – the Board, the Borough, and the owner/appellant shall have the opportunity to question the victim or victim owner*)
 - a. Roger Register (*Board will call Mr. Register to testify telephonically*)
4. Witness Statements (*5 minutes - the Board, Borough staff, and the owner/appellant shall have the opportunity to question witnesses*)
 - a. [Clerk’s Note: Neither party filed witness lists]
5. Closing Remarks by Animal Owner (*10 minutes collectively*)
 - a. Arizona Dodd and/or Vanessa Pool
6. Closing Remarks by Borough (*10 minutes*)
 - a. Erin Ashmore, Assistant Borough Attorney

V. ADJUDICATORY SESSION

REGULAR BOARD MEETING

(Immediately following appeal hearing. The Board may recess briefly before conducting the regular meeting)

- I. ELECTION OF OFFICERS
 - A. Elect Chairperson
 - B. Elect Vice Chairperson
- II. APPROVAL OF MINUTES
 - A. August 13, 2024
 - B. September 17, 2024
 - C. February 19, 2025
 - D. April 2, 2025
- III. AUDIENCE PARTICIPATION (*3 minutes each*)
- IV. ITEMS OF BUSINESS
 - A. Report from Animal Care and Regulation Staff
- VI. BOARD COMMENTS
- VII. ADJOURNMENT

I. CALL TO ORDER

A meeting of the Matanuska-Susitna Borough Animal Care and Regulation Board was called to order at 10 a.m. by Chairperson Patricia Hurt.

II. ROLL CALL

Board members present and establishing a quorum were:

Patricia Hurt, Chairperson
Sally Pollen
Terry Dennison
Daniel Bowen

Board members absent and excused were:

Georgia Knazovich

III. APPROVAL OF AGENDA

Chairperson Hurt queried if there was any objection to the agenda as presented.

There were no objections noted.

III. ITEMS OF BUSINESS

A. Hearing, BOAA Case No. 24-02, Appeal the approval of the preliminary plat for Lazy Moose Run Subdivision, Abby Pochatko, Appellant

1. Borough Staff (*15 Minutes – the Board and the appellant/owner shall have the opportunity to ask questions*)

a. Erin Dooling, Assistant Borough Attorney

Ms. Dooling requested to share her time with Chief Hardwig.

Chairperson Hurt queried if there was any objection.

There was no objection noted.

Erin Dooling provided her opening statement.

No questions were asked of Ms. Dooling.

Matt Hardwig, Chief Animal Care and Regulation Officer

Provided his opening statement.

Chairperson Hurt asked questions of Chief Hardwig.

Ryan Ackles asked questions of Chief Hardwig.

2. Opening Presentation by Appellant (*15 minutes – the Board and the Borough shall have the opportunity to ask questions*)
 - a. Ryan Ackles

Ryan Ackles provided his opening presentation.

Sally Pollen asked questions of Ryan Ackles.

3. Victim Statements (*15 minutes – the Board, the Borough, and the Appellant shall have the opportunity to ask questions*)
 - a. No victim listed in witness lists.
4. Witness statements (5 minutes – The Board, the Borough, and the appellant shall have the opportunity to ask questions.)
 - a. Wyatt Anderson

Wyatt Anderson, Deputy Animal Care and Regulation Officer

Lindsay Anderson, mother of minor victim, asked questions of Wyatt Anderson.

Terry Dennison asked questions of Wyatt Anderson

Chairperson Hurt asked questions of Wyatt Anderson.

- b. Any witness on the Appellant's Witness List
- c. Any witness mentioned in the record on appeal
- d. Any witness needed to impeach the testimony of another witness
- e. Any witness needed to lay the foundation for the admission into evidence of any document contained in Appellant's exhibits
- f. Any rebuttal witness as may become apparent at the time of the hearing.

[Clerk's note: No witnesses testified under items b. through f.]

V. ADJUDICATORY SESSION

MOTION: Daniel Bowen moved to enter adjudicatory session.

There was no objection noted and the Board entered adjudicatory session at 10:31 a.m.

MOTION: Daniel Bowen moved to exit adjudicatory session.

There was no objection noted and the Board exited adjudicatory session at 12 p.m.

Chair Hurt requested Ms. Henry to read the draft notice of right to appeal and final decision into the record.

MOTION: Daniel Bowen moved to approve the notice of right to appeal and final decision as read into the record by the Clerk.

VOTE: The motion passed with Patricia Hurt opposed.

REGULAR MEETING (Immediately following appeal hearing. The Board may recess briefly)

I. APPROVAL OF MINUTES

A. April 17, 2024

Chairperson Hurt queried if there were any changes to the minutes.

GENERAL CONSENT: The minutes were approved without objection.

II. AUDIENCE PARTICIPATION

There was no one present who wished to testify.

III. REPORTS/CORRESPONDENCE

A. Report by Animal Care Staff

Chief Matt Hardwig, reported on the activities of the shelter.

VI. BOARD COMMENTS

Chairperson Hurt opined that this was a convoluted case and poorly investigated.

Ms. Pollen stated that it was a hard case for her.

VII. ADJOURNMENT

The meeting adjourned at 12:13 p.m.

ANIMAL CARE AND REGULATION BOARD

, Chairperson

ATTEST:

BRENDA J. HENRY, MMC
Assistant Borough Clerk

Minutes Approved:

I. CALL TO ORDER

A meeting of the Matanuska-Susitna Borough Animal Care and Regulation Board was called to order at 10 a.m. by Chairperson Patricia Hurt.

II. ROLL CALL

Board members present and establishing a quorum were:

Patricia Hurt, Chairperson
Sally Pollen
Terry Dennison
Daniel Bowen

Board members absent and excused were:

Georgia Knazovich

III. APPROVAL OF AGENDA

Chairperson Hurt queried if there was any objection to the agenda as presented.

There were no objections noted.

III. ITEMS OF BUSINESS

Chairperson Hurt noted that the Clerk has requested to address the body and queried if there was any objection.

There was no objection noted.

Ms. Henry advised that the appellant sent her an email requesting to withdraw the appeal. Noted that code does not provide for any kind of a refund. Noted it is up to the Board if they want to accept the withdrawal. Stated that should they decide to accept the withdrawal that they can issue some sort of notice, but that is not necessary. Because the appeal is withdrawn, the level 4 classification stands.

Chairperson-Hurt queried if there was any objection to accepting the withdrawal and allowing the level 4 classification to stand.

There was no objection noted.

[Clerk's Note: The appeal hearing was not conducted due to the appellant withdrawing the appeal and the Board moved immediately into the regular board meeting.]

A. ~~Hearing, BOAA Case No. 24-03, Appeal the level 4 classification of Seren, Tracy Ducasse Appellant~~

~~1. Opening Presentation Borough Staff (15 Minutes — the Board and the appellant/owner shall have the opportunity to ask questions)~~

~~a. Erin Dooling, Assistant Borough Attorney~~

~~b. Matt Hardwig, Chief Animal Care and Regulation Officer~~

~~2. Opening Presentation by Appellant (15 minutes — the Board and the Borough shall have the opportunity to ask questions)~~

~~a. Tracy Ducasse~~

~~3. Victim Statements (15 minutes — the Board, the Borough, and the Appellant shall have the opportunity to ask questions)~~

~~a. No victim listed in witness lists.~~

~~4. Witness statements (5 minutes — The Board, the Borough, and the appellant shall have the opportunity to ask questions.~~

~~a. Rachel Brown~~

~~b. Any witness on the Appellant's Witness List~~

~~c. Any witness mentioned in the record on appeal~~

~~d. Any witness needed to impeach the testimony of another witness~~

~~e. Any witness needed to lay the foundation for the admission into evidence of any document contained in Appellant's exhibits~~

~~f. Any rebuttal witness as may become apparent at the time of the hearing.~~

~~5. Closing Remarks of Appellant~~

~~a. Tracy Ducasse~~

~~6. Closing remarks of Borough Staff~~

~~a. Erin Dooling~~

~~V. ADJUDICATORY SESSION~~

REGULAR MEETING (Immediately following appeal hearing. The Board may recess briefly)

I. APPROVAL OF MINUTES

There were no minutes to approve.

II. AUDIENCE PARTICIPATION

There was no one present who wished to testify.

III. REPORTS/CORRESPONDENCE

A. Report by Animal Care Staff

Christopher Loscar, Animal Care Director, reported on the activities of the shelter.

Discussion ensued regarding:

- Upcoming spay/neuter clinics;
- Joint training with Emergency Services;
- Shelter capabilities;
- Success of the Miles for Mutts program; and
- How to visit the shelter.

VI. BOARD COMMENTS

There were no comments provided

VII. ADJOURNMENT

The meeting adjourned at 9:17 a.m.

ANIMAL CARE AND REGULATION BOARD

, Chairperson

ATTEST:

BRENDA J. HENRY, MMC
Assistant Borough Clerk

Minutes Approved:

I. CALL TO ORDER

A meeting of the Matanuska-Susitna Borough Animal Care and Regulation Board was called to order at 10:01 a.m. by Acting Chairperson Daniel Bowen.

II. ROLL CALL

Board members present and establishing a quorum were:

Sally Pollen
Terry Dennison
Daniel Bowen

III. APPROVAL OF AGENDA

Acting Chairperson Bown queried if there was any objection to adding the pledge of allegiance to the agenda.

There was no objection noted.

Acting Chairperson Bowen queried if there were any additional changes to the agenda.

The agenda was approved as amended without objection.

The pledge of allegiance was led by Acting Chairperson Bowen.

III. ITEMS OF BUSINESS

A. Motion for Dismissal Hearing AC&R Case No. 25-03, Appeal the level 2 classification of Sangria - Thomas Hannam, Appellant

1. Opening Presentation Borough Staff (*10 Minutes – the Board and the appellant/owner shall have the opportunity to ask questions*)

a. Erin Ashmore, Assistant Borough Attorney

No questions were asked of Erin Ashmore.

2. Opening Presentation by Appellant (*10 minutes – the Board and the Borough shall have the opportunity to ask questions*)

a. Thomas Hannam

No questions were asked of Thomas Hannam.

3. Closing Remarks by Borough Staff (*5 minutes*)

a. Erin Ashmore, Assistant Borough Attorney

Thomas Hannam asked questions of Erin Ashmore.

4. Closing remarks of Appellant (*5 minutes*)
 - a. Thomas Hannam

No questions were asked of Thomas Hannam

V. ADJUDICATORY SESSION

MOTION: Terry Dennison moved to enter into adjudicatory session.

VOTE: There was no objection noted, and the Board entered adjudicatory session at 10:14 a.m.

MOTION: Terry Dennison moved to exit adjudicatory session.

VOTE: There was no objection noted, and the Board exited adjudicatory session at 10:33 a.m.

Acting Chairperson Bowen requested Ms. Henry to read the draft decision into the record.

MOTION: Terry Dennison moved to approve the final decision as read into the record by the Clerk.

VOTE: The motion passed without objection.

VI. BOARD COMMENTS

Ms. Pollen opined that the Borough should consider being more lenient in allowing late filed appeals.

VII. ADJOURNMENT

The meeting adjourned at 10:36 a.m.

MATANUSKA-SUSITNA BOROUGH
ANIMAL CARE AND REGULATION BOARD

DANIEL BOWEN, Acting Chairperson

ATTEST:

BRENDA J. HENRY, MMC
Assistant Borough Clerk

Minutes Approved:

I. CALL TO ORDER

A meeting of the Matanuska-Susitna Borough Animal Care and Regulation Board was called to order at 9:30 a.m. by Acting Chairperson Daniel Bowen

II. ROLL CALL

Board members present and establishing a quorum were:

Daniel Bowen
Sally Pollen
Terry Dennison

III. APPROVAL OF AGENDA

Acting Chairperson Bowen queried if there was any objection to the agenda as presented.

There were no objections noted.

III. ITEMS OF BUSINESS

- A. Appeal the Protective Custody Written Administrative Order of Kisima, Ceiran Morriss, Appellant

Mr. Aschenbrenner asked the Board to consider moving on with other business to allow the appellant time to arrive.

[Clerk's Note: Staff attempted to call the appellant via their cell phone and another number listed in the record that was believed to be the appellant's parent. A message was left at both numbers. The appellant did not respond and did not appear.]

Acting Chairperson Bowen queried what the Board's options were.

Ms. Henry advised that the Board could go off record and wait a predetermined amount of time to see if the appellant arrives. The Board could chose to not conduct the hearing in the appellant's absence which would mean that the Chief's order would stand, or they could issue a final decision.

Mr. Aschenbrenner urged the Board to consider issuing a final decision.

[Clerk's Note: The hearing was not conducted but the Board moved into adjudicatory session to discuss their final decision.

- ~~1. Opening Presentation by Borough Staff (15 minutes Collectively the Board and the appellant/owner shall have the opportunity to ask questions)~~
 - ~~a. John Aschenbrenner, Deputy Borough Attorney~~

- ~~2. Opening Presentation by Animal Owner (15 minutes The Board and the Borough shall have the opportunity to ask questions)~~
 - ~~a. Ceiran Morriss, Appellant~~

- ~~3. Witness Statements (5 minutes the board, the borough staff, and the owner/appellant shall have the opportunity to question witnesses)~~
 - ~~a. No Witness Lists were filed by either party~~

- ~~4. Closing Remarks by Animal Owner (10 minutes)~~
 - ~~a. Ceiran Morriss, Appellant~~

- ~~5. Closing Remarks by Borough (10 minutes)~~
 - ~~a. John Aschenbrenner, Deputy Borough Attorney~~

IV. ADJUDICATORY SESSION

MOTION: Terry Dennison moved to enter into adjudicatory session.

VOTE: The motion passed without objection and the Board entered into adjudicatory session at 9:42 a.m.

MOTION: Terry Dennison moved to exit adjudicatory session.

VOTE: The motion passed without objection and the Board exited adjudicatory session at 9:57 a.m.

Acting Chairperson Bowen requested Ms. Henry to read the draft final decision into the record.

Ms. Henry read the draft final decision into the record.

MOTION: Terry Dennison moved to approve the final decision as read into the record by the Clerk.

VOTE: The motion passed without objection.

V. BOARD COMMENTS

There were no comments provided.

VII. ADJOURNMENT

The meeting adjourned at 9:59 a.m.

ANIMAL CARE AND REGULATION BOARD

DANIEL BOWEN, Acting Chairperson

ATTEST:

BRENDA J. HENRY, MMC
Assistant Borough Clerk

Minutes Approved: