



MATANUSKA-SUSITNA BOROUGH
TALKEETNA SEWER & WATER BOARD

for
SERVICE AREA NO. 36

Andrew Haag, Chair
James Kellard

Jane Steere, Vice Chair

Ryan Sheldon
Vacant

AGENDA

REGULAR MEETING

Talkeetna Warm Storage Building
25150 S Comsat Road
Talkeetna, AK 99676

Microsoft Teams
Meeting ID: 219 084 064 569
Passcode: Rwkjk6

April 1, 2026
1:00 pm

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- I. CALL TO ORDER
 - II. ROLL CALL
 - III. APPROVAL OF AGENDA
 - IV. APPROVAL OF MINUTES OF PRECEDING MEETINGS
 - A. Regular Meeting: February 4, 2026 – *correction*
 - B. Regular Meeting: March 4, 2026
 - V. STAFF REPORT
 - A. TSW Supervisor (Amanda Fleming)
 - B. MSB Engineer (Mike Campfield)
 - VI. AUDIENCE PARTICIPATION
 - VII. UNFINISHED BUSINESS

- A. Service Area Rule & Rate Changes
- B. Land Acquisition for New Headworks and Storage Tank Project
- C. Request to Review Headwork Sites; resolution

VIII. NEW BUSINESS

IX. COMMENTS FROM THE BOARD

X. NEXT MEETING

- A. Regular Meeting: May 6, 2026, 1:00 pm, Talkeetna Warm Storage & Teams

XI. ADJOURNMENT



MATANUSKA-SUSITNA BOROUGH
TALKEETNA SEWER & WATER BOARD

for
SERVICE AREA NO. 36

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MINUTES

REGULAR MEETING

Talkeetna Public Library
24645 Talkeetna Spur Road
Talkeetna, AK 99676

Microsoft Teams
Meeting ID: 219 084 064 569
Passcode: Rwkjk6

February 4, 2026
1:05pm-2:28pm

I. CALL TO ORDER

This regular meeting of the Talkeetna Sewer & Water Board for Service Area No. 36 was held on Wednesday, February 4, 2026, at the Talkeetna Warm Storage Building at 25150 S Comsat Road in Talkeetna, Alaska and via Microsoft Teams. The meeting was called to order at 1:05pm by Drew Haag.

II. ROLL CALL

Talkeetna Sewer & Water Board members present and establishing a quorum were:

Mr. Andrew Haag – present and on-time
Ms. Jane Steere – present and on-time
Mr. Ryan Sheldon – present and on-time via Teams.
Mr. James Kellard – present and on-time

Also in attendance:

Chad Fry, O&M Division Manager

III. APPROVAL OF AGENDA

Motion to adopt the agenda by James Kellard. Seconded by Jane Steere.

No objections, agenda approved as presented.

IV. APPROVAL OF MINUTES OF PRECEDING MEETINGS

A. Regular Meeting:

Minutes for the January 7, 2026, regular meeting were reviewed by the Board. Motion to approve the minutes by Jane. Seconded by James.

No objections, minutes approved as presented.

V. STAFF REPORT

A. TSW Supervisor (Amanda Fleming)

- Well house pump motor failure has been resolved, and the primary well is back online effective January 8. All additional and compliance samples came back within requirements. Community used the after-hours phone number to report issues which hopefully translates to awareness that an operator is on-call 24/365.
- Included in the packet is Wastewater Treatment inspection report from November. Most of the violations are minor and require re-submission of documentation already on file. The primary corrective action is to update the Quality Assurance Project Plan which was last updated in 2018; operators were told during the 2021 inspection that this document was acceptable however, it was not. This document will be updated in the next two months. This inspection has brought light back to the Compliance Order by Consent – it is likely this COBC will be officially terminated by this spring.
- Budget process is still ongoing; it's gone through review to the Public Works Director. Budget did not see significant changes and is expected to be around the same as the last few years.

B. MSB Engineer (Mike Campfield) – not present.

VI. AUDIENCE PARTICIPATION

- #### A.
- Alan and Andrea Larson presented their opposition with the MSB pursuit of acquiring DNR parcels 3 & 4 on Front St noting floodplain issues, impact to tourism, and concerns over pedestrian trail access. The Larson's own property directly west of parcel 4. Discussion between the Larsons, board, and staff reviewed the process the board/staff have gone through over the last 2-3 years regarding pros/cons of various site options within and outside the service area boundaries. Pros/cons have included arsenic

levels, flood plain, distribution piping length, leases vs. ownership, overall project costs including rehabilitation of the current facility, and funding options.

The board made a recommendation to the Larson's that if they had a request for action from the board, they submit something in writing.

Amanda will follow-up with Land Management about use permanent use of the properties.

VII. UNFINISHED BUSINESS

- A. **Service Area Rule & Rate Changes** – still on target for revenues collected from the W/S charges to date. Will have strong data to recommend adjustments after this FY is complete.

Drew recommended the board look at putting language into the rules to limit the size of structures and size of pipeline within the Service Area that would impact demand on the system. This change would require legislation.

- B. **Land Acquisition for New Headworks and Storage Tank Project** – no update. Ryan will follow up with Senator McCabe and Amanda will follow up Land Management.

VIII. NEW BUSINESS

- A. None.

IX. COMMENTS FROM THE BOARD

- A. Drew – thank you to Alan and Andrea for attending. If you talk to anyone, let them know the board encourages their participation.
Ryan – Go Team!

X. NEXT MEETING

- A. Regular Meeting: March 4, 2026, 1:00pm, Talkeetna Warm Storage & Teams

XI. ADJOURNMENT

Motion to adjourn made by Jane. Seconded by James.

No objections, meeting adjourned at 1:21pm.

Mr. Andrew Haag, Chair

ATTESTED:

Ms. Amanda Fleming, Board Administrative Support

DRAFT



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MINUTES

REGULAR MEETING

Talkeetna Public Library
24645 Talkeetna Spur Road
Talkeetna, AK 99676

Microsoft Teams
Meeting ID: 219 084 064 569
Passcode: Rwkjk6

March 4, 2026
1:12pm-2:28pm

I. CALL TO ORDER

This regular meeting of the Talkeetna Sewer & Water Board for Service Area No. 36 was held on Wednesday, March 4, 2026, at the Talkeetna Warm Storage Building at 25150 S Comsat Road in Talkeetna, Alaska and via Microsoft Teams. The meeting was called to order at 1:15pm by Drew Haag.

II. ROLL CALL

Talkeetna Sewer & Water Board members present and establishing a quorum were:

Mr. Andrew Haag – present and on-time
Ms. Jane Steere – present and on-time
Mr. Ryan Sheldon – absent
Mr. James Kellard – present and on-time

III. APPROVAL OF AGENDA

Motion to adopt the agenda by James Kellard. Seconded by Jane Steere.

No objections, agenda approved as presented.

IV. APPROVAL OF MINUTES OF PRECEDING MEETINGS

A. Regular Meeting:

Minutes for the February 4, 2026, regular meeting were reviewed by the Board. Motion to approve the minutes by James. Seconded by Jane.

No objections, minutes approved as presented.

V. STAFF REPORT

A. TSW Supervisor (Amanda Fleming)

- Operator Mike Foster is being promoted from Laborer to Technician effective March 23rd which is his 1-year anniversary. He is provisionally certified in 3 of the 4 systems and will be attending a training course in Anchorage for the 4th certification. He's doing a great job.
- Freeze ups are occurring both in and outside of the system. A freeze warning reminder was put on February statements. Low snow pack is providing minimal insulation so freeze ups are anticipated to extend into the next month, at least.
- The ADEC inspection of the WWTF is nearly complete except finalizing the Quality Assurance Project Plan. The plan is approximately 85% complete and will be submitted to ADEC at the end of the month after internal and external reviews are completed.
- ADEC has officially terminated the Compliance Order by Consent. This essentially resets the facility on the requirements for building a Phase 2 and recognizes that the facility is being operated correctly.
 - *Amanda will research total fines associated with the violations that lead to the COBC by ADEC.*

B. MSB Engineer (Mike Campfield) – not present.

- Update via Amanda – land acquisition is still in the waiting period with DNR. Last update was the request has gone through division review as of February 24th and there are no additional updates.
- There has not been an update from the EPA regarding the additional funding.

VI. AUDIENCE PARTICIPATION

- ##### A.
- Andrea Larson presented opposition with the MSB pursuit of acquiring DNR parcels 3 & 4 on Front St. Andrea presented a rendition of a water treatment facility and storage tank that she created. She is researching the native burial site that is known within the area to determine if the site is on one of the DNR parcels or one of the other adjacent lots.

Andrea requested the Board draft a letter to the MSB regarding her concerns with

parcels 3 & 4 (see attached letter submitted by Andrea).

VII. UNFINISHED BUSINESS

- A. **Service Area Rule & Rate Changes** – Amanda brought up the potential for a general service fee that is not dependent on seasonal changes such as certifying a backflow device.

Amanda will bring the board a copy of the Rules to discuss potential changes at the next meeting.

- B. **Land Acquisition for New Headworks and Storage Tank Project** – see update from MSB Engineer.

VIII. NEW BUSINESS

- A. Request to Review Headwork Sites; letter to the board attached

Jane made a motion to draft a resolution to the MSB regarding the concerns with the headworks and storage tank project. Jim seconded.

Group discussed key items to include in the draft resolution; visual impacts, Native Lands, noise, historical trail preservation, flood water diversion, and ARRC lease details. Construction access for companies that dock at the river was also discussed.

No objections to preparing a draft resolution, Drew will bring letter for next meeting.

IX. COMMENTS FROM THE BOARD

- A. None.

X. NEXT MEETING

- A. Regular Meeting: April 1, 2026, 1:00pm, Talkeetna Warm Storage & Teams

XI. ADJOURNMENT

Motion to adjourn Jane. Seconded by James.

No objections, meeting adjourned at 2:27pm.

Mr. Andrew Haag, Chair

ATTESTED:

Ms. Amanda Fleming, Board Administrative Support

DRAFT

	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Actual	FY25 To Date	FY26 To Date	FY26 Adopted	FY27 Projected	FY28 Projected	FY29 Projected
Total Revenues	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$2,202,242.36	\$1,406,601.80	\$2,001,986.52	\$1,477,945.85	\$1,096,745.54	\$1,438,000.00	\$1,466,760.00	\$1,496,095.20	\$1,526,017.10
Total Expenditures	(\$315,567.96)	(\$362,107.71)	(\$1,892,244.11)	(\$808,145.68)	(\$751,864.47)	(\$1,031,477.12)	(\$946,904.01)	(\$1,320,811.72)	(\$783,353.36)	(\$1,048,615.80)	(\$1,100,640.07)	(\$1,115,510.12)	(\$1,130,702.58)
	\$222,532.82	\$1,098,665.13	(\$830,695.05)	\$181,108.68	\$1,450,377.89	\$375,124.68	\$1,055,082.51	\$157,134.13	\$313,392.18	\$389,384.20	\$366,119.93	\$380,585.08	\$395,314.53
Projected Revenues									\$1,096,745.54	\$1,438,000.00	\$1,466,760.00	\$1,496,095.20	\$1,526,017.10
Projected Expenditures								(\$1,320,811.72)	(\$783,353.36)	(\$1,048,615.80)	(\$1,100,640.07)	(\$1,115,510.12)	(\$1,130,702.58)
Capital Projects								(\$14,023.38)	(\$18,130.00)	(\$25,000.00)	(\$85,000.00)	(\$25,000.00)	(\$25,000.00)
Loan - Principal payment								(\$337,254.06)	(\$331,313.00)	(\$336,823.50)	(\$336,303.00)	(\$341,369.00)	(\$346,511.00)
Actual adjustment to fund balance 6/30	\$222,532.82	\$1,098,665.13	(\$830,695.05)	\$181,108.68	\$1,450,377.89	\$375,124.68	\$1,055,082.51						
Projected adjustment to fund balance at end of FY								(\$180,119.93)	(\$17,920.82)	\$52,560.70	\$29,816.93	\$39,216.08	\$48,803.53
Actual fund balance 6/30	(\$236,952.10)	\$861,713.03	\$31,017.98	\$212,126.66	\$1,662,504.55	\$2,037,629.23	\$3,092,711.74						
Projected fund balance at end of FY								\$2,912,591.81	\$2,894,670.99	\$2,965,152.51	\$2,994,969.44	\$3,034,185.52	\$3,082,989.05
WTP Loan Interest Payment										(\$605.30)			
WTP Loan Principal Payment										(\$5,510.50)			
WWTF Loan Interest Payment										(\$108,841.64)	(\$103,851.07)	(\$98,785.34)	(\$93,643.30)
WWTF Loan Principal Payment										(\$331,313.00)	(\$336,303.00)	(\$341,369.00)	(\$346,511.00)
Capital Funds Returned to Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$756,926.00	\$21,707.08	\$486,645.88	\$1,977.00	\$134,498.40				
Corrected Actual Revenues w/o Cap Project Returns	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$1,445,316.36	\$1,384,894.72	\$1,515,340.64	\$1,475,968.85	\$962,247.14				
Fund Balance w/o Cap Project Returns	(\$236,952.10)	\$861,713.03	\$31,017.98	\$212,126.66	\$905,578.55	\$2,015,922.15	\$2,606,065.86	\$2,910,614.81	\$2,760,172.59				
Sales Tax Revenues	\$163,591.04	\$1,083,732.41	\$667,123.68	\$596,972.98	\$1,034,675.93	\$928,250.93	\$1,055,472.88	\$1,030,556.17	\$575,076.96				
Rates & Fees Revenues	\$369,539.27	\$372,417.83	\$387,724.13	\$378,257.49	\$396,649.02	\$448,877.15	\$453,258.21	\$431,494.11	\$343,976.28				
Interest on Investments	\$146.00	\$221.00	\$499.00	\$258.00	\$1,625.00	\$4,311.00	\$4,241.00	\$4,157.00	\$0.00				
State PERS Relief	\$1,533.47	\$4,401.60	\$6,202.25	\$13,765.89	\$12,366.41	\$3,455.64	\$2,368.55	\$5,129.57	\$0.00				
Other Revenues	\$3,291.00	\$0.00	\$0.00	\$0.00	\$756,926.00	\$21,707.08	\$486,645.88	\$4,632.00	\$42,772.00				
Totals	\$538,100.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$2,202,242.36	\$1,406,601.80	\$2,001,986.52	\$1,475,968.85	\$961,825.24				
Totals minus Other	\$534,809.78	\$1,460,772.84	\$1,061,549.06	\$989,254.36	\$1,445,316.36	\$1,384,894.72	\$1,515,340.64	\$1,471,336.85	\$919,053.24				

YTD Updated 3/31/26