



MATANUSKA-SUSITNA BOROUGH TALKEETNA SEWER & WATER BOARD

for
SERVICE AREA NO. 36

Andrew Haag, Chair
James Kellard

Jane Steere, Vice Chair

Ryan Sheldon
Vacant

MINUTES

REGULAR MEETING

Talkeetna Public Library
24645 Talkeetna Spur Road
Talkeetna, AK 99676

Microsoft Teams
Meeting ID: 219 084 064 569
Passcode: Rwkjk6

January 7, 2026
1:07pm-1:21pm

I. CALL TO ORDER

This regular meeting of the Talkeetna Sewer & Water Board for Service Area No. 36 was held on Wednesday, December 3, 2025, at the Talkeetna Warm Storage Building at 25150 S Comsat Road in Talkeetna, Alaska and via Microsoft Teams. The meeting was called to order at 1:07pm by Jane Steere.

II. ROLL CALL

Talkeetna Sewer & Water Board members present and establishing a quorum were:

Mr. Andrew Haag – absent
Ms. Jane Steere – present and on-time
Mr. Ryan Sheldon – present and on-time via Teams.
Mr. James Kellard – present and on-time

Also in attendance:

Chad Fry, O&M Division Manager

III. APPROVAL OF AGENDA

Motion to adopt the agenda by James Kellard. Seconded by Ryan Sheldon.

No objections, agenda approved as presented.

IV. APPROVAL OF MINUTES OF PRECEDING MEETINGS

A. Regular Meeting:

Minutes for the December 3, 2025, regular meeting were reviewed by the Board. Motion to approve the minutes by James. Seconded by Ryan.

No objections, minutes approved as presented.

V. STAFF REPORT

A. TSW Supervisor (Amanda Fleming)

- Amanda discussed the pressure loss events from the previous week. In summary, the primary well pump 1 failed on New Year's Eve. The fire well pump 2 ran until January 2nd before operators discovered the situation due to the MSB observed holiday on New Year's Day. On January 6th, a crane was brought in to pull the well casing, well pump & motor from well 1 to determine the issue. The motor had failed and was replaced with one in inventory. Everything is in working order and well 1 will resume operations pending good coliform sample results. Additionally, fire well pump 2 also had issues during this time which caused two temporary system wide pressure losses. The first occurred on January 3rd at 1:15 am and water was off for approximately 1.25 hours. Service was resumed, operators contacted the State, there was no boil water notice was not issued however, the system was flushed, chlorine was increased and several coliform and arsenic samples were collected throughout the system. Messages on FB and KTNA were posted. There was some residual air in the line following the event. The second pressure loss occurred on January 4th at 10:25 pm and water was resumed after approximately 30 minutes. Well pump 1 is anticipated to be returned to service mid-morning on January 8th. Contingency plans were in place in the event that the pump rather than the motor had failed, and it is known that Anchorage Well & Pump has a loaner available, if needed.
 - *Community did a great job notifying operators with the after-hours phone number. The three operators rotated performing facility and water quality checks throughout the event including the weekend to ensure water was safe for consumption.*
- Budget process is still ongoing. Amanda reached out to Layla about insurance estimates; she has not had time to review out costs and facility breakdowns yet.
- Have not heard back from the State on the WW system inspection from back in November yet.

B. MSB Engineer (Mike Campfield) – not present.

VI. AUDIENCE PARTICIPATION

A. None.

VII. UNFINISHED BUSINESS

A. **Service Area Rule & Rate Changes** – still collecting data and will have better chance to review closer to the end of the FY. We are on target for revenues collected from the W/S charges to date. There have no additional complaints about rates yet and in follow-up conversations with one customer, they have started to investigate leaks, efficiencies, etc. Leak adjustments are an option; right now, one adjustment per every 6 months.

B. **Land Acquisition for New Headworks and Storage Tank Project** – no update. Ryan hopes that when session resumes at the end of January there will be more opportunities to connect with people to discuss the status. Ryan will follow up with Kevin McCabe.

VIII. NEW BUSINESS

A. None.

IX. COMMENTS FROM THE BOARD

A. Jane – hope the water keeps running in the appropriate locations.

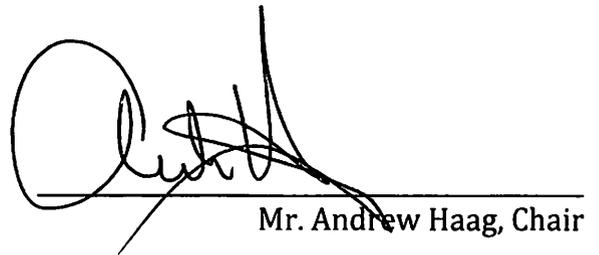
X. NEXT MEETING

A. Regular Meeting: February 4, 2026, 1:00pm, Talkeetna Warm Storage & Teams

XI. ADJOURNMENT

Motion to adjourn made by Ryan. Seconded by James.

No objections, meeting adjourned at 1:21pm.



Mr. Andrew Haag, Chair

ATTESTED:



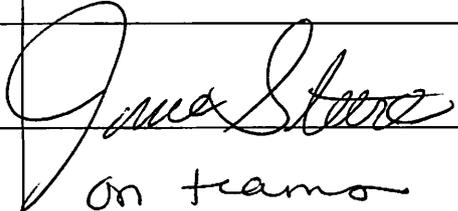
Ms. Amanda Fleming, Board Administrative Support

1/7/26

Date

Talkeetna Sewer & Water Board for Service Area No. 36

BOARD SIGN-IN SHEET

VOTING MEMBER	SIGNATURE	PHONE NUMBER	EMAIL
Andrew Haag	Absent	(907) 355-4808	drew@abovealaska.com
Jane Steere		(907) 414-9450	jsste@mtaonline.net
Ryan Sheldon	on team	(907) 947-6678	ryansheldon99@gmail.com
James Kellard	present, did not sign in	(907) 355-1981	tkajim@icloud.com
Vacant	—		

Category	Account	Account Description	FY22 Actual	FY23 Actual	FY24 Actual	FY25 YTD	FY26 Adopted	FY26 YTD	% Used	FY27 Proposed	% Change
Revenues											
Other State Revenue	337.800	State PERS Relief	12366.41	3455.64	2368.55	5129.57	0.00	0.00	#DIV/0!	0.00	#DIV/0!
		Totals	12366.41	3455.64	2368.55	5129.57	0.00	0.00	#DIV/0!	0.00	#DIV/0!
General Government	341.900	Miscellaneous Fees	0.00	0.00	7210.65	0.00	0.00	421.90	#DIV/0!	0.00	#DIV/0!
		Totals	0.00	0.00	7210.65	0.00	0.00	421.90	#DIV/0!	0.00	#DIV/0!
Sanitation/Septage Fees	344.500	Water & Sewer Fees	35110.57	14909.41	17377.02	16423.72	15000.00	2964.50	20%	0.00	-100%
		Totals	35110.57	14909.41	17377.02	16423.72	15000.00	2964.50	20%	0.00	-100%
Water & Sewer Fees	349.100	Water Charges	182714.42	223515.49	233774.78	219288.11	230000.00	152945.81	66%	0.00	-100%
	349.500	Sewer Charges	178824.03	185311.48	190849.01	195782.28	190000.00	91769.52	48%	0.00	-100%
		Totals	361538.45	408826.97	424623.79	415070.39	420000.00	244715.33	58%	0.00	-100%
Interest Earnings	361.100	Interest On Investments	1625.00	4311.00	4241.00	4157.00	3000.00	0.00	0%	0.00	-100%
		Totals	1625.00	4311.00	4241.00	4157.00	3000.00	0.00	0%	0.00	-100%
Transfer From Other Funds	367.300	Grant Projects	756926.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!
	367.400	Capital Projects	0.00	21707.08	486645.88	1977.00	0.00	134209.73	#DIV/0!	0.00	#DIV/0!
		Totals	756926.00	21707.08	486645.88	1977.00	0.00	134209.73	#DIV/0!	0.00	#DIV/0!
Other Revenue Sources	369.100	Miscellaneous	0.00	22080.77	4046.75	4632.00	0.00	41401.00	#DIV/0!	0.00	#DIV/0!
		Totals	0.00	22080.77	4046.75	4632.00	0.00	41401.00	#DIV/0!	0.00	#DIV/0!
Proceeds of Gfs Disposal	391.100	Sale of Gfa	0.00	3060.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!
		Totals	0.00	3060.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!
Sales Tax	313.200	Sales Tax	1034603.38	928220.93	1055412.88	1028485.69	1000000.00	490786.96	49%	0.00	-100%
	313.250	Sales Tax Penalty & Interest	72.55	30.00	60.00	2070.48	0.00	3516.36	#DIV/0!	0.00	#DIV/0!
		Totals	1034675.93	928250.93	1055472.88	1030556.17	1000000.00	494303.32	49%	0.00	-100%
Rev Totals			2202242.36	1406601.80	2001986.52	1477945.85	1438000.00	918015.78	64%	0.00	-100%
Expenses											
Salaries & Wages	411.100	Permanent Wages	219932.43	248980.02	288288.20	286466.49	265336.00	117885.43	44%	0.00	-100%
	411.300	Overtime Wages	11458.91	10995.84	6867.06	5702.87	15000.00	2950.77	20%	15000.00	0%
		Totals	240501.45	268786.23	295155.26	292169.36	280336.00	120836.20	43%	15000.00	-95%
Benefits	412.100	Insurance Contrib	60172.00	74953.00	94785.00	103500.00	99000.00	45088.28	46%	0.00	-100%
	412.190	Life Insurance	355.13	411.82	494.30	459.14	429.00	195.44	46%	0.00	-100%
	412.200	Unemployment Contrib	1443.64	1612.11	1770.69	1752.57	1593.00	725.47	46%	0.00	-100%
	412.300	Medicare	3502.23	3830.64	4104.15	4021.10	3847.00	1682.34	44%	0.00	-100%
	412.400	Retirement Contrib. - DB Plan	20137.16	9648.71	5946.04	9859.74	71003.00	10.97	0%	0.00	-100%
	412.410	PERS Tier IV - DC Plan	34389.35	42990.09	49481.02	48016.67	0.00	19284.95	#DIV/0!	0.00	#DIV/0!

412.411 PERS Tier IV - Health Plan	2047.65	2537.41	2800.44	2213.86	0.00	1039.56	#DIV/0!	0.00	#DIV/0!	
412.412 PERS Tier IV - HRA	4635.99	6243.35	7603.89	7179.77	0.00	3396.02	#DIV/0!	0.00	#DIV/0!	
412.413 PERS Tier IV - OD&D	591.92	694.28	831.62	640.09	0.00	290.16	#DIV/0!	0.00	#DIV/0!	
412.600 Workers Compensation	14248.39	16257.12	12204.30	11947.69	12312.00	5606.25	46%	0.00	-100%	
412.700 Sbs Contribution	14732.95	16471.23	18073.93	17878.06	16265.00	7412.39	46%	0.00	-100%	
Totals	156256.41	175649.76	198095.38	207468.69	204449.00	84731.83	41%	0.00	-100%	
Expenses Within Borough										
413.100 Mileage - Within Borough	0.00	0.00	0.00	61.60	400.00	0.00	0%	400.00	0%	
413.300 Exp Allowance-Within Boro	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!	
Totals	0.00	0.00	0.00	61.60	400.00	0.00	0%	400.00	0%	
Expenses Outside Of Boro										
414.200 Exp Reimb- Outside Boro	2785.88	895.88	714.75	4626.40	3500.00	3353.00	96%	3500.00	0%	
Totals	2785.88	895.88	714.75	4626.40	3500.00	3353.00	96%	3500.00	0%	
Communications										
421.100 Communication Network Services	24280.01	25500.15	22453.48	27294.30	21436.80	13549.21	63%	28000.00	31%	
421.200 Postage	1121.36	1363.68	1361.76	1639.34	1500.00	1358.63	91%	2000.00	33%	
Totals	25401.37	26863.83	23815.24	28933.64	22936.80	14907.84	65%	30000.00	31%	
Advertising										
422.000 Advertising	184.30	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!	
Totals	184.30	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	#DIV/0!	
Printing										
423.000 Printing	264.00	628.75	914.50	494.89	500.00	182.96	37%	500.00	0%	
Totals	264.00	628.75	914.50	494.89	500.00	182.96	37%	500.00	0%	
Utilities - Building Oprtns										
424.100 Electricity	47095.71	45737.21	46913.61	49575.40	50000.00	21647.06	43%	55000.00	10%	
424.500 Garbage Pickups	72.00	278.97	4.00	34.00	100.00	34.00	34%	100.00	0%	
424.600 Heating Fuel-Oil	1088.81	1249.58	1259.63	1665.54	1500.00	359.97	24%	2600.00	73%	
Totals	48256.52	47265.76	48177.24	51274.94	51600.00	22041.03	43%	57700.00	12%	
Rental/Lease										
425.300 Equipment Rental	0.00	0.00	0.00	0.00	5000.00	0.00	0%	5000.00	0%	
Totals	0.00	0.00	0.00	0.00	5000.00	0.00	0%	5000.00	0%	
Professional Charges										
426.300 Dues & Fees	4751.00	3182.50	3245.75	3879.50	3000.00	1072.25	36%	3000.00	0%	
426.600 Computer Software/Online Services	1886.80	2184.06	2358.61	6174.13	5800.00	4514.17	78%	6400.00	10%	
426.700 Occupational Health	200.00	234.01	0.00	397.45	500.00	335.00	67%	500.00	0%	
426.900 Other Professional Chgs	3712.44	9206.30	20052.50	0.00	20000.00	0.00	0%	20000.00	0%	
Totals	10550.24	14806.87	25656.86	10451.08	29300.00	5921.42	20%	29900.00	2%	
Insurance & Bond										
427.100 Property Insurance	25219.98	29268.03	33751.23	27599.50	32565.00	26062.52	80%	28500.00	-12%	
427.500 Liability Insurance	2630.22	2414.69	2848.56	3048.46	3600.00	3594.37	100%	2900.00	-19%	
Totals	27850.20	31682.72	36599.79	30647.96	36165.00	29656.89	82%	31400.00	-13%	
Maintenance Services										
428.100 Building Maint Services	765.54	253.58	919.62	315.41	60000.00	55692.00	93%	60000.00	0%	
428.300 Equipment Maint Services	16306.26	17532.45	19862.43	15637.54	21750.00	12756.62	59%	18500.00	-15%	
428.400 Vehicle Maint Services	924.84	0.00	500.00	26.24	1000.00	0.00	0%	1000.00	0%	
Totals	17996.64	17786.03	21282.05	15979.19	82750.00	68448.62	83%	79500.00	-4%	

Other Contractual										
	429.200 Training Reimb/Conf Fees	2950.00	1800.00	900.00	2726.30	4000.00	575.00	14%	4000.00	0%
	429.210 Training/Instructor Fees	1280.00	0.00	0.00	23.91	150.00	0.00	0%	150.00	0%
	429.710 Testing	11014.00	10311.80	7746.00	5123.00	10000.00	3425.00	34%	10000.00	0%
	429.900 Other Contractual	55430.16	64909.60	60492.00	44199.57	17500.00	2201.35	13%	17500.00	0%
	Totals	70674.16	77021.40	69138.00	52072.78	31650.00	6201.35	20%	31650.00	0%
Office Supplies										
	430.100 Office Supplies	0.00	713.67	138.88	403.35	500.00	408.45	82%	500.00	0%
	Totals	0.00	713.67	138.88	403.35	500.00	408.45	82%	500.00	0%
Maintenance Supplies										
	431.100 Vehicle Maint Supplies	2400.00	1222.51	623.20	2425.72	3500.00	1314.20	38%	2500.00	-29%
	431.200 Building Maint Supplies	0.00	0.00	367.10	2078.00	500.00	866.95	173%	750.00	50%
	431.300 Equipment Maint Supplies	20755.70	21544.28	18534.69	34601.64	22500.00	12545.03	56%	22500.00	0%
	431.400 Grounds Maint Supplies	0.00	0.00	744.00	6121.39	2000.00	444.59	22%	2000.00	0%
	431.900 Other Maint. Supplies	960.19	148.36	1300.11	4886.52	20000.00	23177.35	116%	25000.00	25%
	Totals	24115.89	22915.15	21569.10	50113.27	48500.00	38348.12	79%	52750.00	9%
Fuel/Oil-Vehicle Use										
	432.100 Oil & Lubricants	0.00	0.00	161.51	500.00	250.00	307.78	123%	250.00	0%
	432.200 Gas	7164.50	6907.26	5710.74	4711.87	8000.00	2824.16	35%	8000.00	0%
	Totals	7164.50	6907.26	5872.25	5211.87	8250.00	3131.94	38%	8250.00	0%
Misc Supplies										
	433.100 Personnel Supplies	498.30	942.84	661.20	1988.31	1000.00	841.64	84%	1000.00	0%
	433.110 Clothing	720.76	706.22	554.58	1668.13	1000.00	130.50	13%	1000.00	0%
	433.120 Tools	921.92	754.66	702.22	2171.41	1000.00	2615.30	262%	1500.00	50%
	433.200 Medical Supplies	0.00	25.33	170.97	77.49	250.00	0.00	0%	250.00	0%
	433.900 Other Supplies	40484.43	44948.15	34758.28	30050.78	20000.00	1385.28	7%	20000.00	0%
	Totals	42625.41	47377.20	36847.25	35956.12	23250.00	4972.72	21%	23750.00	2%
Equipment Under \$25,000										
	434.000 IT Equipment under \$25,000	2606.00	0.00	0.00	1099.99	4500.00	3111.99	69%	1600.00	-64%
	434.100 Other Equip under \$25,000	24099.98	19431.59	814.49	14712.67	20000.00	0.00	0%	20000.00	0%
	Totals	31545.61	19431.59	814.49	15812.66	24500.00	3111.99	13%	21600.00	-12%
Loan Payments										
	442.200 Loan Pymnts-Interest	1191.89	1060.02	927.97	435558.92	109447.00	109243.49	100%	103851.07	-5%
	Totals	1191.89	1060.02	927.97	435558.92	109447.00	109243.49	100%	103851.07	-5%
Intra Govern/Recov Expens										
	443.210 Administration-Admin/Audi	2500.00	2625.00	2756.00	2894.00	3024.00	3024.00	100%	3050.00	1%
	443.260 IT - Admin & Audit	1500.00	1575.00	25969.00	16997.00	18960.00	18960.00	100%	19100.00	1%
	443.280 Finance - Admin & Audit	36000.00	37765.00	37504.00	42480.00	33160.00	33160.00	100%	33500.00	1%
	443.290 Legal - Admin & Audit	4500.00	4720.00	4956.00	5204.00	5438.00	5438.00	100%	5500.00	1%
	Totals	44500.00	46685.00	71185.00	67575.00	60582.00	60582.00	100%	61150.00	1%
Capital Project Transfers										
	446.700 Tfr415/425/430/435/440/47	0.00	225000.00	90000.00	16000.00	25000.00	25000.00	100%	85000.00	240%
	Totals	0.00	225000.00	90000.00	16000.00	25000.00	25000.00	100%	85000.00	240%
Exp Totals		751864.47	1031477.12	946904.01	1320811.72	1048615.80	601079.85	57%	641401.07	-39%
Net Totals		1450377.89	375124.68	1055082.51	157134.13	389384.20	316935.93	81%	-641401.07	-265%

	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Actual	FY25 To Date	FY26 To Date	FY26 Adopted	FY27 Projected	FY28 Projected	FY29 Projected
Total Revenues	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$2,202,242.36	\$1,406,601.80	\$2,001,986.52	\$1,477,945.85	\$918,015.78	\$1,438,000.00	\$1,466,760.00	\$1,496,095.20	\$1,526,017.10
Total Expenditures	(\$315,567.96)	(\$362,107.71)	(\$1,892,244.11)	(\$808,145.68)	(\$751,864.47)	(\$1,031,477.12)	(\$946,904.01)	(\$1,320,811.72)	(\$601,079.85)	(\$1,048,615.80)	(\$1,061,803.31)	(\$1,075,896.62)	(\$1,090,296.81)
	\$222,532.82	\$1,098,665.13	(\$830,695.05)	\$181,108.68	\$1,450,377.89	\$375,124.68	\$1,055,082.51	\$157,134.13	\$316,935.93	\$389,384.20	\$404,956.69	\$420,198.58	\$435,720.30
Projected Revenues									\$918,015.78	\$1,438,000.00	\$1,466,760.00	\$1,496,095.20	\$1,526,017.10
Projected Expenditures								(\$1,320,811.72)	(\$601,079.85)	(\$1,048,615.80)	(\$1,061,803.31)	(\$1,075,896.62)	(\$1,090,296.81)
Capital Projects								(\$14,023.38)	(\$18,130.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)
Loan - Principal payment								(\$337,254.06)	(\$331,313.00)	(\$336,823.50)	(\$336,303.00)	(\$341,369.00)	(\$346,511.00)
Actual adjustment to fund balance 6/30	\$222,532.82	\$1,098,665.13	(\$830,695.05)	\$181,108.68	\$1,450,377.89	\$375,124.68	\$1,055,082.51						
Projected adjustment to fund balance at end of FY								(\$180,119.93)	(\$14,377.07)	\$52,560.70	\$68,653.69	\$78,829.58	\$89,209.30
Actual fund balance 6/30	(\$236,952.10)	\$861,713.03	\$31,017.98	\$212,126.66	\$1,662,504.55	\$2,037,629.23	\$3,092,711.74						
Projected fund balance at end of FY								\$2,912,591.81	\$2,898,214.74	\$2,965,152.51	\$3,033,806.20	\$3,112,635.78	\$3,201,845.08
WTP Loan Interest Payment										(\$605.30)			
WTP Loan Principal Payment										(\$5,510.50)			
WWTF Loan Interest Payment										(\$108,841.64)	(\$103,851.07)	(\$98,785.34)	(\$93,643.30)
WWTF Loan Principal Payment										(\$331,313.00)	(\$336,303.00)	(\$341,369.00)	(\$346,511.00)
Capital Funds Returned to Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$756,926.00	\$21,707.08	\$486,645.88	\$1,977.00	\$134,209.73				
Corrected Actual Revenues w/o Cap Project Returns	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$1,445,316.36	\$1,384,894.72	\$1,515,340.64	\$1,475,968.85	\$783,806.05				
Fund Balance w/o Cap Project Returns	(\$236,952.10)	\$861,713.03	\$31,017.98	\$212,126.66	\$905,578.55	\$2,015,922.15	\$2,606,065.86	\$2,910,614.81	\$2,764,005.01				
Sales Tax Revenues	\$163,591.04	\$1,083,732.41	\$667,123.68	\$596,972.98	\$1,034,675.93	\$928,250.93	\$1,055,472.88	\$1,030,556.17	\$494,303.32				
Rates & Fees Revenues	\$369,539.27	\$372,417.83	\$387,724.13	\$378,257.49	\$396,649.02	\$448,877.15	\$453,258.21	\$431,494.11	\$247,679.83				
Interest on Investments	\$146.00	\$221.00	\$499.00	\$258.00	\$1,625.00	\$4,311.00	\$4,241.00	\$4,157.00	\$0.00				
State PERS Relief	\$1,533.47	\$4,401.60	\$6,202.25	\$13,765.89	\$12,366.41	\$3,455.64	\$2,368.55	\$5,129.57	\$0.00				
Other Revenues	\$3,291.00	\$0.00	\$0.00	\$0.00	\$756,926.00	\$21,707.08	\$486,645.88	\$4,632.00	\$41,401.00				
Totals	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$2,202,242.36	\$1,406,601.80	\$2,001,986.52	\$1,475,968.85	\$783,384.15				
Totals minus Other	\$534,809.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$1,445,316.36	\$1,384,894.72	\$1,515,340.64	\$1,471,336.85	\$741,983.15				

YTD Updated 1/7/26